

Idaho State Tax Commission



Fiscal Year 2023 Budget Request

Agency Summary And Certification

FY 2023 Request

Agency: State Tax Commission

352

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department Director: Jeff McCray

Date: 08/25/2021

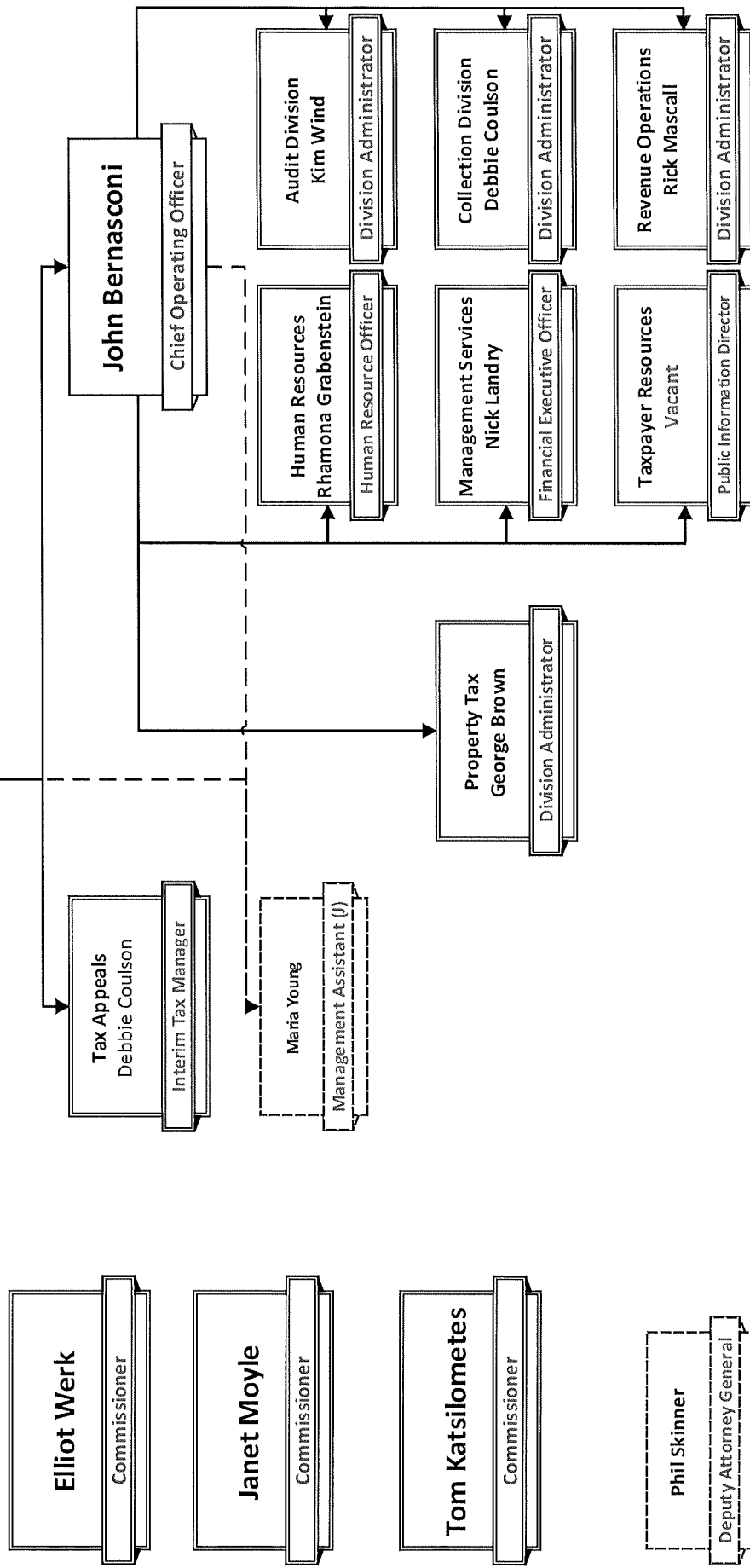
			FY 2021 Total Appropriation	FY 2021 Total Expenditures	FY 2022 Original Appropriation	FY 2022 Estimated Expenditures	FY 2023 Total Request
Appropriation Unit							
General Services			13,389,700	13,058,600	15,218,700	15,222,700	19,496,693
Audit Division			13,199,500	12,404,100	13,207,300	13,209,200	11,962,700
Revenue Operations			6,587,900	6,534,600	6,075,400	6,075,400	4,534,000
Property Tax			3,937,100	3,742,200	4,003,700	4,003,700	4,206,200
Grant Administration - Cares Act			0	52,766,900	0	0	0
Collection Division			7,722,400	6,775,000	7,850,200	7,851,100	6,982,900
Total			44,836,600	95,281,400	46,355,300	46,362,100	47,182,493
By Fund Source							
G	10000	General	36,664,800	34,743,600	37,874,800	37,877,900	38,728,593
D	27600	Dedicated	2,919,600	2,804,300	2,974,800	2,974,800	2,997,600
D	33801	Dedicated	212,300	171,900	215,200	215,200	216,800
D	33802	Dedicated	4,805,100	4,612,500	5,060,400	5,064,100	5,012,100
F	34500	Federal	0	52,766,900	0	0	0
F	34800	Federal	8,000	0	8,000	8,000	0
D	40100	Dedicated	226,800	182,200	222,100	222,100	227,400
Total			44,836,600	95,281,400	46,355,300	46,362,100	47,182,493
By Account Category							
Operating Expense			12,236,500	12,235,100	13,093,700	13,096,800	13,325,000
Capital Outlay			167,300	176,300	259,400	263,100	460,000
Trustee/Benefit			0	52,693,300	0	0	0
Personnel Cost			32,432,800	30,176,700	33,002,200	33,002,200	33,397,493
Total			44,836,600	95,281,400	46,355,300	46,362,100	47,182,493
FTP Positions			448.00	448.00	443.00	445.00	448.00
Total			448.00	448.00	443.00	445.00	448.00

