Agency Summary And Certification

FY 2024 Request

Agency: Commission on Aging 187

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department Director: Judy Taylor **Date:** 09/01/2022

				FY 2022 Total Appropriation	FY 2022 Total Expenditures	FY 2023 Original Appropriation	FY 2023 Estimated Expenditures	FY 2024 Total Request
Appropriation Unit								
Commission on Aging				22,604,100	16,787,400	19,735,400	24,721,300	20,892,700
			Total	22,604,100	16,787,400	19,735,400	24,721,300	20,892,700
By Fund Source								
G	10000	General		9,530,200	5,538,800	5,318,400	9,209,200	5,334,000
F	34400	Federal		2,886,200	1,662,100	4,681,700	4,681,700	5,288,600
F	34500	Federal		810,800	249,000	380,100	725,200	150,100
F	34800	Federal		9,376,900	9,337,500	9,355,200	10,105,200	10,120,000
			Total	22,604,100	16,787,400	19,735,400	24,721,300	20,892,700
By Account Category								
Personnel Cost				1,339,900	1,189,900	1,438,300	1,438,300	1,459,000
Operating Expense				936,400	531,500	1,523,300	1,457,900	1,135,900
Capital Outlay				0	0	0	65,400	69,600
Trustee/Benefit				20,327,800	15,066,000	16,773,800	21,759,700	18,228,200
			Total	22,604,100	16,787,400	19,735,400	24,721,300	20,892,700
FTP Positions				13.00	13.00	14.00	14.00	14.00
			Total	13.00	13.00	14.00	14.00	14.00

Division Description

Request for Fiscal Year: 2024

Agency: Commission on Aging 187

Division: Commission on Aging CA1

Statutory Authority: 67-5001

Description:

The Idaho Commission on Aging (ICOA) was designated by the Governor in 1968 and has the power and duty to implement the Federal Older Americans Act, and the Idaho Senior Services Act. The ICOA Director and staff are advised by a seven-member commission on aging appointed by the Office of the Governor.

ICOA plans, coordinates, and promotes a statewide network designed to support aging Idahoans to live healthy and dignified lives in the communities of their choice. Services are targeted to those most in need and at risk of early institutionalization and include meals, transportation, homemaker, caregiver support, and respite. ICOA also leads the effort to keep aging Idahoans safe through the Adult Protective Services, Ombudsmen, and senior legal assistance programs.

Direct services are provided through six Area Agencies on Aging (AAA) and are guided by local Area Plans specifically developed to address the needs in each of their respective Planning and Service Areas (PSA). Each Area Plan is developed through research, analysis, strategy identification, stakeholder, and public participation and advances the goals and objectives developed in the ICOA's four-year Senior Services State Plan.

Mission:

Lead system creation and network coordination to support Idahoans as they age.

Vision:

Idahoans have an informative, visible, reliable, and accessible support system as they age

Strategic Goals:

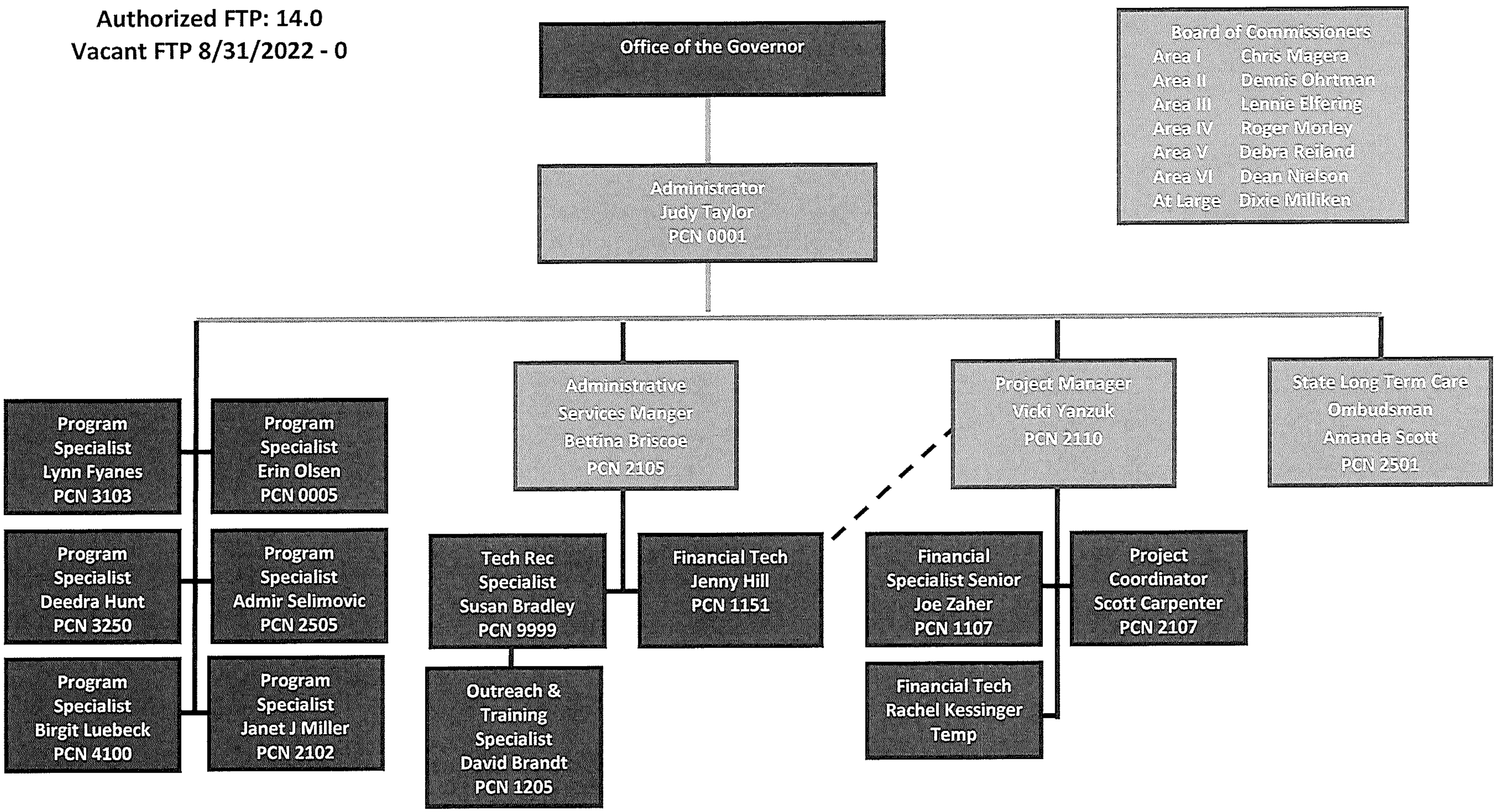
Strategic Goal 1: Support Older Idahoans to live independent and healthy lives in the communities of their choice.
Strategic Goal 2: Promote safety, self-determination and dignity for seniors and vulnerable adults.
Strategic Goal 3: Champion an effective and efficient community-based aging service network.

Roles and Responsibilities:

1. Advocate for older Idahoans in state government and throughout communities across the state
2. Plan, coordinate, and monitor a statewide system of home and community-based services
3. Serve as an advisory body regarding state legislative issues affecting older Idahoans
4. Promulgate, adopt, amend, and rescind rules related to programs and services administered by the Commission
5. Assist local communities to plan, develop, and implement home and community-based services

Idaho Commission on Aging
Organizational Chart

Authorized FTP: 14.0
Vacant FTP 8/31/2022 - 0



Agency Revenues

Agency: Commission on Aging

		FY 20 Actuals	FY 21 Actuals	FY 22 Actuals	FY 23 Estimated Revenue	FY 24 Estimated Revenue	Significant Assumptions
Fund 34400 American Rescue Plan Act - ARPA							
450	Fed Grants & Contributions	0	0	1,545,991	4,500,000	5,000,000	Estimate based on remaining ARPA Title III funds and additional one time grants remaining.
	American Rescue Plan Act - ARPA Total	**0**	**0**	**1,545,991**	**4,500,000**	**5,000,000**	
Fund 34500 Cares Act - Covid 19							
450	Fed Grants & Contributions	1,651,900	3,507,000	30,558	350,000	150,000	Estimate based on one remaining grant ending in FY 2024.
460	Interest	0	0	0	0	0	
	Cares Act - Covid 19 Total	**1,651,900**	**3,507,000**	**30,558**	**350,000**	**150,000**	
Fund 34800 Federal (Grant)							
450	Fed Grants & Contributions	10,213,000	8,645,400	8,314,307	9,787,800	10,081,400	Estimate based on 3% annual increases in grant amounts annually.
470	Other Revenue	400	0	173	0	0	
	Federal (Grant) Total	**10,213,400**	**8,645,400**	**8,314,480**	**9,787,800**	**10,081,400**	
	Agency Name Total	**11,865,300**	**12,152,400**	**9,891,029**	**14,637,800**	**15,231,400**	

Analysis of Fund Balances

Request for Fiscal Year: 2024

Agency: Commission on Aging 187

Fund: American Rescue Plan Act - ARPA 34400

Sources and Uses:

