

# Agency Summary And Certification

AUG 25 2016

905 -- State Independent Living Council

Original Submission  or Rev No. \_\_\_\_

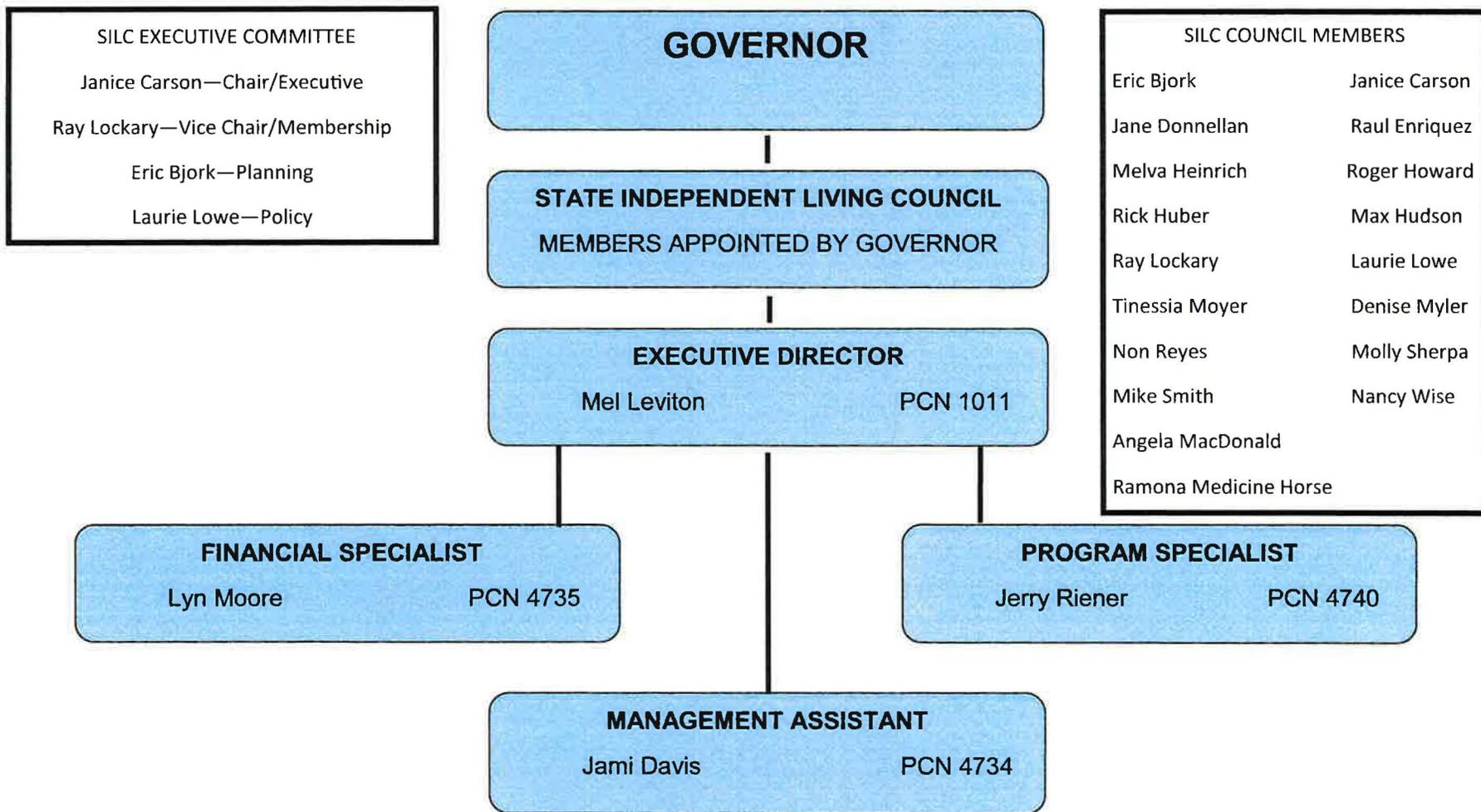
FY2018 Request

Page 1 of 32 Pages

In accordance with 67-3503, Idaho Code, I certify the attached forms properly state the receipts and expenditures of the department (agency, office, or institution) for the fiscal years indicated. The summary of expenditures by major program, fund source, and standard class is indicated below.

Signature of Department Director :		Date: <u>08/23/16</u>			
Function/Activity	FY 2016 Total Appropriation	FY 2016 Total Expenditures	FY 2017 Original Appropriation	FY 2017 Estimated Expenditures	FY 2018 Total Request
SILC	609,100	301,200	649,200	649,200	737,800
<b>Total</b>	609,100	301,200	649,200	649,200	737,800
By Fund Source	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
G 0001-00 General Revenue Fund	100,000	99,900	124,100	124,100	214,000
D 0291-02 Idaho State Independent Living Council Fund Ded	335,700	190,700	351,700	351,700	349,900
F 0348-00 Federal Grant	173,400	10,600	173,400	173,400	173,900
<b>Total</b>	609,100	301,200	649,200	649,200	737,800
By Object	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
Personnel Costs	334,300	202,100	353,800	353,800	423,900
Operating Expenditures	174,200	90,200	194,800	194,800	213,300
Capital Outlay	0	(1,700)	0	0	0
Trustee And Benefit Payments	100,600	10,600	100,600	100,600	100,600
Lump Sum	0	0	0	0	0
<b>Total</b>	609,100	301,200	649,200	649,200	737,800
<b>FTP Total</b>	4.00	4.00	4.00	4.00	4.00

## Idaho State Independent Living Council Organizational Chart



### SILC STANDING COMMITTEES

- |                             |                    |
|-----------------------------|--------------------|
| Executive—Finance Committee | Planning Committee |
| Membership Committee        | Policy Committee   |

## FY 2018 Agency Budget - Request

## Line Item Report

Agency: 905 State Independent Living Council

Decision Unit	Priority	Agency Request		
		FTP	General	Total
<b>SILC</b>				
12.01 Ongoing funding for Program Specialist/Planner	0	0.00	90,000	90,000
		<b>0.00</b>	<b>90,000</b>	<b>90,000</b>





**FORM B12: ANALYSIS OF FUND BALANCES**

Request for Fiscal Year : 2018

Agency/Department: State Independent Living Council

Agency Number: 905

Original Request Date: August 24, 2016 or Revision Request Date: \_\_\_\_\_

Page 6 of 32

Sources and Uses: Title 1 and Title 7 grants pass through from Idaho Vocational Rehabilitation

FUND NAME:	SILC DEDICATED (0291-02)	FUND CODE:	0291-02	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate
<b>1. Beginning Free Fund Balance</b>				206,805	215,309	230,183	225,556	310,556
2. Encumbrances as of July 1				0	0	0	0	0
2a. Reappropriation (Legislative Carryover)				NA	NA	NA	0	0
<b>3. Beginning Cash Balance</b>				206,805	215,309	230,183	225,556	310,556
4. Revenues (from Form B-11)				201,633	233,487	184,410	351,700	351,700
5. Non-Revenue Receipts and Other Adjustments				(9,282)	7,396	1,820	0	0
6. Statutory Transfers in: Senate Bill No. 1364		Fund or Reference:	0348	0	0	0	85,000	0
7. Operating Transfers in:		Fund or Reference:		0	0	0	0	0
<b>8. Total Available for Year</b>				399,156	456,192	416,413	662,256	662,256
9. Statutory Transfers Out:		Fund or Reference:		0	0	0	0	0
10. Operating Transfers Out:		Fund or Reference:		0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments				0	(212)	147	0	0
12. Cash Expenditures for Prior Year Encumbrances				0	0	0	0	0
13. Original Appropriation				247,200	253,400	335,700	351,700	351,700
14. Prior Year Reappropriations, Supplementals, Rescissions				0	0	0	0	0
15. Non-cogs, Receipts to Appropriation, etc				0	0	0	0	0
16. Reversions				(63,353)	(27,179)	(144,990)	0	0
17. Current Year Reappropriation				0	0	0	0	0
18. Reserve for Current Year Encumbrances				0	0	0	0	0
19. Current Year Cash Expenditures				183,847	226,221	190,710	351,700	351,700
<b>20. Ending Cash Balance</b>				215,309	230,183	225,556	310,556	310,556
21. Prior Year Encumbrances as of June 30				0	0	0	0	0
22. Current Year Encumbrances as of June 30				0	0	0	0	0
22a. Current Year Reappropriation				NA	NA	0	0	0
23. Borrowing Limit				0	0	0	0	0
<b>24. Ending Free Fund Balance</b>				215,309	230,183	225,556	310,556	310,556
<b>25. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>				183,847	226,221	190,710	351,700	351,700
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>				0	0	0	0	0

