

## ***Part I – Agency Profile***

### **Agency Overview**

Our mission is to preserve and promote Idaho history, which is authorized through 74 state statutory mandates and the National Historic Preservation Act.

21 states, including Idaho, deploy the structural model where the State Historical Society, an executive branch Agency, administers the Core Programs of State Archives and State Records Center, State Museum, State Historic Preservation Office, and State Historic Sites. This consolidated structure advances expertise sharing, leveraging of fiscal and human resources, cross marketing, and comprehensive fundraising, resulting in a highly efficient organization.

The Idaho State Historical Society (ISHS) creates value by stewarding irreplaceable state-owned collections, providing information and understanding about Idaho history, stipulating local voice to federal decision making with regard to Idaho's cultural and archaeological resources, supporting Idaho's educational and curriculum needs through informal and applied learning opportunities, serving as the official repository for the state's permanent government records, and providing records management services to over 30 state agencies.

#### ***Mission Statement:***

Idaho State Historical Society preserves and promotes Idaho history.

#### ***Vision:***

Our vision is to make history essential and accessible through dynamic and gratifying services that inspire, enrich and engage all Idahoans.

#### ***Values:***

##### Customer Service

- ISHS is responsive to the needs of its customers
- ISHS advances the Agency through innovation
- ISHS is seen as a trustworthy resource
- ISHS owns customer requests
- ISHS exceeds expectations

##### Stewardship

- ISHS collects, preserves, and provides access to State-owned archaeological and historical artifacts, sites, and archival materials
- ISHS represents a statewide and national perspective and collects materials to represent all Idahoans

##### Education

- ISHS teaches and promotes essential historical literacy and the historical thinking process through its public programs
- ISHS develops programs based on customer needs with focused outcomes

##### Professionalism

- ISHS is committed to making history an essential resource for the people of Idaho through both traditional and innovative services that respond to social needs
- ISHS is committed to team unity and mutual respect among its staff, board, partners, and volunteers
- We demonstrate genuine passion for work through enthusiasm and excellence through accordance with professional standards

### ***Advancing the State***

The Agency aligns its services with identified state needs, including Governor Little's vision to "make Idaho the place where our children and grandchildren choose to stay, and for the ones who have left to choose to return."

### Core Functions/Idaho Code

**Idaho Code, Title 67, Chapter 26**, states that the Idaho State Historical Society is within the Department of Self-governing Agencies (67-2601).

**Idaho Code 67-41** states that the agency's trustees shall:

- Identify, preserve, and protect sites, monuments, and points of interest in Idaho of historic merit (67-4114)
- Protect archaeological and vertebrate paleontological sites and resources on public land (67-4119)
- Govern the agency and administer the powers and duties required to preserve and protect any historical record of the history and culture of Idaho" (67-4123)
  - Senate Bill 1011 (2009), passed by the Senate and House and signed into law by the governor April 14, 2009, defines "historical record" as "any record, artifact, object, historical or archaeological site or structure, document, evidence, or public or private writing pursuant to the provisions of title 9, Idaho Code, relevant to the history of the state of Idaho"
- Encourage and promote interest in the history of Idaho (67-4126 [2])
- Collect, preserve, and exhibit artifacts and information illustrative of Idaho history, culture, and society (67-4126 [3])
- Facilitate the use of Idaho records for official reference and historical research (67-4126 [6])
- Be responsible for records management services for state government (67-4126 [7])
- Accept archival material from governments (67-4126 [8])
- Identify historic, architectural, archaeological, and cultural sites, buildings, or districts, and coordinate activities of local historic preservation commissions (67-4126 [14])
- Serve as the Geographic Names Board of the state (67-4126 [15])

**Idaho Code 67-46** gives authority to the agency to carry out the preservation and protection of the state's historic, archaeological, architectural, and cultural heritage resources.

**Idaho Code 33-39** provides for the creation of an Idaho Archaeological Survey and designates the State Archaeologist as director.

**Idaho Code 27-501** assigns responsibilities to the agency for consultation, determination of appropriate actions, and provision for re-interment of human remains that have been disturbed.

**National Historic Preservation Act of 1966, as amended**, assigns responsibility to the state historic preservation officer for administration of the National Historic Preservation Program at the state level.

