

Part I – Agency Profile

Agency Overview

The Idaho State Historical Society is an extraordinary system of cultural and historic resources comprised of the Idaho State Museum, Old Idaho Penitentiary, Idaho State Archives, Idaho State Records Center, State Historic Preservation Office, and the Historic Sites Program.

The Idaho State Historical Society helps people of all ages explore and appreciate Idaho's rich past, learn more about themselves, and illuminate the state's future.

Mission Statement:

Idaho State Historical Society (ISHS) preserves and promotes Idaho's cultural heritage.

Vision:

Our vision is to inspire, enrich and engage all Idahoans by leading the state in preserving, sharing, and using history and cultural resources to frame the present and inform and shape the future.

Values:

Customer Service

ISHS serves the historical needs of the entire state of Idaho

ISHS directly supports state, tribal, city, and county governments

ISHS directly supports immediate information needs of the public

ISHS directly supports teachers, students, families, tourists, and researchers

ISHS responds to the needs of its customers through purposeful program development and assessment

Stewardship

ISHS collects, preserves, and provides access to state owned archeological and historical artifacts and archival materials

ISHS represents a statewide and national perspective and process that increases stewardship of historic buildings and sites

ISHS sustains multiple sites and purposes in its work

Education

ISHS teaches essential historical literacy and promotes learning and a historical/research process through public programs

ISHS models an artifact/archival approach to ideas about people, places, and events

ISHS uses a participant focus in program development

Professionalism

ISHS is committed to making history a living resource for the people of Idaho through traditional programming and those that serve social needs such as building K-Career skills

ISHS is committed to implementing the highest professional practices possible in alignment with national, state, and local standards

ISHS is committed to implementing the highest professional practices possible in alignment with national state and local standards established by professional organizations including: Society of American Archivists/Council of State Archivists, National Association of Government Archives and Records Administrators, American Alliance of Museums, National Historic Preservation Act, American Library Association, American Association for State and Local History, Secretary of Interior Standards for Treatment of Historic Properties, National Association of State Historic Preservation Officers, Governmental Accounting Standards Board, Association of Fundraising Professionals, Society of Human Resource Management, National Association for Interpretation, and the History Relevance Campaign

Impact:

The Idaho State Historical Society offers services that are essential to the state on all levels, providing information and understanding to everyone from schoolchildren to members of the upper echelon of state government.

The Idaho State Historical Society is a trusted guide on the state's history and how it has shaped every aspect of citizens' lives— land, communities, government, and people—while also illuminating how history sheds light on the future.

The Idaho State Historical Society engages the community by building on shared experiences and inspires further action and understanding.

The Idaho State Historical Society uses its resources to provide a window to the past for people of all ages, leading to a shared vision for the future.

Core Functions/Idaho Code

Idaho Code, Title 67, Chapter 26, states that the Idaho State Historical Society is within the Department of Self-governing Agencies (67-2601).

Idaho Code 67-41 states that the agency's trustees shall:

- Identify, preserve, and protect sites, monuments, and points of interest in Idaho of historic merit (67-4114)
- Protect archaeological and vertebrate paleontological sites and resources on public land (67-4119)
- Govern the agency and administer the powers and duties required to preserve and protect any historical record of the history and culture of Idaho" (67-4123)
 - Senate Bill 1011 (2009), passed by the Senate and House and signed into law by the governor April 14, 2009, defines "historical record" as "any record, artifact, object, historical or archaeological site or structure, document, evidence, or public or private writing pursuant to the provisions of title 9, Idaho Code, relevant to the history of the state of Idaho"
- Encourage and promote interest in the history of Idaho (67-4126 [2])
- Collect, preserve, and exhibit artifacts and information illustrative of Idaho history, culture, and society (67-4126 [3])
- Facilitate the use of Idaho records for official reference and historical research (67-4126 [6])
- Be responsible for records management services for state government (67-4126 [7])
- Accept archival material from governments (67-4126 [8])
- Identify historic, architectural, archaeological, and cultural sites, buildings, or districts, and coordinate activities of local historic preservation commissions (67-4126 [14])
- Serve as the Geographic Names Board of the state (67-4126 [15])

Idaho Code 67-46 gives authority to the agency to carry out the preservation and protection of the state's historic, archaeological, architectural, and cultural heritage resources.

Idaho Code 33-39 provides for the creation of an Idaho Archaeological Survey and designates the State Archaeologist as director.

Idaho Code 27-501 assigns responsibilities to the agency for consultation, determination of appropriate actions, and provision for re-interment of human remains that have been disturbed.

National Historic Preservation Act of 1966, as amended, assigns responsibility to the state historic preservation officer for administration of the National Historic Preservation Program at the state level.

Revenue and Expenditures

Revenue	FY 2015	FY 2016	FY 2017	FY 2018
General Fund	\$2,592,200	\$2,775,900	\$2,676,800	\$3,862,600
Economic Recovery Fund OT	0	0	\$246,100	0
Federal Grant	\$805,800	\$863,300	\$1,196,800	\$1,183,700
Miscellaneous Revenue	\$565,600	\$714,500	\$794,800	\$3,024,500
Capitol Commission Operating	\$106,900	\$104,300	\$118,200	\$118,100
Records Center	\$219,500	\$244,500	\$243,900	\$279,900
Economic Recovery Fund	0	0	\$1,825,700	\$2,174,300
MUS (Budget Unit EDMD)				
Total	\$4,290,000	\$4,702,500	\$7,122,300	\$8,468,800
Expenditures	FY 2015	FY 2016	FY 2017	FY 2018
Personnel Costs	\$2,639,300	\$2,737,600	\$3,119,300	\$3,103,600
Operating Expenditures	\$1,492,700	\$1,467,900	\$3,489,600	\$6,663,200
Capital Outlay	\$213,900	\$132,100	\$259,800	\$306,500
Trustee/Benefit Payments	\$119,900	\$128,300	\$79,600	\$165,100
Total	\$4,465,800	\$4,465,900	\$6,948,300	\$10,238,400