Notes:

**FORM B12: ANALYSIS OF FUND BALANCES**

Request for Fiscal Year : 2018

Agency/Department: State Independent Living Council

Agency Number: 905

Original Request Date: August 24, 2016 or Revision Request Date: \_\_\_\_\_

Page 7 of 32

Sources and Uses: Money Follows the Person grant pass through from H&W Medicaid

FUND NAME:	SILC FEDERAL (0348)	FUND CODE:	0348	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Estimate	FY 2018 Estimate
<b>1. Beginning Free Fund Balance</b>				51,429	71,529	86,327	85,877	877
2. Encumbrances as of July 1				0	0	0	0	0
2a. Reappropriation (Legislative Carryover)				NA	NA	NA	0	0
<b>3. Beginning Cash Balance</b>				51,429	71,529	86,327	85,877	877
4. Revenues (from Form B-11)				288,817	13,374	9,000	173,400	173,400
5. Non-Revenue Receipts and Other Adjustments				(23,150)	21,170	11,170	0	0
6. Statutory Transfers in:		Fund or Reference:		0	0	0	0	0
7. Operating Transfers in:		Fund or Reference:		0	0	0	0	0
<b>8. Total Available for Year</b>				317,096	106,073	106,497	259,277	174,277
9. Statutory Transfers Out:	Senate Bill No. 1364	Fund or Reference:	0291-02	0	0	0	85,000	0
10. Operating Transfers Out:		Fund or Reference:		0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments				0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances				0	0	0	0	0
13. Original Appropriation				370,700	374,800	173,400	173,400	173,400
14. Prior Year Reappropriations, Supplementals, Rescissions				0	0	0	0	0
15. Non-cogs, Receipts to Appropriation, etc				0	0	0	0	0
16. Reversions				(125,133)	(355,054)	(162,780)	0	0
17. Current Year Reappropriation				0	0	0	0	0
18. Reserve for Current Year Encumbrances				0	0	0	0	0
19. Current Year Cash Expenditures				245,567	19,746	10,620	173,400	173,400
<b>20. Ending Cash Balance</b>				71,529	86,327	95,877	877	877
21. Prior Year Encumbrances as of June 30				0	0	0	0	0
22. Current Year Encumbrances as of June 30				0	0	0	0	0
22a. Current Year Reappropriation				NA	NA	0	0	0
23. Borrowing Limit				0	0	10,000	0	0
<b>24. Ending Free Fund Balance</b>				71,529	86,327	85,877	877	877
<b>25. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)</b>				245,567	19,746	10,620	173,400	173,400
<b>26. Outstanding Loans (if this fund is part of a loan program)</b>				0	0	0	0	0

Notes:

## FY 2018 Agency Budget - Request

## Detail Report

Agency: 905 - State Independent Living Council

Function: 01 - SILC

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
<b>FY 2016 Total Appropriation</b>								
1.00 FY 2016 Total Appropriation								
SB 1129								
0001-00	General	0.25	41,400	58,600	0	0	0	100,000
0291-02	Dedicated	3.75	244,000	91,700	0	0	0	335,700
0348-00	Federal	0.00	48,900	23,900	0	100,600	0	173,400
	<b>Total</b>	<b>4.00</b>	<b>334,300</b>	<b>174,200</b>	<b>0</b>	<b>100,600</b>	<b>0</b>	<b>609,100</b>
1.21 Net Object Transfers								
OT 0001-00	General	0.00	0	1,700	(1,700)	0	0	0
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>1,700</b>	<b>(1,700)</b>	<b>0</b>	<b>0</b>	<b>0</b>
1.61 Reverted Appropriation Balances								
OT 0001-00	General	0.00	(100)	0	0	0	0	(100)
OT 0291-02	Dedicated	0.00	(83,200)	(61,800)	0	0	0	(145,000)
OT 0348-00	Federal	0.00	(48,900)	(23,900)	0	(90,000)	0	(162,800)
	<b>Total</b>	<b>0.00</b>	<b>(132,200)</b>	<b>(85,700)</b>	<b>0</b>	<b>(90,000)</b>	<b>0</b>	<b>(307,900)</b>
<b>FY 2016 Actual Expenditures</b>								
0001-00	General	0.25	41,400	58,600	0	0	0	100,000
OT 0001-00	General	0.00	(100)	1,700	(1,700)	0	0	(100)
0291-02	Dedicated	3.75	244,000	91,700	0	0	0	335,700
OT 0291-02	Dedicated	0.00	(83,200)	(61,800)	0	0	0	(145,000)
0348-00	Federal	0.00	48,900	23,900	0	100,600	0	173,400
OT 0348-00	Federal	0.00	(48,900)	(23,900)	0	(90,000)	0	(162,800)
	<b>Total</b>	<b>4.00</b>	<b>202,100</b>	<b>90,200</b>	<b>(1,700)</b>	<b>10,600</b>	<b>0</b>	<b>301,200</b>
<b>FY 2017 Original Appropriation</b>								
3.00 FY 2017 Original Appropriation								
SB 1364								
0001-00	General	0.63	43,200	79,600	0	0	0	122,800
OT 0001-00	General	0.00	1,300	0	0	0	0	1,300
0291-02	Dedicated	3.37	252,700	91,300	0	0	0	344,000
OT 0291-02	Dedicated	0.00	7,700	0	0	0	0	7,700
0348-00	Federal	0.00	48,900	23,900	0	100,600	0	173,400
	<b>Total</b>	<b>4.00</b>	<b>353,800</b>	<b>194,800</b>	<b>0</b>	<b>100,600</b>	<b>0</b>	<b>649,200</b>

