

Secretary of State

Agency Expenditure Summary

	<u>FY 2016</u>		<u>FY 2017</u>		<u>FY 2018</u>	
	<u>Approp</u>	<u>Actual</u>	<u>Approp</u>	<u>Estimate</u>	<u>Request</u>	<u>Gov Rec</u>
By Function						
Secretary of State	5,672,700	5,145,700	3,127,900	5,608,100	3,837,400	3,859,600
Total	5,672,700	5,145,700	3,127,900	5,608,100	3,837,400	3,859,600
By Fund Source						
General	5,672,700	5,145,700	3,127,900	5,608,100	3,837,400	3,859,600
Total	5,672,700	5,145,700	3,127,900	5,608,100	3,837,400	3,859,600
By Object						
Personnel Costs	1,834,500	1,675,400	1,960,200	1,999,600	2,145,600	2,167,800
Operating Expenditures	1,838,200	1,524,800	1,167,700	3,608,500	1,691,800	1,691,800
Capital Outlay	0	0	0	0	0	0
Trustee/Benefit Payments	2,000,000	1,945,500	0	0	0	0
Lump Sum	0	0	0	0	0	0
Total	5,672,700	5,145,700	3,127,900	5,608,100	3,837,400	3,859,600
FTP Positions	27.00	27.00	27.00	28.00	29.00	29.00

Executive Budget Detail

	<u>FTP</u>	<u>Personnel Cost</u>	<u>Operating Expense</u>	<u>Capital Outlay</u>	<u>Trustee/Benefit</u>	<u>Lump Sum</u>	<u>Total Gov Rec</u>
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Description: The Secretary of State's Office performs constitutional and statutory functions related to the State Land Board and State Board of Examiners. The Secretary of State also acts as the filing officer for elections, lobbyist registrations, campaign finance disclosures, and related activities. The Office is required by various provisions in the Idaho Code to maintain record systems for legal entities, interests in personal property, trademarks, and notaries public.

FY 2017 Original Appropriation

3.00 FY 2017 Original Appropriation: HB 563

General	27.00	1,960,200	1,167,700	0	0	0	3,127,900
Total	27.00	1,960,200	1,167,700	0	0	0	3,127,900

Appropriation Adjustments

4.11 Reappropriation: This decision unit reflects reappropriation authority granted by SB 1418.

General	0.00	0	258,000	0	0	0	258,000
Total	0.00	0	258,000	0	0	0	258,000

4.31 Business Entities IT Upgrade: The Governor recommends \$2,182,800 in one-time General Fund for the Secretary of State to begin an 18-month upgrade to manage business entities' filings and upgrade office technology. The current system was designed prior to 2005 and is no longer supported. In addition, an upgraded system will offer enhanced functionality for consumers. This request also includes replacing the office phone system, moving software to a cloud-based system, and redesigning the website. The Governor recommends reappropriation for this supplemental to avoid complications with encumbrances that may arise due to the signing of contracts.

In addition, the Governor recommends 1.0 FTP and ongoing General Fund for an information technology position. Costs for this position are annualized in DU 10.51. The Secretary of State is also using an existing FTP and contractors for this project.

General	1.00	39,400	2,182,800	0	0	0	2,222,200
Total	1.00	39,400	2,182,800	0	0	0	2,222,200

FY 2017 Total Appropriation

General	28.00	1,999,600	3,608,500	0	0	0	5,608,100
Total	28.00	1,999,600	3,608,500	0	0	0	5,608,100

FY 2017 Estimated Expenditures

General	28.00	1,999,600	3,608,500	0	0	0	5,608,100
Total	28.00	1,999,600	3,608,500	0	0	0	5,608,100

Base Adjustments

8.41 Removal of One-Time Expenditures: This decision unit removes one-time appropriation for FY 2017.

General	0.00	(54,100)	(558,000)	0	0	0	(612,100)
Total	0.00	(54,100)	(558,000)	0	0	0	(612,100)

	FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/Benefit	Lump Sum	Total Gov Rec
8.42 Removal of One-Time Expenditures: This decision unit removes one-time appropriation for FY 2017.							
General	0.00	0	(2,182,800)	0	0	0	(2,182,800)
Total	0.00	0	(2,182,800)	0	0	0	(2,182,800)
FY 2018 Base							
General	28.00	1,945,500	867,700	0	0	0	2,813,200
Total	28.00	1,945,500	867,700	0	0	0	2,813,200
Program Maintenance							
10.11 Change in Health Benefit Costs: This decision unit reflects the scheduled changes in the employer benefit cost after the maximum health insurance continuation for employees with an open disability claim is reduced from 30 months to six months.							
General	0.00	22,400	0	0	0	0	22,400
Total	0.00	22,400	0	0	0	0	22,400
10.12 Change in Variable Benefit Costs: This decision unit reflects the scheduled changes in the employer variable benefits cost.							
General	0.00	100	0	0	0	0	100
Total	0.00	100	0	0	0	0	100
10.45 Risk Management Cost Increases: Adjustments to costs of insurance coverage as projected by a third-party actuary and billed by the Office of Insurance Management are reflected here. The FY 2018 amounts include the addition of cybersecurity coverage beginning in December 2016.							
General	0.00	0	106,100	0	0	0	106,100
Total	0.00	0	106,100	0	0	0	106,100
10.46 Controller's Fee Charge: Adjustments to the costs of statewide accounting and statewide payroll processing provided by the Office of the State Controller are reflected here.							
General	0.00	0	(600)	0	0	0	(600)
Total	0.00	0	(600)	0	0	0	(600)
10.47 Treasurer's Fee Charge: Adjustments to the costs of cash management and warrant processing by the Office of the State Treasurer are reflected here.							
General	0.00	0	100	0	0	0	100
Total	0.00	0	100	0	0	0	100
10.51 Annualization: During the 2014 legislative session, SB 1395a was passed to provide scheduled salary increases for elected officials. This decision unit annualizes the increase effective January 2017 for the period July 1, 2017, through December 31, 2017, which is the first half of FY 2018.							
General	0.00	1,000	0	0	0	0	1,000
Total	0.00	1,000	0	0	0	0	1,000
10.52 Annualizations: This decision unit provides an annualization of an information technology position in DU 4.31.							
General	0.00	59,000	0	0	0	0	59,000
Total	0.00	59,000	0	0	0	0	59,000

Executive Budget Detail

	<u>FTP</u>	<u>Personnel Cost</u>	<u>Operating Expense</u>	<u>Capital Outlay</u>	<u>Trustee/Benefit</u>	<u>Lump Sum</u>	<u>Total Gov Rec</u>
10.61 Salary Multiplier - Regular Employees: The Governor recommends a 3% increase in employee compensation, to be distributed on a merit basis.							
General	0.00	46,800	0	0	0	0	46,800
Total	0.00	46,800	0	0	0	0	46,800
10.63 Salary Multiplier - Elected Officials: During the 2014 legislative session, SB 1395a was passed to provide scheduled salary increases for elected officials. This decision unit reflects the increase effective January 2018 for the period January 1, 2018, through June 30, 2018, which is the second half of FY 2018.							
General	0.00	1,000	0	0	0	0	1,000
Total	0.00	1,000	0	0	0	0	1,000

FY 2018 Total Maintenance

General	28.00	2,075,800	973,300	0	0	0	3,049,100
Total	28.00	2,075,800	973,300	0	0	0	3,049,100

Line Items

12.01 Business Entities IT Maintenance: The Governor recommends General Fund for costs associated with upgrading the business entities information technology system including system maintenance, web hosting, licensing, and infrastructure management. Due to project timing, \$18,500 is needed in FY 2018 and the remaining annual cost of \$196,200 will be requested in FY 2019.							
General	0.00	0	18,500	0	0	0	18,500
Total	0.00	0	18,500	0	0	0	18,500
12.02 IT Support Staff: The Governor recommends 1.0 FTP and General Fund for an information technology position to provide staff support.							
General	1.00	92,000	0	0	0	0	92,000
Total	1.00	92,000	0	0	0	0	92,000
12.03 Elections Software Upgrade: The Governor recommends \$600,000 in one-time General Fund to replace software modules used by the Elections Division for campaign finance reporting and lobbyist registration and management. This upgrade will decrease turnaround time on reporting and provide greater transparency for Idaho residents. \$60,000 in ongoing General Fund for hosting, infrastructure management, and maintenance is also recommended.							
General	0.00	0	660,000	0	0	0	660,000
Total	0.00	0	660,000	0	0	0	660,000
12.04 Idaho Blue Book: The Governor recommends one-time General Fund for the Idaho Blue Book pursuant to Idaho Code 67-915.							
General	0.00	0	40,000	0	0	0	40,000
Total	0.00	0	40,000	0	0	0	40,000

FY 2018 Gov's Recommendation

General	29.00	2,167,800	1,691,800	0	0	0	3,859,600
Total	29.00	2,167,800	1,691,800	0	0	0	3,859,600