

Part 1 – Agency Profile

Agency Overview

The Board of Nursing, created in 1911 by legislative action, is a self-governing regulatory agency charged to “safeguard the health, safety and welfare of the citizens of Idaho through regulation of nursing practice and nursing education”. Board membership is defined in statute (Idaho Code 54-1403) and includes one (1) advanced practice registered nurse; five (5) licensed professional/registered nurses; two (2) licensed practical nurses; and one (1) consumer. Board members are appointed by the Governor to serve 4-year terms, and may be reappointed to serve up to three consecutive terms. The nine-member Board, which meets quarterly to conduct their business, annually elects from its membership, a chairman and vice chairman who facilitate Board processes. Susan Odom, PhD, RN, Moscow is the current Board Chairman; Randall Hudspeth, RN, NP, CNS, Boise is the Vice-Chair. Other members include Vicki Allen, RN, Pocatello; Janine Baxter, RN, Post Falls; Jill Howell, RN, Jerome; China Gum, Consumer, Boise; Shirly Meyer, RN, Meridian; Carrie Nutsch, LPN, Jerome, and Rebecca Reese, LPN, Coeur d’Alene.

The Board employs Sandra Evans, MAEd, RN, Executive Director, to assist in accomplishment of their Mission and strategic goals, to implement Board actions, and to direct the day-to-day operations of the Board of Nursing. The executive director employs additional personnel necessary to administer provisions of the Nursing Practice Act and administrative rules of the Board, including an associate director for practice and education, a director for professional compliance, a management assistant and 4.5 additional support staff.

Day-to-day operations of the Board include:

- Licensure of licensed practical nurses (LPN), professional/ registered nurses (RN) and advanced practice professional nurses (APPNs) by examination, interstate endorsement, reinstatement and biennial renewal; and certification and recertification of medication assistants (MA-C).
- Processing of fingerprint-based criminal background checks for initial and reinstatement licensure and certification applicants.
- Receipt and investigation of complaints of violations of the Nursing Practice Act.
- Imposition of sanctions against the licenses and certificates of those who are found to have violated provisions of the Act and administrative rules.
- Review and approval of new and established educational programs preparing nurses and medication assistants for licensure and certification.
- Assessment of the continued competence of nurses and medication assistants credentialed in Idaho.
- Responding to requests for information related to credentialing, practice, education and governance.
- Management of outside contracts for service and operations, including: contracts for monitoring nurses enrolled in the Program for Recovering Nurses; for historical and on-going reporting to the federal Health Integrity and Protection Data Bank (HIPDB) and the National Practitioner Data Bank (NPDB), maintenance of provisions of the Idaho Patient Freedom of Information Act; for use of the National Council Licensure Examination for Registered and Practical Nurses, the examination used by all of the United States and territories for initial nurse licensure; for legal counsel through the Attorney General’s office; and for licensure data sharing with the Departments of Labor and Health & Welfare.
- Management of provisions of the Nurse Licensure Compact, which allows for mutual recognition of RN and LPN licensure between the 24 member states.
- Facilitation of activities of Board advisory committees and task forces .

The Board of Nursing is supported entirely by revenue generated through licensure, certification, and related fees, receiving no monies from the state’s General Fund.

The office of the Board of Nursing is located in Boise at 280 North 8th Street, Suite 210. Information about the Board is available on the Board’s website at www.ibn.idaho.gov.

Core Functions/Idaho Code

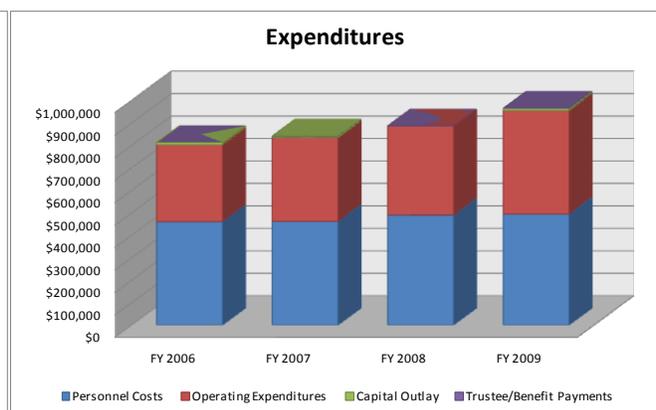
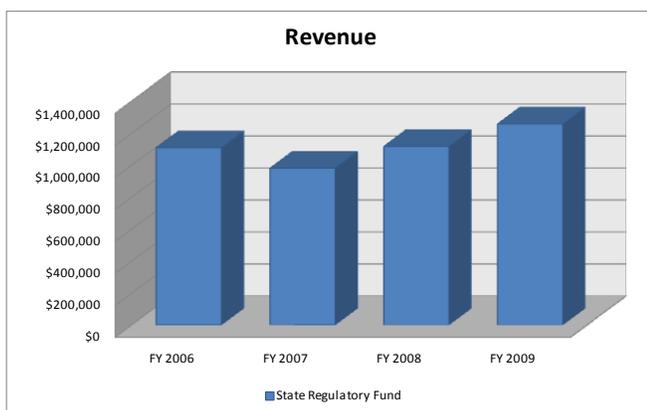
Idaho Code Title 54, Chapter 14 establishes the Idaho Board of Nursing and defines the powers and duties of the Board to include:

