

Part I – Agency Profile

Agency Overview

The Idaho Legislature created the Idaho State Department of Agriculture (ISDA) in 1919 to assist and regulate the state's agricultural industry. The primary purposes for establishment were to protect Idaho's crops and livestock from the introduction and spread of pests and transmittable diseases, to help provide the industry with a system for the orderly marketing of agricultural commodities, and to protect consumers from contaminated products or fraudulent marketing practices. These purposes still drive the department today.

The department derives its statutory authority from multiple sections of the Idaho Code. Section 22-101 creates the Department of Agriculture and the position of director. Section 22-102 provides that the director “shall organize the department into such divisions and other administrative sub-units as may be necessary in order to efficiently administer the department,” and section 22-103 lists specific directorial duties. Title 22 also contains the authority for the Plant Industries Division, the Agricultural Resources Division, and the department's Marketing Bureau. The primary authority for the Animal Industries Division lies within Title 25 and Title 37, while the Agricultural Inspections Division, which includes the Bureaus of Weights and Measures and Bonded Warehouse, derives authority from Titles 69 and 71.

In addition to the five divisions which primarily make up the ISDA, four commodity commissions—the Idaho Honey Advertising Commission, Idaho Hop Commission, Idaho Mint Commission and Idaho Sheep and Goat Health Board—are also technically housed within the ISDA, although each entity maintains its autonomy. The department works closely with all other agriculture commodity commissions. The Idaho Food Quality Assurance Laboratory was assigned by the Idaho Legislature to the Department of Agriculture on July 1, 2005. The ISDA Bureau of Laboratories was established within the agency in 2015 to manage all six ISDA laboratories.

The Idaho State Department of Agriculture has a current budget of approximately \$48 million. For FY2021, the state general fund accounts for 25 percent of the budget. The remainder of the department's funding comes from various types of fees assessed directly to the segment of industry being regulated or receiving services. Federal sources also assist the department with the funding of certain programs. The department is currently staffed with approximately 300 full-time employees. The Bureau of Shipping Point Inspection and other units of the department also hire hundreds of seasonal employees each year.

Idaho agriculture has been the engine of our state's economy, and the department embraces each new opportunity and stands ready to provide leadership.

Core Functions/Idaho Code

- **Animal Health:** Responsible for regulatory animal disease control and prevention programs through the inspection and investigation of livestock and livestock facilities; and the regulation of movement of animals in intrastate, interstate and into international commerce.
- **Plant Health:** Responsible for the registration and inspection of commercial feed, fertilizer and soil and plant amendments; export certifications; pest exclusion; control of grasshoppers and Mormon crickets; prevention and control of noxious weeds and invasive species.
- **Inspection Services:** Inspect commodities for quality and condition at the shipping point, using official grade standards developed by the United States Department of Agriculture (USDA) and ISDA for fresh fruits and vegetables. Also inspect and certify organic operations, all weighing devices and licensed warehouses.
- **Pesticide:** Regulate the use and distribution of pesticides through inspections and investigations; registration of pesticides; monitoring of ground and surface water for pesticides; disposal of unusable pesticides; inspection of chemigation systems; training of pesticide trainers, handlers and workers; and licensing and training of certified pesticide applicators and chemigators.

- Market Development:** Market and promote Idaho food, beverage and agriculture companies and products to increase sales and economic sustainability. the division conducts both domestic and international programs providing direct assistance to farmers, ranchers, shippers, and processors in establishing new customers for their products, increasing sales and stimulating growth of Idaho’s economy.

