

**Description:**

The purpose of Administrative Services is to develop non-program specific division policies, legislation, rules, and regulations including those that sustain the State's delegated authority over permitting and regulatory programs; promotes public understanding of major environmental issues and solicits public input in environmental priority setting; and services DEQ internal support needs.

**Major Functions and Targeted Performance Standard(s) for Each Function:**

1. Fiscal Office.

A. Percent of procurement actions (minor) completed within 30 days.

Actual Results			
1997	1998	1999	2000
			90%
Projected Results			
2001	2002	2003	2004
90%	90%		

B. Percent of procurement actions (major) completed within 60 days.

Actual Results			
1997	1998	1999	2000
			100%
Projected Results			
2001	2002	2003	2004
100%	100%		

C. Percent of grant actions completed on schedule.

Actual Results			
1997	1998	1999	2000
			100%
Projected Results			
2001	2002	2003	2004
100%	100%		

D. Percent of accounting actions completed within 10 days.

Actual Results			
1997	1998	1999	2000
			100%
Projected Results			
2001	2002	2003	2004
100%	100%		

2. Computer Services.

A. Total number of computers maintained (including INEEL-OP and AG's office) \*Includes servers, printers.

Actual Results			
1997	1998	1999	2000
			500
Projected Results			
2001	2002	2003	2004
525	550		

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B. Percent of time support was rendered in less than one day.

Actual Results			
1997	1998	1999	2000
			100%
Projected Results			
2001	2002	2003	2004
100%	100%		

3. Community Affairs.

A. Percent of Public Records Requests completed within 3 days.

Actual Results			
1997	1998	1999	2000
			90%
Projected Results			
2001	2002	2003	2004
95%	100%		

B. Percent of customers satisfied with DEQ services.

Actual Results			
1997	1998	1999	2000
			90%
Projected Results			
2001	2002	2003	2004
95%	100%		

4. Human Resources.

A. Average vacancy rate to be no more than 5%.

Actual Results			
1997	1998	1999	2000
4%	4%	3%	7%
Projected Results			
2001	2002	2003	2004
5%	4%	4%	4%

B. Average time from vacancy to fill will be 30 days.

Actual Results			
1997	1998	1999	2000
N/A	93 days	71 days	48 days
Projected Results			
2001	2002	2003	2004
40 days	35 days	32 days	30 days

**Program Results and Effect:**

Administrative Services is organized of four major administrative support functions under direction of the agency's Chief of Staff. These major administrative support functional units include: Fiscal Office; Computer Services Office; Community Affairs Office; Human Resources Office. These groups provide centralized transparent and seamless administration services with a major emphasis on enhanced customer service approaches and simplified processes.

For more information contact Jon Sandoval at 373-0240.

**Description:**

The purpose of the Air Quality Program is to protect Idaho's air quality resources by executing an integrated approach to air quality management through the use of airsheds. The airshed approach integrates community involvement and a scientific approach to decision making. It supports and is in turn supported by ambient monitoring, realistic and effective permits, as well as appropriate regulations, and necessary enforcement.

**Major Functions and Targeted Performance Standard(s) for Each Function:**

1. Treasure Valley Airshed Management.

A. Involve community to derive and implement community based solutions.

Actual Results			
1997	1998	1999	2000
			13
Projected Results			
2001	2002	2003	2004
12	12	12	12

B. Develop and implement strategy for air shed management.

Actual Results			
1997	1998	1999	2000
			2
Projected Results			
2001	2002	2003	2004
0	0	0	0

C. Establish scientific basis for air shed management.

Actual Results			
1997	1998	1999	2000
			0
Projected Results			
2001	2002	2003	2004
1	1	0	0

D. Air shed management mechanisms/tools.

Actual Results			
1997	1998	1999	2000
			0
Projected Results			
2001	2002	2003	2004
1	4	4	1

2. Portneuf Valley Airshed Management.

A. Involve community to derive and implement community based solutions.

Actual Results			
1997	1998	1999	2000
			5
Projected Results			
2001	2002	2003	2004
12	12	12	12

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Air Quality**

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B. Develop and implement elements for air shed management.

