

Agency Summary And Certification

423 -- Dentistry, State Board of

Original Submission or Rev No. _____

FY2022 Request

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In accordance with 67-3502, Idaho Code, I certify the attached forms properly state the receipts and expenditures of the department (agency, office, or institution) for the fiscal years indicated. The summary of expenditures by major program, fund source, and standard class is indicated below.

Signature of Department Director :



Date: 8/27/2020

Function/Activity	FY 2020 Total Appropriation	FY 2020 Total Expenditures	FY 2021 Original Appropriation	FY 2021 Estimated Expenditures	FY 2022 Total Request
Dental Practice Act	579,900	568,400	596,200	715,100	0
Total	579,900	568,400	596,200	715,100	0
By Fund Source	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
D 0229-00 State Regulatory Fund	579,900	568,400	596,200	715,100	0
Total	579,900	568,400	596,200	715,100	0
By Object	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
Personnel Costs	308,400	280,500	313,900	313,900	0
Operating Expenditures	271,500	287,900	271,000	389,900	0
Capital Outlay	0	0	11,300	11,300	0
Trustee And Benefit Payments	0	0	0	0	0
Lump Sum	0	0	0	0	0
Total	579,900	568,400	596,200	715,100	0
FTP Total	3.60	3.60	3.60	3.60	0.00

AUG 31 2020

Governor

Spencer Lloyd, DMD
Chairman

Brian Crawford, DDS Dentist Member	Nathan Catmull, DDS Dentist Member	Dan Wilson, DDS Dentist Member	J. Brett Comstock, DDS Dentist Member	Carolyn Brammer, RDH Dental Hygiene Member	Meg Long, RDH Dental Hygiene Member	Tina Wilson Consumer Member
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Susan Miller
Executive Director
PCN 5226 (1.0)

FTP: 3.6
Vacancies: 0

Stephanie Lotridge
Administrative Assistant II
PCN 5227 (1.0)

Michelle Griffin
Office Specialist II
PCN 5228 (1.0)

Ashlynn Larkey
Office Specialist II
PCN 5225 (0.6)

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Self-Governing Board of Dentistry

Agency Number: 423

Original Request Date: August 21, 2020 or Revision Request Date: _____

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Sources and Uses: _____

FUND NAME:	FUND CODE:	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		1,023,900	620,400	1,045,800	595,400	858,300
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		1,023,900	620,400	1,045,800	595,400	858,300
4. Revenues (from Form B-11)		104,700	920,800	118,000	933,000	130,300
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	0	0	0	0	0
8. Total Available for Year		1,128,600	1,541,200	1,163,800	1,528,400	988,600
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		573,400	567,200	579,900	596,200	597,500
14. Prior Year Reappropriations, Supplementals, Rescissions		0	0	0	118,900	0
15. Non-cogs, Receipts to Appropriation, etc		0	0	0	0	0
16. Reversions and Continuous Appropriations		(65,200)	(71,800)	(11,500)	(45,000)	(45,000)
17. Current Year Reappropriation		0	0	0	0	0
18. Reserve for Current Year Encumbrances		0	0	0	0	0
19. Current Year Cash Expenditures		508,200	495,400	568,400	670,100	552,500
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		508,200	495,400	568,400	670,100	552,500
20. Ending Cash Balance		620,400	1,045,800	595,400	858,300	436,100
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		620,400	1,045,800	595,400	858,300	436,100
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		620,400	1,045,800	595,400	858,300	436,100
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

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FY 2022 Agency Budget - Request