Revenue and Expenditures

Revenue	FY 2018	FY 2019	FY 2020	FY 2021
General Fund	\$0	\$33,500	\$226,600	\$121,400
Animal Damage Control	\$100,000	\$100,000	\$100,000	\$100,000
Administration & Accounting	\$832,500	\$994,500	\$1,000,700	\$921,500
Facilities Maintenance	\$311,100	\$236,400	\$225,800	\$284,500
Agriculture Inspections	\$1,311,300	\$1,385,500	\$1,393,600	\$1,447,400
Weights and Measures	\$480,500	\$500,100	\$507,900	\$508,900
Invasive Species	\$33,100	\$53,700	\$64,300	\$16,200
Special Pest Eradication	\$140,200	\$129,300	\$278,900	\$368,400
Agriculture Fees	\$7,217,400	\$7,288,700	\$7,921,200	\$8,034,300
Redifit Intermodel	\$79,300	\$108,800	\$96,000	\$49,400
Federal Grant	\$4,258,000	\$4,803,800	\$5,880,500	\$4,000,200
Rural Partnership				
Seminars and Publications	\$111,100	\$69,000	\$117,400	\$62,300
USDA Publications				
Fresh Fruit and Vegetable Inspections	\$7,022,700	\$7,872,200	\$7,270,400	\$7,575,100
Development Loans	\$9,200	\$6,800	\$6,300	\$1,700
Commodity Indemnity Fund	\$251,800	\$279,800	\$265,700	\$223,000
Seed Indemnity Fund	\$923,900	\$971,300	\$852,500	\$866,400
Quality Assurance Lab	\$444,900	\$435,700	\$445,900	\$436,400
Total	\$23,527,000	\$25,269,100	\$26,653,700	\$25,017,200
Expenditures	FY 2018	FY 2019	FY 2020	FY 2021
Personnel Costs	\$20,417,800	\$21,551,900	\$22,273,800	\$21,316,200
Operating Expenditures	\$7,093,800	\$7,069,200	\$7,657,200	\$8,161,900
Capital Outlay	\$763,700	\$1,055,200	\$1,485,300	\$3,141,000
Trustee/Benefit Payments	\$5,365,200	\$6,424,700	\$5,200,500	\$4,985,800
Total	\$33,640,500	\$36,101,000	\$36,616,800	\$37,874,900

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2018	FY 2019	FY 2020	FY 2021
Animal Industries				
Investigate suspected diseases, conduct licensing, inspection, and certification for compliance with state or federal Animal Health laws	4,850	4,876	5,854	6,726
Perform disease tests on animals and animal tissues for regulatory diseases to meet import/export requirements and for zoonotic diseases	432,002	480,418	497,318	481,143
Inspect all dairy farms and plants for compliance with sanitation, quality, and wholesomeness standards	7,535	7,518	8,059	7,804

Cases Managed and/or Key Services Provided	FY 2018	FY 2019	FY 2020	FY 2021
Perform tests on finished dairy products for quality. Presence of adulterants and to determine producer payment	8,595	8,667	8,579	9,617
Inspect and approve all dairy and beef waste management systems for compliance with state and federal laws	3,398	3,609	5,351	5,003
Animal care investigations and inspections	53	87	46	73
Agriculture Inspections				
License and inspect all warehouses, commodity dealers, and seed buyers	174	176	172	168
Certified and inspected organic producers, processors, and handlers	271	251	299	278
Inspect and test all known commercially-used weighing and measuring devices	32,796	31,740	26,465	33,822
Provide information to public concerning weights and measures issues	1 Briefing to Industry / 6 Metrology Lab Tours / 2 Media Contacts	1 Briefing to Industry / 6 Metrology Lab Tours / 1 Media Contact / 2 negotiated rulemaking meetings	1 Briefing to Industry / 4 Metrology Lab Tours / 1 Media Contact / 2 negotiated rulemaking meetings	1 Briefing to Industry / 0 Metrology Lab Tours / 0 Media Contact / 0 negotiated rulemaking meetings
Maintain Idaho metrology lab certification by planning for future federal requirements	2018-2019 Two Year Accreditation	2019 Accreditation	2020 Accreditation	2021 Accreditation
Number of pounds of fruits and vegetables certified by the Shipping Point Inspection Program	10.1 Billion Pounds	10.8 Billion Pounds	10.2 Billion Pounds	10.4 Billion Pounds
Agricultural Resources				
Review and registration of applications for pesticide registrations	12,204	12,317	12,518	13,306
Pesticide applicator licenses	9,549	9,912	8,807	8,038
Pesticide inspections and investigations	601	608	394	411
Chemigation Equipment Inspections	262	278	259	277
Ground water wells sampled for pesticide residue - by completion date	257	245	255	120
Number of wells with detectable pesticide residues	123	106	93	58
Wells with pesticide residues greater than a drinking water standard or equivalent benchmark - by completion date	0	0	0	0
Worker protection training sessions	55	26	36	21
Worker protection inspections	130	94	75	56
Waste pesticides disposed (Pounds)	129,763	131,235	92,821	119,376
Plant Industries				
Review/registration of feed and fertilizer labels and products	30,659	31,014	32,018	36,639
Collect commercial feed samples	899	1,065	1,222	692
Issue Nurseryman/Florists licenses	1,883	2,037	2,102	2,221
Field Inspections – acres	65,494	68,938	60,388	69,631