Actual Results			
1997	1998	1999	2000
			0
Projected Results			
2001	2002	2003	2004
2	0	0	0

C. Establish scientific basis for air shed management.

Actual Results			
1997	1998	1999	2000
			0
Projected Results			
2001	2002	2003	2004
1	0	0	0

D. Air shed management mechanisms/tools.

Actual Results			
1997	1998	1999	2000
			0
Projected Results			
2001	2002	2003	2004
0	4	4	0

3. Air Quality Monitoring.

A. Ambient air quality monitoring sites operated and maintained.

Actual Results			
1997	1998	1999	2000
			55
Projected Results			
2001	2002	2003	2004
56	56	56	56

4. Permitting. \*

A. Number of permits to construct issued.

Actual Results			
1997	1998	1999	2000
71	68	78	112
Projected Results			
2001	2002	2003	2004
150	185	211	220

B. Number of operating permits issues.

Actual Results			
1997	1998	1999	2000
24	4	8	3
Projected Results			
2001	2002	2003	2004
5	20	60	100

C. Number of Title V permits issued.

Actual Results			
1997	1998	1999	2000
0	0	0	0
Projected Results			
2001	2002	2003	2004
45	58	33	39

5. Compliance assurance.

A. Percent of facilities and point sources in compliance.

Actual Results			
1997	1998	1999	2000
			58%
Projected Results			
2001	2002	2003	2004
N/A	N/A	N/A	N/A

**Program Results and Effect:**

\* 4. Based on limited funds available for minor sources (those sources not included in the air permitting fees program), it is anticipated that approximately 50 Permits to Construct (PTCs) may be backlogged in FY01.

Air quality in Idaho has improved steadily since 1991; for much of Idaho this trend continued through 1999. However, we did experience significant air pollution accumulation due to industrial emissions in the Portneuf Valley Airshed during the winter of 1999; windblown dust from the Columbia Plateau and a separate PM2.5 exceedance measured due to prescribed forest burning impacting the Rathdrum Prairie Airshed the fall of 1999. Air quality monitors newly installed in the west part of the Treasure Valley Airshed showed air pollution accumulations higher than in Boise; this trend bears watching.

For more information contact Orville Green at 373-0440.

## Environmental Quality, Dept. of Water Quality Division

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### Description:

The Water Quality Division ensures the quality of both Idaho's ground water and surface water. The Water Quality Division consists of several areas which include: drinking water, ground water, surface water, loans, and wastewater.

### Major Functions and Targeted Performance Standard(s) for Each Function:

1. Watershed management.

A. Number of water bodies (sites) monitored and assessed.

Actual Results			
1997	1998	1999	2000
N/A	N/A	N/A	267
Projected Results			
2001	2002	2003	2004
350	350	350	350

B. Number of TMDLs completed.

Actual Results			
1997	1998	1999	2000
0	3	5	10
Projected Results			
2001	2002	2003	2004
9	10	9	11

2. Drinking water program.

A. Number and percent of public drinking water systems in substantial compliance.

Actual Results			
1997	1998	1999	2000
N/A	N/A	N/A	2,085/97.7%
Projected Results			
2001	2002	2003	2004
2,085/93%	2,090/92%	2,095/93%	2,100/95%

3. Ground water program.

A. Number of ground water protection plans completed to address or prevent identified problems.

Actual Results			
1997	1998	1999	2000
N/A	N/A	N/A	150
Projected Results			
2001	2002	2003	2004
12	25	35	50

B. Number of source water assessments completed.

Actual Results			
1997	1998	1999	2000
N/A	N/A	N/A	11
Projected Results			
2001	2002	2003	2004
900	1,430	327	5

4. Wastewater program.  
A. Percent of inspected waste water facilities in substantial compliance.

Actual Results			
1997	1998	1999	2000
N/A	N/A	N/A	88%
Projected Results			
2001	2002	2003	2004
75%	80%	80%	

5. Loan program.  
A. Number of drinking water and wastewater loans and grants awarded.

Actual Results			
1997	1998	1999	2000
N/A	N/A	N/A	7/0
Projected Results			
2001	2002	2003	2004
15/15	16/16	17/17	18/18

**Program Results and Effect:**

The Water Quality Division has been assessing surface water and ground water sites which have designated beneficial uses and meet Idaho Water Quality Standards. This will assist the programs in developing strategies to prevent, protect, and/or remediate priority areas, and to maintain or improve water quality and prevent impairment of beneficial uses. Protection of human health and the biological integrity of our waters is the cornerstone of DEQ's Water Quality Division. The net effect is improved water quality for water bodies throughout the state.

