

## Part I – Agency Profile

### Agency Overview

The Idaho Legislature created the Idaho State Department of Agriculture (ISDA) in 1919 to assist and regulate the state's agricultural industry. The primary purposes for establishment were to protect Idaho's crops and livestock from the introduction and spread of pests and transmittable diseases, to help provide the industry with a system for the orderly marketing of agricultural commodities, and to protect consumers from contaminated products or fraudulent marketing practices. These purposes still drive the department today.

The department derives its statutory authority from multiple sections of the Idaho Code. Section 22-101 creates the Department of Agriculture and the position of director. Section 22-102 provides that the director “shall organize the department into such divisions and other administrative sub-units as may be necessary in order to efficiently administer the department,” and section 22-103 lists specific directorial duties. Title 22 also contains the authority for the Plant Industries Division, the Agricultural Resources Division, and the department's Marketing Bureau. The primary authority for the Animal Industries Division lies within Title 25 and Title 37, while the Agricultural Inspections Division, which includes the Bureaus of Weights and Measures and Bonded Warehouse, derives authority from Titles 69 and 71.

In addition to the five divisions which primarily make up the ISDA, four commodity commissions—the Idaho Honey Advertising Commission, Idaho Hop Commission, Idaho Mint Commission and Idaho Sheep and Goat Health Board—are also technically housed within the ISDA, although each entity maintains its autonomy. The department works closely with all other agriculture commodity commissions. The Idaho Food Quality Assurance Laboratory was assigned by the Idaho Legislature to the Department of Agriculture on July 1, 2005. In addition, the ISDA Bureau of Laboratories was established within the agency to manage all six ISDA laboratories.

The Idaho State Department of Agriculture has a current budget of approximately \$50 million. For FY2022, the state general fund accounts for 25 percent of the budget. The remainder of the department's funding comes from various types of fees assessed directly to the segment of industry being regulated or receiving services. Federal sources also assist the department with the funding of certain programs. The department is currently staffed with approximately 300 full-time employees. The Bureau of Shipping Point Inspection and other units of the department also hire hundreds of seasonal employees each year.

Idaho agriculture has been the engine of our state's economy, and the department embraces each new opportunity and stands ready to provide leadership.

### Core Functions/Idaho Code

- **Animal Health:** Responsible for regulatory animal disease control and prevention programs through the inspection and investigation of livestock and livestock facilities; and the regulation of movement of animals in intrastate, interstate and into international commerce.
- **Plant Health:** Responsible for the registration and inspection of commercial feed, fertilizer and soil and plant amendments; export certifications; pest exclusion; control of grasshoppers and Mormon crickets; prevention and control of noxious weeds and invasive species.
- **Inspection Services:** Inspect commodities for quality and condition at the shipping point, using official grade standards developed by the United States Department of Agriculture (USDA) and ISDA for fresh fruits and vegetables. Also inspect and certify organic operations, all weighing devices and licensed warehouses.
- **Pesticide:** Regulate the use and distribution of pesticides through inspections and investigations; registration of pesticides; monitoring of ground and surface water for pesticides; disposal of unusable pesticides; inspection of chemigation systems; training of pesticide trainers, handlers, and workers; and licensing and training of certified pesticide applicators and chemigators.

- Market Development:** Market and promote Idaho food, beverage, and agriculture companies and products to increase sales and economic sustainability. The division conducts both domestic and international programs providing direct assistance to farmers, ranchers, shippers, and processors in establishing new customers for their products, increasing sales, and stimulating growth of Idaho's economy.