Commissioner and Executive Leadership Team

July 12, 2021

Tax Operations

Tax Appeals

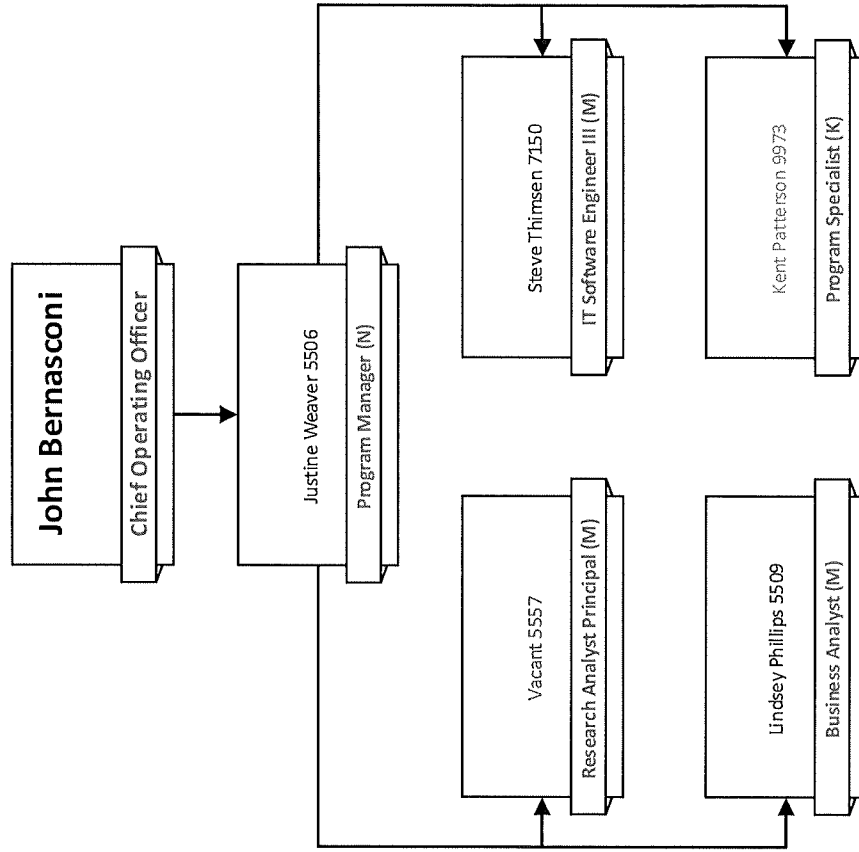


Administration

Quality Assurance and Research

July 6, 2021

1010

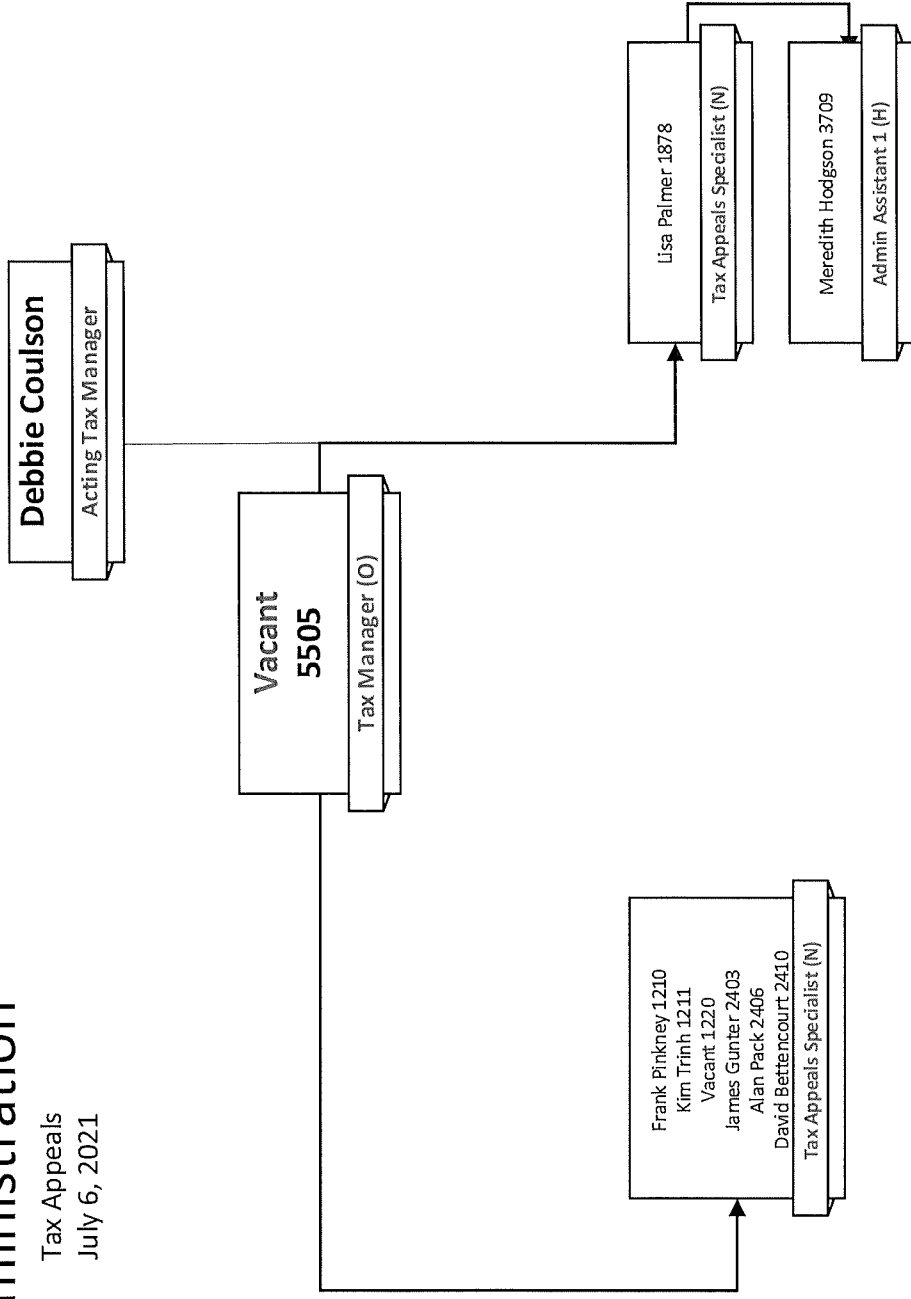


NRD Position
5569

Administration

Tax Appeals
July 6, 2021

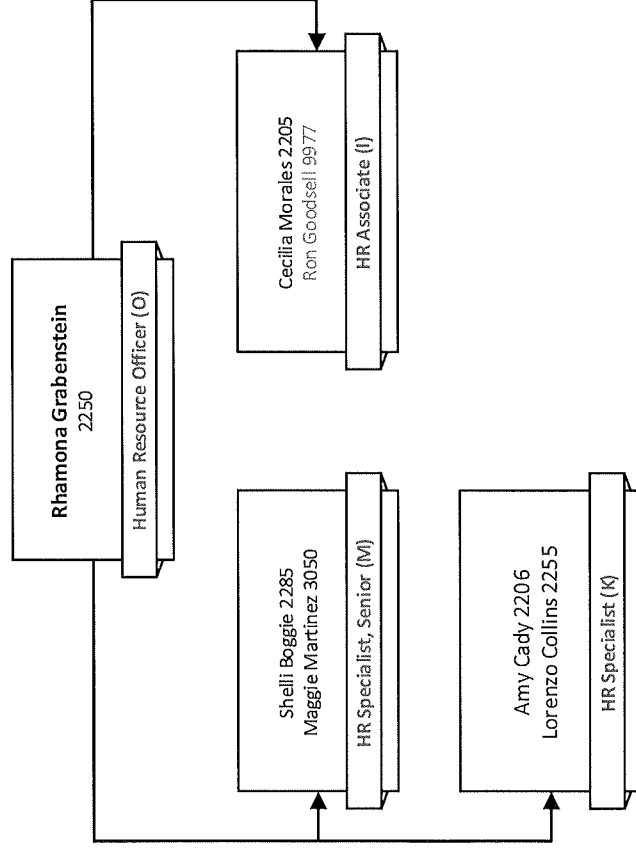
11:00



Human Resources

July 6, 2021

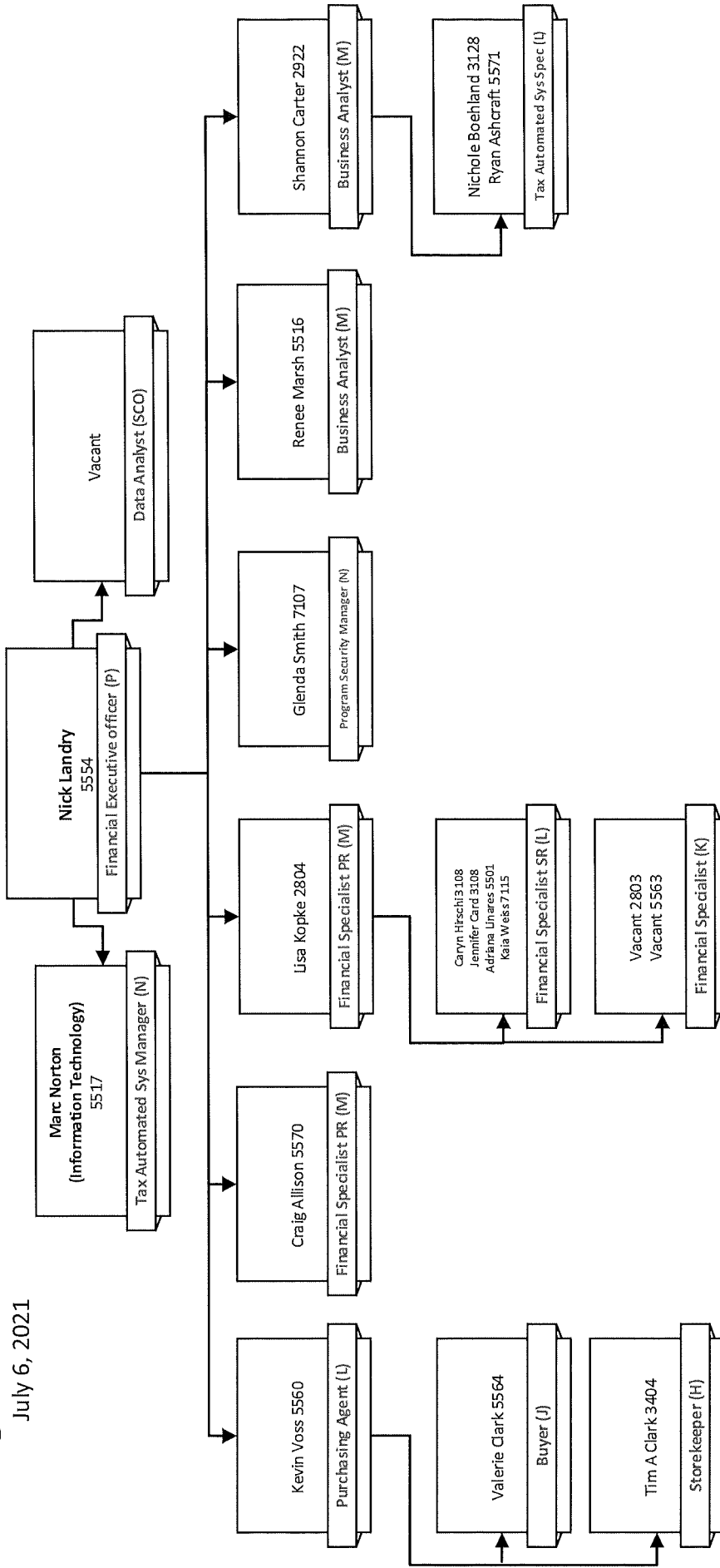
1300



Management Services

July 6, 2021

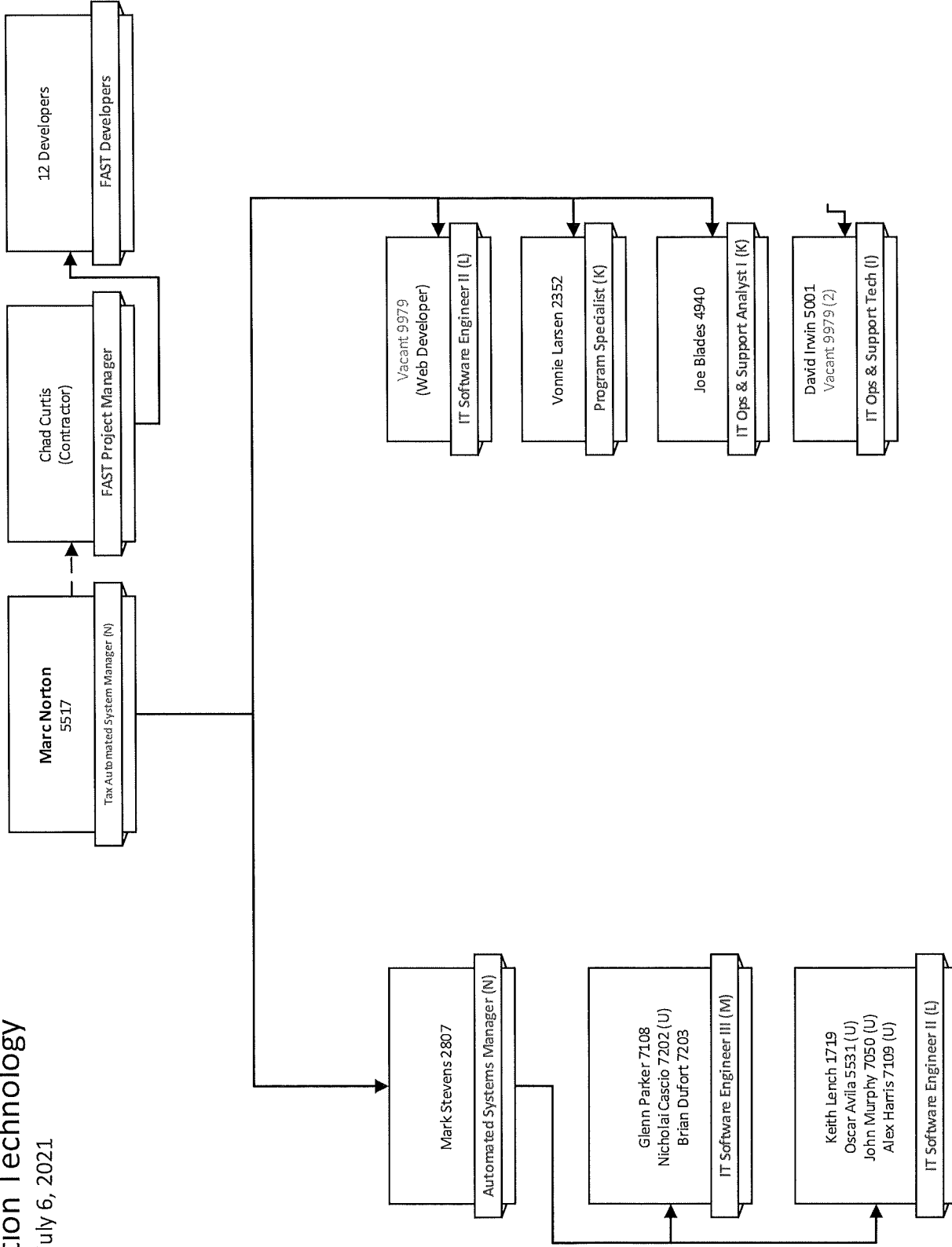
1400



Management Services Information Technology

July 6, 2021

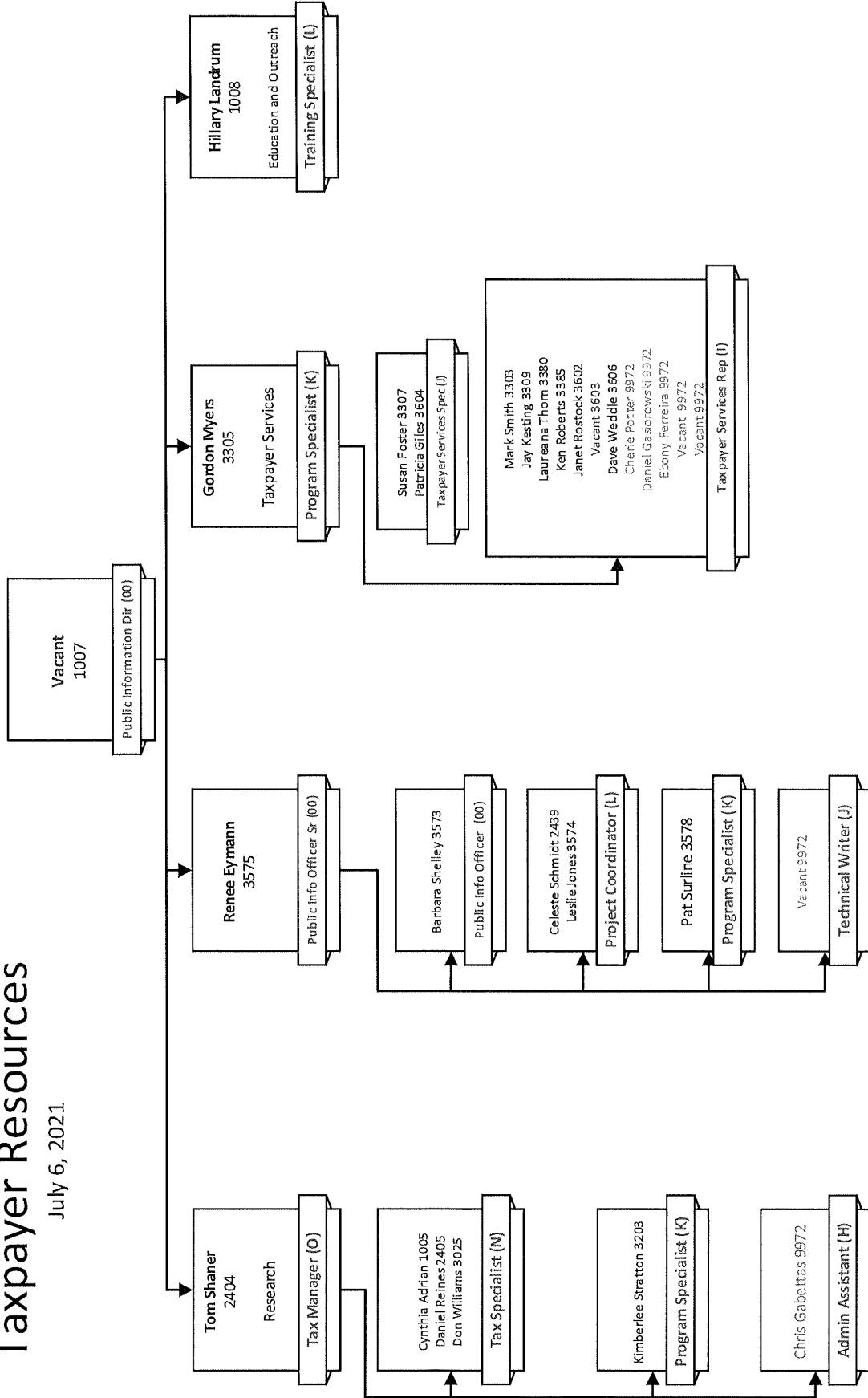
1200



Taxpayer Resources

July 6, 2021

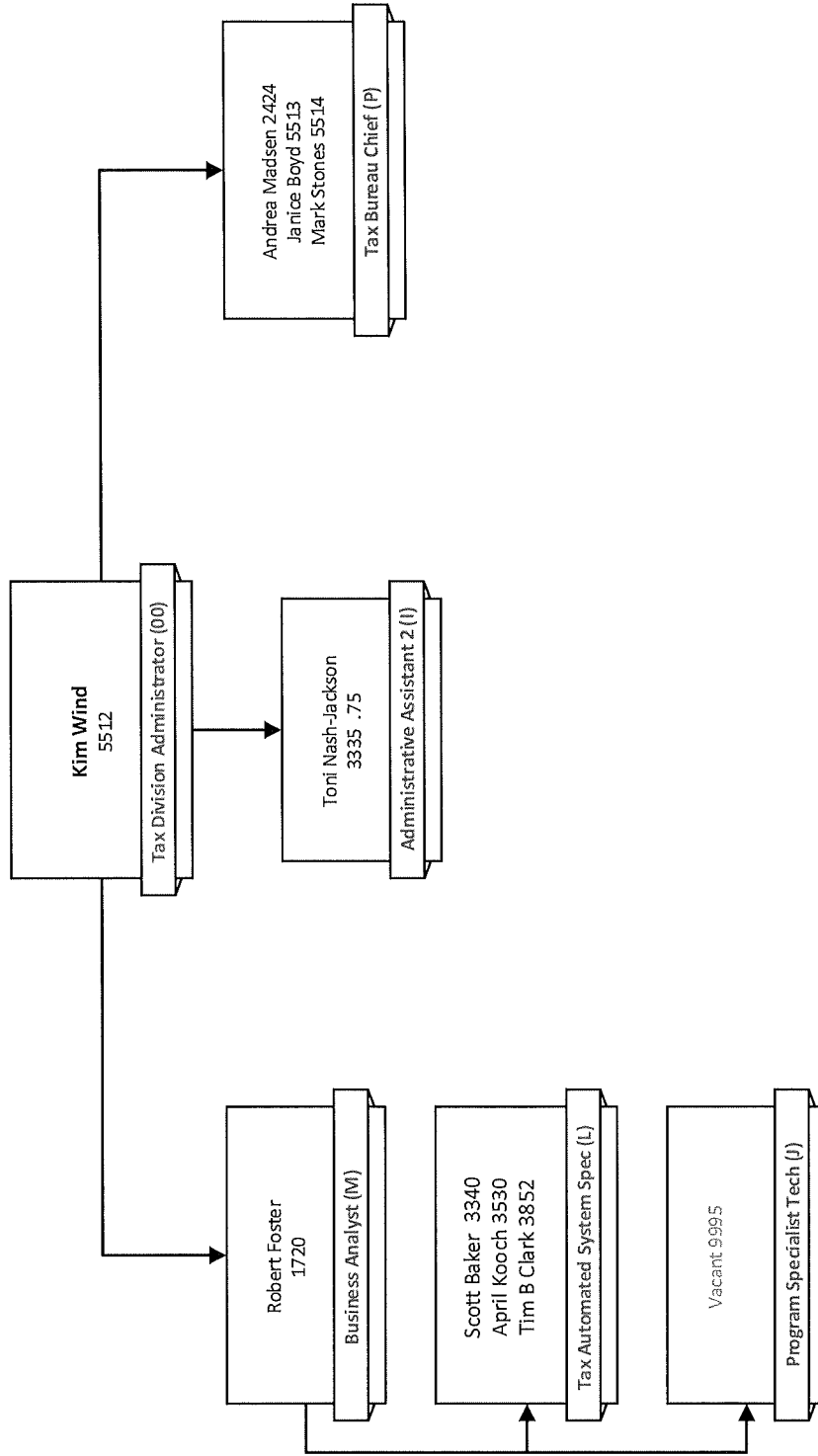
1500



Audit Division Administration

2000

July 6, 2021

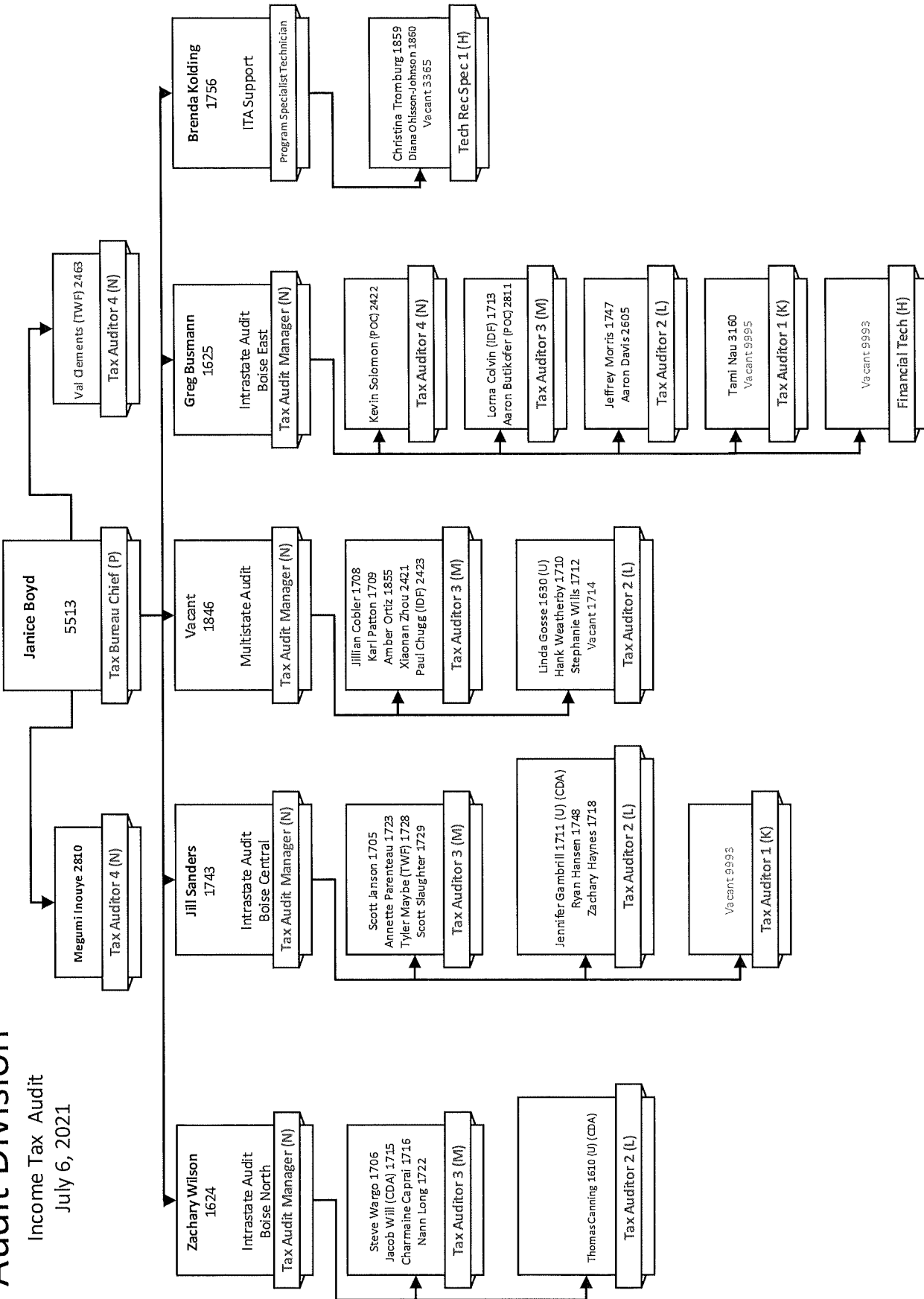


Audit Division

Income Tax Audit

July 6, 2021

2100

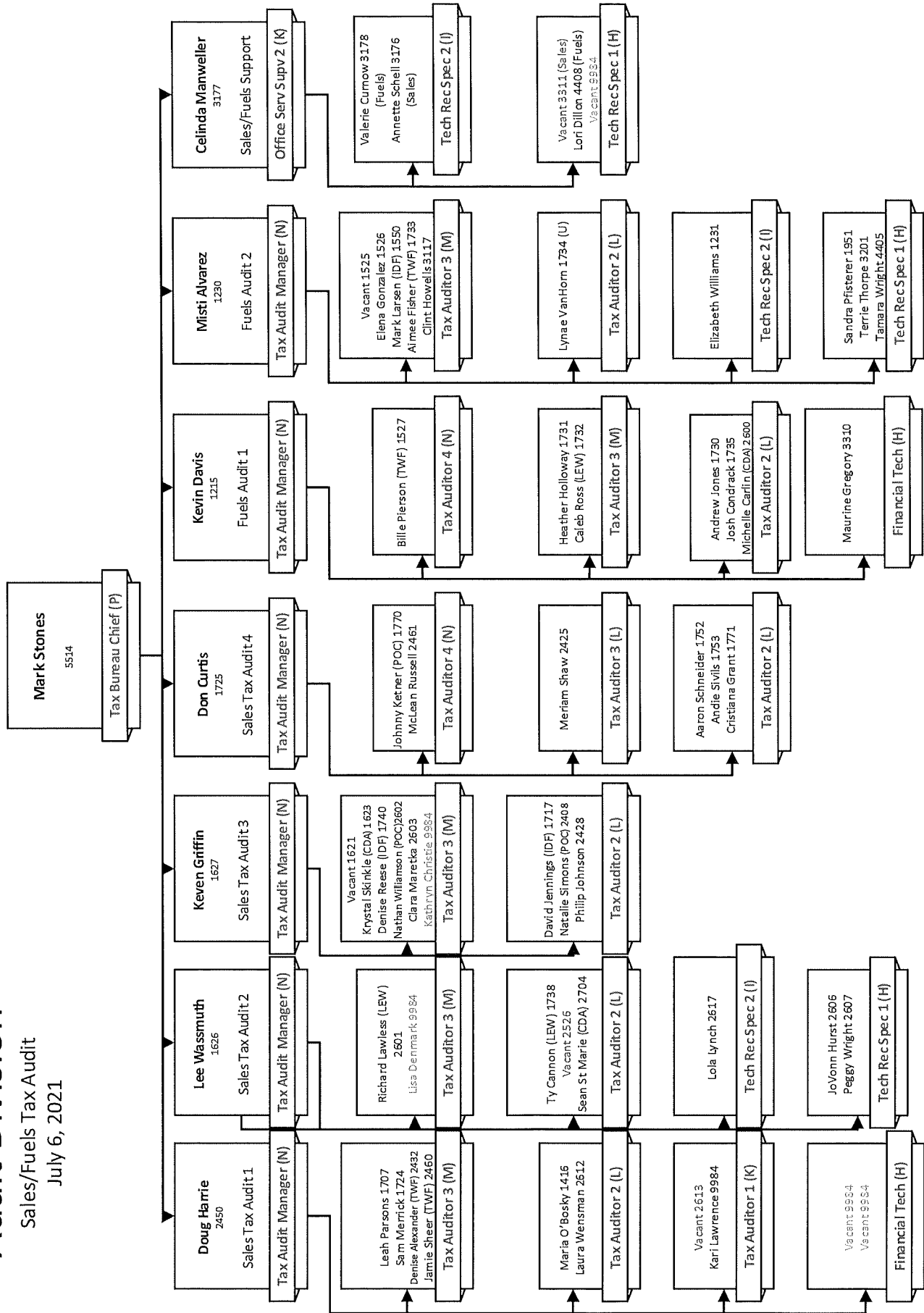


Audit Division

Sales/Fuels Tax Audit

July 6, 2021

2200

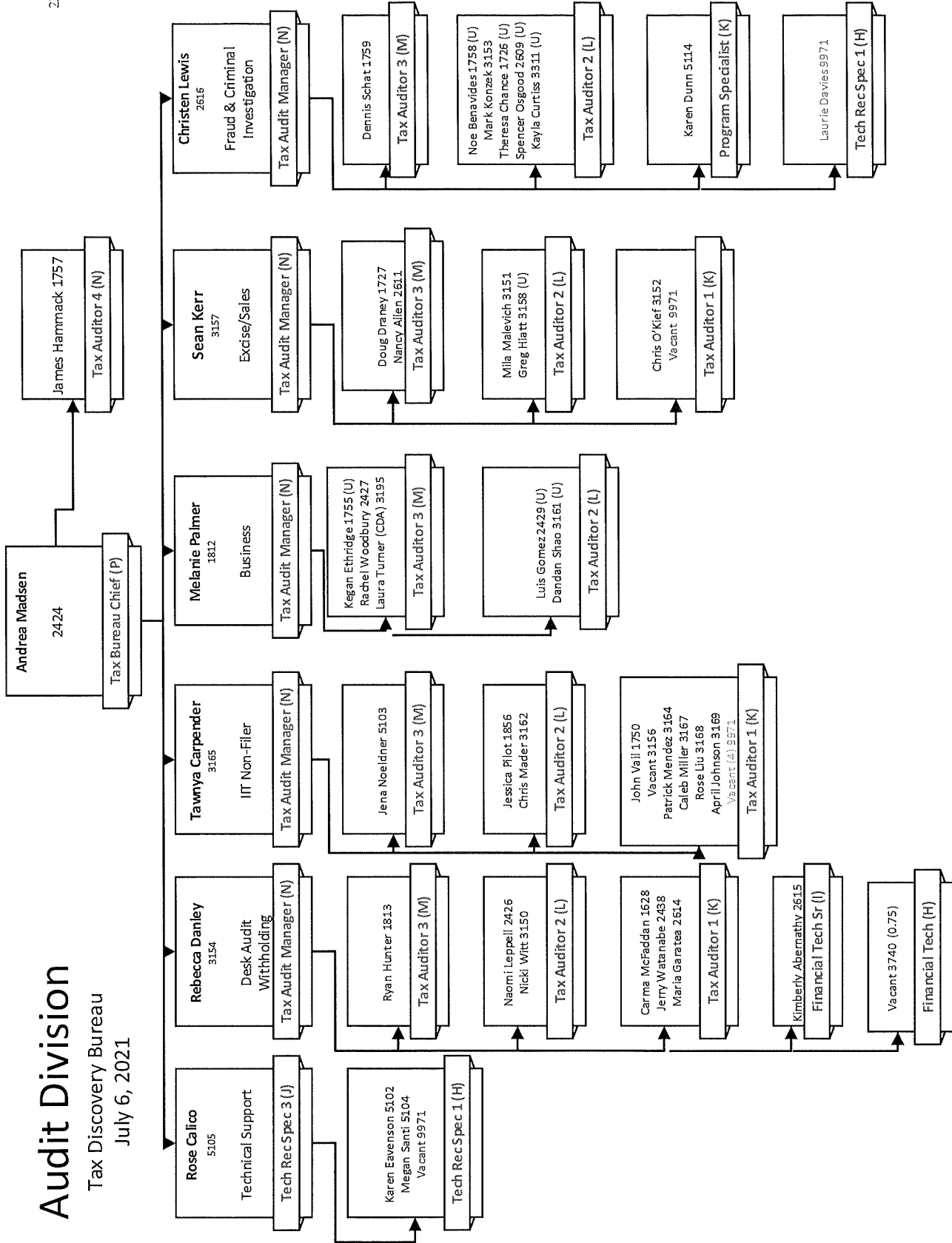


Audit Division

Tax Discovery Bureau

July 6, 2021

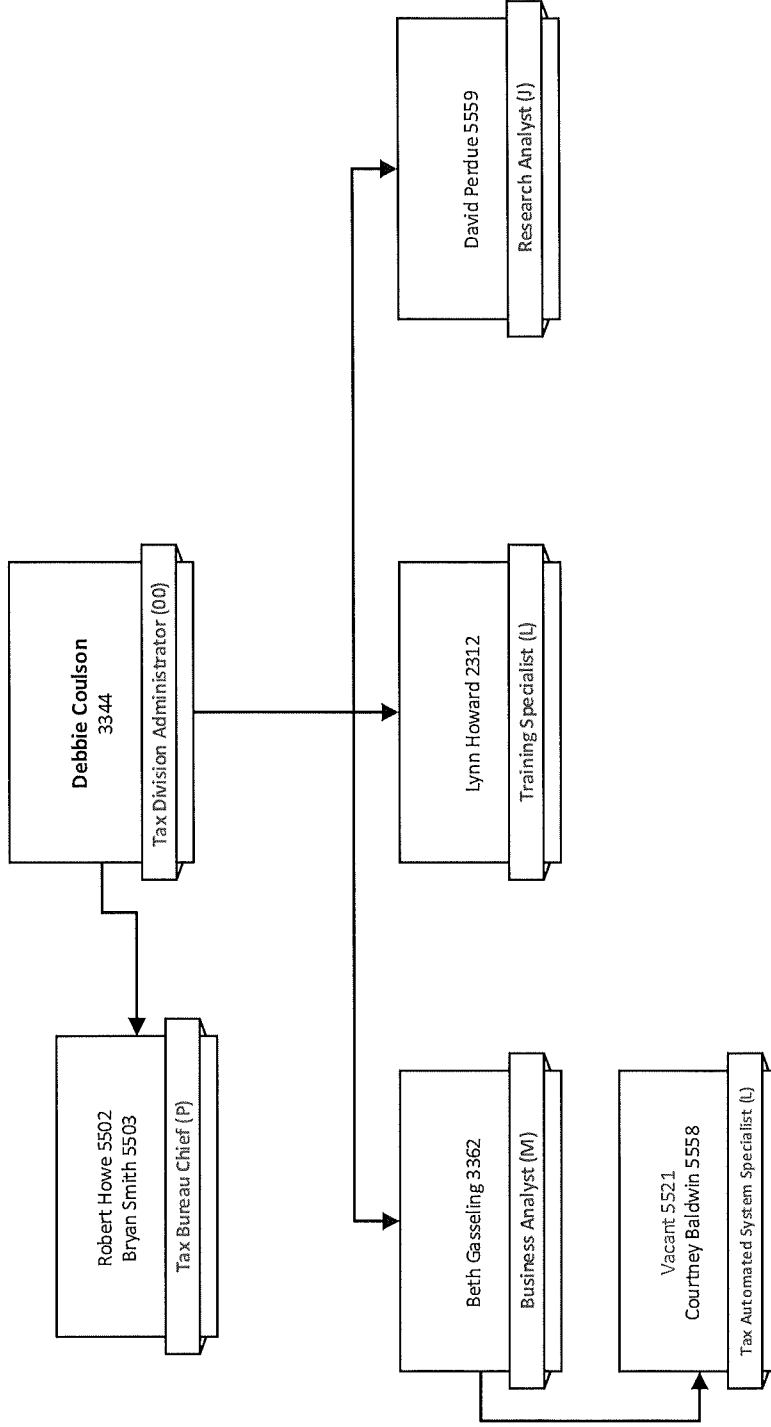
25.00



Collection Division Administration

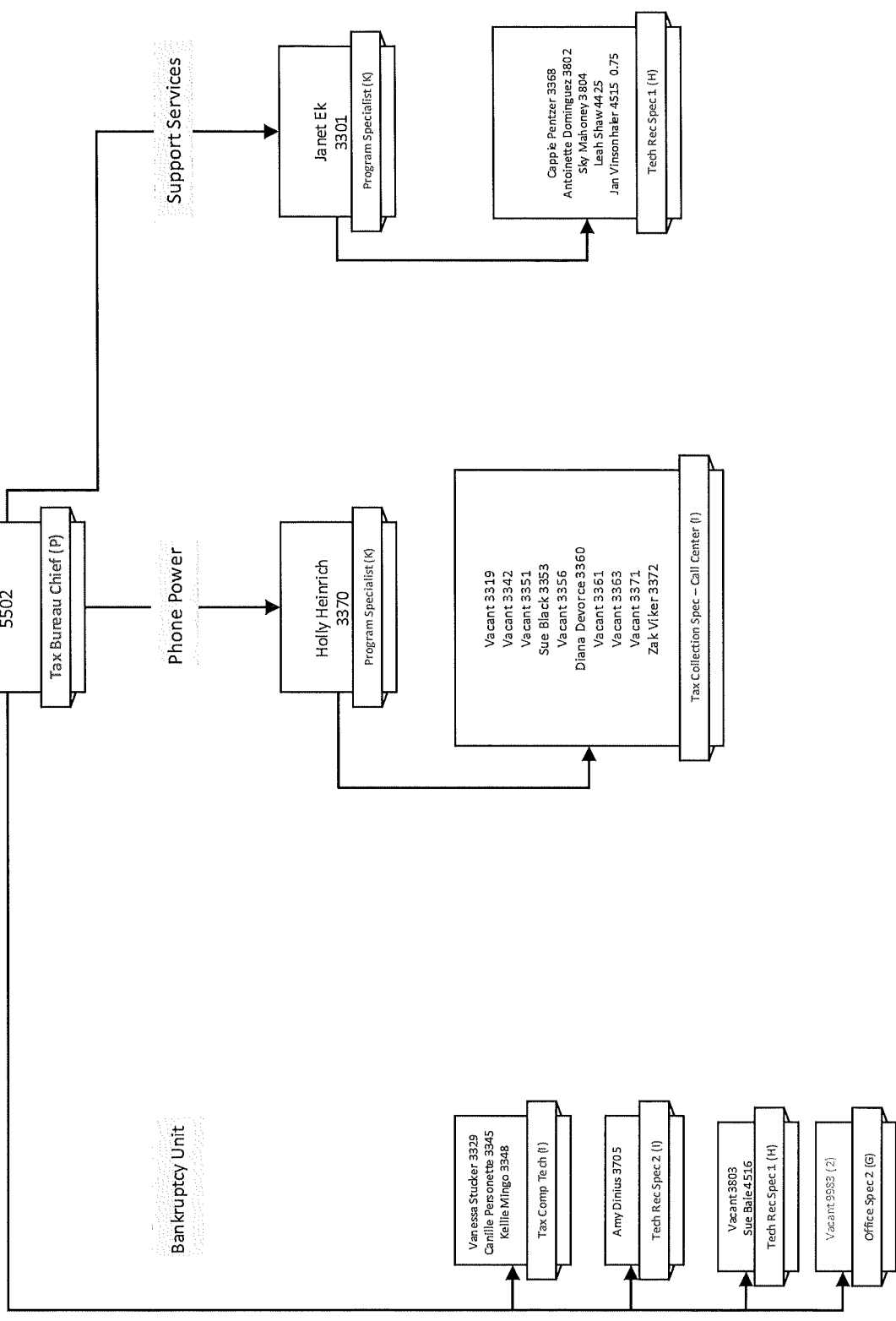
June 1, 2021

2400

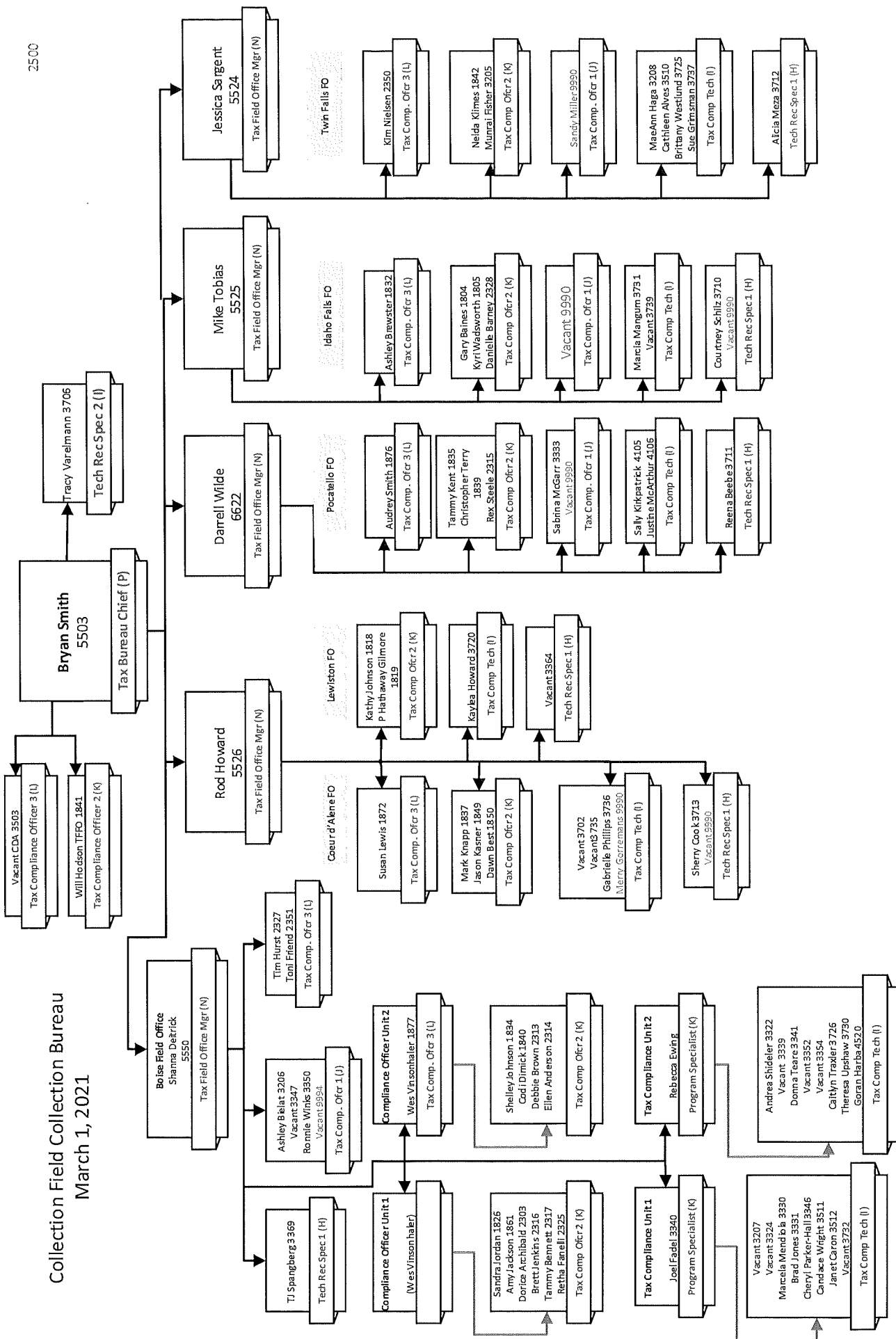


Collection Central Collection Bureau
March 1, 2021

2600



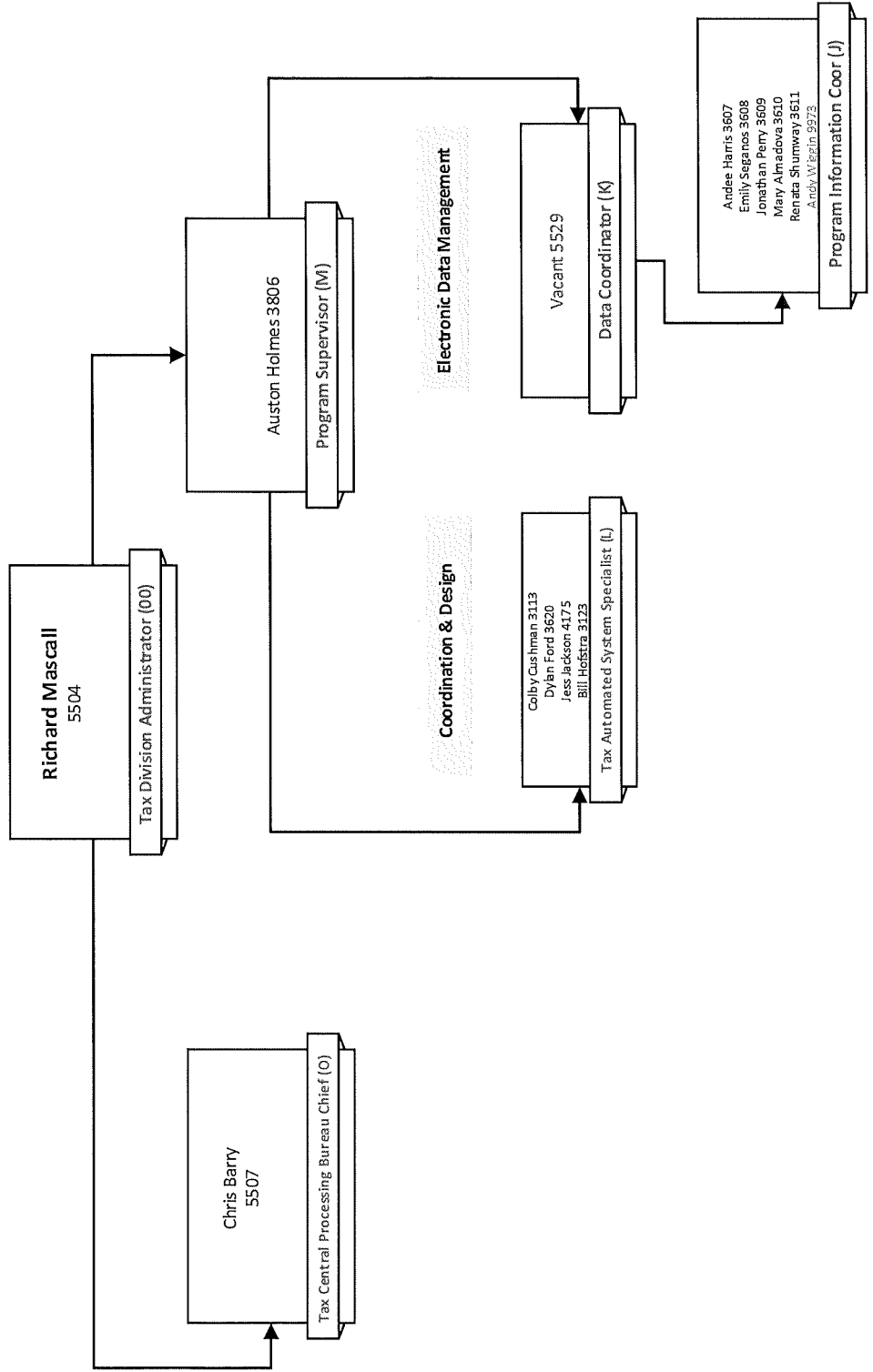
Collection Field Collection Bureau March 1, 2021