For more information contact David Mabe at 373-0194.

## Environmental Quality, Dept. of Waste Management & Remediation

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### Description:

The Waste Management and Remediation Division is divided into three groups consisting of Waste Management, Remediation and Mine Waste.

### Major Functions and Targeted Performance Standard(s) for Each Function:

1. Improve water quality in the Coeur d'Alene River Basin.

- A. Number of acres in which corrective measures have been completed.

Actual Results			
1997	1998	1999	2000
176	1,373	41	513
Projected Results			
2001	2002	2003	2004
2,972	121	89	89

- B. Number of site-specific cleanups under way in high metal loading source areas.

Actual Results			
1997	1998	1999	2000
22	13	11	13
Projected Results			
2001	2002	2003	2004
14	10	4	4

- C. Settlement of the NRD Lawsuits.

Actual Results			
1997	1998	1999	2000
Projected Results			
2001	2002	2003	2004
Settlement Expected			

2. Continue to implement a program to ensure proper management and disposal of waste.

- A. Number of solid waste landfills undergoing corrective action.

Actual Results			
1997	1998	1999	2000
Not Available	N/A	3	4
Projected Results			
2001	2002	2003	2004
3	3		

- B. Percentage of inspected facilities in substantial compliance with hazardous waste requirements.

Actual Results			
1997	1998	1999	2000
Not Available	N/A	N/A	67%
Projected Results			
2001	2002	2003	2004
70%	75%	80%	85%

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Waste Management & Remediation**

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3. Inventory, prioritize and ensure the cleanup of contaminated sites.

A. Develop and maintain a comprehensive, publicly accessible database for contaminated sites.

Actual Results			
1997	1998	1999	2000
Not Available	N/A	N/A	Under Development
Projected Results			
2001	2002	2003	2004
Developed to Date	Update	Update	Update

B. Percentage of UST sites in compliance with UST rules.

Actual Results			
1997	1998	1999	2000
Not Available	17.40%	41.50%	56.10%
Projected Results			
2001	2002	2003	2004
68%	76%	81%	85%

C. Percentage of LUST sites cleaned up.

Actual Results			
1997	1998	1999	2000
70.80%	74.50%	73.20%	76.10%
Projected Results			
2001	2002	2003	2004
80%	83%	85%	86%

4. Reduce impacts of Phosphate mining in Eastern Idaho.

A. Number of mine sites undergoing cleanup.

Actual Results			
1997	1998	1999	2000
Projected Results			
2001	2002	2003	2004
1 (Pilot)	2	5	10

B. Establish area wide remedial action objectives, remediation goals and risk based cleanup levels for selenium and other contaminants of concern that will be protective of human health and the environment.

Actual Results			
1997	1998	1999	2000
Projected Results			
2001	2002	2003	2004
	Completed		

## **Environmental Quality, Dept. of Waste Management & Remediation**

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### **Program Results and Effect:**

The Waste Management and Remediation Division is divided into three groups consisting of Waste Management, Remediation and Mine Waste. Waste Management's focus is on ensuring solid wastes that are generated in or entering Idaho are managed and disposed in a manner protective of human health and the environment. The Remediation group's primary focus is responding to existing releases of hazardous substances to surface waters, ground waters or soils. The group is working to inventory and prioritize all known contaminated sites in Idaho and to catalog and maintain the location and status of the sites in a comprehensive, publicly accessible database. The Mine Waste group will continue to work with the active mines to ensure best management practices are followed and bonding and closure requirements are met. Additionally, we will be working to address environmental problems associated with inactive mines with a goal towards prioritizing those efforts and maintaining a strong DEQ presence in mine cleanups.

For more information contact Kate Kelly at 373-0445.

**Description:**

The primary responsibility of the INEEL Oversight Program is to independently monitor and vigilantly oversee INEEL current and future operations and DOE transportation of radiological materials along transportation corridors to assure those activities are protective of public health and the land, air, water, and wildlife of Idaho; and provide Idahoans and their elected officials independent, factual analysis of INEEL activities.

