

Part 1 – Agency Profile

Agency Overview

The Board of Nursing, created in 1911 by legislative action, is a self-governing regulatory agency charged to “safeguard the health, safety and welfare of the citizens of Idaho through regulation of nursing practice and nursing education”. Board membership is defined in statute (Idaho Code 54-1403) and includes one (1) advanced practice registered nurse; five (5) licensed professional/registered nurses; two (2) licensed practical nurses; and one (1) consumer. Board members are appointed by the Governor to serve 4-year terms, and may be reappointed to serve up to three consecutive terms. The nine-member Board, which meets quarterly to conduct their business, annually elects from its membership, a Chairman and vice chairman who facilitate Board processes. Susan Odom, PhD, RN, Moscow, is the current Board chairman, Randall Hudspeth, RN, NP, CNS, Boise is the Vice-Chair. Other members include Janine Baxter, RN, Post Falls; Vicki Allen, RN, Pocatello; Carrie Nutsch, LPN, Jerome; Jill Howell, RN, Jerome; Linda Humphrey, consumer, Jerome; Rebecca Reese, LPN, Post Falls; and Shirly Meyer, RN, Meridian.

The Board employs Sandra Evans, RN, Executive Director, to assist in accomplishment of their Mission and strategic goals, to implement Board actions, and to direct the day-to-day operations of the Board of Nursing. The executive director employs additional personnel necessary to administer provisions of the Nursing Practice Act and administrative rules of the Board, including an associate director for practice and discipline, a director for professional compliance, a management assistant and 5 additional support staff.

Day-to-day operations of the Board include:

- Licensure of Idaho’s 20,196 nurses by examination, interstate endorsement, reinstatement and biennial renewal and certification of medication assistants beginning July 1, 2008
- Processing of fingerprint-based criminal background checks for initial and reinstatement licensure applicants
- Receipt and investigation of complaints of violation of the Nursing Practice Act
- Imposition of sanctions against the licenses of those nurses who are found to have violated provisions of the Act and administrative rules
- Review and approval of new and established educational programs preparing nurses for licensure and for continued practice
- Assessment of the continued competence of nurses licensed in Idaho
- Responding to requests for information related to licensure, practice, education and governance
- Management of outside contracts for service and operations, including: contracts for monitoring nurses enrolled in the Program for Recovering Nurses; for historical and on-going reporting to the federal Health Integrity and Protection Data Bank (HIPDB) and the National Practitioner Data Bank (NPDB), maintenance of provisions of the Idaho Patient Freedom of Information Act; for use of the National Council Licensure Examination for Registered and Practical Nurses, the examination used by all of the United States and territories for initial nurse licensure; as well as for legal counsel through the Attorney General’s office
- Management of provisions of the Nurse Licensure Compact, adopted in 2001, which allows for mutual recognition of state nurse licensure between the 23 member states
- Facilitation of activities of Board advisory committees and task forces

The Board of Nursing is supported entirely by revenue generated through licensure and related fees, receiving no monies from the state’s General Fund.

The office of the Board of Nursing is located in Boise at 280 North 8th Street, Suite 210. Information about the Board is available on the Board’s website at www2.idaho.gov/ibn.

Core Functions/Idaho Code

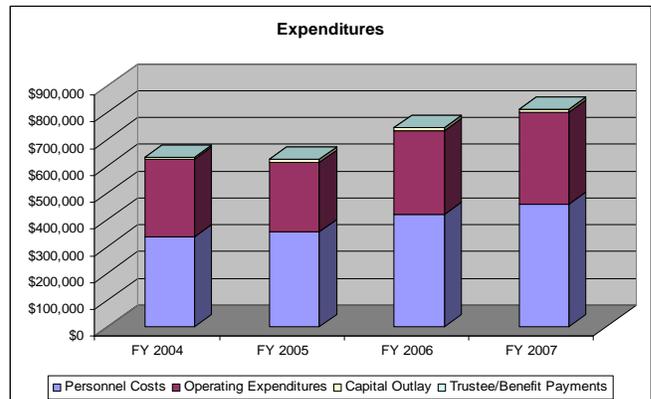
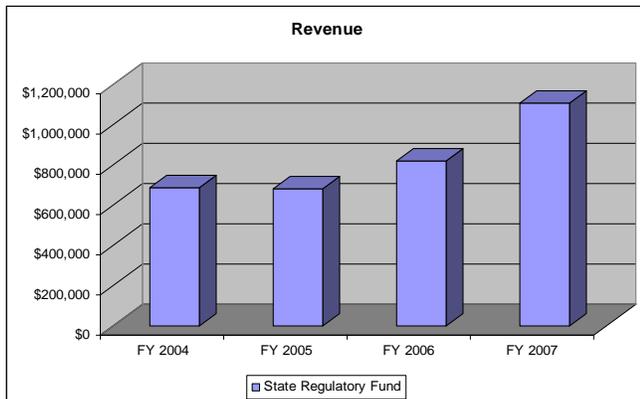
Idaho Code Title 54, Chapter 14 establishes the Idaho Board of Nursing and defines the powers and duties of the Board to include:

