

Part I – Agency Profile

Agency Overview

The Idaho Legislature created the Idaho State Department of Agriculture (ISDA) in 1919 to assist and regulate the state's fast-growing agricultural industry. The primary purposes for establishment were to protect Idaho's crops and livestock from the introduction and spread of pests and transmittable diseases, to help provide the industry with a system for the orderly marketing of agricultural commodities, and to protect consumers from contaminated products or fraudulent marketing practices. These purposes still drive the department today.

The department derives its statutory authority from multiple sections of the Idaho Code. Section 22-101 creates the Department of Agriculture and the position of director. Section 22-102 provides that the director “shall organize the department into such divisions and other administrative sub-units as may be necessary in order to efficiently administer the department,” and section 22-103 lists specific directorial duties. Title 22 also contains the authority for the Plant Industries Division, the Agricultural Resources Division, and the department’s Marketing Bureau. The primary authority for the Animal Industries Division lies within Title 25 and Title 37, while the Agricultural Inspections Division, which includes the Bureaus of Weights and Measures and Bonded Warehouse, derives authority from Titles 69 and 71.

In addition to the five divisions which primarily make up the ISDA, four commodity commissions—the Idaho Honey Advertising Commission, Idaho Hop Commission, Idaho Mint Commission and Idaho Sheep and Goat Health Board—are also technically housed within the ISDA, although each entity maintains its autonomy. The department works closely with all other agriculture commodity commissions. The Idaho Food Quality Assurance Laboratory was assigned by the Idaho Legislature to the Department of Agriculture on July 1, 2005, and the department works cooperatively with the Idaho Food Quality Assurance Institute to administrator the day-to-day operations of the laboratory. In addition, the Bureau of Laboratories was established within the agency in 2015 to manage all six ISDA laboratories.

The Idaho State Department of Agriculture has a current budget of approximately \$45 million. For FY2019, the state general fund accounts for 26 percent of the budget. The remainder of the department's funding comes from various types of fees assessed directly to the segment of industry being regulated or receiving services. Federal sources also assist the department with the funding of certain programs. The department is currently staffed with approximately 300 full-time employees. The Bureau of Shipping Point Inspection and other units of the department also hire hundreds of seasonal employees each year.

Idaho agriculture has been the engine of our state’s economy, and the department embraces each new opportunity and stands ready to provide leadership.

Core Functions/Idaho Code

- **Animal Health:** Responsible for regulatory animal disease control and prevention programs through the inspection and investigation of livestock and livestock facilities, and the regulation of movement of animals in intrastate, interstate and international commerce.
- **Plant Health:** Responsible for the registration and inspection of commercial feed, fertilizer and soil and plant amendments; export certification; pest exclusion; control of grasshoppers and Mormon crickets; prevention and control of noxious weeds and invasive species.
- **Inspection Services:** Inspect commodities for quality and condition at the shipping point, using official grade standards developed by the United States Department of Agriculture (USDA) and ISDA for fresh fruits and vegetables. Also inspect and certify organic operations, all weighing devices and licensed warehouses.

- Pesticide:** Responsible for the regulatory use and distribution of pesticides in Idaho by conducting inspections and investigations; monitoring ground and surface water for pesticides; registration of pesticides, conducting pesticide training and licensing of pesticide applicators, chemigators and dealers.
- Market Development:** The mission of the Market Development program is to “market and promote Idaho’s food, beverage and agriculture products to increase sales and economic sustainability.” The division conducts both domestic and international programs providing direct assistance to farmers, ranchers, shippers and processors in establishing new customers for their products, increasing sales and stimulating economic growth.

Revenue and Expenditures

Revenue	FY2015	FY 2016	FY 2017	FY 2018
General Fund	\$0	\$0	\$900	\$0
Animal Damage Control	\$100,000	\$100,000	\$100,000	\$100,000
Administration & Accounting	\$823,900	\$1,028,700	\$831,500	\$832,500
Facilities Maintenance	\$278,900	\$264,600	\$286,500	\$311,100
Agriculture Inspections	\$1,238,500	\$1,226,700	\$1,327,100	\$1,311,300
Weights and Measures	\$455,500	\$471,200	\$483,000	\$480,500
Invasive Species	\$17,500	\$15,800	\$6,800	\$33,100
Special Pest Eradication	\$324,000	\$342,600	\$209,700	\$140,200
Agriculture Fees	\$6,483,000	\$6,795,800	\$7,088,400	\$7,217,400
Redifit Intermodel	\$80,000	\$33,200	\$87,300	\$79,300
Federal Grant	\$2,576,900	\$3,147,900	\$3,668,300	\$4,258,000
Rural Partnership	\$0			
Seminars and Publications	\$122,900	\$124,100	\$87,700	\$111,100
USDA Publications	\$0			
Fresh Fruit and Vegetable Inspections	\$9,085,900	\$9,033,100	\$8,076,100	\$7,022,700
Development Loans	\$1,700	\$5,000	\$3,300	\$9,200
Commodity Indemnity Fund	\$246,300	\$241,000	\$220,100	\$251,800
Seed Indemnity Fund	\$773,500	\$872,100	\$854,400	\$923,900
Quality Assurance Lab	\$235,300	\$470,000	\$430,200	\$444,900
Total	\$22,843,800	\$24,171,800	\$23,761,300	\$23,527,000
Expenditures	FY2015	FY 2016	FY 2017	FY 2018
Personnel Costs	\$18,002,100	\$19,207,400	\$19,904,200	\$20,417,800
Operating Expenditures	\$7,650,200	\$8,083,300	\$7,329,800	\$7,093,800
Capital Outlay	\$908,500	\$731,800	\$945,900	\$763,700
Trustee/Benefit Payments	\$3,519,300	4,966,200	\$4,424,100	\$5,365,200
Total	\$30,080,100	\$32,988,700	\$32,604,000	\$33,640,500

