

Part 1 – Agency Profile

Agency Overview

The Board of Registration of Professional Engineers and Professional Land Surveyors was created by the Legislature in 1939, prior to which the Department of Law Enforcement was responsible for licensing and enforcement. The Board consists of three professional engineers, one professional land surveyor, and one member licensed as both an engineer and land surveyor. All are appointed by the Governor from among nominees submitted by statewide engineering and land surveying societies. The Board's Executive Director, Keith A. Simila, P.E. manages the Board office and supervises three additional office staff in the Meridian office.

The Board exists to protect the health, safety and welfare of the public by assuring that those offering their services to the public as engineers and land surveyors are properly qualified. Prior to 1978 an individual could be licensed separately as a land surveyor, but all persons licensed as engineers were allowed to practice land surveying. For a one-year time period beginning in 1978 those persons then licensed as engineers were required to submit evidence of competency in land surveying in order to retain their license as a land surveyor. After that time, separate credentials were required to qualify as a land surveyor. Currently, the Board licenses both Engineers and Land Surveyors with separate but similar examination and credential verification processes.

One development which has affected the operation of the Board includes the globalization of commerce. A large percentage of license holders are not residents of Idaho and we rely to a great extent on the revenue from their application and renewal fees to fund the agency. The economic recovery that is ongoing in Idaho has created the need for additional engineering and surveying services to make those projects become realities. The Board's function in this matter is to assure that those who wish to offer their services are qualified to do so.

An increase in the complexity of complaints and the manner in which they must be investigated and resolved has resulted in an increase in the number of complaints that are difficult to resolve in a timely manner. The Board filled the position of Deputy Director whose primary responsibility has been to investigate complaints and the timeliness of those investigations has improved.

Until recently the Board operation has been quite "paper intensive." The Board obtained an imaging system to reduce the retention of hard copies of documents as well as to better maintain the database of license and certificate holders. The Board is working toward an online application and renewal process.

Core Functions/Idaho Code

The Board's Core Functions include information sharing and liaison with other agencies and licensing boards in other jurisdictions; enforcement of the laws and rules of the State of Idaho; maintenance of professional relations with professional societies, academia, and other groups and stakeholders; issuance of licenses and certificates as authorized by Idaho Code; interface with the legislature to assure that the licensing laws remain relevant and current; and effectively perform the administrative activities required to accomplish the Board mission.

Idaho Code Section 54-1208 is entitled "Board—Powers" and lists those authorities vested in the Board. The Board is empowered to adopt Administrative Rules, and has adopted four chapters including Rules of Procedure, Professional Responsibility, Corner Perpetuation and Filing, and Continuing Professional Development. The Board promulgated Administrative Rules in 2008-9 to include engineers, in addition to land surveyors, in the requirement for continuing professional development as a condition of renewal. The Board annually reviews or audits five percent of the licensees for compliance with CPD. The Board may subpoena witnesses and require the submission of evidence in disciplinary matters. It may seek injunctive relief in District Court to enforce the provisions of the enabling legislation or to restrain violation of it. The board may subject applicants for certification and license to examinations in order to determine minimum competency. The board maintains a current roster of license and certificate holders on the internet as provided in Idaho Code Section 54-1211. The Board requires biennial renewal of licenses and certificates as provided in Idaho Code Section 54-1216 and issues licenses to persons who are licensed in other jurisdictions as allowed in Idaho Code Section 54-1219. Idaho Code Section 54-1220 allows the Board to investigate and adjudicate allegations of violation of the Idaho Code and Administrative Rules.

Revenue and Expenditures:

Revenue	FY 2011	FY 2012	FY 2013	FY 2014
State Regulatory Fund	\$518,500	\$483,400	\$481,200	\$533,200
Total	\$518,500	\$483,400	\$481,200	\$533,200
Expenditure	FY 2011	FY 2012	FY 2013	FY 2014
Personnel Costs	\$318,800	\$324,400	\$357,900	\$337,300
Operating Expenditures	\$163,000	\$212,900	\$170,900	\$189,700
Capital Outlay	\$1,400	\$2,100	\$0	\$0
Trustee/Benefit Payments	\$0	\$0	\$0	\$0
Total	\$483,200	\$539,400	\$528,800	\$527,000

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2011	FY 2012	FY 2013	FY 2014
Staff and Board Member presentations to general stakeholders	40	23	24	42
Publish and distribute a quality NEWS BULLETIN	2	2	2	2
Issue licenses and certificates to the satisfaction of applicants	92.1%	91.8%	94.2%	94.6

Part II – Performance Measures

Performance Measure	2012	2013	2014	Benchmark
1. Presentations made to organizations	26	24	42	30
2. Publish a quality News Bulletin	2	2	2	2
3. Meet at diverse locations	4 Boise 2 Other	4 Boise 2 Other	4 in Boise and 3 in Idaho outside Boise	4 Boise 2 Other
4. Prepare a report on applicant satisfaction with recommendations for improvement	Completed	Completed	Completed	Complete Annually
5. Submit legislation to modernize the licensing law	Passed HB 374 and 375	Passed HB 45	0	Present to Legislature as necessary
6. Prepare desk manuals for each staff position.	Outlines Completed	Completed	Completed	Keep Current

For More Information Contact

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