Cases Managed and/or Key Services Provided	FY 2018	FY 2019	FY 2020	FY 2021
Issue phytosanitary certificates	4,170	4,295	4,666	4,989
Collect seed samples for compliance to Idaho pure seed law, noxious weed law, feed law, and referee testing	273	225	30	46
Perform purity, germination, and special testing of certified seeds for Idaho Crop Improvement Association and uncertified seeds for the seed industry	8,767	9,156	8,151	8,471
Issue seed dealer's licenses	646	648	687	690
Invasive species watercraft inspections	93,083	113,175	119,450	136,064
Number of Hop bale inspections conducted by the Hops Program	53,677	64,156	76,171	79,366
Marketing and Development				
Lead international trade missions	6	5	4	2
Participate in targeted domestic and international trade shows	12	13	10	10
Host inbound trade missions and domestic B2B buying events	13	10	16	5
Develop promotional and educational materials	11	10	17	30
Conduct promotions and events	65	64	56	29
Recruit Idaho companies into the Idaho Preferred Program	319	291	312	341
Issue Certificates of Free Sale	1,493	1,670	1,630	1,132

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2018	FY 2019	FY 2020	FY 2021
AIRBORNE CONTROL PERMITS¹				
Total Number of Licenses	19	24	18	22
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
AGRICULTURAL INSPECTIONS DIVISION – WAREHOUSE CONTROL				
Total Number of Licenses	162	160	163	154
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	1	0	1	0

	FY 2018	FY 2019	FY 2020	FY 2021
AGRICULTURAL INSPECTIONS DIVISION – WEIGHTS & MEASURES				
Total Number of Licenses	5231	5213	5294	4648
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	75	54	59	55
Number of Final Disciplinary Actions Against Licensees	298	326	360	107
AGRICULTURAL RESOURCES DIVISION				
Total Number of Licenses	9549	9912	8807	8038
Number of New Applicants Denied Licensure ⁱⁱ	83	96	70	0
Number of Applicants Refused Renewal of a License ⁱⁱⁱ	65	40	71	0
Number of Complaints Against Licensees	42	23	27	24
Number of Final Disciplinary Actions Against Licensees	65	41	57	102
ANIMAL INDUSTRIES DIVISION				
Total Number of Licenses	161	166	173	183
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
ANIMAL INDUSTRIES DIVISION – DAIRY BUREAU				
Total Number of Licenses	418	333	410	424
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	1	0	0
ANIMAL INDUSTRIES DIVISION - LIVESTOCK				
Total Number of Licenses	161	181	179	188
Number of New Applicants Denied Licensure	3	5	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
BUREAU OF LABS – SEED LAB LICENSE				
Total Number of Licenses	646	648	687	690
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
PLANT INDUSTRIES DIVISION				
Total Number of Licenses	1937	2153	2102	2,221
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0

	FY 2018	FY 2019	FY 2020	FY 2021
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

Part II – Performance Measures

Performance Measure		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Goal 1						
Fulfill core statutory responsibilities by protecting the public, plants, animals and environment using regulation and education.						
1. Conduct inspections, investigations, surveillance, and testing to prevent the introduction/spread of animal disease.	actual	436,852	485,294	503,172	487,869	-----
	target	100,000* annual inspections, investigations and tests	100,000* annual inspections investigations and tests	100,000* annual inspections investigations and tests	200,000* annual inspections investigations and tests	200,000* annual inspections investigations and tests
2. Respond to all allegations of improper animal care within 24 hours of receiving complaint.	actual	53 cases 100%	87 cases 100%	46 cases 100%	72 cases 100%	-----
	target	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%
3. Complete phytosanitary certificates within a prescribed timeframe from date received. 78% processed within 24 hours, 15% processed after 2 business days, 7% processed after 3 business days or more.	actual	78% within 24 hours 17% after one business day 5% after 3 or more days	72% within 24 hours 20% after one business day 7% after 2 business days 1% after 3 or more days	64% within 24 hours 20% after one business day 13% after 2 business days 4% after 3 or more days	92% within 24 hours, 7% in 2 business days, 1% after 3 or more business days	-----
	target	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days
4. Provide and approve sufficient ongoing recertification training opportunities processing 95% of requests within five days of receipt.	actual	857 Seminars 96% were approved and posted in 5 working days	822 Seminars 96.5% were approved and posted in 5 working days	727 Seminars 95.5% were approved and posted in 5 working days	610 Seminars 96.5% were approved and posted in 5 working days	-----
	target	95% approved and posted in 5 working days	95% approved and posted in 5 working days	95% approved and posted in 5 working days	95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days
Goal 2						
Foster confidence in Idaho’s agriculture industry and market transactions by maintaining a strong commitment to those programs intended to safeguard consumer confidence.						