Revenue Operations Administration

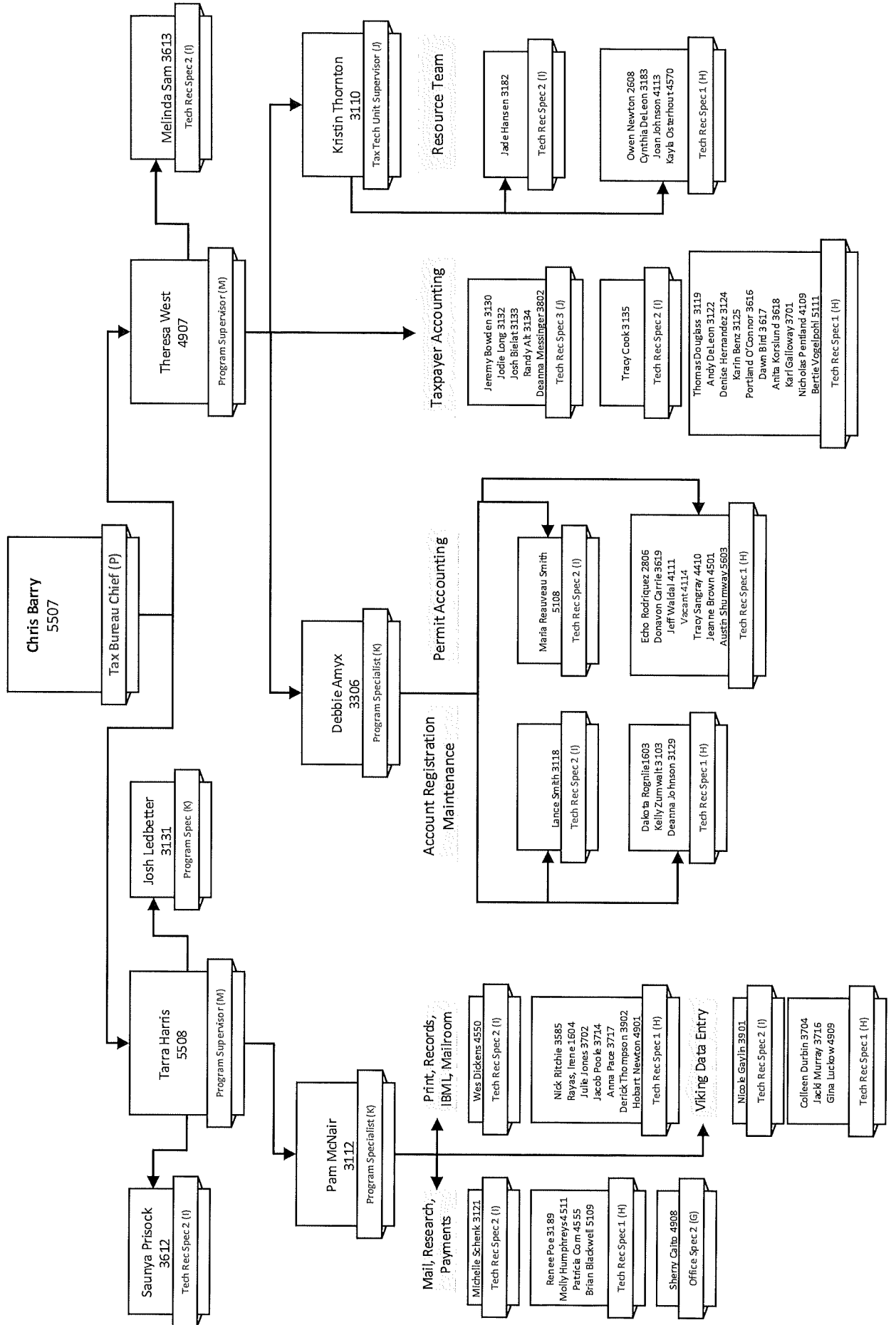
July 6, 2021

3000-3100



Revenue Operations Central Processing Bureau
June 1, 2021

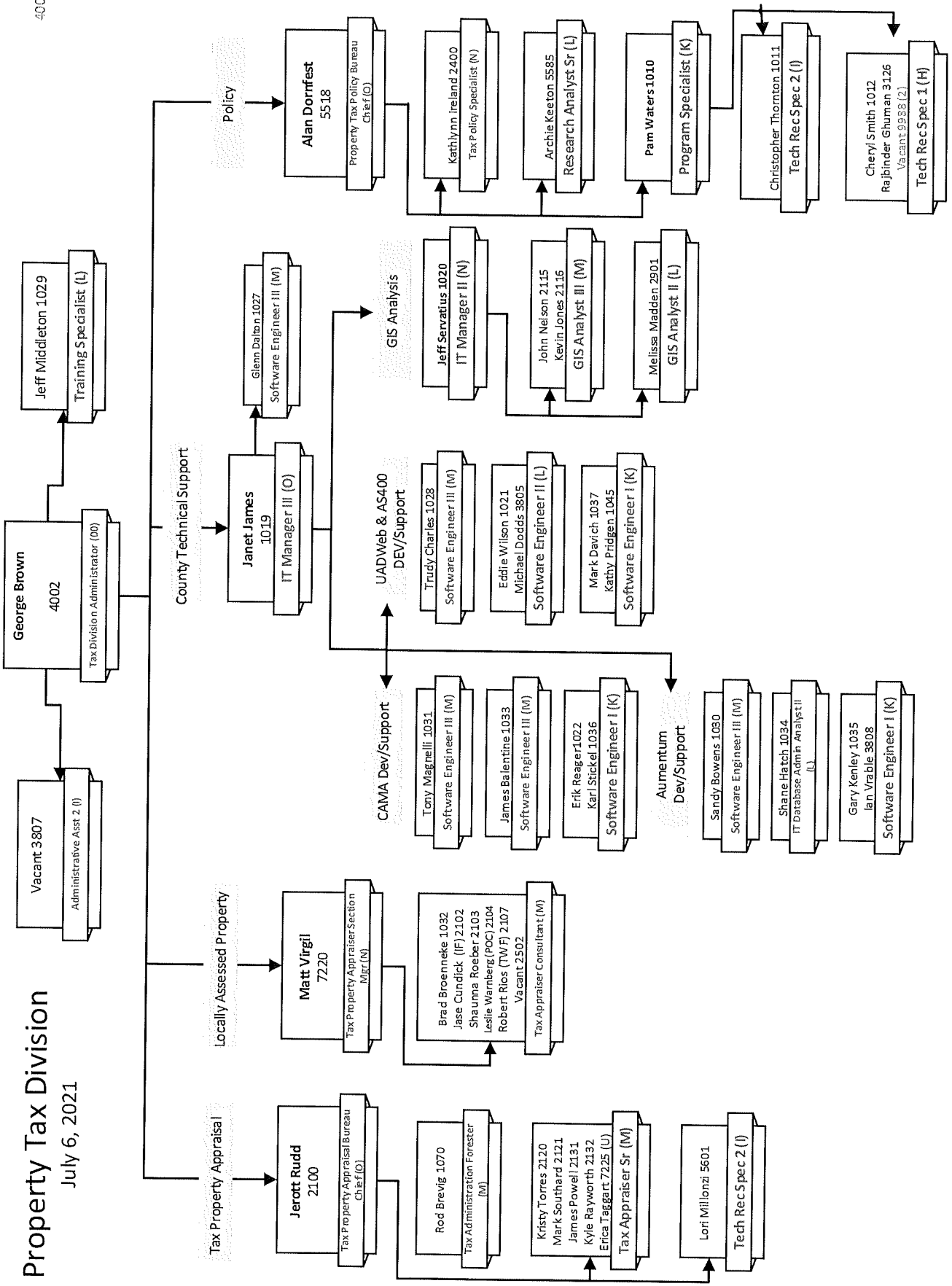
3200



Property Tax Division

July 6, 2021

4000-4100



Federal Funds Inventory Form
As Required by Idaho Code 67-1917

Reporting Agency/Department: 352 Tax Commission
Contact Person/Title: Lisa Kopke/Financial Specialist, PR

STARS Agency Code: 352
Contact Phone Number: 208-334-7528

Fiscal Year: 2023
Contact Email: Lisa.Kopke@tax.idaho.gov

CFDA/Cooperative Agreement # / Identifying #	Grant Type	Federal Granting Agency	Grant Title	Description	Date of Expiration - If Known	Total Grant Amount	Pass Through Federal Money From Other State Agency	FY 2021 Available Funds	FY 2021 Actual Expenditures	FY 2022 Estimated Available Funds	FY 2023 Estimated Available Funds	State Approp [M] Yearly or [C] Continuous	MOE or MDU (67-19371) (if required) [M] Yes or [N] No if Yes answer question 2.	Known Reductions: Will this Grant be reduced by 50% or more from the previous years funding? [M] Yes or [N] No If yes then answer question 3.
A020 (B49) 21.019 CEF	Other	Highway	Pacific Region Inter-agency Auditing and Enforcement Activities	Fuels Tax Compliance Rebound Program	N/A	\$ 8,000	None	\$ -	\$ -	\$ -	\$ -	Y	N	Y
21.0192 CFR 200.330	State Community Support	US Dept of Treasury	CARES Act	Rebound Program	N/A	\$ 300,000,000	Idaho CFAC	\$ 125,100,000	\$ 57,766,900	\$ -	\$ -	Y	N	Y
					N/A	\$ 145,115	Idaho CFAC	\$ 145,115.00	\$ 4,451,115.00	\$ -	\$ -	Y	N	Y
Total								\$ 125,245,115.00	\$ 57,912,015.00	\$ 0.00	\$ 0.00			

Total FY 2021 All Funds Appropriation (DU 1.00) \$169,972,000
Federal Funds as Percentage of Funds 73.69%

*** Report must be submitted to the Division of Financial Management and Legislative Services Office as part of your budget request.

2. Identify below for each grant any obligations, agreements, joint exercise of powers agreements, maintenance of efforts agreements, memoranda of understanding that may be impacted by federal or state decisions regarding federal receipts, include any state matching requirements.

CFDA/Cooperative Agreement # / Identifying #	Agreement Type	Explanation of agreement including dollar amounts.

3. Provide a plan for each grant if notice of a reduction in federal funding of 50% or more from the previous year's funding to either reduce or eliminate the services provided through the grant or to continue the services without a shift to state resources.

CFDA/Cooperative Agreement # / Identifying #	Plan for reduction or elimination of services.
A020 (B49) 21.019 CEF	Plan to eliminate available funds of \$8,000. No further expenses expected.
21.0192 CFR 200.330	NO further monies are expected. CARES Act reimbursement for Covid related expenses in FY21 only.

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B							
AGENCY INFORMATION							
AGENCY NAME:	Idaho State Tax Commission						
Division/Bureau:	Management Services						
Prepared By:	Lisa Kopke	E-mail Address:	lisa.kopke@tax.idaho.gov				
Telephone Number:	(208) 334-7528	Fax Number:					
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Keith Bybee				
Date Prepared:	7/28/2021	For Fiscal Year:	2023				
FACILITY INFORMATION (please list each facility separately by city and street address)							
Facility Name:	Idaho State Tax Commission						
City:	Boise	County:	Ada				
Street Address:	11321 W. Chinden Blvd., Bldg. 2			Zip Code:	83714-1021		
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):		State Owned (use "X" to mark):	X	Lease Expires:		
FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.							
Agency Headquarters							
COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.							
SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.							
	FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Use "X" to mark the year facility would be surplus.							
WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)							
	FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Number of Work Areas:		560	580	580	580	580	580
Full-Time Equivalent Positions:							
Temp. Employees, Contractors, Auditors, etc.:							
SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.							
	FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Square Feet:		102,802	102,802	102,802	102,802	102,802	102,802
FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – It may not be a realistic figure.							
	FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Facility Cost/Yr:		\$1,376,825.44	\$1,418,130.20	\$1,460,674.11	\$1,504,494.33	\$1,549,629.16	\$1,596,118.04
IMPORTANT NOTES:							
1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.							
2. Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.							
3. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.							
4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.							
AGENCY NOTES:							

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Idaho State Tax Commission					
Division/Bureau:	Management Services					
Prepared By:	Lisa Kopke	E-mail Address:	lisa.kopke@tax.idaho.gov			
Telephone Number:	(208) 334-7528	Fax Number:				
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Keith Bybee			
Date Prepared:	7/28/2021	For Fiscal Year:	2023			
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Idaho State Tax Commission					
City:	Coeur d'Alene	County:	Kootenai			
Street Address:	1910 Northwest Blvd., Suite 100				Zip Code:	83814
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):	X	State Owned (use "X" to mark):		Lease Expires:	12/31/2027
FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.						
Field Office						
COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.						
SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.						
FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Use "X" to mark the year facility would be surplus.						
WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)						
FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Number of Work Areas:	24	24	24	24	24	24
Full-Time Equivalent Positions:						
Temp. Employees, Contractors, Auditors, etc.:						
SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.						
FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Square Feet:	4,590	4,590	4,590	4,590	4,590	4,590
FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.						
FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Facility Cost/Yr:	\$82,581.48	\$88,388.91	\$90,606.42	\$92,869.74	\$95,189.36	\$96,568.82
IMPORTANT NOTES:						
1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.						
2. Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.						
3. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.						
AGENCY NOTES:						
Facility costs include CAM charges plus lease						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B							
AGENCY INFORMATION							
AGENCY NAME:	Idaho State Tax Commission						
Division/Bureau:							
Prepared By:	Lisa Kopke	E-mail Address:	lisa.kopke@tax.idaho.gov				
Telephone Number:	(208) 334-7528	Fax Number:					
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Keith Bybee				
Date Prepared:	7/28/2021	For Fiscal Year:	2023				
FACILITY INFORMATION (please list each facility separately by city and street address)							
Facility Name:	Idaho State Tax Commission						
City:	Idaho Falls	County:	Bonneville				
Street Address:	150 Shoup Ave., Suite 16			Zip Code:	83402		
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):		State Owned (use "X" to mark):	X	Lease Expires:		
FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.							
Field Office							
COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.							
SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.							
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Use "X" to mark the year facility would be surplus.							
WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)							
	FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Number of Work Areas:		16	16	16	16	16	16
Full-Time Equivalent Positions:							
Temp. Employees, Contractors, Auditors, etc.:							
SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.							
	FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Square Feet:		3,116	3,116	3,116	3,116	3,116	3,116
FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.							
	FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Facility Cost/Yr:		\$35,429.00	\$36,491.87	\$37,586.63	\$38,714.22	\$39,875.65	\$41,071.92
IMPORTANT NOTES:							
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AGENCY NOTES:							

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho State Tax Commission				
Division/Bureau:	Management Services				
Prepared By:	Lisa Kopke	E-mail Address:	lisa.kopke@tax.idaho.gov		
Telephone Number:	(208) 334-7528	Fax Number:			
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Keith Bybee		
Date Prepared:	7/28/2021	For Fiscal Year:	2023		

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Idaho State Tax Commission				
City:	Pocatello	County:	Bannock		
Street Address:	1111 Yellowstone			Zip Code:	83201
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):	<input checked="" type="checkbox"/>	State Owned (use "X" to mark):	Lease Expires:	3/31/2029

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Field Office

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Use "X" to mark the year facility would be surplus.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Number of Work Areas:	16	16	16	16	16	16
Full-Time Equivalent Positions:						
Temp. Employees, Contractors, Auditors, etc.:						

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Square Feet:	5,300	5,300	5,300	5,300	5,300	5,300

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Facility Cost/Yr:	\$91,424.97	\$96,725.01	\$102,025.02	\$102,024.96	\$90,099.96	\$90,099.60

IMPORTANT NOTES:

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AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho State Tax Commission				
Division/Bureau:	Management Services				
Prepared By:	Lisa Kopke	E-mail Address:	lisa.kopke@tax.idaho.gov		
Telephone Number:	(208) 334-7528	Fax Number:			
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Keith Bybee		
Date Prepared:	7/28/2021	For Fiscal Year:	2023		

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Idaho State Tax Commission				
City:	Lewiston	County:	Nez Perce		
Street Address:	1118 F Street	Zip Code:	83501		
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark):	State Owned (use "X" to mark):	X	Lease Expires:	

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Field Office

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Use "X" to mark the year facility would be surplus.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Number of Work Areas:	12	12	12	12	12	12
Full-Time Equivalent Positions:						
Temp. Employees, Contractors, Auditors, etc.:						

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Square Feet:	3,005	3,005	3,005	3,005	3,005	3,005

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Facility Cost/Yr:	\$40,838.00	\$42,063.14	\$43,325.03	\$44,624.79	\$45,963.53	\$47,342.43

IMPORTANT NOTES:

1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.
2. Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.
3. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.

AGENCY NOTES:

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FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Idaho State Tax Commission		
Division/Bureau:	Management Services		
Prepared By:	Lisa Kopke	E-mail Address:	lisa.kopke@tax.idaho.gov
Telephone Number:	(208) 334-7528	Fax Number:	
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Keith Bybee
Date Prepared:	7/28/2021	For Fiscal Year:	2023

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Idaho State Tax Commission		
City:	Twin Falls	County:	Twin Falls
Street Address:	440 Falls Ave., Suite 100		Zip Code: 83301
Facility Ownership: (could be private or state-owned, use "X" to mark one):	Private Lease (use "X" to mark): <input checked="" type="checkbox"/>	State Owned (use "X" to mark): <input type="checkbox"/>	Lease Expires: 10/31/2023

FUNCTION/USE OF FACILITY: Could be administrative use, client counseling, hearing rooms, field offices, etc. Address any specialized needs which require additional square feet.

Field Office

COMMENTS: Address reasons for expanding or relocating; amount of space leased to other state agencies, federal agencies, etc. & the amount of rent they pay for the use of your facility; or other comments which might be helpful.

SURPLUS PROPERTY: Facilities to be disposed of and funds re-utilized for building replacement or renovation of facilities. This could also include leased facilities if the leased facility is to be vacated prior to the expiration date of the lease.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Use "X" to mark the year facility would be surplus.						

WORK AREAS: Work areas are areas occupied by full-time employees, contractors, seasonal employees, auditors, etc. (3 people working in one building would be 3 work areas)

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Number of Work Areas:	18	18	18	18	18	18
Full-Time Equivalent Positions:						
Temp. Employees, Contractors, Auditors, etc.:						

SQUARE FEET: Use "net rentable" sq ft if in a facility leased from a private party; use "usable" sq ft if in a State-owned facility. Typically, this will be the figure shown in the Lease Agreement if leased from a private party or in the MOU if state-owned.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Square Feet:	4,300	4,300	4,300	4,300	4,300	4,300

FACILITY COST: Include annual rent, plus any facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payment made to your Landlord. If improvements will need to be made to the facility and will be paid by the agency, this should be included as well. If the lease will be expiring and the future rent is not specified in the lease agreement, increase rent by 3%/yr. Increase all other facility-related costs by 3%/yr as well. Use "Calculation Sheet" tab below if necessary. Do not include telephone costs or rent discounts. If you anticipate moving to a new facility, you need to take into account any increase in sq ft leased and estimate a new market rate for the new facility. Do NOT use your old rate per sq ft – it may not be a realistic figure.

FISCAL YR:	Actual 2021	ESTIMATE 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026
Total Facility Cost/Yr:	\$93,737.52	\$97,988.74	\$100,928.40	\$103,956.26	\$107,074.94	\$110,287.19

IMPORTANT NOTES:

1. Please fill in the white sections only! If you have any questions, please call Melissa Broome @ 208-332-1933.
2. Upon completion, please send to Melissa Broome at the Division of Public Works via email to Melissa.Broome@adm.idaho.gov.
3. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
4. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request.

AGENCY NOTES:

Facility Cost include CAM charges plus lease

AGENCY NAME:		Idaho State Tax Commission					
FACILITY INFORMATION SUMMARY FOR FISCAL YR		2023		BUDGET REQUEST		Include this summary w/ budget request.	
Address, City, Zip, Purpose	Fiscal Year	Sq Ft	\$/Sq Ft	Cost/Yr	Work Areas	Sq Ft/FTE	FTEs, Temps and Comments
11321 West Chinden Blvd Building #2 Boise, ID 83714	2023 request	102,802	\$ 14.21	\$ 1,460,674	560	184	
	2022 estimate	102,802	\$ 13.79	\$ 1,418,130	560	184	
	2021 actual	102,802	\$ 13.39	\$ 1,376,825	560	184	
Main Office	Change (request vs actual)	0	\$ -	83,849	0	0	
	Change (estimate vs actual)	0	\$ -	41,305	0	0	
1910 Northwest Blvd. Suite 100 Coeur d'Alene, ID 83814	2023 request	4,590	\$ 19.74	\$ 90,606	24	191	
	2022 estimate	4,590	\$ 19.26	\$ 88,389	24	191	
	2021 actual	4,590	\$ 17.99	\$ 82,581	24	191	
CdA Field Office	Change (request vs actual)	0	\$ -	8,025	0	0	
	Change (estimate vs actual)	0	\$ -	5,807	0	0	
150 Shoup Ave Suite 16 Idaho Fall, ID 83402	2023 request	3,116	\$ 12.06	\$ 37,587	16	195	
	2022 estimate	3,116	\$ 11.71	\$ 36,492	16	195	
	2021 actual	3,116	\$ 11.37	\$ 35,429	16	195	
Idaho Falls Field Office	Change (request vs actual)	0	\$ -	2,158	0	0	
	Change (estimate vs actual)	0	\$ -	1,063	0	0	
1111 Yellowstone Pocatello, ID 83201 Pocatello Field Office	2023 request	5,300	\$ 19.25	\$ 102,025	16	331	
	2022 estimate	5,300	\$ 18.25	\$ 96,725	16	331	
	2021 actual	5,300	\$ 17.25	\$ 91,425	16	331	
	Change (request vs actual)	0	\$ -	10,600	0	0	
	Change (estimate vs actual)	0	\$ -	5,300	0	0	
1118 F Street Lewiston, ID 83501 Lewiston Field Office	2023 request	3,005	\$ 14.42	\$ 43,325	12	250	
	2022 estimate	3,005	\$ 14.00	\$ 42,063	12	250	
	2021 actual	3,005	\$ 13.59	\$ 40,838	12	250	
	Change (request vs actual)	0	\$ -	2,487	0	0	
	Change (estimate vs actual)	0	\$ -	1,225	0	0	
440 Falls Ave Suite Twin Falls, ID 83301	2023 request	4,300	\$ 23.47	\$ 100,928	18	239	
	2022 estimate	4,300	\$ 22.79	\$ 97,989	18	239	
	2021 actual	4,300	\$ 21.80	\$ 93,738	18	239	
Twin Falls Field Office	Change (request vs actual)	0	\$ -	7,191	0	0	
	Change (estimate vs actual)	0	\$ -	4,251	0	0	
TOTAL (ALL PAGES)	2023 request	123,113	\$ 14.91	\$ 1,835,146	646	191	
	2022 estimate	123,113	\$ 14.46	\$ 1,779,788	646	191	
	2021 actual	123,113	\$ 13.98	\$ 1,720,836	646	191	
	Change (request vs actual)	0	\$ -	114,309	0	0	
	Change (estimate vs actual)	0	\$ -	58,951	0	0	

Agency: State Tax Commission

352

Division: State Tax Commission

TA1

Statutory Authority: IC 63-101

Authorized in Section §63-101, Idaho Code, the Idaho State Tax Commission (ISTC) has five budgeted programs: General Services, Audit, Collections, Revenue Operations, and Property Tax. In 2020, the Grants Administration Program was added to capture the CARES Act funding provided to the State. The funding in the Grants Administration Program consisted of the small business grants and return to work incentives provided by the Rebound Idaho initiative.

1) The General Services Program provides the centralized management of state tax revenues and the agency budget, research and policy, legal, personnel, quality assurance, projects, and software development. This program consists of the Commissioners, Legal, Taxpayer Resources, Quality Assurance, Human Resources, and Management Services.

2) The Audit Program conducts audits on all tax types administered by the agency by the authority of Idaho Code and the Multistate Tax Compact (MTC). It conducts discovery and enforcement efforts directed at non-filers, fraud, and identity theft mitigation.

3) The Collection Program operates from the Chinden Campus and five field office locations. It is also responsible for collecting delinquent taxes for all tax types, and for providing frontline taxpayer services at the offices or over the phone.

