

## ***Part I – Agency Profile***

### **Agency Overview**

The Idaho Department of Lands (IDL) employs 345 permanent and more than 250 temporary employees in 15 offices across the state. The agency's mission is to professionally and prudently manage Idaho's endowment assets to maximize long-term financial returns to public schools and other trust beneficiaries, administer regulatory oversight, and provide professional assistance to the citizens of Idaho to use, protect, and sustain Idaho's natural resources.

The duties of IDL are broad and diverse. For most duties, IDL operates under the management directives of the Land Board, comprised of Idaho's Governor, Secretary of State, Attorney General, State Controller, and Superintendent of Public Instruction.

IDL manages more than 2.47 million acres of surface and 3.4 million acres of subsurface state endowment trust land under a Constitutional mandate to maximize long-term financial returns to public schools and a number of other State of Idaho institutions. Approximately 1,030,500 acres of timbered endowment land are managed for long-term sustainable harvest. IDL leases endowment lands for several different activities, including grazing, agriculture, and conservation leasing; minerals and oil and gas leasing; residential (cottage sites) and commercial leasing; and many other uses through land use permits.

IDL and two timber protective associations protect 6.3 million acres of mostly state and privately-owned timbered land and some federally-owned land in exchange for federal agencies protecting some endowment and private land. IDL's focus is initial attack: suppressing fires as quickly as possible to protect lives, property, and important timber assets. IDL also prepares ranchers to fight range fires by helping set-up rangeland fire protection associations.

As part of IDL's responsibilities to manage public trust lands—the 2,500 miles of riverbed as well as the beds and banks of Idaho's navigable lakes—IDL administers the Lake Protection Act.

Other regulatory responsibilities include administering the Oil and Gas Conservation Act (under the direction of the Idaho Oil and Gas Conservation Commission), Surface Mining Act, Dredge and Placer Mining Act, Abandoned Mine Reclamation Act, Forest Practices Act, Hazard Reduction Law, and Idaho Forestry Law. Each of these are administered through IDL programs designed to protect the natural resources vital to the well-being of Idaho citizens.

IDL assists Idahoans through several Forestry Assistance programs to: help large and small forest landowners with Forest Stewardship Plans on their lands; help communities grow vibrant urban forests; keep Idaho forests healthy by minimizing insect and disease risk; keep working forests working by administering Forest Legacy conservation easements; oversee grants to communities for wildfire mitigation; and engage the Forest Service on federal forest management issues in Idaho as part of the National Cohesive Wildland Fire Management Strategy.

IDL also houses the Idaho Board of Scaling Practices.

### **Core Functions/Idaho Code**

IDL operates under authority granted through Idaho statutes and administrative rules.

- **TITLE 38 FORESTRY, FOREST PRODUCTS AND STUMPAGE DISTRICTS**
- **TITLE 47 MINES AND MINING**
- **TITLE 58 PUBLIC LANDS**

### **Business Services Division**

The **Financial Services Bureau** provides oversight and policy direction for all accounting and procurement functions of the agency including accounts payable and receivable, payroll, internal auditing, and contract solicitation.

**Human Resource** functions are provided by a Human Resource Officer and three specialists.

The **Information Technology** section is responsible for providing organizational support for technology-based communication and information systems to include agency-wide electronic content management.

**Legal** services are provided by the Office of the Attorney General. Three and one-half deputy attorneys general are assigned to IDL and have primary responsibility for providing legal advice, initiating legal action in support of IDL actions and defending IDL actions in court, as necessary.

### **Forestry & Fire Division**

The **Forestry Assistance Bureau**, staffed by specialists in the various fields of forest management, provides technical assistance to IDL, other government agencies, forestry & green industry professionals, communities, and private forestland owners. The bureau administers delivery of programs designed to assist in the responsible management of forest resources. The bureau also oversees policy administration for the Idaho Forest Practices Act, which regulates forest practice operations in Idaho.

The **Fire Management Bureau** provides policy direction and oversight for the prevention, preparedness, and suppression of wildland fires on over six million acres of public and private forest and rangelands across Idaho. The bureau also provides assistance to rural fire protection partners including municipal and volunteer departments and rangeland protection associations.

The **GNA Bureau** partners with the U.S. Forest Service and the Bureau of Land Management to increase the pace and scale of forest, rangeland, and watershed restoration activities on federal land to increase landscape resiliency and reduce the threat of wildfire, insects and diseases. These collaborative efforts are made possible through cooperative agreements under the Good Neighbor Authority (GNA).

Idaho's **Shared Stewardship** initiative is coordinated from this division. This initiative emerged as a result of collaboration between the State of Idaho and USDA Forest Service – analyzing how the focus of federal and state resources on critically needed treatments can impact at-risk forestlands across all ownership boundaries.

### **Trust Land Management Division**

The **Timber Bureau** provides statewide policy direction, technical guidance, and oversight in the utilization, improvement, and protection of renewable forest resources on endowment land. In addition, the Timber Bureau supervises the measurement of forest products harvested as part of IDL's annual timber sale program and accounting for receipt of associated payments.

