

Part I – Agency Profile

Agency Overview

The Idaho Legislature created the Idaho State Department of Agriculture (ISDA) in 1919 to assist and regulate the state's agricultural industry. The primary purposes for establishment were to protect Idaho's crops and livestock from the introduction and spread of pests and transmittable diseases, to help provide the industry with a system for the orderly marketing of agricultural commodities, and to protect consumers from contaminated products or fraudulent marketing practices. These purposes still drive the department today.

The department derives its statutory authority from multiple sections of the Idaho Code. Section 22-101 creates the Department of Agriculture and the position of director. Section 22-102 provides that the director “shall organize the department into such divisions and other administrative sub-units as may be necessary in order to efficiently administer the department,” and section 22-103 lists specific directorial duties. Title 22 also contains the authority for the Plant Industries Division, the Agricultural Resources Division, and the department’s Marketing Bureau. The primary authority for the Animal Industries Division lies within Title 25 and Title 37, while the Agricultural Inspections Division, which includes the Bureaus of Weights and Measures and Bonded Warehouse, derives authority from Titles 69 and 71.

In addition to the five divisions which primarily make up the ISDA, four commodity commissions—the Idaho Honey Advertising Commission, Idaho Hop Commission, Idaho Mint Commission and Idaho Sheep and Goat Health Board—are also technically housed within the ISDA, although each entity maintains its autonomy. The department works closely with all other agriculture commodity commissions. The Idaho Food Quality Assurance Laboratory was assigned by the Idaho Legislature to the Department of Agriculture on July 1, 2005. In addition, the ISDA Bureau of Laboratories was established within the agency to manage all six ISDA laboratories.

The Idaho State Department of Agriculture has a current budget of approximately \$50 million. For FY2023, the state general fund accounts for 25 percent of the budget. The remainder of the department’s funding comes from various types of fees assessed directly to the segment of industry being regulated or receiving services. Federal sources also assist the department with the funding of certain programs. The department is currently staffed with approximately 300 full-time employees. The Bureau of Shipping Point Inspection and other units of the department also hire hundreds of seasonal employees each year.

Idaho agriculture has been the engine of our state’s economy, and the department embraces each new opportunity and stands ready to provide leadership.

Core Functions/Idaho Code

- **Animal Health:** Responsible for regulatory animal disease control and prevention programs through the inspection and investigation of livestock and livestock facilities; and the regulation of movement of animals in intrastate, interstate and into international commerce.
- **Plant Health:** Responsible for the registration and inspection of commercial feed, fertilizer and soil and plant amendments; export certifications; pest exclusion; control of grasshoppers and Mormon crickets; prevention and control of noxious weeds and invasive species.
- **Inspection Services:** Inspect commodities for quality and condition at the shipping point, using official grade standards developed by the United States Department of Agriculture (USDA) and ISDA for fresh fruits and vegetables. Also inspect and certify organic operations, all weighing devices and licensed warehouses.
- **Pesticide:** Regulate the use and distribution of pesticides through inspections and investigations; registration of pesticides; monitoring of ground water for pesticides; disposal of unusable pesticides;

inspection of chemigation systems; training of pesticide trainers, handlers, and workers; and licensing and training of certified pesticide applicators and chemigators.

- Market Development:** Market and promote Idaho food, beverage, and agriculture companies and products to increase sales and economic sustainability. The division conducts both domestic and international programs providing direct assistance to farmers, ranchers, shippers, and processors in establishing new customers for their products, increasing sales, and stimulating growth of Idaho’s economy.