4) The primary function of the Revenue Operations Program is to process tax types administered by the agency. This equates to nearly a million returns a year. Other activities include: registering permit holders for sales, withholding, hotel/motel, special fuels, beer, wine, cigarette and tobacco taxes; ensuring that all individuals and licensed businesses are mailed proper tax forms for reporting; converting paper returns into electronic returns; and maintaining a records system capable of providing individuals with tax documents.

5) The Property Tax Program provides oversight and technical support to counties in the administration of the property tax system, working to ensure fair, equitable, and accurate property taxation. The program is required to: annually appraise all class three operating property as required by Section §63-2215, Idaho Code; examine property tax levies of all taxing districts to ensure compliance with Idaho Code; develop forms, procedures, and computer software necessary for county assessors to appraise property; develop an assessor's manual in order to facilitate uniformity of appraisals; and administer property tax relief through the Property Tax Reduction (PTR) Program.

Agency Revenues

Request for Fiscal Year: 2023

Agency: State Tax Commission

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	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimated Revenue	FY 23 Estimated Revenue	Significant Assumptions
Fund 33801 Internal Accounting And Admin Services: General						
410 License, Permits & Fees	12,200	13,300	17,600	15,300	16,500	
435 Sale of Services	155,800	184,000	176,000	185,000	190,000	
Internal Accounting And Admin Services: General Total	168,000	197,300	193,600	200,300	206,500	
Fund 33802 Internal Accounting And Admin Services: Transportation						
435 Sale of Services	4,492,400	4,164,200	4,805,100	4,480,000	4,500,000	
Internal Accounting And Admin Services: Transportation Total	4,492,400	4,164,200	4,805,100	4,480,000	4,500,000	
Fund 34500 Cares Act - Covid 19						
460 Interest	0	199,800	458,000	0	0	No further activity expected.
470 Other Revenue	0	206,200	209,300	0	0	No further activity expected.
Cares Act - Covid 19 Total	0	406,000	667,300	0	0	
Fund 34800 Federal (Grant)						
460 Interest	8,000	6,500	0	0	0	No further activity expected.
Federal (Grant) Total	8,000	6,500	0	0	0	
Fund 40100 Seminars And Publications						
433 Fines, Forfeit & Escheats	65,000	71,500	64,800	65,600	68,100	
435 Sale of Services	154,500	146,700	93,000	98,000	100,000	Revenues will be higher if assessor training returns to normal.
441 Sales of Goods	200	0	100	100	100	
470 Other Revenue	100	0	0	0	0	
Seminars And Publications Total	219,800	218,200	157,900	163,700	168,200	
Agency Name Total	4,888,200	4,992,200	5,823,900	4,844,000	4,874,700	

Appropriation Unit Revenues

Agency: State Tax Commission

Appropriation Unit: No Appropriation Unit Entered, Please Use Agency Revenue Report

		FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimated Revenue	FY 23 Estimated Revenue	Significant Assumptions
Fund 3380	Internal Accounting And Admin Services: General						
1							
410	License, Permits & Fees	12,200	13,300	17,600	15,300	16,500	
435	Sale of Services	155,800	184,000	176,000	185,000	190,000	
	Internal Accounting And Admin Services: General Total	168,000	197,300	193,600	200,300	206,500	
Fund 3380	Internal Accounting And Admin Services: Transportation						
2							
435	Sale of Services	4,492,400	4,164,200	4,805,100	4,480,000	4,500,000	
	Internal Accounting And Admin Services: Transportation Total	4,492,400	4,164,200	4,805,100	4,480,000	4,500,000	
Fund 3450	Cares Act - Covid 19						
0							
460	Interest	0	199,800	458,000	0	0	No further activity expected.
470	Other Revenue	0	206,200	209,300	0	0	No further activity expected.
	Cares Act - Covid 19 Total	0	406,000	667,300	0	0	
Fund 3480	Federal (Grant)						
0							
460	Interest	8,000	6,500	0	0	0	No further activity expected.
	Federal (Grant) Total	8,000	6,500	0	0	0	
Fund 4010	Seminars And Publications						
0							
433	Fines, Forfeit & Escheats	65,000	71,500	64,800	65,600	68,100	
435	Sale of Services	154,500	146,700	93,000	98,000	100,000	Revenues will be higher if assessor training returns to normal.
441	Sales of Goods	200	0	100	100	100	
470	Other Revenue	100	0	0	0	0	
	Seminars And Publications Total	219,800	218,200	157,900	163,700	168,200	
	State Tax Commission Total	4,888,200	4,992,200	5,823,900	4,844,000	4,874,700	

Analysis of Fund Balances

Agency: State Tax Commission

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Fund: Multistate Tax Compact Account

27600

Sources and Uses:

Moneys collected as a direct result of audits conducted by the Multistate Tax Commission (on behalf of the state of Idaho) shall be paid by the State Tax Commission into the Multistate Tax Compact Fund. The Multistate Tax Compact was formed to determine Each year the State Tax Commission receives the budget of the Multistate Tax Commission, including the statement of Idaho's share. On or before February 1 of each year, the Tax Commission certifies to the Senate Finance Committee, the House Appropriation

Table with 6 columns: Description, FY 19 Actuals, FY 20 Actuals, FY 21 Actuals, FY 22 Estimate, FY 23 Estimate. Rows include Beginning Free Fund Balance, Encumbrances, Cash Balance, Revenues, Transfers, Expenditures, and Ending Free Fund Balance.

Note:

DO NOT USE THIS ONE!!

Sources and Uses:

Moneys collected as a direct result of audits conducted by the Multistate Tax Commission (on behalf of the state of Idaho) shall be paid by the State Tax Commission into the Multistate Tax Compact Fund. The Multistate Tax Compact was formed to determine the tax liability of multistate taxpayers, promote uniformity or compatibility in tax systems, and facilitate taxpayer convenience and compliance in the filing of tax returns and avoid double taxation across states (§63-3709).

Analysis of Fund Balances

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Request for Fiscal Year: 2023

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
01. Beginning Free Fund Balance	231,300	283,400	284,000	659,100	728,400
02. Encumbrances as of July 1	40,100	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	271,400	283,400	284,000	659,100	728,400
04. Revenues (from Form B-11)	0	0	0	0	0
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	9,905,000	10,931,200	9,885,300	9,890,000	9,915,000
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	10,176,400	11,214,600	10,169,300	10,549,100	10,643,400
09. Statutory Transfers Out	7,484,100	8,361,100	6,705,900	6,813,500	6,838,500
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	40,100	0	0	0	0
13. Original Appropriation	2,632,000	2,833,600	2,919,600	3,007,200	3,097,400
14. Prior Year Reappropriations, Supplementals, Recessions	0	(3,400)	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(263,200)	(260,700)	(115,300)	0	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	2,368,800	2,569,500	2,804,300	3,007,200	3,097,400
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	2,368,800	2,569,500	2,804,300	3,007,200	3,097,400
20. Ending Cash Balance	283,400	284,000	659,100	728,400	707,500
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	283,400	284,000	659,100	728,400	707,500
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	283,400	284,000	659,100	728,400	707,500
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

Agency: State Tax Commission

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Fund: Internal Accounting And Admin Services: General

33801

Sources and Uses:

The State Tax Commission is directed to retain funds for the Commission's cost of collecting and administering the moneys of certain donation tax check-off trust funds. The annual amount is three thousand dollars (\$3,000) or twenty percent (20%), whichever is less (§63-3067A&B(d)).

Funds in the Administration Fund are used for defraying the costs of collecting and administering certain trust funds and taxes (§63-3602, §63-3067, §67-4718, §67-4917C, §63-4209, §31-4809, & §41-4909).

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
01. Beginning Free Fund Balance	52,000	127,900	206,800	228,700	210,500
02. Encumbrances as of July 1	33,000	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	85,000	127,900	206,800	228,700	210,500
04. Revenues (from Form B-11)	168,000	197,300	193,700	197,000	198,000
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	253,000	325,200	400,500	425,700	408,500
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	33,000	0	0	0	0
13. Original Appropriation	272,900	211,900	212,300	215,200	217,800
14. Prior Year Reappropriations, Supplementals, Recessions	0	(300)	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(180,800)	(93,200)	(40,500)	0	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	92,100	118,400	171,800	215,200	217,800
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	92,100	118,400	171,800	215,200	217,800
20. Ending Cash Balance	127,900	206,800	228,700	210,500	190,700
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	127,900	206,800	228,700	210,500	190,700
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	127,900	206,800	228,700	210,500	190,700
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

Agency: State Tax Commission

352

Fund: Internal Accounting And Admin Services: Transportation

33802

Sources and Uses:

The State Tax Commission retains funds from gasoline tax receipts equal to the cost of collecting, administering, and enforcing the Gasoline Tax requirements. However, the amount cannot exceed the amount authorized to be expended by the Legislature (§63-2402 and §63-2405; special fuels: §63-2416 - §63-2417).

The funds are used to pay the Commission's costs of the Gasoline Tax and Special Fuels Tax Programs (§63-2412 and §63-2418).

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
01. Beginning Free Fund Balance	1,202,800	1,600,500	1,585,800	1,774,700	1,334,100
02. Encumbrances as of July 1	98,300	39,200	52,400	3,700	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	1,301,100	1,639,700	1,638,200	1,778,400	1,334,100
04. Revenues (from Form B-11)	4,492,400	4,164,200	4,805,100	4,616,100	4,810,000
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	5,793,500	5,803,900	6,443,300	6,394,500	6,144,100
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	71,300	39,200	52,400	0	0
13. Original Appropriation	4,495,900	4,643,100	4,805,100	5,060,400	5,212,200
14. Prior Year Reappropriations, Supplementals, Recessions	0	(6,000)	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(401,200)	(458,200)	(188,900)	0	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	(12,200)	(52,400)	(3,700)	0	0
19. Current Year Cash Expenditures	4,082,500	4,126,500	4,612,500	5,060,400	5,212,200
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	4,094,700	4,178,900	4,616,200	5,060,400	5,212,200
20. Ending Cash Balance	1,639,700	1,638,200	1,778,400	1,334,100	931,900
21. Prior Year Encumbrances as of June 30	27,000	0	0	0	0
22. Current Year Encumbrances as of June 30	12,200	52,400	3,700	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	1,600,500	1,585,800	1,774,700	1,334,100	931,900
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	1,600,500	1,585,800	1,774,700	1,334,100	931,900
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

Agency: State Tax Commission

352

Fund: Cares Act - Covid 19

34500

Sources and Uses:

As part of the Governor's Initiative to stabilize the economy during the COVID-19 pandemic, the Idaho State Tax Commission administered the Rebound Small Business Grants in FY 2020 to provide relief to small businesses and employees. The revenues received to administer this program was received from the federal government and awarded to the Commission via the Coronavirus Financial Advisory Committee (CFAC). The agency was aware of the funding in late April 2020 after the Legislature adjourned and the funds were recognized as non-cognizable revenue in FY 2020 and FY 2021.

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
01. Beginning Free Fund Balance	0	0	406,000	200	200
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	243,162,300	0	0
03. Beginning Cash Balance	0	0	243,568,300	200	200
04. Revenues (from Form B-11)	0	406,000	667,300	0	0
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	0	300,000,000	400	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	0	300,406,000	244,236,000	200	200
09. Statutory Transfers Out	0	0	191,468,900	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	0	0	0	0	0
14. Prior Year Reappropriations, Supplementals, Recessions	0	0	243,162,300	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	300,000,000	125,100,000	0	0
16. Reversions and Continuous Appropriations	0	0	(315,495,400)	0	0
					Final reversion of remaining funds posted in April 2021. No further funds expected.
17. Current Year Reappropriation	0	(243,162,300)	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	0	56,837,700	52,766,900	0	0
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	0	56,837,700	52,766,900	0	0
20. Ending Cash Balance	0	243,568,300	200	200	200
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	243,162,300	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	0	406,000	200	200	200
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	0	406,000	200	200	200
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

Analysis of Fund Balances

36

Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Fund: Federal (Grant)

34800

Sources and Uses:

Agency occasionally receives Federal Grant money to assist with fuels tax compliance efforts or training.

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
01. Beginning Free Fund Balance	0	0	0	0	0
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	0	0	0	0	0
04. Revenues (from Form B-11)	8,000	6,500	0	0	0
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	8,000	6,500	0	0	0
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	8,000	8,000	8,000	8,000	0
14. Prior Year Reappropriations, Supplementals, Recessions	0	0	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	0	(1,500)	(8,000)	(8,000)	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	8,000	6,500	0	0	0
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	8,000	6,500	0	0	0
20. Ending Cash Balance	0	0	0	0	0
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	0	0	0	0	0
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	0	0	0	0	0
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

Analysis of Fund Balances

Agency: State Tax Commission

352

Fund: Seminars And Publications

40100

Sources and Uses:

Fees to attend agency-provided property tax classes and related education purposes, sales of tax regulations and printed material, fees for copies, supplies, bad check charges, postage reimbursement, sales of maps, etc. Sales are primarily to the public.

	FY 19 Actuals	FY 20 Actuals	FY 21 Actuals	FY 22 Estimate	FY 23 Estimate
01. Beginning Free Fund Balance	213,300	248,000	270,900	246,600	186,500
02. Encumbrances as of July 1	20,700	13,800	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	234,000	261,800	270,900	246,600	186,500
04. Revenues (from Form B-11)	219,800	218,200	157,900	162,000	166,100
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	453,800	480,000	428,800	408,600	352,600
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	10,700	13,800	0	0	0
13. Original Appropriation	186,800	226,800	226,800	222,100	222,100
14. Prior Year Reappropriations, Supplementals, Recessions	40,000	0	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(41,700)	(31,500)	(44,600)	0	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	(3,800)	0	0	0	0
19. Current Year Cash Expenditures	181,300	195,300	182,200	222,100	222,100
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	185,100	195,300	182,200	222,100	222,100
20. Ending Cash Balance	261,800	270,900	246,600	186,500	130,500
21. Prior Year Encumbrances as of June 30	10,000	0	0	0	0
22. Current Year Encumbrances as of June 30	3,800	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	248,000	270,900	246,600	186,500	130,500
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	248,000	270,900	246,600	186,500	130,500
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

PCF Detail Report

38

Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: General Services

TAAA

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Elected Officials & Full Time Commissioners	3.00	318,216	34,950	65,397	418,563
		Permanent Positions	51.05	3,013,385	594,732	641,318	4,249,435
		Total from PCF	54.05	3,331,601	629,682	706,715	4,667,998
		FY 2022 ORIGINAL APPROPRIATION	62.30	3,798,640	717,230	797,730	5,313,600
		Unadjusted Over or (Under) Funded:	8.25	467,039	87,548	91,015	645,602
Adjustments to Wage and Salary							
3521007	20401 R90	PUBLIC INFORMATION DIRECTOR	.50	45,240	5,825	9,519	60,584
3521220	04307 R90	TAX SPECIALIST	1.00	60,570	11,650	12,930	85,150
3522401	04307 R90	TAX SPECIALIST	1.00	60,570	11,650	12,930	85,150
3522803	04246 R90	FINANCIAL SPECIALIST	1.00	42,973	11,650	9,173	63,796
3523603	04348 R90	TAXPAYER SVCS REP	1.00	34,029	11,650	7,264	52,943
3525505	04305 R90	TAX MANAGER	.45	41,184	5,242	8,792	55,218
3525557	05447 R90	RESEARCH ANALYST, PRIN	.75	59,280	8,737	12,655	80,672
3525563	04246 R90	FINANCIAL SPECIALIST	1.00	42,973	11,650	9,173	63,796
3525569	04245 R90	FINANCIAL SPECIALIST, SR	1.00	52,000	11,650	10,941	74,591
Other Adjustments							
	500	Employees	.55	(61,700)	0	0	(61,700)
	501	Employees - Temp	.00	104,400	0	0	104,400
	512	Employee Benefits	.00	0	0	4,900	4,900
	513	Health Benefits	.00	0	(24,500)	0	(24,500)
Estimated Salary Needs							
		Board, Group, & Missing Positions	.00	104,400	0	18,100	122,500
		Permanent Positions	62.30	3,708,720	694,886	786,892	5,190,498
		Estimated Salary and Benefits	62.30	3,813,120	694,886	804,992	5,312,998
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	(14,480)	22,344	(7,262)	602
		Estimated Expenditures	.00	(14,480)	22,344	(7,262)	602
		Base	.00	(14,480)	22,344	(7,262)	602

PCF Detail Report

39

Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: General Services

TAAA

Fund: Multistate Tax Compact Account

27600

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.50	40,467	5,825	8,638	54,930
		Total from PCF	.50	40,467	5,825	8,638	54,930
		FY 2022 ORIGINAL APPROPRIATION	1.20	89,810	12,447	18,843	121,100
		Unadjusted Over or (Under) Funded:	.70	49,343	6,622	10,205	66,170
Adjustments to Wage and Salary							
352100	20401	PUBLIC INFORMATION DIRECTOR	.30	27,144	3,495	5,711	36,350
7	R90						
352550	04305	TAX MANAGER	.25	22,880	2,912	4,884	30,676
5	R90						
Other Adjustments							
	500	Employees	.15	(1,500)	0	0	(1,500)
	512	Employee Benefits	.00	0	0	(300)	(300)
	513	Health Benefits	.00	0	600	0	600
Estimated Salary Needs							
		Permanent Positions	1.20	88,991	12,832	18,933	120,756
		Estimated Salary and Benefits	1.20	88,991	12,832	18,933	120,756
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	819	(385)	(90)	344
		Estimated Expenditures	.00	819	(385)	(90)	344
		Base	.00	819	(385)	(90)	344

PCF Detail Report	40	Request for Fiscal Year: 202
		3
Agency: State Tax Commission		352
Appropriation Unit: General Services		TAAA
Fund: Internal Accounting And Admin Services: General		33801

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	1.00	53,643	11,650	11,451	76,744
		Total from PCF	1.00	53,643	11,650	11,451	76,744
		FY 2022 ORIGINAL APPROPRIATION	.00	26,511	5,701	5,588	37,800
		Unadjusted Over or (Under) Funded:	(1.00)	(27,132)	(5,949)	(5,863)	(38,944)
Other Adjustments							
	500	Employees	(1.00)	(53,600)	0	0	(53,600)
	512	Employee Benefits	.00	0	0	(11,500)	(11,500)
	513	Health Benefits	.00	0	(11,700)	0	(11,700)
Estimated Salary Needs							
		Permanent Positions	.00	43	(50)	(49)	(56)
		Estimated Salary and Benefits	.00	43	(50)	(49)	(56)
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	26,468	5,751	5,637	37,856
		Estimated Expenditures	.00	26,468	5,751	5,637	37,856
		Base	.00	26,468	5,751	5,637	37,856

PCF Detail Report 41 Request for Fiscal Year: 2023
Agency: State Tax Commission 352
Appropriation Unit: General Services TAAA
Fund: Internal Accounting And Admin Services: 33802
 Transportation

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Elected Officials & Full Time Commissioners	1.00	106,072	11,650	21,799	139,521
		Permanent Positions	5.45	345,430	63,492	73,739	482,661
		Total from PCF	6.45	451,502	75,142	95,538	622,182
		FY 2022 ORIGINAL APPROPRIATION	8.15	534,439	87,630	112,031	734,100
		Unadjusted Over or (Under) Funded:	1.70	82,937	12,488	16,493	111,918
Adjustments to Wage and Salary							
3521007	20401 R90	PUBLIC INFORMATION DIRECTOR	.20	18,096	2,330	3,808	24,234
3525505	04305 R90	TAX MANAGER	.30	27,456	3,495	5,861	36,812
3525557	05447 R90	RESEARCH ANLYST,PRIN	.25	19,760	2,912	4,218	26,890
Other Adjustments							
	500	Employees	.95	11,900	0	0	11,900
	512	Employee Benefits	.00	0	0	2,500	2,500
	513	Health Benefits	.00	0	5,200	0	5,200
Estimated Salary Needs							
		Permanent Positions	8.15	528,714	89,079	111,925	729,718
		Estimated Salary and Benefits	8.15	528,714	89,079	111,925	729,718
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	5,725	(1,449)	106	4,382
		Estimated Expenditures	.00	5,725	(1,449)	106	4,382
		Base	.00	5,725	(1,449)	106	4,382

PCF Detail Report

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Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: Audit Division

TAAB

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	99.25	5,503,068	1,160,336	1,174,591	7,837,995
		Total from PCF	99.25	5,503,068	1,160,336	1,174,591	7,837,995
		FY 2022 ORIGINAL APPROPRIATION	101.80	5,710,566	1,209,442	1,203,592	8,123,600
		Unadjusted Over or (Under) Funded:	2.55	207,498	49,106	29,001	285,605
Adjustments to Wage and Salary							
3522526	04336	TAX AUDITOR 2 R90	1.00	48,506	11,650	10,355	70,511
3522613	04338	TAX AUDITOR 1 R90	1.00	42,973	11,650	9,173	63,796
3523156	04338	TAX AUDITOR 1 R90	1.00	42,973	11,650	9,173	63,796
3523365	01104	TECH RECORDS SPEC 1 R90	1.00	29,120	11,650	6,216	46,986
3523740	04248	FINANCIAL TECHNICIAN R90	.60	17,472	11,650	3,730	32,852
Other Adjustments							
	500	Employees	(2.05)	(110,200)	0	0	(110,200)
	501	Employees - Temp	.00	41,200	0	0	41,200
	512	Employee Benefits	.00	0	0	(20,200)	(20,200)
	513	Health Benefits	.00	0	(26,800)	0	(26,800)
Estimated Salary Needs							
		Board, Group, & Missing Positions	.00	41,200	0	3,300	44,500
		Permanent Positions	101.80	5,573,912	1,191,786	1,189,738	7,955,436
		Estimated Salary and Benefits	101.80	5,615,112	1,191,786	1,193,038	7,999,936
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	95,454	17,656	10,554	123,664
		Estimated Expenditures	.00	95,454	17,656	10,554	123,664
		Base	.10	95,454	17,656	10,554	123,664

PCF Detail Report

43

Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: Audit Division

TAAB

Fund: Multistate Tax Compact Account

27600

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	17.05	1,083,756	198,631	231,349	1,513,736
		Total from PCF	17.05	1,083,756	198,631	231,349	1,513,736
		FY 2022 ORIGINAL APPROPRIATION	21.05	1,230,762	225,099	259,439	1,715,300
		Unadjusted Over or (Under) Funded:	4.00	147,006	26,468	28,090	201,564
Adjustments to Wage and Salary							
352171	04336	TAX AUDITOR 2	1.00	48,506	11,650	10,355	70,511
4	R90						
352184	04332	TAX AUDIT MGR	1.00	54,808	11,650	11,700	78,158
6	R90						
352243	04334	TAX AUDITOR 3	1.00	54,829	11,650	11,704	78,183
1	R90						
Other Adjustments							
	500	Employees	1.00	(65,600)	0	0	(65,600)
	501	Employees - Temp	.00	55,000	0	0	55,000
	512	Employee Benefits	.00	0	0	(9,700)	(9,700)
	513	Health Benefits	.00	0	(8,200)	0	(8,200)
Estimated Salary Needs							
		Board, Group, & Missing Positions	.00	55,000	0	4,300	59,300
		Permanent Positions	21.05	1,176,299	225,381	251,108	1,652,788
		Estimated Salary and Benefits	21.05	1,231,299	225,381	255,408	1,712,088
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	(537)	(282)	4,031	3,212
		Estimated Expenditures	.00	(537)	(282)	4,031	3,212
		Base	.00	(537)	(282)	4,031	3,212

PCF Detail Report

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Request for Fiscal Year: 202
3

Agency: State Tax Commission

352

Appropriation Unit: Audit Division

TAAB

Fund: Internal Accounting And Admin Services: General

33801

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.15	9,261	1,746	1,977	12,984
		Total from PCF	.15	9,261	1,746	1,977	12,984
		FY 2022 ORIGINAL APPROPRIATION	.10	11,304	2,110	2,386	15,800
		Unadjusted Over or (Under) Funded:	(.05)	2,043	364	409	2,816
Other Adjustments							
	500	Employees	(.05)	(1,700)	0	0	(1,700)
	512	Employee Benefits	.00	0	0	(400)	(400)
	513	Health Benefits	.00	0	(600)	0	(600)
Estimated Salary Needs							
		Permanent Positions	.10	7,561	1,146	1,577	10,284
		Estimated Salary and Benefits	.10	7,561	1,146	1,577	10,284
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	3,743	964	809	5,516
		Estimated Expenditures	.00	3,743	964	809	5,516
		Base	(.10)	3,743	964	809	5,516

PCF Detail Report

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Request for Fiscal Year: 202
3

Agency: State Tax Commission

352

Appropriation Unit: Audit Division

TAAB

Fund: Internal Accounting And Admin Services:
Transportation

33802

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	22.20	1,214,090	258,629	259,021	1,731,740
		Total from PCF	22.20	1,214,090	258,629	259,021	1,731,740
		FY 2022 ORIGINAL APPROPRIATION	22.40	1,255,001	263,495	264,404	1,782,900
		Unadjusted Over or (Under) Funded:	.20	40,911	4,866	5,383	51,160
Adjustments to Wage and Salary							
352152 5	04334 R90	TAX AUDITOR 3	1.00	54,829	11,650	11,704	78,183
Other Adjustments							
	500	Employees	(.80)	(118,400)	0	0	(118,400)
	512	Employee Benefits	.00	0	0	(25,300)	(25,300)
	513	Health Benefits	.00	0	(16,900)	0	(16,900)
Estimated Salary Needs							
		Permanent Positions	22.40	1,150,519	253,379	245,425	1,649,323
		Estimated Salary and Benefits	22.40	1,150,519	253,379	245,425	1,649,323
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	104,482	10,116	18,979	133,577
		Estimated Expenditures	.00	104,482	10,116	18,979	133,577
		Base	.00	104,482	10,116	18,979	133,577

PCF Detail Report

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Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: Revenue Operations

