

Part I – Agency Profile

Agency Overview

The Idaho Legislature created the Idaho State Department of Agriculture (ISDA) in 1919 to assist and regulate the state's fast-growing agricultural industry. The primary purposes for establishment were to protect Idaho's crops and livestock from the introduction and spread of pests and transmittable diseases, to help provide the industry with a system for the orderly marketing of agricultural commodities, and to protect consumers from contaminated products or fraudulent marketing practices. These purposes still drive the department today.

The department derives its statutory authority from multiple sections of the Idaho Code. Section 22-101 creates the Department of Agriculture and the position of director. Section 22-102 provides that the director "shall organize the department into such divisions and other administrative sub-units as may be necessary in order to efficiently administer the department," and section 22-103 lists specific directorial duties. Title 22 also contains the authority for the Plant Industries Division, the Agricultural Resources Division, and the department's Marketing Bureau. The primary authority for the Animal Industries Division lies within Title 25 and Title 37, while the Agricultural Inspections Division, which includes the Bureaus of Weights and Measures and Bonded Warehouse, derives authority from Titles 69 and 71.

In addition to the five divisions which primarily make up the ISDA, four commodity commissions—the Idaho Honey Advertising Commission, Idaho Hop Commission, Idaho Mint Commission and Idaho Sheep and Goat Health Board—are also technically housed within the ISDA, although each entity maintains its autonomy. The department works closely with all other agriculture commodity commissions. The Idaho Food Quality Assurance Laboratory was assigned by the Idaho Legislature to the Department of Agriculture on July 1, 2005, and the department works cooperatively with the Idaho Food Quality Assurance Institute to administrator the day-to-day operations of the laboratory. In addition, the Bureau of Laboratories was established within the agency in 2015 to manage all six ISDA laboratories.

The Idaho State Department of Agriculture has a current budget of approximately \$41 million. For FY2016, the state general fund accounts for 21 percent of the budget. The remainder of the department's funding comes from various types of fees assessed directly to the segment of industry being regulated or receiving services. Federal sources also assist the department with the funding of certain programs. The department is currently staffed with approximately 315 full-time employees. The Bureau of Shipping Point Inspection and other units of the department also hire hundreds of seasonal employees each year.

Idaho agriculture has been the engine of our state's economy, and the department embraces each new opportunity and stands ready to provide leadership.

Core Functions/Idaho Code

- **Animal Health:** Responsible for regulatory animal disease control and prevention programs through the inspection and investigation of livestock and livestock facilities, and the regulation of movement of animals in intrastate, interstate and international commerce.
- **Plant Health:** Responsible for the registration and inspection of commercial feed, fertilizer and soil and plant amendments; export certification; pest exclusion; control of grasshoppers and Mormon crickets; prevention and control of noxious weeds and invasive species.
- **Inspection Services:** Inspect commodities for quality and condition at the shipping point, using official grade standards developed by the United States Department of Agriculture (USDA) and ISDA for fresh fruits and vegetables. Also inspect and certify organic operations, all weighing devices and licensed warehouse.
- **Pesticide Registration:** Registers pesticides, trains and licenses pesticide applicators and chemigators.

- Market Development:** The mission of the Market Development program is to “promote Idaho’s food and agriculture industry by expanding opportunities in domestic and foreign markets fostering industry growth and profitability.” Much of this is accomplished by providing direct assistance to farmers, ranchers, shippers and processors in establishing new customers for their products, increasing sales, and stimulating growth of Idaho’s economy.

Revenue and Expenditures

Revenue	FY 2013	FY2014	FY2015	FY 2016
General Fund	\$100	\$0	\$0	\$0
Animal Damage Control	\$100,000	\$100,000	\$100,000	\$100,000
Administration & Accounting	\$857,300	\$823,700	\$823,900	\$1,028,700
Facilities Maintenance	\$263,700	\$285,300	\$278,900	\$264,600
Agriculture Inspections	\$1,119,300	\$1,143,900	\$1,238,500	\$1,226,700
Weights and Measures	\$404,900	\$406,200	\$455,500	\$471,200
Invasive Species	\$22,700	\$5,700	\$17,500	\$15,800
Special Pest Eradication	\$1,461,500	\$389,300	\$324,000	\$342,600
Agriculture Fees	\$6,307,100	\$6,282,400	\$6,483,000	\$6,795,800
Redifit Intermodel	\$80,900	\$69,000	\$80,000	\$33,200
Federal Grant	\$3,994,100	\$3,203,200	\$2,576,900	\$3,147,900
Rural Partnership	\$7,000	\$0	\$0	\$0
Seminars and Publications	\$153,200	\$181,800	\$122,900	\$124,100
USDA Publications	\$31,000	\$100	\$0	\$0
Fresh Fruit and Vegetable Inspections	\$7,412,200	\$8,022,600	\$9,085,900	\$9,033,100
Development Loans	\$6,400	\$4,100	\$1,700	\$5,000
Commodity Indemnity Fund	\$2,061,800	\$270,200	\$246,300	\$241,000
Seed Indemnity Fund	\$795,400	\$765,900	\$773,500	\$872,100
Quality Assurance Lab	\$203,900	\$215,600	\$235,300	\$470,000
Total	\$25,282,500	\$22,169,000	\$22,843,800	\$24,171,800
Expenditures	FY2013	FY 2014	FY2015	FY 2016
Personnel Costs	\$16,667,100	\$17,398,400	\$18,002,100	\$19,207,400
Operating Expenditures	\$7,018,600	\$6,968,900	\$7,650,200	\$8,083,300
Capital Outlay	\$794,500	\$958,200	\$908,500	\$731,800
Trustee/Benefit Payments	\$4,252,800	\$3,790,100	\$3,519,300	4,966,200
Total	\$28,733,000	\$29,115,600	\$30,080,100	\$32,988,700