		FY 20 Actuals	FY 21 Actuals	FY 22 Actuals	FY 23 Estimate	FY 24 Estimate
01.	**Beginning Free Fund Balance**	**0**	**0**	**0**	**(116,088)**	**(297,788)**
02.	Encumbrances as of July 1	0	0	0	0	0
02a.	Reappropriation (Legislative Carryover)	0	0	0	0	0
03.	**Beginning Cash Balance**	**0**	**0**	**0**	**(116,088)**	**(297,788)**
04.	Revenues (from Form B-11)	0	0	1,545,991	4,500,000	5,000,000
05.	Non-Revenue Receipts and Other Adjustments	0	0	750,000	750,000	750,000
06.	Statutory Transfers In	0	0	0	0	0
07.	Operating Transfers In	0	0	0	0	0
08.	**Total Available for Year**	**0**	**0**	**2,295,991**	**5,133,912**	**5,452,212**
09.	Statutory Transfers Out	0	0	0	0	0
10.	Operating Transfers Out	0	0	0	0	0
11.	Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12.	Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13.	Original Appropriation	0	0	2,886,200	4,681,700	5,288,554
14.	Prior Year Reappropriations, Supplementals, Recessions	0	0	0	0	0
15.	Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16.	Reversions and Continuous Appropriations	0	0	(1,224,121)	0	0
17.	Current Year Reappropriation	0	0	0	0	0
18.	Reserve for Current Year Encumbrances	0	0	0	0	0
19.	**Current Year Cash Expenditures**	**0**	**0**	**1,662,079**	**4,681,700**	**5,288,554**
19a.	**Budgetary Basis Expenditures (CY Cash Exp + CY Enc)**	**0**	**0**	**1,662,079**	**4,681,700**	**5,288,554**
20.	**Ending Cash Balance**	**0**	**0**	**633,912**	**452,212**	**163,658**
21.	Prior Year Encumbrances as of June 30	0	0	0	0	0
22.	Current Year Encumbrances as of June 30	0	0	0	0	0
22a.	Current Year Reappropriation	0	0	0	0	0
23.	Borrowing Limit	0	0	750,000	750,000	750,000
24.	**Ending Free Fund Balance**	**0**	**0**	**(116,088)**	**(297,788)**	**(586,342)**
24a.	**Investments Direct by Agency (GL 1203)**	**0**	**0**	**0**	**0**	**0**
24b.	**Ending Free Fund Balance Including Direct Investments**	**0**	**0**	**(116,088)**	**(297,788)**	**(586,342)**
26.	**Outstanding Loans (if this fund is part of a loan program)**	**0**	**0**	**0**	**0**	**0**

Note:

Analysis of Fund Balances

Request for Fiscal Year: 2024

Agency: Commission on Aging 187

Fund: Cares Act - Covid 19 34500

Sources and Uses:

		FY 20 Actuals	FY 21 Actuals	FY 22 Actuals	FY 23 Estimate	FY 24 Estimate
01.	**Beginning Free Fund Balance**	**0**	**233,100**	**(56,300)**	**(188,500)**	**(167,400)**
02.	Encumbrances as of July 1	0	0	151,500	51,200	0
02a.	Reappropriation (Legislative Carryover)	0	0	86,100	0	0
03.	**Beginning Cash Balance**	**0**	**233,100**	**181,300**	**(137,300)**	**(167,400)**
04.	Revenues (from Form B-11)	1,652,000	3,507,000	30,600	350,000	25,000
05.	Non-Revenue Receipts and Other Adjustments	0	0	300,000	300,000	300,000
06.	Statutory Transfers In	0	0	0	0	0
07.	Operating Transfers In	0	0	0	0	0
08.	**Total Available for Year**	**1,652,000**	**3,740,100**	**511,900**	**512,700**	**157,600**
09.	Statutory Transfers Out	0	0	0	0	0
10.	Operating Transfers Out	0	0	0	0	0
11.	Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12.	Cash Expenditures for Prior Year Encumbrances	0	0	100,300	0	0
13.	Original Appropriation	0	0	724,700	380,100	150,000
14.	Prior Year Reappropriations, Supplementals, Recessions	0	862,400	86,100	0	0
15.	Non-cogs, Receipts to Appropriations, etc.	4,047,300	2,934,000	415,500	0	0
16.	Reversions and Continuous Appropriations	(2,628,400)	0	(977,400)	0	0
17.	Current Year Reappropriation	0	(86,100)	0	0	0
18.	Reserve for Current Year Encumbrances	0	(151,500)	0	0	0
19.	**Current Year Cash Expenditures**	**1,418,900**	**3,558,800**	**248,900**	**380,100**	**150,000**
19a.	**Budgetary Basis Expenditures (CY Cash Exp + CY Enc)**	**1,418,900**	**3,710,300**	**248,900**	**380,100**	**150,000**
20.	**Ending Cash Balance**	**233,100**	**181,300**	**162,700**	**132,600**	**7,600**
21.	Prior Year Encumbrances as of June 30	0	0	51,200	0	0
22.	Current Year Encumbrances as of June 30	0	151,500	0	0	0
22a.	Current Year Reappropriation	0	86,100	0	0	0
23.	Borrowing Limit	0	0	300,000	300,000	300,000
24.	**Ending Free Fund Balance**	**233,100**	**(56,300)**	**(188,500)**	**(167,400)**	**(292,400)**
24a.	**Investments Direct by Agency (GL 1203)**	**0**	**0**	**0**	**0**	**0**
24b.	**Ending Free Fund Balance Including Direct Investments**	**233,100**	**(56,300)**	**(188,500)**	**(167,400)**	**(292,400)**
26.	**Outstanding Loans (if this fund is part of a loan program)**	**0**	**0**	**0**	**0**	**0**

Note:

Analysis of Fund Balances

Request for Fiscal Year: 2024

Agency: Commission on Aging 187

Fund: Federal (Grant) 34800

Sources and Uses:

		FY 20 Actuals	FY 21 Actuals	FY 22 Actuals	FY 23 Estimate	FY 24 Estimate
01.	**Beginning Free Fund Balance**	**(343,500)**	**51,400**	**0**	**(1,023,000)**	**(257,100)**
02.	Encumbrances as of July 1	243,400	0	0	0	0
02a.	Reappropriation (Legislative Carryover)	0	0	0	0	0
03.	**Beginning Cash Balance**	**(100,100)**	**51,400**	**0**	**(1,023,000)**	**(257,100)**
04.	Revenues (from Form B-11)	10,213,300	8,645,400	8,314,500	9,787,800	10,081,400
05.	Non-Revenue Receipts and Other Adjustments	300,000	300,000	1,500,000	1,500,000	1,500,000
06.	Statutory Transfers In	0	0	0	0	0
07.	Operating Transfers In	0	0	0	0	0
08.	**Total Available for Year**	**10,413,200**	**8,996,800**	**9,814,500**	**10,264,800**	**11,324,300**
09.	Statutory Transfers Out	0	0	0	0	0
10.	Operating Transfers Out	0	0	0	0	0
11.	Non-Expenditure Distributions and Other Adjustments	0	0	0	0	0
12.	Cash Expenditures for Prior Year Encumbrances	243,400	0	0	0	0
13.	Original Appropriation	9,026,500	9,240,800	9,376,900	8,021,900	8,262,557
14.	Prior Year Reappropriations, Supplementals, Recessions	(1,300)	0	0	1,000,000	0
15.	Non-cogs, Receipts to Appropriations, etc.	1,216,200	0	0	0	0
16.	Reversions and Continuous Appropriations	(423,000)	(791,600)	(39,400)	0	0
17.	Current Year Reappropriation	0	0	0	0	0
18.	Reserve for Current Year Encumbrances	0	0	0	0	0
19.	**Current Year Cash Expenditures**	**9,818,400**	**8,449,200**	**9,337,500**	**9,021,900**	**8,262,557**
19a.	**Budgetary Basis Expenditures (CY Cash Exp + CY Enc)**	**9,818,400**	**8,449,200**	**9,337,500**	**9,021,900**	**8,262,557**
20.	**Ending Cash Balance**	**351,400**	**547,600**	**477,000**	**1,242,900**	**3,061,743**
21.	Prior Year Encumbrances as of June 30	0	0	0	0	0
22.	Current Year Encumbrances as of June 30	0	0	0	0	0
22a.	Current Year Reappropriation	0	0	0	0	0
23.	Borrowing Limit	300,000	300,000	1,500,000	1,500,000	1,500,000
24.	**Ending Free Fund Balance**	**51,400**	**247,600**	**(1,023,000)**	**(257,100)**	**1,561,743**
24a.	**Investments Direct by Agency (GL 1203)**	**0**	**0**	**0**	**0**	**0**
24b.	**Ending Free Fund Balance Including Direct Investments**	**51,400**	**247,600**	**(1,023,000)**	**(257,100)**	**1,561,743**
26.	**Outstanding Loans (if this fund is part of a loan program)**	**0**	**0**	**0**	**0**	**0**

Note:

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency Commission on Aging							187
Division Commission on Aging							CA1
Appropriation Unit Commission on Aging							GVJA
FY 2022 Total Appropriation							
1.00 FY 2022 Total Appropriation							GVJA
S1151,H0123,H0399							
10000	General	5.50	552,000	80,600	0	3,897,600	4,530,200
OT 10000	General	0.00	0	0	0	5,000,000	5,000,000
OT 34400	Federal	0.00	0	0	0	2,886,200	2,886,200
OT 34500	Federal	0.00	43,900	349,700	0	417,200	810,800
34800	Federal	7.50	730,400	503,900	0	8,021,900	9,256,200
OT 34800	Federal	0.00	13,600	2,200	0	104,900	120,700
		13.00	1,339,900	936,400	0	20,327,800	22,604,100
1.12 Noncognizable Adjustments							GVJA
OT 34500	Federal	0.00	0	122,600	0	292,900	415,500
		0.00	0	122,600	0	292,900	415,500
1.21 Account Transfers							GVJA
10000	General	0.00	0	200,000	0	(200,000)	0
OT 34400	Federal	0.00	0	45,400	0	(45,400)	0
OT 34800	Federal	0.00	(120,000)	(225,000)	0	345,000	0
		0.00	(120,000)	20,400	0	99,600	0
1.61 Reverted Appropriation Balances							GVJA
10000	General	0.00	(5,800)	(94,800)	0	0	(100,600)
OT 34400	Federal	0.00	0	(42,200)	0	(1,181,900)	(1,224,100)
OT 34500	Federal	0.00	(100)	(402,700)	0	(574,500)	(977,300)
34800	Federal	0.00	(24,100)	(8,200)	0	(7,100)	(39,400)
		0.00	(30,000)	(547,900)	0	(1,763,500)	(2,341,400)
1.71 Legislative Reappropriation							GVJA
OT 10000	General	0.00	0	0	0	(3,890,800)	(3,890,800)
		0.00	0	0	0	(3,890,800)	(3,890,800)
FY 2022 Actual Expenditures							
2.00 FY 2022 Actual Expenditures							GVJA
10000	General	5.50	546,200	185,800	0	3,697,600	4,429,600
OT 10000	General	0.00	0	0	0	1,109,200	1,109,200
OT 34400	Federal	0.00	0	3,200	0	1,658,900	1,662,100
OT 34500	Federal	0.00	43,800	69,600	0	135,600	249,000
34800	Federal	7.50	706,300	495,700	0	8,014,800	9,216,800
OT 34800	Federal	0.00	(106,400)	(222,800)	0	449,900	120,700
		13.00	1,189,900	531,500	0	15,066,000	16,787,400