TAAC

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	61.11	2,458,163	711,930	524,577	3,694,670
		Total from PCF	61.11	2,458,163	711,930	524,577	3,694,670
		FY 2022 ORIGINAL APPROPRIATION	62.85	2,560,780	735,361	539,659	3,835,800
		Unadjusted Over or (Under) Funded:	1.74	102,617	23,431	15,082	141,130
Adjustments to Wage and Salary							
3522806	01104	TECH RECORDS SPEC 1 R90	1.00	47,001	11,650	10,033	68,684
3525108	01103	TECH RECORDS SPEC 2 R90	1.00	53,194	11,650	11,355	76,199
3525529	00800	DATA COORDINATOR R90	1.00	47,403	11,650	10,119	69,172
Other Adjustments							
	500	Employees	(1.26)	(467,600)	0	0	(467,600)
	501	Employees - Temp	.00	526,900	0	0	526,900
	512	Employee Benefits	.00	0	0	(57,400)	(57,400)
	513	Health Benefits	.00	0	(183,000)	0	(183,000)
Estimated Salary Needs							
		Board, Group, & Missing Positions	.00	526,900	0	42,400	569,300
		Permanent Positions	62.85	2,138,161	563,880	456,284	3,158,325
		Estimated Salary and Benefits	62.85	2,665,061	563,880	498,684	3,727,625
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	(104,281)	171,481	40,975	108,175
		Estimated Expenditures	.00	(104,281)	171,481	40,975	108,175
		Base	.05	(104,281)	171,481	40,975	108,175

PCF Detail Report

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Request for Fiscal Year: 202
3

Agency: State Tax Commission

352

Appropriation Unit: Revenue Operations

TAAC

Fund: Internal Accounting And Admin Services: General

33801

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.29	8,716	3,378	1,861	13,955
		Total from PCF	.29	8,716	3,378	1,861	13,955
		FY 2022 ORIGINAL APPROPRIATION	.30	56,692	21,754	11,954	90,400
		Unadjusted Over or (Under) Funded:	.01	47,976	18,376	10,093	76,445
Other Adjustments							
	500	Employees	.01	300	0	0	300
	512	Employee Benefits	.00	0	0	100	100
	513	Health Benefits	.00	0	100	0	100
Estimated Salary Needs							
		Permanent Positions	.30	9,016	3,478	1,961	14,455
		Estimated Salary and Benefits	.30	9,016	3,478	1,961	14,455
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	47,676	18,276	9,993	75,945
		Estimated Expenditures	.00	47,676	18,276	9,993	75,945
		Base	(.30)	47,676	18,276	9,993	75,945

PCF Detail Report

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Request for Fiscal Year: 202
3

Agency: State Tax Commission

352

Appropriation Unit: Revenue Operations

TAAC

Fund: Internal Accounting And Admin Services:
Transportation

33802

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	10.60	476,774	123,489	101,666	701,929
		Total from PCF	10.60	476,774	123,489	101,666	701,929
		FY 2022 ORIGINAL APPROPRIATION	10.85	423,645	108,644	89,211	621,500
		Unadjusted Over or (Under) Funded:	.25	(53,129)	(14,845)	(12,455)	(80,429)
Other Adjustments							
	500	Employees	.25	(75,600)	0	0	(75,600)
	512	Employee Benefits	.00	0	0	(16,100)	(16,100)
	513	Health Benefits	.00	0	(20,400)	0	(20,400)
Estimated Salary Needs							
		Permanent Positions	10.85	401,174	103,089	85,566	589,829
		Estimated Salary and Benefits	10.85	401,174	103,089	85,566	589,829
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	22,471	5,555	3,645	31,671
		Estimated Expenditures	.00	22,471	5,555	3,645	31,671
		Base	.25	22,471	5,555	3,645	31,671

PCF Detail Report

49

Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: Property Tax

TAAD

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	39.00	2,557,759	454,350	545,692	3,557,801
		Total from PCF	39.00	2,557,759	454,350	545,692	3,557,801
		FY 2022 ORIGINAL APPROPRIATION	40.00	2,552,986	449,881	537,833	3,540,700
		Unadjusted Over or (Under) Funded:	1.00	(4,773)	(4,469)	(7,859)	(17,101)
Adjustments to Wage and Salary							
352250 2	04357 R90	TAX APRSR, CONSULTG	1.00	60,466	11,650	12,908	85,024
Other Adjustments							
	500	Employees	.00	(74,800)	0	0	(74,800)
	512	Employee Benefits	.00	0	0	(16,000)	(16,000)
	513	Health Benefits	.00	0	(11,700)	0	(11,700)
Estimated Salary Needs							
		Permanent Positions	40.00	2,543,425	454,300	542,600	3,540,325
		Estimated Salary and Benefits	40.00	2,543,425	454,300	542,600	3,540,325
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	9,561	(4,419)	(4,767)	375
		Estimated Expenditures	2.00	9,561	(4,419)	(4,767)	375
		Base	2.00	9,561	(4,419)	(4,767)	375

PCF Detail Report

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Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: Collection Division

TACA

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	85.90	4,165,764	1,003,645	888,911	6,058,320
		Total from PCF	85.90	4,165,764	1,003,645	888,911	6,058,320
		FY 2022 ORIGINAL APPROPRIATION	109.00	4,712,477	1,154,145	993,078	6,859,700
		Unadjusted Over or (Under) Funded:	23.10	546,713	150,500	104,167	801,380
Adjustments to Wage and Salary							
3521834	04344	TAX COMPL OFCR 2 R90	1.00	42,956	11,650	9,170	63,776
3522314	04344	TAX COMPL OFCR 2 R90	1.00	42,956	11,650	9,170	63,776
3523206	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523329	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523341	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523342	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523345	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523348	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523351	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523353	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523356	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523372	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523710	01104	TECH RECORDS SPEC 1 R90	.75	21,854	11,650	4,665	38,169
3523720	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523725	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523731	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523736	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3523807	01231	ADMIN ASST 2 R90	.75	25,521	11,650	5,448	42,619
3524105	04346	TAX COMPL OFCR 1 R90	1.00	38,370	11,650	8,191	58,211
3525521	04377	TAX AUTO SYSTEM SPECIALST R90	1.00	48,513	11,650	10,356	70,519
Other Adjustments							
	500	Employees	2.10	(345,800)	0	0	(345,800)
	501	Employees - Temp	.00	35,700	0	0	35,700
	512	Employee Benefits	.00	0	0	(70,900)	(70,900)
	513	Health Benefits	.00	0	(92,000)	0	(92,000)

Estimated Salary Needs

PCF Detail Report	51			Request for Fiscal Year: 2023	
Board, Group, & Missing Positions	.00	35,700	0	2,900	38,600
Permanent Positions	107.50	4,577,314	1,144,645	976,785	6,698,744
Estimated Salary and Benefits	107.50	4,613,014	1,144,645	979,685	6,737,344
Adjusted Over or (Under) Funding					
Original Appropriation	1.50	99,463	9,500	13,393	122,356
Estimated Expenditures	1.50	99,463	9,500	13,393	122,356
Base	1.50	99,463	9,500	13,393	122,356

PCF Detail Report

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Request for Fiscal Year: 2023

Agency: State Tax Commission

352

Appropriation Unit: Collection Division

TACA

Fund: Internal Accounting And Admin Services:
Transportation

33802

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	2.85	146,730	33,200	31,323	211,253
		Total from PCF	2.85	146,730	33,200	31,323	211,253
		FY 2022 ORIGINAL APPROPRIATION	3.00	146,286	32,772	30,842	209,900
		Unadjusted Over or (Under) Funded:	.15	(444)	(428)	(481)	(1,353)
Other Adjustments							
	500	Employees	.15	(10,500)	0	0	(10,500)
	512	Employee Benefits	.00	0	0	(2,200)	(2,200)
	513	Health Benefits	.00	0	(4,100)	0	(4,100)
Estimated Salary Needs							
		Permanent Positions	3.00	136,230	29,100	29,123	194,453
		Estimated Salary and Benefits	3.00	136,230	29,100	29,123	194,453
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	10,056	3,672	1,719	15,447
		Estimated Expenditures	.00	10,056	3,672	1,719	15,447
		Base	.00	10,056	3,672	1,719	15,447

One-Time Operating & One-Time Capital Outlay Summary

Agency: State Tax Commission

Request for Fiscal Year: 2023

352

Detail	Priority	Appropriation Unit	DU	Fund	Summary Object	Item Description	Current Mileage	Date Acquired	Quantity in Stock	Request Quantity Desired	Request Unit Cost	Request Total Cost
1		TAAA	10.31	10000	740	Standard Laptop Computers	0	2017	390.00	73.00	1,400.00	102,200
1		TAAA	10.31	27600	740	Standard Laptop Computers	0	2017	390.00	11.00	1,400.00	15,400
1		TAAA	10.31	33802	740	Standard Laptop Computers	0	2017	390.00	21.00	1,400.00	29,400
1		TAAA	10.31	10000	740	High-end Laptop Computers	0	2017	35.00	16.00	2,000.00	32,000
1		TAAA	10.31	27600	740	High-end Laptop Computers	0	2017	35.00	2.00	2,000.00	4,000
1		TAAA	10.31	33802	740	High-end Laptop Computers	0	2017	35.00	5.00	2,000.00	10,000
1		TAAA	10.31	10000	740	Standard Desktop Computers	0	2016	405.00	21.00	850.00	17,900
1		TAAA	10.31	27600	740	Standard Desktop Computers	0	2016	405.00	3.00	850.00	2,600
1		TAAA	10.31	33802	740	Standard Desktop Computers	0	2016	405.00	6.00	850.00	5,100
1		TAAA	10.31	10000	768	Audio/Visual Equipment	0	2013	10.00	1.00	10,000.00	10,000
1		TAAA	10.31	27600	768	Audio/Visual Equipment	0	2013	10.00	1.00	10,000.00	10,000
1		TAAA	10.31	33802	768	Audio/Visual Equipment	0	2013	10.00	1.00	10,000.00	10,000
1		TAAA	10.31	40100	768	Audio/Visual Equipment	0	2013	10.00	1.00	10,000.00	10,000
1		TAAA	10.31	10000	768	Monitors for Audio/Visual Equipment	0	2005	16.00	1.00	1,400.00	1,400
1		TAAA	10.31	27600	768	Monitors for Audio/Visual Equipment	0	2005	16.00	1.00	200.00	200
1		TAAA	10.31	33802	768	Monitors for Audio/Visual Equipment	0	2005	16.00	1.00	400.00	400
2		TAAA	10.31	10000	740	Computer Monitors	0	2013	1,035.00	93.00	280.00	26,000
2		TAAA	10.31	27600	740	Computer Monitors	0	2013	1,035.00	13.00	280.00	3,600
2		TAAA	10.31	33802	740	Computer Monitors	0	2013	1,035.00	27.00	280.00	7,600
2		TAAA	10.31	10000	768	GIS Plotter	0	2012	2.00	1.00	12,200.00	12,200
2		TAAA	10.31	27600	768	GIS Plotter	0	2012	2.00	1.00	1,700.00	1,700
2		TAAA	10.31	33802	768	GIS Plotter	0	2012	2.00	1.00	3,500.00	3,500
3		TAAA	10.32	10000	764	Office Chairs	0	2010	510.00	140.00	500.00	35,000
3		TAAA	10.32	27600	764	Office Chairs	0	2010	510.00	20.00	500.00	5,000
3		TAAA	10.32	33802	764	Office Chairs	0	2010	510.00	40.00	500.00	10,000
3		TAAA	10.32	10000	764	Conference Room Chairs	0	2010	175.00	22.00	600.00	13,200
3		TAAA	10.32	27600	764	Conference Room Chairs	0	2010	175.00	3.00	600.00	1,800
3		TAAA	10.32	33802	764	Conference Room Chairs	0	2010	175.00	6.00	600.00	3,600
3		TAAA	10.32	10000	764	Conference Table	0	2007	16.00	2.00	2,500.00	5,000

One-Time Operating & One-Time Capital Outlay Summary

Request for Fiscal Year: 2023

Line Item	Account	Decision Unit	Fund Source	Quantity	Description	Year	Amount	Request for Fiscal Year
3	TAAA	10.32	27600	764	Conference Table	2007	16.00	1.00
								2,500.00
3	TAAA	10.32	33802	764	Conference Table	2007	16.00	1.00
								2,500.00
3	TAAA	10.32	10000	764	Desks	1998	333.00	34.00
								1,100.00
3	TAAA	10.32	27600	764	Desks	1998	333.00	5.00
								1,100.00
3	TAAA	10.32	33802	764	Desks	1998	333.00	10.00
								1,100.00
						Subtotal	8,791.00	585.00
								447,700

Grand Total by Appropriation Unit

TAAA									447,700
									447,700

Grand Total by Decision Unit

10.31									315,200
10.32									132,500
									447,700

Grand Total by Fund Source

10000									292,300
27600									52,300
33802									93,100
40100									10,000
									447,700

Grand Total by Summary Account

740									5,595.00
764									3,102.00
768									94.00
									8,791.00
									585.00
									255,800
									132,500
									59,400
									447,700

Contract Inflation

Request for Fiscal Year: 202
3

Agency: State Tax Commission

352

General Services

TAAA

Appropriation Unit:

Contract	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated Expenditures	Contract Dates	FY 2023 Contractual % Change	FY 2023 Total
Field office Leases	95,100	155,000	160,300	174,000	185,100	12/1/18 - 3/31/29	0	7,500
Gentax and Fast hosting	63,300	66,300	67,000	11,600	16,000	7/20/20 - 6/30/30	0	600
Gentax, Fast hosting, and secure circuits	317,100	332,000	335,300	594,100	817,900	7/20/20 - 6/30/30	0	34,400
Gentax, Fast hosting, secure circuits, AlienVault, and county support.	2,506,500	2,616,800	2,619,800	2,514,800	3,351,100	7/20/20 - 6/30/30	0	144,600
Total	2,982,000	3,170,100	3,182,400	3,294,500	4,370,100			187,100
Fund Source								
Dedicated	394,700	421,500	437,400	643,800	874,400			36,700
General	2,587,300	2,748,600	2,745,000	2,650,700	3,495,700			150,400
Total	2,982,000	3,170,100	3,182,400	3,294,500	4,370,100			187,100

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Agency: State Tax Commission							352	
Division: State Tax Commission							TA1	
Appropriation Unit: General Services							TAAA	
FY 2021 Total Appropriation								
1.00	FY 2021 Total Appropriation						TAAA	
	H0651							
	10000	General	56.95	4,665,200	6,473,800	0	0	11,139,000
	27600	Dedicated	1.10	108,800	584,900	2,500	0	696,200
	33801	Dedicated	0.00	37,100	28,400	2,500	0	68,000
	33802	Dedicated	6.60	526,100	791,600	5,000	0	1,322,700
	40100	Dedicated	0.00	0	19,100	0	0	19,100
OT	27600	Dedicated	0.00	0	0	40,300	0	40,300
OT	33802	Dedicated	0.00	0	0	104,400	0	104,400
			64.65	5,337,200	7,897,800	154,700	0	13,389,700
1.21	Account Transfers						TAAA	
This decision unit reflects a transfer of appropriation from Operating Expenditures to Capital Outlay.								
	33802	Dedicated	0.00	0	(13,400)	13,400	0	0
			0.00	0	(13,400)	13,400	0	0
1.61	Reverted Appropriation Balances						TAAA	
	10000	General	0.00	(252,900)	(400)	0	0	(253,300)
	27600	Dedicated	0.00	(21,400)	(100)	0	0	(21,500)
	33801	Dedicated	0.00	(13,300)	0	0	0	(13,300)
	33802	Dedicated	0.00	(38,800)	(200)	0	0	(39,000)
			0.00	(326,400)	(700)	0	0	(327,100)
1.81	CY Executive Carry Forward						TAAA	
This decision unit reflects encumbrances approved to be carried over from Fiscal Year 2021 into Fiscal Year 2022.								
OT	10000	General	0.00	0	(300)	0	0	(300)
OT	33802	Dedicated	0.00	0	0	(3,700)	0	(3,700)
			0.00	0	(300)	(3,700)	0	(4,000)

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
FY 2021 Actual Expenditures								
2.00	FY 2021 Actual Expenditures							TAAA
	10000	General	56.95	4,412,300	6,473,400	0	0	10,885,700
	27600	Dedicated	1.10	87,400	584,800	2,500	0	674,700
	33801	Dedicated	0.00	23,800	28,400	2,500	0	54,700
	33802	Dedicated	6.60	487,300	778,000	18,400	0	1,283,700
	40100	Dedicated	0.00	0	19,100	0	0	19,100
OT	10000	General	0.00	0	(300)	0	0	(300)
OT	27600	Dedicated	0.00	0	0	40,300	0	40,300
OT	33802	Dedicated	0.00	0	0	100,700	0	100,700
			64.65	5,010,800	7,883,400	164,400	0	13,058,600
FY 2022 Original Appropriation								
3.00	FY 2022 Original Appropriation							TAAA
	S1198, H0206							
	10000	General	62.30	5,313,600	7,234,600	0	0	12,548,200
	27600	Dedicated	1.20	121,100	583,500	2,500	0	707,100
	33801	Dedicated	0.00	37,800	27,200	2,500	0	67,500
	33802	Dedicated	8.15	734,100	890,600	5,000	0	1,629,700
	40100	Dedicated	0.00	0	19,100	0	0	19,100
OT	27600	Dedicated	0.00	0	0	54,700	0	54,700
OT	33802	Dedicated	0.00	0	0	186,800	0	186,800
OT	40100	Dedicated	0.00	0	0	5,600	0	5,600
			71.65	6,206,600	8,755,000	257,100	0	15,218,700
FY 2022 Total Appropriation								
5.00	FY 2022 Total Appropriation							TAAA
	10000	General	62.30	5,313,600	7,234,600	0	0	12,548,200
	27600	Dedicated	1.20	121,100	583,500	2,500	0	707,100
	33801	Dedicated	0.00	37,800	27,200	2,500	0	67,500
	33802	Dedicated	8.15	734,100	890,600	5,000	0	1,629,700
	40100	Dedicated	0.00	0	19,100	0	0	19,100
OT	27600	Dedicated	0.00	0	0	54,700	0	54,700
OT	33802	Dedicated	0.00	0	0	186,800	0	186,800
OT	40100	Dedicated	0.00	0	0	5,600	0	5,600
			71.65	6,206,600	8,755,000	257,100	0	15,218,700

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Appropriation Adjustments								
6.11	Executive Carry Forward (ECF)							TAAA
OT	10000	General	0.00	0	300	0	0	300
OT	33802	Dedicated	0.00	0	0	3,700	0	3,700
			0.00	0	300	3,700	0	4,000

FY 2022 Estimated Expenditures

7.00	FY 2022 Estimated Expenditures							TAAA
	10000	General	62.30	5,313,600	7,234,600	0	0	12,548,200
	27600	Dedicated	1.20	121,100	583,500	2,500	0	707,100
	33801	Dedicated	0.00	37,800	27,200	2,500	0	67,500
	33802	Dedicated	8.15	734,100	890,600	5,000	0	1,629,700
	40100	Dedicated	0.00	0	19,100	0	0	19,100
OT	10000	General	0.00	0	300	0	0	300
OT	27600	Dedicated	0.00	0	0	54,700	0	54,700
OT	33802	Dedicated	0.00	0	0	190,500	0	190,500
OT	40100	Dedicated	0.00	0	0	5,600	0	5,600
			71.65	6,206,600	8,755,300	260,800	0	15,222,700

Base Adjustments

8.41	Removal of One-Time Expenditures							TAAA
This decision unit removes one-time appropriation for FY 2021.								
OT	27600	Dedicated	0.00	0	0	(54,700)	0	(54,700)
OT	33802	Dedicated	0.00	0	0	(186,800)	0	(186,800)
OT	40100	Dedicated	0.00	0	0	(5,600)	0	(5,600)
			0.00	0	0	(247,100)	0	(247,100)

FY 2023 Base

9.00	FY 2023 Base							TAAA
	10000	General	62.30	5,313,600	7,234,600	0	0	12,548,200
	27600	Dedicated	1.20	121,100	583,500	2,500	0	707,100
	33801	Dedicated	0.00	37,800	27,200	2,500	0	67,500
	33802	Dedicated	8.15	734,100	890,600	5,000	0	1,629,700
	40100	Dedicated	0.00	0	19,100	0	0	19,100
OT	27600	Dedicated	0.00	0	0	0	0	0
OT	33802	Dedicated	0.00	0	0	0	0	0
OT	40100	Dedicated	0.00	0	0	0	0	0
			71.65	6,206,600	8,755,000	10,000	0	14,971,600

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Program Maintenance									
10.12	Change in Variable Benefit Costs							TAAA	
	Change in Variable Benefit Costs								
	10000	General	0.00	(15,200)	0	0	0	(15,200)	
	27600	Dedicated	0.00	(400)	0	0	0	(400)	
	33801	Dedicated	0.00	0	0	0	0	0	
	33802	Dedicated	0.00	(2,000)	0	0	0	(2,000)	
			0.00	(17,600)	0	0	0	(17,600)	
10.23	Contract Inflation Adjustments							TAAA	
	This decision unit reflects the contract inflation request related to software, maintenance, and building leases. GenTax is increasing \$149,200 (\$114,300 for the enhanced maintenance agreement and \$34,900 for Fast hosting services). Our secure circuits for Fast hosting are increasing \$1,700 (Syringa – primary and Lumen – Secondary). Blancco Lun Eraser (data storage eraser) is increasing \$4,500. AlienVault (IRS Pub 1075 requirement) is increasing \$1,100. Regarding county support, the Manatron software is increasing \$6,700 and the GIS software is increasing \$5,000. Maintenance agreements for the scanners that process paper tax filings is increasing \$6,400. Regarding building leases, the Pocatello field office is increasing \$5,200 and the Coeur D'Alene field office lease is increasing \$2,200.								
	10000	General	0.00	0	150,400	0	0	150,400	
	27600	Dedicated	0.00	0	12,100	0	0	12,100	
	33801	Dedicated	0.00	0	1,000	0	0	1,000	
	33802	Dedicated	0.00	0	22,900	0	0	22,900	
	40100	Dedicated	0.00	0	700	0	0	700	
			0.00	0	187,100	0	0	187,100	
10.31	Repair, Replacement Items/Alteration Req #1							TAAA	
	OT	10000	General	0.00	0	0	201,700	0	201,700
	OT	27600	Dedicated	0.00	0	0	37,500	0	37,500
	OT	33802	Dedicated	0.00	0	0	66,000	0	66,000
	OT	40100	Dedicated	0.00	0	0	10,000	0	10,000
				0.00	0	0	315,200	0	315,200
10.32	Repair, Replacement Items/Alteration Req #2							TAAA	
	OT	10000	General	0.00	0	0	90,600	0	90,600
	OT	27600	Dedicated	0.00	0	0	14,800	0	14,800
	OT	33802	Dedicated	0.00	0	0	27,100	0	27,100
				0.00	0	0	132,500	0	132,500
10.48	OITS Fees							TAAA	
	Adjustments to costs of information technology support from the Office of Information Technology are reflected here.								
	10000	General	0.00	0	40,800	0	0	40,800	
	27600	Dedicated	0.00	0	3,700	0	0	3,700	
	33801	Dedicated	0.00	0	400	0	0	400	
	33802	Dedicated	0.00	0	7,100	0	0	7,100	
	40100	Dedicated	0.00	0	200	0	0	200	
			0.00	0	52,200	0	0	52,200	

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
10.61	Salary Multiplier - Regular Employees							TAAA
	Salary Adjustments - Regular Employees							
	10000 General	0.00	41,000	0	0	0	41,000	
	27600 Dedicated	0.00	1,100	0	0	0	1,100	
	33801 Dedicated	0.00	0	0	0	0	0	
	33802 Dedicated	0.00	5,100	0	0	0	5,100	
		0.00	47,200	0	0	0	47,200	
FY 2023 Total Maintenance								
11.00	FY 2023 Total Maintenance							TAAA
	10000 General	62.30	5,339,400	7,425,800	0	0	12,765,200	
	27600 Dedicated	1.20	121,800	599,300	2,500	0	723,600	
	33801 Dedicated	0.00	37,800	28,600	2,500	0	68,900	
	33802 Dedicated	8.15	737,200	920,600	5,000	0	1,662,800	
	40100 Dedicated	0.00	0	20,000	0	0	20,000	
OT	10000 General	0.00	0	0	292,300	0	292,300	
OT	27600 Dedicated	0.00	0	0	52,300	0	52,300	
OT	33802 Dedicated	0.00	0	0	93,100	0	93,100	
OT	40100 Dedicated	0.00	0	0	10,000	0	10,000	
		71.65	6,236,200	8,994,300	457,700	0	15,688,200	

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Line Items							
12.01	Business Analyst						TAAA
The Idaho State Tax Commission requests 1.0 FTP and \$84,300 in Personnel Costs from the General Fund for a Business Analyst position. This position will be assigned to the Quality Assurance business unit and is responsible for leading the Commission's process improvement efforts which are critical for business continuity and customer service.							
	10000 General	1.00	84,275	0	0	0	84,275
		1.00	84,275	0	0	0	84,275
12.02	Software Engineer II						TAAA
The Idaho State Tax Commission requests 2.0 FTP and \$151,800 in Personnel Costs from the General Fund for Software Engineer II positions. These positions will allow the Commission to reduce the daily backlog for development staff and enable the unit to enhance technology, benefitting taxpayers and the State.							
	10000 General	2.00	151,818	0	0	0	151,818
		2.00	151,818	0	0	0	151,818
12.03	Budget Alignment for Personnel Costs						TAAA
This decision unit reflects a program transfer of personnel costs to reflect the recent organization changes in the agency and align appropriation with the organizational chart.							
	10000 General	7.50	586,000	0	0	0	586,000
	33802 Dedicated	1.50	136,500	0	0	0	136,500
		9.00	722,500	0	0	0	722,500
12.04	Budget Alignment for Operating Expenditures						TAAA
This decision unit reflects a program transfer to centralize all overhead costs such as rent and software under the General Services Program. This allows for a more simplified tracking of expenses, benefitting external and internal stakeholders.							
	10000 General	0.00	0	2,195,100	0	0	2,195,100
	27600 Dedicated	0.00	0	161,000	0	0	161,000
	33801 Dedicated	0.00	0	17,800	0	0	17,800
	33802 Dedicated	0.00	0	476,000	0	0	476,000
		0.00	0	2,849,900	0	0	2,849,900
FY 2023 Total							
13.00	FY 2023 Total						TAAA
	10000 General	72.80	6,161,493	9,620,900	0	0	15,782,393
	27600 Dedicated	1.20	121,800	760,300	2,500	0	884,600
	33801 Dedicated	0.00	37,800	46,400	2,500	0	86,700
	33802 Dedicated	9.65	873,700	1,396,600	5,000	0	2,275,300
	40100 Dedicated	0.00	0	20,000	0	0	20,000
OT	10000 General	0.00	0	0	292,300	0	292,300
OT	27600 Dedicated	0.00	0	0	52,300	0	52,300
OT	33802 Dedicated	0.00	0	0	93,100	0	93,100
OT	40100 Dedicated	0.00	0	0	10,000	0	10,000
		83.65	7,194,793	11,844,200	457,700	0	19,496,693

