

Part I – Agency Profile

Agency Overview

The Idaho State Historical Society is an extraordinary system of cultural and historic resources comprised of the Idaho State Historical Museum, Old Idaho Penitentiary, Idaho State Archives, Idaho State Records Center, State Historic Preservation Office, and the Historic Sites Program.

The Idaho State Historical Society helps people of all ages explore and appreciate Idaho's rich past, learn more about themselves, and illuminate the state's future.

Mission Statement:

Idaho State Historical Society (ISHS) preserves and promotes Idaho's cultural heritage.

Vision:

Inspire, enrich, and engage all Idahoans by leading the state in preserving, sharing, and using history and cultural resources relevant to today to inform and influence the future.

Values:

Customer Service

- ISHS serves the historical needs of the entire state of Idaho
- ISHS directly supports state, tribal, city, and county governments
- ISHS directly supports immediate information needs of the public
- ISHS directly supports teachers, students, families, tourists, and researchers
- ISHS responds to the needs of its customers through purposeful program development and assessment

Stewardship

- ISHS collects, preserves, and provides access to archeological and historical artifacts and archival materials
- ISHS represents a statewide and national perspective and process that increases stewardship of historic buildings and sites
- ISHS sustains multiple sites and purposes in its work

Education

- ISHS teaches essential historical literacy and promotes learning and a historical/research process through public programs
- ISHS models an artifact/archival approach to ideas about people, places, and events
- ISHS uses a participant focus in program development

Professionalism

- ISHS is committed to making history a living resource for the people of Idaho through traditional programming and those that serve social needs
- ISHS is committed to implementing the highest professional practices possible in alignment with national, state, and local standards

Impact:

The Idaho State Historical Society offers services that are essential to the state on all levels, providing information and understanding to everyone from schoolchildren to members of the upper echelon of state government.

The Idaho State Historical Society is a trusted guide on the state's history and how it has shaped every aspect of citizens' lives— land, communities, government, and people—while also illuminating how history sheds light on the future.

The Idaho State Historical Society engages the community by building on shared experiences and inspires further action and understanding.

The Idaho State Historical Society uses its resources to provide a window to the past for people of all ages, leading to a shared vision for the future.

Core Functions/Idaho Code

Idaho Code, Title 67, Chapter 26, states that the Idaho State Historical Society is within the Department of Self-governing Agencies (67-2601).

Idaho Code 67-41 states that the agency’s trustees shall:

- Identify, preserve, and protect sites, monuments, and points of interest in Idaho of historic merit (67-4114)
- Protect archaeological and vertebrate paleontological sites and resources on public land (67-4119)
- Govern the agency and administer the powers and duties required to preserve and protect any historical record of the history and culture of Idaho” (67-4123)
 - Senate Bill 1011 (2009), passed by the Senate and House and signed into law by the governor April 14, 2009, defines “historical record” as “any record, artifact, object, historical or archaeological site or structure, document, evidence, or public or private writing pursuant to the provisions of title 9, Idaho Code, relevant to the history of the state of Idaho”
- Encourage and promote interest in the history of Idaho (67-4126 [2])
- Collect, preserve, and exhibit artifacts and information illustrative of Idaho history, culture, and society (67-4126 [3])
- Facilitate the use of Idaho records for official reference and historical research (67-4126 [6])
- Be responsible for records management services for state government (67-4126 [7])
- Accept archival material from governments (67-4126 [8])
- Identify historic, architectural, archaeological, and cultural sites, buildings, or districts, and coordinate activities of local historic preservation commissions (67-4126 [14])
- Serve as the Geographic Names Board of the state (67-4126 [15])

Idaho Code 67-46 gives authority to the agency to carry out the preservation and protection of the state’s historic, archaeological, architectural, and cultural heritage resources.

Idaho Code 33-39 provides for the creation of an Idaho Archaeological Survey and designates the State Archaeologist as director.

Idaho Code 27-501 assigns responsibilities to the agency for consultation, determination of appropriate actions, and provision for re-interment of human remains that have been disturbed.