- 1) Regulating individuals designated as Certified Medication Assistants/Idaho Code 54-1404

- 2) Licensing qualified persons for the practice of nursing in Idaho; renewing licenses; limiting, restricting, amending, denying, suspending or revoking licenses; and accepting the voluntary surrender of licenses/Idaho Code 54-1404
- 3) Establishing standards, criteria, conditions and requirements for licensure and investigating and determining eligibility and qualifications for licensure; and administering examinations for licensure/Idaho Code 54-1404
- 4) Establishing standards of conduct and practice and regulating the use of titles, abbreviations and designations for the practice of nursing/Idaho Code 54-1404
- 5) Establishing standards, criteria, and requirements for curricula for nursing education programs and evaluating, surveying, reviewing and approving nursing education programs/Idaho Code 54-1404
- 6) Evaluating the continuing competency of persons licensed pursuant to the Nursing Practice Act and developing standards which will advance the competency of licensees/Idaho Code 54-1404
- 7) Receiving and collecting fees related to temporary and renewable licensure; administration of examinations, investigations and evaluations of applicants; duplication and verification of records; surveying and evaluating nursing education programs; and administrative fines for practicing nursing without benefit of licensure/Idaho Code 54-1404
- 8) Maintaining a record of Board proceedings, annually reporting to the Governor, and maintaining a public register of all licensed nurses/Idaho Code 54-1404
- 9) Entering into interstate compacts, contracts or agreements to facilitate nursing practice and regulation in Idaho/Idaho Code 54-1404
- 10) Making, adopting and publishing rules necessary to carry out the provisions of the statute/Idaho Code 54-1404

Revenue and Expenditures

Revenue	FY 2004	FY 2005	FY 2006	FY 2007
State Regulatory Fund	\$689,400	\$684,000	\$819,600	\$1,107,355
Total	\$689,400	\$684,000	\$819,600	\$1,107,355
Expenditure	FY 2004	FY 2005	FY 2006	FY 2007
Personnel Costs	\$336,400	\$355,500	\$419,699	\$459,045
Operating Expenditures	\$289,600	\$257,600	\$310,948	\$342,201
Capital Outlay	\$6,600	\$12,400	\$11,863	\$10,229
Trustee/Benefit Payments	\$0	\$0	\$0	\$0
Total	\$632,600	\$625,500	\$742,510	\$811,475



Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2004	FY 2005	FY 2006	FY 2007
Licensure Issued	9,545	11,361	13,971	11,057
Complaints/Disciplinary action	120	125	147	134
Monitoring	85	103	95	138
Education Program Approval	28	24	44	24
Presentations/Publications	44	45	103	56
National Data Bank Reporting	46	39	36	43
Notice/Request of Termination	0	435	1290	1283
Board/Committee/Task Force Meetings	82	71	68	36
Outside Vendor Service Contract	6	6	9	9
Assessment of Competence	758	771	801	1807

Part II – Performance Measures

Performance Measure	2004	2005	2006	2007	Benchmark
1. Nursing licenses are issued to qualified persons	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Participate in the NLC ▪ License by exam, endorsement, renewal, reinstatement, temporary licensure, limited licensure ▪ Assess continued competence
2. Standards of conduct and practice are enforced	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Administer PRN ▪ Investigate complaints/initiate discipline ▪ Monitor re-entry to practice ▪ Assess APPN peer review
3. Standards for nursing education programs are enforced	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Review/approve new programs ▪ Review/approve continuing programs ▪ Assess NCLEX pass rates
4. Accomplishment of Board Vision, Mission, Goals through effective governance	✓ ✓	✓ ✓	✓ ✓	✓ ✓	<ul style="list-style-type: none"> ▪ Assess accomplishment of PRNAC and APPNAC missions ▪ Positive annual Board self-assessment of performance ▪ Demonstrated Board member competence
5. Information exchange between the Board and constituents is facilitated	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Licensure database maintained ▪ Discipline reported to national databases ▪ Accurate, accessible nurse licensure data ▪ Publications/Presentations to diverse audience
6. Organization infrastructure supports the Board Mission, Vision, Goals	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Qualified personnel accomplish day-to-day functions ▪ Positive fund balance is maintained ▪ Staff competence is maintained ▪ Public expectations are met

For More Information Contact

Sandy Evans
Nursing, Board of
280 N 8th Suite 210
PO Box 83720
Boise, ID 83720-0061
Phone: (208) 334-3110
E-mail: sevens@ibn.idaho.gov