Detail Report

Agency: 423 - Dentistry, State Board of

Function: 01 - Dental Practice Act

			<u>FTP</u>	<u>Personnel Cost</u>	<u>Operating Expense</u>	<u>Capital Outlay</u>	<u>Trustee/Benefit</u>	<u>Lump Sum</u>	<u>Total</u>
FY 2020 Total Appropriation									
1.00									
	0229-00	Dedicated	3.60	308,400	271,500	0	0	0	579,900
	Total		3.60	308,400	271,500	0	0	0	579,900
1.21	Net Object Transfers								
	0229-00	Dedicated	0.00	(17,500)	17,500	0	0	0	0
	Total		0.00	(17,500)	17,500	0	0	0	0
1.61	Reverted Appropriation Balances								
	0229-00	Dedicated	0.00	(10,400)	(1,100)	0	0	0	(11,500)
	Total		0.00	(10,400)	(1,100)	0	0	0	(11,500)
FY 2020 Actual Expenditures									
	0229-00	Dedicated	3.60	280,500	287,900	0	0	0	568,400
	Total		3.60	280,500	287,900	0	0	0	568,400
FY 2021 Original Appropriation									
3.00									
	0229-00	Dedicated	3.60	313,900	269,400	0	0	0	583,300
	OT 0229-00	Dedicated	0.00	0	1,600	11,300	0	0	12,900
	Total		3.60	313,900	271,000	11,300	0	0	596,200
Expenditure Adjustments									
4.31	Supplemental								
	Supplemental appropriation per executive order 2020-10								
	OT 0229-00	Dedicated	0.00	0	118,900	0	0	0	118,900
	Total		0.00	0	118,900	0	0	0	118,900
FY 2021 Total Appropriation									
	0229-00	Dedicated	3.60	313,900	269,400	0	0	0	583,300
	OT 0229-00	Dedicated	0.00	0	120,500	11,300	0	0	131,800
	Total		3.60	313,900	389,900	11,300	0	0	715,100
FY 2021 Estimated Expenditures									
	0229-00	Dedicated	3.60	313,900	269,400	0	0	0	583,300
	OT 0229-00	Dedicated	0.00	0	120,500	11,300	0	0	131,800
	Total		3.60	313,900	389,900	11,300	0	0	715,100

FY 2022 Agency Budget - Request

Detail Report

Agency: 423 - Dentistry, State Board of
Function: 01 - Dental Practice Act

		<u>FTP</u>	<u>Personnel Cost</u>	<u>Operating Expense</u>	<u>Capital Outlay</u>	<u>Trustee/Benefit</u>	<u>Lump Sum</u>	<u>Total</u>
Base Adjustments								
8.41	Removal of One-Time Expenditures							
OT	0229-00 Dedicated	0.00	0	(120,500)	(11,300)	0	0	(131,800)
	Total	0.00	0	(120,500)	(11,300)	0	0	(131,800)
FY 2022 Base								
	0229-00 Dedicated	3.60	313,900	269,400	0	0	0	583,300
OT	0229-00 Dedicated	0.00	0	0	0	0	0	0
	Total	3.60	313,900	269,400	0	0	0	583,300
Program Maintenance								
10.11	Change in Health Benefit Costs							
	0229-00 Dedicated	0.00	4,900	0	0	0	0	4,900
	Total	0.00	4,900	0	0	0	0	4,900
10.12	Change in Variable Benefit Costs							
	0229-00 Dedicated	0.00	1,600	0	0	0	0	1,600
	Total	0.00	1,600	0	0	0	0	1,600
10.31	Repair, Replacement Items/Alterations							
	Replace two standard desktop computers and two laptop computers							
OT	0229-00 Dedicated	0.00	0	0	5,000	0	0	5,000
	Total	0.00	0	0	5,000	0	0	5,000
10.61	Salary Multiplier - Regular Employees							
	0229-00 Dedicated	0.00	2,600	0	0	0	0	2,600
	Total	0.00	2,600	0	0	0	0	2,600
10.62	Salary Multiplier - Group and Temporary							
	0229-00 Dedicated	0.00	100	0	0	0	0	100
	Total	0.00	100	0	0	0	0	100
FY 2022 Total Maintenance								
	0229-00 Dedicated	3.60	323,100	269,400	0	0	0	592,500
OT	0229-00 Dedicated	0.00	0	0	5,000	0	0	5,000
	Total	3.60	323,100	269,400	5,000	0	0	597,500

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FY 2022 Agency Budget - Request

Detail Report

Agency: 423 - Dentistry, State Board of

Function: 01 - Dental Practice Act

		<u>FTP</u>	<u>Personnel Cost</u>	<u>Operating Expense</u>	<u>Capital Outlay</u>	<u>Trustee/Benefit</u>	<u>Lump Sum</u>	<u>Total</u>
Line Items								
12.81	Revenue Adjustments							
	Pursuant to executive order 2020-10							
	0229-00 Dedicated	-3.60	(323,100)	(269,400)	0	0	0	(592,500)
	OT 0229-00 Dedicated	0.00	0	0	(5,000)	0	0	(5,000)
	Total	-3.60	(323,100)	(269,400)	(5,000)	0	0	(597,500)
FY 2022 Total								
	0229-00 Dedicated	0.00	0	0	0	0	0	0
	OT 0229-00 Dedicated	0.00	0	0	0	0	0	0
	Total	0.00	0	0	0	0	0	0