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency:	State Tax Commission						352
Division:	State Tax Commission						TA1
Appropriation Unit:	Audit Division						TAAB
FY 2021 Total Appropriation							
1.00	FY 2021 Total Appropriation						TAAB
	H0651						
	10000 General	105.05	8,071,800	698,100	0	0	8,769,900
	27600 Dedicated	21.15	1,685,400	493,700	0	0	2,179,100
	33801 Dedicated	0.10	15,200	24,400	0	0	39,600
	33802 Dedicated	23.05	1,857,400	345,500	0	0	2,202,900
	34800 Federal	0.00	0	8,000	0	0	8,000
		149.35	11,629,800	1,569,700	0	0	13,199,500
1.61	Reverted Appropriation Balances						TAAB
	10000 General	0.00	(598,200)	(2,600)	0	0	(600,800)
	27600 Dedicated	0.00	(93,800)	0	0	0	(93,800)
	33801 Dedicated	0.00	(3,100)	0	0	0	(3,100)
	33802 Dedicated	0.00	(87,500)	(300)	0	0	(87,800)
	34800 Federal	0.00	0	(8,000)	0	0	(8,000)
		0.00	(782,600)	(10,900)	0	0	(793,500)
1.81	CY Executive Carry Forward						TAAB
	This decision unit reflects encumbrances approved to be carried over from Fiscal Year 2021 into Fiscal Year 2022.						
OT	10000 General	0.00	0	(1,900)	0	0	(1,900)
		0.00	0	(1,900)	0	0	(1,900)
FY 2021 Actual Expenditures							
2.00	FY 2021 Actual Expenditures						TAAB
	10000 General	105.05	7,473,600	695,500	0	0	8,169,100
	27600 Dedicated	21.15	1,591,600	493,700	0	0	2,085,300
	33801 Dedicated	0.10	12,100	24,400	0	0	36,500
	33802 Dedicated	23.05	1,769,900	345,200	0	0	2,115,100
	34800 Federal	0.00	0	0	0	0	0
OT	10000 General	0.00	0	(1,900)	0	0	(1,900)
		149.35	10,847,200	1,556,900	0	0	12,404,100

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total		
FY 2022 Original Appropriation									
3.00	FY 2022 Original Appropriation							TAAB	
	S1198, H0206								
	10000	General	101.80	8,123,600	698,100	0	0	8,821,700	
	27600	Dedicated	21.05	1,715,300	493,700	0	0	2,209,000	
	33801	Dedicated	0.10	15,800	24,400	0	0	40,200	
	33802	Dedicated	22.40	1,782,900	345,500	0	0	2,128,400	
	34800	Federal	0.00	0	8,000	0	0	8,000	
			145.35	11,637,600	1,569,700	0	0	13,207,300	
FY 2022 Total Appropriation									
5.00	FY 2022 Total Appropriation							TAAB	
	10000	General	101.80	8,123,600	698,100	0	0	8,821,700	
	27600	Dedicated	21.05	1,715,300	493,700	0	0	2,209,000	
	33801	Dedicated	0.10	15,800	24,400	0	0	40,200	
	33802	Dedicated	22.40	1,782,900	345,500	0	0	2,128,400	
	34800	Federal	0.00	0	8,000	0	0	8,000	
			145.35	11,637,600	1,569,700	0	0	13,207,300	
Appropriation Adjustments									
6.11	Executive Carry Forward (ECF)							TAAB	
	OT	10000	General	0.00	0	1,900	0	0	1,900
				0.00	0	1,900	0	0	1,900
FY 2022 Estimated Expenditures									
7.00	FY 2022 Estimated Expenditures							TAAB	
	10000	General	101.80	8,123,600	698,100	0	0	8,821,700	
	27600	Dedicated	21.05	1,715,300	493,700	0	0	2,209,000	
	33801	Dedicated	0.10	15,800	24,400	0	0	40,200	
	33802	Dedicated	22.40	1,782,900	345,500	0	0	2,128,400	
	34800	Federal	0.00	0	8,000	0	0	8,000	
	OT	10000	General	0.00	0	1,900	0	0	1,900
			145.35	11,637,600	1,571,600	0	0	13,209,200	

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Base Adjustments							
8.11	FTP or Fund Adjustments						TAAB
This decision unit aligns the agency's FTP allocation by Fund removes FTP from Fund 033801 across the agency. Moving forward, staff will charge time to Fund 33801 when applicable.							
	10000 General	0.10	0	0	0	0	0
	33801 Dedicated	(0.10)	0	0	0	0	0
		0.00	0	0	0	0	0
8.51	Base Reductions						TAAB
This decision unit provides a base reduction to Federal Funds. The federal grant for fuels audits is no longer active and no more funds are expected in the near future.							
	34800 Federal	0.00	0	(8,000)	0	0	(8,000)
		0.00	0	(8,000)	0	0	(8,000)
FY 2023 Base							
9.00	FY 2023 Base						TAAB
	10000 General	101.90	8,123,600	698,100	0	0	8,821,700
	27600 Dedicated	21.05	1,715,300	493,700	0	0	2,209,000
	33801 Dedicated	0.00	15,800	24,400	0	0	40,200
	33802 Dedicated	22.40	1,782,900	345,500	0	0	2,128,400
	34800 Federal	0.00	0	0	0	0	0
		145.35	11,637,600	1,561,700	0	0	13,199,300
Program Maintenance							
10.12	Change in Variable Benefit Costs						TAAB
Change in Variable Benefit Costs							
	10000 General	0.00	(26,800)	0	0	0	(26,800)
	27600 Dedicated	0.00	(5,600)	0	0	0	(5,600)
	33801 Dedicated	0.00	0	0	0	0	0
	33802 Dedicated	0.00	(5,500)	0	0	0	(5,500)
		0.00	(37,900)	0	0	0	(37,900)
10.61	Salary Multiplier - Regular Employees						TAAB
Salary Adjustments - Regular Employees							
	10000 General	0.00	67,300	0	0	0	67,300
	27600 Dedicated	0.00	14,300	0	0	0	14,300
	33801 Dedicated	0.00	100	0	0	0	100
	33802 Dedicated	0.00	13,900	0	0	0	13,900
		0.00	95,600	0	0	0	95,600

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
FY 2023 Total Maintenance							
11.00	FY 2023 Total Maintenance						TAAB
	10000 General	101.90	8,164,100	698,100	0	0	8,862,200
	27600 Dedicated	21.05	1,724,000	493,700	0	0	2,217,700
	33801 Dedicated	0.00	15,900	24,400	0	0	40,300
	33802 Dedicated	22.40	1,791,300	345,500	0	0	2,136,800
	34800 Federal	0.00	0	0	0	0	0
		145.35	11,695,300	1,561,700	0	0	13,257,000

Line Items

12.03	Budget Alignment for Personnel Costs						TAAB
	This decision unit reflects a program transfer of personnel costs to reflect the recent organization changes in the agency and align appropriation with the organizational chart.						
	10000 General	(5.00)	(389,400)	0	0	0	(389,400)
		(5.00)	(389,400)	0	0	0	(389,400)

12.04	Budget Alignment for Operating Expenditures						TAAB
	This decision unit reflects a program transfer to centralize all overhead costs such as rent and software under the General Services Program. This allows for a more simplified tracking of expenses, benefitting external and internal stakeholders.						
	10000 General	0.00	0	(501,100)	0	0	(501,100)
	27600 Dedicated	0.00	0	(161,000)	0	0	(161,000)
	33801 Dedicated	0.00	0	(17,800)	0	0	(17,800)
	33802 Dedicated	0.00	0	(225,000)	0	0	(225,000)
		0.00	0	(904,900)	0	0	(904,900)

FY 2023 Total

13.00	FY 2023 Total						TAAB
	10000 General	96.90	7,774,700	197,000	0	0	7,971,700
	27600 Dedicated	21.05	1,724,000	332,700	0	0	2,056,700
	33801 Dedicated	0.00	15,900	6,600	0	0	22,500
	33802 Dedicated	22.40	1,791,300	120,500	0	0	1,911,800
	34800 Federal	0.00	0	0	0	0	0
		140.35	11,305,900	656,800	0	0	11,962,700

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Agency: State Tax Commission							352	
Division: State Tax Commission							TA1	
Appropriation Unit: Revenue Operations							TAAC	
FY 2021 Total Appropriation								
1.00	FY 2021 Total Appropriation							TAAC
	H0651							
	10000	General	68.95	4,287,200	1,223,600	0	0	5,510,800
	27600	Dedicated	0.00	0	4,000	0	0	4,000
	33801	Dedicated	0.30	87,600	17,100	0	0	104,700
	33802	Dedicated	11.75	685,400	254,300	2,300	0	942,000
	40100	Dedicated	0.00	0	26,400	0	0	26,400
			81.00	5,060,200	1,525,400	2,300	0	6,587,900
1.61	Reverted Appropriation Balances							TAAC
	10000	General	0.00	0	(2,200)	0	0	(2,200)
	33801	Dedicated	0.00	(24,000)	0	0	0	(24,000)
	33802	Dedicated	0.00	(26,700)	(100)	(300)	0	(27,100)
			0.00	(50,700)	(2,300)	(300)	0	(53,300)
FY 2021 Actual Expenditures								
2.00	FY 2021 Actual Expenditures							TAAC
	10000	General	68.95	4,287,200	1,221,400	0	0	5,508,600
	27600	Dedicated	0.00	0	4,000	0	0	4,000
	33801	Dedicated	0.30	63,600	17,100	0	0	80,700
	33802	Dedicated	11.75	658,700	254,200	2,000	0	914,900
	40100	Dedicated	0.00	0	26,400	0	0	26,400
			81.00	5,009,500	1,523,100	2,000	0	6,534,600
FY 2022 Original Appropriation								
3.00	FY 2022 Original Appropriation							TAAC
	S1198, H0206							
	10000	General	62.85	3,835,800	1,223,600	0	0	5,059,400
	27600	Dedicated	0.00	0	4,000	0	0	4,000
	33801	Dedicated	0.30	90,400	17,100	0	0	107,500
	33802	Dedicated	10.85	621,500	254,300	2,300	0	878,100
	40100	Dedicated	0.00	0	26,400	0	0	26,400
			74.00	4,547,700	1,525,400	2,300	0	6,075,400

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
FY 2022 Total Appropriation							
5.00	FY 2022 Total Appropriation						TAAC
	10000 General	62.85	3,835,800	1,223,600	0	0	5,059,400
	27600 Dedicated	0.00	0	4,000	0	0	4,000
	33801 Dedicated	0.30	90,400	17,100	0	0	107,500
	33802 Dedicated	10.85	621,500	254,300	2,300	0	878,100
	40100 Dedicated	0.00	0	26,400	0	0	26,400
		74.00	4,547,700	1,525,400	2,300	0	6,075,400

FY 2022 Estimated Expenditures

7.00	FY 2022 Estimated Expenditures						TAAC
	10000 General	62.85	3,835,800	1,223,600	0	0	5,059,400
	27600 Dedicated	0.00	0	4,000	0	0	4,000
	33801 Dedicated	0.30	90,400	17,100	0	0	107,500
	33802 Dedicated	10.85	621,500	254,300	2,300	0	878,100
	40100 Dedicated	0.00	0	26,400	0	0	26,400
		74.00	4,547,700	1,525,400	2,300	0	6,075,400

Base Adjustments

8.11	FTP or Fund Adjustments						TAAC
	This decision unit aligns the agency's FTP allocation by Fund removes FTP from Fund 033801 across the agency. Moving forward, staff will charge time to Fund 33801 when applicable.						
	10000 General	0.05	0	0	0	0	0
	33801 Dedicated	(0.30)	0	0	0	0	0
	33802 Dedicated	0.25	0	0	0	0	0
		0.00	0	0	0	0	0

FY 2023 Base

9.00	FY 2023 Base						TAAC
	10000 General	62.90	3,835,800	1,223,600	0	0	5,059,400
	27600 Dedicated	0.00	0	4,000	0	0	4,000
	33801 Dedicated	0.00	90,400	17,100	0	0	107,500
	33802 Dedicated	11.10	621,500	254,300	2,300	0	878,100
	40100 Dedicated	0.00	0	26,400	0	0	26,400
		74.00	4,547,700	1,525,400	2,300	0	6,075,400

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Program Maintenance							
10.12	Change in Variable Benefit Costs						TAAC
	Change in Variable Benefit Costs						
	10000 General	0.00	(10,300)	0	0	0	(10,300)
	33801 Dedicated	0.00	0	0	0	0	0
	33802 Dedicated	0.00	(1,900)	0	0	0	(1,900)
		0.00	(12,200)	0	0	0	(12,200)
10.61	Salary Multiplier - Regular Employees						TAAC
	Salary Adjustments - Regular Employees						
	10000 General	0.00	25,900	0	0	0	25,900
	33801 Dedicated	0.00	100	0	0	0	100
	33802 Dedicated	0.00	4,800	0	0	0	4,800
		0.00	30,800	0	0	0	30,800
FY 2023 Total Maintenance							
11.00	FY 2023 Total Maintenance						TAAC
	10000 General	62.90	3,851,400	1,223,600	0	0	5,075,000
	27600 Dedicated	0.00	0	4,000	0	0	4,000
	33801 Dedicated	0.00	90,500	17,100	0	0	107,600
	33802 Dedicated	11.10	624,400	254,300	2,300	0	881,000
	40100 Dedicated	0.00	0	26,400	0	0	26,400
		74.00	4,566,300	1,525,400	2,300	0	6,094,000
Line Items							
12.03	Budget Alignment for Personnel Costs						TAAC
	This decision unit reflects a program transfer of personnel costs to reflect the recent organization changes in the agency and align appropriation with the organizational chart.						
	10000 General	(1.50)	(185,500)	0	0	0	(185,500)
	33802 Dedicated	(1.50)	(136,500)	0	0	0	(136,500)
		(3.00)	(322,000)	0	0	0	(322,000)
12.04	Budget Alignment for Operating Expenditures						TAAC
	This decision unit reflects a program transfer to centralize all overhead costs such as rent and software under the General Services Program. This allows for a more simplified tracking of expenses, benefitting external and internal stakeholders.						
	10000 General	0.00	0	(987,000)	0	0	(987,000)
	33802 Dedicated	0.00	0	(251,000)	0	0	(251,000)
		0.00	0	(1,238,000)	0	0	(1,238,000)

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
FY 2023 Total							
13.00	FY 2023 Total						TAAC
10000	General	61.40	3,665,900	236,600	0	0	3,902,500
27600	Dedicated	0.00	0	4,000	0	0	4,000
33801	Dedicated	0.00	90,500	17,100	0	0	107,600
33802	Dedicated	9.60	487,900	3,300	2,300	0	493,500
40100	Dedicated	0.00	0	26,400	0	0	26,400
		71.00	4,244,300	287,400	2,300	0	4,534,000

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Agency: State Tax Commission							352	
Division: State Tax Commission								TA1
Appropriation Unit: Property Tax								TAAD
FY 2021 Total Appropriation								
1.00	FY 2021 Total Appropriation							TAAD
	H0651							
	10000	General	40.00	3,463,800	292,000	0	0	3,755,800
	40100	Dedicated	0.00	0	171,000	0	0	171,000
OT	40100	Dedicated	0.00	0	0	10,300	0	10,300
			40.00	3,463,800	463,000	10,300	0	3,937,100
1.61	Reverted Appropriation Balances							TAAD
	10000	General	0.00	(150,300)	0	0	0	(150,300)
	40100	Dedicated	0.00	0	(44,200)	(400)	0	(44,600)
			0.00	(150,300)	(44,200)	(400)	0	(194,900)
FY 2021 Actual Expenditures								
2.00	FY 2021 Actual Expenditures							TAAD
	10000	General	40.00	3,313,500	292,000	0	0	3,605,500
	40100	Dedicated	0.00	0	126,800	(400)	0	126,400
OT	40100	Dedicated	0.00	0	0	10,300	0	10,300
			40.00	3,313,500	418,800	9,900	0	3,742,200
FY 2022 Original Appropriation								
3.00	FY 2022 Original Appropriation							TAAD
	S1198, H0206							
	10000	General	40.00	3,540,700	292,000	0	0	3,832,700
	40100	Dedicated	0.00	0	171,000	0	0	171,000
			40.00	3,540,700	463,000	0	0	4,003,700
FY 2022 Total Appropriation								
5.00	FY 2022 Total Appropriation							TAAD
	10000	General	40.00	3,540,700	292,000	0	0	3,832,700
	40100	Dedicated	0.00	0	171,000	0	0	171,000
			40.00	3,540,700	463,000	0	0	4,003,700
Appropriation Adjustments								
6.41	FTP/Noncognizable Adjustment							TAAD
This decision unit reflects the Governor's authorization of 2.0 FTP for the Property Tax Division's administration of HB 389.								
	10000	General	2.00	0	0	0	0	0
			2.00	0	0	0	0	0

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
FY 2022 Estimated Expenditures								
7.00	FY 2022 Estimated Expenditures							TAAD
	10000 General	42.00	3,540,700	292,000	0	0	3,832,700	
	40100 Dedicated	0.00	0	171,000	0	0	171,000	
		42.00	3,540,700	463,000	0	0	4,003,700	

Base Adjustments

8.12	FTP or Fund Adjustments							TAAD
	This decision unit makes the Governor approved 2.0 FTP to administer HB 389 permanent. This DU is being applied here because systematically, the LUMA Budget system is not recognizing DU 6.41 as ongoing.							
	10000 General	2.00	0	0	0	0	0	
		2.00	0	0	0	0	0	

FY 2023 Base

9.00	FY 2023 Base							TAAD
	10000 General	42.00	3,540,700	292,000	0	0	3,832,700	
	40100 Dedicated	0.00	0	171,000	0	0	171,000	
		42.00	3,540,700	463,000	0	0	4,003,700	

Program Maintenance

10.12	Change in Variable Benefit Costs							TAAD
	Change in Variable Benefit Costs							
	10000 General	0.00	(12,200)	0	0	0	(12,200)	
		0.00	(12,200)	0	0	0	(12,200)	
10.61	Salary Multiplier - Regular Employees							TAAD
	Salary Adjustments - Regular Employees							
	10000 General	0.00	30,700	0	0	0	30,700	
		0.00	30,700	0	0	0	30,700	

FY 2023 Total Maintenance

11.00	FY 2023 Total Maintenance							TAAD
	10000 General	42.00	3,559,200	292,000	0	0	3,851,200	
	40100 Dedicated	0.00	0	171,000	0	0	171,000	
		42.00	3,559,200	463,000	0	0	4,022,200	

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Line Items							
12.03	Budget Alignment for Personnel Costs						TAAD
This decision unit reflects a program transfer of personnel costs to reflect the recent organization changes in the agency and align appropriation with the organizational chart.							
10000	General	2.00	271,000	0	0	0	271,000
		2.00	271,000	0	0	0	271,000
12.04	Budget Alignment for Operating Expenditures						TAAD
This decision unit reflects a program transfer to centralize all overhead costs such as rent and software under the General Services Program. This allows for a more simplified tracking of expenses, benefitting external and internal stakeholders.							
10000	General	0.00	0	(87,000)	0	0	(87,000)
		0.00	0	(87,000)	0	0	(87,000)
FY 2023 Total							
13.00	FY 2023 Total						TAAD
10000	General	44.00	3,830,200	205,000	0	0	4,035,200
40100	Dedicated	0.00	0	171,000	0	0	171,000
		44.00	3,830,200	376,000	0	0	4,206,200

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency:	State Tax Commission							352
Division:	State Tax Commission							TA1
Appropriation Unit:	Grant Administration - Cares Act							TAAV
FY 2021 Total Appropriation								
1.12	Noncognizable Adjustments							TAAV
	This decision unit reflects the non-cognitive appropriation for the Small Business Grants and Return to Work Bonuses associated with the Rebound Idaho Initiative.							
OT	34500	Federal	0.00	0	100,000	0	125,000,000	125,100,000
			0.00	0	100,000	0	125,000,000	125,100,000
1.61	Reverted Appropriation Balances							TAAV
OT	34500	Federal	0.00	0	(26,400)	0	(315,469,000)	(315,495,400)
			0.00	0	(26,400)	0	(315,469,000)	(315,495,400)
1.71	Legislative Reappropriation							TAAV
	This decision unit reflects the reappropriation of unspent funds from the Rebound Idaho Program in Fiscal Year 2020. These funds were accidentally carried over to Fiscal Year 2021 as a legislative reappropriation during the fiscal year end process. When it was discovered that these funds were carried over in Fiscal Year 2021, they were immediately reverted.							
OT	34500	Federal	0.00	0	0	0	243,162,300	243,162,300
			0.00	0	0	0	243,162,300	243,162,300
FY 2021 Actual Expenditures								
2.00	FY 2021 Actual Expenditures							TAAV
OT	34500	Federal	0.00	0	73,600	0	52,693,300	52,766,900
			0.00	0	73,600	0	52,693,300	52,766,900

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency:	State Tax Commission						352
Division:	State Tax Commission						TA1
Appropriation Unit:	Collection Division						TACA
FY 2021 Total Appropriation							
1.00	FY 2021 Total Appropriation						TACA
	H0651						
	10000 General	110.00	6,736,200	753,100	0	0	7,489,300
	33802 Dedicated	3.00	205,600	27,500	0	0	233,100
		113.00	6,941,800	780,600	0	0	7,722,400
1.61	Reverted Appropriation Balances						TACA
	10000 General	0.00	(911,100)	(400)	0	0	(911,500)
	33802 Dedicated	0.00	(35,000)	0	0	0	(35,000)
		0.00	(946,100)	(400)	0	0	(946,500)
1.81	CY Executive Carry Forward						TACA
	This decision unit reflects encumbrances approved to be carried over from Fiscal Year 2021 into Fiscal Year 2022.						
OT	10000 General	0.00	0	(900)	0	0	(900)
		0.00	0	(900)	0	0	(900)
FY 2021 Actual Expenditures							
2.00	FY 2021 Actual Expenditures						TACA
	10000 General	110.00	5,825,100	752,700	0	0	6,577,800
	33802 Dedicated	3.00	170,600	27,500	0	0	198,100
OT	10000 General	0.00	0	(900)	0	0	(900)
		113.00	5,995,700	779,300	0	0	6,775,000
FY 2022 Original Appropriation							
3.00	FY 2022 Original Appropriation						TACA
	S1198, H0206						
	10000 General	109.00	6,859,700	753,100	0	0	7,612,800
	33802 Dedicated	3.00	209,900	27,500	0	0	237,400
		112.00	7,069,600	780,600	0	0	7,850,200
FY 2022 Total Appropriation							
5.00	FY 2022 Total Appropriation						TACA
	10000 General	109.00	6,859,700	753,100	0	0	7,612,800
	33802 Dedicated	3.00	209,900	27,500	0	0	237,400
		112.00	7,069,600	780,600	0	0	7,850,200

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Appropriation Adjustments									
6.11	Executive Carry Forward (ECF)							TACA	
	OT	10000	General	0.00	0	900	0	0	900
				0.00	0	900	0	0	900
FY 2022 Estimated Expenditures									
7.00	FY 2022 Estimated Expenditures							TACA	
		10000	General	109.00	6,859,700	753,100	0	0	7,612,800
		33802	Dedicated	3.00	209,900	27,500	0	0	237,400
	OT	10000	General	0.00	0	900	0	0	900
				112.00	7,069,600	781,500	0	0	7,851,100
FY 2023 Base									
9.00	FY 2023 Base							TACA	
		10000	General	109.00	6,859,700	753,100	0	0	7,612,800
		33802	Dedicated	3.00	209,900	27,500	0	0	237,400
				112.00	7,069,600	780,600	0	0	7,850,200
Program Maintenance									
10.12	Change in Variable Benefit Costs							TACA	
	Change in Variable Benefit Costs								
		10000	General	0.00	(22,200)	0	0	0	(22,200)
		33802	Dedicated	0.00	(700)	0	0	0	(700)
				0.00	(22,900)	0	0	0	(22,900)
10.61	Salary Multiplier - Regular Employees							TACA	
	Salary Adjustments - Regular Employees								
		10000	General	0.00	56,000	0	0	0	56,000
		33802	Dedicated	0.00	1,700	0	0	0	1,700
				0.00	57,700	0	0	0	57,700
FY 2023 Total Maintenance									
11.00	FY 2023 Total Maintenance							TACA	
		10000	General	109.00	6,893,500	753,100	0	0	7,646,600
		33802	Dedicated	3.00	210,900	27,500	0	0	238,400
				112.00	7,104,400	780,600	0	0	7,885,000

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Line Items								
12.03	Budget Alignment for Personnel Costs							TACA
This decision unit reflects a program transfer of personnel costs to reflect the recent organization changes in the agency and align appropriation with the organizational chart.								
10000	General	(3.00)	(282,100)	0	0	0	(282,100)	
		(3.00)	(282,100)	0	0	0	(282,100)	
12.04	Budget Alignment for Operating Expenditures							TACA
This decision unit reflects a program transfer to centralize all overhead costs such as rent and software under the General Services Program. This allows for a more simplified tracking of expenses, benefitting external and internal stakeholders.								
10000	General	0.00	0	(620,000)	0	0	(620,000)	
		0.00	0	(620,000)	0	0	(620,000)	
FY 2023 Total								
13.00	FY 2023 Total							TACA
10000	General	106.00	6,611,400	133,100	0	0	6,744,500	
33802	Dedicated	3.00	210,900	27,500	0	0	238,400	
		109.00	6,822,300	160,600	0	0	6,982,900	

Agency: State Tax Commission

352

Appropriation Unit: General Services

TAAA

Decision Unit Number	12.01	Descriptive Title	Business Analyst	General	Dedicated	Federal	Total
Personnel Cost							
500	Employees			60,087	0	0	60,087
512	Employee Benefits			12,538	0	0	12,538
513	Health Benefits			11,650	0	0	11,650
Personnel Cost Total				84,275	0	0	84,275
Full Time Positions							
FTP - Permanent				1.00	0.00	0.00	1.00
Full Time Positions Total				1	0	0	1
				84,276	0	0	84,276

Explain the request and provide justification for the need.

The Idaho State Tax Commission ("Commission") is requesting 1.0 FTP and \$84,300 from the General Fund for a Business Analyst.

