

Agency Expenditure Summary

| | <u>FY 2019</u> | | <u>FY 2020</u> | | <u>FY 2021</u> | |
|--------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| | <u>Approp</u> | <u>Actual</u> | <u>Approp</u> | <u>Estimate</u> | <u>Request</u> | <u>Gov Rec</u> |
| By Function | | | | | | |
| Personnel Services | 2,164,000 | 1,923,800 | 2,389,500 | 2,385,800 | 2,458,000 | 2,513,200 |
| Total | 2,164,000 | 1,923,800 | 2,389,500 | 2,385,800 | 2,458,000 | 2,513,200 |
| By Fund Source | | | | | | |
| Other | 2,164,000 | 1,923,800 | 2,389,500 | 2,385,800 | 2,458,000 | 2,513,200 |
| Total | 2,164,000 | 1,923,800 | 2,389,500 | 2,385,800 | 2,458,000 | 2,513,200 |
| By Object | | | | | | |
| Personnel Costs | 1,497,700 | 1,293,700 | 1,593,000 | 1,589,300 | 1,642,100 | 1,680,800 |
| Operating Expenditures | 664,300 | 626,600 | 782,000 | 782,000 | 799,300 | 812,600 |
| Capital Outlay | 2,000 | 3,500 | 14,500 | 14,500 | 16,600 | 19,800 |
| Trustee/Benefit Payments | 0 | 0 | 0 | 0 | 0 | 0 |
| Lump Sum | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 2,164,000 | 1,923,800 | 2,389,500 | 2,385,800 | 2,458,000 | 2,513,200 |
| FTP Positions | 16.00 | 16.00 | 16.00 | 16.00 | 16.00 | 17.00 |

Human Resources, Division of
Personnel Services

Executive Budget Detail

| | <u>FTP</u> | <u>Personnel Cost</u> | <u>Operating Expense</u> | <u>Capital Outlay</u> | <u>Trustee/ Benefit</u> | <u>Lump Sum</u> | <u>Total Gov Rec</u> |
|--|------------|-----------------------|--------------------------|-----------------------|-------------------------|-----------------|----------------------|
|--|------------|-----------------------|--------------------------|-----------------------|-------------------------|-----------------|----------------------|

Description: The Division of Human Resources maintains a comprehensive personnel system including recruitment, valid examinations and applicant screening systems, equitable job classification and salary administration, a rapid retrieval employee information system, and an appeal process.

FY 2020 Original Appropriation

3.00 FY 2020 Original Appropriation: SB 1172

| | | | | | | | |
|--------------|--------------|------------------|----------------|---------------|----------|----------|------------------|
| Other | 16.00 | 1,593,000 | 782,000 | 14,500 | 0 | 0 | 2,389,500 |
| Total | 16.00 | 1,593,000 | 782,000 | 14,500 | 0 | 0 | 2,389,500 |

Expenditure Adjustments

4.52 FY 2020 Unused Sick Leave Fund Holiday: This decision unit reflects the first six months of an 18-month rate holiday for employers who contribute to the PERSI-managed sick leave plan. The sick leave fund has built up a substantial reserve and the rate holiday will draw down the reserve. The PERSI Retirement Board will review the funding of the plan upon completion of the rate holiday and will adjust contribution rates to actuarially-determined new levels.

| | | | | | | | |
|--------------|-------------|----------------|----------|----------|----------|----------|----------------|
| Other | 0.00 | (3,700) | 0 | 0 | 0 | 0 | (3,700) |
| Total | 0.00 | (3,700) | 0 | 0 | 0 | 0 | (3,700) |

FY 2020 Total Appropriation

| | | | | | | | |
|--------------|--------------|------------------|----------------|---------------|----------|----------|------------------|
| Other | 16.00 | 1,589,300 | 782,000 | 14,500 | 0 | 0 | 2,385,800 |
| Total | 16.00 | 1,589,300 | 782,000 | 14,500 | 0 | 0 | 2,385,800 |

FY 2020 Estimated Expenditures

| | | | | | | | |
|--------------|--------------|------------------|----------------|---------------|----------|----------|------------------|
| Other | 16.00 | 1,589,300 | 782,000 | 14,500 | 0 | 0 | 2,385,800 |
| Total | 16.00 | 1,589,300 | 782,000 | 14,500 | 0 | 0 | 2,385,800 |

Base Adjustments

8.41 Removal of One-Time Expenditures: This decision unit removes one-time appropriation for FY 2020.

| | | | | | | | |
|--------------|-------------|----------|----------------|-----------------|----------|----------|-----------------|
| Other | 0.00 | 0 | (9,200) | (14,500) | 0 | 0 | (23,700) |
| Total | 0.00 | 0 | (9,200) | (14,500) | 0 | 0 | (23,700) |

8.49 Removal of One-Time Expenditures: This decision unit removes the one-time sick leave rate holiday adjustment for FY 2020 reflected in DU 4.52.

| | | | | | | | |
|--------------|-------------|--------------|----------|----------|----------|----------|--------------|
| Other | 0.00 | 3,700 | 0 | 0 | 0 | 0 | 3,700 |
| Total | 0.00 | 3,700 | 0 | 0 | 0 | 0 | 3,700 |

FY 2021 Base

| | | | | | | | |
|--------------|--------------|------------------|----------------|----------|----------|----------|------------------|
| Other | 16.00 | 1,593,000 | 772,800 | 0 | 0 | 0 | 2,365,800 |
| Total | 16.00 | 1,593,000 | 772,800 | 0 | 0 | 0 | 2,365,800 |

Executive Budget Detail

| | <u>FTP</u> | <u>Personnel Cost</u> | <u>Operating Expense</u> | <u>Capital Outlay</u> | <u>Trustee/ Benefit</u> | <u>Lump Sum</u> | <u>Total Gov Rec</u> |
|----------------------------------|---|---------------------------|------------------------------|---------------------------|-----------------------------|---------------------|--------------------------|
| Program Maintenance | | | | | | | |
| 10.12 | Change in Variable Benefit Costs: This decision unit reflects a change in variable benefit costs, notably, the remaining 12 months of an 18-month rate holiday for employers who contribute to the PERSI-managed sick leave plan. The sick leave fund has built up a substantial reserve and the rate holiday will draw down the reserve. The PERSI Retirement Board will review the funding of the plan upon completion of the rate holiday and will adjust contribution rates to actuarially-determined new levels. | | | | | | |
| Other | 0.00 | (7,300) | 0 | 0 | 0 | 0 | (7,300) |
| Total | 0.00 | (7,300) | 0 | 0 | 0 | 0 | (7,300) |
| 10.31 | Repair, Replacement Items/Alterations: The Governor recommends \$16,600 in one-time dedicated fund spending authority for repair and replacement items. | | | | | | |
| Other | 0.00 | 0 | 0 | 16,600 | 0 | 0 | 16,600 |
| Total | 0.00 | 0 | 0 | 16,600 | 0 | 0 | 16,600 |
| 10.41 | Attorney General Fees: Adjustments to costs of legal services provided by the Office of the Attorney General are reflected here. | | | | | | |
| Other | 0.00 | 0 | 500 | 0 | 0 | 0 | 500 |
| Total | 0.00 | 0 | 500 | 0 | 0 | 0 | 500 |
| 10.45 | Risk Management Cost Increases: Adjustments to costs of insurance coverage as projected by a third-party actuary and billed by the Office of Insurance Management are reflected here. | | | | | | |
| Other | 0.00 | 0 | 100 | 0 | 0 | 0 | 100 |
| Total | 0.00 | 0 | 100 | 0 | 0 | 0 | 100 |
| 10.46 | Controller's Fee Charge: Adjustments to the costs of statewide accounting and statewide payroll processing provided by the Office of the State Controller are reflected here. | | | | | | |
| Other | 0.00 | 0 | 900 | 0 | 0 | 0 | 900 |
| Total | 0.00 | 0 | 900 | 0 | 0 | 0 | 900 |
| 10.61 | Salary Multiplier - Regular Employees: The Governor recommends a 2% Change in Employee Compensation to be distributed by merit. | | | | | | |
| Other | 0.00 | 27,600 | 0 | 0 | 0 | 0 | 27,600 |
| Total | 0.00 | 27,600 | 0 | 0 | 0 | 0 | 27,600 |
| FY 2021 Total Maintenance | | | | | | | |
| Other | 16.00 | 1,613,300 | 774,300 | 16,600 | 0 | 0 | 2,404,200 |
| Total | 16.00 | 1,613,300 | 774,300 | 16,600 | 0 | 0 | 2,404,200 |
| Line Items | | | | | | | |
| 12.01 | Executive Management Training: The Governor recommends dedicated fund spending authority for statewide executive management training related to the state personnel system. Training will provide agency heads standardized training that is specific to both federal and state statutory requirements. | | | | | | |
| Other | 0.00 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |
| Total | 0.00 | 0 | 25,000 | 0 | 0 | 0 | 25,000 |

Human Resources, Division of
Personnel Services

Executive Budget Detail

| | <u>FTP</u> | <u>Personnel Cost</u> | <u>Operating Expense</u> | <u>Capital Outlay</u> | <u>Trustee/ Benefit</u> | <u>Lump Sum</u> | <u>Total Gov Rec</u> |
|--|--------------|-----------------------|--------------------------|-----------------------|-------------------------|-----------------|----------------------|
| 12.02 Personnel Complaint Line: The Governor recommends 1.0 FTP and dedicated fund spending authority for a new position to oversee personnel complaints. Responsibilities include tracking complaint timelines for completion of the review, investigation (if applicable), and notification to complainant, accused, and agency. | | | | | | | |
| Other | 1.00 | 67,500 | 8,500 | 3,200 | 0 | 0 | 79,200 |
| Total | 1.00 | 67,500 | 8,500 | 3,200 | 0 | 0 | 79,200 |
| 12.62 Information Technology Services FY 2020 Ongoing Operating Expenditures : The Office of Information Technology Services (OITS) was appropriated funding for FY 2020 to pay for SecureWatch software and data center and office space located at the Idaho State Chinden Office Complex. The ongoing cost was not allocated or appropriated in FY 2020 to the agencies supported by OITS. This decision unit represents the agency share of these ongoing costs. | | | | | | | |
| Other | 0.00 | 0 | 200 | 0 | 0 | 0 | 200 |
| Total | 0.00 | 0 | 200 | 0 | 0 | 0 | 200 |
| 12.65 Information Technology Replacements, Subscriptions, and Licensing: The Governor recommends software licensing, server infrastructure, and storage to expand system capabilities on core systems used to operate and maintain the information technology environments. This includes licenses for database platforms, backup systems, and software developments used to maintain agency-specific software. This decision unit represents the agency share of these costs. | | | | | | | |
| Other | 0.00 | 0 | 4,600 | 0 | 0 | 0 | 4,600 |
| Total | 0.00 | 0 | 4,600 | 0 | 0 | 0 | 4,600 |
| FY 2021 Gov's Recommendation | | | | | | | |
| Other | 17.00 | 1,680,800 | 812,600 | 19,800 | 0 | 0 | 2,513,200 |
| Total | 17.00 | 1,680,800 | 812,600 | 19,800 | 0 | 0 | 2,513,200 |