

**Strategic Planning and Performance Reporting
HB 300 Comparison**

Code Section	Old	HB 300
Purpose		
67-1901 (1)	Improve management practices.	Improve agency accountability.
67-1901 (2)	Improve program effectiveness and accountability.	Increase ability of the legislature to oversee and assess performance.
67-1901 (3)	Help managers improve service delivery.	Assist lawmakers with policy and budget decisions.
67-1901 (4)	Improve oversight and decision-making.	Increase the ability of state agencies to improve agency management, service delivery, and program effectiveness.
Definitions		
67-1902 (1) Agency	No definitions	Department, board, commission, office, or institution except elected officials and the legislative and judicial branches.
67-1902 (2) Benchmark	No definitions	Planned or intended result for a performance measure. Can be an industry standard or research-based standard.
67-1902 (3) Core Function	No definitions	Group of related activities toward meeting the main responsibilities of the agency.
67-1902 (4) Goal	No definitions	Outcome the agency is trying to achieve.
67-1902 (5) Major Division	No definitions	Organization group focusing on meeting one or more of the agency's statutory responsibilities.
67-1902 (6) Objective	No definitions	Specific outcome as a step toward achieving a goal.
67-1902 (7) Performance Measure	No definitions	Quantifiable indicator of progress toward achieving a goal.
Strategic Planning		
67-1903 (1) Requirements	Plan for the programs, functions, and activities of the agency.	Plan covers major divisions and core functions.
67-1903 (1) (a)	Mission and outcome based vision statement.	Outcome-based vision or mission statement.
67-1903 (1) (b)	Outcome-based goals and objectives for major programs.	Goals for major divisions and core functions.
67-1903 (1) (c)	Describe how goals are to be achieved, key performance standards and measures, and a schedule of implementation.	Objectives or tasks that indicate how the goals are to be achieved.
67-1903 (1) (d)	How are performance measures related to goals and objectives.	Performance measures that assess progress toward meeting goals.
67-1903 (1) (e)	Key external factors beyond agency control.	Benchmarks for each performance measure and explanation of how measure was derived.
67-1903 (1) (f)	Program evaluations used in establishing goals.	Key external factors beyond agency control.
67-1903 (2) Time Period	Four (4) years forward. Updated annually.	Four (4) years forward. Updated annually.
67-1903 (3) Consistency	Performance plan consistent with strategic plan.	Performance plan consistent with strategic plan.

67-1903 (4) Consultation	Consult with Legislature and other interested parties when creating the plan.	Consult with Legislature and other interested parties when creating the plan.
67-1903 (5) Public Records	Strategic plans are public records.	Strategic plans are public records.
Performance Measures		
67-1904 (1) Due Dates	Each year as part of the budget request.	Each year as part of the budget request.
67-1904 (1) (a) Part I	No requirement.	Agency profiles to include statutory authority, revenue and expenditures, number and type of cases managed, and key services provided.
67-1904 (1) (b) (i) Part II shall contain	No requirement.	No more than 10 measures tied to goals and strategies.
67-1904 (1) (b) (ii)	Old section 67-1903 (2)	Results for four (4) years.
67-1904 (1) (b) (iii)	No requirement.	Benchmarks for each year.
67-1904 (1) (b) (iv)	No requirement.	Explanations where needed.
67-1904 (1) (b) (v)	No requirement.	Director attestation of data accuracy.
67-1904 (2) Format	Old 67-1903 (3)	Reporting format to be determined by the Division of Financial Management.
67-1904 (3) Agency use of data.	No requirement.	Review results, compare to benchmarks, and use for internal management purposes.
67-1904 (4) Maintain Reports	No requirement.	Shall maintain reports and documentation in support of data reported. Information shall be kept for all four years of performance report.
67-1904 (5) Due date	Report due with budget request.	Reports submitted to DFM and LSO by September 1 of each year.
67-1904 (6) LSO use of data	No requirement.	LSO may use information in Legislative Budget Book.
67-1904 (7) Presentation of data	No requirement.	Agencies shall present information to House and Senate germane committees annually.
67-1904 (8) Germane committee input.	No requirement.	Germane committees may request alternative measures.
67-1904 (9) Germane committees to meet jointly.	No requirement.	House and Senate germane committees should attempt to meet jointly for presentations.
Training		
67-1905 Training required	No requirement.	Strategic planning and performance measurement training shall be held for state agencies and lawmakers.
67-1905 (1) DFM responsibilities	No requirement.	DFM to coordinate training for state agencies at a frequency determined by DFM.
67-1905 (2) LSO responsibilities	No requirement.	Office of Performance Evaluations and Budget and Policy Analysis shall coordinate training for the Legislature. Training shall be offered every two years.