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
FY 2023 Original Appropriation								
3.00	FY 2023 Original Appropriation							GVJA
H0687								
10000	General	5.94	620,200	280,600	0	4,417,600	5,318,400	
OT 34400	Federal	0.00	0	480,400	0	4,201,300	4,681,700	
OT 34500	Federal	0.00	0	247,100	0	133,000	380,100	
34800	Federal	8.06	818,100	515,200	0	8,021,900	9,355,200	
		14.00	1,438,300	1,523,300	0	16,773,800	19,735,400	
Appropriation Adjustment								
4.11	Legislative Reappropriation							GVJA
This decision unit reflects reappropriation authority granted by HB 687.								
OT 10000	General	0.00	0	0	0	3,890,800	3,890,800	
		0.00	0	0	0	3,890,800	3,890,800	
4.31	Additional COVID Appropriation for FY 2023							GVJA
Additional appropriation to match grant awards in FY 2023.								
OT 34500	Federal	0.00	0	0	0	345,100	345,100	
34800	Federal	0.00	0	0	0	750,000	750,000	
		0.00	0	0	0	1,095,100	1,095,100	
FY 2023Total Appropriation								
5.00	FY 2023 Total Appropriation							GVJA
10000	General	5.94	620,200	280,600	0	4,417,600	5,318,400	
OT 10000	General	0.00	0	0	0	3,890,800	3,890,800	
OT 34400	Federal	0.00	0	480,400	0	4,201,300	4,681,700	
OT 34500	Federal	0.00	0	247,100	0	478,100	725,200	
34800	Federal	8.06	818,100	515,200	0	8,771,900	10,105,200	
		14.00	1,438,300	1,523,300	0	21,759,700	24,721,300	
Appropriation Adjustments								
6.21	Account Transfers							GVJA
This decision unit reflects an account transfer from OE to CO for the office building lease.								
34800	Federal	0.00	0	(65,400)	65,400	0	0	
		0.00	0	(65,400)	65,400	0	0	
FY 2023 Estimated Expenditures								
7.00	FY 2023 Estimated Expenditures							GVJA
10000	General	5.94	620,200	280,600	0	4,417,600	5,318,400	
OT 10000	General	0.00	0	0	0	3,890,800	3,890,800	
OT 34400	Federal	0.00	0	480,400	0	4,201,300	4,681,700	
OT 34500	Federal	0.00	0	247,100	0	478,100	725,200	
34800	Federal	8.06	818,100	449,800	65,400	8,771,900	10,105,200	
		14.00	1,438,300	1,457,900	65,400	21,759,700	24,721,300	
Base Adjustments								
8.21	Account Transfers							GVJA
This decision unit makes an account transfer to CO from OE for Building Lease payments..								

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
34800	Federal	0.00	0	(69,600)	69,600	0	0
		0.00	0	(69,600)	69,600	0	0
8.41	Removal of One-Time Expenditures						GVJA
This decision unit removes one-time appropriation for FY 2023.							
OT 10000	General	0.00	0	0	0	(3,890,800)	(3,890,800)
OT 34400	Federal	0.00	0	(480,400)	0	(4,201,300)	(4,681,700)
OT 34500	Federal	0.00	0	(247,100)	0	(478,000)	(725,100)
		0.00	0	(727,500)	0	(8,570,100)	(9,297,600)
FY 2024 Base							
9.00	FY 2024 Base						GVJA
10000	General	5.94	620,200	280,600	0	4,417,600	5,318,400
OT 10000	General	0.00	0	0	0	0	0
OT 34400	Federal	0.00	0	0	0	0	0
OT 34500	Federal	0.00	0	0	0	100	100
34800	Federal	8.06	818,100	445,600	69,600	8,771,900	10,105,200
		14.00	1,438,300	726,200	69,600	13,189,600	15,423,700
Program Maintenance							
10.11	Change in Health Benefit Costs						GVJA
10000	General	0.00	7,400	0	0	0	7,400
34800	Federal	0.00	10,100	0	0	0	10,100
		0.00	17,500	0	0	0	17,500
10.12	Change in Variable Benefit Costs						GVJA
10000	General	0.00	(3,900)	0	0	0	(3,900)
34800	Federal	0.00	(4,300)	0	0	0	(4,300)
		0.00	(8,200)	0	0	0	(8,200)
10.23	Contract Inflation Adjustments						GVJA
Management Information System							
10000	General	0.00	0	6,700	0	0	6,700
		0.00	0	6,700	0	0	6,700
Inflation associated with Building Lease.							
34800	Federal	0.00	0	3,000	0	0	3,000
		0.00	0	3,000	0	0	3,000
10.61	Salary Multiplier - Regular Employees						GVJA
10000	General	0.00	5,400	0	0	0	5,400
34800	Federal	0.00	6,000	0	0	0	6,000
		0.00	11,400	0	0	0	11,400
FY 2024 Total Maintenance							
11.00	FY 2024 Total Maintenance						GVJA

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
10000	General	5.94	629,100	287,300	0	4,417,600	5,334,000
OT 10000	General	0.00	0	0	0	0	0
OT 34400	Federal	0.00	0	0	0	0	0
OT 34500	Federal	0.00	0	0	0	100	100
34800	Federal	8.06	829,900	448,600	69,600	8,771,900	10,120,000
		14.00	1,459,000	735,900	69,600	13,189,600	15,454,100

Line Items

12.01 ARPA Direct Federal Funding GVJA

This Decision Unit represents funding from the American Rescue Plan Act (ARPA) designed to support State Units on Aging programs.

OT 34400	Federal	0.00	0	400,000	0	4,888,600	5,288,600
OT 34500	Federal	0.00	0	0	0	150,000	150,000
		0.00	0	400,000	0	5,038,600	5,438,600

FY 2024 Total

13.00 FY 2024 Total GVJA

10000	General	5.94	629,100	287,300	0	4,417,600	5,334,000
OT 10000	General	0.00	0	0	0	0	0
OT 34400	Federal	0.00	0	400,000	0	4,888,600	5,288,600
OT 34500	Federal	0.00	0	0	0	150,100	150,100
34800	Federal	8.06	829,900	448,600	69,600	8,771,900	10,120,000
		14.00	1,459,000	1,135,900	69,600	18,228,200	20,892,700

DU 12.01 ARPA Direct Federal Funding

Explain the request and provide justification for the need:

Request one-time funding in Fund 0344, OE $400,000 T&B $4,888,600.

This Decision Unit represents funding from the American Rescue Plan Act (ARPA) designed to support State Units on Aging programs. The Idaho Commission on Aging (ICOA) will utilize ARPA funding to enhance Older Americans Act and Idaho Senior Services Act services by placing focus and emphasis on developing Idaho's Aging Network and service infrastructure. Funding will be utilized to close known gaps, meet strategic goals, create State level programming, and support local Area Agency on Aging services.

Who is being served by this request and what is the impact if not funded:

ICOA utilized the funding for a variety of programs to serve older Idahoans and those that care for them. The programs included:

Older Idahoans Supportive Services:

Funding for Supportive Services is distributed to Idaho's six local Area Agencies on Aging (AAAs) through the interstate funding formula. AAAs leverage funding through volunteer recruitment and collaboration with local area non-profits including religious organizations. The ICOA has designed ARPA funding to target services to clients who, without these one-time funds, are unable to quickly mitigate and prevent unsafe or unhealthy living conditions and participate in their communities.

Supporting Senior Centers and Meal Programs

ICOA developed ARPA funding to attract congregate meal participants back to Senior Centers to increase socialization and access to other services provided at the meal site. The funding was targeted to Idaho non-profit meal providers/sites currently contracted with an Area Agency on Aging and located within local county and city jurisdictions. Funding was distributed to Area Agencies on Aging to provide to meal providers. Across Idaho, Senior Centers and other meal providers received ARPA funding to assist with reopening and managing meal sites. The meal programs received funds to modernize their centers including upgrading kitchen equipment and increasing safety and access to the centers.

Caregiver Assistance:

The ARPA funding was designed to implement targeted caregiver programs to address high level needs, unhealthy living conditions, and alleviating negative health effects due to long-term stay-at-home recommendations. Funding for Caregiver services was distributed to Idaho's six local Area Agencies on Aging through the interstate funding formula. Caregiver education and outreach

Adult Protective Services:

Idaho's Adult Protective Services (APS) system assists vulnerable adults who are unable to manage their own affairs, carry out the activities of daily living or protect themselves from abuse, neglect, or exploitation. APS serves adults (18+ years) who are the alleged victim of an APS report and are vulnerable to adult maltreatment or are at high risk of adult maltreatment. APS also aids caregiving families experiencing difficulties in maintaining the health or safety of a person who is vulnerable to adult maltreatment.

Expand the Public Health Workforce:

Funds are being used to conduct a pilot to recruit, hire, and train public health workers to respond to caregivers in crisis and prepare for future public health challenges. The pilot will inform the infrastructure needed to support unpaid family caregivers of persons with dementia (ADRD) and other clients / caregivers with the tools and services they need to effectively navigate their health and life options with care management and consumer-directed options. The pilot will hire Community Health Managers and Advocates (CHAs) to extend the reach of community care into underserved rural communities and those in greatest need to reduce disparities, caregiver burden and prevent or delay the need for a higher level of care for the care receiver.

