Agency Summary And Certification

200 -- Administration, Department of

Original Submission ___ or Rev No. ___ **FY2022 Request**

In accordance with 67-3502, Idaho Code, I certify the attached forms properly state the receipts and expenditures of the department (agency, office, or institution) for the fiscal years indicated. The summary of expenditures by major program, fund source, and standard class is indicated below.

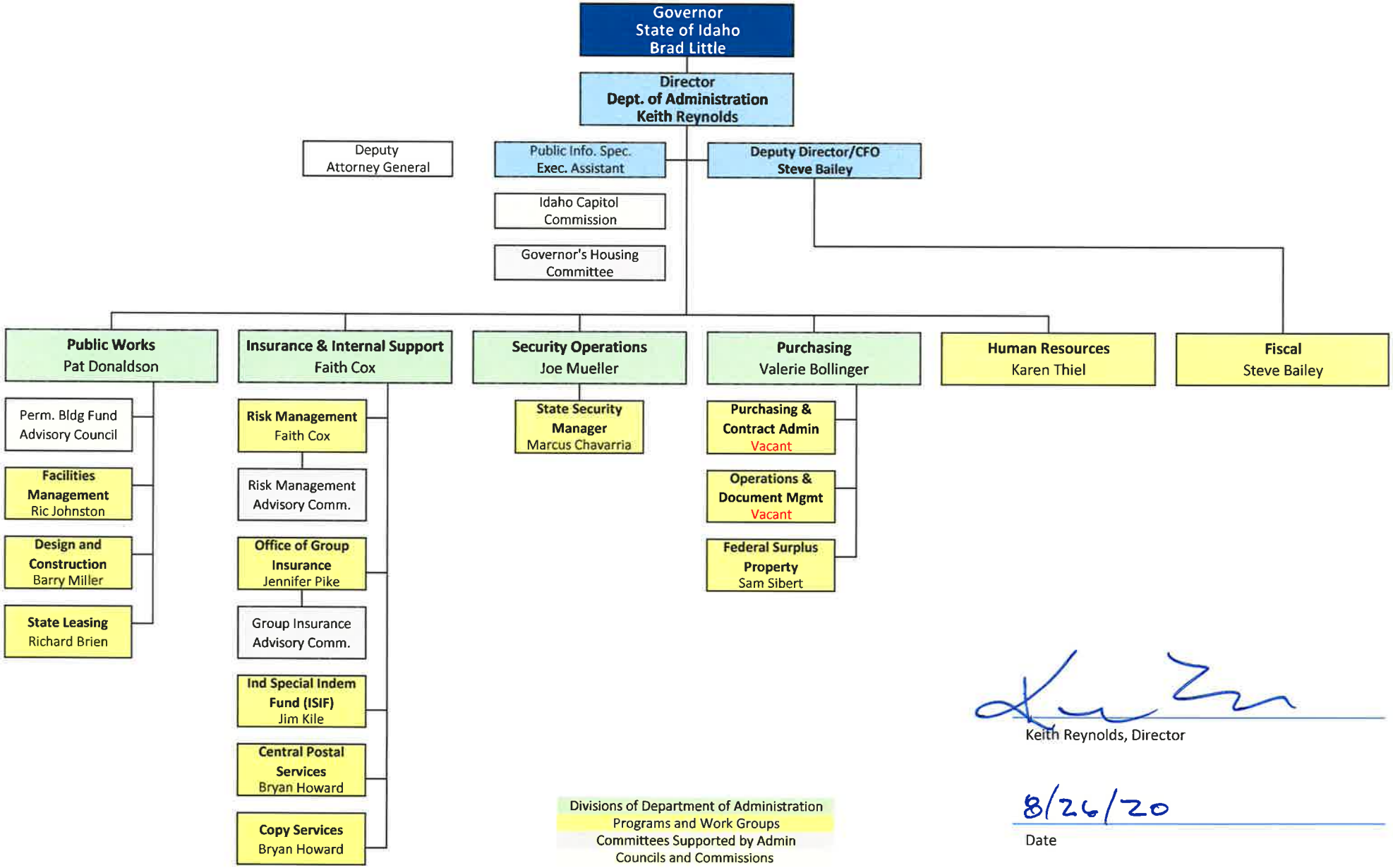
Signature of Department Director : Keith Reynolds Date: 8/27/20

Function/Activity	FY 2020 Total Appropriation	FY 2020 Total Expenditures	FY 2021 Original Appropriation	FY 2021 Estimated Expenditures	FY 2022 Total Request
Management Services	1,194,600	1,086,800	1,507,000	1,494,700	1,214,200
Document Services	0	0	0	0	1,403,200
Division of Public Works	16,711,100	35,346,816	16,825,000	16,747,400	16,973,500
Purchasing	3,922,100	3,590,800	4,198,800	4,167,700	2,714,600
Office of Insurance Management	1,939,500	1,653,300	2,403,800	2,403,800	2,084,900
Capitol Commission	2,417,300	4,561,350	2,342,000	2,342,000	2,342,000
Total	26,184,600	46,239,066	27,276,600	27,155,600	26,732,400

By Fund Source		Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
G 0001-00	General Fund	2,442,300	21,473,916	2,418,600	2,297,600	2,418,600
D 0365-00	Permanent Building Fund	2,939,900	2,861,000	2,976,200	3,066,000	3,146,800
D 0456-00	Federal Surplus Property	623,200	471,700	626,100	626,100	632,300
D 0461-00	Group Insurance	924,400	753,900	1,329,200	1,329,200	941,300
D 0462-00	Risk Management	841,900	759,400	1,020,300	1,020,300	968,600
D 0475-05	Administrative Code Fund	0	0	0	0	0
D 0481-09	Capitol Commission Operating Fund	217,300	161,300	142,000	142,000	142,000
D 0482-79	Capitol Maintenance Reserve Fund	2,200,000	4,400,050	2,200,000	2,200,000	2,200,000
D 0519-00	Special Indemnity Fund	323,300	264,700	341,300	341,300	332,000
O 0450-00	Administration and Accounting Services	15,672,300	15,093,100	16,222,900	16,133,100	15,950,800
	Total	26,184,600	46,239,066	27,276,600	27,155,600	26,732,400

By Object	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
Personnel Costs	9,453,300	8,701,100	9,837,700	9,797,700	10,118,200
Operating Expenditures	14,531,300	13,870,100	15,086,600	15,005,600	14,414,200
Capital Outlay	2,200,000	106,600	2,352,300	2,352,300	2,200,000
Trustee And Benefit Payments	0	0	0	0	0
Lump Sum	0	0	0	0	0
Total	26,184,600	22,677,800	27,276,600	27,155,600	26,732,400
FTP Total	121.00	121.00	124.00	124.00	124.00

STATE OF IDAHO
Department of Administration
Authorized FTP - 124
Vacant FTP 8/11/20 - 13

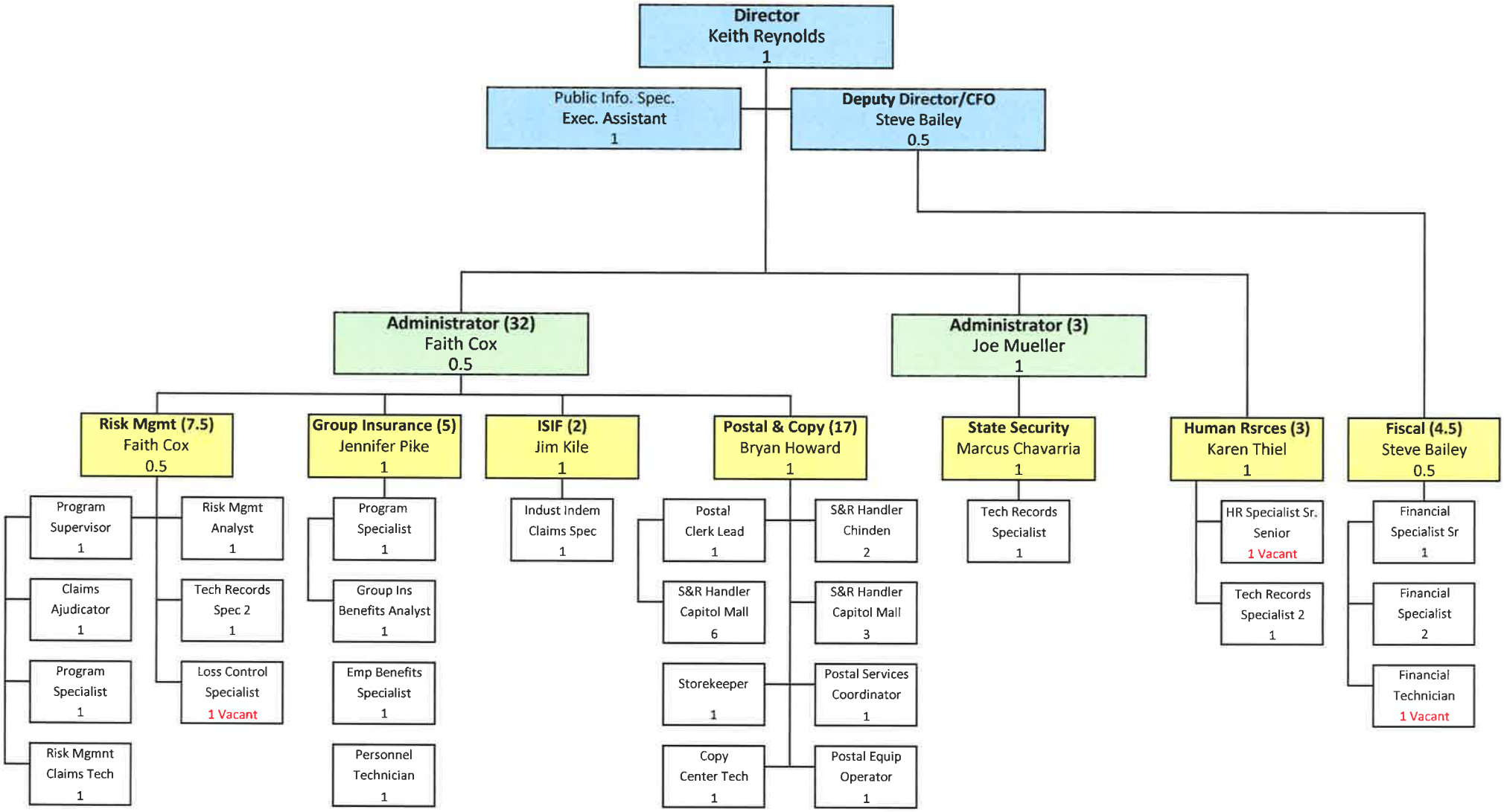


Keith Reynolds, Director

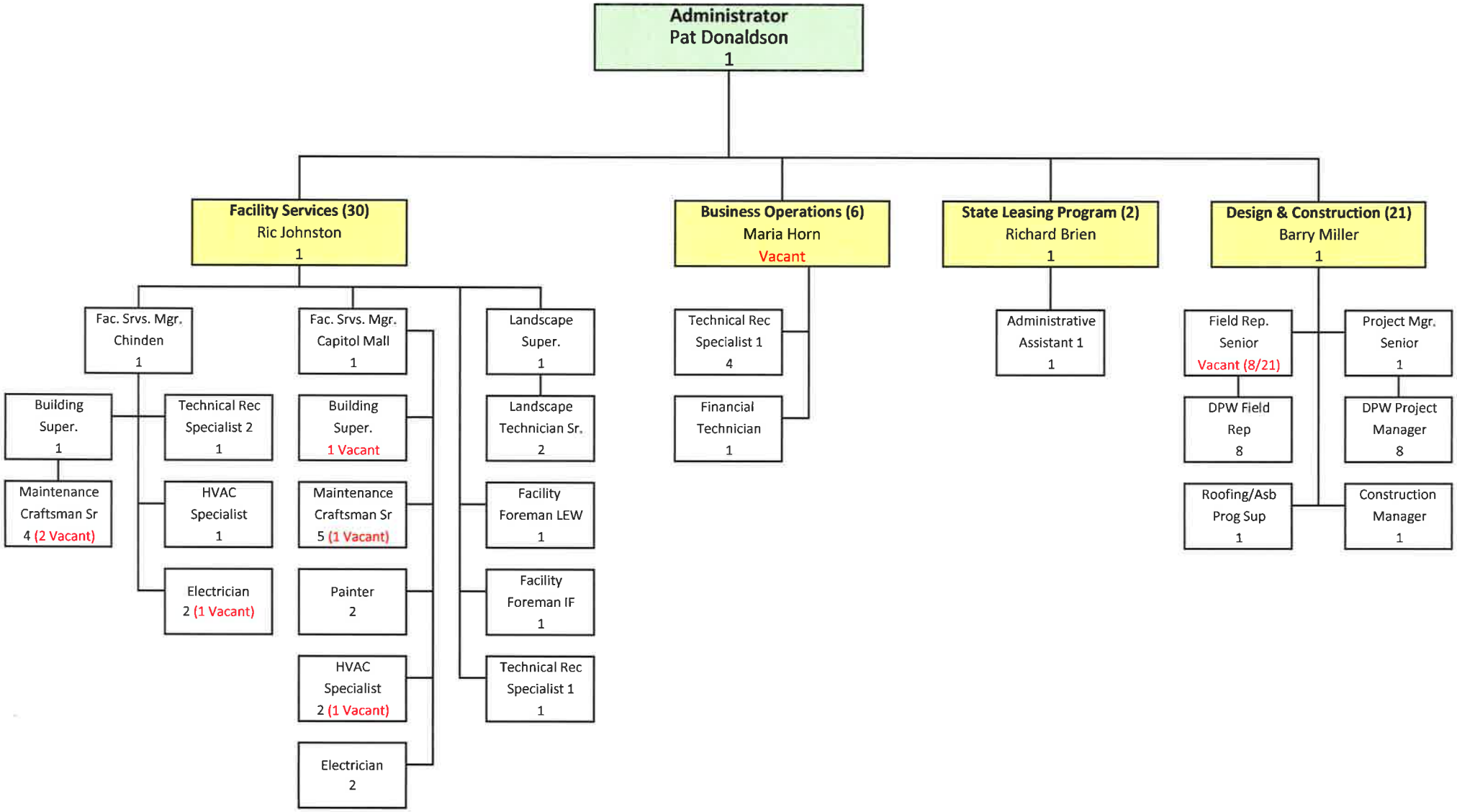
8/26/20

Date

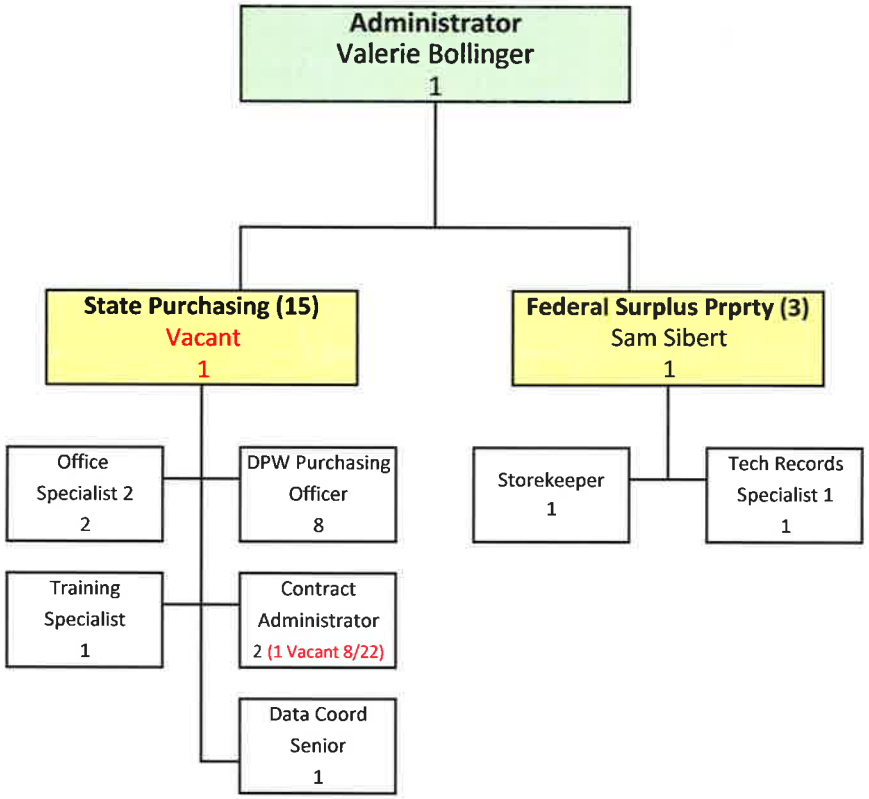
DEPARTMENT OF ADMINISTRATION
Division of Insurance and Internal Support
Authorized FTP - 45
Vacant FTP 8/11/20 - 3



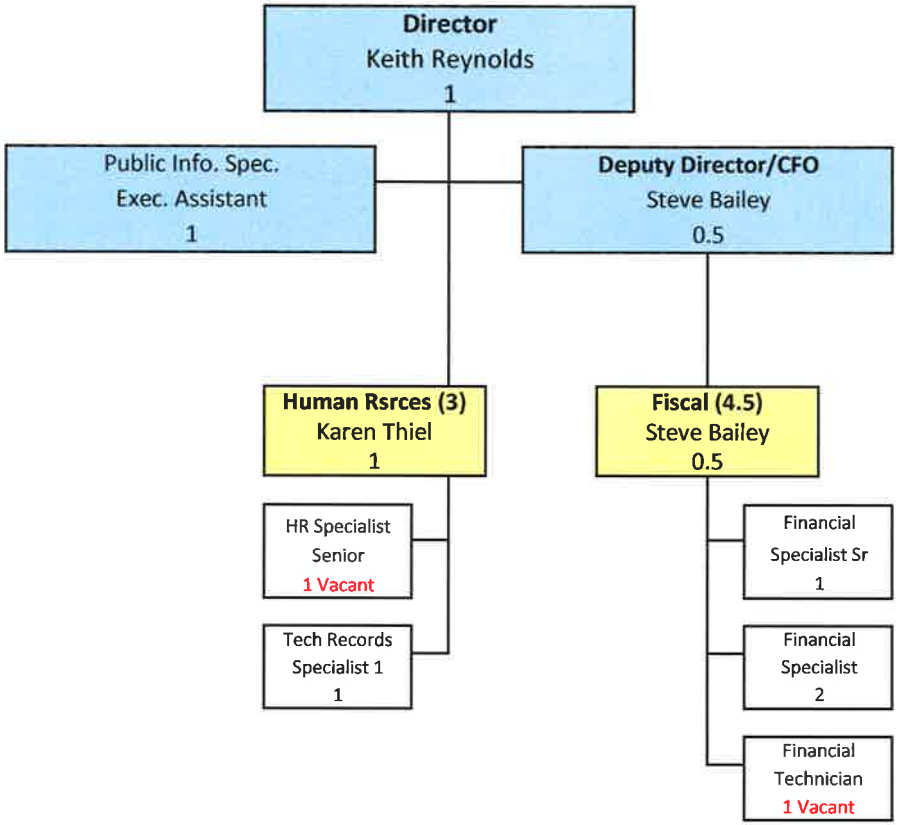
DEPARTMENT OF ADMINISTRATION
Division of Public Works
Authorized FTP - 60
Vacant FTP 8/11/20 - 8



DEPARTMENT OF ADMINISTRATION
Division of Purchasing
Authorized FTP - 19
Vacant FTP 8/11/20 - 2



DEPARTMENT OF ADMINISTRATION
Budgeted Program - Management Services
Authorized FTP - 10
Vacant FTP 8/11/20 - 2



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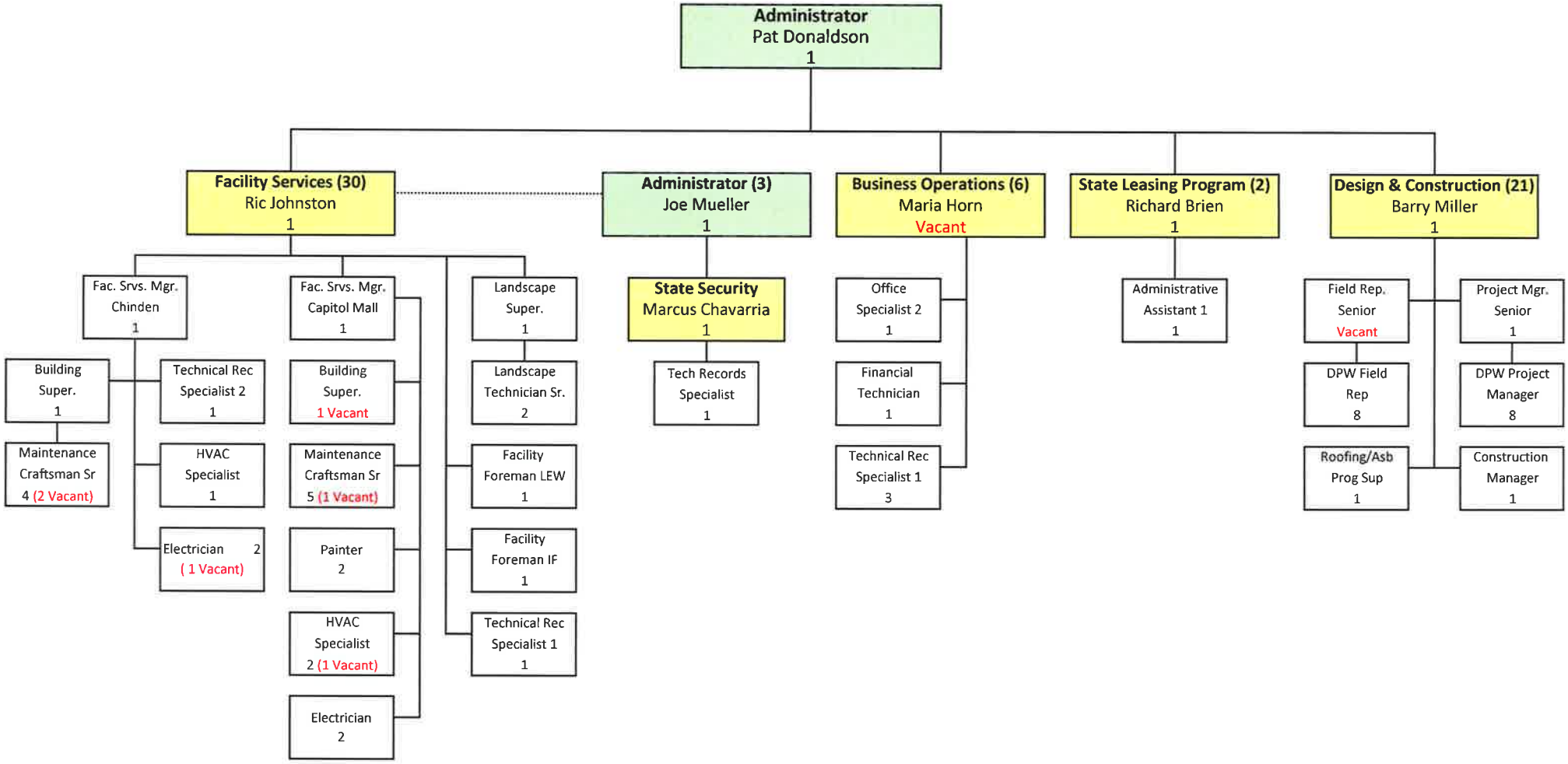
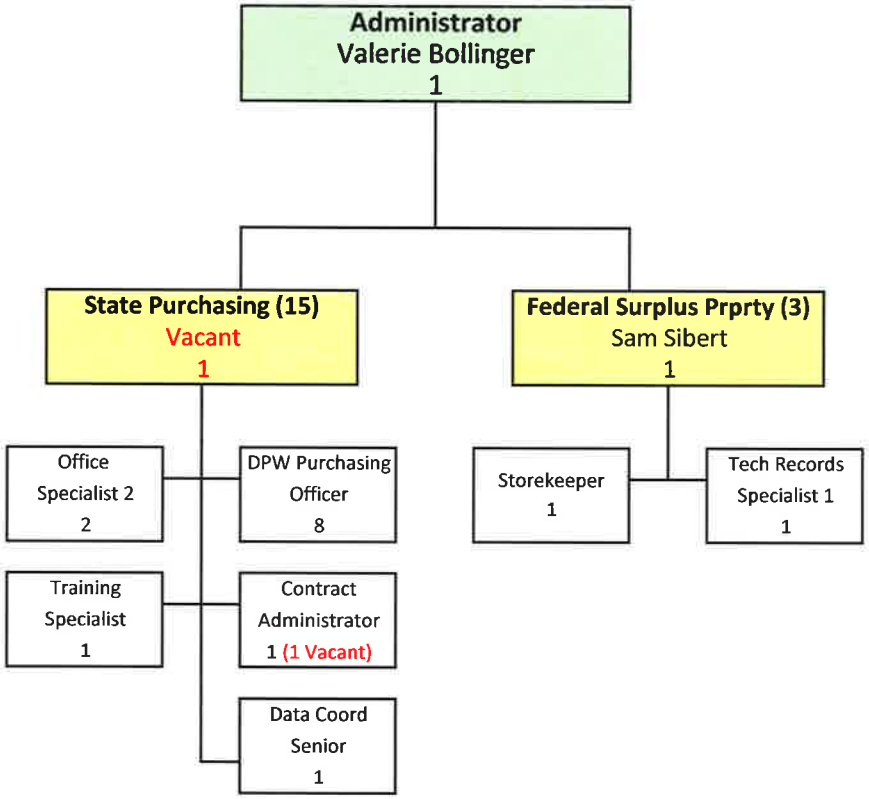
DEPARTMENT OF ADMINISTRATION
Division of Public Works
Authorized FTP - 63
Vacant FTP 8/11/20 - 8



DEPARTMENT OF ADMINISTRATION
Division of Purchasing
Authorized FTP - 19
Vacant FTP 8/11/20 - 2



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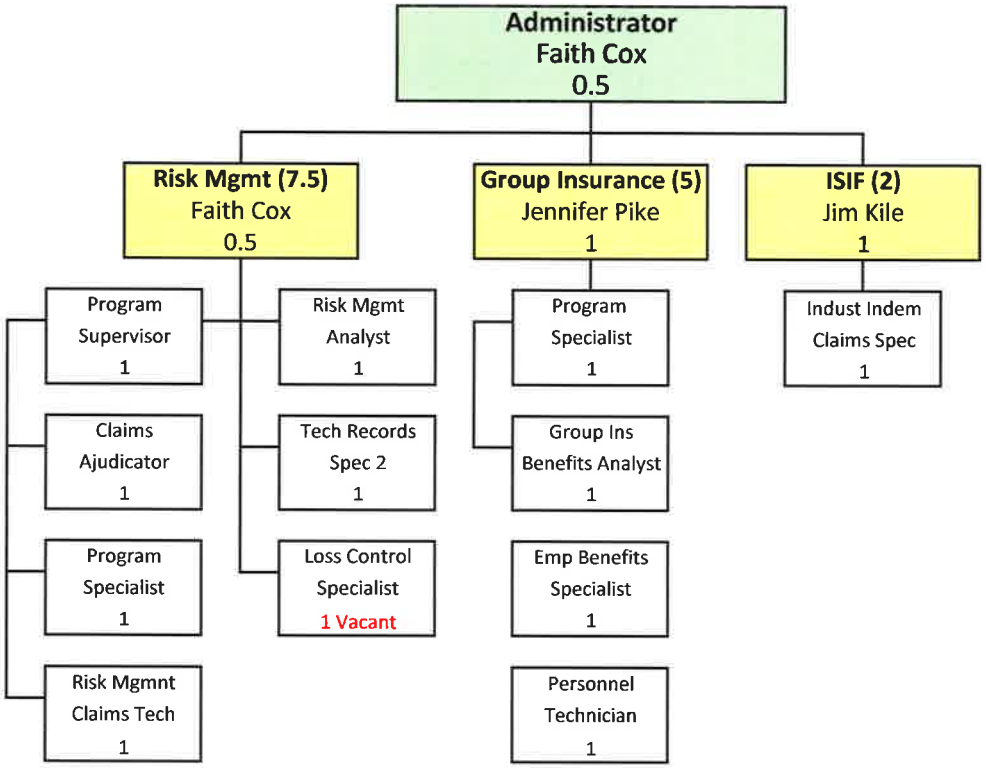
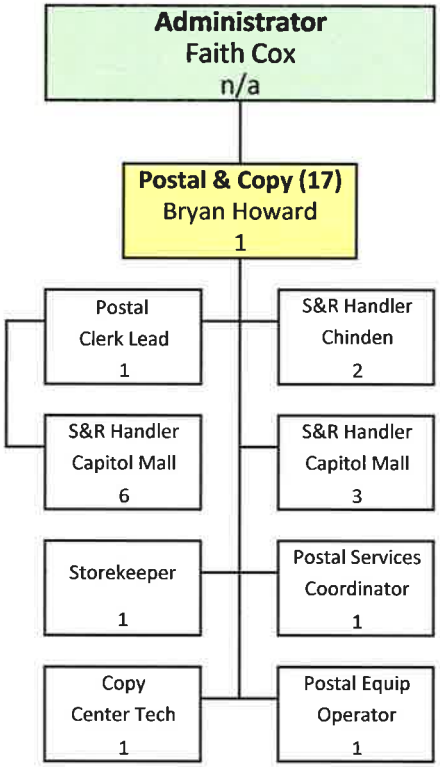
DEPARTMENT OF ADMINISTRATION
Division of Insurance and Internal Support
Authorized FTP - 15
Vacant FTP 8/11/20 - 1



DEPARTMENT OF ADMINISTRATION
Postal and Copy Services
Authorized FTP - 17
Vacant FTP 8/3/20 - 0



Decision Unit	Priority	Agency Request FTP	General	Total
Document Services				
12.01 Transfer Document Services to Separate Budget	0	16.52	645,900	1,426,900
Purchasing				
12.01 Transfer Document Services to Seperate Budget	0	-16.52	(645,900)	(1,426,900)
		0.00	**0**	**0**

FORM B11: REVENUE

Agency/Department: Department of Administration
Program (If applicable)

Request for Fiscal Year: 2022
Agency Number: 200
Budget Unit (If Applicable):
Function/Activity Number (If Applicable):

Original Request Date: | Revision Request Date:

Page: 1 of 3

Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Summary Object Code	Revenue Source Description -Summary Level	FY 2018 Actual Revenue	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Estimated Revenue	FY 2022 Estimated Revenue
0120	05	Idaho Education Fund		2001	Fed Grants & Contributions		(74,900)			
				2501	Interest	1,100	400			
0120	**05**	**Idaho Education Fund**		**FUND TOTAL**		**$1,100**	**($74,500)**	**$0**	**$0**	**$0**
0366	00	Governor's Residence		2501	Interest	9,400	10,500	8,038	8,000	8,000
				2801	Other Investment Income		2,900			
				3601	Misc. Revenue					
0366	**00**	**Governor's Residence**		**FUND TOTAL**		**$9,400**	**$13,400**	**$8,038**	**$8,000**	**$8,000**
0366	01	Governor's Residence		2501	Interest	3,400	4,000	3,851	3,900	3,900
				3601	Misc. Revenue	3,600	7,900			
0366	**01**	**Governor's Residence**		**FUND TOTAL**		**$7,000**	**$11,900**	**$3,851**	**$3,900**	**$3,900**
0450	14	Small Agency Support		1501	Sale of Services /Goods	24,000	194,000	88,243	110,390	
				2501	Interest	1,300	3,900	5,239	3,900	
				3601	Misc. Revenue			1		
0450	**14**	**Small Agency Support**		**FUND TOTAL**		**$25,300**	**$197,900**	**$93,482**	**$114,290**	**$0**
0450	02	Administration & Accounting - State Network Continuous	1	1501	Sale of Services - Cont.	3,109,700	(55,000)			
				2501	Interest	1,400	500			
0450	**02**	**Administration & Accounting -**		**FUND TOTAL**		**$3,111,100**	**($54,500)**	**$0**	**$0**	**$0**
				GRAND TOTAL		**$3,153,900**	**$94,200**	**$105,370**	**$126,190**	**$11,900**

SIGNIFICANT ASSUMPTIONS

Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Provide Details for any Significant Assumptions Listed	FY 2022 Estimated Impact
					$0
					$0
					$0
					$0
					$0
					$0

FORM B11: REVENUE

Agency/Department: Department of Administration
Program (If applicable)

Request for Fiscal Year: 2022
Agency Number: 200
Budget Unit (If Applicable):
Function/Activity Number (If Applicable):

Original Request Date: | Revision Request Date:

Page: 2 of 3

Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Summary Object Code	Revenue Source Description -Summary Level	FY 2018 Actual Revenue	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Estimated Revenue	FY 2022 Estimated Revenue
0450	04	Administration & Accounting - State Network Dedicated	1	1501	Sale of Services		(6,700)			
				1501	Sale of Services - Cont	382,200				
				2501	Interest	(500)	(300)			
				3601	Misc. Revenue					
0450	**04**	**Administration & Accounting - FUND TOTAL**				**$381,700**	**($7,000)**	**$0**	**$0**	**$0**
0450	18	Administrative & Accounting - FY15 17 Enterprise IT Security	1, 2	1501	Sale of Service	52,400				
		FY18 OCIO IBOL Support		2501	Interest	(100)				
0450	**18**	**Administrative & Accounting - FUND TOTAL**				**$52,300**	**$0**	**$0**	**$0**	**$0**
0450	21	Administrative & Accounting - Geospatial	1	1501	Sale of Services	(2,700)				
				2501	Interest	(10,900)				
0450	**21**	**Administrative & Accounting - FUND TOTAL**				**($13,600)**	**$0**	**$0**	**$0**	**$0**
0450	22	Administrative & Accounting - Telephone Dedicated	1	1501	Sale of Services	430,000	(8,700)	6,257		
				1501	Sale of Services - Cont.					
				2501	Interest	4,600	600			
0450	**22**	**Administrative & Accounting - FUND TOTAL**				**$434,600**	**($8,100)**	**$6,257**	**$0**	**$0**
0450	32	Administrative & Accounting - Telephone Cont.	1	1501	Sale of Services	1,625,400	(34,800)			
				2501	Interest	(600)				
0450	**32**	**Administrative & Accounting - FUND TOTAL**				**$1,624,800**	**($34,800)**	**$0**	**$0**	**$0**
0450	35	Administrative & Accounting - ITA	1	1501	Sale of Services	443,800				
				2501	Interest	2,000				
				3601	Misc. Revenue	2,000				
0450	**35**	**Administrative & Accounting - FUND TOTAL**				**$447,800**	**$0**	**$0**	**$0**	**$0**
				GRAND TOTAL		**$2,927,600**	**($49,900)**	**$6,257**	**$0**	**$0**

SIGNIFICANT ASSUMPTIONS

Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Provide Details for any Significant Assumptions Listed	FY 2022 Estimated Impact
					$0
					$0
					$0
					$0
					$0
					$0

FORM B11: REVENUE

Agency/Department: Department of Administration
Program (If applicable)

Request for Fiscal Year: 2022
Agency Number: 200
Budget Unit (If Applicable):
Function/Activity Number (If Applicable):

Original Request Date: | Revision Request Date:

Page: 3 of 3

Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Summary Object Code	Revenue Source Description -Summary Level	FY 2018 Actual Revenue	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Estimated Revenue	FY 2022 Estimated Revenue
0450	26	Facility Services		1501	Sale of Services	21,300	25,000	41,374	41,400	41,400
				1701	Sale of Goods	3,200		15		
				1901	Sale Land Bldg Equipment		3,800			
				2501	Interest	27,000	149,000	107,644	107,600	107,600
				2701	Rent & Lease	12,714,400	18,555,000	18,998,806	18,092,700	18,000,000
				3601	Misc. Revenue	147,100	(109,000)	74,310		
0450	**26**	**Facility Services**		**FUND TOTAL**		**$12,913,000**	**$18,623,800**	**$19,222,151**	**$18,241,700**	**$18,149,000**
0450	27	Purchasing		1501	Sale of Services /Goods	1,976,100	1,732,800	1,865,333	1,356,000	1,356,000
				2501	Interest	54,100	81,200	64,961	5,000	5,000
				3601	Misc. Revenue	18,000	8,400	16,022	8,400	8,400
0450	**27**	**Purchasing**		**FUND TOTAL**		**$2,048,200**	**$1,822,400**	**$1,946,316**	**$1,369,400**	**$1,369,400**
0450	51	Document Services		1501	Sale of Services	3,974,000	4,955,400	5,224,713	4,955,400	4,955,400
				1501	Sale of Services - Cont.	300				
				1701	Sale of Goods	237,800	213,000	157,718	213,000	213,000
				2501	Interest	9,400	19,600	18,079	19,600	19,600
				3601	Misc. Revenue			11,070		
0450	**51**	**Document Services**		**FUND TOTAL**		**$4,221,500**	**$5,188,000**	**$5,411,580**	**$5,188,000**	**$5,188,000**
0456	00	Federal Surplus Property		1701	Sale of Goods	290,400	319,700	353,501	353,500	353,500
				2001	Program Income	107,300	212,800	109,605	109,600	109,600
				2501	Interest	6,000	6,100	5,650	5,700	5,700
				3601	Misc. Revenue			59		
0456	**00**	**Federal Surplus Property**		**FUND TOTAL**		**$403,700**	**$538,600**	**$468,815**	**$468,800**	**$468,800**
0461	52	Group Insurance Administration		1501	Sale of Services	789,300	777,900	766,530	776,500	776,500
				2501	Interest	4,400	6,600	4,918	4,900	4,900
				3601	Misc Revenue			7		
0461	**52**	**Group Insurance Administratio**		**FUND TOTAL**		**$793,700**	**$784,500**	**$771,455**	**$781,400**	**$781,400**
0462	99	Retained Risk Account		1501	Sale of Services	769,900	1,013,100	839,659	807,600	807,600
				2501	Interest	7,400	17,000	14,092	10,000	10,000
0462	**99**	**Retained Risk Account**		**FUND TOTAL**		**$777,300**	**$1,030,100**	**$853,751**	**$817,600**	**$817,600**
0475	05	Administrative Rules	1	1701	Sales of Goods/Services	388,800				
				2501	Interest	6,300	9,500	706		
0475	**05**	**Administrative Rules**		**FUND TOTAL**		**$395,100**	**$9,500**	**$706**	**$0**	**$0**
0519	00	ISIF		2501	Interest	97,900	137,600	109,372	109,400	109,400
				2801	Other investmente Income			42,280	42,300	42,300
				3601	Misc Revenue	32,900	27,800	27,475	27,500	27,500
0519	**00**	**ISIF**		**FUND TOTAL**		**$130,800**	**$165,400**	**$179,127**	**$179,200**	**$179,200**
0481	09	Capitol Commission Op		2501	Interest	6,900	6,800	9,478	2,000	2,000
0481	**09**	**Capitol Commission Op**		**FUND TOTAL**		**$6,900**	**$6,800**	**$9,478**	**$2,000**	**$2,000**
0482	79	Capitol Commission Earnings Res.		2501	Interest	1,300	500	465	100	100
				3601	Misc Revenue	396,000		325,000		
0482	**79**	**Capitol Commission Earnin**		**FUND TOTAL**		**$397,300**	**$500**	**$325,465**	**$100**	**$100**
				GRAND TOTAL		**$22,087,500**	**$28,169,600**	**$29,188,843**	**$27,048,200**	**$26,955,500**

SIGNIFICANT ASSUMPTIONS

Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Provide Details for any Significant Assumptions Listed	FY 2022 Estimated Impact
					$0
					$0
					$0
					$0
					$0
					$0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: This fund has several funding sources from fees collected on income taxes, sales tax, cigarette taxes, alcohol tax, lottery earnings, and interest from the Permanent Building Fund and Budget Stabilization Fund. All moneys in this fund are dedicated to building needed structures and renovating or repairing existing structures for state government, institutions, and agencies.

FUND NAME: Permanent Building Fund	FUND CODE: 0365-00	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**0**	**(52,600)**	**(69,300)**	**0**	**0**
2. Encumbrances as of July 1		126,000	91,900	69,300	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**0**	**39,300**	**0**	**0**	**0**
4. Revenues (from Form B-11)		0	0	0	0	0
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	2,739,200	2,695,200	2,811,403	2,828,800	2,981,300
8. Total Available for Year		**2,739,200**	**2,734,500**	**2,811,403**	**2,828,800**	**2,981,300**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	208,500	136,200	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		88,600	72,900	69,303	0	0
13. Original Appropriation		*2,739,200*	*2,695,200*	*2,799,100*	*2,828,800*	*2,981,300*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*1,200*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(103,300)*	*(101,700)*	*(57,000)*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*(52,600)*	*(69,300)*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**2,583,300**	**2,525,400**	**2,742,100**	**2,828,800**	**2,981,300**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**2,530,700**	**2,594,700**	**2,742,100**	**2,828,800**	**2,981,300**
20. Ending Cash Balance		**0**	**0**	**0**	**0**	**0**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		52,600	69,300	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**(52,600)**	**(69,300)**	**0**	**0**	**0**
24a. Investments Direct by Agency (GL 1203)		118,949,034	136,309,679	125,989,671	126,000,000	126,000,000
24b. Ending Free Fund Balance Including Direct Investments		**118,896,434**	**136,240,379**	**125,989,671**	**126,000,000**	**126,000,000**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date:

Sources and Uses: Idaho Code 67-3516 allows the department to bill for goods and services provided to the public and political entities. The department bills agencies for annual support services such as accounting, personnel, and other functions Fiscal and Human Resources provide to smaller agencies.

FUND NAME: Small Agency Support	FUND CODE: 0450-14	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**83,800**	**149,500**	**194,500**	**295,747**	**48,147**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**83,800**	**149,500**	**194,500**	**295,747**	**48,147**
4. Revenues (from Form B-11)		25,300	197,900	93,482	113,900	113,900
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	(1,500)	1,500	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	428,600	428,600	581,700	443,600	443,600
8. Total Available for Year		**537,700**	**774,500**	**871,182**	**853,247**	**605,647**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	0	(3,100)	(965)	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0		0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*442,100*	*676,300*	*623,900*	*805,100*	*805,100*
14. Prior Year Reappropriations, Supplementals, Rescissions		*(53,900)*	*(43,200)*	*(47,500)*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*(50,000)*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*0*	*0*	*0*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**388,200**	**583,100**	**576,400**	**805,100**	**805,100**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**388,200**	**583,100**	**576,400**	**805,100**	**805,100**
20. Ending Cash Balance		**149,500**	**194,500**	**295,747**	**48,147**	**(199,453)**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**149,500**	**194,500**	**295,747**	**48,147**	**(199,453)**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**149,500**	**194,500**	**295,747**	**48,147**	**(199,453)**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: Idaho Code 67-3516 allows the department to bill for goods and services provided to the public and political entities. The department bills agencies for office space for maintenance and repair of the capitol mall and chinden campus.

FUND NAME: Facility Services	FUND CODE: 0450-26	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**(67,800)**	**4,173,000**	**9,064,400**	**8,200,033**	**8,200,033**
2. Encumbrances as of July 1		4,200	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**(63,600)**	**4,173,000**	**9,064,400**	**8,200,033**	**8,200,033**
4. Revenues (from Form B-11)		12,913,000	18,623,800	19,123,300	18,266,700	18,501,325
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	(607,600)	615,400	(447,603)	0	
6. Statutory Transfers in:	Fund or Reference:	1,737,500	1,737,500	1,737,500	1,737,500	1,737,500
7. Operating Transfers in:	Fund or Reference:	44,300	0	0	0	0
8. Total Available for Year		**14,023,600**	**25,149,700**	**29,477,597**	**28,204,233**	**28,438,858**
9. Statutory Transfers Out:	Fund or Reference:	0	3,973,000	8,864,426	7,488,100	7,532,426
10. Operating Transfers Out:	Fund or Reference:	321,900	470,400	422,899	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	364,100	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		4,200	0	0	0	0
13. Original Appropriation		*11,954,100*	*12,119,600*	*12,287,500*	*12,516,100*	*12,516,100*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*61,800*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*100*	*25,000*	*5,572*	*0*	*0*
16. Reversions and Continuous Appropriations		*(2,793,800)*	*(502,700)*	*(364,633)*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**9,160,400**	**11,641,900**	**11,990,239**	**12,516,100**	**12,516,100**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**9,160,400**	**11,641,900**	**11,990,239**	**12,516,100**	**12,516,100**
20. Ending Cash Balance		**4,173,000**	**9,064,400**	**8,200,033**	**8,200,033**	**8,390,332**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**4,173,000**	**9,064,400**	**8,200,033**	**8,200,033**	**8,390,332**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**4,173,000**	**9,064,400**	**8,200,033**	**8,200,033**	**8,390,332**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Departement of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: Idaho Code 67-3516 allows the department to bill for goods and services provided to the public and political entities. The department includes an administrative fee when state-wide contracts are issued to vendors. These fees are used to cover personnel and operating costs for the Division of Purchasing.

FUND NAME: Purchasing	FUND CODE: 0450-27	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**3,453,200**	**3,695,000**	**3,225,000**	**2,315,422**	**875,422**
2. Encumbrances as of July 1		36,500	162,300	15,000	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**3,489,700**	**3,857,300**	**3,240,000**	**2,315,422**	**875,422**
4. Revenues (from Form B-11)		2,048,300	1,822,400	1,946,316	1,369,400	1,803,254
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	1,066,400	1,138,600	15,003	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	27,100	0	0	0	0
8. Total Available for Year		**6,631,500**	**6,818,300**	**5,201,319**	**3,684,822**	**2,678,676**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	241,700	654,400	0	650,000	650,000
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	1,066,400	1,138,600	1,094,726	0	0
12. Cash Expenditures for Prior Year Encumbrances		36,400	89,300	15,000	0	0
13. Original Appropriation		*2,629,500*	*1,761,200*	*1,948,770*	*2,159,400*	*1,802,154*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*25,000*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(1,037,500)*	*(75,200)*	*(172,600)*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*(162,300)*	*(15,000)*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**1,429,700**	**1,696,000**	**1,776,170**	**2,159,400**	**1,802,154**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**1,592,000**	**1,711,000**	**1,776,170**	**2,159,400**	**1,802,154**
20. Ending Cash Balance		**3,857,300**	**3,240,000**	**2,315,422**	**875,422**	**226,522**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		162,300	15,000	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**3,695,000**	**3,225,000**	**2,315,422**	**875,422**	**226,522**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**3,695,000**	**3,225,000**	**2,315,422**	**875,422**	**226,522**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

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FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: Idaho Code 67-3516 allows the department to bill for goods and services provided to the public and political entities. Funds are used to provide postal and copy center services.

FUND NAME: Document Services	FUND CODE: 0450-51	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**270,500**	**251,500**	**761,600**	**948,963**	**1,264,077**
2. Encumbrances as of July 1		95,100	36,000	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**365,600**	**287,500**	**761,600**	**948,963**	**1,264,077**
4. Revenues (from Form B-11)		4,221,500	5,188,000	5,411,400	5,952,540	6,547,794
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	24,100	(26,800)	(24,547)	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	15,900	0	0	0	0
8. Total Available for Year		**4,627,100**	**5,448,700**	**6,148,453**	**6,901,503**	**7,811,871**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	60,500	41,500	0	50,000	50,000
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	300	100	88,691	0	0
12. Cash Expenditures for Prior Year Encumbrances		65,100	35,800	0	0	0
13. Original Appropriation		*681,000*	*657,700*	*750,330*	*760,000*	*770,000*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*87,800*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*3,538,700*	*3,864,200*	*4,388,569*	*4,827,426*	*5,310,169*
17.Current Year Reappropriation		*0*	*0*	*(28,100)*	*0*	*0*
18. Reserve for Current Year Encumbrances		*(6,000)*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**4,213,700**	**4,609,700**	**5,110,799**	**5,587,426**	**6,080,169**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**4,219,700**	**4,609,700**	**5,110,799**	**5,587,426**	**6,080,169**
20. Ending Cash Balance		**287,500**	**761,600**	**948,963**	**1,264,077**	**1,681,702**
21. Prior Year Encumbrances as of June 30		30,000	0	0	0	0
22. Current Year Encumbrances as of June 30		6,000	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**251,500**	**761,600**	**948,963**	**1,264,077**	**1,681,702**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**251,500**	**761,600**	**948,963**	**1,264,077**	**1,681,702**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

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FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: The Department of Administration is authorized to make charges or assess fees from any recipient of federal surplus property which is acquired and distributed under the Federal Surplus Property Act. The charges are for the acquisition, warehousing, distribution or transfer of property of the US Government and allows for an administrative cost.

FUND NAME: Federal Surplus Property	FUND CODE: 0456	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**504,000**	**349,300**	**291,000**	**295,764**	**192,964**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**504,000**	**349,300**	**291,000**	**295,764**	**192,964**
4. Revenues (from Form B-11)		403,700	538,600	468,800	538,600	538,600
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	346,900	215,400	243,467	215,400	215,400
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	0
7. Operating Transfers in:	Fund or Reference:	0	19,100	13,700	0	0
8. Total Available for Year		**1,254,600**	**1,122,400**	**1,016,967**	**1,049,764**	**946,964**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	24,300	19,100	13,700	24,300	24,300
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	353,000	221,300	235,700	221,300	221,300
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*601,600*	*632,100*	*623,500*	*611,200*	*605,218*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*(300)*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(73,600)*	*(41,100)*	*(151,397)*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**528,000**	**591,000**	**471,803**	**611,200**	**605,218**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**528,000**	**591,000**	**471,803**	**611,200**	**605,218**
20. Ending Cash Balance		**349,300**	**291,000**	**295,764**	**192,964**	**96,146**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**349,300**	**291,000**	**295,764**	**192,964**	**96,146**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**349,300**	**291,000**	**295,764**	**192,964**	**96,146**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: A monthly per employee payment of transfer is made by each agency to the Department of Administration to fund the Group Insurance Program. The fund contains all contributions collected pursuant to the Group Insurance Act and all interest earned is retained in the account (67-5771). Contributions are paid by state agencies, employees and retirees. These funds are used to administer the Group Insurance Act by providing health insurance to all state employees and optional coverage for dependents and retirees. It also provides life insurance, short and long-term disability, disability premium coverage, and managed mental health.

FUND NAME: Group Insurance - Administration	FUND CODE: 0461-52	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**288,300**	**277,200**	**219,000**	**292,452**	**218,670**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**288,300**	**277,200**	**219,000**	**292,452**	**218,670**
4. Revenues (from Form B-11)		793,700	784,500	781,400	836,218	904,236
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	(9,300)	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	0	0	0	0	0
8. Total Available for Year		**1,082,000**	**1,061,700**	**991,100**	**1,128,670**	**1,122,906**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	104,600	75,900	3,200	60,000	60,000
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*824,700*	*847,100*	*852,000*	*850,000*	*825,000*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(124,500)*	*(80,300)*	*(156,552)*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**700,200**	**766,800**	**695,448**	**850,000**	**825,000**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**700,200**	**766,800**	**695,448**	**850,000**	**825,000**
20. Ending Cash Balance		**277,200**	**219,000**	**292,452**	**218,670**	**237,906**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**277,200**	**219,000**	**292,452**	**218,670**	**237,906**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**277,200**	**219,000**	**292,452**	**218,670**	**237,906**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: Idaho Code 67-5777 allows the agency to collect premiums and surcharges for insurance coverage. The fund also receives dollars via subrogation, refunds from insurance policies canceled before expiration, refunds or returns under experience rating arrangements with insurers, net proceeds from the sale of salvage resulting from losses paid out, and interest earnings from invested fund balances. This fund is used solely for payment of premiums, costs of maintaining operations for the Office of Insurance Management, or upon losses not otherwise insured and suffered by the state as to property and risks which at the time of loss were eligible for such payment under regulations issued by the Department Director (67-5775).

FUND NAME: Retained Risk - Admin	FUND CODE: 0462-99	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**164,000**	**195,100**	**209,600**	**348,981**	**199,281**
2. Encumbrances as of July 1		0	0	275,000	131,704	131,704
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**164,000**	**195,100**	**484,600**	**480,685**	**330,985**
4. Revenues (from Form B-11)		777,300	1,030,100	853,750	817,600	835,129
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	0	0	0	0	0
8. Total Available for Year		**941,300**	**1,225,200**	**1,338,350**	**1,298,285**	**1,166,114**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	95,900	56,500	0	56,500	56,500
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	167,648	0	0
13. Original Appropriation		*678,900*	*1,003,100*	*790,100*	*910,800*	*892,536*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*(1,200)*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(28,600)*	*(44,000)*	*(74,530)*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*(275,000)*	*(24,353)*	*0*	*0*
19. Current Year Cash Expenditures		**650,300**	**684,100**	**690,017**	**910,800**	**892,536**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**650,300**	**959,100**	**714,370**	**910,800**	**892,536**
20. Ending Cash Balance		**195,100**	**484,600**	**480,685**	**330,985**	**217,078**
21. Prior Year Encumbrances as of June 30		0	0	107,351	131,704	131,704
22. Current Year Encumbrances as of June 30		0	275,000	24,353	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**195,100**	**209,600**	**348,981**	**199,281**	**85,374**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**195,100**	**209,600**	**348,981**	**199,281**	**85,374**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: This fund receives income from a number of sections of unappropriated public land, referred to as endowment lands, within Idaho. The income is made up of proceeds and interest from the sale of land and timber, mineral royalties, land rentals, grazing rentals and cottage site rentals, all of which are collected and deposited into this fund by the Department of Lands. Generated revenue are "for the purpose of erecting public buildings at the capitol of said state for legislative, executive and judicial purposes, including construction, reconstruction, repair, renovation, furnishings, equipment and any other permanent improvement of such buildings and the acquisition of necessary land for such buildings, and the payment of principal and interest on bonds issued for any of the above purposes" (Idaho Admission Act, Act of July 3, 1890, Ch. 656, 26 Stat. 215, as amended by Public Law 85-84).

FUND NAME: Capitol Commission Operating Fund	FUND CODE: 0481-09	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**223,823**	**58,427**	**126,010**	**99,874**	**154,874**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**223,823**	**58,427**	**126,010**	**99,874**	**154,874**
4. Revenues (from Form B-11)		10,388	6,830	9,412	3,000	5,000
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	
6. Statutory Transfers in:	Fund or Reference:	200,000	250,000	250,000	250,000	125,000
7. Operating Transfers in:	Fund or Reference:	0	0	0	0	0
8. Total Available for Year		**434,211**	**315,257**	**385,422**	**352,874**	**284,874**
9. Statutory Transfers Out:	Fund or Reference:	122,200	122,500	124,300	0	126,900
10. Operating Transfers Out:	Fund or Reference:	253,584	66,747	161,248	198,000	142,000
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*0*	*0*	*0*	*0*	*0*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*0*	*0*	*0*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**0**	**0**	**0**	**0**	**0**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**0**	**0**	**0**	**0**	**0**
20. Ending Cash Balance		**58,427**	**126,010**	**99,874**	**154,874**	**15,974**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**58,427**	**126,010**	**99,874**	**154,874**	**15,974**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**58,427**	**126,010**	**99,874**	**154,874**	**15,974**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:
Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: This fund receives distributions from the Capitol Permanent Endowment Fund as provided by Idaho Code 67-1610. Upon commission request, the Endowment Fund Investment Board shall distribute from the Capitol Maintenance Reserve Fund to the Capitol Commission Operating Fund an amount determined by the commission to be sufficient to cover the operation, activities and commission projects. This fund shall be used exclusively by the Capitol Commission to address repair, maintenance and construction needs approved by the commission to benefit the capitol building and its grounds; provided that moneys from the fund shall also be used to pay for administrative costs incurred managing the assets of the Capitol Permanent Endowment including, but not limited to, real property and monetary assets. All expenditures from the Capitol Maintenance Reserve Fund shall be subject to appropriation by the Legislature.

FUND NAME: Capitol Commission Maint Reserve Fund	FUND CODE: 0482-79	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**11,777**	**27,411**	**27,923**	**4,638**	**9,638**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**11,777**	**27,411**	**27,923**	**4,638**	**9,638**
4. Revenues (from Form B-11)		1,332	512	465	5,000	5,000
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	0
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	0
7. Operating Transfers in:	Fund or Reference:	396,000	250,000	325,000	2,450,000	2,320,000
8. Total Available for Year		**409,109**	**277,923**	**353,388**	**2,459,638**	**2,334,638**
9. Statutory Transfers Out:	Fund or Reference:	200,000	250,000	250,000	250,000	125,000
10. Operating Transfers Out:	Fund or Reference:	181,698	0	98,750	2,200,000	2,200,000
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*0*	*0*	*0*	*0*	*0*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*0*		*0*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**0**	**0**	**0**	**0**	**0**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**0**	**0**	**0**	**0**	**0**
20. Ending Cash Balance		**27,411**	**27,923**	**4,638**	**9,638**	**9,638**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**27,411**	**27,923**	**4,638**	**9,638**	**9,638**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**27,411**	**27,923**	**4,638**	**9,638**	**9,638**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:
Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: September 1, 2019 or Revision Request Date: _____

Sources and Uses: Funding is generated by an annual assessment which equals two times the amount of the ISIF's expenses incurred during the previous fiscal year less the existing cash balance of the fund at the end of the fiscal year. The total annual assessment is pro-rated semi-annually among the State Insurance Fund, self-insured companies, and sureties based on each entity's proportionate share of total indemnity benefits paid on open workers' compensation claims during each semi-annual reporting period. Moneys in this fund are used exclusively for the purposes of paying the administrative costs of operating the fund and making payments to claimants who have suffered an industrial injury subsequent to either a pre-existing physical impairment or condition, or a prior industrial injury which, when combined together, render the claimant totally and permanently disabled (72-331 and 72-332).

FUND NAME: Idaho Secondary Injury Fund	FUND CODE: 0519-00	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**3,309,600**	**2,054,200**	**546,200**	**5,716,916**	**5,429,216**
2. Encumbrances as of July 1		0	0	50,000	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**3,309,600**	**2,054,200**	**596,200**	**5,716,916**	**5,429,216**
4. Revenues (from Form B-11)		130,800	165,400	179,200	165,500	165,500
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	(97,800)	(89,900)	5,319,481	0	0
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	0
7. Operating Transfers in:	Fund or Reference:	4,710,300	3,553,800	0	0	0
8. Total Available for Year		**8,052,900**	**5,683,500**	**6,094,881**	**5,882,416**	**5,594,716**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	0	23,100	0	23,100	23,100
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	2,000,000	1,002,100	22,600	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*300,400*	*323,800*	*299,800*	*305,100*	*305,100*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*400*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*3,698,300*	*3,788,300*	*55,165*	*125,000*	*536,214*
17. Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*(50,000)*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**3,998,700**	**4,062,100**	**355,365**	**430,100**	**841,314**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**3,998,700**	**4,112,100**	**355,365**	**430,100**	**841,314**
20. Ending Cash Balance		**2,054,200**	**596,200**	**5,716,916**	**5,429,216**	**4,730,302**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	50,000	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**2,054,200**	**546,200**	**5,716,916**	**5,429,216**	**4,730,302**
24a. Investments Direct by Agency (GL 1203)		4,070,962	5,163,000	3,295,082	0	0
24b. Ending Free Fund Balance Including Direct Investments		**6,125,162**	**5,709,200**	**9,011,998**	**5,429,216**	**4,730,302**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of
Function: 01 - Office of the Director
Activity: 01 - Management Services

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Total Appropriation								
1.00								
0001-00	General	1.58	174,500	81,500	0	0	0	256,000
0365-00	Dedicated	1.90	145,000	100	0	0	0	145,100
0456-00	Dedicated	0.25	19,500	0	0	0	0	19,500
0461-00	Dedicated	0.66	73,100	100	0	0	0	73,200
0462-00	Dedicated	0.51	53,000	0	0	0	0	53,000
0475-05	Dedicated	0.20	0	0	0	0	0	0
0519-00	Dedicated	0.20	23,900	0	0	0	0	23,900
0450-00	Other	4.90	527,600	96,300	0	0	0	623,900
	Total	**10.20**	**1,016,600**	**178,000**	**0**	**0**	**0**	**1,194,600**
1.51	Gov's Holdback/Bd of Examiner's Reduction							
0001-00	General	0.00	0	(2,600)	0	0	0	(2,600)
	Total	**0.00**	**0**	**(2,600)**	**0**	**0**	**0**	**(2,600)**
1.61	Reverted Appropriation Balances							
0001-00	General	0.00	(4,900)	(100)	0	0	0	(5,000)
0365-00	Dedicated	0.00	(21,900)	0	0	0	0	(21,900)
0456-00	Dedicated	0.00	(5,400)	0	0	0	0	(5,400)
0461-00	Dedicated	0.00	(14,000)	0	0	0	0	(14,000)
0462-00	Dedicated	0.00	(8,000)	0	0	0	0	(8,000)
0519-00	Dedicated	0.00	(3,400)	0	0	0	0	(3,400)
0450-00	Other	0.00	(41,900)	(5,600)	0	0	0	(47,500)
	Total	**0.00**	**(99,500)**	**(5,700)**	**0**	**0**	**0**	**(105,200)**
FY 2020 Actual Expenditures								
0001-00	General	1.58	169,600	78,800	0	0	0	248,400
0365-00	Dedicated	1.90	123,100	100	0	0	0	123,200
0456-00	Dedicated	0.25	14,100	0	0	0	0	14,100
0461-00	Dedicated	0.66	59,100	100	0	0	0	59,200
0462-00	Dedicated	0.51	45,000	0	0	0	0	45,000
0475-05	Dedicated	0.20	0	0	0	0	0	0
0519-00	Dedicated	0.20	20,500	0	0	0	0	20,500
0450-00	Other	4.90	485,700	90,700	0	0	0	576,400
	Total	**10.20**	**917,100**	**169,700**	**0**	**0**	**0**	**1,086,800**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of
Function: 01 - Office of the Director
Activity: 01 - Management Services

			FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2021 Original Appropriation									
3.00									
	0001-00	General	1.58	177,200	68,100	0	0	0	245,300
OT	0001-00	General	0.00	0	0	0	0	0	0
	0365-00	Dedicated	1.90	147,300	100	0	0	0	147,400
OT	0365-00	Dedicated	0.00	0	0	0	0	0	0
	0456-00	Dedicated	0.25	19,900	0	0	0	0	19,900
OT	0456-00	Dedicated	0.00	0	0	0	0	0	0
	0461-00	Dedicated	0.66	74,300	100	0	0	0	74,400
OT	0461-00	Dedicated	0.00	0	52,200	0	0	0	52,200
	0462-00	Dedicated	0.51	54,000	0	0	0	0	54,000
OT	0462-00	Dedicated	0.00	0	67,100	0	0	0	67,100
	0475-05	Dedicated	0.00	0	0	0	0	0	0
OT	0475-05	Dedicated	0.00	0	0	0	0	0	0
	0519-00	Dedicated	0.20	24,300	0	0	0	0	24,300
OT	0519-00	Dedicated	0.00	0	15,000	0	0	0	15,000
	0450-00	Other	5.10	536,300	89,000	0	0	0	625,300
OT	0450-00	Other	0.00	0	182,100	0	0	0	182,100
		Total	**10.20**	**1,033,300**	**473,700**	**0**	**0**	**0**	**1,507,000**
FY 2021 Total Appropriation									
	0001-00	General	1.58	177,200	68,100	0	0	0	245,300
OT	0001-00	General	0.00	0	0	0	0	0	0
	0365-00	Dedicated	1.90	147,300	100	0	0	0	147,400
OT	0365-00	Dedicated	0.00	0	0	0	0	0	0
	0456-00	Dedicated	0.25	19,900	0	0	0	0	19,900
OT	0456-00	Dedicated	0.00	0	0	0	0	0	0
	0461-00	Dedicated	0.66	74,300	100	0	0	0	74,400
OT	0461-00	Dedicated	0.00	0	52,200	0	0	0	52,200
	0462-00	Dedicated	0.51	54,000	0	0	0	0	54,000
OT	0462-00	Dedicated	0.00	0	67,100	0	0	0	67,100
	0475-05	Dedicated	0.00	0	0	0	0	0	0
OT	0475-05	Dedicated	0.00	0	0	0	0	0	0
	0519-00	Dedicated	0.20	24,300	0	0	0	0	24,300
OT	0519-00	Dedicated	0.00	0	15,000	0	0	0	15,000
	0450-00	Other	5.10	536,300	89,000	0	0	0	625,300
OT	0450-00	Other	0.00	0	182,100	0	0	0	182,100
		Total	**10.20**	**1,033,300**	**473,700**	**0**	**0**	**0**	**1,507,000**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of
Function: 01 - Office of the Director
Activity: 01 - Management Services

	FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
Expenditure Adjustments							
6.21 Governor's Holdback							
OT 0001-00 General	0.00	(8,900)	(3,400)	0	0	0	(12,300)
Total	**0.00**	**(8,900)**	**(3,400)**	**0**	**0**	**0**	**(12,300)**
FY 2021 Estimated Expenditures							
0001-00 General	1.58	177,200	68,100	0	0	0	245,300
OT 0001-00 General	0.00	(8,900)	(3,400)	0	0	0	(12,300)
0365-00 Dedicated	1.90	147,300	100	0	0	0	147,400
OT 0365-00 Dedicated	0.00	0	0	0	0	0	0
0456-00 Dedicated	0.25	19,900	0	0	0	0	19,900
OT 0456-00 Dedicated	0.00	0	0	0	0	0	0
0461-00 Dedicated	0.66	74,300	100	0	0	0	74,400
OT 0461-00 Dedicated	0.00	0	52,200	0	0	0	52,200
0462-00 Dedicated	0.51	54,000	0	0	0	0	54,000
OT 0462-00 Dedicated	0.00	0	67,100	0	0	0	67,100
0475-05 Dedicated	0.00	0	0	0	0	0	0
OT 0475-05 Dedicated	0.00	0	0	0	0	0	0
0519-00 Dedicated	0.20	24,300	0	0	0	0	24,300
OT 0519-00 Dedicated	0.00	0	15,000	0	0	0	15,000
0450-00 Other	5.10	536,300	89,000	0	0	0	625,300
OT 0450-00 Other	0.00	0	182,100	0	0	0	182,100
Total	**10.20**	**1,024,400**	**470,300**	**0**	**0**	**0**	**1,494,700**
Base Adjustments							
8.41 Removal of One-Time Expenditures							
OT 0461-00 Dedicated	0.00	0	(52,200)	0	0	0	(52,200)
OT 0462-00 Dedicated	0.00	0	(67,100)	0	0	0	(67,100)
OT 0519-00 Dedicated	0.00	0	(15,000)	0	0	0	(15,000)
OT 0450-00 Other	0.00	0	(182,100)	0	0	0	(182,100)
Total	**0.00**	**0**	**(316,400)**	**0**	**0**	**0**	**(316,400)**
8.48 Removal of One-Time Expenditures							
Restore 5% hold back							
OT 0001-00 General	0.00	8,900	3,400	0	0	0	12,300
Total	**0.00**	**8,900**	**3,400**	**0**	**0**	**0**	**12,300**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of
Function: 01 - Office of the Director
Activity: 01 - Management Services

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2022 Base								
0001-00	General	1.58	177,200	68,100	0	0	0	245,300
OT 0001-00	General	0.00	0	0	0	0	0	0
0365-00	Dedicated	1.90	147,300	100	0	0	0	147,400
OT 0365-00	Dedicated	0.00	0	0	0	0	0	0
0456-00	Dedicated	0.25	19,900	0	0	0	0	19,900
OT 0456-00	Dedicated	0.00	0	0	0	0	0	0
0461-00	Dedicated	0.66	74,300	100	0	0	0	74,400
OT 0461-00	Dedicated	0.00	0	0	0	0	0	0
0462-00	Dedicated	0.51	54,000	0	0	0	0	54,000
OT 0462-00	Dedicated	0.00	0	0	0	0	0	0
0475-05	Dedicated	0.00	0	0	0	0	0	0
OT 0475-05	Dedicated	0.00	0	0	0	0	0	0
0519-00	Dedicated	0.20	24,300	0	0	0	0	24,300
OT 0519-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	5.10	536,300	89,000	0	0	0	625,300
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**10.20**	**1,033,300**	**157,300**	**0**	**0**	**0**	**1,190,600**
Program Maintenance								
10.11 Change in Health Benefit Costs								
0001-00	General	0.00	1,900	0	0	0	0	1,900
0365-00	Dedicated	0.00	1,800	0	0	0	0	1,800
0456-00	Dedicated	0.00	300	0	0	0	0	300
0461-00	Dedicated	0.00	1,000	0	0	0	0	1,000
0462-00	Dedicated	0.00	700	0	0	0	0	700
0519-00	Dedicated	0.00	300	0	0	0	0	300
0450-00	Other	0.00	6,700	0	0	0	0	6,700
	Total	**0.00**	**12,700**	**0**	**0**	**0**	**0**	**12,700**
10.12 Change in Variable Benefit Costs								
0001-00	General	0.00	1,000	0	0	0	0	1,000
0365-00	Dedicated	0.00	900	0	0	0	0	900
0456-00	Dedicated	0.00	100	0	0	0	0	100
0461-00	Dedicated	0.00	500	0	0	0	0	500
0462-00	Dedicated	0.00	400	0	0	0	0	400
0519-00	Dedicated	0.00	100	0	0	0	0	100
0450-00	Other	0.00	3,200	0	0	0	0	3,200
	Total	**0.00**	**6,200**	**0**	**0**	**0**	**0**	**6,200**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of
Function: 01 - Office of the Director
Activity: 01 - Management Services

			FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
10.61	Salary Multiplier - Regular Employees								
	0001-00	General	0.00	1,600	0	0	0	0	1,600
	0365-00	Dedicated	0.00	1,400	0	0	0	0	1,400
	0456-00	Dedicated	0.00	100	0	0	0	0	100
	0461-00	Dedicated	0.00	600	0	0	0	0	600
	0462-00	Dedicated	0.00	500	0	0	0	0	500
	0519-00	Dedicated	0.00	200	0	0	0	0	200
	0450-00	Other	0.00	4,800	0	0	0	0	4,800
		Total	**0.00**	**9,200**	**0**	**0**	**0**	**0**	**9,200**
FY 2022 Total Maintenance									
	0001-00	General	1.58	181,700	68,100	0	0	0	249,800
OT	0001-00	General	0.00	0	0	0	0	0	0
	0365-00	Dedicated	1.90	151,400	100	0	0	0	151,500
OT	0365-00	Dedicated	0.00	0	0	0	0	0	0
	0456-00	Dedicated	0.25	20,400	0	0	0	0	20,400
OT	0456-00	Dedicated	0.00	0	0	0	0	0	0
	0461-00	Dedicated	0.66	76,400	100	0	0	0	76,500
OT	0461-00	Dedicated	0.00	0	0	0	0	0	0
	0462-00	Dedicated	0.51	55,600	0	0	0	0	55,600
OT	0462-00	Dedicated	0.00	0	0	0	0	0	0
	0475-05	Dedicated	0.00	0	0	0	0	0	0
OT	0475-05	Dedicated	0.00	0	0	0	0	0	0
	0519-00	Dedicated	0.20	24,900	0	0	0	0	24,900
OT	0519-00	Dedicated	0.00	0	0	0	0	0	0
	0450-00	Other	5.10	551,000	89,000	0	0	0	640,000
OT	0450-00	Other	0.00	0	0	0	0	0	0
		Total	**10.20**	**1,061,400**	**157,300**	**0**	**0**	**0**	**1,218,700**
Line Items									
12.97	Budget Law Exemptions/Other Adjustments								
	Offset costs so total general fund request is within original 2021 appropriation								
	0001-00	General	0.00	0	(4,500)	0	0	0	(4,500)
		Total	**0.00**	**0**	**(4,500)**	**0**	**0**	**0**	**(4,500)**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of
Function: 01 - Office of the Director
Activity: 01 - Management Services

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2022 Total								
0001-00	General	1.58	181,700	63,600	0	0	0	245,300
OT 0001-00	General	0.00	0	0	0	0	0	0
0365-00	Dedicated	1.90	151,400	100	0	0	0	151,500
OT 0365-00	Dedicated	0.00	0	0	0	0	0	0
0456-00	Dedicated	0.25	20,400	0	0	0	0	20,400
OT 0456-00	Dedicated	0.00	0	0	0	0	0	0
0461-00	Dedicated	0.66	76,400	100	0	0	0	76,500
OT 0461-00	Dedicated	0.00	0	0	0	0	0	0
0462-00	Dedicated	0.51	55,600	0	0	0	0	55,600
OT 0462-00	Dedicated	0.00	0	0	0	0	0	0
0475-05	Dedicated	0.00	0	0	0	0	0	0
OT 0475-05	Dedicated	0.00	0	0	0	0	0	0
0519-00	Dedicated	0.20	24,900	0	0	0	0	24,900
OT 0519-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	5.10	551,000	89,000	0	0	0	640,000
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**10.20**	**1,061,400**	**152,800**	**0**	**0**	**0**	**1,214,200**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 02 - Document Services

	FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Actual Expenditures							
	0.00	0	0	0	0	0	0
Total	**0.00**	**0**	**0**	**0**	**0**	**0**	**0**
FY 2021 Total Appropriation							
	0.00	0	0	0	0	0	0
Total	**0.00**	**0**	**0**	**0**	**0**	**0**	**0**
FY 2021 Estimated Expenditures							
	0.00	0	0	0	0	0	0
Total	**0.00**	**0**	**0**	**0**	**0**	**0**	**0**
FY 2022 Base							
	0.00	0	0	0	0	0	0
Total	**0.00**	**0**	**0**	**0**	**0**	**0**	**0**
FY 2022 Total Maintenance							
	0.00	0	0	0	0	0	0
Total	**0.00**	**0**	**0**	**0**	**0**	**0**	**0**

Line Items

12.01 Transfer Document Services to Separate Budget Function

In an effort to increase transparency and accountability, the document services group is requested to be included as a separate budget unit. Allocation are based on FY 20 actual expenditures for both PC and OE.

0001-00	General	12.00	645,900	0	0	0	0	645,900
0450-00	Other	4.52	192,800	588,200	0	0	0	781,000
	Total	**16.52**	**838,700**	**588,200**	**0**	**0**	**0**	**1,426,900**

12.97 Budget Law Exemptions/Other Adjustments

Offset costs so total general fund request is within original 2021 appropriation

0001-00	General	0.00	(23,700)	0	0	0	0	(23,700)
	Total	**0.00**	**(23,700)**	**0**	**0**	**0**	**0**	**(23,700)**

FY 2022 Total

0001-00	General	12.00	622,200	0	0	0	0	622,200
0450-00	Other	4.52	192,800	588,200	0	0	0	781,000
	Total	**16.52**	**815,000**	**588,200**	**0**	**0**	**0**	**1,403,200**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 03 - Division of Public Works

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Total Appropriation								
1.00								
0001-00	General	0.00	0	1,567,000	0	0	0	1,567,000
0365-00	Dedicated	26.50	2,230,900	563,900	0	0	0	2,794,800
0450-00	Other	36.50	2,600,500	9,748,800	0	0	0	12,349,300
	Total	**63.00**	**4,831,400**	**11,879,700**	**0**	**0**	**0**	**16,711,100**
1.21	Net Object Transfers							
0365-00	Dedicated	0.00	(4,000)	4,000	0	0	0	0
0450-00	Other	0.00	0	(18,900)	18,900	0	0	0
	Total	**0.00**	**(4,000)**	**(14,900)**	**18,900**	**0**	**0**	**0**
1.41	Receipts to Appropriation							
0450-00	Other	0.00	0	5,600	0	0	0	5,600
	Total	**0.00**	**0**	**5,600**	**0**	**0**	**0**	**5,600**
1.51	Gov's Holdback/Bd of Examiner's Reduction							
0001-00	General	0.00	0	(15,800)	0	0	0	0
	Total	**0.00**	**0**	**(15,800)**	**0**	**0**	**0**	**0**
1.61	Reverted Appropriation Balances							
0001-00	General	0.00	0	(192,400)	0	0	0	19,051,816
0365-00	Dedicated	0.00	(54,600)	(2,400)	0	0	0	(57,000)
0450-00	Other	0.00	(352,400)	(1,200)	(11,100)	0	0	(364,700)
	Total	**0.00**	**(407,000)**	**(196,000)**	**(11,100)**	**0**	**0**	**18,630,116**
FY 2020 Actual Expenditures								
0001-00	General	0.00	0	1,358,800	0	0	0	20,618,816
0365-00	Dedicated	26.50	2,172,300	565,500	0	0	0	2,737,800
0450-00	Other	36.50	2,248,100	9,734,300	7,800	0	0	11,990,200
	Total	**63.00**	**4,420,400**	**11,658,600**	**7,800**	**0**	**0**	**35,346,816**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 03 - Division of Public Works

			FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2021 Original Appropriation									
3.00									
	0001-00	General	0.00	0	1,551,100	0	0	0	1,551,100
OT	0001-00	General	0.00	0	0	0	0	0	0
	0365-00	Dedicated	26.50	2,267,400	555,500	0	0	0	2,822,900
OT	0365-00	Dedicated	0.00	0	5,900	0	0	0	5,900
	0450-00	Other	36.50	2,708,300	9,722,500	0	0	0	12,430,800
OT	0450-00	Other	0.00	0	2,200	12,100	0	0	14,300
		Total	**63.00**	**4,975,700**	**11,837,200**	**12,100**	**0**	**0**	**16,825,000**
FY 2021 Total Appropriation									
	0001-00	General	0.00	0	1,551,100	0	0	0	1,551,100
OT	0001-00	General	0.00	0	0	0	0	0	0
	0365-00	Dedicated	26.50	2,267,400	555,500	0	0	0	2,822,900
OT	0365-00	Dedicated	0.00	0	5,900	0	0	0	5,900
	0450-00	Other	36.50	2,708,300	9,722,500	0	0	0	12,430,800
OT	0450-00	Other	0.00	0	2,200	12,100	0	0	14,300
		Total	**63.00**	**4,975,700**	**11,837,200**	**12,100**	**0**	**0**	**16,825,000**
Expenditure Adjustments									
6.21 Governor's Holdback									
OT	0001-00	General	0.00	0	(77,600)	0	0	0	(77,600)
		Total	**0.00**	**0**	**(77,600)**	**0**	**0**	**0**	**(77,600)**
6.31 FTP or Fund Adjustments									
Align leasing program expenditures into proper programs									
	0365-00	Dedicated	0.50	39,800	0	0	0	0	39,800
	0450-00	Other	-0.50	(39,800)	0	0	0	0	(39,800)
		Total	**0.00**	**0**	**0**	**0**	**0**	**0**	**0**
6.32 FTP or Fund Adjustments									
Transfer to improve allocation of resources between functions									
	0365-00	Dedicated	0.00	0	50,000	0	0	0	50,000
	0450-00	Other	0.00	0	(50,000)	0	0	0	(50,000)
		Total	**0.00**	**0**	**0**	**0**	**0**	**0**	**0**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 03 - Division of Public Works

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2021 Estimated Expenditures								
0001-00	General	0.00	0	1,551,100	0	0	0	1,551,100
OT 0001-00	General	0.00	0	(77,600)	0	0	0	(77,600)
0365-00	Dedicated	27.00	2,307,200	605,500	0	0	0	2,912,700
OT 0365-00	Dedicated	0.00	0	5,900	0	0	0	5,900
0450-00	Other	36.00	2,668,500	9,672,500	0	0	0	12,341,000
OT 0450-00	Other	0.00	0	2,200	12,100	0	0	14,300
	Total	**63.00**	**4,975,700**	**11,759,600**	**12,100**	**0**	**0**	**16,747,400**
Base Adjustments								
8.41 Removal of One-Time Expenditures								
OT 0365-00	Dedicated	0.00	0	(5,900)	0	0	0	(5,900)
OT 0450-00	Other	0.00	0	(2,200)	(12,100)	0	0	(14,300)
	Total	**0.00**	**0**	**(8,100)**	**(12,100)**	**0**	**0**	**(20,200)**
8.48 Removal of One-Time Expenditures								
Restore 5% hold back								
OT 0001-00	General	0.00	0	77,600	0	0	0	77,600
	Total	**0.00**	**0**	**77,600**	**0**	**0**	**0**	**77,600**
FY 2022 Base								
0001-00	General	0.00	0	1,551,100	0	0	0	1,551,100
OT 0001-00	General	0.00	0	0	0	0	0	0
0365-00	Dedicated	27.00	2,307,200	605,500	0	0	0	2,912,700
OT 0365-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	36.00	2,668,500	9,672,500	0	0	0	12,341,000
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**63.00**	**4,975,700**	**11,829,100**	**0**	**0**	**0**	**16,804,800**
Program Maintenance								
10.11 Change in Health Benefit Costs								
0365-00	Dedicated	0.00	33,800	0	0	0	0	33,800
0450-00	Other	0.00	46,800	0	0	0	0	46,800
	Total	**0.00**	**80,600**	**0**	**0**	**0**	**0**	**80,600**
10.12 Change in Variable Benefit Costs								
0365-00	Dedicated	0.00	15,100	0	0	0	0	15,100
0450-00	Other	0.00	16,600	0	0	0	0	16,600
	Total	**0.00**	**31,700**	**0**	**0**	**0**	**0**	**31,700**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 03 - Division of Public Works

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
10.23 Contract Inflation								
Projectmates software subscription increase								
0365-00	Dedicated	0.00	0	14,000	0	0	0	14,000
	Total	**0.00**	**0**	**14,000**	**0**	**0**	**0**	**14,000**
10.61 Salary Multiplier - Regular Employees								
0365-00	Dedicated	0.00	19,700	0	0	0	0	19,700
0450-00	Other	0.00	22,500	0	0	0	0	22,500
	Total	**0.00**	**42,200**	**0**	**0**	**0**	**0**	**42,200**
10.62 Salary Multiplier - Group and Temporary								
0450-00	Other	0.00	200	0	0	0	0	200
	Total	**0.00**	**200**	**0**	**0**	**0**	**0**	**200**
FY 2022 Total Maintenance								
0001-00	General	0.00	0	1,551,100	0	0	0	1,551,100
OT 0001-00	General	0.00	0	0	0	0	0	0
0365-00	Dedicated	27.00	2,375,800	619,500	0	0	0	2,995,300
OT 0365-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	36.00	2,754,600	9,672,500	0	0	0	12,427,100
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**63.00**	**5,130,400**	**11,843,100**	**0**	**0**	**0**	**16,973,500**
FY 2022 Total								
0001-00	General	0.00	0	1,551,100	0	0	0	1,551,100
OT 0001-00	General	0.00	0	0	0	0	0	0
0365-00	Dedicated	27.00	2,375,800	619,500	0	0	0	2,995,300
OT 0365-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	36.00	2,754,600	9,672,500	0	0	0	12,427,100
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**63.00**	**5,130,400**	**11,843,100**	**0**	**0**	**0**	**16,973,500**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 04 - Purchasing

			FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Total Appropriation									
1.00									
	0001-00	General	12.27	619,300	0	0	0	0	619,300
	0456-00	Dedicated	3.08	188,300	415,400	0	0	0	603,700
	0450-00	Other	18.25	1,567,800	1,131,300	0	0	0	2,699,100
		Total	**33.60**	**2,375,400**	**1,546,700**	**0**	**0**	**0**	**3,922,100**
1.51	Gov's Holdback/Bd of Examiner's Reduction								
	0001-00	General	0.00	(6,300)	0	0	0	0	(6,300)
		Total	**0.00**	**(6,300)**	**0**	**0**	**0**	**0**	**(6,300)**
1.61	Reverted Appropriation Balances								
	0001-00	General	0.00	(6,300)	0	0	0	0	(6,300)
	0456-00	Dedicated	0.00	(13,200)	(132,900)	0	0	0	(146,100)
	0450-00	Other	0.00	(153,700)	(18,900)	0	0	0	(172,600)
		Total	**0.00**	**(173,200)**	**(151,800)**	**0**	**0**	**0**	**(325,000)**
FY 2020 Actual Expenditures									
	0001-00	General	12.27	606,700	0	0	0	0	606,700
	0456-00	Dedicated	3.08	175,100	282,500	0	0	0	457,600
	0450-00	Other	18.25	1,414,100	1,112,400	0	0	0	2,526,500
		Total	**33.60**	**2,195,900**	**1,394,900**	**0**	**0**	**0**	**3,590,800**
FY 2021 Original Appropriation									
3.00									
	0001-00	General	12.00	622,200	0	0	0	0	622,200
OT	0001-00	General	0.00	0	0	0	0	0	0
	0456-00	Dedicated	3.08	191,100	414,300	0	0	0	605,400
OT	0456-00	Dedicated	0.00	0	800	0	0	0	800
	0450-00	Other	20.52	1,674,500	1,142,500	0	0	0	2,817,000
OT	0450-00	Other	0.00	0	13,200	140,200	0	0	153,400
		Total	**35.60**	**2,487,800**	**1,570,800**	**140,200**	**0**	**0**	**4,198,800**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 04 - Purchasing

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2021 Total Appropriation								
0001-00	General	12.00	622,200	0	0	0	0	622,200
OT 0001-00	General	0.00	0	0	0	0	0	0
0456-00	Dedicated	3.08	191,100	414,300	0	0	0	605,400
OT 0456-00	Dedicated	0.00	0	800	0	0	0	800
0450-00	Other	20.52	1,674,500	1,142,500	0	0	0	2,817,000
OT 0450-00	Other	0.00	0	13,200	140,200	0	0	153,400
	Total	**35.60**	**2,487,800**	**1,570,800**	**140,200**	**0**	**0**	**4,198,800**
Expenditure Adjustments								
6.21 Governor's Holdback								
OT 0001-00	General	0.00	(31,100)	0	0	0	0	(31,100)
	Total	**0.00**	**(31,100)**	**0**	**0**	**0**	**0**	**(31,100)**
FY 2021 Estimated Expenditures								
0001-00	General	12.00	622,200	0	0	0	0	622,200
OT 0001-00	General	0.00	(31,100)	0	0	0	0	(31,100)
0456-00	Dedicated	3.08	191,100	414,300	0	0	0	605,400
OT 0456-00	Dedicated	0.00	0	800	0	0	0	800
0450-00	Other	20.52	1,674,500	1,142,500	0	0	0	2,817,000
OT 0450-00	Other	0.00	0	13,200	140,200	0	0	153,400
	Total	**35.60**	**2,456,700**	**1,570,800**	**140,200**	**0**	**0**	**4,167,700**
Base Adjustments								
8.41 Removal of One-Time Expenditures								
OT 0456-00	Dedicated	0.00	0	(800)	0	0	0	(800)
OT 0450-00	Other	0.00	0	(13,200)	(140,200)	0	0	(153,400)
	Total	**0.00**	**0**	**(14,000)**	**(140,200)**	**0**	**0**	**(154,200)**
8.48 Removal of One-Time Expenditures								
Restore 5% hold back								
OT 0001-00	General	0.00	31,100	0	0	0	0	31,100
	Total	**0.00**	**31,100**	**0**	**0**	**0**	**0**	**31,100**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 04 - Purchasing

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2022 Base								
0001-00	General	12.00	622,200	0	0	0	0	622,200
OT 0001-00	General	0.00	0	0	0	0	0	0
0456-00	Dedicated	3.08	191,100	414,300	0	0	0	605,400
OT 0456-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	20.52	1,674,500	1,142,500	0	0	0	2,817,000
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**35.60**	**2,487,800**	**1,556,800**	**0**	**0**	**0**	**4,044,600**
Program Maintenance								
10.11 Change in Health Benefit Costs								
0001-00	General	0.00	15,400	0	0	0	0	15,400
0456-00	Dedicated	0.00	3,800	0	0	0	0	3,800
0450-00	Other	0.00	26,900	0	0	0	0	26,900
	Total	**0.00**	**46,100**	**0**	**0**	**0**	**0**	**46,100**
10.12 Change in Variable Benefit Costs								
0001-00	General	0.00	3,500	0	0	0	0	3,500
0456-00	Dedicated	0.00	1,100	0	0	0	0	1,100
0450-00	Other	0.00	10,500	0	0	0	0	10,500
	Total	**0.00**	**15,100**	**0**	**0**	**0**	**0**	**15,100**
10.23 Contract Inflation								
Increase in lease for shipping system for Document Services								
0450-00	Other	0.00	0	15,000	0	0	0	15,000
	Total	**0.00**	**0**	**15,000**	**0**	**0**	**0**	**15,000**
10.61 Salary Multiplier - Regular Employees								
0001-00	General	0.00	4,800	0	0	0	0	4,800
0456-00	Dedicated	0.00	1,600	0	0	0	0	1,600
0450-00	Other	0.00	14,000	0	0	0	0	14,000
	Total	**0.00**	**20,400**	**0**	**0**	**0**	**0**	**20,400**
10.62 Salary Multiplier - Group and Temporary								
0450-00	Other	0.00	300	0	0	0	0	300
	Total	**0.00**	**300**	**0**	**0**	**0**	**0**	**300**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 04 - Purchasing

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2022 Total Maintenance								
0001-00	General	12.00	645,900	0	0	0	0	645,900
OT 0001-00	General	0.00	0	0	0	0	0	0
0456-00	Dedicated	3.08	197,600	414,300	0	0	0	611,900
OT 0456-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	20.52	1,726,200	1,157,500	0	0	0	2,883,700
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**35.60**	**2,569,700**	**1,571,800**	**0**	**0**	**0**	**4,141,500**
Line Items								
12.01 Transfer Document Services to Seperate Budget Function								
In an effort to increase transparency and accountability, the document services group is requested to be included as a separate budget unit. Allocation are based on FY 20 actual expenditures for both PC and OE.								
0001-00	General	-12.00	(645,900)	0	0	0	0	(645,900)
0450-00	Other	-4.52	(192,800)	(588,200)	0	0	0	(781,000)
	Total	**-16.52**	**(838,700)**	**(588,200)**	**0**	**0**	**0**	**(1,426,900)**
FY 2022 Total								
0001-00	General	0.00	0	0	0	0	0	0
OT 0001-00	General	0.00	0	0	0	0	0	0
0456-00	Dedicated	3.08	197,600	414,300	0	0	0	611,900
OT 0456-00	Dedicated	0.00	0	0	0	0	0	0
0450-00	Other	16.00	1,533,400	569,300	0	0	0	2,102,700
OT 0450-00	Other	0.00	0	0	0	0	0	0
	Total	**19.08**	**1,731,000**	**983,600**	**0**	**0**	**0**	**2,714,600**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 05 - Office of Insurance Management

			FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Total Appropriation									
1.00									
	0001-00	General	0.00	0	0	0	0	0	0
	0461-00	Dedicated	5.05	436,100	415,100	0	0	0	851,200
	0462-00	Dedicated	7.15	596,600	192,300	0	0	0	788,900
	0519-00	Dedicated	2.00	197,200	102,200	0	0	0	299,400
		Total	**14.20**	**1,229,900**	**709,600**	**0**	**0**	**0**	**1,939,500**
1.61	Reverted Appropriation Balances								
	0461-00	Dedicated	0.00	(33,100)	(123,400)	0	0	0	(156,500)
	0462-00	Dedicated	0.00	(23,200)	(51,300)	0	0	0	(74,500)
	0519-00	Dedicated	0.00	(5,900)	(49,300)	0	0	0	(55,200)
		Total	**0.00**	**(62,200)**	**(224,000)**	**0**	**0**	**0**	**(286,200)**
FY 2020 Actual Expenditures									
	0001-00	General	0.00	0	0	0	0	0	0
	0461-00	Dedicated	5.05	403,000	291,700	0	0	0	694,700
	0462-00	Dedicated	7.15	573,400	141,000	0	0	0	714,400
	0519-00	Dedicated	2.00	191,300	52,900	0	0	0	244,200
		Total	**14.20**	**1,167,700**	**485,600**	**0**	**0**	**0**	**1,653,300**
FY 2021 Original Appropriation									
3.00									
	0001-00	General	0.00	0	0	0	0	0	0
OT	0001-00	General	0.00	0	0	0	0	0	0
	0461-00	Dedicated	5.05	443,300	408,600	0	0	0	851,900
OT	0461-00	Dedicated	0.00	0	350,700	0	0	0	350,700
	0462-00	Dedicated	8.15	697,300	194,700	0	0	0	892,000
OT	0462-00	Dedicated	0.00	0	7,200	0	0	0	7,200
	0519-00	Dedicated	2.00	200,300	101,200	0	0	0	301,500
OT	0519-00	Dedicated	0.00	0	500	0	0	0	500
		Total	**15.20**	**1,340,900**	**1,062,900**	**0**	**0**	**0**	**2,403,800**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 05 - Office of Insurance Management

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2021 Total Appropriation								
0001-00	General	0.00	0	0	0	0	0	0
OT 0001-00	General	0.00	0	0	0	0	0	0
0461-00	Dedicated	5.05	443,300	408,600	0	0	0	851,900
OT 0461-00	Dedicated	0.00	0	350,700	0	0	0	350,700
0462-00	Dedicated	8.15	697,300	194,700	0	0	0	892,000
OT 0462-00	Dedicated	0.00	0	7,200	0	0	0	7,200
0519-00	Dedicated	2.00	200,300	101,200	0	0	0	301,500
OT 0519-00	Dedicated	0.00	0	500	0	0	0	500
	Total	**15.20**	**1,340,900**	**1,062,900**	**0**	**0**	**0**	**2,403,800**
FY 2021 Estimated Expenditures								
0001-00	General	0.00	0	0	0	0	0	0
OT 0001-00	General	0.00	0	0	0	0	0	0
0461-00	Dedicated	5.05	443,300	408,600	0	0	0	851,900
OT 0461-00	Dedicated	0.00	0	350,700	0	0	0	350,700
0462-00	Dedicated	8.15	697,300	194,700	0	0	0	892,000
OT 0462-00	Dedicated	0.00	0	7,200	0	0	0	7,200
0519-00	Dedicated	2.00	200,300	101,200	0	0	0	301,500
OT 0519-00	Dedicated	0.00	0	500	0	0	0	500
	Total	**15.20**	**1,340,900**	**1,062,900**	**0**	**0**	**0**	**2,403,800**
Base Adjustments								
8.41 Removal of One-Time Expenditures								
OT 0461-00	Dedicated	0.00	0	(350,700)	0	0	0	(350,700)
OT 0462-00	Dedicated	0.00	0	(7,200)	0	0	0	(7,200)
OT 0519-00	Dedicated	0.00	0	(500)	0	0	0	(500)
	Total	**0.00**	**0**	**(358,400)**	**0**	**0**	**0**	**(358,400)**
FY 2022 Base								
0001-00	General	0.00	0	0	0	0	0	0
OT 0001-00	General	0.00	0	0	0	0	0	0
0461-00	Dedicated	5.05	443,300	408,600	0	0	0	851,900
OT 0461-00	Dedicated	0.00	0	0	0	0	0	0
0462-00	Dedicated	8.15	697,300	194,700	0	0	0	892,000
OT 0462-00	Dedicated	0.00	0	0	0	0	0	0
0519-00	Dedicated	2.00	200,300	101,200	0	0	0	301,500
OT 0519-00	Dedicated	0.00	0	0	0	0	0	0
	Total	**15.20**	**1,340,900**	**704,500**	**0**	**0**	**0**	**2,045,400**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 05 - Office of Insurance Management

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
Program Maintenance								
10.11 Change in Health Benefit Costs								
0461-00	Dedicated	0.00	6,500	0	0	0	0	6,500
0462-00	Dedicated	0.00	10,400	0	0	0	0	10,400
0519-00	Dedicated	0.00	2,600	0	0	0	0	2,600
	Total	**0.00**	**19,500**	**0**	**0**	**0**	**0**	**19,500**
10.12 Change in Variable Benefit Costs								
0461-00	Dedicated	0.00	2,600	0	0	0	0	2,600
0462-00	Dedicated	0.00	4,600	0	0	0	0	4,600
0519-00	Dedicated	0.00	1,300	0	0	0	0	1,300
	Total	**0.00**	**8,500**	**0**	**0**	**0**	**0**	**8,500**
10.61 Salary Multiplier - Regular Employees								
0461-00	Dedicated	0.00	3,800	0	0	0	0	3,800
0462-00	Dedicated	0.00	6,000	0	0	0	0	6,000
0519-00	Dedicated	0.00	1,700	0	0	0	0	1,700
	Total	**0.00**	**11,500**	**0**	**0**	**0**	**0**	**11,500**
FY 2022 Total Maintenance								
0001-00	General	0.00	0	0	0	0	0	0
OT 0001-00	General	0.00	0	0	0	0	0	0
0461-00	Dedicated	5.05	456,200	408,600	0	0	0	864,800
OT 0461-00	Dedicated	0.00	0	0	0	0	0	0
0462-00	Dedicated	8.15	718,300	194,700	0	0	0	913,000
OT 0462-00	Dedicated	0.00	0	0	0	0	0	0
0519-00	Dedicated	2.00	205,900	101,200	0	0	0	307,100
OT 0519-00	Dedicated	0.00	0	0	0	0	0	0
	Total	**15.20**	**1,380,400**	**704,500**	**0**	**0**	**0**	**2,084,900**
FY 2022 Total								
0001-00	General	0.00	0	0	0	0	0	0
OT 0001-00	General	0.00	0	0	0	0	0	0
0461-00	Dedicated	5.05	456,200	408,600	0	0	0	864,800
OT 0461-00	Dedicated	0.00	0	0	0	0	0	0
0462-00	Dedicated	8.15	718,300	194,700	0	0	0	913,000
OT 0462-00	Dedicated	0.00	0	0	0	0	0	0
0519-00	Dedicated	2.00	205,900	101,200	0	0	0	307,100
OT 0519-00	Dedicated	0.00	0	0	0	0	0	0
	Total	**15.20**	**1,380,400**	**704,500**	**0**	**0**	**0**	**2,084,900**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 06 - Capitol Commission

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Total Appropriation								
1.00								
0481-09	Dedicated	0.00	0	217,300	0	0	0	217,300
0482-79	Dedicated	0.00	0	0	2,200,000	0	0	2,200,000
	Total	**0.00**	**0**	**217,300**	**2,200,000**	**0**	**0**	**2,417,300**
1.61 Reverted Appropriation Balances								
0482-79	Dedicated	0.00	0	0	(2,101,200)	0	0	2,200,050
	Total	**0.00**	**0**	**0**	**(2,101,200)**	**0**	**0**	**2,200,050**
1.71 Reappropriation								
0481-09	Dedicated	0.00	0	(56,000)	0	0	0	(56,000)
	Total	**0.00**	**0**	**(56,000)**	**0**	**0**	**0**	**(56,000)**
FY 2020 Actual Expenditures								
0481-09	Dedicated	0.00	0	161,300	0	0	0	161,300
0482-79	Dedicated	0.00	0	0	98,800	0	0	4,400,050
	Total	**0.00**	**0**	**161,300**	**98,800**	**0**	**0**	**4,561,350**
FY 2021 Original Appropriation								
3.00								
0481-09	Dedicated	0.00	0	142,000	0	0	0	142,000
OT 0481-09	Dedicated	0.00	0	0	0	0	0	0
0482-79	Dedicated	0.00	0	0	2,200,000	0	0	2,200,000
	Total	**0.00**	**0**	**142,000**	**2,200,000**	**0**	**0**	**2,342,000**
FY 2021 Total Appropriation								
0481-09	Dedicated	0.00	0	142,000	0	0	0	142,000
OT 0481-09	Dedicated	0.00	0	0	0	0	0	0
0482-79	Dedicated	0.00	0	0	2,200,000	0	0	2,200,000
	Total	**0.00**	**0**	**142,000**	**2,200,000**	**0**	**0**	**2,342,000**
FY 2021 Estimated Expenditures								
0481-09	Dedicated	0.00	0	142,000	0	0	0	142,000
OT 0481-09	Dedicated	0.00	0	0	0	0	0	0
0482-79	Dedicated	0.00	0	0	2,200,000	0	0	2,200,000
	Total	**0.00**	**0**	**142,000**	**2,200,000**	**0**	**0**	**2,342,000**

FY 2022 Agency Budget - Request

Detail Report

Agency: 200 - Administration, Department of

Function: 06 - Capitol Commission

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2022 Base								
0481-09	Dedicated	0.00	0	142,000	0	0	0	142,000
OT 0481-09	Dedicated	0.00	0	0	0	0	0	0
0482-79	Dedicated	0.00	0	0	2,200,000	0	0	2,200,000
	Total	**0.00**	**0**	**142,000**	**2,200,000**	**0**	**0**	**2,342,000**
FY 2022 Total Maintenance								
0481-09	Dedicated	0.00	0	142,000	0	0	0	142,000
OT 0481-09	Dedicated	0.00	0	0	0	0	0	0
0482-79	Dedicated	0.00	0	0	2,200,000	0	0	2,200,000
	Total	**0.00**	**0**	**142,000**	**2,200,000**	**0**	**0**	**2,342,000**
FY 2022 Total								
0481-09	Dedicated	0.00	0	142,000	0	0	0	142,000
OT 0481-09	Dedicated	0.00	0	0	0	0	0	0
0482-79	Dedicated	0.00	0	0	2,200,000	0	0	2,200,000
	Total	**0.00**	**0**	**142,000**	**2,200,000**	**0**	**0**	**2,342,000**

Agency Summary And Certification

201 -- Bond Payments

Original Submission ___ or Rev No. ___ **FY2022 Request**

accordance with 67-3502, Idaho Code, I certify the attached forms properly state the receipts and expenditures of the department (agency, office, or institution) for the fiscal years indicated. The ımmary of expenditures by major program, fund source, and standard class is indicated below.

Signature of Department Director Keith Reynolds Date: 8·24·20

·unction/Activity	FY 2020 Total Appropriation	FY 2020 Total Expenditures	FY 2021 Original Appropriation	FY 2021 Estimated Expenditures	FY 2022 Total Request
Bond Payments	19,777,000	19,369,600	19,777,000	19,777,000	19,363,000
Total	19,777,000	19,369,600	19,777,000	19,777,000	19,363,000

ly Fund Source		Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
G 0001-00	General Fund	3,930,000	3,876,200	3,930,000	3,930,000	3,930,000
D 0365-00	Permanent Building Fund	15,174,000	14,840,300	15,174,000	15,174,000	14,760,000
O 0450-00	Administration and Accounting Services	673,000	653,100	673,000	673,000	673,000
Total		19,777,000	19,369,600	19,777,000	19,777,000	19,363,000

3y Object	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
Personnel Costs	0	0	0	0	0
Operating Expenditures	10,751,200	10,343,800	10,751,200	10,751,200	10,337,200
Capital Outlay	9,025,800	9,025,800	9,025,800	9,025,800	9,025,800
Trustee And Benefit Payments	0	0	0	0	0
Lump Sum	0	0	0	0	0
Total	19,777,000	19,369,600	19,777,000	19,777,000	19,363,000
FTP Total	0.00	0.00	0.00	0.00	0.00

FY 2022 Agency Budget - Request

Detail Report

Agency: 201 - Bond Payments

Function: 10 - Bond Payments

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Total Appropriation								
1.00								
0001-00	General	0.00	0	2,075,000	1,855,000	0	0	3,930,000
0365-00	Dedicated	0.00	0	8,383,200	6,790,800	0	0	15,174,000
0450-00	Other	0.00	0	293,000	380,000	0	0	673,000
	Total	**0.00**	**0**	**10,751,200**	**9,025,800**	**0**	**0**	**19,777,000**
1.61	Reverted Appropriation Balances							
0001-00	General	0.00	0	(53,800)	0	0	0	(53,800)
0365-00	Dedicated	0.00	0	(333,700)	0	0	0	(333,700)
0450-00	Other	0.00	0	(19,900)	0	0	0	(19,900)
	Total	**0.00**	**0**	**(407,400)**	**0**	**0**	**0**	**(407,400)**
FY 2020 Actual Expenditures								
0001-00	General	0.00	0	2,021,200	1,855,000	0	0	3,876,200
0365-00	Dedicated	0.00	0	8,049,500	6,790,800	0	0	14,840,300
0450-00	Other	0.00	0	273,100	380,000	0	0	653,100
	Total	**0.00**	**0**	**10,343,800**	**9,025,800**	**0**	**0**	**19,369,600**
FY 2021 Original Appropriation								
3.00								
0001-00	General	0.00	0	2,075,000	1,855,000	0	0	3,930,000
0365-00	Dedicated	0.00	0	8,383,200	6,790,800	0	0	15,174,000
0450-00	Other	0.00	0	293,000	380,000	0	0	673,000
	Total	**0.00**	**0**	**10,751,200**	**9,025,800**	**0**	**0**	**19,777,000**
FY 2021 Total Appropriation								
0001-00	General	0.00	0	2,075,000	1,855,000	0	0	3,930,000
0365-00	Dedicated	0.00	0	8,383,200	6,790,800	0	0	15,174,000
0450-00	Other	0.00	0	293,000	380,000	0	0	673,000
	Total	**0.00**	**0**	**10,751,200**	**9,025,800**	**0**	**0**	**19,777,000**
FY 2021 Estimated Expenditures								
0001-00	General	0.00	0	2,075,000	1,855,000	0	0	3,930,000
0365-00	Dedicated	0.00	0	8,383,200	6,790,800	0	0	15,174,000
0450-00	Other	0.00	0	293,000	380,000	0	0	673,000
	Total	**0.00**	**0**	**10,751,200**	**9,025,800**	**0**	**0**	**19,777,000**

FY 2022 Agency Budget - Request

Detail Report

Agency: 201 - Bond Payments

Function: 10 - Bond Payments

	FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
Base Adjustments							
8.51 Base Reduction							
Reduce base appropriation to reflect decrease in obligation due for Parks & Recreation headquarters building.							
0365-00 Dedicated	0.00	0	(414,000)	0	0	0	(414,000)
Total	**0.00**	**0**	**(414,000)**	**0**	**0**	**0**	**(414,000)**
FY 2022 Base							
0001-00 General	0.00	0	2,075,000	1,855,000	0	0	3,930,000
0365-00 Dedicated	0.00	0	7,969,200	6,790,800	0	0	14,760,000
0450-00 Other	0.00	0	293,000	380,000	0	0	673,000
Total	**0.00**	**0**	**10,337,200**	**9,025,800**	**0**	**0**	**19,363,000**
FY 2022 Total Maintenance							
0001-00 General	0.00	0	2,075,000	1,855,000	0	0	3,930,000
0365-00 Dedicated	0.00	0	7,969,200	6,790,800	0	0	14,760,000
0450-00 Other	0.00	0	293,000	380,000	0	0	673,000
Total	**0.00**	**0**	**10,337,200**	**9,025,800**	**0**	**0**	**19,363,000**
FY 2022 Total							
0001-00 General	0.00	0	2,075,000	1,855,000	0	0	3,930,000
0365-00 Dedicated	0.00	0	7,969,200	6,790,800	0	0	14,760,000
0450-00 Other	0.00	0	293,000	380,000	0	0	673,000
Total	**0.00**	**0**	**10,337,200**	**9,025,800**	**0**	**0**	**19,363,000**

FORM B8.1: PROGRAM REQUEST BY DECISION UNIT

Agency/Department:	Department of Administration	**Request for Fiscal Year :**	2022
Function/Division:	Document Services	Agency Number:	200
Activity/Program:		Function/Activity Number:	2
		Budget Unit:	ADAD

Original Request Date:	Revision Request Date:	Page:	of
September 1, 2019			

Decision Unit Number: 12.01 **Descriptive Title:** **Transfer Document Services to Separate Budget Function**

Description	General	Dedicated	Federal	Other	Total
FULL TIME POSITIONS (FTP)	12.00	4.52			16.52
PERSONNEL COSTS:					
1. Salaries	645,900	192,800			$838,700
2. Benefits					
3. Group Position Funding					
TOTAL PERSONNEL COSTS:	**$645,900**	**$192,800**			**$838,700**
OPERATING EXPENDITURES **by summary object:**					
1. Ongoing Maintenance Costs		588,200			$588,200
2.					
3.					
TOTAL OPERATING EXPENDITURES:		**$588,200**			**$588,200**
CAPITAL OUTLAY **by summary object:**					
1. Network Hardware					
2.					
3.					
TOTAL CAPITAL OUTLAY:					
T/B PAYMENTS:					
LUMP SUM:					
GRAND TOTAL	**$645,900**	**$781,000**			**$1,426,900**

Attach as many pages as necessary to respond to the following questions:

1. What is being requested and why? Specifically, what problem is this request trying to solve and how does this request address that problem?
   a. If a supplemental request, explain how this request arises to the level of being an emergency for the agency.
2. Indicate the specific source of authority, whether in statute or rule, that supports this request.
3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base?
4. What resources are necessary to implement this request?
   a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service.
   b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request.
   c. List any additional operating funds and capital items needed and note onetime versus ongoing costs.
   d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)?
6. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities.
7. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted?

FY 22

	Purchasing		Postal		Total		FY 20 Budget		FY 22	Purchasing	Postal	Contract	
PC	1,256,179	89%	157,964	11%	1,414,143		1,567,800	153,657	1,726,200	1,389,800	192,822		1,582,622
OE	539,703	49%	572,677	51%	1,112,380		1,131,300	18,920	1,142,500	554,317	588,183	15,000	1,157,500
	1,795,882		730,641		2,526,523		2,699,100	172,577	2,868,700	1,944,117	781,005		2,725,122

	Purchasing		Postal		
	FTP	PC	FTP	PC	
Base Appropriation	16	1,389,800	4.52	285,000	20.52 1,674,800
Health Benefit Change		20,900		6,000	26,900
Variable Cost		8,700		1,800	10,500
CEC		11,600		2,700	14,300
Total		1,401,400		295,500	1,726,500

1. What is being requested and why? The budget for Document Services is currently embedded with Purchasing's budget. We are requesting that the Document Services budget be separated from Purchasing's budget and made into a stand along budget. This will increase visibility and improve accountability for each individual budget. Separating them will allow more accurate analysis, which will improve budgeting and performance tracking.

2. Indicate the specific source of authority, whether in statute or rule, that supports this request.

3. What is the agency staffing level, OE, or CO for this activity currently and how much funding, by source, is in the Base? Document Services currently 16.25 FTPs and has $588,200 in dedicated OE funds.

4. What resources are necessary to implement this request? No resources are necessary to implement this request.

a. List by position: position titles, pay grades, full or part-time status, benefit eligibility, anticipated dates of hire and terms of service. N/A

b. Note any existing agency human resources that will be redirected to this new effort, how existing operations will be impacted, and anticipated oversight the position would have over other employees. Please indicate any requested personnel on the organizational chart submitted with this budget request. The organization will not change when this request is implemented.

c. List any additional operating funds and capital items needed and note onetime versus ongoing costs. No additional funds are needed.

d. What is the basis for the requested resources? How were PC, OE, or CO needs projected? Was an RFI done to project estimated costs (if so, please attach a copy of the basis for your cost estimates)? N/A

6. Provide additional detail about the request, including one-time versus ongoing. Include a description of major revenue assumptions, for example, whether there is a new customer base, fee structure changes, anticipated grant awards, or anticipated partnerships with other state agencies or other entities. This is on ongoing request. It has no impact on the current budget levels or on the organization.

7. Who is being served by this request and what are the expected impacts of the funding requested? If this request is not funded who and what are impacted? Department and division leadership will benefit from more visibility into the separate budget functions. It'll also benefit audits and other oversight activities.

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Management Services	Budget Unit:	ADAA
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: General	Fund Number: 0001-00
Revision Date:	Revision #:	Budget Submission Page # 53	of 94

PCN	CLASS CODE	DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
		Totals from Wage and Salary Report (WSR):									
		Permanent Positions	1	1.45	119,720	16,893	26,041	162,653	1,856	1,010	2,866
		Board & Group Positions	2		0	0	0	0			
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		TOTAL FROM WSR		1.45	119,720	16,893	26,041	162,653	1,856	1,010	2,866
		FY 2021 ORIGINAL APPROPRIATION	177,200	1.58	130,427	18,403	28,370	177,200			
		Unadjusted Over or (Under) Funded:	Est Difference	0.13	10,707	1,511	2,329	14,547	Calculated overfunding is 8.2% of Original Appropriation		
		Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized + Positions:									
		Retire Cd **Adjustment Description / Position Title**									
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Other Adjustments:									
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Estimated Salary Needs:									
		Permanent Positions	1	1.45	119,720	16,893	26,041	162,653	1,856	1,010	2,866
		Board & Group Positions	2	0.00	0	0	0	0	0	0	0
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		Estimated Salary and Benefits		1.45	119,720	16,893	26,041	162,653	1,856	1,010	2,866
		Adjusted Over or (Under) Funding:	Orig. Approp	0.13	10,700	1,500	2,300	14,500	Calculated overfunding is 8.2% of Original Appropriation		
			Est. Expend	0.13	10,700	1,500	2,400	14,600	Calculated overfunding is 8.2% of Estimated Expenditures		
			Base	0.13	10,700	1,500	2,400	14,600	Calculated overfunding is 8.2% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	177,200	1.58	130,427	18,403	28,370	177,200			
		Rounded Appropriation		1.58	130,400	18,400	28,400	177,200			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		1.58	130,400	18,400	28,400	177,200			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		1.58	130,400	18,400	28,400	177,200			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		1.58	130,400	18,400	28,400	177,200			
10.11		Change in Health Benefit Costs				1,900		1,900			
10.12		Change in Variable Benefits Costs					1,000	1,000			
								0			
		Sublotal CEC Base:	Indicator Code	1.58	130,400	20,300	29,400	180,100			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		1,300		300	1,600			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		1.58	131,700	20,300	29,700	181,700			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		1.58	131,700	20,300	29,700	181,700			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Management Services	Budget Unit:	ADAA
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Permanent Building	Fund Number: 0365-00
Revision Date:	Revision #:	Budget Submission Page # 54	of 94

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	1.40	93,369	16,310	20,396	130,075	1,792	869	2,661
			Board & Group Positions	2		149	0	13	162			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		1.40	93,517	16,310	20,409	130,236	1,792	869	2,661
			FY 2021 ORIGINAL APPROPRIATION	147,300	1.90	105,770	18,447	23,083	147,300			
			Unadjusted Over or (Under) Funded:	Est Difference	0.50	12,253	2,137	2,674	17,064	Calculated overfunding is 11.6% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
1000	20300	R1	Fiscal Specialist allocation from 0450	1	0.15	9,360	1,746	2,049	13,156	192	91	283
0320	04241	R1	Financial Officer allocation from 0461	1	0.15	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	1.70	102,729	18,058	22,445	143,231	1,984	960	2,944
			Board & Group Positions	2	0.00	149	0	13	162	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		1.70	102,877	18,058	22,458	143,392	1,984	960	2,944
			Adjusted Over or (Under) Funding:	Orig. Approp	0.20	2,800	500	600	3,900	Calculated overfunding is 2.6% of Original Appropriation		
				Est. Expend	0.20	2,800	400	600	3,800	Calculated overfunding is 2.6% of Estimated Expenditures		
				Base	0.20	2,800	400	600	3,800	Calculated overfunding is 2.6% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	147,300	1.90	105,681	18,550	23,070	147,300			
		Rounded Appropriation		1.90	105,700	18,500	23,100	147,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		1.90	105,700	18,500	23,100	147,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		1.90	105,700	18,500	23,100	147,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		1.90	105,700	18,500	23,100	147,300			
10.11		Change in Health Benefit Costs				2,000		2,000			
10.12		Change in Variable Benefits Costs					1,000	1,000			
								0			
		Subtotal CEC Base:	Indicator Code	1.90	105,700	20,500	24,100	150,300			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		1,100		300	1,400			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		1.90	106,800	20,500	24,400	151,700			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		1.90	106,800	20,500	24,400	151,700			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Management Services	Budget Unit:	ADAA
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Administration and Accounting Services	Fund Number: 0450-00
Revision Date:	Revision #:	Budget Submission Page # 35	of 94

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	5.24	362,712	61,046	78,977	502,734	6,707	3,240	9,947
			Board & Group Positions	2		149	0	13	162			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		5.24	362,860	61,046	78,989	502,896	6,707	3,240	9,947
			FY 2021 ORIGINAL APPROPRIATION	536,300	5.10	386,983	65,101	84,236	536,300			
			Unadjusted Over or (Under) Funded:	Est Difference	(0.14)	24,102	4,055	5,247	33,404	Calculated overfunding is 6.2% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	Adjustment Description / Position Title									
5121	04246	R1	Transfer Fiscal Specialist alloc to 0365	1	(0.19)	(11,856)	(2,214)	(2,595)	(16,664)	(243)	(115)	(358)
5107	04246	R1	Transfer Fiscal Specialist alloc from 0519	1	0.05	2,593	583	568	3,743	64	25	89
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	5.10	353,449	59,415	76,949	489,813	6,528	3,150	9,678
			Board & Group Positions	2	0.00	149	0	13	162	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		5.10	353,597	59,415	76,962	489,974	6,528	3,150	9,678
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	33,400	5,600	7,300	46,300	Calculated overfunding is 8.6% of Original Appropriation		
				Est. Expend	0.00	33,400	5,600	7,200	46,200	Calculated overfunding is 8.6% of Estimated Expenditures		
				Base	0.00	33,400	5,600	7,200	46,200	Calculated overfunding is 8.6% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	536,300	5.10	387,029	65,033	84,239	536,300			
		Rounded Appropriation		5.10	387,000	65,000	84,200	536,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		5.10	387,000	65,000	84,200	536,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		5.10	387,000	65,000	84,200	536,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		5.10	387,000	65,000	84,200	536,300			
10.11		Change in Health Benefit Costs				6,500		6,500			
10.12		Change in Variable Benefits Costs					3,100	3,100			
								0			
		Subtotal CEC Base:	Indicator Code	5.10	387,000	71,500	87,300	545,900			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		3,900		900	4,800			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		5.10	390,900	71,500	88,200	550,700			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		5.10	390,900	71,500	88,200	550,700			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Management Services	Budget Unit:	ADAA
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Industrial Special Indemnity	Fund Number: 0519-00
Revision Date:	Revision #:	Budget Submission Page # 56	of 94

PCN	CLASS CODE	DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
		Totals from Wage and Salary Report (WSR):									
		Permanent Positions	1	0.24	15,289	2,796	3,339	21,424	307	136	443
		Board & Group Positions	2		0	0	0	0			
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		TOTAL FROM WSR		0.24	15,289	2,796	3,339	21,424	307	136	443
		FY 2021 ORIGINAL APPROPRIATION	24,300	0.20	17,342	3,171	3,787	24,300			
		Unadjusted Over or (Under) Funded:	Est Difference	(0.04)	2,053	375	448	2,876	Calculated overfunding is 11.6% of Original Appropriation		
		Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd / **Adjustment Description / Position Title**									
5107	04246	R1 Transfer Fiscal Specialist alloc to 0450	1	(0.05)	(2,593)	(583)	(568)	(3,743)	(64)	(25)	(89)
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Other Adjustments:									
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Estimated Salary Needs:									
		Permanent Positions	1	0.19	12,696	2,214	2,771	17,680	243	111	354
		Board & Group Positions	2	0.00	0	0	0	0	0	0	0
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		Estimated Salary and Benefits		0.19	12,696	2,214	2,771	17,680	243	111	354
		Adjusted Over or (Under) Funding:	Orig. Approp	0.01	4,800	800	1,000	6,600	Calculated overfunding is 27.2% of Original Appropriation		
			Est. Expend	0.01	4,700	800	1,000	6,500	Calculated overfunding is 26.7% of Estimated Expenditures		
			Base	0.01	4,700	800	1,000	6,500	Calculated overfunding is 26.7% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	24,300	0.20	17,449	3,042	3,809	24,300			
		Rounded Appropriation		0.20	17,400	3,000	3,800	24,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		0.20	17,400	3,000	3,800	24,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		0.20	17,400	3,000	3,800	24,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		0.20	17,400	3,000	3,800	24,300			
10.11		Change in Health Benefit Costs				200		200			
10.12		Change in Variable Benefits Costs					100	100			
								0			
		Sublotal CEC Base:	indicator Code	0.20	17,400	3,200	3,900	24,600			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		200		0	200			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		0.20	17,600	3,200	3,900	24,800			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		0.20	17,600	3,200	3,900	24,800			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Public Works	Budget Unit:	ADAC
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Permanent Building	Fund Number: 0365-00
Revision Date:	Revision #:	Budget Submission Page # 57	of 94

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	26.40	1,555,790	307,560	340,349	2,203,699	33,792	15,091	48,883
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		26.40	1,555,790	307,560	340,349	2,203,699	33,792	15,091	48,883
			FY 2021 ORIGINAL APPROPRIATION	2,267,400	26.50	1,600,762	316,450	350,187	2,267,400			
			Unadjusted Over or (Under) Funded:	Est Difference	0.10	44,972	8,890	9,838	63,701	Calculated overfunding is 2.8% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	Adjustment Description / Position Title									
0328	04840	R1	Move half of Leasing Mgr. salary from 0450	1	0.50	39,811	5,825	8,713	54,349	640	386	1,026
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	26.90	1,595,601	313,385	349,063	2,258,049	34,432	15,477	49,909
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		26.90	1,595,601	313,385	349,063	2,258,049	34,432	15,477	49,909
			Adjusted Over or (Under) Funding:	Orig. Approp	(0.40)	6,600	1,300	1,400	9,300	Calculated overfunding is .4% of Original Appropriation		
				Est. Expend	(0.40)	6,600	1,300	1,400	9,300	Calculated overfunding is .4% of Estimated Expenditures		
				Base	(0.40)	6,600	1,300	1,400	9,300	Calculated overfunding is .4% of the Base		
			Personnel Cost Reconciliation - Relation to Zero Variance --->							You may not have sufficient funding or authorized FTP, and may need to make additional adjustments to finalize this form. Please contact both your DFM and LSO analysts.		

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	2,267,400	26.50	1,602,209	314,683	350,508	2,267,400			
		Rounded Appropriation		26.50	1,602,200	314,700	350,500	2,267,400			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		26.50	1,602,200	314,700	350,500	2,267,400			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		26.50	1,602,200	314,700	350,500	2,267,400			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0

				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total
9.00		FY 2022 BASE		26.50	1,602,200	314,700	350,500	2,267,400
10.11		Change in Health Benefit Costs				34,400		34,400
10.12		Change in Variable Benefits Costs					15,500	15,500
								0
		Subtotal CEC Base:	Indicator Code	26.50	1,602,200	349,100	366,000	2,317,300
10.51		Annualization			0	0	0	0
10.61		CEC for Permanent Positions	1.00%		16,000		3,700	19,700
10.62		CEC for Group Positions	1.00%		0		0	0
10.63		CEC for Elected Officials & Commissioners			0		0	0
11.00		FY 2022 PROGRAM MAINTENANCE		26.50	1,618,200	349,100	369,700	2,337,000
		Line Items:						
12.01								0
12.02								0
12.03								0
13.00		FY 2022 TOTAL REQUEST		26.50	1,618,200	349,100	369,700	2,337,000

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Public Works	Budget Unit:	ADAC
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Administration and Accounting Services	Fund Number: 0450-00
Revision Date:	Revision #:	Budget Submission Page # 58	of 94

PCN	CLASS CODE	Retire Cd	DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	32.60	1,531,970	379,790	334,849	2,246,609	41,728	14,860	56,588
			Board & Group Positions	2		16,988	0	3,938	20,926			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		32.60	1,548,958	379,790	338,787	2,267,535	41,728	14,860	56,588
			FY 2021 ORIGINAL APPROPRIATION	2,708,300	36.50	1,850,045	453,614	404,641	2,708,300			
			Unadjusted Over or (Under) Funded:	Est Difference	3.90	301,087	73,824	65,854	440,765	Calculated overfunding is 16.3% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
4123	06616	R1	New Hire - HVAC Specialist	1	0.80	34,727	9,320	7,601	51,648	1,024	337	1,361
4507	06648	R1	New Hire - Building Superintendent	1	1.00	43,804	11,650	9,587	65,041	1,280	425	1,705
4119	06632	R1	New Hire - Maintenance Craftsman Sr.	1	0.80	28,288	9,320	6,191	43,799	1,024	274	1,298
4129	06538	R1	New Hire - Electrician	1	0.80	40,019	9,320	8,759	58,098	1,024	388	1,412
0328	04840	R1	Move half of Leasing Mgr salary to 0365	1	(0.50)	(39,611)	(5,825)	(8,713)	(54,349)	(640)	(386)	(1,026)
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	35.50	1,638,997	413,575	358,274	2,410,846	45,440	15,898	61,338
			Board & Group Positions	2	0.00	16,988	0	3,938	20,926	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		35.50	1,655,985	413,575	362,212	2,431,772	45,440	15,898	61,338
			Adjusted Over or (Under) Funding:	Orig. Approp	1.00	188,300	47,000	41,200	276,500	Calculated overfunding is 10.2% of Original Appropriation		
				Est. Expend	1.00	188,300	47,000	41,200	276,500	Calculated overfunding is 10.2% of Estimated Expenditures		
				Base	1.00	188,300	47,000	41,200	276,500	Calculated overfunding is 10.2% of the Base		
				Personnel Cost Reconciliation - Relation to Zero Variance --->								

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	2,708,300	36.50	1,844,295	460,604	403,401	2,708,300			
		Rounded Appropriation		36.50	1,844,300	460,600	403,400	2,708,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		36.50	1,844,300	460,600	403,400	2,708,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		36.50	1,844,300	460,600	403,400	2,708,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		36.50	1,844,300	460,600	403,400	2,708,300			
10.11		Change in Health Benefit Costs				45,400		45,400			
10.12		Change in Variable Benefits Costs					15,900	15,900			
								0			
		Subtotal CEC Base:	Indicator Code	36.50	1,844,300	506,000	419,300	2,769,600			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		18,300		4,200	22,500			
10.62		CEC for Group Positions	1.00%		200		0	200			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		36.50	1,862,800	506,000	423,500	2,792,300			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		36.50	1,862,800	506,000	423,500	2,792,300			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Purchasing	Budget Unit:	ADAD
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: General	Fund Number: 0001-00
Revision Date:	Revision #:	Budget Submission Page # 59	of 94

PCN	CLASS CODE	DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
		Totals from Wage and Salary Report (WSR):									
		Permanent Positions	1	10.01	320,704	116,617	70,193	507,513	12,813	3,111	15,924
		Board & Group Positions	2		416	0	84	500			
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		TOTAL FROM WSR		10.01	321,121	116,617	70,277	508,014	12,813	3,111	15,924
		FY 2021 ORIGINAL APPROPRIATION	622,200	12.00	393,299	142,828	86,073	622,200			
		Unadjusted Over or (Under) Funded:	Est Difference	1.99	72,178	26,212	15,796	114,186	Calculated overfunding is 18.4% of Original Appropriation		
		Adjustments to Wage & Salary:									
		Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd **Adjustment Description / Position Title**									
5206	01548	R1 New Hire: Ship & Rec Materials Handler	1	0.77	18,562	8,971	4,063	31,595	986	180	1,166
5207	01548	R1 New Hire: Ship & Rec Materials Handler	1	0.77	18,562	8,971	4,063	31,595	986	180	1,166
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Other Adjustments:									
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Estimated Salary Needs:									
		Permanent Positions	1	11.55	357,828	134,558	78,318	570,704	14,784	3,471	18,255
		Board & Group Positions	2	0.00	416	0	84	500	0	0	0
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		Estimated Salary and Benefits		11.55	358,245	134,558	78,402	571,204	14,784	3,471	18,255
		Adjusted Over or (Under) Funding:	Orig. Approp	0.45	32,000	12,000	7,000	51,000	Calculated overfunding is 8.2% of Original Appropriation		
			Est. Expend	0.45	32,000	12,000	7,000	51,000	Calculated overfunding is 8.2% of Estimated Expenditures		
			Base	0.45	32,000	12,000	7,000	51,000	Calculated overfunding is 8.2% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	622,200	12.00	390,228	146,871	85,402	622,200			
		Rounded Appropriation		12.00	390,200	146,600	85,400	622,200			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		12.00	390,200	146,600	85,400	622,200			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		12.00	390,200	146,600	85,400	622,200			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		12.00	390,200	146,600	85,400	622,200			
10.11		Change in Health Benefit Costs				14,800		14,800			
10.12		Change in Variable Benefits Costs					3,500	3,500			
								0			
		Subtotal CEC Base:	Indicator Code	12.00	390,200	161,400	88,900	640,500			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		3,900		900	4,800			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		12.00	394,100	161,400	89,800	645,300			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		12.00	394,100	161,400	89,800	645,300			

Agency/Department: Department of Administration
Function/Division: Department of Administration
Activity/Program: Purchasing

Agency Number: 200
Function/Activity Number:
Budget Unit: ADAD
Fiscal Year: 2022

Original Request Date: 9/1/2020
Revision Date:
Revision #:

Fund Name: Administration and Accounting Services
Fund Number: 0450-00
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PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	19.99	996,497	232,884	218,103	1,447,484	25,587	9,666	35,253
			Board & Group Positions	2		28,643	0	5,731	34,374			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		19.99	1,025,140	232,884	223,834	1,481,858	25,587	9,666	35,253
			FY 2021 ORIGINAL APPROPRIATION	1,674,500	20.52	1,158,409	263,158	252,933	1,674,500			
			Unadjusted Over or (Under) Funded:	Est Difference	0.53	133,269	30,275	29,099	192,642	Calculated overfunding is 11.5% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
0018	20302	R1	Purchasing Administrator	1	0.92	88,504	10,718	19,371	118,593	1,178	858	2,036
5206	01546	R1	Ship & Rec Materials Handler	1	(1.00)	(24,106)	(11,650)	(5,276)	(41,032)	(1,280)	(234)	(1,514)
1000	20300	R1	Director allocation from 0461	1	0.02	2,472	233	541	3,246	26	24	50
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	19.93	1,063,367	232,185	232,739	1,528,291	25,510	10,315	35,825
			Board & Group Positions	2	0.00	28,643	0	5,731	34,374	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		19.93	1,092,010	232,185	238,470	1,562,665	25,510	10,315	35,825
			Adjusted Over or (Under) Funding:	Orig. Approp	0.59	78,200	16,600	17,100	111,900	Calculated overfunding is 6.7% of Original Appropriation		
				Est. Expend	0.59	78,200	16,600	17,000	111,800	Calculated overfunding is 6.7% of Estimated Expenditures		
				Base	0.59	78,200	16,600	17,000	111,800	Calculated overfunding is 6.7% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	1,674,500	20.52	1,170,162	248,801	255,537	1,674,500			
		Rounded Appropriation		20.52	1,170,200	248,800	255,500	1,674,500			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		20.52	1,170,200	248,800	255,500	1,674,500			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		20.52	1,170,200	248,800	255,500	1,674,500			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		20.52	1,170,200	248,800	255,500	1,674,500			
10.11		Change in Health Benefit Costs				25,500		25,500			
10.12		Change in Variable Benefits Costs					10,300	10,300			
								0			
		Subtotal CEC Base:	Indicator Code	20.52	1,170,200	274,300	265,800	1,710,300			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		11,400		2,600	14,000			
10.62		CEC for Group Positions	1.00%		300		0	300			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		20.52	1,181,900	274,300	268,400	1,724,600			
		Line Items:									
12.01		Move Document Services to separate budget						0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		20.52	1,181,900	274,300	268,400	1,724,600			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Purchasing	Budget Unit:	ADAD
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Federal Surplus Property Revolving	Fund Number: 0456-00
Revision Date:	Revision #:	Budget Submission Page # 61	of 94

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	3.00	113,714	34,950	24,888	173,552	3,840	1,103	4,943
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		3.00	113,714	34,950	24,888	173,552	3,840	1,103	4,943
			FY 2021 ORIGINAL APPROPRIATION	191,100	3.08	126,211	38,484	27,405	191,100			
			Unadjusted Over or **(Under) Funded:**	Est Difference	0.08	11,498	3,534	2,516	17,548	Calculated overfunding is 9.2% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
0018	20302	R1	Purchasing Administrator	1	0.08	7,696	932	1,684	10,312	102	75	177
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	3.08	121,410	35,882	26,573	183,865	3,942	1,178	5,120
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		3.08	121,410	35,882	26,573	183,865	3,942	1,178	5,120
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	4,800	1,400	1,000	7,200	Calculated overfunding is 3.8% of Original Appropriation		
				Est. Expend	0.00	4,800	1,400	1,000	7,200	Calculated overfunding is 3.8% of Estimated Expenditures		
				Base	0.00	4,800	1,400	1,000	7,200	Calculated overfunding is 3.8% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	191,100	3.08	126,187	37,294	27,619	191,100			
		Rounded Appropriation		3.08	126,200	37,300	27,600	191,100			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		3.08	126,200	37,300	27,600	191,100			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		3.08	126,200	37,300	27,600	191,100			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		3.08	126,200	37,300	27,600	191,100			
10.11		Change in Health Benefit Costs				3,900		3,900			
10.12		Change in Variable Benefits Costs					1,200	1,200			
								0			
		Subtotal CEC Base:	Indicator Code	3.08	126,200	41,200	28,800	196,200			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		1,300		300	1,600			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		3.08	127,500	41,200	29,100	197,800			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		3.08	127,500	41,200	29,100	197,800			

Agency/Department: Department of Administration
Function/Division: Department of Administration
Activity/Program: Insurance Management

Agency Number: 200
Function/Activity Number:
Budget Unit: ADAK
Fiscal Year: 2022

Original Request Date: 9/1/2020
Revision Date:
Revision #:

Fund Name: Employee Group Insurance
Fund Number: 0461-00
Budget Submission Page # 62 of 94

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	5.06	274,385	58,949	60,032	393,366	6,477	2,625	9,102
			Board & Group Positions	2		1,881	0	1,610	3,491			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		5.06	276,266	58,949	61,642	396,857	6,477	2,625	9,102
			FY 2021 ORIGINAL APPROPRIATION	443,300	5.05	308,596	65,848	68,856	443,300			
			Unadjusted Over or (Under) Funded:	Est Difference	(0.01)	32,330	6,899	7,214	46,443	Calculated overfunding is 10.5% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
1000	20300	R1	Director allocation to 0462	1	(0.05)	(6,180)	(563)	(1,353)	(8,115)	(64)	(60)	(124)
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	5.01	268,205	58,367	58,679	385,251	6,413	2,565	8,978
			Board & Group Positions	2	0.00	1,881	0	1,610	3,491	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		5.01	270,086	58,367	60,290	388,742	6,413	2,565	8,978
			Adjusted Over or (Under) Funding:	Orig. Approp	0.04	37,900	8,200	8,500	54,600	Calculated overfunding is 12.3% of Original Appropriation		
				Est. Expend	0.04	37,900	8,200	8,500	54,600	Calculated overfunding is 12.3% of Estimated Expenditures		
				Base	0.04	37,900	8,200	8,500	54,600	Calculated overfunding is 12.3% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	443,300	5.05	307,991	66,558	68,751	443,300			
		Rounded Appropriation		5.05	308,000	66,600	68,800	443,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		5.05	308,000	66,600	68,800	443,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		5.05	308,000	66,600	68,800	443,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		5.05	308,000	66,600	68,800	443,300			
10.11		Change in Health Benefit Costs				6,400		6,400			
10.12		Change in Variable Benefits Costs					2,600	2,600			
								0			
		Sublotal CEC Base:	Indicator Code	5.05	308,000	73,000	71,400	452,300			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		3,100		700	3,800			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		5.05	311,100	73,000	72,100	456,100			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		5.05	311,100	73,000	72,100	456,100			

Agency/Department: Department of Administration
Function/Division: Department of Administration
Activity/Program: Insurance Management

Agency Number: 200
Function/Activity Number:
Budget Unit: ADAK
Fiscal Year: 2022

Original Request Date: 9/1/2020
Revision Date:
Revision #:

Fund Name: Retained Risk
Budget Submission Page # 63
Fund Number: 0462-00
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PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	7.10	418,232	82,715	91,182	592,129	9,088	3,996	13,084
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		7.10	418,232	82,715	91,182	592,129	9,088	3,996	13,084
			FY 2021 ORIGINAL APPROPRIATION	697,300	8.15	492,516	97,406	107,378	697,300			
			Unadjusted Over or (Under) Funded:	Est Difference	1.05	74,284	14,691	16,195	105,171	Calculated overfunding is 15.1% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
TBD		R1	New Hire - Loss Control Specialist	1	1.00	65,104	11,650	14,249	91,003	1,280	632	1,912
1000	20300	R1	Director allocation from 0461	1	0.05	6,180	583	1,353	8,116	64	60	124
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	8.15	489,516	94,948	106,784	691,248	10,432	4,688	15,120
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		8.15	489,516	94,948	106,784	691,248	10,432	4,688	15,120
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	4,300	800	900	6,000	Calculated overfunding is .9% of Original Appropriation		
				Est. Expend	0.00	4,300	900	900	6,100	Calculated overfunding is .9% of Estimated Expenditures		
				Base	0.00	4,300	900	900	6,100	Calculated overfunding is .9% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	697,300	8.15	493,802	95,779	107,719	697,300			
		Rounded Appropriation		8.15	493,800	95,800	107,700	697,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		8.15	493,800	95,800	107,700	697,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		8.15	493,800	95,800	107,700	697,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		8.15	493,800	95,800	107,700	697,300			
10.11		Change in Health Benefit Costs				10,400		10,400			
10.12		Change in Variable Benefits Costs					4,700	4,700			
								0			
		Sublotal CEC Base:	Indicator Code	8.15	493,800	106,200	112,400	712,400			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		4,900		1,100	6,000			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		8.15	498,700	106,200	113,500	718,400			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		8.15	498,700	106,200	113,500	718,400			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Insurance Management	Budget Unit:	ADAK
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Industrial Special Indemnity	Fund Number: 0519.00
Revision Date:	Revision #:	Budget Submission Page # 64	of 94

PCN	CLASS CODE	DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
		Totals from Wage and Salary Report (WSR):									
		Permanent Positions	1	2.00	139,069	23,300	30,198	192,567	2,560	1,349	3,909
		Board & Group Positions	2		0	0	0	0			
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		TOTAL FROM WSR		2.00	139,069	23,300	30,198	192,567	2,560	1,349	3,909
		FY 2021 ORIGINAL APPROPRIATION	200,300	2.00	144,654	24,236	31,411	200,300			
		Unadjusted Over or (Under) Funded:	Est Difference	0.00	5,585	936	1,213	7,733	Calculated overfunding is 3.9% of Original Appropriation		
		Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd **Adjustment Description / Position Title**									
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Other Adjustments:									
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
				0.00	0	0	0	0	0	0	0
		Estimated Salary Needs:									
		Permanent Positions	1	2.00	139,069	23,300	30,198	192,567	2,560	1,349	3,909
		Board & Group Positions	2	0.00	0	0	0	0	0	0	0
		Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
		Estimated Salary and Benefits		2.00	139,069	23,300	30,198	192,567	2,560	1,349	3,909
		Adjusted Over or (Under) Funding:	Orig. Approp	0.00	5,600	900	1,200	7,700	Calculated overfunding is 3.8% of Original Appropriation		
			Est. Expend	0.00	5,600	900	1,200	7,700	Calculated overfunding is 3.8% of Estimated Expenditures		
			Base	0.00	5,600	900	1,200	7,700	Calculated overfunding is 3.8% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	200,300	2.00	144,654	24,236	31,411	200,300			
		Rounded Appropriation		2.00	144,700	24,200	31,400	200,300			
		Appropriation Adjustments									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		2.00	144,700	24,200	31,400	200,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		2.00	144,700	24,200	31,400	200,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		2.00	144,700	24,200	31,400	200,300			
10.11		Change in Health Benefit Costs				2,600		2,600			
10.12		Change in Variable Benefits Costs					1,300	1,300			
								0			
		Subtotal CEC Base:	Indicator Code	2.00	144,700	26,800	32,700	204,200			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		1,400		300	1,700			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		2.00	146,100	26,800	33,000	205,900			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		2.00	146,100	26,800	33,000	205,900			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Management Services	Budget Unit:	ADAN
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Federal Surplus Property Revolving	Fund Number: 0456-00
Revision Date:	Revision #:	Budget Submission Page # 65	of 94

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	0.20	9,976	2,330	2,183	14,489	256	97	353
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		0.20	9,976	2,330	2,183	14,489	256	97	353
			FY 2021 ORIGINAL APPROPRIATION	19,900	0.25	13,701	3,200	2,999	19,900			
			Unadjusted Over or (Under) Funded:	Est Difference	0.05	3,725	870	815	5,411	Calculated overfunding is 27.2% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
5109	0426	R1	Financial Specialist from 0461	1	0.05	3,026	583	662	4,271	64	29	93
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	0.25	13,002	2,913	2,846	18,760	320	126	446
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		0.25	13,002	2,913	2,846	18,760	320	126	446
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	800	200	200	1,200	Calculated overfunding is 6.0% of Original Appropriation		
				Est. Expend	0.00	800	200	200	1,200	Calculated overfunding is 6.0% of Estimated Expenditures		
				Base	0.00	800	200	200	1,200	Calculated overfunding is 6.0% of the Base		
				Personnel Cost Reconciliation - Relation to Zero Variance --->								

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	19,900	0.25	13,792	3,090	3,019	19,900			
		Rounded Appropriation		0.25	13,800	3,100	3,000	19,900			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		0.25	13,800	3,100	3,000	19,900			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		0.25	13,800	3,100	3,000	19,900			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		0.25	13,800	3,100	3,000	19,900			
10.11		Change in Health Benefit Costs				300		300			
10.12		Change in Variable Benefits Costs					100	100			
								0			
		Sublotal CEC Base:	Indicator Code	0.25	13,800	3,400	3,100	20,300			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		100		0	100			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		0.25	13,900	3,400	3,100	20,400			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		0.25	13,900	3,400	3,100	20,400			

Agency/Department: Department of Administration
Function/Division: Department of Administration
Activity/Program: Management Services

Agency Number: 200
Function/Activity Number:
Budget Unit: ADAN
Fiscal Year: 2022

Original Request Date: 9/1/2020
Revision Date:
Revision #:

Fund Name: Employee Group Insurance
Fund Number: 0461-00
Budget Submission Page # 66 of 94

PCN	CLASS CODE	Retire Cd	DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	0.78	50,186	9,087	10,965	70,238	998	457	1,455
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		0.78	50,186	9,087	10,965	70,238	998	457	1,455
			FY 2021 ORIGINAL APPROPRIATION	74,300	0.66	53,088	9,612	11,599	74,300			
			Unadjusted Over or (Under) Funded:	Est Difference	(0.12)	2,902	525	634	4,062	Calculated overfunding is 5.5% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
1005	05134	R1	Remove HR Specialist allocation	1	(0.05)	(3,804)	(583)	(833)	(5,219)	(64)	(37)	(101)
5109	0426	R1	Financial Specialist to 0456	1	(0.05)	(3,026)	(583)	(662)	(4,271)	(64)	(29)	(93)
1000	20300	R1	Director allocation to 0450	1	(0.02)	(2,472)	(233)	(541)	(3,246)	(26)	(24)	(50)
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	0.66	40,884	7,689	8,929	57,502	845	366	1,211
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		0.66	40,884	7,689	8,929	57,502	845	366	1,211
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	11,900	2,200	2,600	16,700	Calculated overfunding is 22.5% of Original Appropriation		
				Est. Expend	0.00	11,900	2,200	2,600	16,700	Calculated overfunding is 22.5% of Estimated Expenditures		
				Base	0.00	11,900	2,200	2,600	16,700	Calculated overfunding is 22.5% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	74,300	0.66	52,827	9,935	11,538	74,300			
		Rounded Appropriation		0.66	52,800	9,900	11,500	74,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		0.66	52,800	9,900	11,500	74,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		0.66	52,800	9,900	11,500	74,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		0.66	52,800	9,900	11,500	74,300			
10.11		Change in Health Benefit Costs				800		800			
10.12		Change in Variable Benefits Costs					400	400			
								0			
		Subtotal CEC Base:	Indicator Code	0.66	52,800	10,700	11,900	75,500			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		500		100	600			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		0.66	53,300	10,700	12,000	76,100			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		0.66	53,300	10,700	12,000	76,100			

Agency/Department:	Department of Administration	Agency Number:	200
Function/Division:	Department of Administration	Function/Activity Number:	
Activity/Program:	Management Services	Budget Unit:	ADAN
		Fiscal Year:	2022
Original Request Date:	9/1/2020	Fund Name: Retained Risk	Fund Number: 0462-00
Revision Date:	Revision #:	Budget Submission Page # 67	of 94

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	0.53	36,587	6,175	7,991	50,753	678	355	1,033
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		0.53	36,587	6,175	7,991	50,753	678	355	1,033
			FY 2021 ORIGINAL APPROPRIATION	54,000	0.51	38,928	6,570	8,502	54,000			
			Unadjusted Over or (Under) Funded:	Est Difference	(0.02)	2,341	395	511	3,247	Calculated overfunding is 6.0% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
1005	05134	R1	Remove HR Specialist allocation	1	(0.05)	(3,604)	(583)	(833)	(5,219)	(64)	(37)	(101)
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	0.48	32,783	5,592	7,158	45,534	614	318	932
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		0.48	32,783	5,592	7,158	45,534	614	318	932
			Adjusted Over or (Under) Funding:	Orig. Approp	0.03	6,100	1,000	1,300	8,400	Calculated overfunding is 15.6% of Original Appropriation		
				Est. Expend	0.03	6,100	1,000	1,300	8,400	Calculated overfunding is 15.6% of Estimated Expenditures		
				Base	0.03	6,100	1,000	1,300	8,400	Calculated overfunding is 15.6% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	54,000	0.51	38,679	6,632	8,489	54,000			
		Rounded Appropriation		0.51	38,900	6,600	8,500	54,000			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		0.51	38,900	6,600	8,500	54,000			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		**Transfer Between Programs**		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		0.51	38,900	6,600	8,500	54,000			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		0.51	38,900	6,600	8,500	54,000			
10.11		Change in Health Benefit Costs				600		600			
10.12		Change in Variable Benefits Costs					300	300			
								0			
		Sublotal CEC Base:	Indicator Code	0.51	38,900	7,200	8,800	54,900			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		400		100	500			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		0.51	39,300	7,200	8,900	55,400			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		0.51	39,300	7,200	8,900	55,400			

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:			
Prepared By:	Steve Bailey	**E-mail Address:**	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	**Fax Number:**	208-334-2307
DFM Analyst:	Maggie Smith	**LSO/BPA Analyst:**	David Hahn
Date Prepared:	8/25/2020	**For Fiscal Year:**	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Len B. Jordan Building, Room 100 & 145				
City:	Boise	**County:**	Ada		
Street Address:	650 W. State Street			**Zip Code:**	83702
Facility Ownership: (could be private or state-owned, use "X" to mark one):	**Private Lease (use "X" to mark):**		**State Owned (use "X" to mark):**	X	**Lease Expires:**

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Administrative Office space for the Department of Administration - Director's office, Internal Support, Fiscal, and Purchasing.

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

Purchasing and Office of Group Insurance will be moving into Room 100 in FY21.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	40	40	49	49	49	49
Full-Time Equivalent Positions:	40	40	46	46	46	46
Temp. Employees, Contractors, Auditors, etc.:	0	0	0	0	0	0

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	5,650	5,650	9,500	9,500	9,500	9,500

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:	$57,400.00	$57,400.00	$78,500.00	$78,500.00	$78,500.00	$78,500.00

IMPORTANT NOTES:

1. **Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.**
2. **Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.**
3. **If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.**
4. **Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.**

AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:			
Prepared By:	Steve Bailey	**E-mail Address:**	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	**Fax Number:**	208-334-2307
DFM Analyst:	Maggie Smith	**LSO/BPA Analyst:**	David Hahn
Date Prepared:	8/25/2020	**For Fiscal Year:**	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Borah Building				
City:	Boise	**County:**	Ada		
Street Address:	801 W Bannock Street			**Zip Code:**	83702
Facility Ownership: (could be private or state-owned, use "X" to mark one):	**Private Lease (use "X" to mark):**		**State Owned (use "X" to mark):**	X	**Lease Expires:**

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Administrative office for the second injury fund and the Division of Purchasing

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

Purchasing and Office of Group Insurance will be moving into Room 100 in FY21.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.			X			

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	18	18				
Full-Time Equivalent Positions:	16	16				
Temp. Employees, Contractors, Auditors, etc.:	2	2				

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	5,480	5,480				

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:	$59,622.00	$59,622.00				

IMPORTANT NOTES:

1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.
2. Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.
3. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.

AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:	Division of Public Works		
Prepared By:	Steve Bailey	E-mail Address:	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	Fax Number:	208-334-2307
DFM Analyst:	Maggie Smith	LSO/BPA Analyst:	David Hahn
Date Prepared:	8/25/2020	For Fiscal Year:	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	University of Idaho Facility Services Building				
City:	Mosco	County:	Latah		
Street Address:	875 Perimeter Drive			Zip Code:	83844
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):		State Owned (use "X" to mark):	X	Lease Expires:

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

DPW field office provided at no charge by the U of I.

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	1	1	1	1	1	1
Full-Time Equivalent Positions:	1	1	1	1	1	1
Temp. Employees, Contractors, Auditors, etc.:	0	0	0	0	0	0

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	350	350	350	350	350	350

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

IMPORTANT NOTES:

1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.
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AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:	Division of Public Works		
Prepared By:	Steve Bailey	**E-mail Address:**	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	**Fax Number:**	208-334-2307
DFM Analyst:	Maggie Smith	**LSO/BPA Analyst:**	David Hahn
Date Prepared:	8/25/2020	**For Fiscal Year:**	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Pocatello Field Office				
City:	Pocatello	**County:**	Bannock		
Street Address:	611 Wilson Street, Suite 1			**Zip Code:**	83201
Facility Ownership: (could be private or state-owned, use "X" to mark one):	**Private Lease (use "X" to mark):** X	**State Owned (use "X" to mark):**		**Lease Expires:**	**30-Apr-22**

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

DPW Pocatello field office

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	2	2	2	2	2	2
Full-Time Equivalent Positions:	2	2	2	2	2	2
Temp. Employees, Contractors, Auditors, etc.:	0	0	0	0	0	0

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	884	884	884	884	884	884

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:	$8,574.80	$8,574.80	$8,574.80	$8,574.80	$8,574.80	$8,574.80

IMPORTANT NOTES:

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AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration					
Division/Bureau:	Division of Public Works					
Prepared By:	Steve Bailey		**E-mail Address:**	steven.bailey@adm.idaho.gov		
Telephone Number:	208-332-1825		**Fax Number:**	208-334-2307		
DFM Analyst:	Maggie Smith		**LSO/BPA Analyst:**	David Hahn		
Date Prepared:	8/25/2020		**For Fiscal Year:**	**2021**		
FACILITY INFORMATION						
Facility Name:	Public Works					
City:	Boise		**County:**	Ada		
Street Address:	502 N 4th Street				**Zip Code:**	83702
Facility Ownership: (could be private or state-owned, use "X" to mark one):	**Private Lease (use "X" to mark):**		**State Owned (use "X" to mark):**	X	**Lease Expires:**	

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

DPW Administrative Building

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	23	24	25	25	25	25
Full-Time Equivalent Positions:	23	24	25	25	25	25
Temp. Employees, Contractors, Auditors, etc.:	0	0	0	0	0	0

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	7,923	7,923	7,923	7,923	7,923	7,923

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:	$67,289.01	$67,829.01	$81,674.42	$81,674.42	$81,674.42	$81,674.42

IMPORTANT NOTES:

1. **Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.**
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AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:	Federal Surplus Program		
Prepared By:	Steve Bailey	**E-mail Address:**	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	**Fax Number:**	208-334-2307
DFM Analyst:	Maggie Smith	**LSO/BPA Analyst:**	David Hahn
Date Prepared:	8/25/2020	**For Fiscal Year:**	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Federal Surplus Program Warehouse and Yard				
City:	Caldwell	**County:**	Canyon		
Street Address:	16 S 43rd Street, Suite 5			**Zip Code:**	83605
Facility Ownership: (could be private or state-owned, use "X" to mark one):	**Private Lease (use "X" to mark):** X	**State Owned (use "X" to mark):**		**Lease Expires:**	**30-Jun-22**

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

The Federal Surplus Program uses a 19,700 square foot warehouse and a 78,000 square foot enclosed yard to store inventory that will be donated to various programs throughout the state.

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	3	3	3	3	3	3
Full-Time Equivalent Positions:	3	3	3	3	3	3
Temp. Employees, Contractors, Auditors, etc.:	0	0	0	0	0	0

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	19,700	19,700	19,700	19,700	19,700	19,700

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:	$111,180.00	$111,180.00	$111,180.00	$111,180.00	$111,180.00	$111,180.00

IMPORTANT NOTES:

1. **Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.**
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4. **Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.**

AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:	Document Services		
Prepared By:	Steve Bailey	E-mail Address:	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	Fax Number:	208-334-2307
DFM Analyst:	Maggie Smith	LSO/BPA Analyst:	David Hahn
Date Prepared:	8/25/2020	For Fiscal Year:	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Parking Garage #1				
City:	Boise	County:	Ada		
Street Address:	550 W. State Street			Zip Code:	83702
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):		State Owned (use "X" to mark):	X	Lease Expires:

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

State copy center, and central postal services are both located in the basement of the parking structure.

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	15	15	16	16	16	16
Full-Time Equivalent Positions:	15	15	16	16	16	16
Temp. Employees, Contractors, Auditors, etc.:	1	1	1	1	1	1

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	9,280	9,280	9,280	9,280	9,280	9,280

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:	$72,900.00	$88,153.00	$88,153.00	$88,153.00	$88,153.00	$88,153.00

IMPORTANT NOTES:

1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.
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4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.

AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:	Document Services		
Prepared By:	Steve Bailey	E-mail Address:	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	Fax Number:	208-334-2307
DFM Analyst:	Maggie Smith	LSO/BPA Analyst:	David Hahn
Date Prepared:	8/25/2020	For Fiscal Year:	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Chinden Campus				
City:	Garden City	County:	Ada		
Street Address:	11361 W. Chinden Blvd, Building 6			Zip Code:	83714
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):		State Owned (use "X" to mark):	X	Lease Expires:

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Central postal services are located in this building

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	0	2	2	2	2	2
Full-Time Equivalent Positions:	0	2	2	2	2	2
Temp. Employees, Contractors, Auditors, etc.:	0	0	1	1	1	1

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:		1,808	1,808	1,808	1,808	1,808

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:		$26,860.00	$26,860.00	$26,860.00	$26,860.00	$26,860.00

IMPORTANT NOTES:

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AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho Department of Administration		
Division/Bureau:	Department of Public Works		
Prepared By:	Steve Bailey	**E-mail Address:**	steven.bailey@adm.idaho.gov
Telephone Number:	208-332-1825	**Fax Number:**	208-334-2307
DFM Analyst:	Maggie Smith	**LSO/BPA Analyst:**	David Hahn
Date Prepared:	8/25/2020	**For Fiscal Year:**	**2021**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Chinden Campus				
City:	Boise	**County:**	Ada		
Street Address:	11361 W. Chinden Blvd, Building 2			**Zip Code:**	83714
Facility Ownership: (could be private or state-owned, use "X" to mark one):	**Private Lease (use "X" to mark):**		**State Owned (use "X" to mark):**	X	**Lease Expires:**

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Chinden Campus Facilities Services is located in this building.

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Number of Work Areas:	2	3	3	3	3	3
Full-Time Equivalent Positions:	2	3	3	3	3	3
Temp. Employees, Contractors, Auditors, etc.:	0	0	0	0	0	0

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Square Feet:	456	456	456	456	456	456

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2019	ESTIMATE 2020	REQUEST 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024
Total Facility Cost/Yr:						

IMPORTANT NOTES:

1. **Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.**
2. **Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.**
3. **If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.**
4. **Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.**

AGENCY NOTES:

Federal Funds Inventory Form
As Required by Idaho Code 67-1917

Reporting Agency/Department: Department of Administration
Contact Person/Title: Steve Bailey

STARS Agency Code: 200
Contact Phone Number: 208-332-1825

Fiscal Year: 2022
Contact Email: steven.bailey@adm.idaho.gov

CFDA#/Cooperative Agreement # /Identifing #	Grant Type	Federal Granting Agency	Grant title	Description	Date of Expiration - If Known	Total Grant Amount	Pass Through Federal Money From Other State Agency	FY 2020 Available Funds	FY 2020 Actual Expenditures	FY 2021 Estimated Available Funds	FY 2022 Estimated Available Funds	State Approp [Y] Yearly or [C] Continuous	MOE or MOU (67-1917(1)(d)requirements? [Y] Yes or [N] No If Yes answer question 2.	Known Reductions; Plan for 10% or More Reduction	Will this Grant be reduced by 50% or more from the previous years funding? [Y] Yes or [N] No If yes then answer question 3.
93.003	Other	Gen Svs Admin		Federal Surplus Property				$603,700.00	$457,600.00	$605,400.00	$605,400.00	Y			N
Total								$603,700.00	$457,600.00	$605,400.00	$605,400.00				

Total FY 2020 All Funds Appropriation (DU 1.00)	$23,743,300
Federal Funds as Percentage of Funds	2.54%

*** Report must be submitted to the Division of Financial Management and Legislative Services Office as part of your budget request.

FORM B11: REVENUE

Agency/Department: Administration - Bond Payment Program
Program (If applicable)

Request for Fiscal Year: 2022
Agency Number: 201
Budget Unit (If Applicable): ADAP
Function/Activity Number (If Applicable):

Original Request Date: 8/28/20
Revision Request Date:

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Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Summary Object Code	Revenue Source Description -Summary Level	FY 2018 Actual Revenue	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Estimated Revenue	FY 2022 Estimated Revenue
0450	86	Administrative Bond Fund		2501	Interest	900	1,600	1,843	500	500
				2701	Rent	657,100	653,100	643,465	650,000	650,000
0450	**86**	**Administrative Bond Fund**		**FUND TOTAL**		**$658,000**	**$654,700**	**$645,308**	**$650,500**	**$650,500**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				GRAND TOTAL		**$658,000**	**$654,700**	**$645,308**	**$650,500**	**$650,500**

SIGNIFICANT ASSUMPTIONS

Fund Detail	Significant Assumption		FY 2022 Estimated

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Administration - Bond Payment Program

Agency Number: 201

Original Request Date: August 28, 2020 or Revision Request Date: _____

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Sources and Uses:

FUND NAME: Permanent Building Fund - Bond	FUND CODE: 0365-87	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**0**	**0**	**0**	**0**	**0**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**0**	**0**	**0**	**0**	**0**
4. Revenues (from Form B-11)		0	0	0	0	0
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	6,665,500	6,697,700	14,840,255	14,574,966	14,760,000
8. Total Available for Year		**6,665,500**	**6,697,700**	**14,840,255**	**14,574,966**	**14,760,000**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*7,300,000*	*6,874,000*	*15,174,000*	*15,174,000*	*14,760,000*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(634,500)*	*(176,300)*	*(333,745)*	*(599,034)*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**6,665,500**	**6,697,700**	**14,840,255**	**14,574,966**	**14,760,000**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**6,665,500**	**6,697,700**	**14,840,255**	**14,574,966**	**14,760,000**
20. Ending Cash Balance		**0**	**0**	**0**	**0**	**0**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**0**	**0**	**0**	**0**	**0**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**0**	**0**	**0**	**0**	**0**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Administration - Bond Payment Program

Agency Number: 201

Original Request Date: August 28, 2020 or Revision Request Date: _____

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Sources and Uses:

FUND NAME: Administration - Bond Payment Program		FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**664,800**	**666,800**	**664,400**	**656,644**	**663,679**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**664,800**	**666,800**	**664,400**	**656,644**	**663,679**
4. Revenues (from Form B-11)		658,000	654,700	645,308	650,500	650,500
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	0
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	0
7. Operating Transfers in:	Fund or Reference:	0	0	0	0	0
8. Total Available for Year		**1,322,800**	**1,321,500**	**1,309,708**	**1,307,144**	**1,314,179**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*673,000*	*673,000*	*673,000*	*673,000*	*673,000*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(17,000)*	*(15,900)*	*(19,936)*	*(29,535)*	*(15,000)*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**656,000**	**657,100**	**653,064**	**643,465**	**658,000**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**656,000**	**657,100**	**653,064**	**643,465**	**658,000**
20. Ending Cash Balance		**666,800**	**664,400**	**656,644**	**663,679**	**656,179**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**666,800**	**664,400**	**656,644**	**663,679**	**656,179**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**666,800**	**664,400**	**656,644**	**663,679**	**656,179**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

Fund No.	No.	Fund Name	Number	Provide Details for any Significant Assumptions Listed	Impact
					$0
					$0
					$0
					$0
					$0
					$0

ANALYSIS OF BOND/LEASE PAYMENT OBLIGATIONS
Agency: Department of Administration
Function: Bond Payment Program

FY 2022 Request
Page ____ of _____
Original Request_X__or Revision No._____

Leaseholder	Issue	Project	Project Number	Original Principle	Interest Rate FY 2022	Principle At End FY21	Maturity Date	Original Issuance	Refundings	Call Provisions	Fund Source	FY 2022 Principal	FY 2022 Interest	ISBA Allocation %	ISBA Addl Rent (4)	Total
ISBA	2008A	1998 Prison Complex	8	58,985,000	5.000%	16,800,000	FY 2026	1999	2019	Note 1	0001	3,030,000	764,250	16.56%	79,488	3,873,738
ISBA	2001B	Idaho School & Hospital	11	9,325,000	4.390%	2,250,000	FY 2025	2002	2012A	Note 2	0450	545,000	98,875	2.62%	12,576	656,451
ISBA	2003D	ISU Rendezvous	14	12,730,000	3.690%	2,900,000	FY 2024	2003	2012C	Note 2	0365	805,000	107,125	3.57%	17,136	929,261
ISBA	2003E	BSU Academic West	15	9,180,000	4.210%	1,815,000	FY 2024	2003	2012D	Note 2	0365	575,000	76,375	2.58%	12,384	663,759
ISBA	2003F	UI Learning Center	16	12,440,000	4.210%	2,440,000	FY 2024	2003	2012E	Note 2	0365	775,000	102,625	3.49%	16,752	894,377
ISBA	2003G	LCSC Activity Center	17	10,625,000	4.210%	2,090,000	FY 2024	2003	2012F	Note 2	0365	660,000	88,000	2.98%	14,304	762,304
ISBA	2003H	NIC Health Bldg.	18	11,665,000	4.210%	2,305,000	FY 2024	2003	2012G	Note 2	0365	730,000	97,000	3.27%	15,696	842,696
ISBA	2003I	CSI Fine Arts Bldg.	19	5,730,000	4.210%	1,125,000	FY 2024	2003	2012H	Note 2	0365	355,000	47,375	1.61%	7,728	410,103
ISBA	2003J	ISP Post Academy	20	2,425,000	4.200%	485,000	FY 2024	2003	2012I	Note 2	0365	155,000	20,375	0.68%	3,264	178,639
ISBA	2005A	Eastern Idaho Tech College	21	10,790,000	3.440%	4,000,000	FY2027	2005	2013B	Note 2	0365	645,000	137,650	3.03%	14,544	797,194
ISBA	2012J	Parks and Recreation	27	6,815,000	1.530%	135,000	FY 2022	2013	2012J	Note 2, 3	0365	135,000	1,823	1.13%	5,424	142,247
ISBA	2013A	Parking Garage	28	9,045,000	3.530%	6,555,000	FY2034	2013		FY 2023	0365	395,000	231,556	2.54%	12,192	638,748
ISBA	2017A/B	Chinden Campus	29	144,550,000	2.201%		FY 2049	2017		FY 2028	0365	3,040,000	4,951,278	40.57%	194,736	8,186,015
						42,900,000					TOTAL	11,845,000	6,724,307	465,000	406,224	18,975,532
														84.63%		

Note 1: Refinanced in 2019.

Note 2: Refunded Annual Debt Service in 2012 and 2013 (are 2012A, and 2012C-J, 2013B). Refunded bonds do not have a call provision.

Note 3: Billingsley Creek Bond paid off in FY2013 with refinancing of the Parks and Rec bond newly issued in FY2013. Parks and Recreation headquarters building replaced Billings Creek property as collateral.

Note 4: Additional rent is based on ISBA projected overhead

0001	3,030,000	764,250	79,488	3,873,738
0365	8,270,000	5,861,182	314,160	14,445,343
0450	545,000	98,875	12,576	656,451
	11,845,000	6,724,307	406,224	18,975,532