



State of Idaho
DIVISION OF FINANCIAL MANAGEMENT
Executive Office of the Governor

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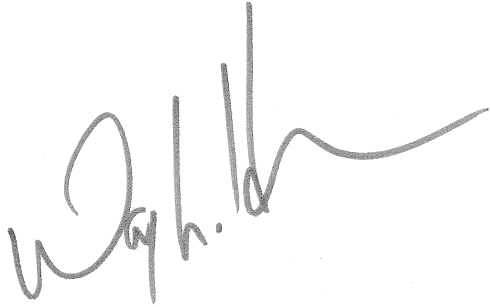
June 1, 2009

MEMORANDUM

TO: Agency Directors
Fiscal Officers
Strategic Planning Coordinators

FROM: Wayne Hammon, Administrator

SUBJECT: **Performance Measurement Report Updates**



Updated *Performance Measurement Reports* are due to the Division of Financial Management (DFM) and Legislative Services Office (LSO) on September 1, 2009. The new plans should incorporate changes to *Idaho Code* 67-1901 – 67-1904 that were approved in the 2005 Legislature. This year's submission will include performance measures, results for four prior fiscal years (FY 2006-FY 2009), and a benchmark. Attached is the performance measurement information for your agency that was submitted last year. Please make any additions/changes and input the information for FY 2009.

Updates should be in electronic Microsoft Word format and submitted to DFM at info@dfm.idaho.gov and to your respective budget analyst at LSO by September 1, 2009. After you have submitted your Performance Measurement Report electronically, remember to have your director sign and date the attestation form and submit the signed form to DFM.

For more information about the changes to strategic planning and the performance measurement report, see our web site at http://www.dfm.idaho.gov/st_agency_guide/StratPlan_info.html.

If you should have any questions, please contact Lee McCormick at 854-3069 or by email at lmccormick@dfm.idaho.gov.

Enclosures