**FY 2018 Agency Budget - Request**

**Detail Report**

Agency: 905 - State Independent Living Council

Function: 01 - SILC

	FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/Benefit	Lump Sum	Total
<b>FY 2017 Total Appropriation</b>							
0001-00 General	0.63	43,200	79,600	0	0	0	122,800
OT 0001-00 General	0.00	1,300	0	0	0	0	1,300
0291-02 Dedicated	3.37	252,700	91,300	0	0	0	344,000
OT 0291-02 Dedicated	0.00	7,700	0	0	0	0	7,700
0348-00 Federal	0.00	48,900	23,900	0	100,600	0	173,400
<b>Total</b>	<b>4.00</b>	<b>353,800</b>	<b>194,800</b>	<b>0</b>	<b>100,600</b>	<b>0</b>	<b>649,200</b>
<b>FY 2017 Estimated Expenditures</b>							
0001-00 General	0.63	43,200	79,600	0	0	0	122,800
OT 0001-00 General	0.00	1,300	0	0	0	0	1,300
0291-02 Dedicated	3.37	252,700	91,300	0	0	0	344,000
OT 0291-02 Dedicated	0.00	7,700	0	0	0	0	7,700
0348-00 Federal	0.00	48,900	23,900	0	100,600	0	173,400
<b>Total</b>	<b>4.00</b>	<b>353,800</b>	<b>194,800</b>	<b>0</b>	<b>100,600</b>	<b>0</b>	<b>649,200</b>
<b>Base Adjustments</b>							
8.41 Removal of One-Time Expenditures							
OT 0001-00 General	0.00	(1,300)	0	0	0	0	(1,300)
OT 0291-02 Dedicated	0.00	(7,700)	0	0	0	0	(7,700)
<b>Total</b>	<b>0.00</b>	<b>(9,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(9,000)</b>
<b>FY 2018 Base</b>							
0001-00 General	0.63	43,200	79,600	0	0	0	122,800
OT 0001-00 General	0.00	0	0	0	0	0	0
0291-02 Dedicated	3.37	252,700	91,300	0	0	0	344,000
OT 0291-02 Dedicated	0.00	0	0	0	0	0	0
0348-00 Federal	0.00	48,900	23,900	0	100,600	0	173,400
<b>Total</b>	<b>4.00</b>	<b>344,800</b>	<b>194,800</b>	<b>0</b>	<b>100,600</b>	<b>0</b>	<b>640,200</b>
<b>Program Maintenance</b>							
10.11 Change in Health Benefit Costs							
0001-00 General	0.00	800	0	0	0	0	800
0291-02 Dedicated	0.00	3,700	0	0	0	0	3,700
<b>Total</b>	<b>0.00</b>	<b>4,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,500</b>
10.12 Change in Variable Benefit Costs							
0291-02 Dedicated	0.00	100	0	0	0	0	100
<b>Total</b>	<b>0.00</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>100</b>

---

**FY 2018 Agency Budget - Request**
**Detail Report****Agency:** 905 - State Independent Living Council**Function:** 01 - SILC

---

		<u>FTP</u>	<u>Personnel Cost</u>	<u>Operating Expense</u>	<u>Capital Outlay</u>	<u>Trustee/ Benefit</u>	<u>Lump Sum</u>	<u>Total</u>
10.61	Salary Multiplier - Regular Employees							
	0001-00 General	0.00	400	0	0	0	0	400
	0291-02 Dedicated	0.00	2,100	0	0	0	0	2,100
	<b>Total</b>	<b>0.00</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,500</b>
10.62	Salary Multiplier - Group and Temporary							
	0348-00 Federal	0.00	500	0	0	0	0	500
	<b>Total</b>	<b>0.00</b>	<b>500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>500</b>
<b>FY 2018 Total Maintenance</b>								
	0001-00 General	0.63	44,400	79,600	0	0	0	124,000
OT	0001-00 General	0.00	0	0	0	0	0	0
	0291-02 Dedicated	3.37	258,600	91,300	0	0	0	349,900
OT	0291-02 Dedicated	0.00	0	0	0	0	0	0
	0348-00 Federal	0.00	49,400	23,900	0	100,600	0	173,900
	<b>Total</b>	<b>4.00</b>	<b>352,400</b>	<b>194,800</b>	<b>0</b>	<b>100,600</b>	<b>0</b>	<b>647,800</b>
<b>Line Items</b>								
12.01	Ongoing funding for Program Specialist/Planner							
	0001-00 General	0.00	71,500	18,500	0	0	0	90,000
	<b>Total</b>	<b>0.00</b>	<b>71,500</b>	<b>18,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>90,000</b>
<b>FY 2018 Total</b>								
	0001-00 General	0.63	115,900	98,100	0	0	0	214,000
OT	0001-00 General	0.00	0	0	0	0	0	0
	0291-02 Dedicated	3.37	258,600	91,300	0	0	0	349,900
OT	0291-02 Dedicated	0.00	0	0	0	0	0	0
	0348-00 Federal	0.00	49,400	23,900	0	100,600	0	173,900
	<b>Total</b>	<b>4.00</b>	<b>423,900</b>	<b>213,300</b>	<b>0</b>	<b>100,600</b>	<b>0</b>	<b>737,800</b>

**FORM B8.1: PROGRAM REQUEST BY DECISION UNIT**

Agency/Department: State Independent Living Council  
 Function/Division: 01  
 Activity/Program: \_\_\_\_\_

Request for Fiscal Year : 2018  
 Agency Number: 905  
 Function/Activity Number: 01  
 Budget Unit: EDND

Original Request Date: August 24, 2016      Revision Request Date: \_\_\_\_\_  
 Page: 11 of 32

**Decision Unit Number:** 12.01      **Descriptive Title:** Program Specialist/Planner Ongoing Funding

Description	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP) PERSONNEL COSTS:					
1. Salaries	47,800				\$47,800
2. Benefits	23,700				\$23,700
3. Group Position Funding					
<b>TOTAL PERSONNEL COSTS:</b>	<b>\$71,500</b>				<b>\$71,500</b>
OPERATING EXPENDITURES by summary object:					
1. 5051 Employee Development Cost	3,000				\$3,000
2. 5101 General Services	4,500				\$4,500
3. 5351 Employee Travel Cost	11,000				\$11,000
<b>TOTAL OPERATING EXPENDITURES:</b>	<b>\$18,500</b>				<b>\$18,500</b>
CAPITAL OUTLAY by summary object:					
1.					
2.					
3.					
<b>TOTAL CAPITAL OUTLAY:</b>					
<b>T/B PAYMENTS:</b>					
<b>LUMP SUM:</b>					
<b>GRAND TOTAL</b>	<b>\$90,000</b>				<b>\$90,000</b>

Attach as many pages as necessary to respond to the following questions: **See attached 4 pages.**

1. What is being requested and why? What is the agency staffing level for this activity and how much funding, by source, is in the base?
2. What resources are necessary to implement this request?
  - a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.
  - b. Note any existing agency human resources that will be redirected to this new effort and how existing operations will be impacted.
  - c. List any additional operating funds and capital items needed.
3. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, or anticipated grant awards.
4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

Idaho State Independent Living Council  
B-8.1 General Fund  
Attachment

**1. What is being requested and why? What is the agency staffing level for this activity and how much funding, by source, is in the base?**

The SILC has sustainable funding for three of four authorized FTPs. The fourth position, Program Specialist/Planner, is currently filled as a limited service position, funded through reserves<sup>i</sup> held by the SILC. This funding will be depleted by June 30, 2017. The SILC requests an ongoing increase in General Funds to provide sustainable funding for this full-time position.

SILC revenue comes from the Federal WIOA (Title VII, Subpart B and Title I Section 101(a)(18)(A)(ii)(II) Innovation & Expansion through the Idaho Division of Vocational Rehabilitation ), State General Funds appropriated by the Idaho Legislature, interest accrual, and revenue received from grants and contractual projects. Through these funding streams the SILC has been able to carry out its responsibilities and sustain three FTP.

The goals of the Program Specialist/Planner are to provide research, development, training and technical assistance in two specific areas: 1) the provision of technical assistance related to the ABLE Act; and 2) the provision of technical assistance related to Emergency Preparedness.

1) ABLE Act: Eligible Idaho citizens have an opportunity to set up savings accounts with ABLE savings programs located in other states. In brief, ABLE accounts allow people with disabilities who are determined to have a disability prior to age 26<sup>ii</sup> an opportunity to save funds which can be used to pay for medically necessary expenses and education, similar to a college savings plan, flexible health savings account or retirement account. ABLE accounts allow individuals to have savings beyond current public program resource limits while still maintaining certain benefits such as Social Security Disability Insurance, Medicaid, housing assistance, etc. This program allows individuals to save for things like college or technical training, as well as for personal emergencies such as repairs to the ramp on their accessible van or for their cochlear implant, without fear of losing their health care benefits or housing. ABLE accounts increase personal investment, independent living and meaningful employment opportunities resulting in decreased long-term reliance on public programs.

The SILC proposes housing a position to provide training and technical assistance regarding the various ABLE account programs nationwide, ABLE accounts versus the establishment of a Special Needs Trust, training and educational materials to address financial literacy, and maintenance of an Idaho ABLE account technical assistance web page.

