



State of Idaho

DIVISION OF FINANCIAL MANAGEMENT

Executive Office of the Governor

C.L. "BUTCH" OTTER
Governor

JANI REVIER
Administrator

September 27, 2016

VIA EMAIL

To: Agency Fiscal Officers

From: Jani Revier, Administrator

Re: Attorney General, State Controller, State Treasurer, and Risk Management fees

As you may be aware, Attorney General fees, State Controller fees, and State Treasurer fees are based on Statewide Cost Allocation principles. Actual expenditures from the fiscal year 2016 were used to determine cost estimates for FY 2018.

To assure that your agency is provided sufficient resources to address these needs, your budget must be revised to reflect the increases or decreases in Attorney General, State Controller, and Treasurer fees. See attached spreadsheet (FY18 Indirect cost recovery.xls) for the increase or decrease required in your FY 2018 budget for each of the aforementioned agencies.

The Department of Administration, Bureau of Risk Management, has also reassessed the estimated property/casualty rates for FY 2018. If you have not already reflected these rate changes in your FY 2018 budget request, please include the total Risk Management adjustment on the attached schedule. The attached spreadsheet breaks out the total estimated Risk Management fee into its component coverage categories (liability, property, auto, cyber, and general), however only the total combined adjustment amount is required to be recorded on the attached adjustment form.

Please note that the cyber liability insurance is a new line of coverage that will be implemented for all state agencies effective July 1, 2017. The included premiums are based on coverage with a limit of \$25 million per event and an agency deductible of \$10,000.

To simplify the process of revising your budget at this late date, our offices have developed the attached schedule, which must be completed, signed and returned to our offices. It will not be necessary to complete other budget forms to effect this revision. Please submit two copies to the Division of Financial Management and one copy to Legislative Services – Budget and Policy Analysis no later than October 21, 2016.

Should you have questions regarding the numbers on the attached schedule, please call your respective analyst in the Division of Financial Management or the Budget and Policy Analysis Offices for assistance.

Thank you for your cooperation and assistance.