

## ***Part I – Agency Profile***

### **Agency Overview**

Idaho Department of Lands (IDL) employs 310 fulltime and more than 250 temporary employees in 16 offices throughout the state. The agency's mission is to professionally and prudently manage Idaho's endowment assets to maximize long-term financial returns to public schools and other trust beneficiaries, administer regulatory oversight, and provide professional assistance to the citizens of Idaho to use, protect, and sustain Idaho's natural resources.

The duties of IDL are broad and diverse. For most duties, IDL operates under the management directives of the Land Board, comprised of Idaho's Governor, Secretary of State, Attorney General, State Controller, and Superintendent of Public Instruction.

IDL manages more than 2.4 million acres of state endowment trust land under a Constitutional mandate to maximize long-term financial returns to public schools and a number of other State of Idaho institutions. Approximately 973,000 acres of timbered endowment land are managed for long-term sustainable harvest. IDL leases endowment lands for a number of different activities, including grazing, agriculture, and conservation leasing; minerals and oil and gas leasing; residential (cottage sites) and commercial leasing; and many other uses through land use permits.

IDL and two timber protective associations also protect 6.3 million acres of mostly state and privately-owned timbered land and some federally-owned land in exchange for federal agencies protecting some endowment lands. IDL's focus is initial attack: suppressing fires as quickly as possible to protect lives, property, and important timber assets. IDL also prepares ranchers to fight range fires by helping set-up rangeland fire protection associations.

As part of IDL's responsibilities to manage public trust lands—the 2,500 miles of riverbed as well as the beds and banks of Idaho's navigable lakes—IDL administers the Lake Protection Act.

Other regulatory responsibilities include administering the Oil and Gas Conservation Act (under the direction of the Idaho Oil and Gas Conservation Commission), Surface Mining Act, Dredge and Placer Mining Act, Abandoned Mine Reclamation Act, Forest Practices Act, Hazard Reduction Law, and Idaho Forestry Law. Each of these are administered through IDL programs designed to protect the natural resources vital to the well-being of Idaho citizens.

IDL assists Idahoans through several Forestry Assistance programs to help large and small forest landowners with Forest Stewardship Plans on their lands; help communities grow vibrant urban forests; keep Idaho forests healthy by minimizing insect and disease risk; keep working forests working by administering Forest Legacy conservation easements; oversee grants to communities for wildfire mitigation; and engage the Forest Service on federal forest management issues in Idaho as part of the National Cohesive Wildland Fire Management Strategy.

In addition, IDL delivers landowner and community assistance programs designed to advance sound resource management. These include, among others, the Forest Stewardship Program, the Community and Urban Forestry Program, the Forest Health Initiative, and the National Fire Plan.

IDL also houses the Idaho Board of Scaling Practices.

### **Core Functions/Idaho Code**

Idaho Department of Lands operates under authority granted through Idaho statutes and administrative rules.

- **TITLE 38 FORESTRY, FOREST PRODUCTS AND STUMPAGE DISTRICTS**
- **TITLE 47 MINES AND MINING**
- **TITLE 58 PUBLIC LANDS**

### **Support Services Division**

The **Fiscal** section provides oversight and policy direction for all accounting and procurement functions of the agency including accounts payable and receivable, payroll, internal auditing, and contract solicitation.

**Human Resource** functions are provided by a Human Resource Officer and two specialists.

The **Information Technology** section is responsible for providing organizational support for technology-based communication and information systems to include agency-wide electronic content management.

**Legal** services are provided by the Office of the Attorney General. Four Deputy Attorneys General are assigned to IDL and have primary responsibility for providing legal advice, initiating legal action in support of IDL actions and defending IDL actions in court, as necessary.

### **Forestry & Fire Division**

The **Forest Management Bureau** provides statewide policy direction, technical guidance, and oversight in the utilization, improvement, and protection of renewable forest resources on endowment trust lands. In addition, the Forest Management Bureau supervises the measurement of forest products harvested as part of IDL's annual timber sale program and accounting for receipt of associated payments.

