

Part 1 – Agency Profile

Agency Overview

The Board of Registration of Professional Engineers and Professional Land Surveyors was created by the Legislature in 1939, prior to which the Department of Law Enforcement was responsible for licensing and enforcement. The Board consists of four professional engineers and one professional land surveyor appointed by the Governor from among nominees submitted by statewide engineer and land surveyor societies. The Board hires an Executive Director, David L. Curtis, P.E. who manages the Board office and supervises two additional office staff in the office in Boise. For FY 2007 and beyond, the legislature approved the additional position of Deputy Director. The position is currently unfilled, although the position has been advertised for several months. The Board will seek additional funding for the position for FY 2008 in order to attract qualified candidates.

Prior to 1978 an individual could be licensed as a land surveyor or as an engineer, and all persons licensed as engineers were allowed to practice land surveying. Beginning in 1978, only those then licensed as engineers who could demonstrate competency in land surveying were allowed to retain their license as a land surveyor. After that time separate credentials were required to qualify as a land surveyor. The Board exists to protect the health, safety and welfare of the public by assuring that those offering their services to the public as engineers and land surveyors are properly qualified.

Recent developments which have affected the operation of the Board include the globalization of commerce. A large percentage of license holders are not residents of Idaho and we rely to a great extent on the revenue from their application and renewal fees to fund the agency. Passage of the GARVEE bill to allow the expenditure of anticipated federal funds on transportation projects has created the need for additional engineering and surveying services to make those projects become realities. The Board's function in this matter is to assure that those who wish to offer their services are qualified to do so.

An increase in the complexity of complaints and the manner in which they must be investigated and resolved has resulted in an increase in the number of complaints that are not resolved in a timely manner. The Board attempting to fill the authorized position of Deputy Director whose primary responsibility will be to investigate complaints. To date the Board operation has been quite "paper intensive" and the Board has been authorized to implement an imaging system to reduce the retention of hard copies of documents as well as to better maintain the database of license and certificate holders.

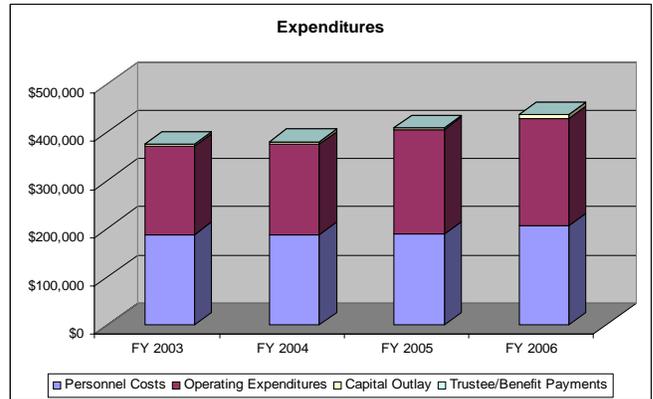
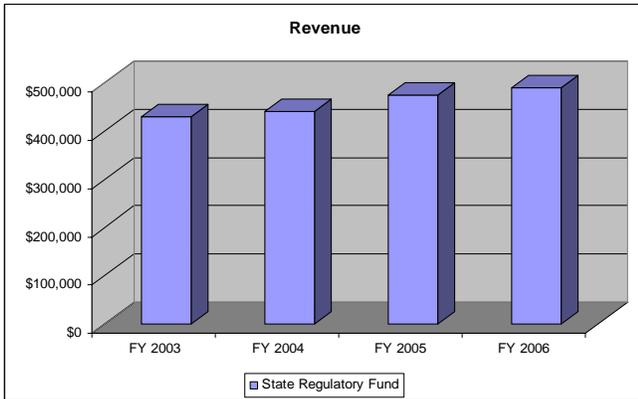
Core Functions/Idaho Code

The Board's Core Functions include information sharing and liaison with other agencies and licensing boards in other jurisdictions; enforcement of the laws and rules of the State of Idaho; maintenance of professional relations with other groups and stakeholders; issuance of licenses and certificates as authorized by Idaho Code; interface with the legislature to assure that the licensing laws remain relevant and current; and effectively perform the administrative activities required to accomplish the Board mission.

Idaho Code Section 54-1208 is entitled "Board—Powers" and lists those authorities vested in the Board. The Board is empowered to adopt Administrative Rules, and has adopted four chapters including Rules of Procedure, Professional Responsibility, Corner Perpetuation and Filing, and Continuing Education. The Board may subpoena witnesses and require the submission of evidence in disciplinary matters. It may seek injunctive relief in District Court to enforce the provisions of the enabling legislation or to restrain violation of it. The board may subject applicants for certification and license to examinations in order to determine minimum competency. The board maintains a current roster of license and certificate holders on the internet as provided in Idaho Code Section 54-1211. The Board requires biennial renewal of licenses and certificates as provided in Idaho code Section 54-1216 and issues licenses to persons who are licensed in other jurisdictions as allowed in Idaho Code Section 54-1219. Idaho Code Section 54-1220 allows the Board to investigate and adjudicate allegations of violation of the Idaho Code and Administrative Rules.