4.11	Appropriation Adjustments:		0.00	0	0	0	0			
	Reappropriation		0.00	0	0	0	0		0	
4.31	Supplemental		0.00	0	0	0	0		0	
5.00	FY 2021 TOTAL APPROPRIATION		3.60	220,600	48,600	44,700	313,900			
	Expenditure Adjustments:									
6.31	FTP or Fund Adjustment		0.00	0	0	0	0		0	
6.51	Transfer Between Programs		0.00	0	0	0	0		0	
7.00	FY 2021 ESTIMATED EXPENDITURES		3.60	220,600	48,600	44,700	313,900			
	Base Adjustments:									
8.31	Transfer Between Programs		0.00	0	0	0	0		0	
8.41	Removal of One-Time Expenditures		0.00	0	0	0	0		0	
8.51	Base Reduction		0.00	0	0	0	0		0	
			FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00	FY 2022 BASE		3.60	220,600	48,600	44,700	313,900			
10.11	Change in Health Benefit Costs				4,900		4,900			
10.12	Change in Variable Benefits Costs					1,600	1,600			
	Subtotal CEC Base:	Indicator Code	3.60	220,600	53,500	46,300	320,400			
10.51	Annualization			0	0	0	0			
10.61	CEC for Permanent Positions	1.00%		2,100		500	2,600			
10.62	CEC for Group Positions	1.00%		100		0	100			
10.63	CEC for Elected Officials & Commissioners			0		0	0			
11.00	FY 2022 PROGRAM MAINTENANCE		3.60	222,800	53,500	46,800	323,100			
	Line Items:									
12.01							0			
12.02							0			
12.03							0			
13.00	FY 2022 TOTAL REQUEST		3.60	222,800	53,500	46,800	323,100			

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Board of Dentistry		Division/Bureau:			
Prepared By:	Stephanie Lotridge		E-mail Address:	stephanie.lotridge@isbd.idaho.gov		
Telephone Number:	208-577-2639		Fax Number:	208-334-3247		
DFM Analyst:	Misty Lawrence		LSO/BPA Analyst:	Christine Otto		
Date Prepared:	8/25/2020		For Fiscal Year:	2021		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Board of Dentistry					
City:	Boise	County:	Ada			
Street Address:	350 N 9TH St. Suite M100			Zip Code:	83702	
Facility Ownership (could be private or state-owned)	Private Lease:	<input checked="" type="checkbox"/>	State Owned:	<input type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Board of Dentistry administrative office						
COMMENTS						
WORK AREAS						
FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
Total Number of Work Areas:	4	4	4	4	4	4
Full-Time Equivalent Positions:	3.6	3.6	3.6	3.6	3.6	3.6
Temp. Employees, Contractors, Auditors, etc.:						
SQUARE FEET						
FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
Square Feet:	1564	1564	1564	1564	1564	1564
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
Total Facility Cost/Yr:	\$25,630.00	\$26,399.00	\$27,191.00	\$28,007.00	\$28,847.00	\$29,712.00
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Assistant at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST. JUST THIS FORM.						
AGENCY NOTES:						
Lease at current location expires 7/31/2021, BOD is now under DOPL and will be moving to Chinden campus sometime in calendar 2021.						

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Part I – Agency Profile

Agency Overview

The Board of Dentistry is mandated and authorized by the Idaho Dental Practice Act (and the administrative rules promulgated thereunder) to assure the health, safety, and welfare of the citizens of Idaho through the licensure and regulation of qualified dentists, dental therapists and dental hygienists. The standards applicable to the licensure and regulation of dentists, dental therapists and dental hygienists are set forth in the Idaho Dental Practice Act (Chapter 9, Title 54, Idaho Code) and the Administrative Rules of the Idaho State Board of Dentistry (IDAPA 24.31.01). The Board of Dentistry was established in the Department of Self-Governing Agencies and the Board consists of eight members—five dentist members, two dental hygienist members, and a consumer member, all of whom are appointed by the Governor. Each Board of Dentistry member serves a term of five years. One of the dentist members serves as the chairman of the Board of Dentistry. The Board of Dentistry meets on a quarterly basis but on occasion has conducted additional in-person or telephone conference meetings as needed. Meetings of the Board of Dentistry are conducted in accordance with the Idaho Open Meeting Act. The Board of Dentistry is a dedicated fund agency with funding primarily derived from the collection of application and licensing fees. The Board of Dentistry receives no general fund monies. The Board of Dentistry's spending authority is controlled by legislative appropriation. The Board of Dentistry's office is located in Boise, Idaho, and its staff (3.6 FTEs) consists of an executive director, an administrative assistant, and two office specialists.