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY2015	FY 2016	FY 2017	FY 2018
Animal Industries				
Investigate suspected diseases, conduct licensing, inspection, and certification for compliance with state or federal Animal Health laws	4,080	4,200	3,902	4,850
Perform disease tests on animals and animal tissues for regulatory diseases to meet import/export requirements and for zoonotic diseases	99,276	102,251	132,236	432,002

Cases Managed and/or Key Services Provided	FY2015	FY 2016	FY 2017	FY 2018
Inspect all dairy farms and plants for compliance with sanitation, quality, and wholesomeness standards	8,688	8,419	7,378	7,535
Perform tests on finished dairy products for quality. Presence of adulterants and to determine producer payment	8,215	8,267	8,663	8,595
Inspect and approve all dairy and beef waste management systems for compliance with state and federal laws	2,687	2,302	2,757	3,398
Animal care investigations and inspections	66	46	53	53
Agriculture Inspections				
License and inspect all warehouses, commodity dealers, and seed buyers	163	175	175	174
Certified and inspected organic producers, processors, and handlers	229	243	269	271
Inspect and test all known commercially-used weighing and measuring devices	27,845	25,507	28,717	32,796
Provide information to public concerning weights and measures issues	1 Briefing to Industry / 5 metrology lab tours / 3 media news contacts	8 Briefing to Industry / 4 Metrology Lab Tours / 2 Media News Contacts	3 Briefings to Industry / 4 Metrology Lab Tours / 2 Negotiated Rulemaking Meetings / 1 Media Contact	1 Briefing to Industry / 6 Metrology Lab Tours / 2 Media Contacts
Maintain Idaho metrology lab certification by planning for future federal requirements	2015 Accreditation	2016-2017 Two Year Accreditation	2017 Accreditation	2018-2019 Two Year Accreditation
Number of pounds of fruits and vegetables certified by the Shipping Point Inspection Program	12.1 Billion Pounds	11.5 Billion Pounds	10.6 Billion Pounds	10.1 Billion Pounds
Agricultural Resources				
Review and registration of applications for pesticide registrations	11,376	11,545	12,049	12,204
Pesticide applicator licenses	7,925	8,011	8,131	9,549
Pesticide inspections and investigations	644	605	538	601
Chemigation Equipment Inspections	270	253	287	262
USDA Inspections	0 ¹	0		
Groundwater samples collected	1,534	1,372	1,442	1,448
Laboratory analysis of groundwater samples collected	34,825	31,145	32,736	32,872
Conduct statewide groundwater sampling follow-ups	168	144	172	174
Laboratory analysis of ground water follow-up samples collected	3,712	3,168	3,784	3,784
Worker protection training sessions	18	10	77	55
Worker protection inspections	194	187	106	130
Waste pesticides disposed (Pounds)	146,230	150,795	122,333	129,763
Pesticide containers recycled (Pounds) ¹	235,000	267,638	0	0
¹ The pesticide container recycling program was discontinued in 2017, due to private industry taking over the program.				

Cases Managed and/or Key Services Provided	FY2015	FY 2016	FY 2017	FY 2018
Plant Industries				
Review/registration of feed and fertilizer labels and products	24,741	28,618	26,037	30,659
Collect commercial feed samples	831	967	1,052	899
Issue Nurseryman/Florists licenses	1,811	1,853	1,831	1,883
Field Inspections – acres	55,846	68,250	67,961	65,494
Issue phytosanitary certificates	4,865	4,448	4,768	4,170
Collect seed samples for compliance to Idaho pure seed law, noxious weed law, feed law, and referee testing	114	171	72	273
Perform purity, germination, and special testing of certified seeds for Idaho Crop Improvement Association and uncertified seeds for the seed industry	4,468	4,222	4,593	8,767
Issue seed dealer’s licenses	623	645	667	646
Invasive species watercraft inspections	55,394	64,157	91,484	93,083
Number of Hop bale inspections conducted by the Hops Program	27,529 Bales	36,084 Bales	38,092 Bales	53,677
Marketing and Development				
Lead international trade missions	4	5	6	6
Participate in targeted domestic and international trade shows	17	14	12	12
Develop promotional events and materials	31	30	31	76
Recruit Idaho companies into the Idaho Preferred Program	287	305	310	319

