

Part 1 – Agency Profile

Agency Overview

The mission of the Idaho Board of Veterinary Medicine is to promote the public health, safety and welfare by safeguarding the people and animals of Idaho by establishing and enforcing professional standards in the licensure and regulation of veterinary health professionals.

The Board's revenues are dedicated funds generated from licensing and certification fees paid by veterinarians, certified veterinary technicians, certified euthanasia technicians, and certified euthanasia agencies. The Board receives sporadic additional revenue in the form of administrative fines and reimbursements for investigatory and legal expenses associated with discipline settlements. These funds are allocated between the Board's four major areas: 1) Investigation and prosecution of complaints, 2) Veterinary licensing, 3) Veterinary technician certification, 4) Euthanasia technician and euthanasia agency certification.

The Board consists of six members, five veterinarians and one public member, appointed by the Governor from various geographic regions of the state. Veterinary members serve a five-year term, while the public member serves a three-year term. Each of the five veterinary members serves four years as a veterinary board member and a fifth year as liaison officer, reviewing and mediating complaints. The board member serving the fourth year of appointment is the president of the board. The Board's office is located in Boise in the Idaho State Department of Agriculture headquarters. The Board's daily business is conducted by a full-time executive director and a full-time technical records specialist II.

Core Functions/Idaho Code

Complaint Investigations/Discipline – safeguard the people of Idaho by initiating and conducting investigations on all matters relating to the practice of veterinary medicine, veterinary technology, and euthanizing of animals, and prosecute violations of the Idaho Veterinary Practice Act. (Title 54, Chapter 21, Idaho Code)

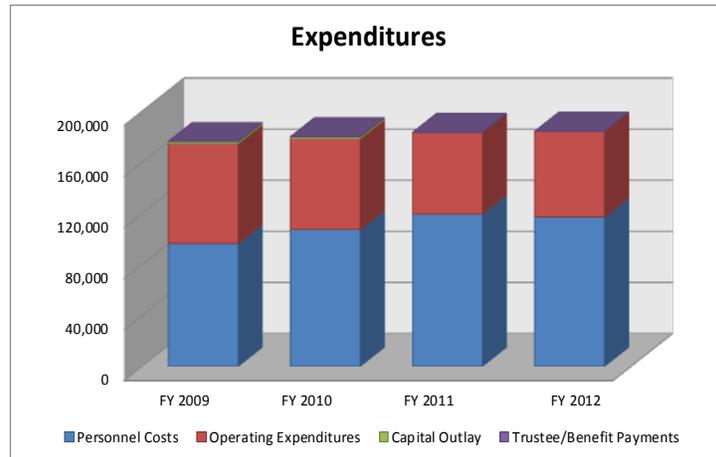
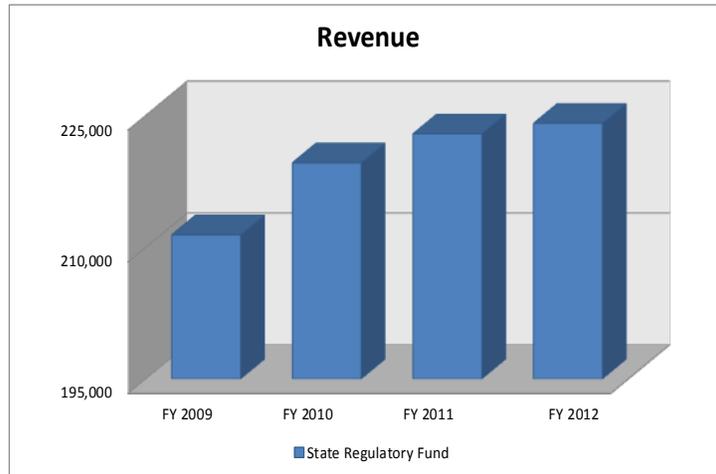
Veterinary Medicine – determine qualifications for issuance and renewal of licenses, set grounds for discipline, establish standards of professional conduct. (Title 54, Chapter 21, Idaho Code)

Veterinary Technology – determine qualifications for issuance and renewal of certifications, set grounds for discipline, and set supervision standards. (Title 54, Chapter 21, Idaho Code)

