

Part I – Agency Profile

Agency Overview

The Board of Professional Engineers and Professional Land Surveyors was created by the Legislature in 1939, prior licensure for engineers and surveyors was through the Department of Law Enforcement which was responsible for both licensing and enforcement. The Board consists of one public member, three professional engineers, two professional land surveyors, and one member licensed as both an engineer and land surveyor. All are appointed by the Governor from among nominees submitted through application directly to the governor’s office. The Board’s Executive Director, Keith A, Simila, P.E. manages the Board office and supervises three additional office staff in the Meridian office.

The Board exists to protect the health, safety and welfare of the public by assuring that those offering their services to the public as engineers and land surveyors are properly qualified and that they practice competently and ethically. Currently, the Board licenses both Engineers and Land Surveyors with separate but similar examination and credential verification processes. In FY 2017 the Board licensed **405** engineers by comity with other jurisdictions and **67** by examination, **6** faculty restricted licenses, **23** land surveyors by comity with other jurisdictions and **0** by examination, and issued intern certificates to **98** engineers and **1** land surveyor, and issued certificates of authorization to **159** business entities.

A large percentage of license holders are not residents of Idaho and we rely to a great extent on the revenue from their application and renewal fees to fund the agency. The economic recovery that is ongoing in Idaho has created the need for additional engineering and surveying services to make those projects become reality. The Board’s function in this matter is to assure that those who wish to offer their services are qualified.

Core Functions/Idaho Code

The Board’s Core Functions include information sharing and liaise with other agencies and licensing boards in other jurisdictions; enforcement of the laws and rules of the State of Idaho; maintenance of professional relations with professional societies, academia, and other groups and stakeholders; issuance of licenses and certificates as authorized by Idaho Code; interface with the legislature to ensure that the licensing laws remain relevant and current; and effectively perform the administrative activities required to accomplish the Board mission.

Idaho Code Section 54-1208 is entitled “Board—Powers” and lists those authorities vested in the Board. The Board is empowered to adopt Administrative Rules, and has adopted four chapters including Rules of Procedure, Professional Responsibility, Corner Perpetuation and Filing, and Continuing Professional Development (CPD). The Board annually reviews or audits five percent of the licensees for compliance with CPD. The Board may subpoena witnesses and require the submission of evidence in disciplinary matters. It may seek injunctive relief in District Court to enforce the provisions of the enabling legislation or to restrain violation of it. The board may subject applicants for certification and license to examinations in order to determine minimum competency. The board maintains a current roster of license and certificate holders on the internet as provided in Idaho Code Section 54-1211. The Board requires biennial renewal of licenses and certificates as provided in Idaho Code Section 54-1216 and issues licenses to persons who are licensed in other jurisdictions as allowed in Idaho Code Section 54-1219. Idaho Code Section 54-1220 allows the Board to investigate and adjudicate allegations of violation of the Idaho Code and Administrative Rules.

Revenue and Expenditures

Revenue	FY 2014	FY 2015	FY 2016	FY 2017
State Regulatory Fund	\$533,200	\$610,400	\$627,000	\$657,400
Total	\$533,200	\$610,400	\$627,000	\$657,400
Expenditures	FY 2014	FY 2015	FY 2016	FY 2017
Personnel Costs	\$337,300	\$346,300	\$374,500	\$412,600
Operating Expenditures	\$189,700	\$217,000	\$238,200	\$283,600
Capital Outlay	\$0	\$3,700	\$2,300	0
Trustee/Benefit Payments	\$0	\$0		
Total	\$527,000	\$567,000	\$615,000	\$696,200

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2014	FY 2015	FY 2016	FY 2017
Staff and Board Member presentations to general stakeholders	42	54	40	45
Publish and distribute a quality NEWS BULLETIN	2	2	2	2
Issue licenses and certificates to the satisfaction of applicants	94.6%	96.9%	93.8%	94.0%

Part II – Performance Measures

Performance Measure		FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Outreach to stakeholders of the benefits and purpose for licensure, Board functions, and key activities and promote professionalism by encouraging continuing professional development.						
1. Presentations made to organizations	actual	42	54	40	45	-----
	target	30	30	30	30	30
2. Publish a quality News Bulletin	actual	2	2	2		-----
	target	2	2	2	2	2
3. Seek timely input and reports to the board the need for proposed changes to the legislature	actual	0	Passed SB's 1046, 1063, 1079	Passed SB's 1285, 1286	Passed SB 1008	-----
	target	<i>Present to Legislature as necessary</i>	<i>Present to Legislature as necessary</i>	<i>Present to Legislature as necessary</i>	<i>Present to Legislature as necessary</i>	<i>Present to Legislature as necessary</i>
Effectively administer the issuance and renewals of licenses and certificates.						
4. Percent samples of audits and reviews that are not referred for possible enforcement action (CPD compliance rate)	actual	n/a	n/a	<i>New in 2017</i>	87%	-----
	target	n/a	n/a	<i>New in 2017</i>	95%	95%
Enforce compliance of Idaho Codes, Rules and Board decisions regarding the professional practice of Engineering and Land Surveying.						
5. Prepare a report on applicant satisfaction with recommendations for improvement	actual	Completed	Completed	Completed	Completed	-----
	target	<i>Complete Annually</i>	<i>Complete Annually</i>	<i>Complete Annually</i>	<i>Complete Annually</i>	<i>Complete Annually</i>
Maintain Board operations that ensure effective, efficient, and timely management and implantation of all Board functions.						
6. Meet at diverse locations	actual	4 in Boise and 3 in Idaho outside Boise	4 Boise 2 Other	4 Boise 2 Other	4 Boise 2 Other	-----
	target	<i>4 Boise 2 Other</i>	<i>4 Boise 2 Other</i>	<i>4 Boise 2 Other</i>	<i>4 Boise 2 Other</i>	<i>4 Boise 2 Other</i>

For More Information Contact

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