Part II – Performance Measures

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Goal 1						
Fulfill core statutory responsibilities by protecting the public, plants, animals and environment using regulation and education.						
1. Conduct inspections, investigations, surveillance, and testing to prevent the introduction/spread of animal disease.	actual	103,356	106,451	136,138	436,852	-----
	target	<i>350,000 annual inspections, investigations and tests</i>	<i>100,000* annual inspections, investigations and tests</i>	<i>100,000* annual inspections, investigations and tests</i>	<i>100,000* annual inspections, investigations and tests</i>	<i>300,00* annual inspections investigations and tests</i>
2. Respond to all allegations of improper animal care within 24 hours of receiving complaint.	actual	66 cases 100%	46 cases 100%	53 cases 100%	53 cases 100%	-----
	target	<i>Complaints 40 24 hour response 100%</i>	<i>Complaints 40 24 hour response 100%</i>	<i>Complaints 40 24 hour response 100%</i>	<i>Complaints 40 24 hour response 100%</i>	<i>Complaints 40 24 hour response 100%</i>

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
3. Complete phytosanitary certificates within a prescribed timeframe from date received. 78% processed within 24 hours, 15% processed after 2 business days, 7% processed after 3 business days or more.	actual	53% within 24 hours 17% after one business day 19% after 2 business days 11% after 3 or more days	59% within 24 hours 16% after one business day 18% after 2 business days 7% after 3 or more days	80% within 24 hours 22% after one business day 6% after 2 business days 2% after 3 or more days	78% within 24 hours 17% after one business day 5% after 3 or more days	-----
	target	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days
4. Provide and approve sufficient ongoing recertification training opportunities processing 95% of requests within five days of receipt.	actual	822 Seminars 97%	848 Seminars 98%	862 Seminars 96%	857 Seminars 96%	-----
	target	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days
Goal 2						
Foster confidence in Idaho's agriculture industry and market transactions by maintaining a strong commitment to those programs intended to safeguard consumer confidence.						
5. Provide fresh fruit and vegetable inspection services for all applicant requests assuring product meets marketing order and grade on label while maintaining less than 1% reversal rate.	actual	667 Applicants 29,996 certificates issued 2 reversals	642 Applicants 30,619 certificates issued 6 reversals	616 Applicants 28,129 certificates issued 6 reversals	554 Applicants 27,439 certificates issued 3 reversals	-----
	target	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 27,000 1% reversal rate
6. Inspect, test and follow-up compliance on weighing and measuring devices. Reaching a rejection rate of less than 5% and rechecking at least 60% of rejected devices.	actual	27,845 device inspections 9.4% rejected 75.5% of the rejected devices rechecked	25,507 device inspections, 8.8% rejected 73% of the rejected devices rechecked	28,717 device inspections 6.3% rejected 70.3% of the rejected devices rechecked	32,796 device Inspections 6.5% rejected 67.7% of the rejected devices rechecked	-----
	target	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
7. Conduct pesticide-related inspections for compliance resulting in less than 5% of investigations involving repeat offenders for specific violations.	actual	0% (0/644)	0.3% (2/605)	0.744% (4/538)	0.3% (2/590)	-----
	target	600 <5% repeat violations	600 <5% repeat violations	600 <5% repeat violations	600 <5% repeat violations	600 <5% repeat violations
8. Approve or deny within 91 days, 95% of feed labels and 80% of fertilizer and soil and plant amendment labels that are submitted for review.	actual	66% feed within 91 days 75% fertilizer within 91 days 81% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	99.73% feed within 91 days 99.84% fertilizer within 91 days 99.53% soil and plant amendment	99.39% feed within 91 days, 100% fertilizer and soil and plant amendment within 91 days	-----
	target	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days
Goal 3						
Support the growth and sustainability of Idaho's agriculture industry by increasing domestic and international sales opportunities of Idaho foods and agricultural products to foster industry growth and profitability.						
9. Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year while attaining a 60% consumer awareness of the Idaho Preferred logo.	actual	5 new companies 95% retention 52% consumer awareness	23 new companies 98% retention 52% consumer awareness	8 new companies 95% retention 42% consumer awareness	13 new companies 95% retention 42% consumer awareness	-----
	target	New members 12 90% Retention rate 60% consumer awareness	New members 12 90% Retention rate 60% consumer awareness	New members 12 90% Retention rate 60% consumer awareness	New members 12 90% Retention rate 60% consumer awareness	New members 12 90% Retention rate 60% consumer awareness
10. Obtain a minimum average overall customer satisfaction rating of 4 for promotions, missions, workshops and events using a scale of 1–5, 5 being the highest.	actual	4.6	4.4	4.9	4.7	-----
	target	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4

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