Certified Euthanasia Program – appoint Certified Euthanasia Task Force, determine qualifications for certification of euthanasia agencies and euthanasia technicians, grounds for discipline, and provide approved euthanasia training to allow purchase and use of approved drugs by certificants to euthanize animals in a humane manner. (Title 54, Chapter 21, Idaho Code)

Revenue and Expenditures

Revenue	FY 2009	FY 2010	FY 2011	FY 2012
State Regulatory Fund	211,400	219,600	222,900	224,100
Total	211,400	219,600	222,900	224,100
Expenditure	FY 2009	FY 2010	FY 2011	FY 2012
Personnel Costs	96,500	107,400	119,700	117,100
Operating Expenditures	78,200	71,000	63,700	67,200
Capital Outlay	1600	1,600	0	0
Trustee/Benefit Payments	0	0	0	0
Total	176,300	180,000	183,400	184,300



Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2009	FY 2010	FY 2011	FY 2012
New Veterinary Licenses Issued	51	35	52	56
New Veterinary Technician Certifications Issued	31	11	11	19
New Euthanasia Technician Certifications Issued	9	13	12	15
New Euthanasia Agency Certifications Issued	0	3	0	0
Veterinary License Renewals	1077	1046	1043	1050
Veterinary Technician Certification Renewals	187	196	200	191
Euthanasia Technician Certification Renewals	50	68	61	46
Euthanasia Agency Certification Renewals	19	20	21	20
Written Complaints Received	20	23	14	16
Complaints Prosecuted	6	5	1	1
Warning Letters and Letters of Caution Sent	5	9	1	16

Performance Highlights

The Board increased its licensing fees in 2012 to generate the funds needed to purchase new web-based licensing and regulatory software, as well as to adjust to increased expenses in all areas; the last fee increase occurred in 1999. Once the software purchasing process is complete, the Board will be able to upgrade its licensing software, providing online renewals and many other online self-service features.

The Board successfully collaborated with four other State agencies to release an RFP for the purchase and implementation of new licensing and regulatory software, along with corresponding website enhancements and the ability to accept credit card payments. This new software will provide many convenient self-service options for the Board's licensees, certificants, and the public. These self-service options will empower users and reduce staff time, which will allow the Board to continue to conduct its office operation with only two (2) full-time employees. The Board's current licensing software is obsolete. Based on a 2010 survey, the vast majority of licensees want the ability to renew their licenses online.

The Certified Euthanasia Task Force (CETF) worked with the Idaho Humane Society to develop a customized Remote Chemical Capture Officer training course, designed specifically for the safe capture of domestic animals. Approximately 50% of the Certified Euthanasia Technicians (CETs) are Animal Control Officers with various law enforcement agencies throughout the state. This improved training course will enhance the officers' ability to contain stray animals in their communities.

The Certified Euthanasia Task Force (CETF) developed a standard euthanasia training PowerPoint presentation to aid in consistency of the course between instructors. A certified euthanasia technician jurisprudence exam was developed in 2010 to test trainees on their knowledge of Idaho statutes and rules. A new written examination was prepared in 2012 for use in the one-day Certified Euthanasia Technician training courses.

The computerized national veterinary examination, the North American Veterinary Licensing Examination (NAVLE), is in its eleventh year. Based on a 2011 statute change, the Board no longer pre-approves candidates to take the NAVLE. This has lifted a burden from Board staff and has greatly simplified the NAVLE application process for candidates.

Part II – Performance Measures

Performance Measure	2009	2010	2011	2012	Benchmark
1. Review and process new applications from veterinarians and veterinary technicians	82	46	52	56	100 %
2. Review and process renewal applications from veterinarians and certified veterinary technicians	1264	1242	1243	1241	100 %
3. Review and process new applications from euthanasia technicians and euthanasia agencies	9	16	10	15	100 %
4. Review and process renewal applications from euthanasia technicians and euthanasia agencies	69	88	82	66	100 %
5. Triage formal written complaints and send to appropriate person in a timely manner	20	23	14	10	100 %
6. Review and/or approve continuing education courses	78	71	111	102	100 %
7. Fulfill requests for license verifications and public record lists of licensees	117	117	129	133	100 %

For More Information Contact

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