- 1) Regulating individuals designated as Certified Medication Assistants/Idaho Code 54-1404

- 2) Licensing qualified persons for the practice of nursing in Idaho; renewing licenses; limiting, restricting, amending, denying, suspending or revoking licenses; and accepting the voluntary surrender of licenses/Idaho Code 54-1404
- 3) Establishing standards, criteria, conditions and requirements for licensure and investigating and determining eligibility and qualifications for licensure; and administering examinations for licensure/Idaho Code 54-1404
- 4) Evaluating fingerprint-based criminal history reports in order to determine eligibility for certification and licensure/Idaho Code 54-1401 and 54-1406A
- 5) Establishing standards of conduct and practice and regulating the use of titles, abbreviations and designations for the practice of nursing/Idaho Code 54-1404
- 6) Establishing standards, criteria, and requirements for curricula for nursing education programs and evaluating, surveying, reviewing and approving nursing education programs/Idaho Code 54-1404
- 7) Evaluating the continuing competency of persons licensed pursuant to the Nursing Practice Act and developing standards which will advance the competency of licensees/Idaho Code 54-1404
- 8) Receiving and collecting fees related to temporary and renewable licensure; administration of examinations, investigations and evaluations of applicants; duplication and verification of records; surveying and evaluating nursing education programs; and administrative fines for practicing nursing without benefit of licensure/Idaho Code 54-1404
- 9) Maintaining a record of Board proceedings, annually reporting to the Governor, and maintaining a public register of all licensed nurses/Idaho Code 54-1404
- 10) Entering into interstate compacts, contracts or agreements to facilitate nursing practice and regulation in Idaho/Idaho Code 54-1404
- 11) Making, adopting and publishing rules necessary to carry out the provisions of the statute/Idaho Code 54-1404

Revenue and Expenditures

Revenue	FY 2007	FY 2008	FY 2009	FY 2010
State Regulatory Fund	\$1,107,355	\$979,475	\$1,115,680	\$1,256,204
Total	\$1,107,355	\$979,475	\$1,115,680	\$1,256,204
Expenditure	FY 2007	FY 2008	FY 2009	FY 2010
Personnel Costs	\$459,045	\$460,623	\$488,495	\$493,810
Operating Expenditures	\$342,201	\$373,015	\$397,164	\$460,221
Capital Outlay	\$10,229	\$6,737	\$0	\$9,772
Trustee/Benefit Payments	\$0	\$0	\$0	\$0
Total	\$811,475	\$840,375	\$885,659	\$963,803



Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2007	FY 2008	FY 2009	FY 2010
Total Number Licensees	11,057	10,337	18,406	21,668
New Licenses Issued	1,885	1,984	1,943	2,160
Complaint/Investigations	134	89	90	106
Nurses Monitored	138	105	99	111
Education Programs Approved	24	25	34	31
Presentations/Publications	56	126	55	111
Cases Reported to National Data Banks	43	26	17	36
Notice of Termination (Idaho Code 37-117A)	1,283	1,203	815	997
Board/Committee/Task Force Meetings	36	22	36	48
Outside Vendor Service Contracts	9	10	12	14
Assessment of Nurse Competence	1,807	630	1,711	907
Fingerprint Report Reviews	1,890	1,987	2,003	2,277

Part II – Performance Measures

Performance Measure	2007	2008	2009	2010	Benchmark
1. Licenses are issued to qualified applicants	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Participate in the NLC ▪ License by exam, endorsement, renewal, reinstatement, temporary licensure, limited licensure ▪ Assess continued competence ▪ Implementation of MA-C certification
2. Standards of conduct and practice are determined and enforced	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	✓ ✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Administer PRN ▪ Investigate complaints/initiate discipline ▪ Monitor restricted practice ▪ Assess APPN peer review ▪ Determine root cause of errors
3. Standards for nursing education programs are determined and enforced	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Review/approve new programs ▪ Review/approve continuing programs ▪ Assess NCLEX pass rates
4. Accomplishment of Board Vision, Mission, Goals through effective governance	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Assess accomplishment of PRNAC and APPNAC missions ▪ Annual Board self-assessment of performance ▪ Demonstrate Board competence/effectiveness
5. Communication between the Board its colleagues, stakeholders and the public	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Accessible licensure information ▪ Discipline reported to national databases ▪ Public awareness of Board of Nursing Mission
6. Organization infrastructure supports the Board Mission, Vision, Goals	✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓	✓ ✓ ✓ ✓ ✓	<ul style="list-style-type: none"> ▪ Qualified personnel accomplish day-to-day functions ▪ Positive fund balance is maintained ▪ Staff development is supported ▪ Physical space supports Board functions ▪ Outside contracts & technical personnel support operations

For More Information Contact

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