

Part I – Agency Profile

Agency Overview

Established in 1892 and operated under the Department of Law Enforcement until 1949, the Board of Medicine functions as a self-governing agency supported solely by dedicated funds from licensees of the agency. The Board has primary responsibility for licensure and discipline of physicians, doctors of osteopathy, physician assistants, dietitians, respiratory therapists, and athletic trainers. The Board provides for limited permits for polysomnographers as it applies to the practice of respiratory therapy. The Board registers medical students, interns, externs, residents, physician assistant trainees, and polysomnography trainees in approved training programs. The Board regulates supervising physicians who supervise physician assistants, residents, interns, externs, and cosmetic procedure providers, along with directing physicians who supervise athletic trainers. The Board has primary responsibility for the coordination of malpractice pre-litigation hearings for physicians and licensed acute care hospitals operating in Idaho.

The Board staff includes an Executive Director, Associate Director, Board Attorney, four Quality Assurance Specialists/Investigators (including two physician assistants and one registered nurse), Licensing Manager, two Physician Licensing Specialists, two Allied Health Licensing Specialists, Prelitigation Manager, Finance Specialist, Discipline Specialist, and an Administrative Assistant.

The Board functions with four licensing boards, the Committee for Professional Discipline and the Physician Assistant Advisory Committee. The allied health boards and committees advise and make recommendations to the Board in matters of licensure and discipline of their respective professions. The Committee on Professional Discipline makes recommendations to the Board of Medicine regarding physician discipline.

Board of Medicine members are appointed by the Governor. Committee on Professional Discipline members and allied health board members are appointed by the Board of Medicine.

The office of the Board of Medicine is currently on 1755 Westgate Drive, Suite 140, Boise, Idaho, 83704 and will move to 345 Bobwhite Court, Suite 150, Boise, Idaho, 83712 effective October 1, 2018. Information about the Board is available at <http://bom.idaho.gov>.

Core Functions/Idaho Code

The core functions of the Board include licensing, discipline, and pre-litigation. Statutory authority is as follows for each of the professions regulated:

Title 54

Physicians and Physician Assistants Chapter 18 54-1802. PURPOSE. Recognizing that the practice of medicine is a privilege granted by the state of Idaho and is not a natural right of individuals, the purpose of this chapter is to assure the public health, safety and welfare in the state by the licensure and regulation of physicians, and the exclusion of unlicensed persons from the practice of medicine.

Dietitians Chapter 35 54-3501. PURPOSE. The legislature finds and declares that the provision of medical and therapeutic nutritional services affects the public health, safety, and welfare. The legislature further finds that it is in the public interest to aid in the provision of medical and therapeutic nutritional services of high quality to the people of Idaho. To aid in fulfilling these purposes, this chapter provides for the licensure and regulation of dietitians within the state of Idaho.

Athletic Trainers Chapter 39 54-3901. LEGISLATIVE INTENT. In order to promote the public health, safety, and welfare, to promote the highest degree of professional conduct on the part of athletic trainers, and to assure the availability of athletic trainer services of high quality to persons in need of such services, it is the purpose of this chapter to provide for the registration of persons offering athletic trainers services to the public

Respiratory Therapist and Polysomnography Permits Chapter 43 54-4302. LEGISLATIVE INTENT. In order to promote the public health, safety, and welfare, to promote the highest degree of professional conduct on the part of persons providing respiratory care to the public; and to assure the availability of respiratory care services of high quality to persons in need of such services, it is the purpose of the provisions of this chapter to provide for the licensure and regulation of persons offering respiratory care services to the public.

Medical Malpractice Idaho Code 6-1001. The Idaho State Board of Medicine, in alleged malpractice cases involving claims for damages against physicians and surgeons practicing in the state of Idaho or against licensed acute care general hospitals operating in the state of Idaho, is directed to cooperate in providing a hearing panel in the nature of a special civil grand jury and procedure for pre-litigation consideration of personal injury and wrongful death claims for damages arising out of the provision of or alleged failure to provide hospital or medical care in the state of Idaho, which proceedings shall be informal and nonbinding, but nonetheless compulsory as a condition precedent to litigation. Proceedings conducted or maintained under the authority of this act shall at all times be subject to disclosure according to chapter 3, title 9, Idaho Code. Formal rules of evidence shall not apply and all such proceedings shall be expeditious and informal.