Revenue and Expenditures:

| Revenue | FY 2003 | FY 2004 | FY 2005 | FY 2006 |
|--------------------------|------------------|------------------|------------------|------------------|
| State Regulatory Fund | \$429,200 | \$440,600 | \$475,200 | \$489,700 |
| Total | \$429,200 | \$440,600 | \$475,200 | \$489,700 |
| Expenditure | FY 2003 | FY 2004 | FY 2005 | FY 2006 |
| Personnel Costs | \$187,800 | \$187,600 | \$189,200 | \$205,300 |
| Operating Expenditures | \$183,200 | \$186,600 | \$216,200 | \$222,400 |
| Capital Outlay | \$4,000 | \$5,800 | \$2,900 | \$7,800 |
| Trustee/Benefit Payments | \$0 | \$0 | \$0 | \$0 |
| Total | \$375,000 | \$380,000 | \$408,300 | \$435,500 |



Profile of Cases Managed and/or Key Services Provided

| Cases Managed and/or Key Services Provided | FY 2003 | FY 2004 | FY 2005 | FY 2006 |
|---|---------|---------|---------|---------|
| Staff and Board Member presentations to general stakeholders | 38 | 47 | 51 | |
| Publish and distribute a quality NEWS BULLETIN | 1 | 1 | 1 | 2 |
| Issue licenses and certificates to the satisfaction of applicants | 98.3% | 98.7% | 98.1% | 97.5% |
| Conduct workshops for license and certificate holders | 0 | 5 | 1 | 6 |

Performance Highlights

The Board recently began sponsoring workshops for license and certificate holders to discuss and explain matters of interest. In FY 2004 the Board sponsored workshops relating to the statutory and administrative rules requirements for surveying matters such as Records of Survey, Plats, Coordinate Description of Land Description, Corner Perpetuation and Filing and the Rules of Professional Responsibility. In FY 2005 the Board began a meaningful dialogue with the Board of Architectural Examiners and the Idaho Building Officials. The three groups jointly planned for the presentation of workshops throughout the state targeting engineers, architects and building officials who are involved in projects which require the issuance of building permits. These workshops, which were presented in FY 2006, were well attended and well received by engineers, architects, building officials and members of the public.

Board Members and staff are active in the regional and national organizations which prepare the licensing examinations and otherwise influence the trends of licensing in the professions of engineering and surveying. Clyde Porter, P.L.S., a former Board Member was recognized by both the regional and national organizations with their Distinguished Service Awards, James H. Milligan, P.E. was recognized by the national organization with their Distinguished Service Award, and David L. Curtis, P.E., Executive Director was given Honorary Membership in

the Alberta (Canada) Provincial Association of Professional Engineers for his efforts in facilitating cross-border licensing of engineers.

Part II – Performance Measures

| Performance Measure | 2003 | 2004 | 2005 | 2006 | Benchmark |
|--|--------------------|--------------------|--------------------|--------------------|---|
| 1. Presentations made to organizations | 38 | 47 | 51 | 47 | 30 |
| 2. Publish a quality News Bulletin | 1 | 1 | 1 | 2 | 2 |
| 3. Meet at diverse locations | 6 Boise 3 other | 4 Boise 2 other | 4 Boise 2 other | 6 Boise 1 other | 4 in Boise and 3 in Idaho outside Boise |
| 4. Conduct a survey regarding Board law enforcement practices | New Measure | New Measure | New Measure | New Measure | Complete by June 2007 |
| 5. Prepare a report on applicant satisfaction with recommendations for improvement | New Measure | New Measure | New Measure | New Measure | Complete Annually |
| 6. Establish a standard for consistently evaluating experience. | New Measure | New Measure | New Measure | New Measure | Complete by June 2007 |
| 7. Submit legislation to modernize the licensing law | New Measure | New Measure | New Measure | New Measure | Present to Legislature in 2008 |
| 8. Submit legislation to increase the time allowed to resolve complaints. | New Measure | New Measure | New Measure | New Measure | Submit to Legislature in 2007 |
| 9. Reduce average time to resolve complaints to 6 months. | New Measure | New Measure | New Measure | New Measure | June 30, 2008 |
| 10. Prepare desk manuals for each staff position. | New Measure | New Measure | New Measure | New Measure | June 30, 2007 |
| 11. Train new staff employee in investigations and digital records | New Measure | New Measure | New Measure | New Measure | Assessment by Director |

Performance Measure Explanatory Note:

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| <p>For More Information Contact</p> <p>David Curtis, P.E. Professional Engineers and Professional Land Surveyors, Board of 5535 W. Overland Road Boise, ID 83705 Phone: (208) 373-7210 E-mail: dave.curtis@jpels.idaho.gov</p> |
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Director Attestation for Agency Profile

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Agency Profile has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Board of Professional Engineers + Professional Land Surveyors

David L. Curtis

Director's Signature

15 Sept, 2006

Date

Please return to:

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