Revenue and Expenditures

Revenue	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$226,600	\$121,400	\$110,300	\$18,800
Animal Damage Control	\$100,000	\$100,000	\$100,000	\$100,000
Administration & Accounting	\$1,000,700	\$921,500	\$993,000	\$1,170,500
Facilities Maintenance	\$225,800	\$284,500	\$295,400	\$316,000
Agriculture Inspections	\$1,393,600	\$1,447,400	\$1,591,400	\$1,485,900
Weights and Measures	\$507,900	\$508,900	\$522,200	\$514,100
Invasive Species	\$64,300	\$16,200	\$37,700	\$122,000
Special Pest Eradication	\$278,900	\$368,400	\$450,100	\$627,900
Agriculture Fees	\$7,921,200	\$8,034,300	\$8,297,900	\$8,809,400
Redifit Intermodel	\$96,000	\$49,400	\$36,300	\$94,400
Federal Grant	\$5,880,500	\$4,000,200	\$4,452,100	\$5,653,100
Rural Partnership				
Seminars and Publications	\$117,400	\$62,300	\$61,900	\$207,400
USDA Publications				
Fresh Fruit and Vegetable Inspections	\$7,270,400	\$7,575,100	\$6,890,100	\$6,093,200
Development Loans	\$6,300	\$1,700	\$1,300	\$7,900
Commodity Indemnity Fund	\$265,700	\$223,000	\$169,300	\$262,900
Seed Indemnity Fund	\$852,500	\$866,400	\$583,700	\$283,600
Quality Assurance Lab	\$445,900	\$436,400	\$423,300	\$311,000
Total	\$26,653,700	\$25,017,200	\$25,016,000	\$26,078,300
Expenditures	FY 2020	FY 2021	FY 2022	FY 2023
Personnel Costs	\$22,273,800	\$21,316,200	\$22,508,700	\$23,940,800
Operating Expenditures	\$7,657,200	\$8,161,900	\$8,747,600	\$10,641,700
Capital Outlay	\$1,485,300	\$3,141,000	\$1,516,500	\$1,880,200
Trustee/Benefit Payments	\$5,200,500	\$4,985,800	\$6,073,500	\$4,309,300
Total	\$36,616,800	\$37,874,900	\$38,864,300	\$40,772,000

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023
Animal Industries				
Investigate suspected diseases, conduct licensing, inspection, and certification for compliance with state or federal Animal Health laws	5,854	6,726	3,702	3,103
Perform disease tests on animals and animal tissues for regulatory diseases to meet import/export requirements and for zoonotic diseases	497,318	481,143	536,736	541,343

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023
Inspect all dairy farms and plants for compliance with sanitation, quality, and wholesomeness standards	8,059	7,804	7,098	6,806
Perform tests on finished dairy products for quality. Presence of adulterants and to determine producer payment	8,579	9,617	5,065	4,983
Inspect and approve all dairy and beef waste management systems for compliance with state and federal laws	5,351	5,003	2,370	2,546
Animal care investigations and inspections	46	73	86	64
Agriculture Inspections				
License and inspect all warehouses, commodity dealers, and seed buyers	172	168	161	169
Certified and inspected organic producers, processors, and handlers	299	278	263	238
Inspect and test all known commercially-used weighing and measuring devices	26,465	33,822	35,737	29,193
Provide information to public concerning weights and measures issues	1 Briefing to Industry / 4 Metrology Lab Tours / 1 Media Contact / 2 negotiated rulemaking meetings	1 Briefing to Industry / 0 Metrology Lab Tours / 0 Media Contact / 0 negotiated rulemaking meetings	1 Briefing to Industry / 2 Metrology Lab Tours / 0 Media Contact / 0 negotiated rulemaking meetings	1 Briefing to Industry / 2 Metrology Lab Tours / 1 Media Contact / 0 negotiated rulemaking meetings
Maintain Idaho metrology lab certification by planning for future federal requirements	2020 Accreditation	2021 Accreditation	2022 Accreditation	2023 Accreditation
Number of pounds of fruits and vegetables certified by the Shipping Point Inspection Program	10.2 Billion Pounds	10.4 Billion Pounds	9.9 Billion Pounds	8.5 Billion Pounds
Agricultural Resources				
Review and registration of applications for pesticide registrations	12,518	13,306	11,798	12,521
Pesticide applicator licenses	8,807	8,038	8,146	8,056
Pesticide inspections and investigations	394	411	437	517
Chemigation Equipment Inspections	259	277	282	256
Ground water wells sampled for pesticide residue – by completion date	255	120	221	42
Number of wells with detectable pesticide residues	93	58	36	3
Wells with pesticide residues greater than a drinking water standard or equivalent benchmark - by completion date	0	0	0	0
Worker protection training sessions	36	21	20	32
Worker protection inspections	75	56	57	63
Waste pesticides disposed (Pounds)	92,821	119,376	129,108	106,987
Plant Industries				
Review/registration of feed and fertilizer labels and products	32,018	36,639	38,365	34,410
Collect commercial feed samples	1,222	692	1,203	1,054