DU 12.02 COVID-19 Federal Funding

Explain the request and provide justification for the need:

Request one-time funding in Fund 0348, T&B $150,000

This Decision Unit represents remaining one-time funding from the Administration for Community Living designed to support State Units on Aging programs. Funding supports Adult Protective Services.

Who is being served by this request and what is the impact if not funded:

ICOA utilized the COVID funding streams for a variety of programs to serve older Idahoans and those that care for them.

Adult Protective Services:

Idaho's Adult Protective Services (APS) system assists vulnerable adults who are unable to manage their own affairs, carry out the activities of daily living or protect themselves from abuse, neglect, or exploitation. APS serves adults (18+ years) who are the alleged victim of an APS report and are vulnerable to adult maltreatment or are at high risk of adult maltreatment. APS also aids caregiving families experiencing difficulties in maintaining the health or safety of a person who is vulnerable to adult maltreatment.

Utilizing this funding, ICOA has planned, developed, and implemented several projects including:

- Dementia Took Kit and Education for Adult Protective Services staff and Long-Term Care Ombudsman. The toolkit aligned with ICOA Dementia Skills modules located on the ICOA website and free to the public. Individuals with dementia are vulnerable to abuse, neglect, and exploitation as their cognitive decline may impair recognizing or reporting abuse.
- Goods and services for high-risk APS clients including cleaning and fumigation services related to hoarding and household goods necessary to maintain safety in the home.
- Training to APS and Ombudsman staff on Consumer Directed Services.
- A service pilot with the Idaho Caregiver Alliance to provide Navigators to high-risk caregivers. The Navigators assess caregivers to align them with services to relieve stress and mitigate the risk of abuse.

FORM B6: WAGE & SALARY RECONCILIATION

Agency/Department:	Office of the Governor	Agency Number:	187
Budgeted Division:	Commission on Aging	Luma Fund Number	10000
Budgeted Program	Commission on Aging	Appropriation (Budget) Unit	GVJA
		Fiscal Year:	2024
Original Request Date:	9/1/2022	Fund Name:	General
		Historical Fund #:	0001-00
Revision Date:		Revision #:	
Budget Submission Page #		of	

PCN	CLASS CODE	Retire Cd	DESCRIPTION	Indicator Code	FTP	FY 2023 SALARY	FY 2023 HEALTH BENEFITS	FY 2023 VAR BENEFITS	FY 2023 TOTAL	FY 2024 CHG HEALTH BENEFITS	FY 2024 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	2.89	201,694	36,125	42,613	280,431	3,613	(1,755)	1,858
			Board & Group Positions	2		2,907	0	1,741	4,647			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		2.89	204,600	36,125	44,353	285,079	3,613	(1,755)	1,858
			FY 2023 ORIGINAL APPROPRIATION	620,200	5.94	445,116	78,591	96,492	620,200			
			Unadjusted Over or (Under) Funded:	Est Difference	3.05	240,516	42,466	52,139	335,121	Calculated overfunding is 54.0% of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	Adjustment Description / Position Title									
1205	02913	R1	Vacant / Project Coordinator	1	0.44	29,884	5,500	6,337	41,721	550	(260)	290
0001	15811	R1	Moved in FY23 budget / Director	1	0.61	73,500	7,625	15,585	96,710	763	(639)	123
0005	09502	R1	Moved in FY23 budget / Program Spcialist	1	0.50	29,172	6,250	6,186	41,608	625	(254)	371
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
1107	04245	R1	from 0348 / Financial Specialist Sr	1	0.25	19,868	3,125	4,213	27,206	313	(173)	140
1151	04248	R1	from 0348 / Financial Technician	1	0.25	13,327	3,125	2,826	19,278	313	(116)	197
2105	02914	R1	from 0348 / Administrative Services Manager	1	0.50	40,445	6,250	8,576	55,271	625	(352)	273
2107	02913	R1	from 0348 / Project Coordinator	1	0.25	18,000	3,125	3,817	24,942	313	(157)	156
2110	05567	R1	from 0348 / Project Manager 1	1	0.25	20,750	3,125	4,400	28,275	313	(181)	132
			Estimated Salary Needs:									
			Permanent Positions	1	5.94	446,640	74,250	94,552	615,442	7,425	(3,886)	3,539
			Board & Group Positions	2	0.00	2,907	0	1,741	4,647	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		5.94	449,546	74,250	96,293	620,089	7,425	(3,886)	3,539
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	80	13	17	111	Calculated overfunding is .0% of Original Appropriation		
				Est. Expend	0.00	54	50	7	111	Calculated overfunding is .0% of Est. Expenditures		
				Base	0.00	54	50	7	111	Calculated overfunding is .0% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

DU			Original Appropriation	FTP	FY 23 Salary	FY 23 Health Ben	FY 23 Var Ben	FY 2023 Total	FY 24 Chg Health Bens	FY 24 Chg Var Bens	Total Benefit Change
3.00		FY 2023 ORIGINAL APPROPRIATION	620,200	5.94	449,627	74,263	96,310	620,200			

FORM B6: WAGE & SALARY RECONCILIATION

	Rounded Appropriation		5.94	449,600	74,300	96,300	620,200			
	Appropriation Adjustments:									
4.11	Reappropriation		0.00	0	0	0	0			
4.31	Supplemental		0.00	0	0	0	0			0
5.00	FY 2023 TOTAL APPROPRIATION		5.94	449,600	74,300	96,300	620,200			
	Expenditure Adjustments:									
6.31	Transfer between programs		0.00	0	0		0			0
6.41	FTP or Fund Adjustment		0.00	0	0	0	0			0
7.00	FY 2023 ESTIMATED EXPENDITURES		5.94	449,600	74,300	96,300	620,200			
	Base Adjustments:									
8.31	Transfer Between Programs		0.00	0	0	0	0			0
8.41	Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51	Base Reduction		0.00	0	0	0	0			0

			FTP	FY 24 Salary	FY24 Health Ben	FY 24 Var Ben	FY 2024 Total
9.00	FY 2024 BASE		5.94	449,600	74,300	96,300	620,200
10.11	Change in Health Benefit Costs				7,400		7,400
10.12	Change in Variable Benefits Costs					(3,900)	(3,900)
		Indicator Code					0
10.51	Annualization			0	0	0	0
10.61	CEC for Permanent Positions	1.00%		4,500		900	5,400
10.62	CEC for Temp/Group Positions	1.00%		0		0	0
10.63	CEC for Elected Officials & Commissioners			0		0	0
11.00	FY 2024 PROGRAM MAINTENANCE		5.94	454,100	81,700	93,300	629,100
	Line Items:						
12.01							0
12.02							0
12.03							0
13.00	FY 2024 TOTAL REQUEST		5.94	454,100	81,700	93,300	629,100

PCF Detail Report

Request for Fiscal Year: 2024

Agency: Commission on Aging 187

Appropriation Unit: Commission on Aging GVJA

Fund: General Fund 10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	5.50	402,025	68,750	84,714	555,489
		Total from PCF	**5.50**	**402,025**	**68,750**	**84,714**	**555,489**
		FY 2023 ORIGINAL APPROPRIATION	**5.94**	**450,437**	**74,250**	**95,513**	**620,200**
		Unadjusted Over or (Under) Funded:	**.44**	**48,412**	**5,500**	**10,799**	**64,711**
Adjustments to Wage and Salary							
1205	02913 R90	PROJECT COORDINATOR	.44	24,090	5,500	5,108	34,698
Estimated Salary Needs							
		Board, Group, & Missing Positions	.44	24,090	5,500	5,108	34,698
		Permanent Positions	5.50	402,025	68,750	84,714	555,489
		Estimated Salary and Benefits	**5.94**	**426,115**	**74,250**	**89,822**	**590,187**
Adjusted Over or (Under) Funding							
		Original Appropriation	**.00**	**24,322**	**0**	**5,691**	**30,013**
		Estimated Expenditures	**.00**	**24,322**	**0**	**5,691**	**30,013**
		Base	**.00**	**24,322**	**0**	**5,691**	**30,013**

PCF Summary Report

Request for Fiscal Year: 202 4

Agency: Commission on Aging 187

Appropriation Unit: Commission on Aging GVJA

Fund: General Fund 10000

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	**FY 2023 ORIGINAL APPROPRIATION**	**5.94**	**450,437**	**74,250**	**95,513**	**620,200**
5.00	**FY 2023 TOTAL APPROPRIATION**	**5.94**	**450,437**	**74,250**	**95,513**	**620,200**
7.00	**FY 2023 ESTIMATED EXPENDITURES**	**5.94**	**450,437**	**74,250**	**95,513**	**620,200**
9.00	**FY 2024 BASE**	**5.94**	**450,437**	**74,250**	**95,513**	**620,200**
10.11	Change in Health Benefit Costs	0.00	0	7,400	0	7,400
10.12	Change in Variable Benefit Costs	0.00	0	0	(3,900)	(3,900)
10.61	Salary Multiplier - Regular Employees	0.00	4,500	0	900	5,400
11.00	**FY 2024 PROGRAM MAINTENANCE**	**5.94**	**454,937**	**81,650**	**92,513**	**629,100**
13.00	**FY 2024 TOTAL REQUEST**	**5.94**	**454,937**	**81,650**	**92,513**	**629,100**

FORM B6: WAGE & SALARY RECONCILIATION

Agency/Department:	Office of the Governor	Agency Number:	187
Budgeted Division:	Commission on Aging	Luma Fund Number	34800
Budgeted Program	Commission on Aging	Appropriation (Budget) Unit	GVJA
		Fiscal Year:	2024
Original Request Date:	9/1/2022	Fund Name:	Federal Grant
		Historical Fund #:	0348-00
Revision Date:		Revision #:	
		Budget Submission Page #	of