Core Functions/Idaho Code

The principal functions of the Board of Dentistry include the following: conducting an application process for licensure of qualified dentists, dental therapists and dental hygienists, whether by examination or credentials [Idaho Code §§ 54-912(1), (2) and (3), 54-915, 54-916, 54-916A, 54-916B, 54-917 and 54-918]; conducting a license renewal process for dentists, dental therapists and dental hygienists that includes the mandatory reporting of continuing education [Idaho Code § 54-920]; regulating the standards and scope of practice for dentists, dental therapists, dental hygienists, and dental assistants by statutory enactment in the Idaho Dental Practice Act and through the administrative rules promulgated thereunder [Idaho Code §§ 54-901, 54-902, 54-904, 54-912(4)]; conducting an anesthesia permit process for dentists seeking to administer moderate sedation, deep sedation and general anesthesia to patients [Idaho Code § 54-912(4)]; enforcing the professional standards applicable to dentists, dental therapists and dental hygienists by means of conducting investigations and due process hearings to impose discipline against licensees if deemed warranted [Idaho Code §§ 54-912(6) and (7), 54-923, 54-924 and 54-925]; and conducting inspections of dental offices in Idaho to assure compliance with infection control and emergency preparedness standards [Idaho Code § 54-912(5)].

Principal Activities of the Board of Dentistry

Examination Function:

All applicants for licensure in Idaho must be graduates of dental, dental therapy, or dental hygiene programs accredited by the American Dental Association's Commission on Dental Accreditation. The Idaho Dental Practice Act requires, among other matters, that applicants for licensure as a dentist, dental therapist or dental hygienist successfully pass the National Board written examination administered by the Joint Commission on National Dental Examinations; a clinical examination including components as required by the Board; the jurisprudence examination administered by the Board of Dentistry; and any additional examinations required for specialty licensure or otherwise necessary to assess a person's skill level. All members of the Board of Dentistry, with the exception of the consumer member, participate as examiners in the clinical examinations conducted by the Western Regional Examining Board. The Western Regional Examining Board conducts approximately 30 dental examinations and 45 dental hygiene examinations each year at selected dental and dental hygiene schools.

Licensure/Permit Function:

The Board of Dentistry licenses dentists, dental therapists, and dental hygienists upon the basis of examination [applicants who have successfully passed the required clinical examination within the five-year period immediately prior to the date of application] or credentials (dentists, dental therapists, or dental hygienists practicing under an unrestricted active license in another state). The applicable standards for licensure as a dentist, dental therapist, or

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dental hygienist are set forth in the Idaho Dental Practice Act and the Idaho State Board of Dentistry's Administrative Rules. All licenses issued by the Board of Dentistry are renewed on a biennial basis with dental hygienist licenses being renewed on April 1 of each odd-numbered year and dental and dental therapy licenses being renewed on October 1 of each even-numbered year. Dentists, dental therapists, and dental hygienists holding a license with active status are required to report a specified amount of continuing education credits in order to renew their licenses.

The Board of Dentistry also issues dental, dental therapy, and dental hygienist licenses with inactive, provisional, special, and retirement status. A license with inactive or retirement status does not authorize or entitle the holder to practice dentistry, dental therapy, or dental hygiene in Idaho. A license with provisional or special status allows the holder to practice dentistry, dental therapy or dental hygiene in Idaho subject to the conditions or restrictions attached to the license. The Board of Dentistry is also authorized to issue a volunteer's license to qualified retired dentists, dental therapists and dental hygienists who desire to practice in public or charitable settings on a volunteer basis. The Board of Dentistry is also authorized to issue an extended access dental hygiene license endorsement to qualified dental hygienists who desire to practice dental hygiene in public or charitable settings under the general supervision of a dentist.

Dentists and dental specialists seeking authorization to administer sedation to the level of moderate sedation or general anesthesia/deep sedation may apply to the Board of Dentistry for a sedation permit. The sedation permit process requires evaluation of the applicant's office equipment/medications and emergency preparedness. Sedation permits are valid for a period of five years at which time further evaluation is required prior to renewal of the permit.

Enforcement Function:

The Board of Dentistry receives complaints against licensees primarily from patients and occasionally from other practitioners and governmental entities. In addition, the Board of Dentistry can process complaints against licensees on its own initiative. Complaints received are initially screened in order to determine whether a violation of the Dental Practice Act or the administrative rules has been alleged and whether there has been an attempt to resolve the complaint with the licensee. Following receipt by the Board of Dentistry of a written complaint, the licensee is contacted and requested to provide a written response and copies of the applicable patient dental records. Following receipt of the licensee's written response, the complaint may be assigned to a Board of Dentistry consultant/investigator for additional fact-finding and review. The Board of Dentistry members review complaints at their quarterly meetings. Upon review by the members of the Board of Dentistry, a determination is made as to whether a violation of the Idaho Dental Practice Act or the administrative rules may have occurred and, if so, what additional action, whether disciplinary or otherwise, is appropriate in the case. Certain violations may be resolved in an informal manner without the initiation of disciplinary action against the licensee. If disciplinary action is required, the Board of Dentistry will cause an administrative complaint to be prepared and served upon the licensee. If the administrative complaint is not resolved by a consent agreement, the matter will be taken to administrative hearing for adjudication.