The Program Specialist will provide these services through the provision of statewide regional workshops and outreach, telephone assistance and by building and maintaining

Idaho State Independent Living Council  
B-8.1 General Fund  
Attachment

an ABLÉ webpage housed on the SILC website. Based on current activity and need, the SILC anticipates ABLÉ activities will average 20 hours a week.

2) Emergency Preparedness: The SILC has worked during the last year with the Access and Functional Needs workgroup regarding emergency preparedness, planning and management, specific to the needs of people with disabilities. The workgroup includes the Division of Public Health, Idaho Office of Emergency Management, Idaho Commission on Hispanic Affairs, Red Cross representatives and various community groups, including groups representing people with disabilities. The Program Specialist/Planner develops and delivers plain language materials and training to help people with disabilities prepare for an emergency situation; and provides information and technical assistance to local mitigation, preparedness and disaster managers and teams to optimize resources for the community. Within the context of Emergency Preparedness, the Program Specialist/Planner serves as a bridge between various groups, fostering understanding and preparation before disaster strikes.

The SILC proposes housing a position to provide training and technical assistance to Idahoans with disabilities as they prepare for any type of emergency. Additionally, the Program Specialist/Planner will provide training and technical assistance to emergency managers and community service organizations; that they understand and are properly prepared to assist people with disabilities in an emergency or disaster.

The Program Specialist will provide these services through the provision of statewide regional workshops and outreach, telephone assistance and by building and maintaining an Emergency Preparedness webpage housed on the SILC website. Based on current activity and need, the SILC anticipates Emergency Preparedness activities will average 20 hours a week.

The SILC Program Specialist/Planner position combines services and activities to provide technical assistance and training related to ABLÉ accounts/financial literacy and emergency preparedness at the local level. It makes good fiscal sense to combine these two projects given that financial literacy and planning includes many aspects of preparedness and vice versa. Travel for workshops, outreach and other activities will be easily combined to make the most of resources as the Program Specialist/Planner travels across Idaho. The SILC views both projects as critical; however, they require greater resources than the SILC can sustain within current funding levels.

The current agency staffing level for this activity is the Program Specialist/Planner position. Funding for SFY2017 is out of the SILC dedicated fund in the amount of \$62,906.41 (salary and benefits), and \$19,875.00 (operating costs to support position travel, employee development, and office/program infrastructure covering the addition of a fourth position). These costs are in the SILC's dedicated fund base for SFY2017 only.

The SILC is unable to fund the position beyond SFY2017.

**2. What resources are necessary to implement this request?**

**a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.**

SILC Program Specialist/Planner

Pay Grade – L

Full-time, Benefit Eligible

Hire date – August 8, 2016

Limited service funded by the SILC dedicated fund reserves for SFY2017 only

**b. Note any existing agency human resources that will be redirected to this new effort and how existing operations will be impacted.**

The SILC does not have existing agency human resources to support the above projects beyond June 30, 2017. Existing operations and services to Idahoans with disabilities will be greatly enhanced by providing these needed services.

**c. List any additional operating funds and capital items needed.**

The SILC is requesting additional operating funds for SFY2018 and ongoing to support the Program Specialist/Planner travel, employee development, and office/program infrastructure (phone, IT costs, and education materials) in the amount of \$18,500.

**3. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, or anticipated grant awards.**

The SILC has researched potential grants and other funding sources for both ABLE and Emergency Preparedness activities. Given that we are a small state with infrequent disasters, there are no Federal funds available for preparedness specifically targeting people with disabilities. However, we know from experience that Idahoans face regional disasters such as flooding, fires and other localized events that require citizens to be prepared for all scenarios. Additionally, there aren't resources to provide for local technical assistance related to ABLE accounts. Currently the only ABLE resources are a Washington DC based Federal website and call line. Idahoans understand that best plans for savings and emergencies are those we create and sustain ourselves.

**4. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?**

ABLE Act: Idahoans who have a documented disability prior to age 26 (potentially age 46) and who receive or could potentially receive public benefits, and their families will be served by the training and technical assistance provided through this position.

Emergency Preparedness: All Idahoans with disabilities, their families, service providers and community emergency managers will be served by the training and technical assistance provided through this position.

The Program Specialist/Planner position is currently filled in hopes of a full launch to provide the training and technical assistance outlined above. The SILC does not have the resources to continue either activity beyond June 30, 2017. No other Idaho organization has stepped forward to offer assistance with either of the above activities. The SILC is the natural home for both of these activities as it is the only statewide, cross disability organization serving all Idahoans with disabilities. If ongoing general funds are not provided for SFY2018 and beyond, then eligible Idahoans with disabilities will have to rely on the Washington DC based help line and website to assist them as they plan for savings, health and education in their home state. Without on-going funds Idahoans with disabilities, an already marginalized population, risk further marginalization in the event of an emergency or disaster.

---

<sup>i</sup> \$85,000 - Effective date: July 1, 2016 - S1364: APPROPRIATIONS – STATE INDEPENDENT LIVNG COUNCIL ... appropriates and transfers up to \$89,900 to the State Independent Living Council (Ded) Fund within the State Independent Living Council on July 1, 2016, or as soon thereafter as is practicable.

<sup>ii</sup> Pending amendment to the Act:

The ABLE Age Adjustment Act (S. 2704/HR 4813) would raise the age limit for ABLE accounts to age 46. Currently, individuals with a severe disability that occurred prior to the age of 26 are eligible to open an ABLE account. Many debilitating diseases and conditions can occur later in life, including multiple sclerosis, Lou Gehrig's disease, or paralysis due to an accident. Increasing the age limit for ABLE accounts will allow more individuals to save money to help cover the costs of short, medium and long-term disability related expense.



7.00		FY 2017 ESTIMATED EXPENDITURES		0.63	30,300	7,700	6,500	44,500	
		Base Adjustments:							
8.31		Transfer Between Programs		0.00	0	0	0	0	
8.41		Removal of One-Time Expenditures		0.00	(1,300)	0	(200)	(1,300)	
8.51		Base Reduction		0.00	0	0	0	0	
9.00		FY 2018 BASE		FTP	FY 18 Salary	FY18 Health Ben	FY 18 Var Ben	FY 2018 Total	
				0.63	29,200	7,700	6,300	43,200	
10.11		Change in Health Benefit Costs				800		800	
10.12		Change in Variable Benefits Costs					0	0	
		Subtotal CEC Base:		Indicator Code	0.63	29,200	8,500	6,300	44,000
10.51		Annualization			0	0	0	0	
10.61		CEC for Permanent Positions		1.00%	300		100	400	
10.62		CEC for Group Positions		1.00%	0		0	0	
10.63		CEC for Elected Officials & Commissioners			0		0	0	
11.00		FY 2018 PROGRAM MAINTENANCE		0.63	29,500	8,500	6,400	44,400	
		Line Items:							
12.01	09058	R1	Program Specialist	1.00	47,800	13,500	10,200	71,500	
12.02								0	
12.03								0	
13.00		FY 2018 TOTAL REQUEST		1.63	77,300	22,000	16,600	115,900	



19 of 32

7.00		FY 2017 ESTIMATED EXPENDITURES		3.37	179,700	42,800	37,900	260,400
		Base Adjustments:						
8.31		Transfer Between Programs		0.00	0	0	0	0
8.41		Removal of One-Time Expenditures		0.00	(6,300)	0	(1,400)	(7,700)
8.51		Base Reduction		0.00	0	0	0	0
9.00		FY 2018 BASE		FTP	FY 18 Salary	FY18 Health Ben	FY 18 Var Ben	FY 2018 Total
				3.37	173,400	42,800	36,500	252,700
10.11		Change in Health Benefit Costs				3,700		3,700
10.12		Change in Variable Benefits Costs					100	100
		Subtotal CEC Base:	Indicator Code	3.37	173,400	46,500	36,600	256,500
10.51		Annualization			0	0	0	0
10.61		CEC for Permanent Positions	1.00%		1,700		400	2,100
10.62		CEC for Group Positions	1.00%		0		0	0
10.63		CEC for Elected Officials & Commissioners			0		0	0
11.00		FY 2018 PROGRAM MAINTENANCE		3.37	175,100	46,500	37,000	258,600
		Line Items:						
12.01	09058	R1 Program Specialist		(1.00)				0
12.02								0
12.03								0
13.00		FY 2018 TOTAL REQUEST		2.37	175,100	46,500	37,000	258,600