PCN	CLASS CODE	Retire Cd	DESCRIPTION	Indicator Code	FTP	FY 2023 SALARY	FY 2023 HEALTH BENEFITS	FY 2023 VAR BENEFITS	FY 2023 TOTAL	FY 2024 CHG HEALTH BENEFITS	FY 2024 CHG VAR BENEFITS	TOTAL BENEFIT CHANGES
			Totals from Wage and Salary Report (WSR):									
			Permanent Positions	1	10.11	679,998	126,375	143,724	950,096	12,638	(5,916)	6,722
			Board & Group Positions	2		23,429	0	13,968	37,397			
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			TOTAL FROM WSR		10.11	703,426	126,375	157,692	987,493	12,638	(5,916)	6,722
			FY 2023 ORIGINAL APPROPRIATION	818,100	8.06	582,762	104,697	130,641	818,100			
			Unadjusted Over or (Under) Funded:	Est Difference	(2.05)	(120,665)	(21,678)	(27,050)	(169,393)	Calculated underfunding is (20.7%) of Original Appropriation		
			Adjustments to Wage & Salary: Add Funded / Subtract Unfunded - Vacant or Authorized - Positions:									
		Retire Cd	**Adjustment Description / Position Title**									
1205	02913	R1	Vacant / Project Coordinator	1	0.56	34,944	7,000	7,410	49,354	700	(304)	396
0001	15811	R1	To 0001 in FY23 budget / Director	1	(0.61)	(73,500)	(7,625)	(15,585)	(96,710)	(763)	639	(123)
0005	09502	R1	To 0001 in FY23 budget / Program Spcialist	1	(0.50)	(29,172)	(6,250)	(6,186)	(41,608)	(625)	254	(371)
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
					0.00	0	0	0	0	0	0	0
			Other Adjustments:									
1107	04245	R1	To 0001 / Financial Specialist Sr	1	(0.25)	(19,868)	(3,125)	(4,213)	(27,206)	(313)	173	(140)
1151	1151	R1	To 0001 / Financial Technician	1	(0.25)	(13,327)	(3,125)	(2,826)	(19,278)	(313)	116	(197)
2105	2105	R1	To 0001 / Administrative Services Manager	1	(0.50)	(40,445)	(6,250)	(8,576)	(55,271)	(625)	352	(273)
2107	2107	R1	To 0001 / Project Coordinator	1	(0.25)	(18,000)	(3,125)	(3,817)	(24,942)	(313)	157	(156)
2110	2110	R1	To 0001 / Project Manager 1	1	(0.25)	(20,750)	(3,125)	(4,400)	(28,275)	(313)	181	(132)
			Estimated Salary Needs:									
			Permanent Positions	1	8.06	499,880	100,750	105,531	706,160	10,075	(4,349)	5,726
			Board & Group Positions	2	0.00	23,429	0	13,968	37,397	0	0	0
			Elected Officials & Full Time Commissioners	3	0.00	0	0	0	0	0	0	0
			Estimated Salary and Benefits		8.06	523,308	100,750	119,498	743,557	10,075	(4,349)	5,726
			Adjusted Over or (Under) Funding:	Orig. Approp	0.00	52,463	10,100	11,980	74,543	Calculated overfunding is 9.1% of Original Appropriation		
				Est. Expend	0.00	52,492	10,150	12,002	74,643	Calculated overfunding is 9.1% of Est. Expenditures		
				Base	0.00	52,492	10,150	12,002	74,643	Calculated overfunding is 9.1% of the Base		

Personnel Cost Reconciliation - Relation to Zero Variance --->

Printed: 9/2/2022, 10:36 AM

FORM B6: WAGE & SALARY RECONCILIATION

DU			Original Appropriation	FTP	FY 23 Salary	FY 23 Health Ben	FY 23 Var Ben	FY 2023 Total	FY 24 Chg Health Bens	FY 24 Chg Var Bens	Total Benefit Change
3.00		FY 2023 ORIGINAL APPROPRIATION	818,100	8.06	575,771	110,850	131,478	818,100			
		Rounded Appropriation		8.06	575,800	110,900	131,500	818,100			
		Appropriation Adjustments:									
4.11		Reappropriation		0.00	0	0	0	0			
4.31		Supplemental		0.00	0	0	0	0			0
5.00		FY 2023 TOTAL APPROPRIATION		8.06	575,800	110,900	131,500	818,100			
		Expenditure Adjustments:									
6.31		Transfer between programs		0.00	0	0		0			0
6.41		FTP or Fund Adjustment		0.00	0	0	0	0			0
7.00		FY 2023 ESTIMATED EXPENDITURES		8.06	575,800	110,900	131,500	818,100			
		Base Adjustments:									
8.31		Transfer Between Programs		0.00	0	0	0	0			0
8.41		Removal of One-Time Expenditures		0.00	0	0	0	0			0
8.51		Base Reduction		0.00	0	0	0	0			0
				FTP	FY 24 Salary	FY24 Health Ben	FY 24 Var Ben	FY 2024 Total			
9.00		FY 2024 BASE		8.06	575,800	110,900	131,500	818,100			
10.11		Change in Health Benefit Costs				10,100		10,100			
10.12		Change in Variable Benefits Costs					(4,300)	(4,300)			
			Indicator Code					0			
10.51		Annualization			0	0	0	0			
10.61		CEC for Permanent Positions	1.00%		5,000		1,000	6,000			
10.62		CEC for Temp/Group Positions	1.00%		200		0	200			
10.63		CEC for Elected Officials & Commissioners			0		0	0			
11.00		FY 2024 PROGRAM MAINTENANCE		8.06	581,000	121,000	128,200	830,100			
		Line Items:									
12.01								0			
12.02								0			
12.03								0			
13.00		FY 2024 TOTAL REQUEST		8.06	581,000	121,000	128,200	830,100			

PCF Detail Report

Request for Fiscal Year: 2024

Agency: Commission on Aging — 187

Appropriation Unit: Commission on Aging — GVJA

Fund: Federal (Grant) — 34800

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	7.50	479,668	93,750	101,623	675,041
		Total from PCF	**7.50**	**479,668**	**93,750**	**101,623**	**675,041**
		FY 2023 ORIGINAL APPROPRIATION	**8.06**	**591,851**	**100,750**	**125,499**	**818,100**
		Unadjusted Over or (Under) Funded:	**.56**	**112,183**	**7,000**	**23,876**	**143,059**
Adjustments to Wage and Salary							
1205	02913 R90	PROJECT COORDINATOR	.56	30,660	7,000	6,501	44,161
Estimated Salary Needs							
		Board, Group, & Missing Positions	.56	30,660	7,000	6,501	44,161
		Permanent Positions	7.50	479,668	93,750	101,623	675,041
		Estimated Salary and Benefits	**8.06**	**510,328**	**100,750**	**108,124**	**719,202**
Adjusted Over or (Under) Funding							
		Original Appropriation	**.00**	**81,523**	**0**	**17,375**	**98,898**
		Estimated Expenditures	**.00**	**81,523**	**0**	**17,375**	**98,898**
		Base	**.00**	**81,523**	**0**	**17,375**	**98,898**

PCF Summary Report

Request for Fiscal Year: 2024

Agency: Commission on Aging — 187

Appropriation Unit: Commission on Aging — GVJA

Fund: Federal (Grant) — 34800

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	**FY 2023 ORIGINAL APPROPRIATION**	**8.06**	**591,851**	**100,750**	**125,499**	**818,100**
5.00	**FY 2023 TOTAL APPROPRIATION**	**8.06**	**591,851**	**100,750**	**125,499**	**818,100**
7.00	**FY 2023 ESTIMATED EXPENDITURES**	**8.06**	**591,851**	**100,750**	**125,499**	**818,100**
9.00	**FY 2024 BASE**	**8.06**	**591,851**	**100,750**	**125,499**	**818,100**
10.11	Change in Health Benefit Costs	0.00	0	10,100	0	10,100
10.12	Change in Variable Benefit Costs	0.00	0	0	(4,300)	(4,300)
10.61	Salary Multiplier - Regular Employees	0.00	5,000	0	1,000	6,000
11.00	**FY 2024 PROGRAM MAINTENANCE**	**8.06**	**596,851**	**110,850**	**122,199**	**829,900**
13.00	**FY 2024 TOTAL REQUEST**	**8.06**	**596,851**	**110,850**	**122,199**	**829,900**

Form B4: Inflationary Adjustments

Agency: Aging, Commission on | Agency Number: 187 | FY 2024 Request

Function: Commission on Aging | Function/Activity Number:____________ | Page _____ of _____

Activity: ______________________________ | Original Submission __X__ or Revision No. ____

(1)	(2)	(3)	(4)	(5)	FY 2021 to FY 2022		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	(6) Change	(7) % Change	FY 2023 Approp	FY 2023 Exp. Adj.	FY 2023 Est. Exp.
Communication Costs	12,391	9,670	10,698	8,839	(1,860)	-17.38%	976	-	976
Employee Development Costs	8,245	3,757	10,198	4,663	(5,536)	-54.28%	7,250	-	7,250
General Services	7,225	67	18,014	2,260	(15,754)	-87.45%	-	-	-
Professional Services	45,749	107,913	79,195	64,483	(14,712)	-18.58%	62,000	-	62,000
Repair & Maintenance Services	618	7,724	6,924	6,566	(358)	-5.17%	1,570	-	1,570
Administrative Services	11,269	20,655	34,049	39,162	5,113	15.02%	3,030	-	3,030
Computer Services	176,294	65,518	77,746	267,040	189,294	243.48%	177,250	-	177,250
Employee Travel Costs	36,073	33,324	2,052	34,621	32,570	1587.29%	10,000	-	10,000
Administrative Supplies	7,129	31,128	21,593	12,686	(8,908)	-41.25%	1,226	-	1,226
Fuel & Lubricant Costs	254	379	-	701	701	#DIV/0!	-	-	-
Computer Supplies	17,153	6,284	16,774	3,793	(12,982)	-77.39%	45	-	45
Repair & Maintenance Supplies	-	1,777	238	406	167	70.27%	-	-	-
Institutional & Residential Supplies	-	-	-	105	105	#DIV/0!	-	-	-
Specific Use Supplies	10,927	2,694	45,284	5,693	(39,590)	-87.43%	-	-	-
Insurance	1,169	2,205	2,282	2,373	90	3.95%	2,468	-	2,468
Rentals & Operating Leases	23,915	40,399	67,088	65,697	(1,391)	-2.07%	14,000	-	14,000
Miscellaneous Expenditures	14,829	10,804	10,684	12,497	1,813	16.97%	785	-	785
Total	**373,239**	**344,296**	**402,821**	**531,584**	**128,763**	**31.97%**	**280,600**	**-**	**280,600**
FundSource									
General	89,970	77,967	76,600	185,845	109,245	142.62%	280,600	-	280,600
Dedicated	-	-	-	-	-	#DIV/0!	-	-	-
Federal	283,269	266,329	326,221	342,546	16,325	5.00%	1,242,700	(65,400)	1,177,300
Total	**373,239**	**344,296**	**402,821**	**528,391**	**125,570**	**31.17%**	**1,523,300**	**(65,400)**	**1,457,900**

