



State of Idaho

DIVISION OF FINANCIAL MANAGEMENT

Executive Office of the Governor


C.L. "BUTCH" OTTER
Governor
WAYNE L. HAMMON
Administrator

304 N. 8th Street, 3rd Flr.
P.O. Box 83720
Boise, Idaho 83720-0032
(208) 334-3900
FAX (208) 334-2438
<http://dfm.idaho.gov/>

June 1, 2010

MEMORANDUM

TO: Agency Directors
Fiscal Officers
Strategic Planning Coordinators

FROM: Wayne Hammon, Administrator 

SUBJECT: **Performance Measurement Report Updates**

Updated *Performance Measurement Reports* are due to the Division of Financial Management (DFM) and Legislative Services Office (LSO) on September 1, 2010. The new plans should incorporate changes to *Idaho Code* 67-1901 – 67-1904 that were approved in the 2005 Legislature. This year's submission will include performance measures, results for four prior fiscal years (FY 2007-FY 2010), and a benchmark. Attached is the performance measurement information for your agency that was submitted last year. Please make any additions/changes and input the information for FY 2010.

Updates should be in electronic Microsoft Word format and submitted to DFM at info@dfm.idaho.gov and to your respective budget analyst at LSO by September 1, 2010. After you have submitted your Performance Measurement Report electronically, remember to have your director sign and date the attestation form and submit the signed form to DFM.

For more information about the changes to strategic planning and the performance measurement report, see our web site at http://www.dfm.idaho.gov/st_agency_guide/StratPlan_info.html.

If you should have any questions, please contact Gideon Tolman at 854-3084 or by email at gideon.tolman@dfm.idaho.gov.

Enclosures