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2013	FY2014	FY2015	FY 2016
Animal Industries				
Investigate suspected diseases, conduct licensing, inspection, and certification for compliance with state or federal Animal Health laws	3,715	3,839	4,080	4,200
Perform disease tests on animals and animal tissues for regulatory diseases to meet import/export requirements and for zoonotic diseases	110,944	105,090	99,276	102,251
Inspect all dairy farms and plants for compliance with sanitation, quality, and wholesomeness standards	8,786	8,854	8,688	8,419
Perform tests on finished dairy products for quality. Presence of adulterants and to determine producer payment	7,012	7,965	8,215	8,267

Cases Managed and/or Key Services Provided	FY 2013	FY2014	FY2015	FY 2016
Inspect and approve all dairy and beef waste management systems for compliance with state and federal laws	2,239	2,518	2,687	2,302
Animal care investigations and inspections	64	65	66	46
Agriculture Inspections				
License and inspect all warehouses, commodity dealers, and seed buyers	177	174	163	175
Certified and inspected organic producers, processors, and handlers	214	218	229	243
Inspect and test all known commercially-used weighing and measuring devices	24,035	24,934	27,845	25,507
Provide information to public concerning weights and measures issues	1 Briefing to Industry / 3 Metrology Lab Tours / 1 Negotiated Rulemaking / 1 News Media Contact	1 Briefing to Industry / 5 lab tours / 1 negotiated rulemaking / 5 media news contacts	1 Briefing to Industry / 5 metrology lab tours / 3 media news contacts	8 Briefing to Industry / 4 Metrology Lab Tours / 2 Media News Contacts
Maintain Idaho metrology lab certification by planning for future federal requirements	2013 Accreditation	2014 – 2015 Two Year Accreditation	2015 Accreditation	2016-2017 Two Year Accreditation
Number of pounds of fruits and vegetables certified by the Shipping Point Inspection Program	11.5 Billion Pounds	11.7 Billion Pounds	12.1 Billion Pounds	11.5 Billion Pounds
Agricultural Resources				
Review and registration of applications for pesticide registrations	10,734	11,063	11,376	11,545
Pesticide applicator licenses	8,668	8,368	7,925	8,011
Pesticide inspections and investigations	755	781	644	605
Chemigation Equipment Inspections	283	322	270	253
USDA Inspections	50	0 ¹	0 ¹	0
Groundwater samples collected	1,466	1,651	1,534	1,372
Laboratory analysis of groundwater samples collected	33,338	38,153	34,825	31,145
Conduct statewide groundwater sampling follow-ups	170	247	168	144
Laboratory analysis of ground water follow-up samples collected	3,880	5,473	3,712	3,168
Worker protection training sessions	16	16	18	10
Worker protection inspections	225	253	194	187
Waste pesticides disposed (Pounds)	132,651	199,193	146,230	150,795
Pesticide containers recycled (Pounds)	188,276	215,485	235,000	267,638
Plant Industries				
Review/registration of feed and fertilizer labels and products	23,023	27,199	24,741	28,618
Collect commercial feed samples	1,120	1,065	831	967
Issue Nurseryman/Florists licenses	1,781	1,824	1,811	1,853
Field Inspections – acres	50,045	50,300	55,846	68,250
Issue phytosanitary certificates	4,257	4,914	4,865	4,448
Collect seed samples for compliance to Idaho pure seed law, noxious weed law, feed law, and referee testing	81	101	114	171

Cases Managed and/or Key Services Provided	FY 2013	FY2014	FY2015	FY 2016
Perform purity, germination, and special testing of certified seeds for Idaho Crop Improvement Association and uncertified seeds for the seed industry	2,102	3,107	4,468	4,222
Issue seed dealer's licenses	637	632	623	645
Invasive species watercraft inspections	47,000	46,953	55,394	64,157
Number of Hop bale inspections conducted by the Hops Program	19,312 Bales	24,156 Bales	27,529 Bales	36,084 Bales
Marketing and Development				
Lead international trade missions	4	6	4	5
Participate in targeted domestic and international trade shows	14	14	17	14
Develop promotional events and materials	31	29	31	30
Recruit Idaho companies into the Idaho Preferred Program	297	304	287	305