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2023 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2024 Base	General Inflation (DU 10.21)	% Change	Medical Inflation (DU 10.22)	% Change	FY2024 Total
Communication Costs	976	-	-	976	30	3.07%	-	0.00%	1,006
Employee Development Costs	7,250	-	-	7,250	220	3.03%	-	0.00%	7,470
General Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Professional Services	62,000	-	-	62,000	1,860	3.00%	-	0.00%	63,860
Repair & Maintenance Services	1,570	-	-	1,570	50	3.18%	-	0.00%	1,620
Administrative Services	3,030	-	-	3,030	90	2.97%	-	0.00%	3,120
Computer Services	177,250	-	-	177,250	5,300	2.99%	-	0.00%	182,550
Employee Travel Costs	10,000	-	-	10,000	300	3.00%	-	0.00%	10,300
Administrative Supplies	1,226	-	-	1,226	35	2.85%	-	0.00%	1,261
Fuel & Lubricant Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Supplies	45	-	-	45	-	0.00%	-	0.00%	45
Repair & Maintenance Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Institutional & Residential Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Specific Use Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Insurance	2,468	-	-	2,468	75	3.04%	-	0.00%	2,543
Rentals & Operating Leases	14,000	-	-	14,000	420	3.00%	-	0.00%	14,420
Miscellaneous Expenditures	785	-	-	785	25	3.18%	-	0.00%	810
Total	**280,600**	**-**	**-**	**280,600**	**8,405**	**3.00%**	**-**	**-**	**289,005**
FundSource									
General	280,600	-	-	280,600	8,405	3.00%	-	0.00%	289,005
Dedicated	-	-	-	-	-	#DIV/0!	-	0.00%	-
Federal	1,177,300	-	-	1,177,300	-	0.00%	-	0.00%	1,177,300
Total	**1,457,900**	**-**	**-**	**1,457,900**	**8,405**	**0.58%**	**-**	**-**	**1,466,305**

Form B4: Inflationary Adjustments

Agency: Aging, Commission on — Agency Number: 187 — FY 2024 Request

Function: Commission on Aging — Function/Activity Number:____________ — Page _____ of _____

Activity: ______________________________ — Original Submission __X__ or Revision No. ____

(1)	(2)	(3)	(4)	(5)	FY 2021 to FY 2022		(8)	(9)	(10)
Trustee/Benefit Summary Object	**FY 2019 Actual**	**FY 2020 Actual**	**FY 2021 Actual**	**FY 2022 Actual**	**(6) Change**	**(7) % Change**	**FY 2023 Approp**	**FY 2023 Exp. Adj.**	**FY 2023 Est. Exp.**
Education & Training Assistance	395	-	-	-	-	#DIV/0!	-	-	-
Federal Payments To Subgrantees	8,180,247	10,360,449	11,149,277	11,496,053	346,776	3.11%	12,356,200	-	12,356,200
Non Federal Payments To Subgrantees	3,818,358	3,448,247	3,376,900	3,569,895	192,995	5.72%	4,417,600	-	4,417,600
Total	**11,999,000**	**13,808,696**	**14,526,177**	**15,065,948**	**539,771**	**3.72%**	**16,773,800**	-	**16,773,800**
FundSource									
General	3,977,100	3,477,785	3,376,900	4,806,841	1,429,941	42.34%	4,417,600	-	4,417,600
Dedicated	-	-	-	-	-	#DIV/0!	-	-	-
Federal	8,021,900	10,330,911	11,149,277	8,600,220	(2,549,057)	-22.86%	12,356,200	-	12,356,200
Total	**11,999,000**	**13,808,696**	**14,526,177**	**13,407,061**	**(1,119,116)**	**-7.70%**	**16,773,800**	-	**16,773,800**

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Trustee/Benefit Summary Object	**FY 2023 Est. Exp**	**Remove One Time Funding**	**SWCAP, Nondisc., Rent**	**FY 2024 Base**	**General Inflation (DU 10.21)**	**% Change**	**Medical Inflation (DU 10.22)**	**% Change**	**FY2024 Total**
Education & Training Assistance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Federal Payments To Subgrantees	12,356,200	-	-	12,356,200	-	0.00%	-	0.00%	12,356,200
Non Federal Payments To Subgrantees	4,417,600	-	-	4,417,600	-	0.00%	-	0.00%	4,417,600
Total	**16,773,800**	-	-	**16,773,800**	-	**0.00%**	-	-	**16,773,800**
FundSource									
General	4,417,600	-	-	4,417,600	-	0.00%	-	0.00%	4,417,600
Dedicated	-	-	-	-	-	#DIV/0!	-	0.00%	-
Federal	12,356,200	-	-	12,356,200	370,686	3.00%	-	0.00%	12,726,886
Total	**16,773,800**	-	-	**16,773,800**	**370,686**	**2.21%**	-	-	**17,144,486**

Contract Inflation

Request for Fiscal Year: 2024

Agency: Commission on Aging 187

Commission on Aging GVJA

Appropriation Unit:

	FY 2019 Actual	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Estimated Expenditures	Contract Dates	FY 2024 Contractual % Change	FY 2024 Total
Contract								
Century Properties LLC. - Building Lease	0	0	0	67,885	65,209	02/01/2020 - 01/31/2025	5	3,000
RTZ Associates Inc. / Management Information Systems	107,451	37,320	27,568	168,300	175,000	07/01/2016 - 07/01/2026	4	6,700
Total	**107,451**	**37,320**	**27,568**	**236,185**	**240,209**			**9,700**
Fund Source								
Federal	0	0	0	67,885	65,209			3,000
General	107,451	37,320	27,568	168,300	175,000			6,700
Total	**107,451**	**37,320**	**27,568**	**236,185**	**240,209**			**9,700**

Form B4: Part C - Contract Inflation

Agency: Idaho Comission on Aging
Division:
Program:

Agency Number: 187
Function/Activity Number: ____

Request 2024
Page ____ of ____
Original Submission __x__ or Revision No. ____

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Part C: Contract (identify who and what)	**FY 2020 Actual**	**FY 2021 Actual**	**FY 2022 Actual**	**FY 2023 Est. Exp.**	**Contract Date**	**Term of Contract (Year x of x)**	**FY 2024 Contractual % Change**	**FY 2024 Change**	**FY 2024 Total**
Century Properties LLC - Building Lease	-	-	64,339	65,209	03/2020	4 of 5	4.60%	3,000	68,209
RTZ Associates Inc. - Management Info Sys	37,320	27,568	168,300	175,000	07/2016	6 of 10	4.00%	7,000	182,000
								-	-
								-	-
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								-	-
								-	-
Total	37,320	27,568	232,639	240,209			4.16%	10,000	250,209
FundSource							**Proportion**		
General	37,320	27,568	168,300	175,000			40.0%	4,000	100,100
Dedicated	-	-	-	-			30.0%	3,000	75,100
Federal	-	-	64,339	65,209			30.0%	3,000	75,100
Total	**37,320**	**27,568**	**232,639**	**240,209**			100.00%	**10,000**	**250,300**

Notes:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Executive Office of the Governor	Division/Bureau:	Idaho Commission on Aging
Prepared By:	Joe Zaher	E-mail Address:	joe.zaher@aging.idaho.gov
Telephone Number:	(208) 577-2864	Fax Number:	(208) 334-3033
DFM Analyst:	Krissy Veseth	LSO/BPA Analyst:	Jill Randolph
Date Prepared:	8/15/2022	For Fiscal Year:	2024

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	ICOA State Office				
City:	Boise	County:	Ada		
Property Address:	6305 W Overland Rd #110			Zip Code:	83709
Facility Ownership (could be private or state-owned)	Private Lease: ☑	State Owned: ☐		Lease Expires:	1/31/2025

FUNCTION/USE OF FACILITY

Administrative office space and storage.

COMMENTS

WORK AREAS

FISCAL YR:	ACTUAL 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027
Total Number of Work Areas:	15	15	15	15	15	15
Full-Time Equivalent Positions:	13	14	14	14	14	14
Temp. Employees, Contractors, Auditors, etc.:	2	2	2	2	2	2

SQUARE FEET

FISCAL YR:	ACTUAL 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027
Square Feet:	3761	3761	3761	3761	3761	3761

FACILITY COST
(Do NOT use your old rate per sq ft; it may not be a realistic figure)

FISCAL YR:	ACTUAL 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027
Total Facility Cost/Yr:	$75,743.75	$77,414.27	$79,122.38	$80,131.64	$83,336.91	$86,670.38

SURPLUS PROPERTY

FISCAL YR:	ACTUAL 2022	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027
	☐	☐	☐	☐	☐	☐

IMPORTANT NOTES:

1. Upon completion, please send to Leasing Manager at the State Leasing Progam in the Division of Public Works via email to Caitlin.Cox@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.

2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.

3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.

AGENCY NOTES:

CALCULATION SHEET FOR FIVE-YEAR FACILITY NEEDS PLAN - Use to calculate facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payments. If improvements will need to be made to the facility and will be paid by the agency, this cost should be included as well. Do not include telephone costs.