**Major Functions and Targeted Performance Standard(s) for Each Function:**

1. Impact Assessments.

A. Number of DOE NEPA documents reviewed.

Actual Results			
1997	1998	1999	2000
6	7	4	7
Projected Results			
2001	2002	2003	2004
6	6	6	6

B. Number of impact assessments completed.

Actual Results			
1997	1998	1999	2000
14	4	6	13
Projected Results			
2001	2002	2003	2004
10	10	10	10

C. Number of DOE/INEEL operations monitored.

Actual Results			
1997	1998	1999	2000
60	60	20	16
Projected Results			
2001	2002	2003	2004
25	25	25	25

2. Environmental Surveillance.

A. Number of water samples analyzed.

Actual Results			
1997	1998	1999	2000
665	609	631	143
Projected Results			
2001	2002	2003	2004
145	145	145	145

B. Number of air samples analyzed.

Actual Results			
1997	1998	1999	2000
1,460	1,720	1,762	1,312
Projected Results			
2001	2002	2003	2004
1,400	1,400	1,400	1,400

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INEEL Oversight**

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C. Number of milk samples analyzed.

<b>Actual Results</b>			
<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
72	72	73	80
<b>Projected Results</b>			
<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
72	72	72	72

D. Number of miscellaneous samples analyzed (soil, biota).

<b>Actual Results</b>			
<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
150	130	58	1,023
<b>Projected Results</b>			
<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
100	100	100	100

3. Radiological Emergency Response.

A. Number of incidents responded to.

<b>Actual Results</b>			
<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
5	5	12	10
<b>Projected Results</b>			
<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
10	10	10	10

B. Number of counties receiving planning assistance.

<b>Actual Results</b>			
<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
7	11	14	14
<b>Projected Results</b>			
<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
14	14	14	16

C. Number of radiological emergency exercises conducted.

<b>Actual Results</b>			
<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
1	2	15	13
<b>Projected Results</b>			
<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
15	15	15	15

D. Number of Interagency Planning Group meetings conducted.

<b>Actual Results</b>			
<b>1997</b>	<b>1998</b>	<b>1999</b>	<b>2000</b>
5	4	3	8
<b>Projected Results</b>			
<b>2001</b>	<b>2002</b>	<b>2003</b>	<b>2004</b>
4	4	4	4

4. Public Information.

A. Number of impact assessment reports published.

Actual Results			
1997	1998	1999	2000
2	3	3	17
Projected Results			
2001	2002	2003	2004
2	2	2	2

B. Number of environmental surveillance reports published.

Actual Results			
1997	1998	1999	2000
4	5	5	12
Projected Results			
2001	2002	2003	2004
5	5	5	5

C. Number of annual/semi-annual reports published.

Actual Results			
1997	1998	1999	2000
3	2	2	2
Projected Results			
2001	2002	2003	2004
2	2	2	2

D. Number of newsletters published.

Actual Results			
1997	1998	1999	2000
6	6	6	5
Projected Results			
2001	2002	2003	2004
6	6	6	6

E. Number of public presentations, exhibits, meetings conducted.

Actual Results			
1997	1998	1999	2000
14	20	24	17
Projected Results			
2001	2002	2003	2004
25	25	25	17

F. Number of public on mailing list.

Actual Results			
1997	1998	1999	2000
4,250	4,086	4,036	3,000
Projected Results			
2001	2002	2003	2004
3,000	3,000	3,000	3,000

## **Environmental Quality, Dept. of INEEL Oversight**

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### **Program Results and Effect:**

- 1) Oversees DOE's implementation of 1995 court settlement with the State of Idaho. DOE and the Navy have met settlement deadlines to date.
- 2) Oversee and coordinate state agency activities concerning INEEL and DOE transportation of nuclear wastes and materials. INEEL and DOE transportation activities along INEEL and interstate corridors were performed safely and uneventful.
- 3) Perform environmental monitoring on and around the INEEL. Results remain consistent with historical trends and show no significant impacts on human health or the environment.
- 4) Coordinate topical studies and assessments of potential impacts of INEEL activities (e.g., evaluation of DOE hazards assessments for current and future INEEL facilities, facility and equipment design). Program studies and assessments continue to prompt improvements to DOE facilities and operations.
- 5) Provide independent, thorough, factual analysis of environmental and public health features and impacts of all present and proposed INEEL and DOE activities affecting Idahoans. Maintained an up-to-date Website and distributed numerous topical newsletters, fact sheets, and analytical reports concerning INEEL projects and activities affecting Idahoans.

For more information contact Craig Halverson at 373-0442.