

Part I – Agency Profile

Agency Overview

The 291 fulltime and over 200 temporary employees of the Idaho Department of Lands (IDL) operate in 16 offices throughout the state to professionally and prudently manage Idaho's endowment assets to maximize long-term financial returns to public schools and other trust beneficiaries, administer regulatory oversight, and provide professional assistance to the citizens of Idaho to use, protect and sustain Idaho's natural resources.

The duties of IDL are broad and diverse. For most of our duties, IDL operates under the management directives of the Land Board, comprised of Idaho's Governor, Secretary of State, Attorney General, State Controller, and Superintendent of Public Instruction.

IDL manages more than 2.4 million acres of state endowment trust land under a Constitutional mandate to maximize long term financial returns to public schools and a number of other State of Idaho institutions. Approximately 973,000 acres of timbered endowment land are managed for long-term sustainable harvest. IDL leases endowment lands for a number of different activities, including grazing, agriculture, and conservation leasing; minerals and oil and gas leasing; residential (cottage sites) and commercial leasing; and many other uses through land use permits.

IDL and two timber protective associations also protect 6.3 million acres of mostly State and privately owned timbered land, and some federally owned land in exchange for federal agencies protecting some endowment lands in parts of the state. Our focus is initial attack: suppressing fires as quickly as possible to protect lives, property, and important timber assets. We also prepare ranchers to fight range fires by helping set up rangeland fire protection associations.

As part of our responsibilities to manage public trust lands – the millions of miles of riverbed as well as the beds and banks of Idaho's navigable lakes – we administer the Lake Protection Act.

Our regulatory responsibilities include administering the Oil and Gas Conservation Act (under the direction of the Idaho Oil and Gas Conservation Commission); the Surface Mining Act, Dredge and Placer Mining Act, and Abandoned Mine Reclamation Act; and the Forest Practices Act.

IDL also assists Idahoans through several Forestry Assistance programs. We assist large and small forest landowners with Forest Stewardship Plans on their lands; help communities grow vibrant urban forests; work to keep Idaho forests healthy through our work with partners in minimizing insect and disease risk; keep working forests working by administering Forest Legacy conservation easements; oversee grants to communities for wildfire mitigation; and engage the Forest Service on federal forest management issues in Idaho as part of the National Cohesive Wildland Fire Management Strategy.

IDL also houses the Idaho Board of Scaling Practices.

In addition to the primary mission of managing endowment trust lands, the Department has been charged by the Idaho Legislature to administer several programs designed to protect natural resources vital to the well-being of Idaho citizens. These include:

- **The Idaho Forest Practices Act**, which regulates forest management activities on state, private and federal land to ensure continued productivity and protection of soil, air, and water quality.
- **The Lake Protection Act**, which regulates encroachments over and upon the beds of navigable waters.
- **The Idaho Surface Mining**, which regulates the permitting and reclamation of surface mining.
- **The Idaho Abandoned Mine Reclamation Act**, which authorizes reclamation of abandoned mines.
- **The Idaho Dredge and Placer Mining Protection Act**, which regulates the permitting and reclamation of placer and dredge mining activities.
- **The Hazard Reduction law**, which ensures the mitigation of fire hazard associated with timber harvest.
- **The Idaho Forestry law**, which provides for the effective and efficient suppression of wild fires.

The Department also delivers landowner and community assistance programs designed to advance sound resource management. These include, among others, the Forest Stewardship Program, the Community and Urban Forestry Program, the Forest Health Initiative, and the National Fire Plan.

Core Functions/Idaho Code

The Idaho Department of Lands operates under authority of Idaho Statutes and Idaho Administrative Rules.

- **TITLE 38 FORESTRY, FOREST PRODUCTS AND STUMPAGE DISTRICTS**
- **TITLE 47 MINES AND MINING**
- **TITLE 58 PUBLIC LANDS**

Support Services Division

The Fiscal section provides oversight and policy direction for all accounting and procurement functions of the agency including accounts payable and receivable, payroll, internal auditing and contract solicitation.

Human Resource functions are provided by a Human Resource Officer and two specialists.

The Information Technology section is responsible for providing organizational support for technology-based communication and information systems to include agency-wide electronic content management.

Legal services are provided by the Office of the Attorney General. Four Deputy Attorneys General are assigned to the Department and have primary responsibility for providing legal advice, initiating legal action to support Department actions and defending Department actions in court, as necessary.

Forestry and Fire Division

The Forest Management Bureau provides statewide policy direction, technical guidance and oversight in the utilization, improvement and protection of the renewable forest resources on endowment trust lands. In addition, the Forest Management Bureau supervises the measurement of forest products harvested as part of the Department's annual timber sale program, and the accounting for the receipt of associated payments.

The Forestry Assistance Bureau, staffed by specialists in the various fields of forest management, provides technical assistance to the Department, other government agencies, forestry & green industry professionals, communities and private forestland owners. It administers the delivery of programs designed to assist in the responsible management of forest resources. The bureau also oversees policy administration of the Idaho Forest Practices Act which regulates forest practice operations in Idaho.

The Fire Management Bureau provides policy direction and oversight for the prevention, preparedness and suppression of wildland fires on over six million acres of public and private forest and rangelands across Idaho.

The Technical Services Bureau houses the Geographic Information System (GIS) Program, which provides working solutions to meet IDL's geospatial data collection, analysis and reporting needs. The bureau also includes the Interdisciplinary Team (ID Team) and Endangered Species Program, which provide specialized technical assistance and recommendations to IDL's land and resource managers across the state.

Lands and Waterways Division

The Endowment Leasing Bureau provides statewide policy direction, technical guidance and oversight to the Supervisory Areas in the administration of endowment land leases. Endowment land lease types include grazing, agriculture, residential real estate, commercial real estate, non-commercial recreation, conservation, oil & gas and minerals.

The Resource Protection and Assistance Bureau supports the Supervisory Areas in their processing of encroachment permits under the Lake Protection Act and the approval of reclamation plans under the Surface and Placer Mining Act. Submerged land leases are maintained for commercial marinas, float homes and community docks located over public trust lands. This bureau also supports the Idaho Oil and Gas Conservation

Commission which regulates the exploration, drilling and production of oil and gas resources in Idaho to ensure the conservation of oil and gas and the protection of surface and groundwater.

The Real Estate Services Bureau is responsible for handling the completion of land acquisition, exchange, or disposal transactions. The bureau is responsible for developing policies and procedures associated with acquiring and granting rights-of-way, disclaimers of interest along navigable rivers, and conducting appraisals for departmental purposes. The Land Records unit is housed in this bureau and maintains land ownership records and databases to assist in planning and implementing management strategies of lands and resources within departmental control.

Idaho State Board of Scaling Practices

The primary purpose of the Scaling Board is to enforce log scaling (measurement) standards prescribed by statute and regulations. The Board tests and licenses scaling practitioners and subjects them to routine, unannounced checks to assure proficiency

Revenue and Expenditures

Revenue	FY 2013	FY 2014	FY 2015	FY 2016
General Fund (appropriation)	\$4,258,000	\$5,174,300	\$5,274,000	\$5,662,600
Fire Suppression Deficiency	\$5,498,500	\$6,403,100	\$7,618,300	\$4,962,900
Department of Lands	\$7,223,600	\$7,459,200	\$7,428,700	\$8,900,200
Federal Grants	\$3,365,200	\$2,650,200	\$7,648,900	\$33523,500
American Recovery	\$92,400	\$0	\$0	\$0
Permanent Endowment	\$2,493,800	\$2,415,100	\$2,429,300	\$2,127,800
Endowment Earnings Reserve	\$72,525,000	\$87,352,200	\$82,357,900	\$73,993,800
Misc. / Pass-through Funds	\$906,600	\$12,940,000	\$39,557,700	\$27,468,800
Total	\$96,363,100	\$112,748,100	\$152,313,000	\$126,639,600
Expenditures	FY 2013	FY 2014	FY 2015	FY 2016
Personnel Costs	\$24,244,400	\$24,269,100	\$25,850,300	\$28,353,700
Operating Expenditures	\$24,326,600	\$33,869,300	\$31,579,700	\$46,554,200
Capital Outlay	\$1,723,900	\$1,021,400	\$1,512,700	\$1,667,400
Trustee/Benefit Payments	\$3,285,300	\$2,957,200	\$7,795,200	\$3,963,100
Total	\$53,580,200	\$62,117,000	\$66,737,400	\$80,538,400

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2013	FY 2014	FY 2015	FY 2016
Submit the timber sale volume from the annual timber sales plan to Land Board by June 30 of each year	103%	101%	98%	100%
Complete public involvement process, compile identified issues for Land Board approval each April	100%	100%	100%	100%
Review 10% of proposed timber sales for compliance with rules and regulations	Completed	Completed	Completed	Completed
Provide professional management plan assistance to forest landowners	60 owners	59 owners	153 owners	208 owners
Provide Cooperative Extension training sessions throughout Idaho	28 workshops	30 workshops	32 workshops	23 workshops
Acquire at least 5 permanent easements	7	10	10	8

Cases Managed and/or Key Services Provided	FY 2013	FY 2014	FY 2015	FY 2016
Administer leases (submerged, range, commercial, cottage site, mineral, crop, oil & gas, geothermal and misc.)	2495 leases	2,492 leases	2,599 leases	2479 leases
Process Navigable Waters Encroachment Applications	311	302	412	287
Fire safety burn permits issued (Statistics for calendar year)	N/A	13,550	9,235	9,284
Inspect logging jobs for compliance with fire hazard management rules. (Statistics for calendar year)	785	621	1406	918
Mining reclamation plans approved	18	11	21	17
Abandoned mines investigated, reclaimed or mitigated	1	5	9	13
Conduct scaling workshops	1 workshops	4 workshops	9 workshops	4 workshops
Oil and gas application processed	1	5	9	5
Cottage sites sold	N/A	34	90	63

Part II – Performance Measures

Performance Measure		FY 2013	FY 2014	FY 2015	FY 2016	Current Year
Goal						
<i>FINANCIAL STEWARDSHIP: Fulfill the Land Board's fiduciary duties by maximizing long term financial returns from the endowment lands and through prudent management of state funds and resources.</i>						
1. Annually sell the volume of timber prescribed by the FAMP and approved by the Land Board	actual	283.7 mmbf	270.4 mmbf	259.5 mmbf	288.9 mmbf	-----
	benchmark	247.3 mmbf	247.3 mmbf	247.3 mmbf	247.3 mmbf	247.3 mmbf
2. Develop and implement an annual forest management plan designed to yield an average 3.5% real net return on asset	actual	3.53%	4.17%	4.18%	3.63%	-----
	benchmark	3.5%	3.5%	3.5%	3.5%	3.5%
3. Control 94% of fires at 10 acres or less	actual	90%	94%	92%	87.2%	-----
	benchmark	94%	94%	94%	94%	94%
4. Fire readiness reviews completed	actual	13	11	12	12	-----
	benchmark	5	5	5	12	12
5. Inspect forest practices for compliance with the Forest Practices Act	actual	59%	53%	53%	57%	-----
	benchmark	50%	50%	50%	50%	50%
Goal						
<i>CUSTOMER FOCUSED: Deliver programs with professionalism and integrity, providing exemplary service to external and internal customers.</i>						
6. Process oil & gas applications for permit to drill in a timely manner	actual	N/A	N/A	N/A	N/A	-----
	benchmark	N/A	N/A	N/A	N/A	10 days
7. Complete public records requests in a timely manner	actual	696 total	683 total; 2.92 days	533 total; 2.42 days	295 to date	-----

Performance Measure		FY 2013	FY 2014	FY 2015	FY 2016	Current Year
(Statistics for calendar year)	<i>benchmark</i>	<i>3 days average response time</i>	<i>3 days average response time</i>	<i>3 days average response time</i>	<i>3 days average response time</i>	<i>3 days average response time</i>
8. IT Help Desk average time to ticket resolution	actual	6.24	3.45	2.32	2.22	-----
	<i>benchmark</i>	<i>3 days</i>	<i>3 days</i>	<i>3 days</i>	<i>3 days</i>	<i>3 days</i>
9. Check scales conducted	actual	134	121	189	185	-----
	<i>benchmark</i>	<i>120</i>	<i>120</i>	<i>120</i>	<i>150</i>	<i>150</i>

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