**Revenue and Expenditures**

<b>Revenue</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>
General Fund	\$33,500	\$226,600	\$121,400	\$110,300
Animal Damage Control	\$100,000	\$100,000	\$100,000	\$100,000
Administration & Accounting	\$994,500	\$1,000,700	\$921,500	\$993,000
Facilities Maintenance	\$236,400	\$225,800	\$284,500	\$295,400
Agriculture Inspections	\$1,385,500	\$1,393,600	\$1,447,400	\$1,591,400
Weights and Measures	\$500,100	\$507,900	\$508,900	\$522,200
Invasive Species	\$53,700	\$64,300	\$16,200	\$37,700
Special Pest Eradication	\$129,300	\$278,900	\$368,400	\$450,100
Agriculture Fees	\$7,288,700	\$7,921,200	\$8,034,300	\$8,297,900
Redifit Intermodel	\$108,800	\$96,000	\$49,400	\$36,300
Federal Grant	\$4,803,800	\$5,880,500	\$4,000,200	\$4,452,100
Rural Partnership				
Seminars and Publications	\$69,000	\$117,400	\$62,300	\$61,900
USDA Publications				
Fresh Fruit and Vegetable Inspections	\$7,872,200	\$7,270,400	\$7,575,100	\$6,890,100
Development Loans	\$6,800	\$6,300	\$1,700	\$1,300
Commodity Indemnity Fund	\$279,800	\$265,700	\$223,000	\$169,300
Seed Indemnity Fund	\$971,300	\$852,500	\$866,400	\$583,700
Quality Assurance Lab	\$435,700	\$445,900	\$436,400	\$423,300
<b>Total</b>	<b>\$25,269,100</b>	<b>\$26,653,700</b>	<b>\$25,017,200</b>	<b>\$25,016,000</b>
<b>Expenditures</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>
Personnel Costs	\$21,551,900	\$22,273,800	\$21,316,200	\$22,508,700
Operating Expenditures	\$7,069,200	\$7,657,200	\$8,161,900	\$8,747,600
Capital Outlay	\$1,055,200	\$1,485,300	\$3,141,000	\$1,516,500
Trustee/Benefit Payments	\$6,424,700	\$5,200,500	\$4,985,800	\$6,073,500
<b>Total</b>	<b>\$36,101,000</b>	<b>\$36,616,800</b>	<b>\$37,874,900</b>	<b>\$38,864,300</b>

**Profile of Cases Managed and/or Key Services Provided**

<b>Cases Managed and/or Key Services Provided</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>
<b>Animal Industries</b>				
Investigate suspected diseases, conduct licensing, inspection, and certification for compliance with state or federal Animal Health laws	4,876	5,854	6,726	3,702
Perform disease tests on animals and animal tissues for regulatory diseases to meet import/export requirements and for zoonotic diseases	480,418	497,318	481,143	536,736
Inspect all dairy farms and plants for compliance with sanitation, quality, and wholesomeness standards	7,518	8,059	7,804	7,098

Cases Managed and/or Key Services Provided	FY 2019	FY 2020	FY 2021	FY 2022
Perform tests on finished dairy products for quality. Presence of adulterants and to determine producer payment	8,667	8,579	9,617	5,065
Inspect and approve all dairy and beef waste management systems for compliance with state and federal laws	3,609	5,351	5,003	2,370
Animal care investigations and inspections	87	46	73	86
<b>Agriculture Inspections</b>				
License and inspect all warehouses, commodity dealers, and seed buyers	176	172	168	161
Certified and inspected organic producers, processors, and handlers	251	299	278	263
Inspect and test all known commercially-used weighing and measuring devices	31,740	26,465	33,822	35,737
Provide information to public concerning weights and measures issues	1 Briefing to Industry / 6 Metrology Lab Tours / 1 Media Contact / 2 negotiated rulemaking meetings	1 Briefing to Industry / 4 Metrology Lab Tours / 1 Media Contact / 2 negotiated rulemaking meetings	1 Briefing to Industry / 0 Metrology Lab Tours / 0 Media Contact / 0 negotiated rulemaking meetings	1 Briefing to Industry / 2 Metrology Lab Tours / 0 Media Contact / 0 negotiated rulemaking meetings
Maintain Idaho metrology lab certification by planning for future federal requirements	2019 Accreditation	2020 Accreditation	2021 Accreditation	2022 Accreditation
Number of pounds of fruits and vegetables certified by the Shipping Point Inspection Program	10.8 Billion Pounds	10.2 Billion Pounds	10.4 Billion Pounds	9.9 Billion Pounds
<b>Agricultural Resources</b>				
Review and registration of applications for pesticide registrations	12,317	12,518	13,306	11,798
Pesticide applicator licenses	9,912	8,807	8,038	8,146
Pesticide inspections and investigations	608	394	411	437
Chemigation Equipment Inspections	278	259	277	282
Ground water wells sampled for pesticide residue - by completion date	245	255	120	221
Number of wells with detectable pesticide residues	106	93	58	36
Wells with pesticide residues greater than a drinking water standard or equivalent benchmark - by completion date	0	0	0	0
Worker protection training sessions	26	36	21	20
Worker protection inspections	94	75	56	57
Waste pesticides disposed (Pounds)	131,235	92,821	119,376	129,108
<b>Plant Industries</b>				
Review/registration of feed and fertilizer labels and products	31,014	32,018	36,639	38,365
Collect commercial feed samples	1,065	1,222	692	1203
Issue Nurseryman/Florists licenses	2,037	2,102	2,221	2,498
Field Inspections – acres	68,938	60,388	69,631	59,212
Issue phytosanitary certificates	4,295	4,666	4,989	4,863

