

## ***Part I – Agency Profile***

### **Agency Overview**

Our mission is to preserve and promote Idaho history, which is authorized through 74 state statutory mandates and the National Historic Preservation Act.

21 states, including Idaho, deploy the structural model where the State Historical Society, an executive branch Agency, administers the Core Programs of State Archives and State Records Center, State Museum, State Historic Preservation Office, and State Historic Sites. This consolidated structure advances expertise sharing, leveraging of fiscal and human resources, cross marketing, and comprehensive fundraising, resulting in a highly efficient organization.

The Idaho State Historical Society (ISHS) creates value by stewarding irreplaceable state-owned collections, providing information and understanding about Idaho history, stipulating local voice to federal decision making with regard to Idaho's cultural and archaeological resources, supporting Idaho's educational and curriculum needs through informal and applied learning opportunities, serving as the official repository for the state's permanent government records, and providing records management services to over 30 state agencies.

#### ***Mission Statement:***

Idaho State Historical Society preserves and promotes Idaho history.

#### ***Vision:***

Our vision is to make history essential and accessible through dynamic and gratifying services that inspire, enrich and engage all Idahoans.

#### ***Values:***

##### Customer Service

- ISHS is responsive to the needs of its customers
- ISHS advances the Agency through innovation
- ISHS is seen as a trustworthy resource
- ISHS owns customer requests
- ISHS exceeds expectations

##### Stewardship

- ISHS collects, preserves, and provides access to State-owned archaeological and historical artifacts, sites, and archival materials
- ISHS represents a statewide and national perspective and collects materials to represent all Idahoans

##### Education

- ISHS teaches and promotes essential historical literacy and the historical thinking process through its public programs
- ISHS develops programs based on customer needs with focused outcomes

##### Professionalism

- ISHS is committed to making history an essential resource for the people of Idaho through both traditional and innovative services that respond to social needs
- ISHS is committed to team unity and mutual respect among its staff, board, partners, and volunteers
- We demonstrate genuine passion for work through enthusiasm and excellence through accordance with professional standards

### ***Advancing the State***

The Agency aligns its services with identified state needs, including Governor Little's vision to "make Idaho the place where our children and grandchildren choose to stay, and for the ones who have left to choose to return."

**Core Functions/Idaho Code**

**Idaho Code, Title 67, Chapter 26**, states that the Idaho State Historical Society is within the Department of Self-governing Agencies (67-2601).

**Idaho Code 67-41** states that the agency’s trustees shall:

- Identify, preserve, and protect sites, monuments, and points of interest in Idaho of historic merit (67-4114)
- Protect archaeological and vertebrate paleontological sites and resources on public land (67-4119)
- Govern the agency and administer the powers and duties required to preserve and protect any historical record of the history and culture of Idaho” (67-4123)
  - Senate Bill 1011 (2009), passed by the Senate and House and signed into law by the governor April 14, 2009, defines “historical record” as “any record, artifact, object, historical or archaeological site or structure, document, evidence, or public or private writing pursuant to the provisions of title 9, Idaho Code, relevant to the history of the state of Idaho”
- Encourage and promote interest in the history of Idaho (67-4126 [2])
- Collect, preserve, and exhibit artifacts and information illustrative of Idaho history, culture, and society (67-4126 [3])
- Facilitate the use of Idaho records for official reference and historical research (67-4126 [6])
- Be responsible for records management services for state government (67-4126 [7])
- Accept archival material from governments (67-4126 [8])
- Identify historic, architectural, archaeological, and cultural sites, buildings, or districts, and coordinate activities of local historic preservation commissions (67-4126 [14])
- Serve as the Geographic Names Board of the state (67-4126 [15])

**Idaho Code 67-46** gives authority to the agency to carry out the preservation and protection of the state’s historic, archaeological, architectural, and cultural heritage resources.

**Idaho Code 33-39** provides for the creation of an Idaho Archaeological Survey and designates the State Archaeologist as director.

**Idaho Code 27-501** assigns responsibilities to the agency for consultation, determination of appropriate actions, and provision for re-interment of human remains that have been disturbed.

**National Historic Preservation Act of 1966, as amended**, assigns responsibility to the state historic preservation officer for administration of the National Historic Preservation Program at the state level.

**Revenue and Expenditures**

Revenue	FY 2016	FY 2017	FY 2018	FY 2019
General Fund	\$2,775,900	\$2,676,800	\$3,862,600	\$4,023,600
Economic Recovery Fund OT	0	\$246,100	0	\$127,000
Federal Grant	\$863,300	\$1,196,800	\$1,183,700	\$1,015,800
Miscellaneous Revenue	\$714,500	\$794,800	\$3,024,500	\$1,755,800
Capitol Commission Operating	\$104,300	\$118,200	\$118,100	\$122,500
Records Center	\$244,500	\$243,900	\$279,900	\$270,700
Economic Recovery Fund	0	\$1,825,700	\$2,174,300	0
MUS (Budget Unit EDMD)				
<b>Total</b>	<b>\$4,702,500</b>	<b>\$7,102,300</b>	<b>\$10,643,100</b>	<b>\$7,315,400</b>
Expenditures	FY 2016	FY 2017	FY 2018	FY 2019
Personnel Costs	\$2,737,600	\$3,119,300	\$3,103,600	\$3,153,400
Operating Expenditures	\$1,467,900	\$3,489,600	\$6,663,200	\$3,395,800
Capital Outlay	\$132,100	\$259,800	\$306,500	\$612,800
Trustee/Benefit Payments	\$128,300	\$79,600	\$165,100	\$160,300
<b>Total</b>	<b>\$4,465,900</b>	<b>\$6,948,300</b>	<b>\$10,238,400</b>	<b>\$7,322,300</b>

**Profile of Cases Managed and/or Key Services Provided**

Cases Managed and/or Key Services Provided	FY 2016	FY 2017	FY 2018	FY 2019
Number of public inquiries: research requests served by Idaho State Archives	^6,111	5,993	6,246	5,287
Number of public inquiries: research requests served by Idaho State Records Center	4,988	4,233	5,808	4,197
Number of visitors to the Lincoln Legacy exhibition	1,779	1,697	1,471	847
Number of paying visitors to the State Museum**	N/A	N/A	N/A	37,761
Number of unpaying visitors to Temporary Museum site-closed 7/2018		1,535	1,550	N/A
Number of students (K-12) served by educational programs at the State Museum** (number reflects all programs- educational workshops, summer groups, summer camps, homeschool day)	1,125 Outreach only	4,394 Outreach only	4,122 Outreach only	7,816
Number of students participating in Idaho History Day statewide program	1,400	1,500	1,500	2,931
Sponsored Programming: State Museum** (First Thursdays, Movies at the Museum, Summertime Stories, Presentations)	4,315	2,100	N/A	2,933
Number of paying visitors to the Old Pen Site	56,883	59,288	64,169	64,269
Sponsored Programming: Old Pen, National Museum Day counted, Ray Knight Scholarship Program aided 14 schools from 8 Idaho counties, and 1,100 students in funding their visit the Old Pen	7,080	7,971	6,699	8,554
SHPO federal project reviews	1,092	1,207	1,376	1,244
SHPO record searches completed	420	444	505	449
SHPO sponsored programming: Archeology Month (est.)	2,220	2,050	2330	N/A
Visitation at Franklin, Pierce, and Stricker Sites (est.)	4,727	8,584	8,026	7,970

\*\* Denotes museum reopened October 2018 – number reflects 8 months of operation

\* Denotes new method of tracking

# Denotes new entry to report

^ FY 2014-2015 Approximately 30 requests per day for active county district court records. Beginning FY 2016 active county district court records were returned to counties

**Red Tape Reduction Act**

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019
Number of Chapters	N/A
Number of Words	N/A
Number of Restrictions	N/A