There is a significant increase in tax administration core activities such as returns processing, tax compliance, tax collections, and revenue distribution. The increases can be attributed to economic expansion, significant population growth, and tax policies that are designed to stimulate the state and local economies. The total gross receipts administered by the Commission in FY 21 surpassed the \$6 billion milestone for the first time; a 22.80% increase over FY 20. New permit registrations increased significantly in FY 21. Sales and use tax (SUT) and withholding permits show an increase of 19% and 6% respectively. ISTC must continuously adapt and improve processes, to meet the growing and changing demands, by improving the efficiencies, quality and security for tax administration. The ability to recruit and retain quality staff is also a challenge in the current economy which is a key driver of our requirement to achieve more with limited resources. Additionally, attrition is expected in many key positions over the next few years which may threaten business continuity in the short term if process documentation and knowledge transfer processes are not in place.

Operational Excellence (OE) is an organizational framework that utilizes planning, monitoring, reporting, and continuous improvement techniques to meet and improve quality and efficiency of core processes that contribute to the Commission's strategy execution. Strategic goals that support employee development, engagement, and retention can benefit from process documentation because they provide baseline documents to demonstrate roles and responsibilities, basic process flow, and agency cross functional dependencies. Process documentation enables a clear understanding of roles and responsibilities for staff, which is a primary contributor to employee engagement. Ultimately it supports the Commission's strategy to be a team of great people, serving Idaho. Also, identifying functional and cross functional process flows will facilitate benchmarking and change management for process improvements to increase productivity. Recent efforts to automate processes required project leaders and other staff valuable time to understand the full process and identify the dependencies between processes. If there were updated process flows identified for cross functional dependencies the project team would have focused research efforts and ultimately reduced the total project time. Additionally, process documentation is a core element of knowledge transfer between employees for complex procedures that can threaten business continuity. Process documentation provides information sources, procedures, and performance metrics for continuous improvement, quality, and business continuity when critical resources leave the organization. Critical OE reporting principles drive value added communications that improve employee understanding and engagement regarding organizational strategy and achievements. Finally, continuous improvement is a key element of OE that will build in a disciplined approach for process improvement, to achieve quality and efficiencies, that supports the Commission's commitment to customer service and continuous improvement throughout the agency. Individual business units will be responsible for core processes in their business unit, which include establishing process documentation, monitoring activities, reporting, and process improvements. However, it is essential to centralize the OE "Program Coordination" to facilitate agency communications, agency training, monitoring, management reporting and document retention for all agency core processes. Centralizing these activities will enable leadership to achieve and maintain a system of standardization that supports process improvement, security and management reporting.

If a supplemental, what emergency is being addressed?

N/A.

Specify the authority in statute or rule that supports this request.

N/A.

Indicate existing base of PC, OE, and/or CO by source for this request.

There is no existing funding for this current position.

What resources are necessary to implement this request?

The FTP, requested appropriation, and a computer.

List positions, pay grades, full/part-time status, benefits, terms of service.

Business Analyst - Paygrade M, full-time, classified.

Salary = \$60,087

Benefits = \$24,188

Will staff be re-directed? If so, describe impact and show changes on org chart.

No staff will be redirected.

Detail any current one-time or ongoing OE or CO and any other future costs.

There is none other than the routine replacement of computers and such and employee development (\$300-\$500/yr).

Describe method of calculation (RFI, market cost, etc.) and contingencies.

This position is being requested at 80% of policy.

Provide detail about the revenue assumptions supporting this request.

It is hard to determine the extent this position will impact revenue. That being said, it will certainly have an impact as the position focuses on process improvement, which will certainly increase efficiencies and productivity. The position will look at how we conduct business and make suggestions on how to do it better, which would certainly effect revenue. The position will lead the process on Operational Excellence which is a methodology in which an organization executes its strategy.

Who is being served by this request and what is the impact if not funded?

All internal and external stakeholders. This includes the Governor's Office, DFM, the Legislature, LSO, CPAs, taxpayers, and businesses. If this position is not funded, the agency will not have the bandwidth to maximize its potential. We simply do not have enough existing staff to lead this effort. We will not be able to move forward with continuous improvement and related projects. We currently have about 30 projects that we have not been able to get to and this should help.

Agency: State Tax Commission

352

Appropriation Unit: General Services

TAAA

Decision Unit Number	12.02	Descriptive Title	Software Engineer II	General	Dedicated	Federal	Total
Personnel Cost							
500	Employees			106,330	0	0	106,330
512	Employee Benefits			22,188	0	0	22,188
513	Health Benefits			23,300	0	0	23,300
Personnel Cost Total				151,818	0	0	151,818
Full Time Positions							
FTP - Permanent				2.00	0.00	0.00	2.00
Full Time Positions Total				2	0	0	2
				151,820	0	0	151,820

Explain the request and provide justification for the need.

The Idaho State Tax Commission ("Commission") is requesting 2.0 FTP and \$151,900 from the General Fund for Software Engineer II positions.

Over the last few years, the administration and collection of tax revenues have grown more complex due to rapid economic expansion, significant population growth, and tax policies that benefit Idahoans. These policies have greatly increased revenues for all major tax types administered by the Commission. Total gross receipts administered by the Commission in FY 21 surpassed the \$6 billion milestone for the first time; a 22.80% increase over FY 20.

A tremendous amount of technology is required for the Commission to administer Idaho's tax laws with 443 FTP. The innovation and management of that technology starts with the Commission's developers. Commission developers have a tremendous amount of responsibility that has significant statewide impact. As an example, every year the developers must recalibrate the Commission's revenue management software (GenTax) to ensure the state collects taxes properly for the upcoming tax year. This recalibration is very far reaching; it not only effects Commission staff, but tax collection software like TurboTax and vendors like H&R Block. The Commission certifies that their systems are set up properly and tests with them. At a high-level, this includes making sure that tax reporting forms and instructions are correct, tables and calculations are working properly, and that our ability to convert paper to electronic returns are working properly. This takes several months of the year to accomplish.

In addition to the recalibration, the developers make system changes resulting from legislation, satisfy service tickets for system issues, maintain our website, and work with system coordinators on enhancements and projects. Current staffing levels allow for about 15 service tickets to be completed and new service tickets range from 10-30 a week. On average, each developer can complete 2.14 service tickets per week. The developers have a backlog of over 200 tickets and have enough bandwidth to keep this backlog around 200 tickets. Two new developers should help cut the backlog of service tickets by a significant margin while enabling developer staff the bandwidth to work on projects that help automate functions that are labor intensive for operational staff. This is very important because as our volume grows, it is paramount that the Commission automate as much as it can in order to effectively serve taxpayers, administer tax laws, and collect tax revenues with a high level of quality. Not having a developer staff large enough to move the agency forward leads to burnout and turnover of not only developer staff, but of operational staff because they will not be able to keep up with the volume.

If a supplemental, what emergency is being addressed?

N/A.

Specify the authority in statute or rule that supports this request.

N/A.

Indicate existing base of PC, OE, and/or CO by source for this request.

There is no existing appropriation for these positions.

What resources are necessary to implement this request?

FTP, appropriation and a computers. We will absorb these cost for computers.

List positions, pay grades, full/part-time status, benefits, terms of service.

2.0 FTP for Software Engineer II - paygrade L, classified, 80% of policy

Total Salary for both - \$106,330

Benefits for both - \$45,488

Will staff be re-directed? If so, describe impact and show changes on org chart.

No.

Detail any current one-time or ongoing OE or CO and any other future costs.

There is none other than routine replacement of computers and such.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

Positions requested at 80% of policy.

Provide detail about the revenue assumptions supporting this request.

None.

Who is being served by this request and what is the impact if not funded?

All internal and external stakeholders. This includes the Governor's Office, DFM, the Legislature, LSO, CPAs, taxpayers, and businesses. If this position is not funded, the agency will not have the bandwidth to be as nimble to address projects from the Governor's Office and Legislature. We simply do not have enough existing staff to meet the demand. We will not be able to move forward with continuous process improvement, system enhancements and projects without leaning on our vendor more which costs \$200/hr. We currently have about 30 projects that we have not been able to get to and this should help us move forward.

Agency: State Tax Commission

352

Appropriation Unit: General Services

TAAA

Decision Unit Number	12.03	Descriptive Title	Budget Alignment for Personnel Costs			
			General	Dedicated	Federal	Total
Personnel Cost						
500		Employees	409,608	97,802	0	507,409
512		Employee Benefits	89,000	21,200	0	110,200
513		Health Benefits	87,400	17,500	0	104,900
Personnel Cost Total			586,008	136,502	0	722,509
			586,008	136,502	0	722,509

Explain the request and provide justification for the need.

Provides a net zero transfer for 15 personnel. It reflects the changes made during the agency reorganization so that appropriation and how people are set up in IPOPS match, making the reconciliation of budget much more manageable. This DU also shifts appropriation between programs to minimize the very large personnel transfers that had to occur in the past.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

IT Software Engineer II, Pay Grade M, Full Time, Classified
 Program Specialist, Pay Grade K, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Research Analyst, Principal, Pay Grade M, Full Time, Classified
 Project Coordinator, Pay Grade L, Full Time, Classified
 Tax Auto System Specialist, Pay Grade L, Full Time, Classified
 Tech Records Spec I, Pay Grade H, Full Time, Classified
 Tax Comp Officer I, Pay Grade L, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified
 Tech Records Spec III, Pay Grade J, Full Time, Classified
 IT Software Engineer II, Pay Grade L, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Tax Comp Officer III, Pay Grade L, Full Time, Classified
 Business Analyst, Pay Grade M, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified

Will staff be re-directed? If so, describe impact and show changes on org chart.

The current org chart actually reflects these changes. We are changing the appropriation to meet the org chart.

Detail any current one-time or ongoing OE or CO and any other future costs.

N/A.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

N/A.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

No additional funding is needed. This just aligns appropriation across the agency.

Agency: State Tax Commission

352

Appropriation Unit: Audit Division

TAAB

Decision Unit Number	12.03	Descriptive Title	Budget Alignment for Personnel Costs			
			General	Dedicated	Federal	Total
Personnel Cost						
500		Employees	(272,105)	0	0	(272,105)
512		Employee Benefits	(59,000)	0	0	(59,000)
513		Health Benefits	(58,300)	0	0	(58,300)
Personnel Cost Total			(389,405)	0	0	(389,405)
			(389,405)	0	0	(389,405)

Explain the request and provide justification for the need.

Provides a net zero transfer for 15 personnel. It reflects the changes made during the agency reorganization so that appropriation and how people are set up in IPOPS match, making the reconciliation of budget much more manageable. This DU also shifts appropriation between programs to minimize the very large personnel transfers that had to occur in the past.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

IT Software Engineer II, Pay Grade M, Full Time, Classified
 Program Specialist, Pay Grade K, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Research Analyst, Principal, Pay Grade M, Full Time, Classified
 Project Coordinator, Pay Grade L, Full Time, Classified
 Tax Auto System Specialist, Pay Grade L, Full Time, Classified
 Tech Records Spec I, Pay Grade H, Full Time, Classified
 Tax Comp Officer I, Pay Grade L, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified
 Tech Records Spec III, Pay Grade J, Full Time, Classified
 IT Software Engineer II, Pay Grade L, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Tax Comp Officer III, Pay Grade L, Full Time, Classified
 Business Analyst, Pay Grade M, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified

Will staff be re-directed? If so, describe impact and show changes on org chart.

The current org chart actually reflects these changes. We are changing the appropriation to meet the org chart.

Detail any current one-time or ongoing OE or CO and any other future costs.

N/A.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

N/A.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

No additional funding is needed. This just aligns appropriation across the agency.

Agency: State Tax Commission

352

Appropriation Unit: Revenue Operations

TAAC

Decision Unit Number	12.03	Descriptive Title	Budget Alignment for Personnel Costs			
			General	Dedicated	Federal	Total
Personnel Cost						
500		Employees	(138,002)	(97,802)	0	(235,803)
512		Employee Benefits	(30,000)	(21,200)	0	(51,200)
513		Health Benefits	(17,500)	(17,500)	0	(35,000)
Personnel Cost Total			(185,502)	(136,502)	0	(322,003)
			(185,502)	(136,502)	0	(322,003)

Explain the request and provide justification for the need.

Provides a net zero transfer for 15 personnel. It reflects the changes made during the agency reorganization so that appropriation and how people are set up in IPOPS match, making the reconciliation of budget much more manageable. This DU also shifts appropriation between programs to minimize the very large personnel transfers that had to occur in the past.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

IT Software Engineer II, Pay Grade M, Full Time, Classified
 Program Specialist, Pay Grade K, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Research Analyst, Principal, Pay Grade M, Full Time, Classified
 Project Coordinator, Pay Grade L, Full Time, Classified
 Tax Auto System Specialist, Pay Grade L, Full Time, Classified
 Tech Records Spec I, Pay Grade H, Full Time, Classified
 Tax Comp Officer I, Pay Grade L, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified
 Tech Records Spec III, Pay Grade J, Full Time, Classified
 IT Software Engineer II, Pay Grade L, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Tax Comp Officer III, Pay Grade L, Full Time, Classified
 Business Analyst, Pay Grade M, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified

Will staff be re-directed? If so, describe impact and show changes on org chart.

The current org chart actually reflects these changes. We are changing the appropriation to meet the org chart.

Detail any current one-time or ongoing OE or CO and any other future costs.

N/A.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

N/A.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

No additional funding is needed. This just aligns appropriation across the agency.

Agency: State Tax Commission

352

Appropriation Unit: Property Tax

TAAD

Decision Unit Number	12.03	Descriptive Title	Budget Alignment for Personnel Costs			
			General	Dedicated	Federal	Total
Personnel Cost						
500		Employees	203,502	0	0	203,502
512		Employee Benefits	44,200	0	0	44,200
513		Health Benefits	23,300	0	0	23,300
Personnel Cost Total			271,002	0	0	271,002
			271,002	0	0	271,002

Explain the request and provide justification for the need.

Provides a net zero transfer for 15 personnel. It reflects the changes made during the agency reorganization so that appropriation and how people are set up in IPOPS match, making the reconciliation of budget much more manageable. This DU also shifts appropriation between programs to minimize the very large personnel transfers that had to occur in the past.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

- IT Software Engineer II, Pay Grade M, Full Time, Classified
- Program Specialist, Pay Grade K, Full Time, Classified
- IT Software Engineer I, Pay Grade K, Full Time, Classified
- Research Analyst, Principal, Pay Grade M, Full Time, Classified
- Project Coordinator, Pay Grade L, Full Time, Classified
- Tax Auto System Specialist, Pay Grade L, Full Time, Classified
- Tech Records Spec I, Pay Grade H, Full Time, Classified
- Tax Comp Officer I, Pay Grade L, Full Time, Classified
- Tax Auto System Sp, Pay Grade L, Full Time, Classified
- Tech Records Spec III, Pay Grade J, Full Time, Classified
- IT Software Engineer II, Pay Grade L, Full Time, Classified
- IT Software Engineer I, Pay Grade K, Full Time, Classified
- Tax Comp Officer III, Pay Grade L, Full Time, Classified
- Business Analyst, Pay Grade M, Full Time, Classified
- Tax Auto System Sp, Pay Grade L, Full Time, Classified

Will staff be re-directed? If so, describe impact and show changes on org chart.

The current org chart actually reflects these changes. We are changing the appropriation to meet the org chart.

Detail any current one-time or ongoing OE or CO and any other future costs.

N/A.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

N/A.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

No additional funding is needed. This just aligns appropriation across the agency.

Agency: State Tax Commission

352

Appropriation Unit: Collection Division

TACA

Decision Unit Number	12.03	Descriptive Title	Budget Alignment for Personnel Costs			
			General	Dedicated	Federal	Total
Personnel Cost						
500		Employees	(203,003)	0	0	(203,003)
512		Employee Benefits	(44,200)	0	0	(44,200)
513		Health Benefits	(34,900)	0	0	(34,900)
Personnel Cost Total			(282,103)	0	0	(282,103)
			(282,103)	0	0	(282,103)

Explain the request and provide justification for the need.

Provides a net zero transfer for 15 personnel. It reflects the changes made during the agency reorganization so that appropriation and how people are set up in IPOPS match, making the reconciliation of budget much more manageable. This DU also shifts appropriation between programs to minimize the very large personnel transfers that had to occur in the past.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

IT Software Engineer II, Pay Grade M, Full Time, Classified
 Program Specialist, Pay Grade K, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Research Analyst, Principal, Pay Grade M, Full Time, Classified
 Project Coordinator, Pay Grade L, Full Time, Classified
 Tax Auto System Specialist, Pay Grade L, Full Time, Classified
 Tech Records Spec I, Pay Grade H, Full Time, Classified
 Tax Comp Officer I, Pay Grade L, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified
 Tech Records Spec III, Pay Grade J, Full Time, Classified
 IT Software Engineer II, Pay Grade L, Full Time, Classified
 IT Software Engineer I, Pay Grade K, Full Time, Classified
 Tax Comp Officer III, Pay Grade L, Full Time, Classified
 Business Analyst, Pay Grade M, Full Time, Classified
 Tax Auto System Sp, Pay Grade L, Full Time, Classified

Will staff be re-directed? If so, describe impact and show changes on org chart.

The current org chart actually reflects these changes. We are changing the appropriation to meet the org chart.

Detail any current one-time or ongoing OE or CO and any other future costs.

N/A.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

N/A.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

No additional funding is needed. This just aligns appropriation across the agency.

Agency: State Tax Commission

352

Appropriation Unit: General Services

TAAA

Decision Unit Number	12.04	Descriptive Title	Budget Alignment for Operating Expenditures			
			General	Dedicated	Federal	Total
Operating Expense						
590		Computer Services	1,079,100	479,800	0	1,558,900
664		Rental Costs	1,116,000	175,000	0	1,291,000
Operating Expense Total			2,195,100	654,800	0	2,849,900
			2,195,100	654,800	0	2,849,900

Explain the request and provide justification for the need.

This is a simple net zero transfer to consolidate rent and software under one budget. This allows internal and external stakeholders to look at one budget program and easily determine these large costs while keeping the funding sources/expenses the same. It fundamentally leaves discretionary spending in all budget programs outside of General Services.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

N/A.

Will staff be re-directed? If so, describe impact and show changes on org chart.

N/A.

Detail any current one-time or ongoing OE or CO and any other future costs.

No additional costs are incurred from this permanent transfer.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

We extrapolated all costs the other budget units are currently paying for non-discretionary OE and are just transferring the appropriation to General Services.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

This benefits external and internal stakeholders as it will be much easier to figure out where expenses are going. This will eliminate chargebacks and expenditure adjustments making it much easier for anyone to follow the money. It provides a benefit to Division Administrators as the money in their budget is for them to use as they need to run their business. It isn't complicated with the non discretionary costs they have no control over.

Agency: State Tax Commission

352

Appropriation Unit: Audit Division

TAAB

Decision Unit Number	12.04	Descriptive Title	Budget Alignment for Operating Expenditures			
			General	Dedicated	Federal	Total
Operating Expense						
590		Computer Services	(195,100)	(318,800)	0	(513,900)
664		Rental Costs	(306,000)	(85,000)	0	(391,000)
		Operating Expense Total	(501,100)	(403,800)	0	(904,900)
			(501,100)	(403,800)	0	(904,900)

Explain the request and provide justification for the need.

This is a simple net zero transfer to consolidate rent and software under one budget. This allows internal and external stakeholders to look at one budget program and easily determine these large costs while keeping the funding sources/expenses the same. It fundamentally leaves discretionary spending in all budget programs outside of General Services.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

N/A.

Will staff be re-directed? If so, describe impact and show changes on org chart.

N/A.

Detail any current one-time or ongoing OE or CO and any other future costs.

No additional costs are incurred from this permanent transfer.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

We extrapolated all costs the other budget units are currently paying for non-discretionary OE and are just transferring the appropriation to General Services.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

This benefits external and internal stakeholders as it will be much easier to figure out where expenses are going. This will eliminate chargebacks and expenditure adjustments making it much easier for anyone to follow the money. It provides a benefit to Division Administrators as the money in their budget is for them to use as they need to run their business. It isn't complicated with the non discretionary costs they have no control over.

Agency: State Tax Commission

352

Appropriation Revenue Operations
Unit:

TAAC

Decision Unit Number	12.04	Descriptive Title	Budget Alignment for Operating Expenditures			
			General	Dedicated	Federal	Total
Operating Expense						
590		Computer Services	(554,000)	(161,000)	0	(715,000)
664		Rental Costs	(433,000)	(90,000)	0	(523,000)
Operating Expense Total			(987,000)	(251,000)	0	(1,238,000)
			(987,000)	(251,000)	0	(1,238,000)

Explain the request and provide justification for the need.

This is a simple net zero transfer to consolidate rent and software under one budget. This allows internal and external stakeholders to look at one budget program and easily determine these large costs while keeping the funding sources/expenses the same. It fundamentally leaves discretionary spending in all budget programs outside of General Services.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

N/A.

Will staff be re-directed? If so, describe impact and show changes on org chart.

N/A.

Detail any current one-time or ongoing OE or CO and any other future costs.

No additional costs are incurred from this permanent transfer.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

We extrapolated all costs the other budget units are currently paying for non-discretionary OE and are just transferring the appropriation to General Services.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

This benefits external and internal stakeholders as it will be much easier to figure out where expenses are going. This will eliminate chargebacks and expenditure adjustments making it much easier for anyone to follow the money. It provides a benefit to Division Administrators as the money in their budget is for them to use as they need to run their business. It isn't complicated with the non discretionary costs they have no control over.

Agency: State Tax Commission

352

Appropriation Unit: Property Tax

TAAD

Decision Unit Number	12.04	Descriptive Title	Budget Alignment for Operating Expenditures			
			General	Dedicated	Federal	Total
Operating Expense						
590		Computer Services	(50,000)	0	0	(50,000)
664		Rental Costs	(37,000)	0	0	(37,000)
Operating Expense Total			(87,000)	0	0	(87,000)
			(87,000)	0	0	(87,000)

Explain the request and provide justification for the need.

This is a simple net zero transfer to consolidate rent and software under one budget. This allows internal and external stakeholders to look at one budget program and easily determine these large costs while keeping the funding sources/expenses the same. It fundamentally leaves discretionary spending in all budget programs outside of General Services.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

N/A.

Will staff be re-directed? If so, describe impact and show changes on org chart.

N/A.

Detail any current one-time or ongoing OE or CO and any other future costs.

No additional costs are incurred from this permanent transfer.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

We extrapolated all costs the other budget units are currently paying for non-discretionary OE and are just transferring the appropriation to General Services.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

This benefits external and internal stakeholders as it will be much easier to figure out where expenses are going. This will eliminate chargebacks and expenditure adjustments making it much easier for anyone to follow the money. It provides a benefit to Division Administrators as the money in their budget is for them to use as they need to run their business. It isn't complicated with the non discretionary costs they have no control over.

Agency: State Tax Commission

352

Appropriation Unit: Collection Division

TACA

Decision Unit Number	12.04	Descriptive Title	Budget Alignment for Operating Expenditures			
			General	Dedicated	Federal	Total
Operating Expense						
590		Computer Services	(280,000)	0	0	(280,000)
664		Rental Costs	(340,000)	0	0	(340,000)
		Operating Expense Total	(620,000)	0	0	(620,000)
			(620,000)	0	0	(620,000)

Explain the request and provide justification for the need.

This is a simple net zero transfer to consolidate rent and software under one budget. This allows internal and external stakeholders to look at one budget program and easily determine these large costs while keeping the funding sources/expenses the same. It fundamentally leaves discretionary spending in all budget programs outside of General Services.

If a supplemental, what emergency is being addressed?

N/A

Specify the authority in statute or rule that supports this request.

N/A

Indicate existing base of PC, OE, and/or CO by source for this request.

N/A. We are shifting the "base".

What resources are necessary to implement this request?

N/A.

List positions, pay grades, full/part-time status, benefits, terms of service.

N/A.

Will staff be re-directed? If so, describe impact and show changes on org chart.

N/A.

Detail any current one-time or ongoing OE or CO and any other future costs.

No additional costs are incurred from this permanent transfer.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

We extrapolated all costs the other budget units are currently paying for non-discretionary OE and are just transferring the appropriation to General Services.

Provide detail about the revenue assumptions supporting this request.

N/A.

Who is being served by this request and what is the impact if not funded?

This benefits external and internal stakeholders as it will be much easier to figure out where expenses are going. This will eliminate chargebacks and expenditure adjustments making it much easier for anyone to follow the money. It provides a benefit to Division Administrators as the money in their budget is for them to use as they need to run their business. It isn't complicated with the non discretionary costs they have no control over.