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2015	FY 2016	FY 2017	FY 2018
Number of public inquiries: research requests served by Idaho State Archives	13,930	^6,111	5,993	6,246
Number of public inquiries: research requests served by Idaho State Records Center	4,122	4,988	4,233	5,808
Number of visitors to the Lincoln Legacy exhibition	1,976	1,779	1,697	1,471
Number of paying visitors to the State Museum**	2,517	N/A	N/A	NA
Number of unpaying visitors to Temporary Museum site			1,535	1,550
Number of students (K-12) served by educational programs at the State Museum** (number reflects all outreach programs)	4,513	1,125 Outreach only	4,394 Outreach only	4,122 Outreach only
Number of students participating in Idaho History Day statewide program	1,390	1,400	1,500	1,500
Sponsored Programming: State Museum (Museum Comes to Life, Brown Bag Lectures, etc. counted)**	2,500	4,315	2,100	NA
Number of paying visitors to the Old Pen Site	56,766	56,883	59,288	64,169
Sponsored Programming: Old Pen, National Museum Day counted, Ray Knight Scholarship Program aided 17 schools from 8 Idaho counties, and 1,200 students in funding their visit the Old Pen	1,565	7,080	7,971	6,699
SHPO federal project reviews	1,227	1,092	1,207	1,376
SHPO record searches completed	406	420	444	505
SHPO sponsored programming: Archeology Month (est.)	2,500	2,220	2,050	2330
Visitation at Franklin, Pierce, and Stricker Sites (est.)	3,500	4,727	8,584	8,026

** Denotes museum closed for renovation 2014-2018

* Denotes new method of tracking

Denotes new entry to report

^ FY 2014-2015 Approximately 30 requests per day for active county district court records. Beginning FY 2016 active county district court records were returned to counties

Part II – Performance Measures

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Organizational development and infrastructure: Foster a sustainable high-performance work culture						
<i>Optimize agency information technology systems and processes</i>						
1. Number of daily page views on the website (average time spent: 2.4 minutes per user session)	actual	2,505	2,281	2,458	2,460	-----
	target	Maintain/exceed previous fiscal year	Maintain/exceed previous fiscal year	Create implement new website & social media plan Increase daily views by 10% (228)	Create implement new website & social media plan Increase daily views by 10% (245)	Increase unique visitors to website by 25% (615) Grow social media base to 20,000 followers (currently at 17,000)
Education and Customer Service: Create value through responsive statewide mandated history services						
<i>Transition into museum operations</i>						
2. Number of paying visitors to Idaho State Museum (closed 2014-2018 for renovation) and Old Penitentiary (number reflects Old Pen only)	actual	56,766	56,883	59,288	64,169	-----
	target	Maintain/exceed previous fiscal year	Maintain/exceed previous fiscal year	Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (570)	Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (592)	Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (640) & Build museum attendance 100,000 FY2019
Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act						
<i>Provide Idaho voice to federal decision making through required Section 106 review of federal projects</i>						
3. Number of federal projects reviewed for compliance with Section 106 and done within 30-day deadline	actual	1,197	1,049	1,143	1,295	-----
	target	97.6% compliance with federal law Total reviews 1227	96.1% compliance with federal law Total reviews 1092	94.7% compliance with federal law Total reviews 1207	94.1% compliance with federal law Total reviews 1376	100% compliance with federal law
Increase amount of collections, records and information of the Idaho State Archive collections						
<i>Provide accessibility to collections, records and information through State Archives</i>						
4. Cubic feet of material added to the State Archives	actual	732	676	2,150	1,354	-----
	target	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards
Serve State Agency Records Management needs through State Records Center Services						
<i>Provide records management and best practices and procedures for State Agencies</i>						
5. Cubic feet of material added to the State Records Center	actual	2,228	2,461	1,596	1,680	-----
	target	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act <i>Steward state-owned historic assets and statewide historic and cultural resources</i>						
6. Idaho Historical and Archaeological Sites added to the Sites Inventory	actual	1,805 (1,229) Archeological sites (576) Historic or architectural sites	1,412 (762) Archeological sites (650) Historic or architectural sites	1,870 (1094) Archeological sites (776) Historic or architectural sites	1657 (998) Archeological sites (659) Historic or architectural sites	-----
	target	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>
7. Idaho Historical and Archaeological Sites updated in the Sites Inventory	actual	1004 (803) Archeological sites (201) Historic or architectural sites	759 (538) Archeological sites (221) Historic or architectural sites	827 (771) Archeological sites (56) Historic or architectural sites	1708 (1029) Archeological sites (679) Historic or architectural sites	-----
	target	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>
Enhance impact of Agency re-granting programs, including Community Enhancement Grants, Certified Local Government Grants, State Historic Records Advisory Board Grants, and Governor’s Lewis and Clark Committee Grants <i>Steward state-owned historic assets and statewide historic and cultural resources</i>						
8. Funds invested in preservation programs by local jurisdictions through agency re-granting programs, including Certified Local Governments (CLG); Lewis and Clark; State Historic Records Advisory Board (SHRAB); and Community Enhancement Grant Programs	actual	\$119,956	\$126,567	\$140,963	\$161,531	-----
	target	<i>As required by law or program policy</i>	<i>As required by law or program policy</i>	<i>As required by law or program policy</i>	<i>As required by law or program policy</i>	<i>As required by law or program policy</i>

For More Information Contact

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