The **Forestry Assistance Bureau**, staffed by specialists in the various fields of forest management, provides technical assistance to IDL, other government agencies, forestry & green industry professionals, communities, and private forestland owners. The bureau administers delivery of programs designed to assist in the responsible management of forest resources. The bureau also oversees policy administration for the Idaho Forest Practices Act which regulates forest practice operations in Idaho.

The **Fire Management Bureau** provides policy direction and oversight for the prevention, preparedness, and suppression of wildland fires on over six million acres of public and private forest and rangelands across Idaho.

The **Technical Services Bureau** houses the Geographic Information System (GIS) Program, which provides working solutions to meet IDL's geospatial data collection, analysis, and reporting needs; the Interdisciplinary Team (ID Team) and Endangered Species Program, which provide specialized technical assistance and recommendations to IDL's land and resource managers across the state; and the Land Records unit, which maintains land ownership records and databases to assist in planning and implementing management strategies on state lands and resources.

### **Lands & Waterways Division**

The **Endowment Leasing Bureau** provides statewide policy direction, technical guidance, and oversight to IDL's supervisory areas in the administration of endowment land leases. Endowment land lease types include grazing, agriculture, residential real estate, commercial real estate, non-commercial recreation, conservation, oil & gas, and minerals.

The **Resource Protection and Assistance Bureau** supports IDL's supervisory areas by processing encroachment permits under the Lake Protection Act and approving reclamation plans under the Surface and Placer Mining Act. Submerged land leases are also maintained for commercial marinas, float homes, and community docks located over public trust lands.

The **Real Estate Services Bureau** is responsible for handling land acquisition, exchange, and disposal transactions. The bureau is responsible for developing policies and procedures associated with acquiring and granting rights-of-way, disclaimers of interest along navigable rivers, and conducting appraisals.

### **Oil & Gas Division**

The **Oil & Gas Division** supports the Idaho Oil and Gas Conservation Commission which regulates the exploration, drilling, and production of oil and gas resources in Idaho to ensure the conservation of oil and gas and the protection of surface and groundwater as well as correlative rights.

### Idaho State Board of Scaling Practices

The primary purpose of the **Scaling Board** is to enforce log scaling (measurement) standards prescribed by statute and regulations. The Board tests and licenses scaling practitioners and subjects them to routine, unannounced checks to assure proficiency.

### Revenue and Expenditures

Revenue	FY 2014	FY 2015	FY 2016	FY 2017
General Fund (appropriation)	\$5,174,300	\$5,274,000	\$5,662,600	\$5,344,900
Fire Suppression Deficiency	\$6,403,100	\$7,618,300	\$4,962,900	\$4,872,000
Department of Lands	\$7,459,200	\$7,428,700	\$8,900,200	\$8,743,600
Federal Grants	\$2,650,200	\$7,648,900	\$335,235,500	\$8,418,400
Permanent Endowment	\$2,415,100	\$2,429,300	\$2,127,800	\$1,721,700
Endowment Earnings Reserve	\$87,352,200	\$82,357,900	\$73,993,800	\$74,682,000
Land Bank Funds	\$11,953,400	\$39,111,900	\$26,951,100	\$51,255,000
Misc. / Pass-through Funds	\$986,600	\$445,800	\$517,700	\$1,225,900
<b>Total</b>	<b>\$112,748,100</b>	<b>\$152,313,000</b>	<b>\$126,639,600</b>	<b>\$156,263,500</b>
Expenditures	FY 2014	FY 2015	FY 2016	FY 2017
Personnel Costs	\$24,269,100	\$25,850,300	\$28,353,700	\$28,769,700
Operating Expenditures	\$33,869,300	\$31,579,700	\$46,554,200	\$37,655,000
Capital Outlay	\$1,021,400	\$1,512,700	\$1,667,400	\$9,962,800
Trustee/Benefit Payments	\$2,957,200	\$7,795,200	\$3,963,100	\$8,968,500
<b>Total</b>	<b>\$62,117,000</b>	<b>\$66,737,400</b>	<b>\$80,538,400</b>	<b>\$85,356,000</b>

### Profile of Cases Managed and/or Key Services Provided

The following table summarizes some of the key services IDL provides to the Land Board, industries, communities, landowners, and the citizens of Idaho.