Office Inspection Function:

In accordance with statutory authority, the Board of Dentistry conducts a number of office inspections each year. The offices to be reviewed are selected on a random basis in various geographic locations throughout the state. The inspections are conducted by Board of Dentistry staff. The primary focus of these inspections is to review infection control and sterilization practices and medical emergency preparedness. The Board of Dentistry typically conducts approximately 50 inspections during each fiscal year. The number of office inspections may vary depending on available resources.

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Dentistry, Board of **Performance Report**

Revenue and Expenditures

Revenue	FY 2017	FY 2018	FY 2019	FY 2020
State Regulatory Fund	880,971	104,734	920,833	117,963
Total	\$880,971	\$104,734	\$920,833	\$117,963
Expenditures	FY 2017	FY 2018	FY 2019	FY 2020
Personnel Costs	\$262,450	\$270,015	\$274,956	\$280,500
Operating Expenditures	\$236,032	\$232,905	\$220,406	\$287,900
Capital Outlay	\$6,561	\$5,319	\$0	\$0
Total	\$505,043	\$508,239	\$495,362	\$568,400

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2017	FY 2018	FY 2019	FY 2020
Initial Licenses Issued:				
Dentists	93	97	124	113
Dental Hygienists	140	130	144	156
Total	233	227	268	269
Professional Licenses Renewed:				
Dentists	1,433	Biennial Cycle	1,413	Biennial Cycle
Dental Hygienists	1,884		1,918	
Total	3,317		3,400	
Sedation Permits:				
New Permits	18	18	16	17
Permits Renewed	228	228	225	213
Evaluations Conducted	38	27	58	43
Dental Offices Inspected:	66	71	41	51
Complaints Received:	35	111	36	39
Complaints Investigated/Reviewed by Board of Dentistry	28	47	13	21
Board Orders	4	7	1	3
Non-disciplinary Actions	8	12	1	3
Administrative Hearings Conducted:	2	3	3	1

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2017	FY 2018	FY 2019	FY 2020
DENTAL HYGIENIST				
Total Number of Licenses	1,884	2,033	1,987	2,169
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	2	1
Number of Final Disciplinary Actions Against Licensees	1	0	0	0
DENTIST				
Total Number of Licenses	1,433	1,580	1,413	1,618
Number of New Applicants Denied Licensure	0	1	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	35	111	34	26
Number of Final Disciplinary Actions Against Licensees	4	7	1	4

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Red Tape Reduction Act

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019	As of July 1, 2020
Number of Chapters	1	1
Number of Words	9,324	7930
Number of Restrictions	163	108

Part II – Performance Measures

Performance Measure	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
To biennially renew dental and dental hygiene licenses in a timely and efficient manner and, in so doing, assure that licensed dental health care professionals obtain and report the requisite amount of appropriate continuing education in furtherance of their continued professional development.					
1. Monitor and evaluate the renewal process and implement improvements as necessary.	n/a	completed	n/a	completed	n/a
	n/a	Biennial	n/a	Biennial	Biennial
To process anesthesia permit applications and coordinate the review of sedation permit applicants and their offices for compliance with requisite standards, and to conduct appropriate evaluations in connection with the renewal of sedation permits.					
2. Annually convene a meeting of the anesthesia committee.	completed	completed	completed	completed	Cancelled due to COVID
	Annual	Annual	Annual	Annual	Annual
3. To refine and maintain an evaluation protocols for sedation permit holders in order to assure that requisite competency and safe standards are satisfied.	completed	completed	completed	completed	completed
	Annual	Annual	Annual	Annual	Annual

For More Information Contact

Susan Miller
 Board of Dentistry
 350 N. 9th St., Suite M100
 PO Box 83720
 Boise, ID 83720-0021
 Phone: (208) 334-2369
 E-mail: susan.miller@isbd.idaho.gov

Director Attestation for Performance Report

In accordance with *Idaho Code 67-1904*, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Board of Dentistry


Director's Signature

8/27/2020
Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov