Agency Summary And Certification

AUG 27 2020

180 -- Financial Management, Division of

Original Submission ___ or Rev No. ___ **FY2022 Request** Page ____ of ____ Pages

In accordance with 67-3502, Idaho Code, I certify the attached forms properly state the receipts and expenditures of the department (agency, office, or institution) for the fiscal years indicated. The summary of expenditures by major program, fund source, and standard class is indicated below.

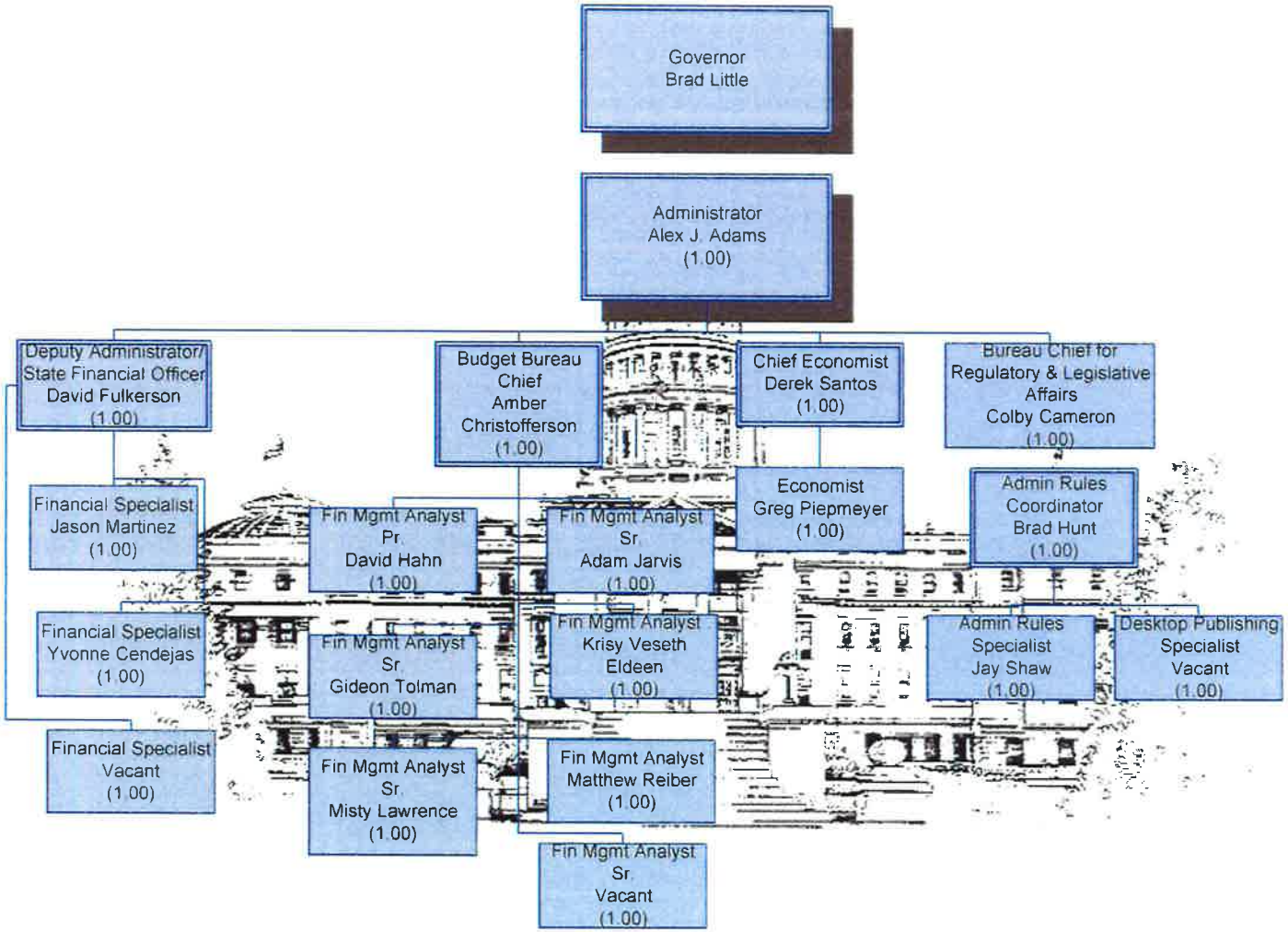
Signature of Department Director : Alex J. Adams Date: 8/26/20

Function/Activity	FY 2020 Total Appropriation	FY 2020 Total Expenditures	FY 2021 Original Appropriation	FY 2021 Estimated Expenditures	FY 2022 Total Request
Financial Management	2,480,300	2,219,600	2,614,100	2,515,100	2,592,100
Total	2,480,300	2,219,600	2,614,100	2,515,100	2,592,100

By Fund Source	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
G 0001-00 General Fund	1,940,500	1,798,500	1,980,100	1,881,100	1,946,700
D 0128-00 Technology Infrastructure Stabilization Fund	0	0	0	0	0
D 0475-05 Administrative Code Fund	467,600	397,000	561,200	561,200	571,700
O 0349-00 Miscellaneous Revenue	72,200	24,100	72,800	72,800	73,700
Total	2,480,300	2,219,600	2,614,100	2,515,100	2,592,100

By Object	Total Appropriation	Actual Expenditures	Original Appropriation	Estimated Expenditures	Total Request
Personnel Costs	2,055,200	1,866,000	2,129,100	2,030,100	2,140,500
Operating Expenditures	425,100	326,800	485,000	485,000	451,600
Capital Outlay	0	26,800	0	0	0
Trustee And Benefit Payments	0	0	0	0	0
Lump Sum	0	0	0	0	0
Total	2,480,300	2,219,600	2,614,100	2,515,100	2,592,100
FTP Total	18.00	18.00	19.00	19.00	19.00

Executive Office of the Governor
Division of Financial Management



Total Division FTP: 19.0
Total Vacant FTP 3

FY 2022 Agency Budget - Request

Line Item Report

Agency: 180 Financial Management, Division of

Decision Unit	Priority	Agency Request FTP	General	Total
Financial Management				
12.97 Budget Law Exemptions/Other Adjustments	0	0.00	(44,400)	(44,400)
		0.00	**(44,400)**	**(44,400)**

FY 2022 Agency Budget - Request

Detail Report

Agency: 180 - Financial Management, Division of

Function: 01 - Financial Management

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2020 Total Appropriation								
1.00								
0001-00	General	14.65	1,747,400	193,100	0	0	0	1,940,500
0128-00	Dedicated	0.00	0	0	0	0	0	0
0475-05	Dedicated	3.00	267,700	199,900	0	0	0	467,600
0349-00	Other	0.35	40,100	32,100	0	0	0	72,200
	Total	**18.00**	**2,055,200**	**425,100**	**0**	**0**	**0**	**2,480,300**
1.21 Net Object Transfers								
FY2020 object transfer								
0001-00	General	0.00	(50,100)	26,200	23,900	0	0	0
0475-05	Dedicated	0.00	0	(2,900)	2,900	0	0	0
	Total	**0.00**	**(50,100)**	**23,300**	**26,800**	**0**	**0**	**0**
1.51 Gov's Holdback/Bd of Examiner's Reduction								
1% holdback								
0001-00	General	0.00	(19,600)	0	0	0	0	(19,600)
	Total	**0.00**	**(19,600)**	**0**	**0**	**0**	**0**	**(19,600)**
1.61 Reverted Appropriation Balances								
Reversion								
0001-00	General	0.00	(98,300)	(24,100)	0	0	0	(122,400)
0475-05	Dedicated	0.00	(100)	(70,500)	0	0	0	(70,600)
0349-00	Other	0.00	(21,100)	(27,000)	0	0	0	(48,100)
	Total	**0.00**	**(119,500)**	**(121,600)**	**0**	**0**	**0**	**(241,100)**
FY 2020 Actual Expenditures								
0001-00	General	14.65	1,579,400	195,200	23,900	0	0	1,798,500
0128-00	Dedicated	0.00	0	0	0	0	0	0
0475-05	Dedicated	3.00	267,600	126,500	2,900	0	0	397,000
0349-00	Other	0.35	19,000	5,100	0	0	0	24,100
	Total	**18.00**	**1,866,000**	**326,800**	**26,800**	**0**	**0**	**2,219,600**

Agency: 180 - Financial Management, Division of

Function: 01 - Financial Management

			FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
FY 2021 Original Appropriation									
3.00									
	0001-00	General	14.65	1,707,100	239,600	0	0	0	1,946,700
OT	0001-00	General	0.00	0	33,400	0	0	0	33,400
OT	0128-00	Dedicated	0.00	0	0	0	0	0	0
	0475-05	Dedicated	4.00	381,300	179,900	0	0	0	561,200
OT	0475-05	Dedicated	0.00	0	0	0	0	0	0
	0349-00	Other	0.35	40,700	32,100	0	0	0	72,800
OT	0349-00	Other	0.00	0	0	0	0	0	0
		Total	**19.00**	**2,129,100**	**485,000**	**0**	**0**	**0**	**2,614,100**
FY 2021 Total Appropriation									
	0001-00	General	14.65	1,707,100	239,600	0	0	0	1,946,700
OT	0001-00	General	0.00	0	33,400	0	0	0	33,400
OT	0128-00	Dedicated	0.00	0	0	0	0	0	0
	0475-05	Dedicated	4.00	381,300	179,900	0	0	0	561,200
OT	0475-05	Dedicated	0.00	0	0	0	0	0	0
	0349-00	Other	0.35	40,700	32,100	0	0	0	72,800
OT	0349-00	Other	0.00	0	0	0	0	0	0
		Total	**19.00**	**2,129,100**	**485,000**	**0**	**0**	**0**	**2,614,100**
Expenditure Adjustments									
6.21 Governor's Holdback									
5% holdback									
OT	0001-00	General	0.00	(99,000)	0	0	0	0	(99,000)
		Total	**0.00**	(99,000)	**0**	**0**	**0**	**0**	(99,000)
FY 2021 Estimated Expenditures									
	0001-00	General	14.65	1,707,100	239,600	0	0	0	1,946,700
OT	0001-00	General	0.00	(99,000)	33,400	0	0	0	(65,600)
OT	0128-00	Dedicated	0.00	0	0	0	0	0	0
	0475-05	Dedicated	4.00	381,300	179,900	0	0	0	561,200
OT	0475-05	Dedicated	0.00	0	0	0	0	0	0
	0349-00	Other	0.35	40,700	32,100	0	0	0	72,800
OT	0349-00	Other	0.00	0	0	0	0	0	0
		Total	**19.00**	**2,030,100**	**485,000**	**0**	**0**	**0**	**2,515,100**

Agency: 180 - Financial Management, Division of

Function: 01 - Financial Management

		FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
Base Adjustments								
8.41 Removal of One-Time Expenditures								
OITS 2 - Servers and Licensing & DFM system upgrades								
OT 0001-00	General	0.00	0	(33,400)	0	0	0	(33,400)
	Total	**0.00**	**0**	(33,400)	**0**	**0**	**0**	(33,400)
8.48 Removal of One-Time Expenditures								
Remove FY2021 5% holdback								
OT 0001-00	General	0.00	99,000	0	0	0	0	99,000
	Total	**0.00**	**99,000**	**0**	**0**	**0**	**0**	**99,000**
FY 2022 Base								
0001-00	General	14.65	1,707,100	239,600	0	0	0	1,946,700
OT 0001-00	General	0.00	0	0	0	0	0	0
OT 0128-00	Dedicated	0.00	0	0	0	0	0	0
0475-05	Dedicated	4.00	381,300	179,900	0	0	0	561,200
OT 0475-05	Dedicated	0.00	0	0	0	0	0	0
0349-00	Other	0.35	40,700	32,100	0	0	0	72,800
OT 0349-00	Other	0.00	0	0	0	0	0	0
	Total	**19.00**	**2,129,100**	**451,600**	**0**	**0**	**0**	**2,580,700**
Program Maintenance								
10.11 Change in Health Benefit Costs								
Change in benefits								
0001-00	General	0.00	18,800	0	0	0	0	18,800
0475-05	Dedicated	0.00	5,100	0	0	0	0	5,100
0349-00	Other	0.00	400	0	0	0	0	400
	Total	**0.00**	**24,300**	**0**	**0**	**0**	**0**	**24,300**
10.12 Change in Variable Benefit Costs								
Change in variable benefits								
0001-00	General	0.00	9,900	0	0	0	0	9,900
0475-05	Dedicated	0.00	2,100	0	0	0	0	2,100
0349-00	Other	0.00	100	0	0	0	0	100
	Total	**0.00**	**12,100**	**0**	**0**	**0**	**0**	**12,100**

Agency: 180 - Financial Management, Division of

Function: 01 - Financial Management

	FTP	Personnel Cost	Operating Expense	Capital Outlay	Trustee/ Benefit	Lump Sum	Total
10.61 Salary Multiplier - Regular Employees							
CEC 1% for Permanent Positions							
0001-00 General	0.00	15,700	0	0	0	0	15,700
0475-05 Dedicated	0.00	3,300	0	0	0	0	3,300
0349-00 Other	0.00	400	0	0	0	0	400
Total	**0.00**	**19,400**	**0**	**0**	**0**	**0**	**19,400**
FY 2022 Total Maintenance							
0001-00 General	14.65	1,751,500	239,600	0	0	0	1,991,100
OT 0001-00 General	0.00	0	0	0	0	0	0
OT 0128-00 Dedicated	0.00	0	0	0	0	0	0
0475-05 Dedicated	4.00	391,800	179,900	0	0	0	571,700
OT 0475-05 Dedicated	0.00	0	0	0	0	0	0
0349-00 Other	0.35	41,600	32,100	0	0	0	73,700
OT 0349-00 Other	0.00	0	0	0	0	0	0
Total	**19.00**	**2,184,900**	**451,600**	**0**	**0**	**0**	**2,636,500**
Line Items							
12.97 Budget Law Exemptions/Other Adjustments							
Budget Freeze							
0001-00 General	0.00	(44,400)	0	0	0	0	(44,400)
Total	**0.00**	(44,400)	**0**	**0**	**0**	**0**	(44,400)
FY 2022 Total							
0001-00 General	14.65	1,707,100	239,600	0	0	0	1,946,700
OT 0001-00 General	0.00	0	0	0	0	0	0
OT 0128-00 Dedicated	0.00	0	0	0	0	0	0
0475-05 Dedicated	4.00	391,800	179,900	0	0	0	571,700
OT 0475-05 Dedicated	0.00	0	0	0	0	0	0
0349-00 Other	0.35	41,600	32,100	0	0	0	73,700
OT 0349-00 Other	0.00	0	0	0	0	0	0
Total	**19.00**	**2,140,500**	**451,600**	**0**	**0**	**0**	**2,592,100**

FORM B6: WAGE & SALARY RECONCILIATION

Agency/Department:	Office of the Governor	Agency Number:	180
Function/Division:	Division of Financial Management	Function/Activity Number:	
Activity/Program:	Division of Financial Management	Budget Unit:	GVCA
		Fiscal Year:	2022
Original Request Date:	August 28, 2020	Fund Name: General	Fund Number: 0001-00
Revision Date:	Revision #:	Budget Submission Page #	of

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	12.70	1,077,565	147,955	222,044	1,447,564	16,256	8,535	24,791
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		12.70	1,077,565	147,955	222,044	1,447,564	16,256	8,535	24,791
			FY 2021 ORIGINAL APPROPRIATION	1,741,500	14.65	1,296,371	177,998	267,131	1,741,500			
			Unadjusted Over or (Under) Funded:	Est Difference	1.95	218,806	30,043	45,087	293,936	Calculated overfunding is 16.9% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	Adjustment Description / Position Title									
4005	04246	R1	Vacant Financial Spec -- to be filled in FY 2021	1	1.00	45,800	11,650	9,721	67,171	1,280	380	1,660
1056	05209	R1	Vacant Financial Mgmt Analyst - due to 5% holdb	1	1.00	78,500	11,650	16,662	106,812	1,280	652	1,932
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
4009	04248	R1	Adjust PCN 4009 allocation	1	(0.05)	0	0	0	0	0	0	0
3011	05226	R1	vacation time payoff due to retirement	1	0.00	18,300	0	3,884	22,184	0	152	152
1027	05228	R1	double fill for training new economist	1	0.00	16,800	0	3,566	20,366	0	139	139
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	14.65	1,236,965	171,255	255,876	1,664,096	18,816	9,858	28,674
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		14.65	1,236,965	171,255	255,876	1,664,096	18,816	9,858	28,674
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	57,500	8,000	11,900	77,400	Calculated overfunding is 4.4% of Original Appropriation		
				Est. Expend	0.00	57,500	7,900	11,900	77,300	Calculated overfunding is 4.4% of Estimated Expenditures		
				Base	0.00	57,500	7,900	11,900	77,300	Calculated overfunding is 4.4% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	1,741,500	14.65	1,294,501	179,221	267,778	1,741,500			
		Rounded Appropriation		14.65	1,294,500	179,200	267,800	1,741,500			

FORM B6: WAGE & SALARY RECONCILIATION

		Appropriation Adjustments:								
4.11		Reappropriation		0.00	0	0	0	0		
4.31		Supplemental		0.00	0	0	0	0		0
5.00		**FY 2021 TOTAL APPROPRIATION**		14.65	1,294,500	179,200	267,800	1,741,500		
		Expenditure Adjustments:								
6.31		FTP or Fund Adjustment		0.00	0	0	0	0		0
6.51		Transfer Between Programs		0.00	0	0	0	0		0
7.00		**FY 2021 ESTIMATED EXPENDITURES**		14.65	1,294,500	179,200	267,800	1,741,500		
		Base Adjustments:								
8.31		Transfer Between Programs		0.00	0	0	0	0		0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0		0
8.51		Base Reduction		0.00	0	0	0	0		0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total		
9.00		**FY 2022 BASE**		14.65	1,294,500	179,200	267,800	1,741,500		
10.11		Change in Health Benefit Costs				18,800		18,800		
10.12		Change in Variable Benefits Costs					9,900	9,900		
								0		
		Subtotal CEC Base:	Indicator Code	14.65	1,294,500	198,000	277,700	1,770,200		
10.51		Annualization			0	0	0	0		
10.61		CEC for Permanent Positions	1.00%		12,900		2,800	15,700		
10.62		CEC for Group Positions	1.00%		0		0	0		
10.63		CEC for Elected Officials & Commissioners			0		0	0		
11.00		**FY 2022 PROGRAM MAINTENANCE**		14.65	1,307,400	198,000	280,500	1,785,900		
		Line Items:								
12.97		Budget Freeze			(12,900)	(18,800)	(12,700)	(44,400)		
12.02								0		
12.03								0		
13.00		**FY 2022 TOTAL REQUEST**		14.65	1,294,500	179,200	267,800	1,741,500		

FORM B6: WAGE & SALARY RECONCILIATION

Agency/Department: Office of the Governor
Function/Division: Division of Financial Management
Activity/Program: Division of Financial Management

Agency Number: 180
Function/Activity Number:
Budget Unit: GVCA
Fiscal Year: 2022

Original Request Date: August 28, 2020
Revision Date:
Revision #:

Fund Name: Miscellaneous Revenue
Fund Number: 0349-00
Budget Submission Page #
of

PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	0.30	13,728	3,495	2,838	20,061	384	114	498
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		0.30	13,728	3,495	2,838	20,061	384	114	498
			FY 2021 ORIGINAL APPROPRIATION	40,700	0.35	27,852	7,091	5,757	40,700			
			Unadjusted Over or (Under) Funded:	Est Difference	0.05	14,124	3,596	2,920	20,639	Calculated overfunding is 50.7% of Original Appropriation		
			Adjustments to Wage & Salary:									
			Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	Adjustment Description / Position Title									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
4009	04248	R1	Adjust PCN 4009 allocation	1	0.05	2,500	583	531	3,613	64	21	85
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	0.35	16,228	4,078	3,368	23,674	448	135	583
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		0.35	16,228	4,078	3,368	23,674	448	135	583
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	11,700	2,900	2,400	17,000	Calculated overfunding is 41.8% of Original Appropriation		
				Est. Expend	0.00	11,700	2,900	2,400	17,000	Calculated overfunding is 41.8% of Estimated Expenditures		
				Base	0.00	11,700	2,900	2,400	17,000	Calculated overfunding is 41.8% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	40,700	0.35	27,899	7,010	5,791	40,700			

FORM B6: WAGE & SALARY RECONCILIATION

		Rounded Appropriation		0.35	27,900	7,000	5,800	40,700			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		0.35	27,900	7,000	5,800	40,700			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		0.35	27,900	7,000	5,800	40,700			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		0.35	27,900	7,000	5,800	40,700			
10.11		Change in Health Benefit Costs				400		400			
10.12		Change in Variable Benefits Costs					100	100			
								0			
		Subtotal CEC Base:	Indicator Code	0.35	27,900	7,400	5,900	41,200			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		300		100	400			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		0.35	28,200	7,400	6,000	41,600			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		0.35	28,200	7,400	6,000	41,600			

FORM B6: WAGE & SALARY RECONCILIATION

Agency/Department: Office of the Governor
Function/Division: Division of Financial Management
Activity/Program: Division of Financial Management

Agency Number: 180
Function/Activity Number:
Budget Unit: GVCA
Fiscal Year: 2022

Original Request Date: August 28, 2020
Revision Date:
Revision #:

Fund Name: Administrative Code
Fund Number: 0475-05
Budget Submission Page #
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PCN	CLASS CODE		DESCRIPTION	Indicator Code	FTP	FY 2021 SALARY	FY 2021 HEALTH BENEFITS	FY 2021 VAR BENEFITS	FY 2021 TOTAL	FY 2022 CHG HEALTH BENEFITS	FY 2022 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	3.00	207,522	34,950	42,897	285,368	3,840	1,722	5,562
			Board & Group Positions	2		0	0	0	0			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		3.00	207,522	34,950	42,897	285,368	3,840	1,722	5,562
			FY 2021 ORIGINAL APPROPRIATION	381,300	4.00	277,284	46,699	57,317	381,300			
			Unadjusted Over or (Under) Funded:	Est Difference	1.00	69,762	11,749	14,421	95,932	Calculated overfunding is 25.2% of Original Appropriation		
			Adjustments to Wage & Salary:									
			Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
1034	01440	R1	Desktop publishing Position to be filled in FY 202	1	1.00	41,600	11,650	8,830	62,080	1,280	345	1,625
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Estimated Salary Needs:									
			Permanent Positions	1	4.00	249,122	46,600	51,726	347,448	5,120	2,068	7,188
			Board & Group Positions	2	0.00	0	0	0	0	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		4.00	249,122	46,600	51,726	347,448	5,120	2,068	7,188
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	24,300	4,500	5,000	33,800	Calculated overfunding is 8.9% of Original Appropriation		
				Est. Expend	0.00	24,300	4,500	5,100	33,900	Calculated overfunding is 8.9% of Estimated Expenditures		
				Base	0.00	24,300	4,500	5,100	33,900	Calculated overfunding is 8.9% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 21 Salary	FY 21 Health Ben	FY 21 Var Ben	FY 2021 Total	FY 22 Chg Health Bens	FY 22 Chg Var Bens	Total Benefit Change
3.00		FY 2021 ORIGINAL APPROPRIATION	381,300	4.00	273,394	51,140	56,766	381,300			

FORM B6: WAGE & SALARY RECONCILIATION

		Rounded Appropriation		4.00	273,400	51,100	56,800	381,300			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2021 TOTAL APPROPRIATION		4.00	273,400	51,100	56,800	381,300			
		Expenditure Adjustments:									
6.31		FTP or Fund Adjustment		0.00	0	0	0	0			0
6.51		Transfer Between Programs		0.00	0	0	0	0			0
7.00		FY 2021 ESTIMATED EXPENDITURES		4.00	273,400	51,100	56,800	381,300			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 22 Salary	FY22 Health Ben	FY 22 Var Ben	FY 2022 Total			
9.00		FY 2022 BASE		4.00	273,400	51,100	56,800	381,300			
10.11		Change in Health Benefit Costs				5,100		5,100			
10.12		Change in Variable Benefits Costs					2,100	2,100			
								0			
		Subtotal CEC Base:	Indicator Code	4.00	273,400	56,200	58,900	388,500			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		2,700		600	3,300			
10.62		CEC for Group Positions	1.00%		0		0	0			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2022 PROGRAM MAINTENANCE		4.00	276,100	56,200	59,500	391,800			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2022 TOTAL REQUEST		4.00	276,100	56,200	59,500	391,800			

FORM B11: REVENUE

Agency/Department: **Division of Financial Management**
Program (If applicable)

Request for Fiscal Year: 2022
Agency Number: 180
Budget Unit (If Applicable): GVCA
Function/Activity Number (If Applicable): 1

Original Request Date: August 28, 2020
Revision Request Date:

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Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Summary Object Code	Revenue Source Description -Summary Level	FY 2018 Actual Revenue	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Estimated Revenue	FY 2022 Estimated Revenue
0125	00	Indirect Cost Recovery		3645	Indirect Cost Recovery Fund	18,517,100	20,760,500	22,012,900	22,012,900	22,012,900
0125	**00**	**Indirect Cost Recovery**		**FUND TOTAL**		**$18,517,100**	**$20,760,500**	**$22,012,900**	**$22,012,900**	**$22,012,900**
0349	00	Miscellaneous Revenue		1540	Accounting	55,300	63,900	49,900	73,500	73,500
0349	**00**	**Miscellaneous Revenue**		**FUND TOTAL**		**$55,300**	**$63,900**	**$49,900**	**$73,500**	**$73,500**
0475	05	Administrative Rules Revenue		1701	Sales of Services/Goods	388,800	0	927,400	540,100	540,100
				2501	Interest	6,300	9,500	7,700	5,000	5,000
0475	**05**	**Administrative Rules Revenue**		**FUND TOTAL**		**$395,100**	**$9,500**	**$935,100**	**$545,100**	**$545,100**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				FUND TOTAL		**$0**	**$0**	**$0**	**$0**	**$0**
				GRAND TOTAL		**$18,967,500**	**$20,833,900**	**$22,997,900**	**$22,631,500**	**$22,631,500**

SIGNIFICANT ASSUMPTIONS

Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Summary Object Code	Revenue Source Description -Summary Level	FY 2018 Actual Revenue	FY 2019 Actual Revenue	FY 2020 Actual Revenue	FY 2021 Estimated Revenue	FY 2022 Estimated Revenue
Fund No.	Fund Detail No.	Fund Name	Significant Assumption Number	Provide Details for any Significant Assumptions Listed						FY 2022 Estimated Impact
										$0
										$0
										$0
										$0
										$0
										$0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Division of Financial Management

Agency Number: 180

Original Request Date: August 28, 2020 or Revision Request Date: _____

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Sources and Uses: This fund is used to collect the state indirect cost recovery fees through the combined billing process administered by the Division of Financial Management. The entire balance of the funds collected are transferred to the Business Information Infrastructure Fund as requested by the State Controller and no later than June 30 each year.

FUND NAME: Indirect Cost Recovery	FUND CODE: 0125	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**0**	**0**	**0**	**0**	**0**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**0**	**0**	**0**	**0**	**0**
4. Revenues (from Form B-11)		18,517,100	20,760,500	22,012,900	22,012,900	22,012,900
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	(52,400)	(23,000)	(17,700)	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	0	0	0	0	0
8. Total Available for Year		**18,464,700**	**20,737,500**	**21,995,200**	**22,012,900**	**22,012,900**
9. Statutory Transfers Out:	Fund or Reference:	18,464,700	20,737,500	21,995,200	22,012,900	22,012,900
10. Operating Transfers Out:	Fund or Reference:	0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*0*	*0*	*0*	*0*	*0*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*0*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*0*	*0*	*0*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**0**	**0**	**0**	**0**	**0**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**0**	**0**	**0**	**0**	**0**
20. Ending Cash Balance		**0**	**0**	**0**	**0**	**0**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**0**	**0**	**0**	**0**	**0**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**0**	**0**	**0**	**0**	**0**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Division of Financial Management

Agency Number: 180

Original Request Date: August 28, 2020 or Revision Request Date: _____

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Sources and Uses: The miscellaneous revenue fund is used to collect fees billed for small agency accounting services provided by the Division of Financial Management.

FUND NAME: Miscellaneous Revenue	FUND CODE: 0349	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimate	FY 2022 Estimate
1. Beginning Free Fund Balance		**33,900**	**91,700**	**133,800**	**159,500**	**131,700**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**33,900**	**91,700**	**133,800**	**159,500**	**131,700**
4. Revenues (from Form B-11)		55,300	63,900	49,900	45,000	45,000
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	0	0	0	0	
6. Statutory Transfers in:	Fund or Reference:	23,900	0	0	0	
7. Operating Transfers in:	Fund or Reference:	0	0	0	0	0
8. Total Available for Year		**113,100**	**155,600**	**183,700**	**204,500**	**176,700**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	0	0	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*70,900*	*71,200*	*72,300*	*72,800*	*73,700*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*(100)*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(49,500)*	*(49,400)*	*(48,000)*	*0*	*0*
17. Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**21,400**	**21,800**	**24,200**	**72,800**	**73,700**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**21,400**	**21,800**	**24,200**	**72,800**	**73,700**
20. Ending Cash Balance		**91,700**	**133,800**	**159,500**	**131,700**	**103,000**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**91,700**	**133,800**	**159,500**	**131,700**	**103,000**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**91,700**	**133,800**	**159,500**	**131,700**	**103,000**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2022

Agency/Department: Division of Financial Management

Agency Number: 180

Original Request Date: August 28, 2020 or Revision Request Date: _____

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Sources and Uses: Idaho Code 67-3516 allows the department to bill for goods and services provided to the public and political entities. The department bills the agencies for the publication costs associated with the rule making process. The fees collected are used to cover the personnel and operating costs for the division.

FUND NAME: Administrative Rules	**FUND CODE:** 0475-05	**FY 2018 Actual**	**FY 2019 Actual**	**FY 2020 Actual**	**FY 2021 Estimate**	**FY 2022 Estimate**
1. Beginning Free Fund Balance		**621,400**	**621,900**	**219,500**	**756,400**	**740,300**
2. Encumbrances as of July 1		0	0	0	0	0
2a. Reappropriation (Legislative Carryover)		0	0	0	0	0
3. Beginning Cash Balance		**621,400**	**621,900**	**219,500**	**756,400**	**740,300**
4. Revenues (from Form B-11)		395,100	9,500	935,100	545,100	545,100
5. Non-Revenue Receipts and Other Adjustments	Suspense, borrowing limit	(3,400)	23,300	(1,200)	0	
6. Statutory Transfers in:	Fund or Reference:	0	0	0	0	
7. Operating Transfers in:	Fund or Reference:	0	17,500	0	0	0
8. Total Available for Year		**1,013,100**	**672,200**	**1,153,400**	**1,301,500**	**1,285,400**
9. Statutory Transfers Out:	Fund or Reference:	0	0	0	0	0
10. Operating Transfers Out:	Fund or Reference:	17,700	17,500	0	0	0
11. Non-Expenditure Disbursements and Other Adjustments	Refunds, Clearing, P-card pymts	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances		0	0	0	0	0
13. Original Appropriation		*417,700*	*464,400*	*468,100*	*561,200*	*570,100*
14. Prior Year Reappropriations, Supplementals, Rescissions		*0*	*0*	*(500)*	*0*	*0*
15. Non-cogs, Receipts to Appropriation, etc		*0*	*0*	*0*	*0*	*0*
16. Reversions and Continuous Appropriations		*(44,200)*	*(29,200)*	*(70,600)*	*0*	*0*
17.Current Year Reappropriation		*0*	*0*	*0*	*0*	*0*
18. Reserve for Current Year Encumbrances		*0*	*0*	*0*	*0*	*0*
19. Current Year Cash Expenditures		**373,500**	**435,200**	**397,000**	**561,200**	**570,100**
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)		**373,500**	**435,200**	**397,000**	**561,200**	**570,100**
20. Ending Cash Balance		**621,900**	**219,500**	**756,400**	**740,300**	**715,300**
21. Prior Year Encumbrances as of June 30		0	0	0	0	0
22. Current Year Encumbrances as of June 30		0	0	0	0	0
22a. Current Year Reappropriation		0	0	0	0	0
23. Borrowing Limit		0	0	0	0	0
24. Ending Free Fund Balance		**621,900**	**219,500**	**756,400**	**740,300**	**715,300**
24a. Investments Direct by Agency (GL 1203)		0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments		**621,900**	**219,500**	**756,400**	**740,300**	**715,300**
26. Outstanding Loans (if this fund is part of a loan program)						

*Note:

Shaded areas in matrix are calculated. Numbers are rounded to hundreds of dollars. Font set to fit to page.

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Executive Office of the Governor		
Division/Bureau:	Division of Financial Management		
Prepared By:	Jason Martinez	E-mail Address:	jason.martinez@dfm.idaho.gov
Telephone Number:	208-854-3063	Fax Number:	208-334-2438
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Paul Headlee
Date Prepared:	7/28/2020	For Fiscal Year:	**2022**

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Borah Building				
City:	Boise	County:	ADA		
Street Address:	304 N. 8th Street			Zip Code:	83702
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):		State Owned (use "X" to mark):	X	Lease Expires:

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Administrative Space, DFM

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
Use "X" to mark the year facility would be surplused.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
Total Number of Work Areas:	20	20	20	20	20	20
Full-Time Equivalent Positions:	17	18	18	18	18	18
Temp. Employees, Contractors, Auditors, etc.:	0	0	0	0	0	0

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
Square Feet:	11,169	11,169	11,169	11,169	11,169	11,169

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	ACTUAL 2020	ESTIMATE 2021	REQUEST 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025
Total Facility Cost/Yr:	$89,599.74	$92,287.73	$95,056.36	$97,908.06	$100,845.30	$103,870.66

IMPORTANT NOTES:

1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.
2. Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.
3. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.

AGENCY NOTES:

Admin Rules $18,796.58 - 2020 / 852 sq ft