UTILITIES: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Electricity											
Water											
Sewer & Trash											
Gas											
Other Utilities:											
Total:	$ -	Est 2022	$ -	Est 2023	$ -	Est 2024	$ -	Est 2025	$ -	Est 2026	$ -

JANITORIAL SERVICE: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Cleaning Service:											
450	450	450	450	450	450	450	450	450	450	450	450
Other Cleaning Expense (paper products, cleaning supplies, etc.): *use actual costs from current fiscal year*											
Total:	$ 5,400	Est 2022	$ 5,562	Est 2023	$ 5,729	Est 2024	$ 5,901	Est 2025	$ 6,078	Est 2026	$ 6,260

BUILDING MAINTENANCE: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Service Contracts:											
Other Maintenance Expense: *use actual costs from current fiscal year*											
Total:	$ -	Est 2022	$ -	Est 2023	$ -	Est 2024	$ -	Est 2025	$ -	Est 2026	$ -

PARKING CALCULATOR: *use actual costs from current fiscal year*

If your agency pays for parking spaces, enter the of spaces your agency is paying for.											
Cost Per Space Per Month											
Total:	$ -	Est 2022	$ -	Est 2023	$ -	Est 2024	$ -	Est 2025	$ -	Est 2026	$ -

OTHER EXPENSES CALCULATOR: *use actual costs from current fiscal year*

Real Estate Taxes paid by agency to landlord (show annual cost)											
Insurance paid by agency to landlord (show annual cost)											
Operating Expenses paid by agency to landlord (show annual cost)											
Other expenses paid by agency to landlord (show annual cost)											
Total:	0	**Est 2022**	0	**Est 2023**	0	**Est 2024**	0	**Est 2025**	0	**Est 2026**	0

TENANT IMPROVEMENTS:

Total:		**Est 2022**		**Est 2023**		**Est 2024**		**Est 2025**		**Est 2026**	

AGENCY NOTES:

AGENCY NAME:								
FACILITY INFORMATION SUMMARY FOR FISCAL YR				**2020**	**BUDGET REQUEST**		**Include this summary w/ budget request.**	
Address, City, Zip, Purpose	Fiscal Year		Sq Ft	$/Sq Ft	Cost/Yr	Work Areas	Sq Ft/FTE	FTPs, Temps and Comments
CURRENT LOCATION:	2023	request	3,761	$ 18.07	$ 67,944	15	251	
6305 W Overland Rd #110	2022	estimate	3,761	$ 17.61	$ 66,244	15	251	
Boise, ID 83709	2021	actual	3,761	$ 17.22	$ 64,746	15	251	
	Change (request vs actual)		0	$ -	3,198	0	0	
	Change (estimate vs actual)		0	$ -	1,498	0	0	
	2023	request	0	$ -	$ -	0	-	
	2022	estimate	0	$ -	$ -	0	-	
	2021	actual	0	$ -	$ -	0	-	
	Change (request vs actual)		0	$ -	0	0	0	
	Change (estimate vs actual)		0	$ -	0	0	0	
	2023	request	0	$ -	$ -	0	-	
	2022	estimate	0	$ -	$ -	0	-	
	2021	actual	0	$ -	$ -	0	-	
	Change (request vs actual)		0	$ -	0	0	0	
	Change (estimate vs actual)		0	$ -	0	0	0	
	2023	request	0	$ -	$ -	0	-	
	2022	estimate	0	$ -	$ -	0	-	
	2021	actual	0	$ -	$ -	0	-	
	Change (request vs actual)		0	$ -	0	0	0	
	Change (estimate vs actual)		0	$ -	0	0	0	
	2023	request	0	$ -	$ -	0	-	
	2022	estimate	0	$ -	$ -	0	-	
	2021	actual	0	$ -	$ -	0	-	
	Change (request vs actual)		0	$ -	0	0	0	
	Change (estimate vs actual)		0	$ -	0	0	0	
TOTAL (PAGE ____)	2023	request	3,761	$ 18.07	$ 67,944	15	251	
	2022	estimate	3,761	$ 17.61	$ 66,244	15	251	
	2021	actual	3,761	$ 17.22	$ 64,746	15	251	
	Change (request vs actual)		0	$ -	3,198	0	0	
	Change (estimate vs actual)		0	$ -	1,498	0	0	
TOTAL (ALL PAGES)	2023	request			$ -			
	2022	estimate			$ -			
	2021	actual			$ -			
	Change (request vs actual)				0			
	Change (estimate vs actual)				0			

Federal Funds Inventory Form
As Required by Idaho Code 67-1917

Reporting Agency/Department: Idaho Commission on Aging
Contact Person/Title: Joe Zaher / Financial Specialist Sr
1

STARS Agency Code: 187
Contact Phone Number: 208-577-2864

Fiscal Year: 2024
Contact Email: joe.zaher@aging.idaho.gov

CFDA#/Cooperative Agreement # /Identifing #	Grant Type	Federal Granting Agency	Grant title	Description	Date of Expiration - If Known	Total Grant Amount	Pass Through Federal Money From Other State Agency	FY 2022 Available Funds	FY 2022 Actual Expenditures	FY 2023 Estimated Available Funds	FY 2024 Estimated Available Funds	State Approp [Y] Yearly or [C] Continuous	MOE or MOU (67-1917(1)(d)requirements? [Y] Yes or [N] No If Yes answer question 2.	Known Reductions; Plan for 10% or More Reduction	Will this Grant be reduced by 50% or more from the previous years funding? [Y] Yes or [N] No If yes then answer question 3.
10.565	C	USDA	Commodity Supplemental Food Program (CSFP)	Food Commodity	9/30/2022	187,946		$211,347	$206,777	$193,584	$199,392	Y	N	Reduce the amount of food boxes distributed to eligible consumers through the Idaho Food Bank.	N
17.235	F	DOL	Senior Community Service Employment Program (SCSEP)	Employment Program	6/30/2023	424,495		$437,230	$301,307	$437,230	$450,347	Y	N	Reduction in employment services to Older Idahoans.	N
93.041	F	HHS	Title VII, Chapter 3_Programs for Prevention of Elder Abuse, Neglect, and Exploitation (T7EAP)	Elder Abuse	9/30/2023	23,666		$23,903	$23,859	$24,376	$25,107	Y	N	Reduce the number of hours available for vulnerable adult advocacy. A reduction of 10% would require additional general funds to backfill a critical position at ICOA.	N
93.042	F	HHS	Title VII, Chapter 2_Long Term Care Ombudsman Services for Older Individuals (T7OM)	Ombudsman Services	9/30/2023	91,902		$92,821	$116,083	$94,659	$97,499	Y	Y	Reduce the number of hours available for advocacy to persons in long term care/assisted living facilities.	N
93.043	F	HHS	Title III, Part D_Disease Prevention and Health Promotion Services	Health Promotion	9/30/2023	128,911		$174,155	$144,705	$132,778	$136,762	Y	N	Reduction in prevention services to Older Idahoans.	N
93.044	F	HHS	Title III, Part B_Grants for Supportive Services and Senior Centers	Senior Services	9/30/2023	1,976,000		$1,995,760	$1,712,156	$2,035,280	$2,096,338	Y	N	Reductions in services such as homemaker, transportation or legal assistance to Older Idahoans. ICOA would request general funds to backfill federal reductions.	N
93.044	F	HHS	ARPA for Title III Part B_Supportive Services and Senior Centers	Senior Services	9/30/2024	2,349,567		$632,089	$441,181	$2,420,054	$2,492,656	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	N
93.044	F	HHS	COVID Expanding Accesss to COVID-19 Vaccines via the Aging Network (VACS)	Senior Services	9/30/2022	256,671		$256,671	$40,493	$0	$0	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
93.044	F	HHS	CARES for Title III Part B_Supportive Services and Senior Centers	Senior Services	9/30/2021	1,013,510		$37,281	$23,934	$0	$0	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding	Y
93.044	C	HHS	ARPA (STPH) Expanding the Public Health Workforce within the Aging Network for States	Senior Programs	9/30/2024	471,659		$471,659	$0	$471,659	$235,830	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding	Y
93.045	F	HHS	Title III, Part C_Nutrition Services	Meals	9/30/2023	4,016,867		$4,016,867	$4,554,246	$4,137,373	$4,261,494	Y	N	Reduce the number of meals being served or a reduction in the per meal reimbursement rate or a combination of the two. In order to maintain nutritional services, ICOA would request general funds to backfill federal reductions.	N
93.045	F	HHS	ARPA for Title III, Part C_Nutrition Services	Meals	9/30/2024	3,830,726		$1,717,635	$1,089,475	$798,289	$1,718,861	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	N
93.045	F	HHS	CARES for Title III, Part C_Nutrition Services	Meals	9/30/2021	2,432,425		$17,866	$17,866	$0	$0	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding	Y
93.048	C	HHS	Special Programs for the Aging_Title IV_and Title II_Discretionary Projects	Senior Medicare Patrol	5/31/2023	322,440		$314,980	$213,547	$332,113	$342,077	Y	N	Reduction in outreach and education services designed to prevent medicare fraud.	N
93.048	C	HHS	Idaho ADRC COVID Vaccine Access Supplemental Funding	COVID Vaccine for Seniors	9/30/2022	158,836		$158,836	$77,696	$0	$0	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
93.048	C	HHS	ARPA Idaho Public Health Workforce Special Programs for the Aging Title IV and Title II	Senior Programs	9/30/2024	115,789		$115,789	$0	$115,789	$57,895	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
93.051	C	HHS	Creating Dementia Capable, Sustainable, Service Systems for Persons with Dementia	Dementia-Capable Service System	1/31/2022	649,093		$229,124	$85,191	$0	$0	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
93.052	F	HHS	Title III, Part E_National Family Caregiver Support	Family Caregivers	9/30/2023	986,601		$1,021,042	$1,021,042	$1,016,199	$1,046,685	Y	N	Reductions in respite and case management services. ICOA would request general funds to backfill federal reductions.	N
93.052	F	HHS	ARPA for Title III, Part E_National Family Caregiver Support	Family Caregivers	9/30/2024	727,216		$195,638	$128,231	$453,237	$0	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
93.052	F	HHS	CARES for Title III, Part E_National Family Caregiver Support	Family Caregivers	9/30/2021	500,000		$24,002	$24,002	$0	$0	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
93.053	F	HHS	Nutrition Services Incentive Program (NSIP)	Food	9/30/2023	798,791		$798,791	$506,939	$822,755	$847,437	Y	N	Reduction in funding provide to senior meal programs state wide. Program would be reduced to available funding.	N
93.071	C	HHS	Medicare Improvements for Patients and Providers Act. (MIPPA)	Education	8/31/2022	123,854		$123,854	$74,124	$127,570	$131,397	Y	N	Reduction in education and outreach to those eligible for Medicare programs.	N
93.072	C	HHS	Idaho's Lifespan Respite Program (LREP)	Respite	8/31/2023	421,224		$421,224	$352,269	$433,861	$446,877	Y	N	Three Year grant to assist in creating a lifespan respite network. A reduction in funding would reduce available services.	N

