

**Idaho Board of Licensure of Professional Engineers
and Professional Land Surveyors**

Agency Strategic Plan

For Fiscal Years Ending June 30, 2012 - June 30, 2015

Signed: David L. Curtis
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Date: 14 June 2011

Approved: James H. Milligan
James H. Milligan, P.E., Chair

Date: 6/14/11

**STRATEGIC PLAN
OF THE
IDAHO BOARD OF LICENSURE OF PROFESSIONAL ENGINEERS
AND PROFESSIONAL LAND SURVEYORS**

MISSION STATEMENT

Our mission is to safeguard life, health and property of the public by assuring that those who practice the professions of engineering and land surveying are licensed and attain and maintain competence in those professions.

Statement of the Core Functions of the Board:

Information Sharing and Liaison
Enforcement
Professional Relations with other Groups
Licensure
Legislative Activities
Board Operations

GOALS, OBJECTIVES, AND PERFORMANCE MEASURES

In support of the Mission and the Six Core Functions of the Board

GOAL 1: Raise public awareness of our purpose and communicate the Board's mission to protect the public.

OBJECTIVE A: Have Board Members and Staff make presentations to organizations such as the legislature, county recorders, city officials, student groups, professional societies and professional conferences.

MEASUREMENT: The number of presentations made to organizations with a target of thirty (30) a year.

OBJECTIVE B: Publish and distribute electronically a quality NEWS BULLETIN to the license and certificate holders, and include, as appropriate, building officials, county recorders, county assessors and legislators on mailing lists for NEWS BULLETINS, law pamphlets, and other Board communications.

MEASUREMENT: Whether or not at least two (2) NEWS BULLETINS are published and distributed electronically to the public officials and appropriate recipients (measured as accomplished or not accomplished).

OBJECTIVE C: Inform and seek input from stakeholders regarding licensure issues through Board subcommittee meetings with membership from stakeholders.

MEASUREMENT: The number of subcommittee meetings with input from stakeholders as subcommittee members.

GOAL 2: Inform the licensees and certificate holders of the activities, decisions of and interpretations made by the Board.

OBJECTIVE A: Conduct Board meetings, workshops, and hearings throughout the State.

MEASUREMENT: How many meetings are held in Boise and how many meetings are held within Idaho outside Boise with a target of four (4) meetings in Boise and two (2) meetings in Idaho outside Boise.

OBJECTIVE B: Maintain a PLS Q & A and a General Q & A for posting on the Board home page on the internet.

MEASUREMENT: Update as necessary (measured as accomplished or not accomplished).

GOAL 3: Effectively administer the issuance and renewals of licenses and certificates.

OBJECTIVE A: Monitor and evaluate the issuance and renewal process and implement improvements as necessary.

MEASUREMENT: An annual report will be made to the Board regarding applicant evaluations of the process and recommended improvements for the Board to determine future actions.

OBJECTIVE B: Initiate the ability for applicants to apply for assignment to the FE and FS exams entirely on-line.

MEASUREMENT: Whether or not the process is implemented by June 1, 2011.

GOAL 4: Maintain annual legislative activity and gather input from stakeholders.

OBJECTIVE A: Engage professional engineers and professional land surveyors and related professionals in an ongoing review of, and proposed changes to, relevant Idaho Code and on-going legislative issues including making consistent the definitions within the surveying laws and clarification of ambiguities within the surveying laws.

MEASUREMENT: Seek timely input from the stakeholders and reports to the Board the need for proposing changes to the Legislature with a target of presenting legislation to the 2012 Legislature.

GOAL 5: Maintain Board Operations that ensure effective, efficient and timely management and implementation of all Board functions.

OBJECTIVE A: Cross train personnel to assure that vacancies and absences do not unnecessarily disrupt effectiveness.

MEASUREMENT: Whether or not desk-manuals and a list of cross training needs are maintained in a current status a target of updating them annually (measured as accomplished or not accomplished).

OBJECTIVE B: Work with Access Idaho to develop and deploy a system which allows on-line

application and renewal functions and on-line payment of fees.

MEASUREMENT: Whether or not the system is developed, with a target date not later than June 30, 2011.

Benchmarks: The National Council of Examiners for Engineering and Surveying has adopted a Position Statement which states “In order to facilitate the mobility of qualified professional engineers among jurisdictions, NCEES supports and promotes expedited comity licensure by all Member Boards for any professional engineer with a current Council Record who has been determined by NCEES to be a Model Law Engineer. NCEES supports and promotes the adoption of procedures by all jurisdictions to facilitate and achieve comity licensure of NCEES Model Law Engineers in any jurisdiction within one week of receipt of a completed application and the Council Record, provided that the jurisdiction statutes do not prohibit such expedited comity licensure.”

Key factors that are outside of the control of the Board which may affect the achievement of the Board’s goals:

Level of appropriation by the Legislature

Action of the Legislature on suggested amendments

The number of applicants who seek certification or licensure

The number and severity of complaints and subsequent disciplinary actions