Part II – Performance Measures

Performance Measure		FY 2013	FY 2014	FY 2015	FY 2016	Current Year
Goal 1						
Fulfill core statutory responsibilities by protecting the public, plants, animals and environment using regulation and education.						
1. Conduct inspections, investigations, surveillance, and testing to prevent the introduction/spread of animal disease.	actual	118,358	108,929	103,356	106,451	-----
	benchmark	350,000 annual inspections, investigations and tests	350,000 annual inspections, investigations and tests	350,000 annual inspections, investigations and tests	100,000* annual inspections, investigations and tests	100,000* annual inspections, investigations and tests
2. Respond to all allegations of improper animal care within 24 hours of receiving complaint.	actual	64 cases 100%	65 cases 100%	66 cases 100%	46 cases 100%	-----
	benchmark	Complaints 40 24 hour response 100%	Complaints 40 24 hour response 100%	Complaints 40 24 hour response 100%	Complaints 40 24 hour response 100%	Complaints 40 24 hour response 100%
3. Complete phytosanitary certificates within a prescribed timeframe from date received. 78% processed within 24 hours, 15% processed after 2 business days, 7% processed after 3 business days or more.	actual	80% within 24 hours 11% after 2 business days 8% after 3 or more days	56% within 24 hours 24% after one business day 15% after 2 business days 5% after 3 or more days	53% within 24 hours 17% after one business day 19% after 2 business days 11% after 3 or more days	59% within 24 hours 16% after one business day 18% after 2 business days 7% after 3 or more days	-----
	benchmark	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days

Performance Measure		FY 2013	FY 2014	FY 2015	FY 2016	Current Year
4. Provide and approve sufficient ongoing recertification training opportunities processing 95% of requests within five days of receipt.	actual	897 Seminars 98%	791 Seminars 97%	822 Seminars 97%	848 Seminars 98%	-----
	benchmark	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days
Goal 2						
Foster confidence in Idaho's agriculture industry and market transactions by maintain a strong commitment to those programs intended to safeguard consumer confidence.						
5. Provide fresh fruit and vegetable inspection services for all applicant requests assuring product meets marketing order and grade on label while maintaining less than 1% reversal rate.	actual	579 applicants 28,924 certificates issued 1 reversal	626 Applicants 29,646 certificates issued 1 reversal	667 Applicants 29,996 certificates issued 2 reversals	642 Applicants 30,619 certificates issued 6 reversals	-----
	benchmark	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate
6. Inspect, test and follow-up compliance on weighing and measuring devices. Reaching a rejection rate of less than 5% and rechecking at least 60% of rejected devices.	actual	24,035 device inspections 6.0% rejected 57.8% of the rejected devices rechecked	24,934 device inspections 8.2% rejected 64.4% of the rejected devices rechecked	27,845 device inspections 9.4% rejected 75.5% of the rejected devices rechecked	25,507 device inspections , 8.8% rejected, 73% of the rejected devices rechecked	-----
	benchmark	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck
7. Conduct pesticide-related inspections for compliance resulting in less than 5% of investigations involving repeat offenders for specific violations.	actual	0.29 (2/690)	0.64 (5/781)	0% (0/644)	0.3% (2/605)	-----
	benchmark	600 <5% repeat violations	600 <5% repeat violations	600 <5% repeat violations	600 <5% repeat violations	600 <5% repeat violations
8. Approve or deny within 91 days, 95% of feed labels and 80% of fertilizer and soil and plant amendment labels that are submitted for review.	actual	64% feed within 91 days 100% fertilizer within 91 days 100% soil	74% feed within 91 days 100% fertilizer within 91 days 100% soil	66% feed within 91 days 75% fertilizer within 91 days 81% soil	98% feed within 91 days 100% fertilizer within 91 days 100% soil	-----

Performance Measure		FY 2013	FY 2014	FY 2015	FY 2016	Current Year
		and plant amendment within 91 days	and plant amendment within 91 days	and plant amendment within 91 days	and plant amendment within 91 days	
	<i>benchmark</i>	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days
Goal 3						
Support the growth and sustainability of Idaho’s agriculture industry by increasing domestic and international sales opportunities of Idaho foods and agricultural products to foster industry growth and profitability.						
9. Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year while attaining a 60% consumer awareness of the Idaho Preferred logo.	<i>actual</i>	47 new companies 95% retention 50% consumer awareness	22 new companies 97% retention 50% consumer awareness	5 new companies 95% retention 52% consumer awareness	23 new companies 98% retention 52% consumer awareness	-----
	<i>benchmark</i>	<i>New members 12 90% Retention rate 60% consumer awareness</i>	<i>New members 12 90% Retention rate 60% consumer awareness</i>	<i>New members 12 90% Retention rate 60% consumer awareness</i>	<i>New members 12 90% Retention rate 60% consumer awareness</i>	<i>New members 12 90% Retention rate 60% consumer awareness</i>
10. Obtain a minimum average overall customer satisfaction rating of 4 for promotions, missions, workshops and events using a scale of 1–5, 5 being the highest.	<i>actual</i>	4.7	4.5	4.6	4.4	-----
	<i>benchmark</i>	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>

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