### Revenue and Expenditures

Revenue	FY 2017	FY 2018	FY 2019	FY 2020
General Fund	\$2,676,800	\$3,862,600	\$4,023,600	\$3,830,200
Economic Recovery Fund OT	\$246,100	0	\$127,000	0
Federal Grant	\$1,196,800	\$1,183,700	\$1,015,800	\$941,300
Miscellaneous Revenue	\$794,800	\$3,024,500	\$1,755,800	\$1,057,400
Capitol Commission Operating	\$118,200	\$118,100	\$122,500	\$124,300
Records Center	\$243,900	\$279,900	\$270,700	\$264,400
Economic Recovery Fund	\$1,825,700	\$2,174,300	0	0
MUS (Budget Unit EDMD)				
<b>Total</b>	<b>\$7,102,300</b>	<b>\$10,643,100</b>	<b>\$7,315,400</b>	<b>\$6,217,600</b>
Expenditures	FY 2017	FY 2018	FY 2019	FY 2020
Personnel Costs	\$3,119,300	\$3,103,600	\$3,153,400	\$3,633,600
Operating Expenditures	\$3,489,600	\$6,663,200	\$3,395,800	\$2,194,100
Capital Outlay	\$259,800	\$306,500	\$612,800	\$161,400
Trustee/Benefit Payments	\$79,600	\$165,100	\$160,300	\$122,200
<b>Total</b>	<b>\$6,948,300</b>	<b>\$10,238,400</b>	<b>\$7,322,300</b>	<b>\$6,111,300</b>

**Profile of Cases Managed and/or Key Services Provided**

Cases Managed and/or Key Services Provided	FY 2017	FY 2018	FY 2019	FY 2020
Number of public inquiries: research requests served by Idaho State Archives	5,993	6,246	5,287	4,923
Number of public inquiries: research requests served by Idaho State Records Center	4,233	5,808	4,197	3,449
Average turnaround time for records retrieval by Idaho State Record Center				<2 days
Number of unique government record inventory accounts at the Idaho State Archives and State Record Center				442
Paid general visitation and event participation at the Idaho State Museum (ISM)	NA Renovation	N/A Renovation	37,761 Partial year	26,115*
Number of students (K-12) served through educational programs including field trips, summer camps, workshops	4,394 Outreach only	4,122 Outreach only	7,816 Partial year	3,071*
National History Day in Idaho (NHD) student participation <ul style="list-style-type: none"> <li>FY 20 Regional Competition 1390</li> <li>FY 20 State Competition 386</li> <li>FY 20 National Competition 57</li> </ul>	1,500	1,500	2,931	1,833*
Reduced admission ISM program participants: <ul style="list-style-type: none"> <li>Title 1 Schools</li> <li>First Thursdays</li> <li>Virtual programs</li> <li>Lectures</li> <li>Blue Star Museum</li> </ul>	2,100	N/A	2,933	2,331*
Paid general visitation and event participation at the Old Idaho Penitentiary (OP)	59,288	64,169	64,269	38,988*
Number of students (K-12) served through educational programs including field trips, workshops <ul style="list-style-type: none"> <li>Ray Knight Scholarship Program</li> </ul>	Previously included in reduced admissions #s	Previously included in reduced admissions #s	Previously included in reduced admissions #s	3,753*
Reduced admissions Old Idaho Pen program participation <ul style="list-style-type: none"> <li>Blue Star Museum</li> <li>Dollar Day</li> <li>Pre-K</li> </ul>	7,971	6,699	8,554	3,012*
Visitation at Franklin, Pierce, and Stricker Sites (est.)	8,584	8,026	7,970	4,800*
ISHS Membership Program	N/A	190	687	605
SHPO federal project reviews	1,207	1,376	1,244	1,031
SHPO record searches completed	444	505	449	467

\*FY 2020 Program attendance and visitation impacted by COVID-19

**Red Tape Reduction Act**

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019	As of July 1, 2020
Number of Chapters	N/A	N/A
Number of Words	N/A	N/A
Number of Restrictions	N/A	N/A

**Part II – Performance Measures**

Performance Measure	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
<b>Online Development and Reach: Foster statewide accessibility</b> <i>Optimize public awareness and participation in agency services through enhanced online, digital, and website engagement, marketing, and outreach.</i>						
1. <b>Old Measure</b> Website daily page views Social media footprint	Actual target	2,458 <i>Website views</i>	2,460 <i>Website views</i>	1,251 <i>Website views</i>  27,597 <i>Social media footprint</i>	♦ 419,592 Annual Pageviews  35% <i>Percentage of traffic outside of Treasure Valley</i>  35,665 <i>Social media footprint</i>	-----
♦ <b>New Measure</b> Number of annual visitors on the ISHS Website -Grow the annual number of website visitors by 10% -Grow the number of annual website visitors from outside the Treasure Valley by 15% -Increase overall social media footprint 19.3%				Created the <i>History at Home digital content web page.</i>  Increase total social media base to 30,000 (currently at 27,597)	Increase annual pageviews by 10% Increase web traffic outside the Treasure Valley by 15% (to 50% of overall traffic) Increase overall social media footprint 19.3% (42,560)	
<b>Idaho State Museum Educational Impact</b> <i>National History Day In Idaho Program (NHD)</i>						
2. % of NHD in Idaho participating educators who believe the program provides college readiness skills				90% Internal NHD Survey, 2020		
3. % of NHD in Idaho parents believe the program builds students confidence				76% Internal NHD Survey, 2020		
4. % of both NHD in Idaho parent and educator who believe the program builds critical thinking skills				85% Internal NHD Survey, 2020		

