

## ***Part I – Agency Profile***

### **Agency Overview**

The Idaho Department of Lands (IDL) employs 324 permanent and more than 250 temporary employees in 16 offices across the state. The agency's mission is to professionally and prudently manage Idaho's endowment assets to maximize long-term financial returns to public schools and other trust beneficiaries, administer regulatory oversight, and provide professional assistance to the citizens of Idaho to use, protect, and sustain Idaho's natural resources.

The duties of IDL are broad and diverse. For most duties, IDL operates under the management directives of the Land Board, comprised of Idaho's Governor, Secretary of State, Attorney General, State Controller, and Superintendent of Public Instruction.

IDL manages more than 2.47 million acres of state endowment trust land under a Constitutional mandate to maximize long-term financial returns to public schools and a number of other State of Idaho institutions. Approximately 1,030,500 acres of timbered endowment land are managed for long-term sustainable harvest. IDL leases endowment lands for a number of different activities, including grazing, agriculture, and conservation leasing; minerals and oil and gas leasing; residential (cottage sites) and commercial leasing; and many other uses through land use permits.

IDL and two timber protective associations protect 6.3 million acres of mostly state and privately-owned timbered land and some federally-owned land in exchange for federal agencies protecting some endowment land. IDL's focus is initial attack: suppressing fires as quickly as possible to protect lives, property, and important timber assets. IDL also prepares ranchers to fight range fires by helping set-up rangeland fire protection associations.

As part of IDL's responsibilities to manage public trust lands—the 2,500 miles of riverbed as well as the beds and banks of Idaho's navigable lakes—IDL administers the Lake Protection Act.

Other regulatory responsibilities include administering the Oil and Gas Conservation Act (under the direction of the Idaho Oil and Gas Conservation Commission), Surface Mining Act, Dredge and Placer Mining Act, Abandoned Mine Reclamation Act, Forest Practices Act, Hazard Reduction Law, and Idaho Forestry Law. Each of these are administered through IDL programs designed to protect the natural resources vital to the well-being of Idaho citizens.

IDL assists Idahoans through several Forestry Assistance programs to: help large and small forest landowners with Forest Stewardship Plans on their lands; help communities grow vibrant urban forests; keep Idaho forests healthy by minimizing insect and disease risk; keep working forests working by administering Forest Legacy conservation easements; oversee grants to communities for wildfire mitigation; and engage the Forest Service on federal forest management issues in Idaho as part of the National Cohesive Wildland Fire Management Strategy.

In addition, IDL delivers landowner and community assistance programs designed to advance sound resource management. These include, among others, the Forest Stewardship Program, the Community and Urban Forestry Program, the Forest Health Initiative, and the National Fire Plan.

IDL also houses the Idaho Board of Scaling Practices.

### **Core Functions/Idaho Code**

IDL operates under authority granted through Idaho statutes and administrative rules.

- **TITLE 38 FORESTRY, FOREST PRODUCTS AND STUMPAGE DISTRICTS**
- **TITLE 47 MINES AND MINING**
- **TITLE 58 PUBLIC LANDS**

### Support Services Division

The **Financial Services Bureau** provides oversight and policy direction for all accounting and procurement functions of the agency including accounts payable and receivable, payroll, internal auditing, and contract solicitation.

**Human Resource** functions are provided by a Human Resource Officer, two specialists, and an associate.

The **Information Technology** section is responsible for providing organizational support for technology-based communication and information systems to include agency-wide electronic content management.

**Legal** services are provided by the Office of the Attorney General. Four Deputy Attorneys General are assigned to IDL and have primary responsibility for providing legal advice, initiating legal action in support of IDL actions and defending IDL actions in court, as necessary.

### Forestry & Fire Division

The **Forest Management Bureau** provides statewide policy direction, technical guidance, and oversight in the utilization, improvement, and protection of renewable forest resources on endowment land. In addition, the Forest Management Bureau supervises the measurement of forest products harvested as part of IDL's annual timber sale program and accounting for receipt of associated payments.