FY Changes

Fund	PCN	Index	C/N	NAME	STEP	HRLY RATE	FTE	DAYS	HOURS	SALARY	BENEFITS	BENEFITS	HEALTH	P/C	SALARY SAVINGS
General Fund	1719	2810	C	LENCH, KEITH	L	28.90	-1.00	260	-2080	\$60,100.00	\$13,000.00	\$13,000.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM AUDIT IN FY23
General Fund	1719	1210	C	LENCH, KEITH	L	28.90	1.00	260	2080	\$60,100.00	\$13,000.00	\$13,000.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
General Fund	2352	6710	C	LARSEN, VONNIES.	K	22.05	-1.00	260	-2080	\$45,900.00	\$10,000.00	\$10,000.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
General Fund	2352	1210	C	LARSEN, VONNIES S.	K	22.05	1.00	260	2080	\$45,900.00	\$10,000.00	\$10,000.00	(\$11,650.00)		MOVE TO PROPERTY TAX FROM AUDIT IN FY 23
General Fund	2401	2110	C	IN RECRUITMENT	K	21.06	-1.00	260	-2080	\$43,800.00	\$9,500.00	\$9,500.00	(\$11,650.00)		MOVE TO PROPERTY TAX FROM AUDIT IN FY23
General Fund	2401	1210	C	IN RECRUITMENT	K	21.06	1.00	260	2080	\$43,800.00	\$9,500.00	\$9,500.00	(\$11,650.00)		MOVE TO PROPERTY TAX FROM AUDIT IN FY23
General Fund	2431	2110	C	SELOSKE, BENJAMIN	M	29.14	-1.00	260	-2080	\$60,600.00	\$13,200.00	\$13,200.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM AUDIT IN FY23
General Fund	2431	4210	C	SELOSKE, BENJAMIN	M	29.14	1.00	260	2080	\$60,600.00	\$13,200.00	\$13,200.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM AUDIT IN FY23
General Fund	2439	2210	C	SCHMIDT, CELESTE	L	24.85	-1.00	260	-2080	\$51,700.00	\$11,200.00	\$11,200.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
General Fund	2439	1111	C	SCHMIDT, CELESTE	L	24.85	1.00	260	2080	\$51,700.00	\$11,200.00	\$11,200.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
Fund 0338-02	3128	3150	C	BOEHLAND, NICHOLE	L	26.90	-1.00	260	-2080	\$55,900.00	\$12,100.00	\$12,100.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
Fund 0338-02	3128	1450	C	BOEHLAND, NICHOLE	L	26.90	1.00	260	2080	\$55,900.00	\$12,100.00	\$12,100.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
General Fund	3369	6410	C	SPANGBERG, TIM	H	19.65	-1.00	260	-2080	\$40,900.00	\$8,900.00	\$8,900.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
General Fund	3369	1111	C	SPANGBERG, TIM	H	19.65	1.00	260	2080	\$40,900.00	\$8,900.00	\$8,900.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
General Fund	3512	6410	C	IN RECRUITMENT	J	18.81	-1.00	260	-2080	\$39,100.00	\$8,500.00	\$8,500.00	(\$11,650.00)		MOVE TO COLLECTIONS FROM AUDIT IN FY23
General Fund	3512	1111	C	IN RECRUITMENT	J	18.81	1.00	260	2080	\$39,100.00	\$8,500.00	\$8,500.00	(\$11,650.00)		MOVE TO COLLECTIONS FROM AUDIT IN FY23
General Fund	3530	2810	C	KOOCH, APRIL	L	26.89	-1.00	260	-2080	\$55,900.00	\$12,100.00	\$12,100.00	(\$11,650.00)		MOVE TO REVENUE OPERATIONS FROM COLLECTION IN FY23
General Fund	3530	6410	C	KOOCH, APRIL	L	26.89	1.00	260	2080	\$55,900.00	\$12,100.00	\$12,100.00	(\$11,650.00)		MOVE TO REVENUE OPERATIONS FROM COLLECTION IN FY23
General Fund	3802	6710	C	MESSINGER, DEANNA	J	18.82	-1.00	260	-2080	\$39,100.00	\$8,500.00	\$8,500.00	(\$11,650.00)		MOVE TO PROPERTY TAX FROM COLLECTIONS IN FY23
General Fund	3802	3110	C	MESSINGER, DEANNA	J	18.82	1.00	260	2080	\$39,100.00	\$8,500.00	\$8,500.00	(\$11,650.00)		MOVE TO PROPERTY TAX FROM COLLECTIONS IN FY23
General Fund	3805	6710	C	DODDS, MICHAEL	L	25.63	-1.00	260	-2080	\$53,300.00	\$11,600.00	\$11,600.00	(\$11,650.00)		MOVE TO PROPERTY TAX FROM COLLECTIONS IN FY23
General Fund	3805	4310	C	DODDS, MICHAEL	L	25.63	1.00	260	2080	\$53,300.00	\$11,600.00	\$11,600.00	(\$11,650.00)		MOVE TO PROPERTY TAX FROM COLLECTIONS IN FY23
General Fund	3808	6710	C	VRABLE, IAN	K	22.01	-1.00	260	-2080	\$45,800.00	\$9,900.00	\$9,900.00	(\$11,650.00)		MOVE TO COLLECTIONS FROM REVENUE OPERATIONS IN FY23
General Fund	3808	4310	C	VRABLE, IAN	K	22.01	1.00	260	2080	\$45,800.00	\$9,900.00	\$9,900.00	(\$11,650.00)		MOVE TO COLLECTIONS FROM REVENUE OPERATIONS IN FY23
General Fund	4114	3110	C	JOHNSON, SHELLEY	L	29.67	-1.00	260	-2080	\$61,700.00	\$13,400.00	\$13,400.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
General Fund	4114	6410	C	JOHNSON, SHELLEY	L	29.67	1.00	260	2080	\$61,700.00	\$13,400.00	\$13,400.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
General Fund	5516	3110	C	MARSH, RENEE	M	35.35	-1.00	260	-2080	\$73,500.00	\$16,000.00	\$16,000.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
General Fund	5516	1210	C	MARSH, RENEE	M	35.35	1.00	260	2080	\$73,500.00	\$16,000.00	\$16,000.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM COLLECTIONS IN FY23
General Fund	5558	6410	C	BALDWIN, COURTNEY	L	27.17	-1.00	260	-2080	\$56,500.00	\$12,300.00	\$12,300.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
General Fund	5558	1310	C	BALDWIN, COURTNEY	L	27.17	1.00	260	2080	\$56,500.00	\$12,300.00	\$12,300.00	(\$11,650.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
Fund 0338-02	7150	3150	C	THIMSEN, STEVE	M	40.26	-0.50	260	-1040	\$41,900.00	\$9,100.00	\$9,100.00	(\$5,825.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
Fund 0338-02	7150	1110	C	THIMSEN, STEVE	M	40.26	0.50	260	1040	\$41,900.00	\$9,100.00	\$9,100.00	(\$5,825.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
General Fund	7150	1110	C	THIMSEN, STEVE	M	40.26	0.50	260	1040	\$41,900.00	\$9,100.00	\$9,100.00	(\$5,825.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23
Fund 0338-02	7150	1250	C	THIMSEN, STEVE	M	40.26	0.50	260	1040	\$41,900.00	\$9,100.00	\$9,100.00	(\$5,825.00)		MOVE TO GENERAL SERVICES FROM REVENUE OPERATIONS IN FY23

Approp*	Approp Name	Org Unit	Org Unit Name	Fund*	Fund Name	DU*	Program	Program Name	Project	Project Name	Account*	Account Name	OG / OT*	Transfer #	FTP Adjustments*	Transfer Amount*	Comments / Notes
TAAA	General Services	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	1079100	
TAAB	Audit Division	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	-195100	
TAAB	General Services	0	Not Assigned	27600	Multistate Tax Compact	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	110000	
TAAA	General Services	0	Not Assigned	39801	Internal Accounting and Admin Services: General	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	8800	
TAAA	General Services	0	Not Assigned	39802	Internal Accounting and Admin Services: Transportation	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	361000	
TAAA	General Services	0	Not Assigned	27600	Multistate Tax Compact	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	51000	
TAAA	General Services	0	Not Assigned	39801	Internal Accounting and Admin Services: General	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	9000	
TAAC	Revenue Operation	0	Not Assigned	39802	Internal Accounting and Admin Services: Transportation	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	-200000	
TAAC	Revenue Operation	0	Not Assigned	39802	Internal Accounting and Admin Services: Transportation	08.3x	0	Not Assigned	0	Not Assigned	590	Rental Costs	OG	1000	0	-161000	
TAAD	Property Tax	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	-554000	
TAAB	Audit Division	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	-50000	
TAAB	Audit Division	0	Not Assigned	39801	Internal Accounting and Admin Services: General	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	-110000	
TACA	Collection Division	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	-8800	
TAAB	Audit Division	0	Not Assigned	27600	Multistate Tax Compact	08.3x	0	Not Assigned	0	Not Assigned	590	Computer Services	OG	1000	0	-280000	
TAAB	General Services	0	Not Assigned	39802	Internal Accounting and Admin Services: Transportation	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-51000	
TAAB	General Services	0	Not Assigned	39801	Internal Accounting and Admin Services: General	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	115000	
TAAB	General Services	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-9000	
TAAB	Audit Division	0	Not Assigned	39802	Internal Accounting and Admin Services: Transportation	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	1116000	
TAAC	Revenue Operation	0	Not Assigned	39802	Internal Accounting and Admin Services: Transportation	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-25000	
TAAB	Audit Division	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-90000	
TAAC	Revenue Operation	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-306000	
TAAB	Revenue Operation	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-433000	
TAAD	Property Tax	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-37000	
TACA	Collection Division	0	Not Assigned	10000	General Fund	08.3x	0	Not Assigned	0	Not Assigned	664	Rental Costs	OG	1000	0	-340000	

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Change Reason	Class	Name	PCN	Appt Type	Job Description	Eff. Date	Rate Ind	Policy Rate	Pay Rate	Total Bonus Amount	Bonus for Below Policy
BF - RETENTION	04245 - FINANCIAL SPECIALIST, SR	HIRSCHI, CARYN J.	3108	CPR	FINANCIAL SPECIALIST, SR	Mar 7, 2021	H	\$0.00	\$24.33	\$5000.00	\$0.00
	04245 - FINANCIAL SPECIALIST, SR									\$5000.00	\$0.00
BF - RETENTION										\$5000.00	\$0.00

Change Reason	Class	Name	PCN	Appt Type	Job Description	Eff. Date	Rate Ind	Policy Rate	Pay Rate	Total Bonus Amount	Bonus for Below Policy
BS - PERFORMANCE BONUS	00800 - DATA COORDINATOR	HOFSTRA, WILLIAM J.	5529	CPR	DATA COORDINATOR	Dec 27, 2020	H	\$0.00	\$19.43	\$2000.00	\$0.00
	00800 - DATA COORDINATOR									\$2000.00	\$0.00
	01103 - TECH RECORDS SPEC 2	PRISOCK, SAUNYA M.	3612	CPR	TECH RECORDS SPEC 2	Dec 27, 2020	H	\$0.00	\$18.70	\$1500.00	\$0.00
		SAM, MELINDA K.	3613	CPR	TECH RECORDS SPEC 2	Dec 27, 2020	H	\$0.00	\$17.47	\$1500.00	\$0.00
		REAUVEAU SMITH, MARIA E.	5108	CPR	TECH RECORDS SPEC 2	Dec 27, 2020	H	\$0.00	\$15.55	\$1500.00	\$0.00
	01103 - TECH RECORDS SPEC 2									\$4500.00	\$0.00
	01104 - TECH RECORDS SPEC 1	BOWDEN, JEREMY D.	3119	CPR	TECH RECORDS SPEC 1	Dec 27, 2020	H	\$0.00	\$13.83	\$1500.00	\$0.00
	01104 - TECH RECORDS SPEC 1									\$1500.00	\$0.00
	01105 - TECHNICAL RECORDS SPECIALIST 3	ALT, RANDAL W.	3134	CPR	TECHNICAL RECORDS SPECIALIST 3	Dec 27, 2020	H	\$0.00	\$20.77	\$1500.00	\$0.00
	01105 - TECHNICAL RECORDS SPECIALIST 3									\$1500.00	\$0.00
	01106 - PROGRAM INFORMATION COOR	VRABLE, IAN A.	3609	CPR	PROGRAM INFORMATION COOR	Dec 27, 2020	H	\$0.00	\$18.58	\$1500.00	\$0.00
		ALMADOVA, MARY A.	3610	CPR	PROGRAM INFORMATION COOR	Dec 27, 2020	H	\$0.00	\$20.69	\$1500.00	\$0.00

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BS - PERFORMANCE BONUS	01106 - PROGRAM INFORMATION COOR	SHUMWAY, RENATA M.	3611	CPR	PROGRAM INFORMATION COOR	Dec 27, 2020	H	\$0.00	\$21.27	\$1500.00	\$0.00	
	01106 - PROGRAM INFORMATION COOR										\$4500.00	\$0.00
	01532 - PURCHASING AGENT	VOSS, KEVIN J.	5560	CPR	PURCHASING AGENT	Dec 27, 2020	H	\$0.00	\$31.58	\$2000.00	\$0.00	
	01532 - PURCHASING AGENT										\$2000.00	\$0.00
	01536 - BUYER	CLARK, VALERIE A.	5564	CPR	BUYER	Dec 27, 2020	H	\$0.00	\$21.18	\$2000.00	\$0.00	
	01536 - BUYER										\$2000.00	\$0.00
	01546 - STOREKEEPER	CLARK, TIMOTHY A.	3404	CPR	STOREKEEPER	Dec 27, 2020	H	\$0.00	\$19.67	\$1500.00	\$0.00	
	01546 - STOREKEEPER										\$1500.00	\$0.00
	01714 - IT SOFTWARE ENGINEER I	KENLEY, GARY L.	1035	CPR	IT SOFTWARE ENGINEER I	Dec 27, 2020	H	\$0.00	\$29.77	\$1500.00	\$0.00	
		DODDS, MICHAEL A.	1037	CPR	IT SOFTWARE ENGINEER I	Dec 27, 2020	H	\$0.00	\$21.89	\$2000.00	\$0.00	
	01714 - IT SOFTWARE ENGINEER I										\$3500.00	\$0.00
	01715 - IT SOFTWARE ENGINEER II	WILSON, EDDIE T.	1021	CPR	IT SOFTWARE ENGINEER II	Dec 27, 2020	H	\$0.00	\$22.23	\$2000.00	\$0.00	
	01715 - IT SOFTWARE ENGINEER II										\$2000.00	\$0.00
	01716 - IT SOFTWARE ENGINEER III	DALTON, GLENN M.	1027	CPR	IT SOFTWARE ENGINEER III	Dec 27, 2020	H	\$0.00	\$35.21	\$2000.00	\$0.00	
		CHARLES, TRUDY A.	1028	CPR	IT SOFTWARE ENGINEER III	Dec 27, 2020	H	\$0.00	\$38.24	\$1000.00	\$0.00	
		BOWENS, SANDRA A.	1030	CPR	IT SOFTWARE ENGINEER III	Dec 27, 2020	H	\$0.00	\$36.27	\$2000.00	\$0.00	
	BALENTINE III, JAMES F.	1033	CPR	IT SOFTWARE ENGINEER III	Dec 27,	H	\$0.00	\$29.43	\$2000.00	\$0.00		

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BS - PERFORMANCE BONUS	01716 - IT SOFTWARE ENGINEER III	THIMSEN, STEVE A.	7150	CPR	IT SOFTWARE ENGINEER III	2020 Dec 27, 2020	H	\$0.00	\$35.63	\$2000.00	\$0.00
	01716 - IT SOFTWARE ENGINEER III									\$9000.00	\$0.00
	01743 - IT MANAGER III	JAMES, JANET L.	1019	CPR	IT MANAGER III	Dec 27, 2020	H	\$0.00	\$43.29	\$2000.00	\$0.00
	01743 - IT MANAGER III									\$2000.00	\$0.00
	04240 - FINANCIAL EXECUTIVE OFCR	LANDRY, NICOLAS J.	5554	CPR	FINANCIAL EXECUTIVE OFCR	Dec 27, 2020	H	\$0.00	\$42.07	\$2000.00	\$0.00
	04240 - FINANCIAL EXECUTIVE OFCR									\$2000.00	\$0.00
	04301 - TAX CNTRL PROCESSING BC	BARRY, CHRIS A.	5507	CPR	TAX CNTRL PROCESSING BC	Dec 27, 2020	H	\$0.00	\$41.14	\$2000.00	\$0.00
	04301 - TAX CNTRL PROCESSING BC									\$2000.00	\$0.00
	04304 - TAX BUREAU CHIEF	MADSEN, ANDREA J.	2424	CPR	TAX BUREAU CHIEF	Dec 27, 2020	H	\$0.00	\$34.50	\$2000.00	\$0.00
	04304 - TAX BUREAU CHIEF									\$2000.00	\$0.00
	04309 - PROPERTY TAX POLICY BUR CHF	DORNFEST, ALAN S.	5518	CPR	PROPERTY TAX POLICY BUR CHF	Dec 27, 2020	H	\$0.00	\$49.70	\$2000.00	\$0.00
	04309 - PROPERTY TAX POLICY BUR CHF									\$2000.00	\$0.00
	04312 - TAX DIV ADMINISTRATOR, AUDIT	WIND, KIMBERLY D.	5512	NRR	TAX DIV ADMINISTRATOR, AUDIT	Dec 27, 2020	H		\$42.07	\$2000.00	\$0.00
	04312 - TAX DIV ADMINISTRATOR, AUDIT									\$2000.00	\$0.00
	04326 - TAX COMPL TECH	MINGO, KELLIE J.	3348	CPR	TAX COMPL TECH	Jan 24, 2021	H	\$0.00	\$15.45	\$2000.00	\$0.00
	04326 - TAX COMPL TECH									\$2000.00	\$0.00
04332 - TAX AUDIT MGR	BUSMANN, GREG S.	1625	CPR	TAX AUDIT MGR	Dec 27, 2020	H	\$0.00	\$34.76	\$2000.00	\$0.00	
04332 - TAX AUDIT MGR									\$2000.00	\$0.00	
04377 - TAX	CUSHMAN,	3113	CXR	TAX AUTO	Dec	H	\$0.00	\$21.92	\$1500.00	\$0.00	

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BS - PERFORMANCE BONUS	AUTO SYSTEM SPECIALST	COLBY J.			SYSTEM SPECIALST	27, 2020					
		BAKER, SCOTT J.	3340	CXR	TAX AUTO SYSTEM SPECIALST	Jan 10, 2021	H	\$0.00	\$22.86	\$1500.00	\$0.00
		ASHCRAFT, RYAN A.	5571	CBR	TAX AUTO SYSTEM SPECIALST	Dec 27, 2020	H	\$0.00	\$22.86	\$2000.00	\$0.00
		04377 - TAX AUTO SYSTEM SPECIALST								\$5000.00	\$0.00
	05131 - HUMAN RESOURCE OFFICER	GRABENSTEIN, RHAMONA M.	2250	CPR	HUMAN RESOURCE OFFICER	Dec 27, 2020	H	\$0.00	\$42.07	\$2000.00	\$0.00
		05131 - HUMAN RESOURCE OFFICER								\$2000.00	\$0.00
	05134 - HUMAN RESOURCE SPEC, SR	BOGGIE, SHELLI A.	2285	CPR	HUMAN RESOURCE SPEC, SR	Dec 27, 2020	H	\$0.00	\$33.14	\$2000.00	\$0.00
		05134 - HUMAN RESOURCE SPEC, SR								\$2000.00	\$0.00
	05141 - HUMAN RESOURCE SPEC	CADY, AMY C.	2206	CPR	HUMAN RESOURCE SPEC	Dec 27, 2020	H	\$0.00	\$19.64	\$2000.00	\$0.00
		05141 - HUMAN RESOURCE SPEC								\$2000.00	\$0.00
	05158 - HUMAN RESOURCE ASSOCIATE	GOODSELL, RONALD C.	2205	CPR	HUMAN RESOURCE ASSOCIATE	Dec 27, 2020	H	\$0.00	\$15.37	\$2000.00	\$0.00
		05158 - HUMAN RESOURCE ASSOCIATE								\$2000.00	\$0.00
	05274 - PROGRAM SPECIALIST	LEDBETTER, JOSHUA T.	3131	CPR	PROGRAM SPECIALIST	Dec 27, 2020	H	\$0.00	\$19.87	\$1500.00	\$0.00
		05274 - PROGRAM SPECIALIST								\$1500.00	\$0.00
	05449 - RESEARCH ANALYST,SR	KEETON III, ARCHIE L.	5585	CPR	RESEARCH ANALYST,SR	Dec 27, 2020	H	\$0.00	\$23.60	\$2000.00	\$0.00
		05449 - RESEARCH ANALYST,SR								\$2000.00	\$0.00
	05520 - BUSINESS ANALYST	CARTER, SHANNON L.	2922	CXR	BUSINESS ANALYST	Dec 27, 2020	H	\$0.00	\$24.78	\$2000.00	\$0.00
		GASSELING, BETH A.	3362	CPR	BUSINESS ANALYST	Jan 24, 2021	H	\$0.00	\$27.15	\$2000.00	\$0.00

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BS - PERFORMANCE BONUS	05520 - BUSINESS ANALYST	PHILLIPS, LINDSEY W.	5509	CPR	BUSINESS ANALYST	Dec 27, 2020	H	\$0.00	\$24.78	\$2000.00	\$0.00
		MARSH, RENEE M.	5516	CPR	BUSINESS ANALYST	Dec 27, 2020	H	\$0.00	\$33.28	\$2000.00	\$0.00
	05520 - BUSINESS ANALYST									\$8000.00	\$0.00
	08990 - PROGRAM SUPERVISOR	WEST, THERESA M.	4907	CPR	PROGRAM SUPERVISOR	Dec 27, 2020	H	\$0.00	\$27.78	\$2000.00	\$0.00
	08990 - PROGRAM SUPERVISOR									\$2000.00	\$0.00
	09047 - PROGRAM MANAGER	WEAVER, JUSTINE M.	5506	CPR	PROGRAM MANAGER	Dec 27, 2020	H	\$0.00	\$33.48	\$2000.00	\$0.00
		SMITH, GLENDA A.	7107	CPR	PROGRAM MANAGER	Dec 27, 2020	H	\$0.00	\$34.70	\$2000.00	\$0.00
	09047 - PROGRAM MANAGER									\$4000.00	\$0.00
	09064 - AUTOMATED SYSTEM MGR	STEVENS, MARK A.	2807	CPR	AUTOMATED SYSTEM MGR	Dec 27, 2020	H	\$0.00	\$34.16	\$1500.00	\$0.00
	09064 - AUTOMATED SYSTEM MGR									\$1500.00	\$0.00
	14360 - TAX DIVISION ADMINISTRATOR	BROWN, GEORGE R.	4002	NRR	TAX DIVISION ADMINISTRATOR	Dec 27, 2020	H		\$42.07	\$2000.00	\$0.00
	14360 - TAX DIVISION ADMINISTRATOR									\$2000.00	\$0.00
	BS - PERFORMANCE BONUS									\$84000.00	\$0.00

Change Reason	Class	Name	PCN	Appt Type	Job Description	Eff. Date	Rate Ind	Policy Rate	Pay Rate	Total Bonus Amount	Bonus for Below Policy
BT - PERFORMANCE BONUS - TEMPORARY	01106 - PROGRAM INFORMATION COOR	WIGGIN, ANDREW G.	9973	NRM	PROGRAM INFORMATION COOR	Dec 27, 2020	H		\$21.03	\$1500.00	\$0.00
		01106 - PROGRAM INFORMATION COOR									\$1500.00
	90400 - REVENUE PROCESS CLERK	AMES, THOMAS	9960	NRM	REVENUE PROCESS CLERK	May 16,	H		\$11.42	\$168.25	\$0.00

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BT - PERFORMANCE BONUS - TEMPORARY	90400 - REVENUE PROCESS CLERK	SHUMARD, LORETTA L.	9960	NRM	REVENUE PROCESS CLERK	2021 May 16, 2021	H		\$11.65	\$331.75	\$0.00
		STERLING, PATRICIA	9960	NRM	REVENUE PROCESS CLERK	May 16, 2021	H		\$12.36	\$385.50	\$0.00
		KERSEY, BEVERLY A.	9960	NRM	REVENUE PROCESS CLERK	May 16, 2021	H		\$12.00	\$397.00	\$0.00
		CORN, MARGARET L.	9960	NRM	REVENUE PROCESS CLERK	May 16, 2021	H		\$12.36	\$399.50	\$0.00
		NAU-MARTIN, ROBERTA	9960	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$11.42	\$344.25	\$0.00
		SNELL, DARLENE R.	9960	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$12.36	\$376.75	\$0.00
		WARD, BARBARA	9960	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$11.42	\$378.50	\$0.00
		NICOLSON, BETHANY A.	9960	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$11.65	\$391.50	\$0.00
		VAUGHN, AVERY	9961	NRM	REVENUE PROCESS CLERK	May 16, 2021	H		\$13.16	\$131.25	\$0.00
		CENIGA, TEYLAR	9961	NRM	REVENUE PROCESS CLERK	May 16, 2021	H		\$13.16	\$166.65	\$0.00
		PASQUINELLI, TUCKER	9961	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$13.16	\$233.75	\$0.00
		WARDLOW, THERESA L.	9961	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$13.16	\$366.15	\$0.00
LADNER, TAYLOR	9961	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$13.16	\$406.00	\$0.00		

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BT - PERFORMANCE BONUS - TEMPORARY	90400 - REVENUE PROCESS CLERK	LATTEN, CARROL P.	9962	NRM	REVENUE PROCESS CLERK	May 16, 2021	H		\$11.42	\$206.00	\$0.00
		PARKER, ERIN	9962	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$11.42	\$178.00	\$0.00
		ROBERTSON, DIANA L.	9962	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$12.36	\$373.25	\$0.00
		COOK, GERALDINE R.	9962	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$12.36	\$389.00	\$0.00
		YURSI, LINDA	9962	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$12.36	\$413.40	\$0.00
		PICKLE, LAURALEA	9965	NRM	REVENUE PROCESS CLERK	Jun 13, 2021	H		\$14.24	\$342.15	\$0.00
		PRAWITZ, SHEILA M.	9965	NRM	REVENUE PROCESS CLERK	Jun 27, 2021	H		\$14.24	\$297.00	\$0.00
		RIGENHAGEN, JOSHUA	9965	NRM	REVENUE PROCESS CLERK	Jun 27, 2021	H		\$13.16	\$389.50	\$0.00
		PRICE, MICHAEL A.	9965	NRM	REVENUE PROCESS CLERK	Jun 27, 2021	H		\$13.42	\$390.75	\$0.00
		TORRES JR, CECIL R.	9966	NRM	REVENUE PROCESS CLERK	May 30, 2021	H		\$14.24	\$376.60	\$0.00
		BLAINE, SHANNON M.	9967	NRM	REVENUE PROCESS CLERK	May 16, 2021	H		\$13.83	\$194.90	\$0.00
		ERDMANN, JACK H.	9967	NRM	REVENUE PROCESS CLERK	Jun 27, 2021	H		\$13.42	\$272.00	\$0.00
		DAVIDSON, MIRIAM A.	9967	NRM	REVENUE PROCESS CLERK	Jun 27, 2021	H		\$13.42	\$318.25	\$0.00
90400 - REVENUE PROCESS CLERK										\$8617.60	\$0.00

Jul 20, 2021

IDAHO BUSINESS INTELLIGENCE SOLUTION
Employee Bonus - Detail Report (B6)

2:29:01 PM

For Agency 352

Begin Date Jul 1, 2020, End Date Jun 30, 2021

Pay Rate shows rate in effect as of the selected end date and may not reflect current pay rate.

Bonus for Below Policy shows bonus amount if pay rate is less than policy rate.

BT - PERFORMANCE BONUS - TEMPORARY	\$10117.60	\$0.00
Summary	\$99117.60	\$0.00

Aug 30, 2021

IDAHO BUSINESS INTELLIGENCE SOLUTION
Moving Expenses
 Fiscal Year 2021

2:47:44 PM

Reporting on Expenditure Sub Object Codes 5358 and 5359.

Agency Code	Vendor Name	Invoice Desc.	Exp. Sub Object Code	Exp. Sub Object	Document Date	Amount
352	JEFFERSON MCCRAY		5359	NONQUAL MOVING & RELOC	Jan 8, 2021	6,157.22
	LYNAE D VAN HORN		5359	NONQUAL MOVING & RELOC	May 14, 2021	2,494.56
352						8,651.78
Overall						8,651.78