

Part I – Agency Profile

Agency Overview

The Board of Professional Engineers and Professional Land Surveyors was created by the Legislature in 1939. Prior licensure for engineers and surveyors began in 1919. These were issued through the Department of Law Enforcement. The Board consists of one public member, three professional engineers, two professional land surveyors, and one member licensed as both an engineer and land surveyor. All are appointed by the Governor from among nominees submitted through application directly to the governor’s office. The Board’s Executive Director, Keith A. Simila, P.E. manages the Board office and supervises four additional office staff in the Meridian office.

The Board exists to protect the health, safety and welfare of the public by assuring that those offering their services to the public as engineers and land surveyors are properly qualified and that they practice competently and ethically.

License Category	As of June 30, 2020			FY20 New	
	Residents	Non-Residents	Total	Comity	Initial
PE	2519	5389	7908	556	82
PE Faculty	22	3	25		5
LS	246	350	596	15	5
PE/LS	13	7	20		
EI	505	271	776		133
LSI	21	2	23		1
RETIRED	369	560	929		
CORP	421	1517	1938		159
Totals	4094	8096	12190	571	425

Core Functions/Idaho Code

The Board’s Core Functions include information sharing and liaise with other agencies and licensing boards in other jurisdictions; enforcement of the laws and rules of the State of Idaho; maintenance of professional relations with professional societies, academia, and other groups and stakeholders; issuance of licenses and certificates as authorized by Idaho Code; interface with the legislature to ensure that the licensing laws and rules remain relevant and current; and effectively perform the administrative activities required to accomplish the Board mission.

Idaho Code Section 54-1208 is entitled “Board—Powers” and lists those authorities vested in the Board. The Board is empowered to adopt Administrative Rules, and has adopted one chapter with four subchapters including Rules of Procedure, Professional Responsibility, Corner Perpetuation and Filing, and Continuing Professional Development (CPD). The Board annually reviews or audits five percent of the licensees for compliance with CPD. The Board may subpoena witnesses and require the submission of evidence in disciplinary matters. It may seek injunctive relief in District Court to enforce the provisions of the enabling legislation or to restrain violation of it. The Board may subject applicants for certification and licensure to examinations in order to determine minimum competency. The Board maintains a current roster of license and certificate holders on the website as provided in Idaho Code Section 54-1211. The Board requires biennial renewal of licenses and certificates as provided in Idaho Code Section 54-1216 and issues licenses to persons who are licensed in other jurisdictions as allowed in Idaho Code Section 54-1219. Idaho Code Section 54-1220 allows the Board to investigate and adjudicate allegations of violation of the Idaho Code and Administrative Rules.

Revenue and Expenditures

Revenue	FY 2017	FY 2018	FY 2019	FY 2020
State Regulatory Fund	\$657,400	\$654,800	\$992,200	\$1,069,400
General Fund	<u>\$9,300</u>	<u>\$3,300</u>	<u>\$5,500</u>	<u>\$1,300</u>
Total	\$666,700	\$658,000	\$997,700	\$1,070,700

Expenditures	FY 2017	FY 2017	FY 2019	FY 2020
Personnel Costs	\$412,600	\$412,200	\$500,300	\$512,700
Operating Expenditures	\$283,600	\$299,600	\$267,700	\$322,100
Capital Outlay	\$0	\$38,600	\$7,200	\$0
Trustee/Benefit Payments				
Total	\$696,200	\$750,400	\$775,200	\$834,800

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2017	FY 2018	FY 2019	FY 2020
Staff and Board Member presentations to general stakeholders	45	35	49	37
Publish and distribute a quality NEWS BULLETIN	2	2	2	2
Issue licenses and certificates to the satisfaction of applicants	94.0%	94.0%	94.0%	94.6%

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2017	FY 2018	FY 2019	FY 2020
PROFESSIONAL ENGINEER				
Total Number of Licenses*	7476	7490	7906	7953
Number of New Applicants Denied Licensure	4	2	1	4
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	4	3	22	10
Number of Final Disciplinary Actions Against Licensees	9	2	3	4
PROFESSIONAL LAND SURVEYOR				
Total Number of Licenses*	617	601	631	596
Number of New Applicants Denied Licensure	2	0	1	1
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	16	6	3	9
Number of Final Disciplinary Actions Against Licensees	4	1	2	3
INTERN CERTIFICATE				
Total Number of Certificate Holders	978	896	896	799
Number of New Applicants Denied Certificate	0	0	0	0
Number of Applicants Refused Renewal of a Certificate	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Certificate Holders	0	0	0	0
BUSINESS ENTITIES				
Total Number of Certificate Holders	1758	1795	1891	1938
Number of New Applicants Denied Certificate	0	0	0	0
Number of Applicants Refused Renewal of a Certificate	0	0	0	0
Number of Complaints Against Certificate Holders	0	2	1	0
Number of Final Disciplinary Actions Against Certificate Holders	0	0	0	0

*Includes combined license holder (both PE and PLS licenses)

Red Tape Reduction Act

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019	As of July 1, 2020
Number of Chapters	4	1
Number of Words	12,701	11,016
Number of Restrictions	162	139

Part II – Performance Measures

Performance Measure		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Outreach to stakeholders of the benefits and purpose for licensure, Board functions, and key activities and promote professionalism by encouraging continuing professional development.						
1. Presentations made to organizations	actual	45	35	49	37	-----
	target	30	30	30	30	30
2. Publish a quality News Bulletin	actual	2	2	2	2	-----
	target	2	2	2	2	2
3. Seek timely input and reports to the board the need for proposed changes to the legislature	actual	Passed SB 1008	Passed SB 1252	Passed SB 1026, 1037	Passed SB 1261	-----
	target	Present to Legislature as necessary	Present to Legislature as necessary	Present to Legislature as necessary	Present to Legislature as necessary	Present to Legislature as necessary
Enforce compliance of Idaho Codes, Rules and Board decisions regarding the professional practice of Engineering and Land Surveying.						
4. Percent samples of audits and reviews that are not referred for possible enforcement action (CPD compliance rate)	actual	87%	99%	91%	98%	-----
	target	95%	95%	95%	95%	95%
Effectively administer the issuance and renewals of licenses and certificates.						
5. Prepare a report on applicant satisfaction with recommendations for improvement	actual	Completed	Completed	Completed	Completed	-----
	target	Complete Annually	Complete Annually	Complete Annually	Completed Annually	Completed Annually
Maintain Board operations that ensure effective, efficient, and timely management and implantation of all Board functions.						

For More Information Contact

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