## Historical Society, Idaho State

## Performance Report

Performance Measure		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	
5.	% of Museum visitors with a stronger sense of connection between today's issues and Idaho's past				88% Independent Idaho State Museum Exit Survey, 2019  Idaho Policy and Consulting L.L.C. Gloria Totoricaguena		
6.	% of Museum visitors who intend to travel to other regions of Idaho				88% Independent Idaho State Museum Exit Survey, 2019  Idaho Policy and Consulting L.L.C. Gloria Totoricaguena		
<b>Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act</b> <i>Provide Idaho voice to federal decision making through required Section 106 review of federal projects</i>							
7.	Number of federal projects reviewed for compliance with Section 106 and within required timeline	actual	1,143	1,295	1,181	998	-----
		target	94.7% compliance with federal law  Total reviews 1207	94.1% compliance with federal law  Total reviews 1376	94.8% compliance with federal law  Total reviews 1244	96.8% compliance with federal law  Total reviews 1031	
8.	% of Section 106 reviews resulting in Advisory Council intercession	target <2 per year				.1% One appeal to ACHP	
9.	Strengthen efficiency and federal project regulatory streamlining through Programmatic Agreements	actual	66	69	72	78	-----
<b>Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act</b> <i>Steward state-owned historic assets and statewide historic and cultural resources</i>							
10.	Idaho Historical and Archaeological Sites added to the Sites Inventory	actual	1,870 (1094) Archaeological sites	1657 (998) Archaeological sites	1301 (786) Archaeological sites	1576 (595) Archaeological sites	-----
			(776) Historic or architectural sites	(659) Historic or architectural sites	(515) Historic or architectural sites	(981) Historical sites	
		target	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards	In accordance with records retention program standards	

## Historical Society, Idaho State

## Performance Report

Performance Measure		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
11. Idaho Historical and Archaeological Sites updated in the Sites Inventory	actual	827 (771) Archaeological sites	1708 (1029) Archaeological sites	891 (534) Archaeological sites	1831 (1489) Archaeological Sites	-----
		(56) Historic or architectural sites	(679) Historic or architectural sites	(357) Historic or architectural sites	(324) Historical sites	
	target	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	
<p align="center"><b>Increase amount of collections, records and information preserved and made available for public use though best practices at the Idaho State Archives (ISA) and State Record Center (SRC)</b>  <i>Provide records management and archival best practices for Idaho's city, county, state and territorial records through the ISHS Government Records Program</i></p>						
12. Number of record inventory sets that contain permanent records served by ISA and SRC	actual				363	-----
	target				82% of unique record sets stored at ISA and SRC contain permanent government records	
13. Number of government entity customers for 10 years or longer at ISA and SRC	actual				330	-----
	target				74.6% of unique record sets stored at ISA and SRC have used our services for 10 years or longer	
14. Number of Idaho's judicial districts represented in government records at ISA and SRC	actual				35	-----
	target				100% of judicial districts are represented in government records holdings at ISA and SRC	
	target	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	<i>In accordance with records retention program standards</i>	

## Historical Society, Idaho State

## Performance Report

Performance Measure		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>Build Idaho's Heritage Infrastructure through Agency Re-granting Programs</b> Including Community Enhancement Grants (CEG), Certified Local Government Grants (CLG), State Historic Records Advisory Board Grants (SHRAB), and Governor's Lewis and Clark Committee Grants <i>Steward state-owned historic assets and statewide historic and cultural resources</i>						
15. Funds re-granted for heritage infrastructure to local jurisdictions	actual	\$140,963	\$161,531	\$157,600	\$122,155	-----
	target	<i>As required by law or program policy</i>	<i>As required by law or program policy</i>	<i>As required by law or program policy</i>	<i>As required by law or program policy</i>	


**For More Information Contact**

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**Director Attestation for Performance Report**

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: IDAHO STATE HISTORICAL SOCIETY

  
Director's Signature ED WILLIAMS

AUGUST 13, 2020  
Date

Please return to:

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