Cases Managed and/or Key Services Provided	FY 2019	FY 2020	FY 2021	FY 2022
Collect seed samples for compliance to Idaho pure seed law, noxious weed law, feed law, and referee testing	225	30	46	22
Perform purity, germination, and special testing of certified seeds for Idaho Crop Improvement Association and uncertified seeds for the seed industry	9,156	8,151	8,471	5,283
Issue seed dealer's licenses	648	687	690	707
Invasive species watercraft inspections	113,175	119,450	136,064	114,000
Number of Hop bale inspections conducted by the Hops Program	64,156	76,171	79,366	83,235
<b>Marketing and Development</b>				
Lead international trade missions	5	4	2	4
Participate in targeted domestic and international trade shows	13	10	10	9
Host inbound trade missions and domestic B2B buying events	10	16	5	7
Develop promotional and educational materials	10	17	30	61
Conduct promotions and events	64	56	29	29
Recruit Idaho companies into the Idaho Preferred Program	291	312	341	351
Issue Certificates of Free Sale	1,670	1,630	1,132	831

**Licensing Freedom Act**

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2019	FY 2020	FY 2021	FY 2022
<b>AIRBORNE CONTROL PERMITS<sup>1</sup></b>				
Total Number of Licenses	24	18	22	26
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	3
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>AGRICULTURAL INSPECTIONS DIVISION – WAREHOUSE CONTROL</b>				
Total Number of Licenses	160	163	154	147
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	1	0	2

	FY 2019	FY 2020	FY 2021	FY 2022
<b>AGRICULTURAL INSPECTIONS DIVISION – WEIGHTS &amp; MEASURES</b>				
Total Number of Licenses	5213	5294	4648	4564
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	54	59	55	54
Number of Final Disciplinary Actions Against Licensees	326	360	107	583
<b>AGRICULTURAL RESOURCES DIVISION</b>				
Total Number of Licenses	9912	8807	8038	8146
Number of New Applicants Denied Licensure <sup>ii</sup>	96	70	0	0
Number of Applicants Refused Renewal of a License <sup>iii</sup>	40	71	0	0
Number of Complaints Against Licensees	23	27	24	17
Number of Final Disciplinary Actions Against Licensees	41	57	102	100
<b>ANIMAL INDUSTRIES DIVISION</b>				
Total Number of Licenses	166	173	183	156
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>ANIMAL INDUSTRIES DIVISION – DAIRY BUREAU</b>				
Total Number of Licenses	333	410	424	374
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	1	0	0	0
<b>ANIMAL INDUSTRIES DIVISION - LIVESTOCK</b>				
Total Number of Licenses	181	179	188	207
Number of New Applicants Denied Licensure	5	0	0	2
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>BUREAU OF FOOD SAFETY, HEMP AND HOPS – HEMP LICENSE</b>				
Total Number of Licenses	0	0	0	24
Number of New Applicants Denied Licensure	0	0	0	8
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>BUREAU OF LABS – SEED LAB LICENSE</b>				
Total Number of Licenses	648	687	690	707
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0

	FY 2019	FY 2020	FY 2021	FY 2022
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>PLANT INDUSTRIES DIVISION</b>				
Total Number of Licenses	2153	2102	2,221	2,498
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

**Part II – Performance Measures**

Performance Measure		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>Goal 1</b>						
<b>Fulfill core statutory responsibilities by protecting the public, plants, animals, and environment using regulation and education.</b>						
1. Conduct inspections, investigations, surveillance, and testing to prevent the introduction/spread of animal disease.	actual	485,294	503,172	487,869	540,438	
	target	100,000* annual inspections investigations and tests	100,000* annual inspections investigations and tests	200,000* annual inspections investigations and tests	200,000* annual inspections investigations and tests	400,000* annual inspections investigations and tests
2. Respond to all allegations of improper animal care within 24 hours of receiving complaint.	actual	87 cases 100%	46 cases 100%	72 cases 100%	86 cases 100%	
	target	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%
3. Complete phytosanitary certificates within a prescribed timeframe from date received. 78% processed within 24 hours, 15% processed after 2 business days, 7% processed after 3 business days or more.	actual	72% within 24 hours 20% after one business day 7% after 2 business days 1% after 3 or more days	64% within 24 hours 20% after one business day 13% after 2 business days 4% after 3 or more days	92% within 24 hours, 7% in 2 business days, 1% after 3 or more business days	86% within 24 hours, 13% after 2 business days, 1% after 3 or more business days	
	target	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days