Title IV of Public Law 99-660- The Health Care Quality Improvement Act of 1986-requires state licensing boards, hospitals and other entities to report certain licensing and discipline actions to a national database.

Public Law 104-191- The Health Insurance Portability and Accountability Act of 1996 requires the reporting and disclosing of certain actions to combat fraud and abuse in health insurance and health care delivery.

Revenue and Expenditures

Revenue	FY 2015	FY 2016	FY 2017	FY 2018
State Regulatory Fund	\$1,683,600	\$1,705,100	\$1,856,500	\$1,977,824
Total	\$1,683,600	\$1,705,100	\$1,856,500	\$1,977,824
Expenditures	FY 2015	FY 2016	FY 2017	FY 2018
Personnel Costs	\$838,720	\$869,800	\$1,080,400	\$1,049,366
Operating Expenditures	\$679,303	\$707,000	\$757,400	\$921,588
Capital Outlay	\$19,738	\$18,400	\$18,700	\$6,870
Trustee/Benefit Payments	\$0	\$0	\$0	\$0
Total	\$1,537,761	\$1,695,200	\$1,856,500	\$1,977,824

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2015	FY 2016	FY 2017	FY 2018
Complaints Received/Investigations	368/233	283/175	283/188	245/155
Licensing of health professions	10,382	10,803	10,699	11,868
Pre-litigation screening panels	115	111	100	109
On Line Public Information/Licensee service	85%	87%	88%	89%

The Board receives complaints regarding all health care professions, health care and prison facilities. For those complaints that are outside of the statutory authority of the Board of Medicine, the Board reviews the complaint, corresponds with complainant and forwards the information to the appropriate regulatory agency for review.

FY 2018 Performance Highlights

The Board continued fulfilling its mission of protecting the public through effective licensure, discipline, and malpractice pre-litigation hearings. To optimize its licensure procedure, the Board undertook a detailed review of its licensure statute and rules, ensuring that the licensure process matched the applicable regulations. The Board will be proposing changes to its statute and rules in the 2020 Legislative session to reduce regulation and ensure consistency between the statute and rules.

The Board's Information Technology vendors continue to work on upgrading the custom IBOM database from an outdated Access platform to a web-based platform that will add necessary functionality to maintain increased needs, accessibility, and quality. This upgrade project is projected to be complete during the 2019 fiscal year.

As a technology customer of the IT Services office, the Board's staff was and will continue to be 100% compliant with Executive Order #2017-02, the NIST Cybersecurity Framework.

In response to Executive Order #2017-06, the Idaho Licensing Freedom Act, the Board published notices on its website and in newsletters regarding the Executive Order. The Board received comments from the public, licensees, and any other stakeholders through May 31, 2018 and submitted its final report to the Governor's Office on June 29, 2018.

