

**Self-Gov - Certified Shorthand Reporters
Certified Shorthand Reporters**

Description:

To fulfill the responsibilities and duties as set forth in Title 54, Chapter 31, Idaho Code, including upgrading and maintaining the quality of certified reporters reporting for the courts and the general public of the State of Idaho

Major Functions and Targeted Performance Standard(s) for Each Function:

1. Determine qualifications of persons applying for certificates as Certified Shorthand Reporters.
 - A. Applicants meet all requirements of the law.

Actual Results			
1997	1998	1999	2000
100%	100%	100%	240%
Projected Results			
2001	2002	2003	2004
250%	260%	270%	280%

2. Prescribe, administer and determine passing grade for examination given to become Certified Shorthand Reporter.
 - A. Administer examination in a manner that meets all requirements of the Law and national standards.

Actual Results			
1997	1998	1999	2000
36	21	21	30
Projected Results			
2001	2002	2003	2004
35	40	40	50

3. Conduct investigations and hearings.
 - A. Respond to valid complaints within 30 days of notification.

Actual Results			
1997	1998	1999	2000
90 days	60 days	30 days	30 days
Projected Results			
2001	2002	2003	2004
30 days	30 days	30 days	30 days

Program Results and Effect:

The Board promotes competency and excellence in reporting and transcribing proceedings in the judicial system and the general public.

For more information contact Peggy Sutter at 334-2517.