Cases Managed and/or Key Services Provided	FY 2014	FY 2015	FY 2016	FY 2017
<b>Forestry &amp; Fire Division</b>				
Timber Sale Volume from Annual Timber Sales Plan Submitted to Land Board	101%	98%	100%	100%
Public Involvement Process Completed, Issues Identified Compiled for Land Board Approval in April	100%	100%	100%	100%
10% of Proposed Timber Sales Reviewed for Compliance	Completed	Completed	Completed	Completed
Fire Safety Burn Permits Issued (Calendar Year)	13,550	9,235	9,284	14,796
Logging Jobs Inspected for Compliance with Fire Hazard Management Rules (Calendar Year)	621	1,406	918	1,603

Cases Managed and/or Key Services Provided	FY 2014	FY 2015	FY 2016	FY 2017
Forest Landowners Provided Professional Management Plan Assistance	59	153	208	156
Cooperative Extension Training Sessions Conducted	30	32	23	31
<b>Lands &amp; Waterways Division</b>				
Permanent Easements Acquired	10	10	8	3
Total Number of Leases Administered (Includes Submerged, Grazing, Commercial, Residential, Minerals, Agriculture, Oil & Gas, Geothermal, Misc.)	2,492	2,599	2,479	2,750
Navigable Waters Encroachment Applications Processed	302	412	287	289
Mining Reclamation Plans Approved	11	21	17	18
Abandoned Mines Investigated, Reclaimed, or Mitigated	5	9	13	13
Scaling Workshops Conducted	4	9	4	4
Cottage Sites Sold	34	90	63	75
<b>Oil &amp; Gas Division</b>				
Oil and Gas Permit to Drill Applications Processed	5	6	3	2

## Part II – Performance Measures

Performance Measure		FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
<b>Financial Stewardship Goal</b>						
<i>Fulfill the Land Board's fiduciary duties by maximizing long-term financial returns from endowment lands and through prudent management of state funds and resources.</i>						
1. Volume of timber sold annually as prescribed by the FAMP and approved by the Land Board	actual	270.4 mmbf	259.5 mmbf	288.9 mmbf	247.0 mmbf	-----
	target	247.3 mmbf				
2. Net real return on timber asset	actual	4.17%	4.18%	3.63%	3.43%	-----
	target	3.5%	3.5%	3.5%	3.5%	3.5%
3. Percentage of fires controlled at 10 acres or less	actual	94%	92%	87.2%	91.1%	-----
	target	94%	94%	94%	94%	94%
4. Fire readiness reviews completed	actual	11	12	12	12	-----
	target	5	5	12	12	12
5. Percentage of forest practices inspected for compliance with the Forest Practices Act	actual	53%	53%	57%	50%	-----
	target	50%	50%	50%	50%	50%

Performance Measure		FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
<b>Customer Focus Goal</b>						
<i>Deliver programs with professionalism and integrity, providing exemplary service to external and internal customers.</i>						
6. Percentage of oil and gas permit to drill applications processed within 15 days	actual	80%	83%	100%	100%	-----
	target	100%	100%	100%	100%	100%
7. Percentage of expiring lease instruments fully executed by expiration date	actual	N/A	N/A	N/A	81%	-----
	target	N/A	N/A	N/A	100%	100%
8. Check scales conducted by the Idaho State Board of Scaling Practices	actual	121	189	185	151	-----
	target	120	120	150	150	150

**For more information, please contact:**

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