The **Real Estate Services Bureau** provides statewide policy direction, technical guidance, and oversight to IDL's supervisory areas in the administration of endowment land leases. Endowment land lease types include grazing, agriculture, residential real estate, commercial real estate, non-commercial recreation, conservation, oil & gas, and minerals. The bureau is also responsible for handling land acquisition, exchange, and disposal transactions. The bureau is responsible for developing policies and procedures associated with acquiring and granting rights-of-way, disclaimers of interest along navigable rivers, and conducting appraisals.

The **Technical Services Bureau** houses the Geographic Information System (GIS) Program, which provides working solutions to meet IDL's geospatial data collection, analysis, and reporting needs; the Interdisciplinary Team

(ID Team) provides specialized technical assistance and recommendations to IDL's land and resource managers across the state; and the Land Records unit, which maintains land ownership records and databases to assist in planning and implementing management strategies on state lands and resources.

### **Minerals, Public Trust, Oil & Gas Division**

The **Resource Protection and Assistance Bureau** supports IDL's supervisory areas by processing encroachment permits under the Lake Protection Act and approving reclamation plans under the Surface and Placer Mining Act. Submerged land leases are also maintained for commercial marinas, float homes, and community docks located over public trust lands.

The **Oil & Gas Program** supports the Idaho Oil and Gas Conservation Commission, which regulates the exploration, drilling, and production of oil and gas resources in Idaho to ensure the conservation of oil and gas and the protection of surface and groundwater as well as correlative rights.

### **Idaho Board of Scaling Practices**

The primary purpose of the **Scaling Board** is to enforce log scaling (measurement) standards prescribed by statute and regulations. The Board tests and licenses scaling practitioners and subjects them to routine, unannounced checks to assure proficiency.

## **Revenue and Expenditures**

| <b>Revenue</b>               | <b>FY 2019</b>       | <b>FY 2020</b>       | <b>FY 2021</b>       | <b>FY 2022</b>       |
|------------------------------|----------------------|----------------------|----------------------|----------------------|
| General Fund (appropriation) | \$6,021,400          | \$6,292,700          | \$6,440,900          | \$7,166,700          |
| Fire Suppression Deficiency  | \$7,930,200          | \$29,697,800         | \$5,529,900          | \$9,620,600          |
| Department of Lands          | \$9,908,400          | \$14,153,000         | \$13,833,200         | \$13,677,900         |
| Federal Grants               | \$3,866,200          | \$4,237,100          | \$3,878,000          | \$3,845,700          |
| Permanent Endowment          | \$2,627,200          | \$3,070,000          | \$2,459,100          | \$2,595,800          |
| Endowment Earnings Reserve   | \$74,349,900         | \$75,923,500         | \$87,301,700         | \$85,352,000         |
| Land Bank Funds              | \$31,739,800         | \$20,351,600         | \$12,395,700         | \$45,262,500         |
| Misc. / Pass-through Funds   | <u>\$377,700</u>     | <u>\$717,000</u>     | <u>\$636,200</u>     | <u>\$873,000</u>     |
| <b>Total</b>                 | <b>\$136,820,800</b> | <b>\$154,442,700</b> | <b>\$132,474,700</b> | <b>\$168,394,200</b> |
| <b>Expenditures</b>          | <b>FY 2019</b>       | <b>FY 2020</b>       | <b>FY 2021</b>       | <b>FY 2022</b>       |
| Personnel Costs              | \$31,297,100         | \$30,315,900         | \$31,870,200         | \$35,221,000         |
| Operating Expenditures       | \$40,866,000         | \$46,692,300         | \$36,529,000         | \$74,763,600         |
| Capital Outlay               | \$45,390,400         | \$2,397,900          | \$1,442,500          | \$1,168,700          |
| Trustee/Benefit Payments     | <u>\$3,778,800</u>   | <u>\$4,624,800</u>   | <u>\$3,815,400</u>   | <u>\$4,208,800</u>   |
| <b>Total</b>                 | <b>\$121,332,300</b> | <b>\$84,030,900</b>  | <b>\$73,657,100</b>  | <b>\$115,362,100</b> |

## **Profile of Cases Managed and/or Key Services Provided**

The following table summarizes some of the key services IDL provides to the Land Board, industries, communities, landowners, and the citizens of Idaho.

| <b>Cases Managed and/or Key Services Provided</b>             | <b>FY 2019</b> | <b>FY 2020</b> | <b>FY 2021</b> | <b>FY 2022</b> |
|---|----------------|----------------|----------------|----------------|
| <b>Forestry &amp; Fire Division</b>                           |                |                |                |                |
| Percentage of Land Board-Approved Timber Sales Plan Completed | 100%           | 102%           | 100%           | 100%           |

| Cases Managed and/or Key Services Provided  | FY 2019   | FY 2020   | FY 2021   | FY 2022  |
|---|-----------|-----------|-----------|----------|
| 10% of Proposed Timber Sales Reviewed for Compliance  | Completed | Completed | Completed | Complete |
| Fire Safety Burn Permits Issued (Calendar Year)   | 16,914    | 20,897    | 16,241    | 15,332   |
| Logging Jobs Inspected for Compliance with Fire Hazard Management Rules (Calendar Year)   | 1,346     | 1,392     | 1,072     | 971      |
| Forest Landowners Provided Professional Management Plan Assistance  | 144       | 173       | 170       | 175      |
| Cooperative Extension Training Sessions Conducted   | 10        | 18        | 22        | 30       |
| Scaling Workshops Conducted   | 4         | 1         | 4         | 3        |
| <b>Trust Land Management Division5,</b>   |           |           |           |          |
| Permanent Easements Acquired  | 10        | 16        | 9         | 5        |
| Cottage Sites Sold  | 58        | 37        | 18        | 10       |
| <b>Minerals, Public Trust, Oil and Gas Division</b>   |           |           |           |          |
| Total Number of Leases Administered (Includes Submerged, Grazing, Commercial, Residential, Minerals, Agriculture, Oil & Gas, Geothermal, Misc.) | 2,488     | 2,578     | 2,370     | 2,327    |
| Navigable Waters Encroachment Applications Processed  | 412       | 383       | 542       | 425      |
| Mining Reclamation Plans Approved   | 28        | 17        | 10        | 10       |
| Abandoned Mines Investigated, Reclaimed, or Mitigated   | 16        | 17        | 1         | 7        |
| Oil and Gas Permit to Drill Applications Processed  | 1         | 0         | 1         | 2        |

### Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

|  | FY 2019 | FY 2020 | FY 2021 | FY 2022 |
|--|---------|---------|---------|---------|
| <b>BOARD OF SCALING PRACTICES</b>                      |         |         |         |         |
| Total Number of Licenses                               | 121     | 135     | 127     | 119     |
| Number of New Applicants Denied Licensure              | 20      | 10      | 5       | 5       |
| Number of Applicants Refused Renewal of a License      | None    | None    | None    | None    |
| Number of Complaints Against Licensees                 | None    | None    | None    | None    |
| Number of Final Disciplinary Actions Against Licensees | None    | None    | None    | None    |

**Part II – Performance Measures**

| Performance Measure   |        | FY 2019    | FY 2020    | FY 2021    | FY 2022  | FY 2023  |
|---|--------|------------|------------|------------|----------|----------|
| <b>Financial Stewardship Goal</b><br><i>Fulfill the Land Board's fiduciary duties by maximizing long-term financial returns from endowment lands and through prudent management of state funds and resources.</i> |        |            |            |            |          |          |
| 1. Volume of timber sold annually as prescribed by the FAMP and approved by the Land Board  | actual | 267.4 mmbf | 273.6 mmbf | 291.1 mmbf | 306.8    |          |
|   | target | 256 mmbf   | 271 mmbf   | 290 mmbf   | 312 mmbf | 326 mmbf |
| 2. Net return on timber asset   | actual | 3.53%      | 3.80%      | 4.96%      | 3.5%     |          |
|   | target | 3.5%       | 3.5%       | 3.5%       | 3.5%     | 3.5%     |
| 3. Percentage of fires controlled at 10 acres or less   | actual | 93%        | 95%        | 90%        | 88%      |          |
|   | target | 94%        | 94%        | 94%        | 94%      | 94%      |
| 4. Fire readiness reviews completed   | actual | 5          | 12         | 11         | 7        |          |
|   | target | 12         | 12         | 12         | 12       | 7        |
| <b>Customer Focus Goal</b><br><i>Deliver programs with professionalism and integrity, providing exemplary service to external and internal customers.</i>   |        |            |            |            |          |          |
| 5. Percentage of forest practices inspected for compliance with the Forest Practices Act (by calendar year)   | actual | 51%        | 50%        | 51%        | 36%      |          |
|   | target | 50%        | 50%        | 50%        | 50%      | 50%      |
| 6. Percentage of expiring lease instruments fully executed by expiration date   | actual | 72%        | 0%         | 21%        | 58%      |          |
|   | target | 100%       | 100%       | 100        | 100      | 90%      |
| 7. Check scales conducted by the Idaho Board of Scaling Practices   | actual | 138        | 126        | 156        | 159      |          |
|   | target | 150        | 130        | 130        | 130      | 150      |

**Performance Measure Explanatory Notes (Optional)****For more information contact:**

**Donna Caldwell**  
 Idaho Department of Lands  
 300 N. 6<sup>th</sup> St., Suite 103  
 PO Box 83720  
 Boise, ID 83720-0050  
 Phone: (208) 334-0241  
 E-mail: [dcaldwell@idl.idaho.gov](mailto:dcaldwell@idl.idaho.gov)