93.734	C	HHS	Chronic Disease Self Management Education (CDSM)	Education	4/30/2022	150,000		$69,056	$65,675	$0	$0	Y	N	Three Year grant to assist in developing capacity to provide education programs. Funding.	Y
93.747	C	HHS	CRRSA Act, 2021 suppl. Funding for APS under SSA Title XX Section 2042(b) (APC5)	Elder Abuse	9/30/2023	704,100		$704,100	$133,340	$725,223	$150,000	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
93.747	C	HHS	ARPA for APS under SSA Title XX Section 2042(b) (APC6)	Elder Abuse	9/30/2024	1,872,795		$645,450	$0	$1,872,795	$783,312	Y	N	One-time grant funding to increase Idaho's aging network capacity. A reduction in funding would not affect core services.	Y
Total								$14,907,169	$11,354,138	$16,644,824	$15,519,965				

Total FY 2022 All Funds Appropriation (DU 1.00)	$22,604,100
Federal Funds as Percentage of Funds	65.95%

*** Report must be submitted to the Division of Financial Management and Legislative Services Office as part of your budget request.

2. Identify below for each grant any obligatons, agreements, joint exercise of powers agreements, maintenance of efforts agreements, memoranda of understanding that may be impacted by federal or state decisions regarding federal receipts. Include any state matching requirements.

CFDA#/Cooperative Agreement # /Identifing #	Agreement Type	Explanation of agreement including dollar amounts.
93.042	MOE	Maintenance of Effort - expenditures must not be less than the amount expended in the federal fiscal year 2000, which was $352,919. No match required.

3. Provide a plan for each grant with a known reduction in federal funding that includes anticipated changes, and if reduction is:
10-49% Included the agency plan for operating at the reduced rate or,
50% or more from the previous year's funding include the plan to either reduce or eliminate the services provided through the grant or to continue the services without a shift to state resources.

CFDA#/Cooperative Agreement # /Identifing #	Plan for reduction or elimination of services.
	Grants were one-time funding. The reduction or elimination of services was anticipated. Funds were used to provide temporary programs as designed. No shift to state resources was required.

Part I – Agency Profile

Agency Overview

The Idaho Commission on Aging (ICOA) administers state and federal programs for seniors and persons with disabilities in accordance with Idaho Code, Title 67, Chapter 50, Idaho Senior Services Act (SSA); Title 39, Chapter 53, Adult Abuse, Neglect, and Exploitation Act; Idaho Administrative Procedures Act, (IDAPA) 15.01; and the Older Americans Act (OAA) of 1965, as amended.

The Governor appointed Judy Taylor as ICOA Director, and the Senate confirmed the appointment during the 2019 Legislative session. The Governor also appoints a Board of Commissioners made up of seven members who represent geographical regions across Idaho. The ICOA was originally called the Office on Aging when it was established in 1968 under the Office of the Governor and continues to provide a broad array of statewide services and supports to improve the quality of life for seniors and persons with disabilities. These services allow Idahoans to retain their autonomy and to determine their own life course as they age.

Core Functions/Idaho Code

The ICOA's core functions are to:

- Administer OAA and SSA programs and promulgate, adopt, amend and rescind rules affecting senior services.
- Advocate for older Idahoans within state government, community, and long-term care facilities and serve as an advisory body regarding state legislative issues.
- Conduct public hearings and program evaluations to determine the health and social needs of older Idahoans and determine the public and private resources to meet those needs.
- Designate Planning and Service Areas (PSA) and Area Agencies on Aging (AAA) in accordance with the OAA and federal regulations. ICOA reviews the boundaries of the PSAs periodically and changes them as necessary.
- Contract with Easter Seals/Goodwill to provide Senior Community Service Employment Program (SCSEP) statewide.
- Contract with AAAs and other providers to implement senior services within the PSAs:
    - The AAAs are responsible for planning within their PSAs and issuing service contracts at the local level. Below are the services delivered by the AAAs or their contractors:

Transportation	Congregate Meals	Home Delivered Meals
Homemaker	In-home Respite	Adult Day Care
Legal Assistance	Adult Protective Services	Case Management
Information & Assistance	Ombudsman	Health Promotion

Revenue and Expenditures

Revenue	FY 2019	FY 2020	FY 2021	FY 2022
General Fund	$4,339,347	$4,243,813	$3,956,461	$5,538,872
American Reinvestment Fund	$0	$0	$0	$0
Federal Grant	$8,892,544	$11,050,431	$12,152,410	$9,891,029
Miscellaneous Revenue	$0	$0	$0	$0
Total	**$13,231,891**	**$15,294,244**	**$16,108,871**	**$15,429,901**
Expenditures		**FY 2020**	**FY 2021**	**FY 2022**
Personnel Costs	$1,150,691	$1,136,307	$1,186,934	$1,189,925
Operating Expenditures	$323,389	$344,296	$393,509	$540,896
Capital Outlay	$11,400	$4,945	$0	$0
Trustee/Benefit Payments	$11,607,972	$13,808,696	$14,383,985	$15,156,953
Total	**$13,231,891**	**$15,294,244**	**$15,964,428**	**$16,887,774**

Profile of Cases Managed and/or Key Services Provided

Key Services Provided	FY 2019	FY 2020	FY 2021	FY 2022
Direct Services:				
Homemaker (Hourly Units)	45,777	50,670	48,676	38,431
Home Delivered Meals (Number of Meals)	583,520	673,590	768,267	721,528
Congregate Meals (Number of Meals)	492,440	443,459	386,601	450,069
Respite & Adult Day Care (Hourly Units)	23,093	35,214	35,271	40,983
Transportation (Boardings)	162,832	143,875	121,181	153,527
AAA In-house Services:				
Adult Protective Services (Investigations)	2,141	2,128	1,407	1,652
Information and Assistance (Contacts)	26,991	32,035	29,716	25,402
Ombudsman (Closed Complaints)	1,232	953	1,008	922

Italic indicates services directly provided by the regional Area Agency on Aging.

Part II – Performance Measures

Performance Measure		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Goal 1 Support Older Idahoans to live independent and healthy lives in the communities of their choice.						
1. Develop Caregiver program improvement plan with stakeholder input.	actual	New for FY2020	4 Improvements	2 Improvements	2 Improvements	----------
	target	**N/A*	*Implement two Caregiver program improvements annually*	*Implement two Caregiver program improvements annually*	*Implement two Caregiver program improvements annually*	*Implement one Caregiver program improvements annually*
2. Increase access to evidence based resources and supports.	actual	New for FY2020	Updated Quarterly	Updated Quarterly	Updated Quarterly	----------
	target	**N/A*	*Update care transition resources and training materials on ICOA's website quarterly*	*Update care transition resources and training materials on ICOA's website quarterly*	*Update care transition resources and training materials on ICOA's website quarterly*	*Update care transition resources and training materials on ICOA's website quarterly*

Performance Measure		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Goal 2 Promote safety, self-determination and dignity for seniors and vulnerable adults.						
3. Participate in Supreme Court guardianship and conservatorship committee.	actual	New for FY2020	4 Meetings Attended	**Attended 2 of 2 Meetings	**Attended 2 of 2 Meetings	----------
	target	**N/A*	*Attend three of four meetings*	*Attend three of four meetings*	*Attend three of four meetings*	*Attend three of four meetings*
4. Develop Adult Protective Services program improvement plan with stakeholder input.	actual	New for FY2020	14 Program Improvements Implemented	3 Program Improvements Implemented	3 Program Improvements Implemented	----------
	target	**N/A*	*Implement two Adult Protective Services program improvements annually*	*Implement two Adult Protective Services program improvements annually*	*Implement two Adult Protective Services program improvements annually*	*Implement two Adult Protective Services program improvements annually*
5. Promote resident council influence for facility staff and administration.	actual	New for FY2020	**4 out of 6 Regions met the target	**2 out of 6 Regions met the target	**1 out of 6 Regions met the target	----------
	target	**N/A*	*Each local Ombudsman will participate in a minimum of six resident council meetings annually*	*Each local Ombudsman will participate in a minimum of six resident council meetings annually*	*Each local Ombudsman will participate in a minimum of six resident council meetings annually*	*Each local Ombudsman will participate in a minimum of six resident council meetings annually*
Goal 3 Champion an effective and efficient community-based aging service network.						
6. Develop educational presentations to address trends and issues affecting the aging population.	actual	New for FY2020	14 Presentations	23 Presentations	48 Presentations	----------
	target	**N/A*	*Provide 12 presentations annually*	*Provide 12 presentations annually*	*Provide 12 presentations annually*	*Provide 12 presentations annually*

**Data not available for the time period*
***Target metric not achieved due to COVID-19 limitations*

For More Information Contact

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Director Attestation for Performance Report

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Idaho Commission on Aging

Director's Signature

August 31, 2022
Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov