

Part 1 – Agency Profile

Agency Overview

The mission of the Idaho Board of Veterinary Medicine is to promote the public health, safety and welfare by safeguarding the people and animals of Idaho by establishing and enforcing professional standards in the licensure and regulation of veterinary health professionals.

The Board's revenues are dedicated funds generated from licensing and certification fees paid by veterinarians, certified veterinary technicians, certified euthanasia technicians, and certified euthanasia agencies. The Board receives sporadic additional revenue in the form of administrative fines and reimbursements for investigatory and legal expenses associated with discipline settlements. These funds are allocated between the Board's four major areas: 1) Investigation and prosecution of complaints, 2) Veterinary licensing, 3) Veterinary technician certification, 4) Euthanasia technician and euthanasia agency certification.

The Board consists of six members, five veterinarians and one public member, appointed by the Governor from various geographic regions of the state. Veterinary members serve a five-year term, while the public member serves a three-year term. Each of the five veterinary members serves four years as a veterinary board member and a fifth year as liaison officer, reviewing and mediating complaints. The board member serving the fourth year of appointment is the president of the board. The Board's office is located in Boise in the Idaho State Department of Agriculture headquarters. The Board's daily business is conducted by a full-time executive director and a full-time technical records specialist II.

Core Functions/Idaho Code

Complaint Investigations/Discipline – safeguard the people of Idaho by initiating and conducting investigations on all matters relating to the practice of veterinary medicine, veterinary technology, and euthanizing of animals, and prosecute violations of the Idaho Veterinary Practice Act. (Title 54, Chapter 21, Idaho Code)

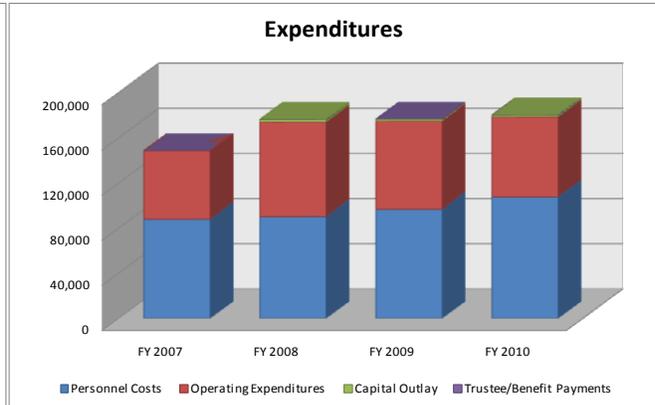
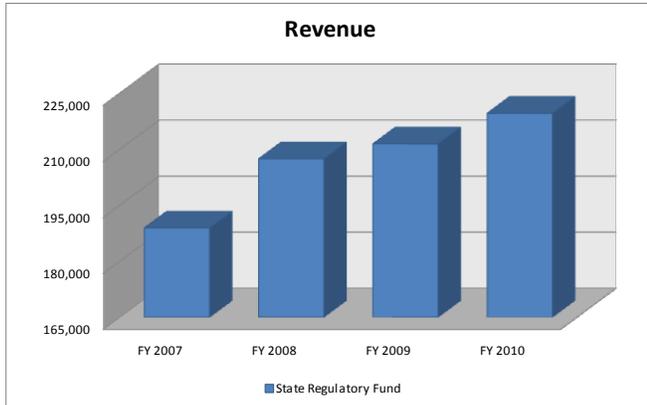
Veterinary Medicine – determine qualifications for issuance and renewal of licenses, set grounds for discipline, establish standards of professional conduct. (Title 54, Chapter 21, Idaho Code)

Veterinary Technology – determine qualifications for issuance and renewal of certifications, set grounds for discipline, and set supervision standards. (Title 54, Chapter 21, Idaho Code)

Certified Euthanasia – appoint Certified Euthanasia Task Force, determine qualifications for certification of euthanasia agencies and euthanasia technicians, grounds for discipline, and provide approved euthanasia training to allow purchase and use of approved drugs by certificants to euthanize animals in a humane manner. (Title 54, Chapter 21, Idaho Code)

Revenue and Expenditures

Revenue	FY 2007	FY 2008	FY 2009	FY 2010
State Regulatory Fund	188,900	207,400	211,400	219,600
Total	188,900	207,400	211,400	219,600
Expenditure	FY 2007	FY 2008	FY 2009	FY 2010
Personnel Costs	87,600	89,900	96,500	107,400
Operating Expenditures	60,800	84,000	78,200	71,000
Capital Outlay	0	2,200	1600	1,600
Trustee/Benefit Payments	0	0	0	0
Total	148,400	176,100	176,300	180,000



Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2007	FY 2008	FY 2009	FY 2010
New Veterinary Licenses Issued	63	55	51	35
New Veterinary Technician Certifications Issued	25	17	31	11
New Euthanasia Technician Certifications Issued	15	14	9	13
New Euthanasia Agency Certifications Issued	2	2	0	3
Veterinary License Renewals	1089	1089	1077	1046
Veterinary Technician Certification Renewals	187	182	187	196
Euthanasia Technician Certification Renewals	56	45	50	68
Euthanasia Agency Certification Renewals	17	17	19	20
Written Complaints Received	20	20	20	23
Complaints Prosecuted*	4	3	6	5
Warning Letters and Letters of Caution Sent	7	6	5	9

*Due to their legal complexity, complaint prosecutions are usually not completed in the fiscal year the complaint was filed.

Performance Highlights

The Board successfully upgraded the personnel classification of its assistant to the executive director to Technical Records Specialist II. This classification change allows the assistant to perform higher-level duties, and provide qualified coverage for the Board's office when the executive director is out of the office. The upgrade allows the Board to hire and retain a qualified assistant to its executive director, which will ensure long-term stability in the Board's two-person office.

The Board met with representatives from the Idaho chariot racing industry to discuss how prescription drug administration at chariot racing events must be handled to meet the valid veterinarian/client/patient relationship requirements of the Idaho Veterinary Practice Act. Based on a complaint and subsequent investigation, the Board had found that standard procedures for prescription drug administration by veterinarians at these events were in violation. The Board provided an educational outreach to the chariot racing industry and all Idaho licensed veterinarians regarding correct procedures to be followed.

The Certified Euthanasia Task Force (CETF) developed and implemented new certified euthanasia technician training courses for 2010, based on the Humane Society of the United States' euthanasia training manual. An Idaho adjunct euthanasia manual containing information specific to Idaho's statutes and rules was also developed, along with a Certified Euthanasia Technician (CET) jurisprudence examination. The CET jurisprudence exam allows the CETF to test euthanasia technician trainees on their knowledge of Idaho's statutes and rules prior to the physical training course, which in turn, allows more class time to be spent on euthanasia procedures and proper recordkeeping.

In addition, the Board presented legislation that successfully passed and became effective July 1, 2010. Four (4) bills were presented as follows:

- 1) Idaho Code § 54-2107 was changed to limit the number of times the North American Veterinary Licensing Examination (NAVLE) may be taken by a candidate. This corrected an error as the corresponding rule had already been changed to restrict NAVLE applicants to five (5) tries in five (5) years.

- 2) Idaho Code § 54-2118 was revised to provide the Board with the ability to impose a one-time civil penalty under specific conditions for licensees that have violated either continuing education or recordkeeping requirements. The statute change also reorganized this statute into three (3) clear categories of proceedings for administrative actions, civil court actions, and criminal actions.
- 3) Idaho Code § 54-2105 was modified to give the Board the ability to commence emergency proceedings for revocation or other action in the event that a licensee's actions pose an immediate danger to public health, safety, and welfare.
- 4) Idaho Code § 54-2103 was revised to remove the requirement that an employer/employee relationship exist for veterinary supervision purposes. This will allow veterinary technicians and assistants to volunteer at events where they will be working under the supervision of a veterinarian who is not their employer. It will also allow for a veterinarian's family members to assist the veterinarian without being an employee.

The Board also successfully revised several rule sections to provide greater clarity to rules regarding veterinarians, certified veterinary technicians, certified euthanasia technicians, and certified euthanasia agencies.

Part II – Performance Measures

Performance Measure	2007	2008	2009	2010	Benchmark
1. Review and process new applications from veterinarians and veterinary technicians	88	72	82	46	100 %
2. Review and process renewal applications from veterinarians and certified veterinary technicians	1276	1267	1264	1242	100 %
3. Review and process new applications from euthanasia technicians and euthanasia agencies	17	14	9	16	100 %
4. Review and process renewal applications from euthanasia technicians and euthanasia agencies	73	62	69	88	100 %
5. Triage formal written complaints and send to appropriate person in a timely manner	20	20	20	23	100 %
6. Approve continuing education courses	78	70	78	71	100 %
7. Fulfill requests for license verifications and public record lists of licensees	145	140	117*	117	100 %

Performance Measure Explanatory Note:

*In number 7 above, the number of license verification requests has dropped due to the ability of the public to verify licenses on the Board's website. This new website feature was implemented in FY2008, and the number of license verification requests has been reduced as a result.

For More Information Contact

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