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023
Issue Nurseryman/Florists licenses	2,102	2,221	2,498	2,538
Field Inspections – acres	60,388	69,631	59,212	63,905
Issue phytosanitary certificates	4,666	4,989	4,863	3,922
Collect seed samples for compliance to Idaho pure seed law, noxious weed law, feed law, and referee testing	30	46	22	100
Perform purity, germination, and special testing of certified seeds for Idaho Crop Improvement Association and uncertified seeds for the seed industry	8,151	8,471	5,283	5,118
Issue seed dealer’s licenses	687	690	707	777
Invasive species watercraft inspections	119,450	136,064	114,000	106,808
Number of Hop bale inspections conducted by the Hops Program	76,171	79,366	83,235	71,615
Marketing and Development				
Lead international trade missions	4	2	4	10
Participate in targeted domestic and international trade shows	10	10	9	11
Host inbound trade missions and domestic B2B buying events	16	5	7	7
Develop promotional and educational materials	17	30	61	75
Conduct promotions and events	56	29	29	38
Recruit Idaho companies into the Idaho Preferred Program	312	341	351	363
Issue Certificates of Free Sale	1,630	1,132	831	1,049

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2020	FY 2021	FY 2022	FY 2023
AIRBORNE CONTROL PERMITS¹				
Total Number of Licenses	18	22	26	22
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	3	1
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
AGRICULTURAL INSPECTIONS DIVISION – WAREHOUSE CONTROL				
Total Number of Licenses	163	154	147	155
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	1	0	2	1

	FY 2020	FY 2021	FY 2022	FY 2023
AGRICULTURAL INSPECTIONS DIVISION – WEIGHTS & MEASURES				
Total Number of Licenses	5294	4648	4564	4667
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	59	55	54	75
Number of Final Disciplinary Actions Against Licensees	360	107	583	213
AGRICULTURAL RESOURCES DIVISION				
Total Number of Licenses	8807	8038	8146	8056
Number of New Applicants Denied Licensure ⁱⁱ	70	0	0	0
Number of Applicants Refused Renewal of a License ⁱⁱⁱ	71	0	0	0
Number of Complaints Against Licensees	27	24	17	12
Number of Final Disciplinary Actions Against Licensees	57	102	100	84
ANIMAL INDUSTRIES DIVISION				
Total Number of Licenses	173	183	156	154
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
ANIMAL INDUSTRIES DIVISION – DAIRY BUREAU				
Total Number of Licenses	410	424	374	375
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
ANIMAL INDUSTRIES DIVISION - LIVESTOCK				
Total Number of Licenses	179	188	207	251
Number of New Applicants Denied Licensure	0	0	2	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
BUREAU OF FOOD SAFETY, HEMP AND HOPS – HEMP LICENSE				
Total Number of Licenses	0	0	24	24
Number of New Applicants Denied Licensure	0	0	8	10
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
BUREAU OF LABS – SEED LAB LICENSE				
Total Number of Licenses	687	690	707	777
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0

	FY 2020	FY 2021	FY 2022	FY 2023
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
PLANT INDUSTRIES DIVISION				
Total Number of Licenses	2102	2,221	2,498	2,538
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

Part II – Performance Measures

Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Goal 1						
Fulfill core statutory responsibilities by protecting the public, plants, animals, and environment using regulation and education.						
1. Conduct inspections, investigations, surveillance, and testing to prevent the introduction/spread of animal disease.	actual	503,172	487,869	540,438	544,446	
	target	100,000* annual inspections investigations and tests	200,000* annual inspections investigations and tests	200,000* annual inspections investigations and tests	400,000* annual inspections investigations and tests	400,000* annual inspections investigations and tests
2. Respond to all allegations of improper animal care within 24 hours of receiving complaint.	actual	46 cases 100%	72 cases 100%	86 cases 100%	64 cases 100%	
	target	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%
3. Complete phytosanitary certificates within a prescribed timeframe from date received. 78% processed within 24 hours, 15% processed after 2 business days, 7% processed after 3 business days or more.	actual	64% within 24 hours 20% after one business day 13% after 2 business days 4% after 3 or more days	92% within 24 hours, 7% in 2 business days, 1% after 3 or more business days	86% within 24 hours, 13% after 2 business days, 1% after 3 or more business days	98% within 24 hours, 1% after 2 business days, 1% after 3 or more business days	
	target	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days

Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
4. Provide and approve sufficient ongoing recertification training opportunities processing 95% of requests within five days of receipt.	actual	727 Seminars 95.5% were approved and posted in 5 working days	610 Seminars 96.5% were approved and posted in 5 working days	778 Seminars 96.5% were approved and posted in 5 working days	848 Seminars >95 % were approved and posted in 5 working days	
	target	95% approved and posted in 5 working days	95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days
Goal 2						
Foster confidence in Idaho’s agriculture industry and market transactions by maintaining a strong commitment to those programs intended to safeguard consumer confidence.						
5. Provide fresh fruit and vegetable inspection services for all applicant requests assuring product meets marketing order and grade on label while maintaining less than 1% reversal rate.	actual	513 Applicants 26,499 certificates issued 5 reversals	609 Applicants 27,096 certificates issued 4 reversals	480 Applicants 24,241 certificates issued 9 reversals	365 Applicants 20,293 certificates issued 6 reversals, less than 1%	
	target	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate
6. Inspect, test and follow-up compliance on weighing and measuring devices. Reaching a rejection rate of less than 5% and rechecking at least 60% of rejected devices. ¹	actual	26,465 device inspections 5.8% rejected 86.9% of the rejected devices rechecked	33,822 device inspections 6.5% rejected 71.4 % of the rejected devices rechecked	34,918 device inspections 5.1% rejected 69.2 % of the rejected devices rechecked	29,193 device inspections 6.43% rejected 87.21% of the rejected devices rechecked	
	target	Inspections 27,000 <5% Rejected 60% Recheck	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition
7. Conduct pesticide related inspections meeting at least >90% of the EPA grant commitments.	actual	191% of goal (235 inspections conducted)	155% of goal (342 inspections conducted)	164% of goal (362 inspections conducted)	169% of goal (384 inspections conducted)	
	target	>90% of 123 grant commitments for investigations / inspections	>90% of 220 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections

¹ FY21 goal change to “Inspect, test and follow-up compliance on weighting and measuring devices and rechecking at least 60% of rejected devices. Maintaining national recognition from the National Institute of Standards and Technology (NIST) for our metrology laboratory.”

Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
8. Approve or deny within 91 days, 95% of feed labels and 80% of fertilizer and soil and plant amendment labels that are submitted for review.	actual	99.98% feed within 91 days 70.22% of fertilizer within 91 days and 85.84% of soil and plant amendments within 91 days	100% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	100% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	99.98% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	
	target	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days
Goal 3						
Support the growth and sustainability of Idaho’s agriculture industry by increasing domestic and international sales opportunities of Idaho foods and agricultural products to foster industry growth and profitability.						
9. Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year while attaining a 60% consumer awareness of the Idaho Preferred logo. ¹	actual	29 new companies 97% retention Consumer awareness N/A ^{iv}	43 new companies 98% retention Consumer awareness N/A ^{iv}	25 new companies 96% retention Consumer awareness N/A	28 new companies 97% retention Consumer awareness N/A	
	target	New members 12 90% Retention rate	New members 12 90% Retention rate	New members 12 90% Retention rate	New members 12 90% Retention rate	New members 12 90% Retention rate
10. Obtain a minimum average overall customer satisfaction rating of 4 for promotions, missions, workshops and events using a scale of 1–5, 5 being the highest.	actual	4.3	4.8	4.7	4.6	
	target	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4

¹ FY21 goal change to “Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year.”

Performance Measure Explanatory Notes

ⁱ The Sheep and Goat Health Board collected this data for FY2017.

ⁱⁱ Failure to become licensed is due to failure to pass competency exams, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

ⁱⁱⁱ Number of applicants refused renewal because they did not submit renewal documents within 12-months of previous licenses expiration date, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

For More Information Contact

Stevie Harris
Agriculture, Department of
2270 Old Penitentiary Road
PO Box 7249
Boise, ID 83707
Phone: (208) 332-8552
E-mail: stevie.harris@isda.idaho.gov

Director Attestation for Performance Report

In accordance with *Idaho Code 67-1904*, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Idaho State Department of Agriculture

Director's Signature

Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov