

Part I – Agency Profile

Agency Overview

The mission of the Idaho Board of Veterinary Medicine is to promote the public health, safety and welfare by safeguarding the people and animals of Idaho by establishing and enforcing professional standards in the licensure and regulation of veterinary health professionals.

The Board’s revenues are dedicated funds generated from licensing and certification fees paid by veterinarians, certified veterinary technicians, certified euthanasia technicians, and certified euthanasia agencies. The Board receives sporadic additional revenue in the form of administrative fines and reimbursements for investigatory and legal expenses associated with discipline settlements. These funds are allocated between the Board’s four major areas: 1) Investigation and prosecution of complaints, 2) Veterinary licensing, 3) Veterinary technician certification, 4) Euthanasia technician and euthanasia agency certification.

The Board consists of six members, five veterinarians and one public member, appointed by the Governor from various geographic regions of the state. Veterinary members serve a five-year term, while the public member serves a three-year term. Each of the five veterinary members serves four years as a veterinary board member and a fifth year as liaison officer, reviewing and mediating complaints. The board member serving the fourth year of appointment is the president of the board. The Board’s office is located in Boise in the Idaho State Department of Agriculture headquarters. The Board’s daily business is conducted by a full-time Executive Director, a full-time Technical Records Specialist II, and a .6 FTE Office Specialist I.

Core Functions/Idaho Code

Complaint Investigations/Discipline – safeguard the people of Idaho by initiating and conducting investigations on all matters relating to the practice of veterinary medicine, veterinary technology, and euthanizing of animals, and prosecute violations of the Idaho Veterinary Practice Act. (Idaho Code Title 54, Chapter 21, IDAPA 46.01.01 and Principles of Veterinary Medical Ethics, 2010 Revision)

Veterinary Medicine – determine qualifications for issuance and renewal of licenses, set grounds for discipline, establish standards of professional conduct. (Title 54, Chapter 21, Idaho Code)

Veterinary Technology – determine qualifications for issuance and renewal of certifications, set grounds for discipline, and set supervision standards. (Title 54, Chapter 21, Idaho Code)

Certified Euthanasia Program – appoint Certified Euthanasia Task Force, determine qualifications for certification of euthanasia agencies and euthanasia technicians, grounds for discipline, and provide approved euthanasia training to allow purchase and use of approved drugs by certificants to euthanize animals in a humane manner. (Title 54, Chapter 21, Idaho Code)

Revenue and Expenditures

Revenue	FY 2014	FY 2015	FY 2016	FY 2017
State Regulatory Fund	\$260,400	\$271,600	\$295,300	\$306,000
Total	\$260,400	\$271,600	\$295,300	\$306,000
Expenditures	FY 2014	FY 2015	FY 2016	FY 2017
Personnel Costs	\$131,800	\$141,400	\$169,000	\$158,200
Operating Expenditures	\$72,000	\$125,500	\$126,300	\$77,700
Capital Outlay	0	\$5,000	0	\$1,600
Trustee/Benefit Payments	0	0	0	0
Total	\$203,800	\$271,900	\$295,300	\$237,500

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2014	FY 2015	FY 2016	FY 2017
New Veterinary Licenses Issued	45	30	76	86
New Veterinary Technician Certifications Issued	23	21	32	52
New Euthanasia Technician Certifications Issued	7	8	10	18
New Euthanasia Agency Certifications Issued	0	0	0	2
Veterinary License Renewals	1,032	1,128	1,127	1096
Veterinary Technician Certification Renewals	210	247	246	239
Euthanasia Technician Certification Renewals	57	63	57	44
Euthanasia Agency Certification Renewals	19	17	16	16
*Initial Complaints Received (Total No. By Telephone and E-mail)	31	28	36	27
Formal Written Complaints Received	20	15	24	15
<ul style="list-style-type: none"> Complaints Prosecuted 	4	1	3	2
<ul style="list-style-type: none"> Complaints Investigated; No Violations Found 	8	7	13	7
<ul style="list-style-type: none"> Warning Letters and Letters of Caution Sent 	5	5	4	6

*The Board received 32 initial complaints in FY 2016. Of those, 24 complainants went on to submit formal requests in writing that were subsequently reviewed.

Part II – Performance Measures

Performance Measure		FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Maintain a rigorous veterinary licensing and veterinary technician certification program for new applicants.						
1. Review and process new applications from veterinarians and veterinary technicians	actual	100%	100%	100%	100%	-----
	target	100%	100%	100%	100%	100%
Maintain and improve effective euthanasia agency certification and euthanasia technician certification program for new applicants.						
2. Review and process new applications from euthanasia technicians and euthanasia agencies	actual	100%	100%	100%	100%	-----
	target	100%	100%	100%	100%	100%
Maintain and improve efficient licensing and certifying processes to ensure veterinary professionals receive timely license and certification issuance from the Board.						
3. Review and process applications from veterinarians and certified veterinary technicians	actual	100%	100%	100%	100%	-----
	target	100%	100%	100%	100%	100%
4. Review and process applications from euthanasia technicians and euthanasia agencies	actual	100%	100%	100%	100%	-----
	target	100%	100%	100%	100%	100%
Protect the public by sustaining and enforcing a complaint and disciplinary program for veterinarians, veterinary technicians, euthanasia agencies, euthanasia technicians, and illegal practice by unlicensed individuals.						
5. Triage formal written complaints and send to appropriate person in a timely manner	actual	100%	100%	100%	100%	-----
	target	100%	100%	100%	100%	100%

Performance Measure		FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Encourage and support high quality continuing education programs; verify continuing education requirement compliance by licensees and certificants in the most efficient way possible without losing integrity.						
6. Review and/or approve continuing education courses	actual	100%	100%	100%	100%	-----
	target	100%	100%	100%	100%	100%
Provide license and certification verifications for veterinarians and veterinary technicians who are applying for licensure in other jurisdictions, and provide license verifications to the public as requested.						
7. Fulfill requests for license verifications and public record lists of licensees	actual	100%	100%	100%	100%	-----
	target	100%	100%	100%	100%	100%

For More Information Contact

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