The **Forestry Assistance Bureau**, staffed by specialists in the various fields of forest management, provides technical assistance to IDL, other government agencies, forestry & green industry professionals, communities, and private forestland owners. The bureau administers delivery of programs designed to assist in the responsible management of forest resources. The bureau also oversees policy administration for the Idaho Forest Practices Act, which regulates forest practice operations in Idaho.

The **Fire Management Bureau** provides policy direction and oversight for the prevention, preparedness, and suppression of wildland fires on over six million acres of public and private forest and rangelands across Idaho. The bureau also provides assistance to rural fire protections partners including municipal and volunteer departments and rangeland protection associations.

The **Technical Services Bureau** houses the Geographic Information System (GIS) Program, which provides working solutions to meet IDL's geospatial data collection, analysis, and reporting needs; the Interdisciplinary Team (ID Team) and Endangered Species Program, which provide specialized technical assistance and recommendations to IDL's land and resource managers across the state; and the Land Records unit, which maintains land ownership records and databases to assist in planning and implementing management strategies on state lands and resources.

The **GNA Bureau** partners with the U.S. Forest Service and the Bureau of Land Management to increase the pace and scale of forest, rangeland, and watershed restoration activities on federal land to increase landscape resiliency and reduce the threat of wildfire, insects and diseases. These collaborative efforts are made possible through cooperative agreements under the Good Neighbor Authority (GNA)

### Lands & Waterways Division

The **Endowment Leasing Bureau** provides statewide policy direction, technical guidance, and oversight to IDL's supervisory areas in the administration of endowment land leases. Endowment land lease types include grazing, agriculture, residential real estate, commercial real estate, non-commercial recreation, conservation, oil & gas, and minerals.

The **Resource Protection and Assistance Bureau** supports IDL's supervisory areas by processing encroachment permits under the Lake Protection Act and approving reclamation plans under the Surface and Placer Mining Act.

Submerged land leases are also maintained for commercial marinas, float homes, and community docks located over public trust lands.

The **Real Estate Services Bureau** is responsible for handling land acquisition, exchange, and disposal transactions. The bureau is responsible for developing policies and procedures associated with acquiring and granting rights-of-way, disclaimers of interest along navigable rivers, and conducting appraisals.

### **Oil & Gas Division**

The **Oil & Gas Division** supports the Idaho Oil and Gas Conservation Commission, which regulates the exploration, drilling, and production of oil and gas resources in Idaho to ensure the conservation of oil and gas and the protection of surface and groundwater as well as correlative rights.

### **Idaho Board of Scaling Practices**

The primary purpose of the **Scaling Board** is to enforce log scaling (measurement) standards prescribed by statute and regulations. The Board tests and licenses scaling practitioners and subjects them to routine, unannounced checks to assure proficiency.

## **Revenue and Expenditures**

<b>Revenue</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
General Fund (appropriation)	\$5,662,600	\$5,344,900	\$6,070,100	\$6,021,400
Fire Suppression Deficiency	\$4,962,900	\$4,872,000	\$10,989,600	\$7,930,200
Department of Lands	\$8,900,200	\$8,743,600	\$10,851,400	\$9,908,400
Federal Grants	\$3,523,500	\$8,418,400	\$4,139,300	\$3,866,200
Permanent Endowment	\$2,127,800	\$1,721,700	\$2,699,800	\$2,627,200
Endowment Earnings Reserve	\$73,993,800	\$74,682,000	\$74,012,900	\$74,349,900
Land Bank Funds	\$26,951,100	\$51,255,000	\$45,779,900	\$31,739,800
Misc. / Pass-through Funds	\$517,700	\$1,225,900	\$420,300	\$377,700
<b>Total</b>	<b>\$126,639,600</b>	<b>\$156,263,500</b>	<b>\$154,963,300</b>	<b>\$136,820,800</b>
<b>Expenditures</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
Personnel Costs	\$28,353,700	\$28,769,700	\$31,119,800	\$31,297,100
Operating Expenditures	\$46,554,200	\$37,655,000	\$48,953,200	\$40,866,000
Capital Outlay	\$1,667,400	\$9,962,800	\$1,608,600	\$45,390,400
Trustee/Benefit Payments	\$3,963,100	\$8,968,500	\$3,784,400	\$3,778,800
<b>Total</b>	<b>\$80,538,400</b>	<b>\$85,356,000</b>	<b>\$85,466,000</b>	<b>\$121,332,300</b>

## **Profile of Cases Managed and/or Key Services Provided**

The following table summarizes some of the key services IDL provides to the Land Board, industries, communities, landowners, and the citizens of Idaho.