7.00		FY 2017 ESTIMATED EXPENDITURES	0.00	45,200	0	3,700	48,900	
		Base Adjustments:						
8.31		Transfer Between Programs	0.00	0	0	0	0	
8.41		Removal of One-Time Expenditures	0.00	0	0	0	0	
8.51		Base Reduction	0.00	0	0	0	0	
9.00		FY 2018 BASE	FTP	FY 18 Salary	FY18 Health Ben	FY 18 Var Ben	FY 2018 Total	
			0.00	45,200	0	3,700	48,900	
10.11		Change in Health Benefit Costs			0		0	
10.12		Change in Variable Benefits Costs				0	0	
		Subtotal CEC Base:	Indicator Code	0.00	45,200	0	3,700	48,900
10.51		Annualization		0	0	0	0	
10.61		CEC for Permanent Positions	1.00%	0		0	0	
10.62		CEC for Group Positions	1.00%	500		0	500	
10.63		CEC for Elected Officials & Commissioners		0		0	0	
11.00		FY 2018 PROGRAM MAINTENANCE	0.00	45,700	0	3,700	49,400	
		Line Items:						
12.01							0	
12.02							0	
12.03							0	
13.00		FY 2018 TOTAL REQUEST	0.00	45,700	0	3,700	49,400	

**FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B**

**AGENCY INFORMATION**

AGENCY NAME:	State Independent Living Council				
Division/Bureau:	SILC				
Prepared By:	Lyn Moore	E-mail Address:	<a href="mailto:lyn.moore@silc.idaho.gov">lyn.moore@silc.idaho.gov</a>		
Telephone Number:	(208) 334-3800	Fax Number:	(208) 334-3803		
DFM Analyst:	Sara Stover	LSO/BPA Analyst:	?		
Date Prepared:	8/19/2016	For Fiscal Year:	2018		

**FACILITY INFORMATION (please list each facility separately by city and street address)**

Facility Name:	State Independent Living Council				
City:	Boise	County:	Ada		
Street Address:	380 South 4th Street, Suite 102			Zip Code:	83702
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):	X	State Owned (use "X" to mark):		Lease Expires: 10/31/2017

**FUNCTION/USE OF FACILITY:** Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

**COMMENTS:** Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.  
Must be 100% ADA Accessible and meet all ADA guidelines.

**SURPLUS PROPERTY:** Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2016	ESTIMATE 2017	REQUEST 2018	REQUEST 2019	REQUEST 2020	REQUEST 2021
Use "X" to mark the year facility would be surplus.						

**WORK AREAS:** Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2016	ESTIMATE 2017	REQUEST 2018	REQUEST 2019	REQUEST 2020	REQUEST 2021
Total Number of Work Areas:	4	4	4	4	4	4
Full-Time Equivalent Positions:	4	4	4	4	4	4
Temp. Employees, Contractors, Auditors, etc.:	1	1	1	1	1	1

**SQUARE FEET:** Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2016	ESTIMATE 2017	REQUEST 2018	REQUEST 2019	REQUEST 2020	REQUEST 2021
Square Feet:	1,365	1,365	1,365	1,365	1,365	1,365

**FACILITY COST:** Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – It may not be a realistic figure.

FISCAL YR:	ACTUAL 2016	ESTIMATE 2017	REQUEST 2018	REQUEST 2019	REQUEST 2020	REQUEST 2021
Total Facility Cost/Yr:	\$22,891.05	\$23,348.87	\$23,815.85	\$24,292.17	\$24,778.01	\$25,273.57

**IMPORTANT NOTES:**

1. Please fill in the white sections only! If you have any questions, please call Ruth @ 332-1933.
2. Upon completion, please send to Ruth Swan-Brown at the Division of Public Works via email to [Ruth.Swan-Brown@adm.idaho.gov](mailto:Ruth.Swan-Brown@adm.idaho.gov).
3. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.

**AGENCY NOTES:**

**AGENCY NAME:**

**State Independent Living Council**

FACILITY INFORMATION SUMMARY FOR FISCAL YR			2018	BUDGET REQUEST		Include this summary w/ budget request.		
Address, City, Zip, Purpose	Fiscal Year		Sq Ft	\$/Sq Ft	Cost/Yr	Work Areas	Sq Ft/FTE	FTPs, Temps and Comments
380 South 4th Street, Suite 102	2018	request	1,365	\$ 17.45	\$ 23,816	4	341	
Boise, ID 83702	2017	estimate	1,365	\$ 17.11	\$ 23,349	0	-	
	2016	actual	1,365	\$ 16.77	\$ 22,891	0	-	
SILC Offices	Change (request vs actual)		0	\$ -	925	4	341	
	Change (estimate vs actual)		0	\$ -	458	0	0	
	2018	request	0	\$ -	\$ -	0	-	
	2017	estimate	0	\$ -	\$ -	0	-	
	2016	actual	0	\$ -	\$ -	0	-	
	Change (request vs actual)		0	\$ -	0	0	0	
	Change (estimate vs actual)		0	\$ -	0	0	0	
	2018	request	0	\$ -	\$ -	0	-	
	2017	estimate	0	\$ -	\$ -	0	-	
	2016	actual	0	\$ -	\$ -	0	-	
	Change (request vs actual)		0	\$ -	0	0	0	
	Change (estimate vs actual)		0	\$ -	0	0	0	
	2018	request	0	\$ -	\$ -	0	-	
	2017	estimate	0	\$ -	\$ -	0	-	
	2016	actual	0	\$ -	\$ -	0	-	
	Change (request vs actual)		0	\$ -	0	0	0	
	Change (estimate vs actual)		0	\$ -	0	0	0	
	2018	request	0	\$ -	\$ -	0	-	
	2017	estimate	0	\$ -	\$ -	0	-	
	2016	actual	0	\$ -	\$ -	0	-	
	Change (request vs actual)		0	\$ -	0	0	0	
	Change (estimate vs actual)		0	\$ -	0	0	0	
TOTAL (PAGE _____)	2018	request	1,365	\$ 17.45	\$ 23,816	4	341	
	2017	estimate	1,365	\$ 17.11	\$ 23,349	0	-	
	2016	actual	1,365	\$ 16.77	\$ 22,891	0	-	
	Change (request vs actual)		0	\$ -	925	4	341	
	Change (estimate vs actual)		0	\$ -	458	0	0	
TOTAL (ALL PAGES)	2018	request			\$ -			
	2017	estimate			\$ -			
	2016	actual			\$ -			
	Change (request vs actual)				0			
	Change (estimate vs actual)				0			

23 of 32

## Part I – Agency Profile

### Agency Overview

The Rehabilitation Act Amendments of 1992 were signed into law by President George Bush on October 30, 1992, requiring the establishment of State Independent Living Councils (SILCs). Idaho's SILC was created by Governor Cecil Andrus by Executive Order 93-01 May 28, 1993 with its membership appointed by the Governor. The SILC became an independent governmental entity as required by 704 of the Rehabilitation Act with the passage of House Bill 711 on July 1, 2005. SILC membership is made up of a minimum of 51% people from across the disability spectrum who do not work for another state agency, family members of and service providers for people with disabilities, including ex-officio members from the Division of Vocational Rehabilitation, the Commission for the Blind and Visually Impaired and the Idaho Commission on Aging. Membership is appointed by the Governor. SILC is the only statewide, cross disability organization in Idaho made up by a majority of people with disabilities.