Performance Measure		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
5. Provide fresh fruit and vegetable inspection services for all applicant requests assuring product meets marketing order and grade on label while maintaining less than 1% reversal rate.	actual	554 Applicants 27,439 certificates issued 3 reversals	570 Applicants 27,078 certificates issued 0 reversals	513 Applicants 26,499 certificates issued 5 reversals	609 Applicants 27,096 certificates issued 4 reversals	-----
	target	<i>Applicants 515 Certificates 28,000 1% reversal rate</i>	<i>Applicants 515 Certificates 28,000 1% reversal rate</i>	<i>Applicants 515 Certificates 28,000 1% reversal rate</i>	<i>Applicants 515 Certificates 28,000 1% reversal rate</i>	<i>Applicants 515 Certificates 28,000 1% reversal rate</i>
6. Inspect, test and follow-up compliance on weighing and measuring devices. Reaching a rejection rate of less than 5% and rechecking at least 60% of rejected devices. ¹	actual	32,796 device inspections 6.5% rejected 67.7% of the rejected devices rechecked	30,094 device inspections 4.7% rejected 65% of the rejected devices rechecked	26,465 device inspections 5.8% rejected 86.9% of the rejected devices rechecked	33,822 device inspections 6.5% rejected 71.4 % of the rejected devices rechecked	-----
	target	<i>Inspections 27,000 <5% Rejected 60% Recheck</i>	<i>Inspections 27,000 <5% Rejected 60% Recheck</i>	<i>Inspections 27,000 <5% Rejected 60% Recheck</i>	<i>Inspections 27,000 60% Recheck NIST accreditation / recognition</i>	<i>Inspections 27,000 60% Recheck NIST accreditation / recognition</i>
7. Conduct pesticide related inspections meeting at least >90% of the EPA grant commitments.	actual	172% of goal (233 inspections conducted)	166% of goal (205 inspections conducted)	191% of goal (235 inspections conducted)	155% of goal (342 inspections conducted)	-----
	target	<i>>90% of 135 grant commitments for investigations / inspections</i>	<i>>90% of 123 grant commitments for investigations / inspections</i>	<i>>90% of 123 grant commitments for investigations / inspections</i>	<i>>90% of 220 grant commitments for investigations / inspections</i>	<i>>90% of 200 grant commitments for investigations / inspections</i>
8. Approve or deny within 91 days, 95% of feed labels and 80% of fertilizer and soil and plant amendment labels that are submitted for review.	actual	99.39% feed within 91 days 100% fertilizer within 91 days and soil and plant amendment within 91 days	100% feed within 91 days 92% of fertilizer within 91 days and soil and plant amendment within 91 days	99.98% feed within 91 days 70.22% of fertilizer within 91 days and 85.84% of soil and plant amendments within 91 days	100% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	-----
	target	<i>98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days</i>	<i>98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days</i>	<i>98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days</i>	<i>98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days</i>	<i>98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days</i>
Goal 3						
Support the growth and sustainability of Idaho’s agriculture industry by increasing domestic and international sales opportunities of Idaho foods and agricultural products to foster industry growth and profitability.						

¹ FY21 goal change to “Inspect, test and follow-up compliance on weighting and measuring devices and rechecking at least 60% of rejected devices. Maintaining national recognition from the National Institute of Standards and Technology (NIST) for our metrology laboratory.”

Performance Measure		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
9. Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year while attaining a 60% consumer awareness of the Idaho Preferred logo. ¹	actual	13 new companies 95% retention Consumer awareness N/A ^{iv}	14 new companies 92% retention Consumer awareness N/A ^{iv}	29 new companies 97% retention Consumer awareness N/A ^{iv}	43 new companies 98% retention Consumer awareness N/A ^{iv}	-----
	target	<i>New members 12 90% Retention rate</i>	<i>New members 12 90% Retention rate</i>	<i>New members 12 90% Retention rate</i>	<i>New members 12 90% Retention rate</i>	<i>New members 12 90% Retention rate</i>
10. Obtain a minimum average overall customer satisfaction rating of 4 for promotions, missions, workshops and events using a scale of 1–5, 5 being the highest.	actual	4.7	4.3	4.8	4.7	-----
	target	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>	<i>Minimum average customer satisfaction rating of 4</i>

Performance Measure Explanatory Notes

ⁱ The Sheep and Goat Health Board collected this data for FY2017.

ⁱⁱ Failure to become licensed is due to failure to pass competency exams, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

ⁱⁱⁱ Number of applicants refused renewal because they did not submit renewal documents within 12-months of previous licenses expiration date, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

^{iv} Previous consumer awareness studies were conducted with federal funding. The grant requirements have changed and the study has not been conducted recently. ISDA is currently looking at the cost and feasibility of conducting a study through other means.

¹ FY21 goal change to “Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year.”

For More Information Contact

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