<b>Cases Managed and/or Key Services Provided</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>
<b>Forestry &amp; Fire Division</b>				
Percentage of Land Board-Approved Timber Sales Plan Completed	100%	100%	101%	100%
10% of Proposed Timber Sales Reviewed for Compliance	Completed	Completed	Completed	Completed

Cases Managed and/or Key Services Provided	FY 2016	FY 2017	FY 2018	FY 2019
Fire Safety Burn Permits Issued (Calendar Year)	9,284	14,796	16,557	16,914
Logging Jobs Inspected for Compliance with Fire Hazard Management Rules (Calendar Year)	918	1,603	1,431	1346
Forest Landowners Provided Professional Management Plan Assistance	208	156	162	144
Cooperative Extension Training Sessions Conducted	23	31	24	10
Scaling Workshops Conducted	4	4	3	4
<b>Lands &amp; Waterways Division</b>				
Permanent Easements Acquired	8	3	8	10
Total Number of Leases Administered (Includes Submerged, Grazing, Commercial, Residential, Minerals, Agriculture, Oil & Gas, Geothermal, Misc.)	2,479	2,750	2,453	2,488
Navigable Waters Encroachment Applications Processed	287	289	338	412
Mining Reclamation Plans Approved	17	18	16	28
Abandoned Mines Investigated, Reclaimed, or Mitigated	13	13	18	16
Cottage Sites Sold	63	75	70	58
<b>Oil &amp; Gas Division</b>				
Oil and Gas Permit to Drill Applications Processed	3	2	4	1

### Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2016	FY 2017	FY 2018	FY 2019
<b>BOARD OF SCALING PRACTICES</b>				
Total Number of Licenses	122	131	120	121
Number of New Applicants Denied Licensure	10	10	14	20
Number of Applicants Refused Renewal of a License	None	None	None	None
Number of Complaints Against Licensees	None	None	None	None
Number of Final Disciplinary Actions Against Licensees	None	None	None	None

### Red Tape Reduction Act

Each agency shall incorporate into its strategic plan a summary of how it will implement the Red Tape Reduction Act, including any associated goals, objectives, tasks, or performance targets. This information may be included as an addendum.

	As of July 1, 2019
Number of Chapters	19
Number of Words	142,127
Number of Restrictions	2,463

### Part II – Performance Measures

Performance Measure		FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
<b>Financial Stewardship Goal</b>						
<i>Fulfill the Land Board's fiduciary duties by maximizing long-term financial returns from endowment lands and through prudent management of state funds and resources.</i>						
1. Volume of timber sold annually as prescribed by the FAMP and approved by the Land Board	actual	288.9 mmbf	247.0 mmbf	249.6 mmbf	233.6 mmbf	-----
	target	247.3 mmbf	247.3 mmbf	248 mmbf	256 mmbf	271 mmbf
2. Net real return on timber asset	actual	3.63%	3.43%	3.69%	3.53%	-----
	target	3.5%	3.5%	3.5%	3.5%	3.5%
3. Percentage of fires controlled at 10 acres or less	actual	87.2%	91.1%	90%	93%	-----
	target	94%	94%	94%	94%	94%
4. Fire readiness reviews completed	actual	12	12	8	5	-----
	target	12	12	12	5	5
<b>Customer Focus Goal</b>						
<i>Deliver programs with professionalism and integrity, providing exemplary service to external and internal customers.</i>						
5. Percentage of forest practices inspected for compliance with the Forest Practices Act (by calendar year)	actual	57%	50%	47%	51%	-----
	target	50%	50%	50%	50%	50%
6. Percentage of expiring lease instruments fully executed by expiration date	actual	N/A	81%	77%	72%	-----
	target	N/A	100%	100%	100%	100%
7. Check scales conducted by the Idaho Board of Scaling Practices	actual	185	151	169	138	-----
	target	150	150	150	150	130

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