Council members hire and direct the SILC Executive Director, who in turn, manages the day-to-day operation of the SILC. SILC staff currently comprises 4 full time employees. The SILC has one office that is located in Boise. On-going council activities are directed by the State Plan for Independent Living (SPIL). This plan is developed every three years and sets the goals and objectives of the organization.

The Workforce Innovation and Opportunities Act of 2014 (WIOA), signed into law by President Obama on July 22, 2014, transferred the Independent Living Services and Centers for Independent Living programs funded under title VII, Chapter 1 of the Rehabilitation Act of 1973, as amended by WIOA (P.L. 113-128) (Rehabilitation Act) from the Rehabilitation Services Administration (RSA), U.S. Department of Education, to the Administration for Community Living (ACL), U.S. Department of Health and Human Services. The transfer of the Independent Living (IL) programs aligns with the mission of ACL to maximize the independence, well-being and health of individuals with disabilities across the lifespan, and their families and caregivers. The transition from RSA to ACL commenced immediately; however the 2014-2016 SPIL remains in effect through its completion, unless amended by the SILC and approved by ACL. The SILC has not, nor does it plan to seek amendments to the current SPIL.

SILC revenue comes from the Federal WIOA (Title VII, Subpart B and Title I Section 101(a)(18)(A)(ii)(II) I & E through the Idaho Division of Vocational Rehabilitation (IDVR)), State General Funds appropriated by the Idaho Legislature, interest accrual, and revenue received from grants and contractual projects. Additional small grants awarded in 2016 awarded included the Idaho Home Choice (Money Follows the Person project) through the Division of Health and Welfare Medicaid Bureau of Long Term Care, and the Aged and Disabled Resource Center project – No Wrong Door in partnership with Medicaid and the Idaho Commission on Aging. The SILC actively engages in statewide activities that assist in providing Idahoans with disabilities a greater voice in obtaining services that are consumer-responsive, cost-effective, and community based. Every three years the SILC conducts a statewide assessment with constituent groups to collect input for development of the three-year SPIL. The core functions of the SILC are specific to both the federal mandates and Idaho Code and are the rationale behind the SPIL. To meet the goals and objectives of the SPIL the SILC has applied for various federal and non-federal grants and has partnered with state agencies and advocacy organizations to effect positive change.

### Core Functions/Idaho Code

Federal and state mandates (29 U.S.C. section 796d(c) and 34 CFR 364.21) require the SILC to: 1) Develop, sign and submit, in conjunction with the IDVR and the ICBVI, the SPIL for people with disabilities. SILC must monitor, review, and evaluate the implementation of the SPIL.

2) Support the centers for independent living (CILs) and advocate for independent living (IL) services provided through state and federal programs for people with disabilities. 3) Gather and disseminate information, conduct studies and analyses, develop model policies, conduct training on IL philosophy, and work to expand and improve IL services. Additionally, Chapter 12, Title 56, Idaho Code, requires the SILC to 1) assess the need for services for Idahoans with disabilities and advocate with decision makers. 2) Supervise and evaluate such staff as may be necessary to carry out the functions of the council. 3) Ensure that all regularly scheduled meetings of the council are open to the public and that sufficient advance notice of meetings is provided pursuant to the open meeting law. 4) Prepare reports and make recommendations, as necessary. 5) Perform other activities the council deems

necessary to increase the ability of Idahoans with disabilities to live independently. 6) Promulgate rules, as may be necessary in compliance with Chapter 52, Title 67, Idaho Code.

WIOA replaces the Workforce Investment Act of 1998 and retains and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973. Under WIOA, SEC. 474. STATE PLAN, Section 704 (29 U.S.C. 796c) regarding future SPIL development and implementation is amended as follows:

(A) developed by the chairperson of the Statewide Independent Living Council, and the directors of the centers for independent living in the State, after receiving public input from individuals with disabilities and other stakeholders throughout the State; and

(B) Signed by--

(i) the chairperson of the Statewide Independent Living Council, acting on behalf of and at the direction of the Council;

(ii) the director of the designated State entity described in subsection (c); and

(iii) not less than 51 percent of the directors of the centers for independent living in the state;

(o) Promoting Full Access to Community Life - The plan shall describe how the State will provide independent living services described in section 7(18) that promote full access to community life for individuals with significant disabilities.

Legislative Text:

SEC. 475. STATEWIDE INDEPENDENT LIVING COUNCIL.

Section 705 (29 U.S.C. 796d) is amended--

(c) Functions-

(1) DUTIES- The Council shall--

(A) develop the State plan as provided in section 704(a)(2);

(B) monitor, review, and evaluate the implementation of the State plan;

(C) meet regularly, and ensure that such meetings of the Council are open to the public and sufficient advance notice of such meetings is provided;

(D) submit to the Administrator such periodic reports as the Administrator may reasonably request, and keep such records, and afford such access to such records, as the Administrator finds necessary to verify the information in such reports; and

(E) as appropriate, coordinate activities with other entities in the State that provide services similar to or complementary to independent living services, such as entities that facilitate the provision of or provide long-term community-based services and supports.

(2) AUTHORITIES- The Council may, consistent with the State plan described in section 704, unless prohibited by State law--

(A) in order to improve services provided to individuals with disabilities, work with centers for independent living to coordinate services with public and private entities;

(B) conduct resource development activities to support the activities described in this subsection or to support the provision of independent living services by centers for independent living; and

(C) perform such other functions, consistent with the purpose of this chapter and comparable to other functions described in this subsection, as the Council determines to be appropriate.

## Revenue and Expenditures

Revenue	FY 2013	FY 2014	FY 2015	FY 2016
State General Funds	\$ 97,700	\$ 98,000	\$100,000	\$100,000
State Grants/Contributions	\$ 209,665	\$ 201,633	\$233,487	\$184,410
Federal Grants/Contributions	\$ 342,183	\$ 288,817	\$13,374	\$9,000
Miscellaneous Revenue	\$ 8,381	\$ 419	0	0
ARRA Stimulus Funds	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 657,929</b>	<b>\$ 588,869</b>	<b>\$346,861</b>	<b>\$293,410</b>
Expenditures	FY 2013	FY 2014	FY 2015	FY 2016
Personnel Costs	\$ 262,980	\$ 264,582	\$202,269	\$202,094
Operating Expenditures	\$ 165,424	\$ 141,818	\$126,073	\$86,824
Capital Outlay	\$ 560	\$ 500	\$ 2,882	\$1,700

Trustee/Benefit Payments	\$ 212,790	\$ 111,966	\$ 13,230	\$10,620
ARRA Expenditures	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTAL</b>	<b>\$ 641,754</b>	<b>\$ 518,866</b>	<b>\$344,455</b>	<b>\$301,238</b>

