

## Part I – Agency Profile

### Agency Overview

The Board of Professional Engineers and Professional Land Surveyors was created by the Legislature in 1939. Prior licensure for engineers began in 1919 and surveyors in 1905. These were issued through the Department of Law Enforcement which was responsible for both licensing and enforcement. The Board consists of one public member, three professional engineers, two professional land surveyors, and one member licensed as both an engineer and land surveyor. All are appointed by the Governor from among nominees submitted through application directly to the governor’s office. The Board’s Executive Director, Keith A, Simila, P.E. manages the Board office and supervises four additional office staff in the Meridian office.

The Board exists to protect the health, safety and welfare of the public by assuring that those offering their services to the public as engineers and land surveyors are properly qualified and that they practice competently and ethically.

License Category	As of June 30, 2019			FY19 New	
	Residents	Non-Residents	Total	Comity	Initial
PE	2476	5385	7861	603	83
PE Faculty	20	0	20		9
LS	255	351	606	27	5
PE/LS	18	7	25		
EI	552	317	869		142
LSI	25	2	27		4
RETIRED	367	516	883		
CORP	419	1472	1891		159
<b>Totals</b>	<b>4132</b>	<b>8050</b>	<b>12182</b>	<b>630</b>	<b>402</b>

### Core Functions/Idaho Code

The Board’s Core Functions include information sharing and liaise with other agencies and licensing boards in other jurisdictions; enforcement of the laws and rules of the State of Idaho; maintenance of professional relations with professional societies, academia, and other groups and stakeholders; issuance of licenses and certificates as authorized by Idaho Code; interface with the legislature to ensure that the licensing laws remain relevant and current; and effectively perform the administrative activities required to accomplish the Board mission.

Idaho Code Section 54-1208 is entitled “Board—Powers” and lists those authorities vested in the Board. The Board is empowered to adopt Administrative Rules, and has adopted four chapters including Rules of Procedure, Professional Responsibility, Corner Perpetuation and Filing, and Continuing Professional Development (CPD). The Board annually reviews or audits five percent of the licensees for compliance with CPD. The Board may subpoena witnesses and require the submission of evidence in disciplinary matters. It may seek injunctive relief in District Court to enforce the provisions of the enabling legislation or to restrain violation of it. The Board may subject applicants for certification and licensure to examinations in order to determine minimum competency. The Board maintains a current roster of license and certificate holders on the website as provided in Idaho Code Section 54-1211. The Board requires biennial renewal of licenses and certificates as provided in Idaho Code Section 54-1216 and issues licenses to persons who are licensed in other jurisdictions as allowed in Idaho Code Section 54-1219. Idaho Code Section 54-1220 allows the Board to investigate and adjudicate allegations of violation of the Idaho Code and Administrative Rules.

### Revenue and Expenditures

Revenue	FY 2016	FY 2017	FY 2018	FY 2019
State Regulatory Fund	\$627,000	\$657,400	\$654,800	\$992,200
General Fund	\$800	\$9,300	\$3,300	\$5,500
<b>Total</b>	<b>\$628,200</b>	<b>\$666,700</b>	<b>\$658,000</b>	<b>\$997,700</b>

Expenditures	FY 2016	FY 2017	FY 2018	FY 2019
Personnel Costs	\$374,500	\$412,600	412,200	500,300
Operating Expenditures	\$238,200	\$283,600	299,600	267,700
Capital Outlay	\$2,300	0	38,600	7,200
Trustee/Benefit Payments				
<b>Total</b>	<b>\$615,000</b>	<b>\$696,200</b>	<b>\$750,400</b>	<b>775,200</b>

### Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2016	FY 2017	FY 2018	FY 2019
Staff and Board Member presentations to general stakeholders	40	45	35	49
Publish and distribute a quality NEWS BULLETIN	2	2	2	2
Issue licenses and certificates to the satisfaction of applicants	93.8%	94.0%	94.0%	94.0%

### Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2016	FY 2017	FY 2018	FY 2019
<b>PROFESSIONAL ENGINEER</b>				
Total Number of Licenses*	7560	7476	7490	7906
Number of New Applicants Denied Licensure	3	4	2	1
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	6	4	3	22
Number of Final Disciplinary Actions Against Licensees	2	9	2	3
<b>PROFESSIONAL LAND SURVEYOR</b>				
Total Number of Licenses*	613	617	601	631
Number of New Applicants Denied Licensure	1	2	0	1
Number of Applicants Refused Renewal of a License	1	0	0	0
Number of Complaints Against Licensees	6	16	6	3
Number of Final Disciplinary Actions Against Licensees	2	4	1	2
<b>INTERN CERTIFICATE</b>				
Total Number of Certificate Holders	1216	978	896	896
Number of New Applicants Denied Certificate	0	0	0	0
Number of Applicants Refused Renewal of a Certificate	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Certificate Holders	0	0	0	0
<b>BUSINESS ENTITIES</b>				
Total Number of Certificate Holders	1774	1758	1795	1891
Number of New Applicants Denied Certificate	0	0	0	0
Number of Applicants Refused Renewal of a Certificate	0	0	0	0
Number of Complaints Against Certificate Holders	1	0	2	1
Number of Final Disciplinary Actions Against Certificate Holders	0	0	0	0

\*Includes 25 combined license holder (both PE and PLS licenses)

**Red Tape Reduction Act**

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019
Number of Chapters	4
Number of Words	12,701
Number of Restrictions	162

**Part II – Performance Measures**

Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<b>Outreach to stakeholders of the benefits and purpose for licensure, Board functions, and key activities and promote professionalism by encouraging continuing professional development.</b>						
1. Presentations made to organizations	actual	40	45	35	49	-----
	target	30	30	30	30	30
2. Publish a quality News Bulletin	actual	2	2	2	2	-----
	target	2	2	2	2	2
3. Seek timely input and reports to the board the need for proposed changes to the legislature	actual	Passed SB's 1285, 1286	Passed SB 1008	Passed SB 1252	Passed SB 1026, 1037	-----
	target	Present to Legislature as necessary	Present to Legislature as necessary	Present to Legislature as necessary	Present to Legislature as necessary	Present to Legislature as necessary
<b>Enforce compliance of Idaho Codes, Rules and Board decisions regarding the professional practice of Engineering and Land Surveying.</b>						
4. Percent samples of audits and reviews that are not referred for possible enforcement action (CPD compliance rate)	actual	New in 2017	87%	99%	91%	-----
	target	New in 2017	95%	95%	95%	95%
<b>Effectively administer the issuance and renewals of licenses and certificates.</b>						
5. Prepare a report on applicant satisfaction with recommendations for improvement	actual	Completed	Completed	Completed	Completed	-----
	target	Complete Annually	Complete Annually	Complete Annually	Completed Annually	Completed Annually
<b>Maintain Board operations that ensure effective, efficient, and timely management and implantation of all Board functions.</b>						
6. Meet at diverse locations	actual	4 Boise 2 Other	4 Boise 2 Other	5 Boise 1 Other	4 Boise 3 Other	-----
	target	4 Boise 2 Other	4 Boise 2 Other	4 Boise 2 Other	4 Boise 2 Other	4 Boise 2 Other

**For More Information Contact**

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