



State of Idaho

## **DIVISION OF FINANCIAL MANAGEMENT**

Executive Office of the Governor


C.L. "BUTCH" OTTER  
Governor  
BRADLEY T. FOLTMAN  
Administrator

700 West State  
P.O. Box 83720  
Boise, Idaho 83720-0032  
(208) 334-3900  
FAX (208) 334-2438  
<http://dfm.idaho.gov/>

June 4, 2008

### **MEMORANDUM**

TO: Agency Directors  
Fiscal Officers  
Strategic Planning Coordinators

FROM: Wayne Hammon, Administrator 

SUBJECT: **Performance Measurement Report Updates**

Updated *Performance Measurement Reports* are due to the Division of Financial Management (DFM) and Legislative Services Office (LSO) on September 2, 2008. The new plans should incorporate changes to *Idaho Code* 67-1901 – 67-1904 that were approved in the 2005 Legislature. This year's submission will include performance measures, results for four prior fiscal years (FY 2005-FY 2008), and a benchmark. Attached is the performance measurement information for your agency that was submitted last year. Please make any additions/changes and input the information for FY 2008.

Updates should be in electronic format and submitted to DFM at [info@dfm.idaho.gov](mailto:info@dfm.idaho.gov) and to your respective budget analyst at LSO by September 2, 2008. After you have submitted your Performance Measurement Report electronically, remember to have your director sign and date the attestation form and submit the signed form to DFM.

For more information about the changes to strategic planning and the performance measurement report, see our web site at [http://dfm.idaho.gov/st\\_agency\\_guide/StratPlan\\_info.html](http://dfm.idaho.gov/st_agency_guide/StratPlan_info.html).

If you should have any questions, please contact Anita Hamann at 854-3052 or by email at [ahamann@dfm.idaho.gov](mailto:ahamann@dfm.idaho.gov).

Enclosures