Part II – Performance Measures

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
GOAL: Promote Customer/Constituent Service Through Improved Communication with Stakeholders						
1. Board members are able to access needed information on website or through secure access, feedback confirms access.	actual	75%	90%	100%	75%	-----
	target	75% <i>Delayed due to database limitations of state IT policy</i>	90% <i>All Board materials provided and accessed online</i>	100% <i>All Board materials accessed online or via VPN</i>	100% <i>Certain Board materials were not accessed online due to security issues that have been resolved with ITS.</i>	<i>Will return to achieving 100% online access with enhanced security protocols put in place by IT and independent IT contractor.</i>
2. Develop a secure access for physician information to expedite credentialing, eliminate duplication and enhance communication.	actual	25%	50%	75%	75%	-----
	target	25% <i>Delayed due to database transition</i>	70% <i>Prep for database upgrade</i>	75% <i>Delay due to Database upgrade—working to get full application MD/DO info online</i>	75% <i>Delay due to Database upgrade—working to get full application MD/DO info online</i>	<i>Achieve 80% in 1st roll-out phase of new database Anticipate full functionality in FY2020/2021</i>
GOAL: Promote Responsible Government Through Efficient Use of Technology and Responsible Utilization of All Resources						
3. Enhance licensing functions and reduce redundancies in licensure practices.	actual	75%	80%	90%	90%	-----
	target	75% <i>Delayed due to database and vendor transition</i>	80% <i>Reviewing Statutes and Rules to eliminate unnecessary application submissions</i>	100% <i>Reviewing Statutes and Rules to eliminate unnecessary application submissions</i>	100% <i>Reviewing Statutes and Rules to eliminate unnecessary application submissions</i>	<i>Achieve 100% by seeking changes to Licensing Statute and Rules to further streamline and removing barriers to the license process for applicants with goal to obtain Legislative approval.</i>

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
4. All of allied health licensing functions on-line	actual	25%	30%	50%	70%	-----
	target	40% <i>Federation uniform application not available yet</i>	40% <i>Federation uniform application not available yet; Database upgrade in progress</i>	60% <i>Physician Assistant forms online. Working on delegation of services agreements for PAs</i>	75% <i>IT support for this goal was occupied with IBOM upgrade, but a working template for an online Allied health application was completed</i>	<i>Work towards >80% by 2020 online functionality for all allied health licensing functions</i>
5. Streamline the administration of the pre-litigation process.	actual	50%	75%	90%	95%	-----
	target	75%	80%	90% <i>Review of associated statutes/Rules/processes</i>	100% <i>Completed review of Pre-litigation processes and established new process to streamline administration of this department</i>	<i>Put new pre-litigation process in place and have new process 100% operational by 2020</i>
GOAL: Promote Professionalism by Identifying and Addressing the Education and Training Needs of the Staff, Board Members, Licenses, Healthcare Facilities						
6. Staffing in each functional area is adequate and balanced for the workload.	actual	80%	80%	90%	100%	-----
	target	85%	<i>New ED in place; seeking AD and in-house attorney to replace retiring AD and contract attorney</i>	90% <i>After 30% turnover, new staff hired and in training</i>	100% <i>Maintain workforce retention and hired new Licensing Manager</i>	100% <i>Maintain workforce retention and training</i>
7. Board members and staff have access to professional development training resources.	actual	100%	100%	100%	100%	-----
	target	100%	100%	100% <i>Training manuals in all areas are complete</i>	100% <i>Completed Board & Staff Trainings throughout FY2018</i>	100% <i>Ongoing Board and staff training, conduct Board training and retreat in April 2019 and continue staff training throughout FY2019</i>

Performance Measure		FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
8. Educate licensees and healthcare facilities on Idaho Board of Medicine law, rules and processes.	actual	N/A	N/A	New for 2017 75%	80%	-----
	target	N/A	N/A	<i>New: 100% - Provide educational session with PA Students (ISU) Produce four newsletters a year. Deliver information to credentialing committees and hospital personnel regarding the relationship between peer review activities and complaint review and disciplinary processes and procedures</i>	<i>100% Provided educational sessions to IHA, ISU, and IAMSS. Scheduled meetings with credentialing staff of St. Luke's and Primary Health for July 2018</i>	<i>100% Achieve 100% by providing a minimum of 5 educational sessions annually (IHA, IMA, ISU, WWAMI, ICOM, hospital staff services offices, credentialing agencies, etc.)</i>
GOAL: Promote Continuity Through Succession Planning and Leadership Development						
9. Provide ongoing Leadership Development.	actual	80%	80%	90%	100%	-----
	target	100%	100%	100%	<i>100% Continuous professional and leadership development for all staff</i>	<i>100% Continuous professional and leadership development for all staff</i>

For More Information Contact

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