**Profile of Cases Managed and/or Key Services Provided**

Cases Managed and/or Key Services Provided	FY 2013	FY 2014	FY 2015	FY 2016
<b>Federal Requirements:</b>				
<p>1.</p> <ul style="list-style-type: none"> <li>- Develop (including statewide assessment), Sign, and Submit SPIL in collaboration with (IDVR and ICBVI 2014 under Rehabilitation Services Administration - RSA) the Centers for Independent Living 2016.</li> <li>- Monitor the 2014-16 SPIL at least quarterly and provide review at public meetings</li> </ul>	<p>SPIL drafted, reviewed, approved by SILC. Signed by IDVR and ICBVI.</p>	<p>Monitored the SPIL with the SILC at the annual business meeting in January 2014. Expectations met.</p>	<p>Monitored the SPIL with the SILC at the annual business meeting in January 2015. Expectations met.</p>	<ul style="list-style-type: none"> <li>- Monitored the 2014-16 SPIL at SILC quarterly meetings. Expectations met.</li> <li>- Statewide assessment (10 public meetings in 8 locations, with 111 participants &amp; 118 electronic surveys submitted) completed in collaboration with the CILs during October &amp; November 2015; State Plan for Independent Living (SPIL) drafted, reviewed, approved and submitted to ACL for approval (pending).</li> </ul>
<p>2. Support CILs.</p>	<p>Contracted with CILs on the Idaho Home Choice Project and the Medicaid ADRC Supplemental Funding. MIG Grant contracts with CILs for implementation of MFP.</p>	<p>Continued contracts until May of 2014 with the CILs on the ADRC Project and the Idaho Home Choice Project. Contracts ended in May of 2014 with the exception of the Quality of Live Surveys.</p>	<p>Continued support to CILs with Quality of Life surveys. Began the process of transitioning from the WIA to WIOA, providing for more input from the CILs to the SILC.</p>	<ul style="list-style-type: none"> <li>- Continued contract with the CILs &amp; Medicaid to complete Quality of Life surveys.</li> <li>- Successfully transitioned CILs/SILC from WIA to WIOA improving services &amp; implementation of additional transition services to PWD into their community.</li> </ul>
<p>3. Advocate for Independent Living Services.</p>	<p>Met with and provided information to policymakers on the impacts to individuals with</p>	<p>Met with and provided information to policymakers on the impacts to individuals with</p>	<p>Met with and provided information to policymakers on the impacts to individuals with</p>	<ul style="list-style-type: none"> <li>- Met with and provided information to policymakers on the impacts to individuals with</li> </ul>

Cases Managed and/or Key Services Provided	FY 2013	FY 2014	FY 2015	FY 2016
	disabilities and the impact of the Medicaid services reductions. Information dissemination of the ACA. Provided information concerning the State Insurance Exchange and Medicaid Expansion to SILC constituents.	disabilities and the impact of the Medicaid services reductions. Information dissemination of the ACA. Provided information concerning the State Insurance Exchange and Medicaid Expansion to SILC constituents	disabilities due to Medicaid services reductions. Dissemination of information about the ACA to constituents. Provided information concerning the State Insurance Exchange and Medicaid Expansion to SILC constituents.	disabilities due to Medicaid service restrictions. - Provided detailed, written input on HCBS waiver rule changes; testified against legislation potentially harmful toward the disability community; and supported partner agencies and organizations efforts toward greater community inclusion for people with disabilities.
4. Conduct Studies and Analysis	No contracts initiated this SFY due to budget limitations.	No contracts initiated this SFY due to budget limitations. The SILC is currently working with the Life Span Respite Project in partnership with BSU and ICOA.	Began contract negotiations with the ICOA for participation and facilitation of No Wrong Door (NWD) project for implementation in FY16. No additional contracts initiated this SFY due to budget limitations.	- Completed detailed review & analysis of Medicaid HCBS transition plan related to new CMS rules, working with Medicaid staff to resolve concerns. - Continued partnership with ICOA facilitation of No Wrong Door (NWD) project to determine feasibility of project. (contract concludes early SFY17)
5. Participate in and led, regional & local Workgroups related to the following: Transportation Opportunities for PWD; ADA Training; Employer Training; Fair Housing; Legislature 101; the Intersection of Disability and Abuse and emergency preparedness.	OVW trainings to pilot sites, Council, and staff. Begin discussions to expand trainings to Personal Assistance Services (PAS) workers.	Annual trainings conducted for SILC members. Presented at the NCIL Annual Conference, the APRIL Conference and the SILC Congress Conference. Also provided advocacy and education to constituents.	Continued regional workgroups focusing on employment and barriers PWD face. Continued ADA training, Legislature 101, and Intersection of Disability and Abuse trainings. OVW grant concluded FY15 due to funding cuts.	Continued participation and leadership in regional/local workgroups focused on employment, housing, medical and transportation barriers and solutions. Provided community training on disability etiquette and history, relevant laws. Collaborated with the Idaho Health Department in related

Cases Managed and/or Key Services Provided	FY 2013	FY 2014	FY 2015	FY 2016
				emergency management and preparedness activities for PWD.

**Performance Highlights (Optional)**

The SILC in coordination with the Centers for Independent Living (CILs) developed the statewide assessment for Independent Living in early SFY16. The assessment was completed in the form of ten public meetings (Sandpoint, Coeur d’Alene, Moscow, Orofino, Twin Falls, Idaho Falls, Pocatello, and three in the Treasure Valley - 111 participants) and electronic surveys (118 completed); disseminated in October and November in a variety of accessible formats, including braille. American Sign Language interpreters were provided at all ten public meetings. The assessment is the primary tool used to develop the State Plan for Independent Living (SPIL). The SPIL provides three-year goals and direction for Independent Living programs and activities across Idaho. The Strategic Plan mirrors the SPIL.

SILC staff compiled the information collected, providing a concise summary to the SPIL planning committee in late December. The SILC hired a facilitator for a two-day public planning meeting, assisting the SILC staff and Council in the development of the 2017-19 SPIL. Based on the assessment and development meetings, SILC staff then wrote the SPIL which was then submitted to the Administration on Community Living on June 24, 2016. ACL approval is pending.

The SILC provided detailed written analysis of Idaho Medicaid Home and Community Based Services (HCBS) waiver transition plan for the Aged and Disabled waiver to Idaho Medicaid managers and policy developers. The SILC worked with stakeholders and Medicaid staff in an effort to resolve concerns about the state transition plan.

**Part II – Performance Measures and Benchmarks**

Performance Measure		FY 2013	FY 2014	FY 2015	FY 2016	Current Year
<b>Goal 1</b>						
Assess the need for services for Idahoans with disabilities and advocate with decision makers.						
1. Conduct statewide needs assessment public meetings at least every three years - used in conjunction with electronic surveys to develop the State Plan for Independent Living (SPIL)	actual	10	NA	NA	10	NA
	benchmark	10 Statewide mtgs	--	--	10 Statewide mtgs	--
2. Conduct statewide needs assessment via public survey at least every three years - used in conjunction with public meetings to develop the State Plan for Independent Living (SPIL)	actual	46	NA	NA	118	NA
	benchmark	50 Completed surveys	--	--	50 Completed surveys	--
3. Review SPIL for effectiveness and emerging issues at quarterly in SILC public meetings	actual	4	4	4	4	--
	benchmark	4 Mtg rws	4 Mtg rws	4 Mtg rws	4 Mtg rws	4 Mtg rws
<b>Goal 2</b>						

Support the Centers for Independent Living and advocate for Independent Living services provided through state and federal programs.						
4. Contract with Medicaid and the CILs for the provision of Quality of Life Surveys aiding transition from institutions to community	actual	74	95	82	33	-----
	benchmark	65 transitions	100 transitions	80 transitions	97 transitions	97 transitions (contract exp. 9/30/16)
<b>Goal 3</b>						
Conduct training to people with disabilities and stakeholders on Independent Living (IL) philosophy and work to expand and improve IL services.						
5. Provide training on employment, healthcare, housing and transportation options; and community safety, participation and integration, including relevant laws, policies and rules that affect people with disabilities	actual	17	11	10	11	-----
	benchmark	15 trainings	15 trainings	10 trainings	10 trainings	15 trainings
<b>Goal 4</b>						
Collaborate with disability service agencies/organizations and other stakeholders; advocating for expanded and improved Independent Living opportunities and services for Idahoans with disabilities across.						
6. Participate in existing, or initiate new, workgroups, committees and councils/boards to provide reports, data and policy guidance toward improving employment, education, training, housing, health care coverage and community access and safety opportunities	actual	10	7	2	8	
	benchmark	10	10	10	8	--
7. Provide written testimony and/or policy review to successfully aid in the implementation of policies/laws that positively impact Idahoans with disabilities at the local, state and national level	actual	0	2	0	4	
	benchmark	2	2	2	6	6

### Performance Measure Explanatory Notes (Optional)

#### Performance Measure 1 & 2:

Performance measures 1 and 2 combine process' of information gathering methods for the statewide needs assessment, used in the development of the Idaho State Plan for Independent Living (SPIL) as well as the SILC's annual strategic plan. The assessment (conducted every three-years) is required by Federal and State mandates. The FFY2017-19 Idaho SPIL was submitted June 24, 2016; to be implemented October 1, 2016 pending approval by the Administration on Community Living.