National Historic Preservation Act of 1966, as amended, assigns responsibility to the state historic preservation officer for administration of the National Historic Preservation Program at the state level.

Revenue and Expenditures

| Revenue | FY 2013 | FY 2014 | FY 2015 | FY 2016 |
|------------------------------|--------------------|--------------------|--------------------|--------------------|
| General Fund | \$2,325,100 | \$2,342,200 | \$2,592,200 | \$2,775,900 |
| Federal Grant | \$1,038,400 | \$705,100 | \$805,800 | \$863,400 |
| Miscellaneous Revenue | \$799,200 | \$716,300 | \$565,600 | \$714,400 |
| Capitol Commission Operating | \$102,200 | \$98,400 | \$106,900 | \$104,300 |
| Records Center | \$213,600 | \$213,900 | \$219,500 | \$244,500 |
| Total | \$4,478,500 | \$4,075,900 | \$4,290,000 | \$4,702,500 |
| Expenditures | FY 2013 | FY 2014 | FY 2015 | FY 2016 |
| Personnel Costs | \$2,710,400 | \$2,577,000 | \$2,639,300 | \$2,737,600 |
| Operating Expenditures | \$1,469,600 | \$1,428,100 | \$1,492,700 | \$1,467,900 |
| Capital Outlay | \$167,100 | \$31,200 | \$213,900 | \$132,100 |
| Trustee/Benefit Payments | \$147,300 | \$102,700 | \$119,900 | \$128,300 |
| Total | \$4,494,400 | \$4,139,000 | 4,465,800 | 4,465,900 |

Profile of Cases Managed and/or Key Services Provided

| Cases Managed and/or Key Services Provided | FY 2013 | FY 2014 | FY 2015 | FY 2016 |
|---|---------|---------|---------|------------------------|
| Number of public inquiries: research requests served by Idaho State Archives | *8,612 | 12,384 | 13,930 | ^6,111 |
| Number of public inquiries: research requests served by Idaho State Records Center | N/A | #6,749 | 4,122 | 4,988 |
| Number of visitors to the Lincoln Legacy exhibition | N/A | #2,611 | 1,976 | 1,779 |
| Number of paying visitors to the Historical Museum** | 31,780 | 31,700 | 2,517 | N/A |
| Number of students (K-12) served by educational programs at the Historical Museum** | 9,680 | 12,428 | 4,513 | 1,125 Outreach only |
| Number of students participating in Idaho History Day statewide program | 1,433 | 1,420 | 1,390 | 1,400 |
| Sponsored Programming: State Museum (First Thursdays, Museum Comes to Life, Brown Bag Lectures, etc. counted)** | 15,465 | 13,898 | 2,500 | 4,315 |
| Number of paying visitors to the Old Pen Site | 42,825 | 50,233 | 56,766 | 56,883 |
| Sponsored Programming: Old Pen (National Museum Day counted) | 1,193 | 400 | 1,565 | 7,080 |
| SHPO federal project reviews | 1,488 | 1,308 | 1,227 | 1,092 |
| SHPO record searches completed | 393 | 333 | 406 | 420 |
| SHPO sponsored programming: Archeology Month (est.) | 2,450 | 2,550 | 2,500 | 2,220 |
| Visitation at Franklin, Pierce, and Stricker Sites (est.) | 4,300 | 4,000 | 3,500 | 4,727 |

** Denotes museum closed for renovation 2014-2017

* Denotes new method of tracking

Denotes new entry to report

^ FY 2014-2015 Approximately 30 requests per day for active county district court records. Beginning FY 2016 active county district court records were returned to counties

Part II – Performance Measures

| Performance Measure | | FY 2013 | FY 2014 | FY 2015 | FY 2016 | Current Year |
|---|-----------|--------------------------------------|--------------------------------------|--------------------------------------|--------------------------------------|--|
| Organizational development and infrastructure: Foster a sustainable high performance work culture | | | | | | |
| <i>Optimize agency information technology systems and processes</i> | | | | | | |
| 1. Number of daily page views on the website (average time spent: 2.5 minutes per user session) | actual | 1,812 | 2,523 | 2,505 | 2,281 | ----- |
| | benchmark | Maintain/exceed previous fiscal year | Maintain/exceed previous fiscal year | Maintain/exceed previous fiscal year | Maintain/exceed previous fiscal year | Create implement new website & social media plan Increase daily views by 10% (228) |
| Education and Customer Service: Create value through responsive statewide mandated history services | | | | | | |
| <i>Transition into museum operations</i> | | | | | | |
| 2. Number of paying visitors to Historical Museum (closed 2014-2017 for renovation) and Old Penitentiary (number reflects Old Pen only) | actual | 74,605 | 81,933 | 59,283 | 61,254 | ----- |
| | benchmark | Maintain/exceed previous fiscal year | Maintain/exceed previous fiscal year | Maintain/exceed previous fiscal year | Maintain/exceed previous fiscal year | Provide and enhance public access to Agency Historic Sites Increase visitor count by 1% (612) |

| Performance Measure | | FY 2013 | FY 2014 | FY 2015 | FY 2016 | Current Year |
|--|-----------|--|--|--|--|--|
| Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act <i>Provide Idaho voice to federal decision making through required Section 106 review of federal projects</i> | | | | | | |
| 3. Number of federal projects reviewed for compliance with Section 106 and done within 30-day deadline | actual | 1,488 | 1,308 | 1,227 | 1,092 | ----- |
| | benchmark | 100% | 100% | 100% | 100% compliance with federal law | 100% compliance with federal law |
| Increase amount of collections, records and information of the Idaho State Archive collections <i>Provide accessibility to collections, records and information through State Archives</i> | | | | | | |
| 4. Cubic feet of material added to the State Archives | actual | 919 | 1,850 | 732 | 676 | ----- |
| | benchmark | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards |
| Serve State Agency Records Management needs through State Records Center Services <i>Provide records management and best practices and procedures for State Agencies</i> | | | | | | |
| 5. Cubic feet of material added to the State Records Center | actual | | 3,488 | 2,228 | 2,461 | ----- |
| | benchmark | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards |
| Efficiently and effectively implement national policy at the state level through the required programs of the National Historic Preservation Act <i>Steward state-owned historic assets and statewide historic and cultural resources</i> | | | | | | |
| 6. Idaho Historical and Archaeological Sites added to the Sites Inventory | actual | 1,843 (1,107) Archeological sites | 1,360 (680) Archeological sites | 1,805 (1,229) Archeological sites | 1 (762) Archeological sites | ----- |
| | | (736) Historic or architectural sites | (680) Historic or architectural sites | (576) Historic or architectural sites | (650) Historic or architectural sites | |
| | benchmark | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards |
| 7. Idaho Historical and Archaeological Sites updated in the Sites Inventory | actual | 1033 (700) Archeological sites | 697 (520) Archeological sites | 1004 (803) Archeological sites | 759 (538) Archeological sites | ----- |
| | | (333) Historic or architectural sites | (177) Historic or architectural sites | (201) Historic or architectural sites | (221) Historic or architectural sites | |
| | benchmark | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards | In accordance with records retention program standards |

| Performance Measure | FY 2013 | FY 2014 | FY 2015 | FY 2016 | Current Year | |
|--|------------------|---|---|---|---|---|
| Enhance impact of Agency re-granting programs, including Community Enhancement Grants, Certified Local Government Grants, State Historic Records Advisory Board Grants, and Governor’s Lewis and Clark Committee Grants <i>Steward state-owned historic assets and statewide historic and cultural resources</i> | | | | | | |
| 8. Funds invested in preservation programs by local jurisdictions through agency re-granting programs, including Certified Local Governments (CLG); Lewis and Clark; State Historic Records Advisory Board (SHRAB); and Community Enhancement Grant Programs | actual | \$147,300 | \$102,694 | \$119,956 | \$126,567 | ----- |
| | <i>benchmark</i> | <i>As required by law or program policy</i> | <i>As required by law or program policy</i> | <i>As required by law or program policy</i> | <i>As required by law or program policy</i> | <i>As required by law or program policy</i> |

For More Information Contact

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