Performance Measure		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
4. Provide and approve sufficient ongoing recertification training opportunities processing 95% of requests within five days of receipt.	actual	822 Seminars 96.5% were approved and posted in 5 working days	727 Seminars 95.5% were approved and posted in 5 working days	610 Seminars 96.5% were approved and posted in 5 working days	778 Seminars 96.5% were approved and posted in 5 working days	
	target	95% approved and posted in 5 working days	95% approved and posted in 5 working days	95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days
<b>Goal 2</b>						
<b>Foster confidence in Idaho’s agriculture industry and market transactions by maintaining a strong commitment to those programs intended to safeguard consumer confidence.</b>						
5. Provide fresh fruit and vegetable inspection services for all applicant requests assuring product meets marketing order and grade on label while maintaining less than 1% reversal rate.	actual	570 Applicants 27,078 certificates issued 0 reversals	513 Applicants 26,499 certificates issued 5 reversals	609 Applicants 27,096 certificates issued 4 reversals	480 Applicants 24,241 certificates issued 9 reversals	
	target	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate
6. Inspect, test and follow-up compliance on weighing and measuring devices. Reaching a rejection rate of less than 5% and rechecking at least 60% of rejected devices. <sup>1</sup>	actual	30,094 device inspections 4.7% rejected 65% of the rejected devices rechecked	26,465 device inspections 5.8% rejected 86.9% of the rejected devices rechecked	33,822 device inspections 6.5% rejected 71.4 % of the rejected devices rechecked	34,918 device inspections 5.1% rejected 69.2 % of the rejected devices rechecked	
	target	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition
7. 7. Conduct pesticide related inspections meeting at least >90% of the EPA grant commitments.	actual	166% of goal (205 inspections conducted)	191% of goal (235 inspections conducted)	155% of goal (342 inspections conducted)	164% of goal (362 inspections conducted)	
	target	>90% of 123 grant commitments for investigations / inspections	>90% of 123 grant commitments for investigations / inspections	>90% of 220 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections

<sup>1</sup> FY21 goal change to “Inspect, test and follow-up compliance on weighting and measuring devices and rechecking at least 60% of rejected devices. Maintaining national recognition from the National Institute of Standards and Technology (NIST) for our metrology laboratory.”

Performance Measure		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
8. Approve or deny within 91 days, 95% of feed labels and 80% of fertilizer and soil and plant amendment labels that are submitted for review.	actual	100% feed within 91 days 92% of fertilizer within 91 days and soil and plant amendment within 91 days	99.98% feed within 91 days 70.22% of fertilizer within 91 days and 85.84% of soil and plant amendments within 91 days	100% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	100% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	
	target	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days
<b>Goal 3</b>						
<b>Support the growth and sustainability of Idaho’s agriculture industry by increasing domestic and international sales opportunities of Idaho foods and agricultural products to foster industry growth and profitability.</b>						
9. Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year while attaining a 60% consumer awareness of the Idaho Preferred logo. <sup>1</sup>	actual	14 new companies 92% retention Consumer awareness N/A <sup>iv</sup>	29 new companies 97% retention Consumer awareness N/A <sup>iv</sup>	43 new companies 98% retention Consumer awareness N/A <sup>iv</sup>	25 new companies 96% retention Consumer awareness N/A	
	target	New members 12 90% Retention rate	New members 12 90% Retention rate	New members 12 90% Retention rate	New members 12 90% Retention rate	New members 12 90% Retention rate
10. Obtain a minimum average overall customer satisfaction rating of 4 for promotions, missions, workshops and events using a scale of 1–5, 5 being the highest.	actual	4.3	4.8	4.7	4.7	
	target	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4

<sup>1</sup> FY21 goal change to “Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year.”



## Performance Measure Explanatory Notes

<sup>i</sup> The Sheep and Goat Health Board collected this data for FY2017.

<sup>ii</sup> Failure to become licensed is due to failure to pass competency exams, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

<sup>iii</sup> Number of applicants refused renewal because they did not submit renewal documents within 12-months of previous licenses expiration date, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

<sup>iv</sup> Previous consumer awareness studies were conducted with federal funding. The grant requirements have changed and the study has not been conducted recently. ISDA is currently looking at the cost and feasibility of conducting a study through other means.

### For More Information Contact

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