#### Performance Measure 4:

The SILC administers the contract from which funds pass through from the Medicaid – Money Follows the Person program to the Centers for Independent Living for the completion of Quality of Life Surveys. Participants are surveyed prior to community transition, 11 months after the first survey and again 24 months from the date of the first survey. The numbers provided in the performance measure indicate people who successfully transitioned from institutions to the community during the SFY. The program has been largely successful and will transition to a

sustainable Medicaid fee for service activity beginning January 2017. Quality of Life Surveys will not be conducted when the program transitions.

Performance Measure 5:

Potential community training opportunities are identified during the year, targeting populations and activities specifically identified in the SPIL. Trainings were provided to no fewer than 10 participants with most events averaging 18-34 attendees.

Performance Measure 6:

Benchmark is based on the number of collaborative workgroups participating in activities specifically identified and targeted in the SPIL. Actual year numbers represent participation in more than 50% of meetings, calls for response and written correspondence.

Performance Measure 7:

Benchmark is based on the number of specific policy reviews, rule changes, and laws or potential legislation identified by the SILC as impacting (positive or negative) Idahoans with disabilities. Activities are generally in collaboration with others. However, the provision of SILC written review, analysis or testimony is the basis of the measurement. The actual number reflects only those issues resulted in a positive outcome.

**For More Information Contact**

Mel Leviton  
State Independent Living Council  
380 South 4<sup>th</sup> St., Ste. 102  
PO Box 83720  
Boise, ID 83720-9601  
Phone: (208) 334-3800  
E-mail: mel.leviton@silc.idaho.gov

**Federal Funds Inventory Form  
As Required by Idaho Code 67-1917**

Reporting Agency/Department: State Independent Living Council (SILC)  
Contact Person/Title: Lyn Moore

STARS Agency Code: 905  
Contact Phone Number: 334-3800

Fiscal Year: 2018  
Contact Email: lyn.moore@silc.idaho.gov

CFDA#/Cooperative Agreement # /Identifying #	Grant Type	Federal Granting Agency	Grant title	Description	Pass Through Federal Money From Other State Agency	FY 2016 Available Funds	FY 2016 Actual Expenditures	FY 2017 Estimated Available Funds	FY 2018 Estimated Available Funds	State Approp [Y] Yearly or [C] Continuous	MOE requirement [Y] Yes or [N] No	Known Reductions; Plan for 10% or More Reduction
93.791 RC068400	Competitive	Health and Human Services: Centers for Medicaid Services	Money Follows the Person/Quality of Life Surveys (MFP QLS)	To promote independence and equality for all individuals with disabilities in all aspect of society	Idaho Department of Health and Welfare	47,460	10,620	0	0	Y	N	Pass through funds would affect Health and Welfare not SILC
84.169A H169A130017	Formula	Formerly RSA (Rehabilitation Services Administration) - Moved to U.S. Health and Human Services, Administration for Community Living	Title 7	Independent Living Activities	Idaho Division of Vocational Rehabilitation	132,488	132,488	132,488	132,488	Y	N	Reduce education and advocacy services
84.169A H1126A130016	Formula	RSA (Rehabilitation Services Administration)	Title 1	Innovation and Expansion Activities	Idaho Division of Vocational Rehabilitation	126,429	126,429	126,429	126,429	Y	N	Reduce education and advocacy services
93.048 NW 0025-01-00	Competitive	Health and Human Services: Administration on Community Living (ACL)	ADRC No Wrong Door (NWD)	Facilitating Person Center Planning Process with Stakeholders	Passes Through Idaho Commission on Aging (ICOA)	12,000	6,650	5,349	0	Y	N	Reduce and/or eliminate services
<b>Total</b>						<b>318,377</b>	<b>276,187</b>	<b>264,266</b>	<b>258,917</b>			

<b>Total FY 2016 All Funds Appropriation (DU 1.00)</b>	<b>\$609,100</b>
<b>Federal Funds as Percentage of Funds</b>	<b>52%</b>

\*\*\* Report must be submitted to the Division of Financial Management and Legislative Services Office as part of your budget request.

3/08/32

**Director Attestation for Performance Measurement Report**

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Measurement Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Idaho State Independent Living Council



Director's Signature

August 23, 2016

Date

Please return to:

Division of Financial Management  
304 N. 8<sup>th</sup> Street, 3<sup>rd</sup> Floor  
Boise, Idaho 83720-0032

FAX: 334-2438  
E-mail: [info@dfm.idaho.gov](mailto:info@dfm.idaho.gov)

FY 2018 Budget Request Revision for Statewide Cost Allocation

OCT 18 2016

Fiscal Year: 2018

Revision No. 1

Agency Code: 905

Agency: Idaho State Independent Living Council

Budget Unit	Program Name	Fund Number	Base	Attorney General	Risk Management	State Controller	State Treasurer	BU/Fund	Percent of Base	Percent of Fund
			SWCAP	DU 10.41	DU 10.45	DU 10.46	DU 10.47	Total		
EDND	Independent Living	0001	0	0	0	0	0	0	0.00%	0.00%
EDND	Independent Living	0291 02	1,300	0	200	(200)	0	0	100.00%	100.00%
EDND	Independent Living	0348	0	0	0	0	0	0	0.00%	0.00%
			0					0	0.00%	0.00%
			0					0	0.00%	0.00%
			0					0	0.00%	0.00%
			0					0	0.00%	0.00%
			0					0	0.00%	0.00%
			0					0	0.00%	0.00%
Decision Unit Total			1,300	0	200	(200)	0	0	100.00%	100.00%

I request that the FY 2018 Budget Request be revised to reflect the above adjustments for Attorney General fees, Risk Management fees, State Controller's fees, and State Treasurer fees.

Signed ME Switzer Title Executive Director Date 10/13/16

**Instructions**  
 Each year after the original budget submission deadline, the Division of Financial Management calculates the estimated amount of change from the current year to the budget year for certain Interagency Nonstandard Adjustment decision units related to the Statewide Cost Allocation Plan (SWCAP). It is your responsibility to distribute those changes equitably between programs (budget units) and fund sources.

- 1) Locate your agency on the Indirect Cost Recovery Budget Adjustments spreadsheet.
- 2) Sum the "FY Approp. Basis" columns for all categories (Treasurer, Controller Attorney General, Risk Management, and Facility Services) in cell E7.
- 3) Enter by budget unit and fund source the SWCAP appropriation basis in the column titled "Base SWCAP". The allocation should be the same as your actual expenditures by fund source for last year rounded to the nearest \$100.
- 4) Find "Request Adjustment" for each category noting "Statewide Accounting" and "Statewide Payroll" must be summed to calculate the Controller fees.
- 5) Identify the budget unit and fund source for each of the areas requiring adjustment.
- 6) Enter each budget unit in the column identified as Budget Unit. Flag any continuous budget units as "(Cont)". Repeat for each different fund.
- 7) In the column identified as Fund Number, place the number of the fund to which the increase or decrease in costs will be applied.
- 8) In the column identified as adjustment, place the dollar amount for each identified budget unit by fund. Round to nearest \$100.
- 9) Check that all totals match those on the Indirect Cost Recovery Budget Adjustment spreadsheet.
- 10) Sign and return a copy to each of your DFM and LSO analysts. *Thank you!*