**Part II – Performance Measures**

Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<b>Organizational development and infrastructure: Foster a sustainable high-performance work culture</b>						
<i>Optimize agency information technology systems and processes</i>						
1. Number of daily page views on the website <small>*Reflects 9 months New site was in development &amp; Reference Series not available due to rebranding **Reflects Social Media Instagram &amp; Facebook</small>	actual	2,281	2,458	2,460	1,384* Website 27,597**Social Media	-----
	target	<i>Maintain/exceed previous fiscal year</i>	<i>Create implement new website &amp; social media plan Increase daily views by 10% (228)</i>	<i>Create implement new website &amp; social media plan Increase daily views by 10% (245)</i>	<i>Increase unique visitors to website by 25% (615) Grow social media base to 20,000 followers (currently at 17,000)</i>	<i>Increase total daily pageviews by 30% (currently 1,384) Increase total social media base to 30,000 (currently at 27,597)</i>
<b>Education and Customer Service: Create value through responsive statewide mandated history services</b>						
<i>Transition into museum operations</i>						
2. Number of paying visitors to Idaho State Museum (ISM-reflects 8 months of operation) and Old Penitentiary	actual	56,883	59,288	64,169	ISM 37,761 Old Pen 64,269	-----
	target	<i>Maintain/exceed previous fiscal year</i>	<i>Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (570)</i>	<i>Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (592)</i>	<i>Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (640) &amp; Build museum attendance 100,000 FY2019</i>	<i>Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (750) &amp; Increase museum attendance by 10% (110,000) FY2020</i>
<b>Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act</b>						
<i>Provide Idaho voice to federal decision making through required Section 106 review of federal projects</i>						
3. Number of federal projects reviewed for compliance with Section 106 and done within 30-day deadline	actual	1,049	1,143	1,295	1,181	-----
	target	<i>96.1% compliance with federal law Total reviews 1092</i>	<i>94.7% compliance with federal law Total reviews 1207</i>	<i>94.1% compliance with federal law Total reviews 1376</i>	<i>94.8% compliance with federal law Total review 1244</i>	
<b>Increase amount of collections, records and information of the Idaho State Archive collections</b>						
<i>Provide accessibility to collections, records and information through State Archives</i>						
4. Cubic feet of material added to the State Archives	actual	676	2,150	1,354	772	-----
	target	<i>In accordance Idaho State Archives program standards</i>	<i>In accordance Idaho State Archives program standards</i>	<i>In accordance Idaho State Archives program standards</i>	<i>In accordance Idaho State Archives program standards</i>	
<b>Serve State Agency Records Management needs through State Records Center Services</b>						
<i>Provide records management and best practices and procedures for State Agencies</i>						
5. Cubic feet of material added to the State Records Center	actual	2,461	1,596	1,680	1,353	-----
	target	<i>In accordance Idaho State Archives program standards</i>	<i>In accordance Idaho State Archives program standards</i>	<i>In accordance Idaho State Archives program standards</i>	<i>In accordance Idaho State Archives program standards</i>	

Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<b>Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act</b> <i>Steward state-owned historic assets and statewide historic and cultural resources</i>						
6. Idaho Historical and Archaeological Sites added to the Sites Inventory	actual	1,412 (762) Archeological sites  (650) Historic or architectural sites	1,870 (1094) Archaeological sites  (776) Historic or architectural sites	1657 (998) Archaeological sites  (659) Historic or architectural sites	1301 (786) Archaeological sites  (515) Historic or architectural sites	-----
	target	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	
7. Idaho Historical and Archaeological Sites updated in the Sites Inventory	actual	759 (538) Archeological sites  (221) Historic or architectural sites	827 (771) Archaeological sites  (56) Historic or architectural sites	1708 (1029) Archaeological sites  (679) Historic or architectural sites	891 (534) Archaeological sites  (357) Historic or architectural sites	-----
	target	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	

Performance Measure	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	
<b>Enhance impact of Agency re-granting programs, including Community Enhancement Grants, Certified Local Government Grants, State Historic Records Advisory Board Grants, and Governor’s Lewis and Clark Committee Grants</b> <i>Steward state-owned historic assets and statewide historic and cultural resources</i>						
8. Funds invested in preservation programs by local jurisdictions through agency re-granting programs, including Certified Local Governments (CLG); Lewis and Clark; State Historic Records Advisory Board (SHRAB); and Community Enhancement Grant Programs	actual	\$126,567	\$140,963	\$161,531	\$157,600	-----
	target	<i>As required by law or program policy</i>				

**For More Information Contact**

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