

Agency Summary And Certification

FY 2025 Request

Agency: Department of Finance

250

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department Director:

Patti Perkins

Date: 10/20/2023

			FY 2023 Total Appropriation	FY 2023 Total Expenditures	FY 2024 Original Appropriation	FY 2024 Estimated Expenditures	FY 2025 Total Request
Appropriation Unit							
Department of Finance			10,059,400	9,032,500	10,722,500	10,722,500	10,943,300
Total			10,059,400	9,032,500	10,722,500	10,722,500	10,943,300
By Fund Source							
G	10000	General	0	0	0	0	0
D	22900	Dedicated	9,959,400	8,979,700	10,622,500	10,622,500	10,843,300
D	22926	Dedicated	50,000	35,500	50,000	50,000	50,000
D	32527	Dedicated	50,000	17,300	50,000	50,000	50,000
Total			10,059,400	9,032,500	10,722,500	10,722,500	10,943,300
By Account Category							
Personnel Cost			7,900,900	7,130,600	8,372,200	8,372,200	8,537,200
Operating Expense			2,088,600	1,832,000	2,310,700	2,310,700	2,310,700
Capital Outlay			69,900	69,900	39,600	39,600	95,400
Total			10,059,400	9,032,500	10,722,500	10,722,500	10,943,300
FTP Positions			70.00	70.00	72.00	72.00	72.00
Total			70.00	70.00	72.00	72.00	72.00

Division Description

Request for Fiscal Year: 2025

Agency: Department of Finance

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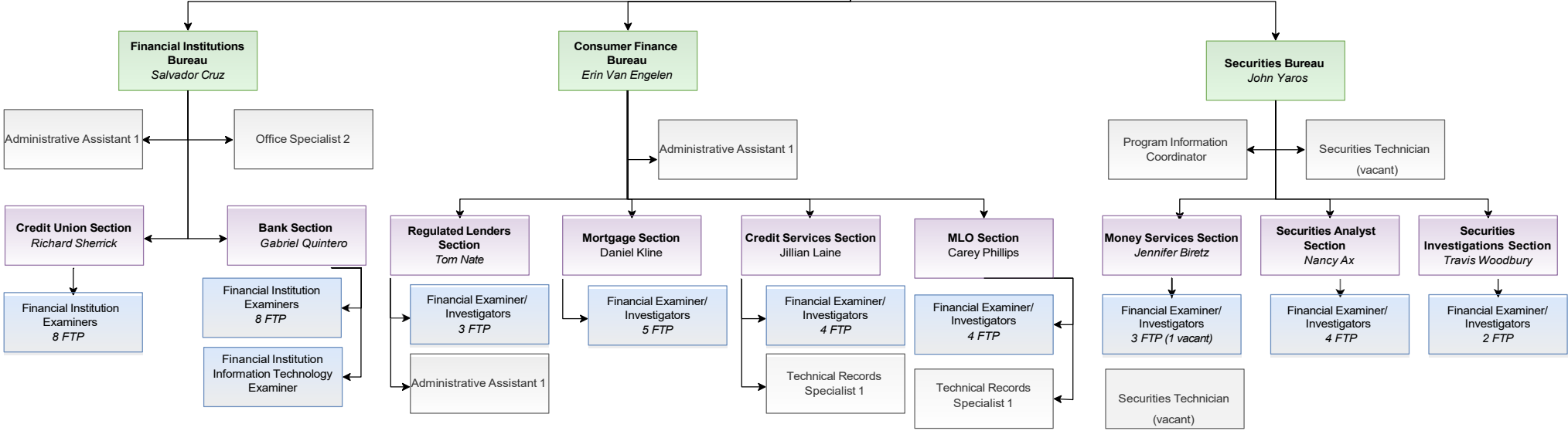
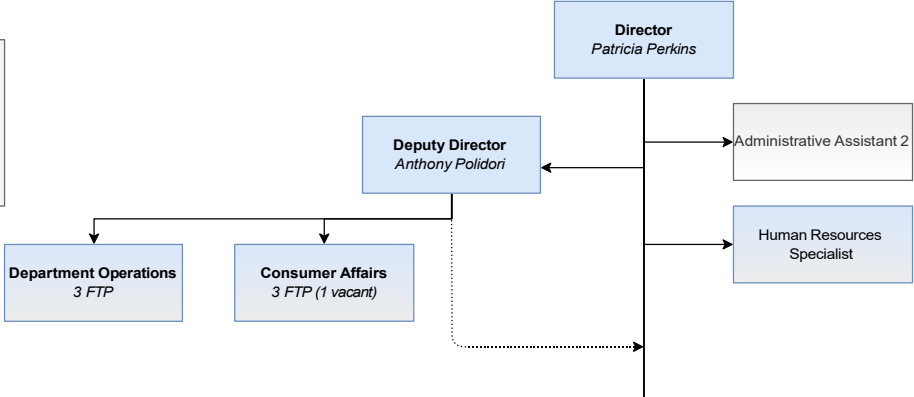
Division: Department of Finance

F11

Statutory Authority: 67-2701

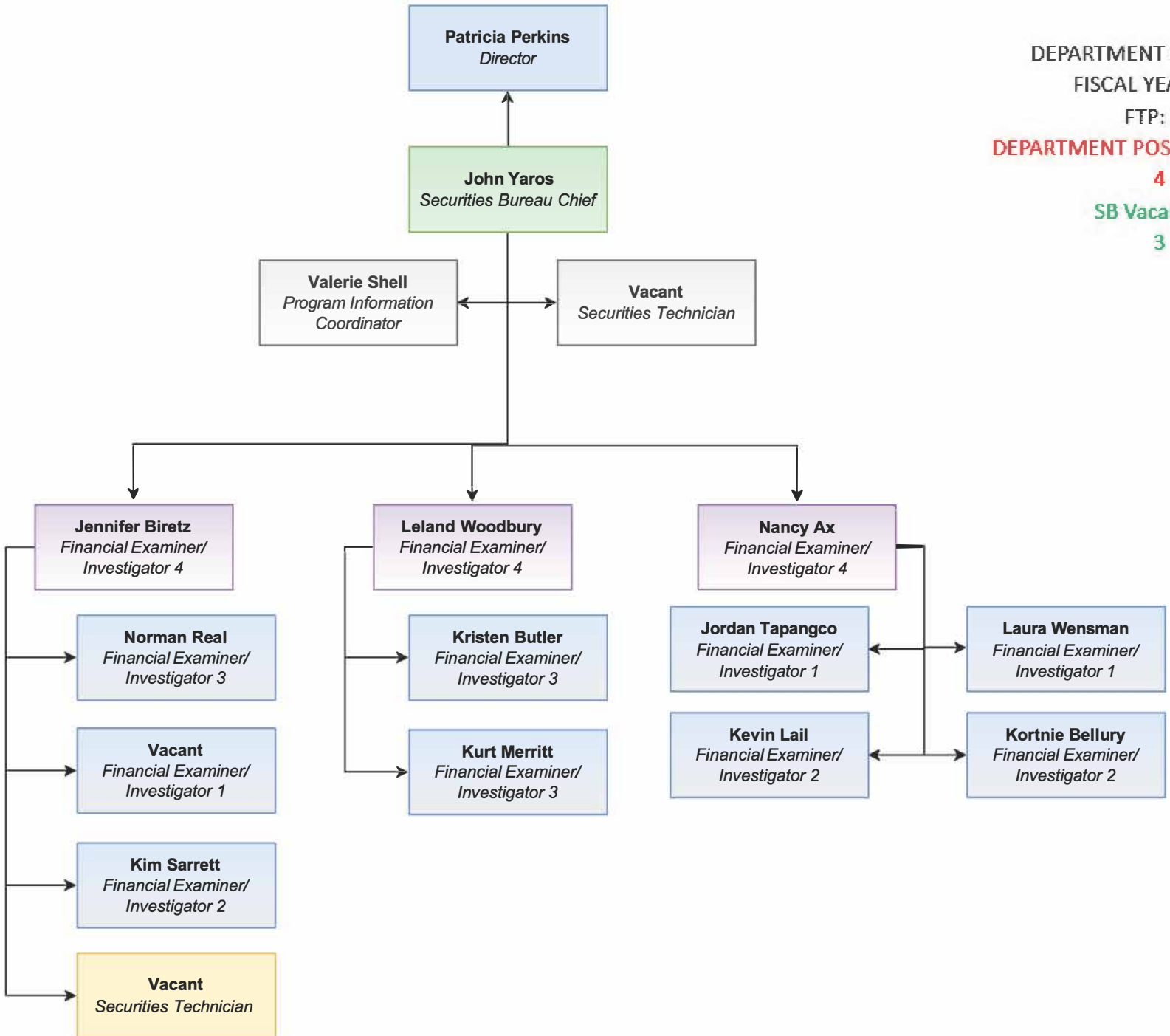
Originally created by the State Legislature in 1905, the Department of Finance is a regulatory agency charged with the supervision and oversight of state-chartered financial institutions, regulated lenders, securities issuers, broker-dealers and stockbrokers, residential mortgage brokers and lenders, investment advisers and sales personnel, collection agencies, endowed care cemeteries, and others. The mission of the department is to aggressively promote access to vigorous, healthy, and comprehensive financial services for Idaho citizens. This is accomplished through prudent and efficient oversight of financial institutions, investment opportunities, and credit transactions. Through administration of laws enacted by the Idaho Legislature, legitimate financial transactions are encouraged, while fraud, unsafe practices, and unlawful conduct are detected, and appropriate enforcement action is taken. The department administers and enforces 23 regulatory statutes and is funded entirely by fees levied by law on the industries subject to its supervision.
[Statutory Authority: Section 67-2701 et seq., Idaho Code]

DEPARTMENT OF FINANCE
 FISCAL YEAR 2023
 8/23/2023
 FTP: 72
 POSITIONS VACANT: 4



Attorney General Staff
 Vacant, Deputy Attorney General - Lead
 Loren Messerly, Deputy Attorney General
 Erick Shaner, Deputy Attorney General
 Vacant, Paralegal

Securities Bureau



DEPARTMENT OF FINANCE
FISCAL YEAR 2024
FTP: 72
DEPARTMENT POSITIONS VACANT:
4
SB Vacancies:
3

Financial Institutions Bureau

DEPARTMENT OF FINANCE

FISCAL YEAR 2024

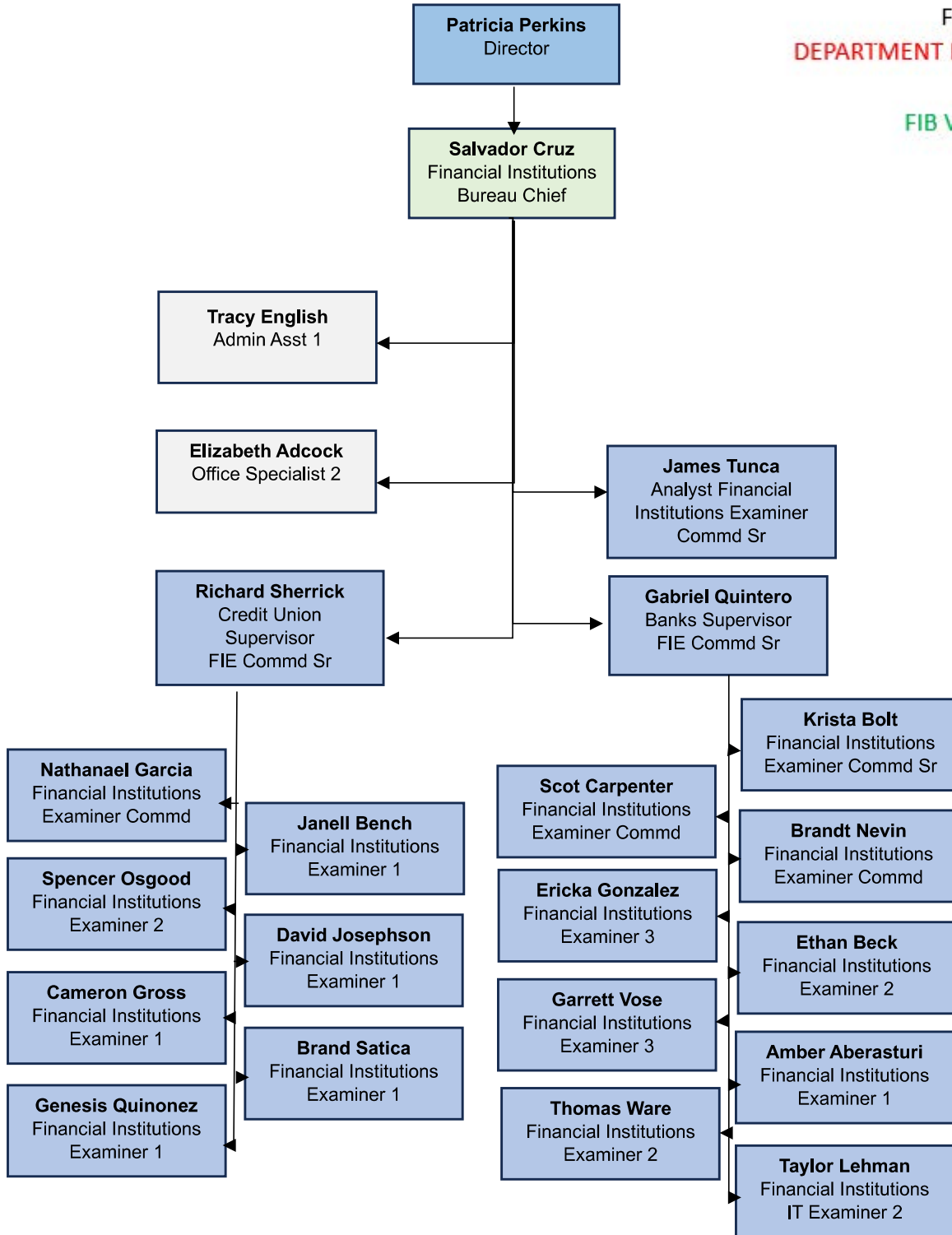
FTP: 72

DEPARTMENT POSITIONS VACANT:

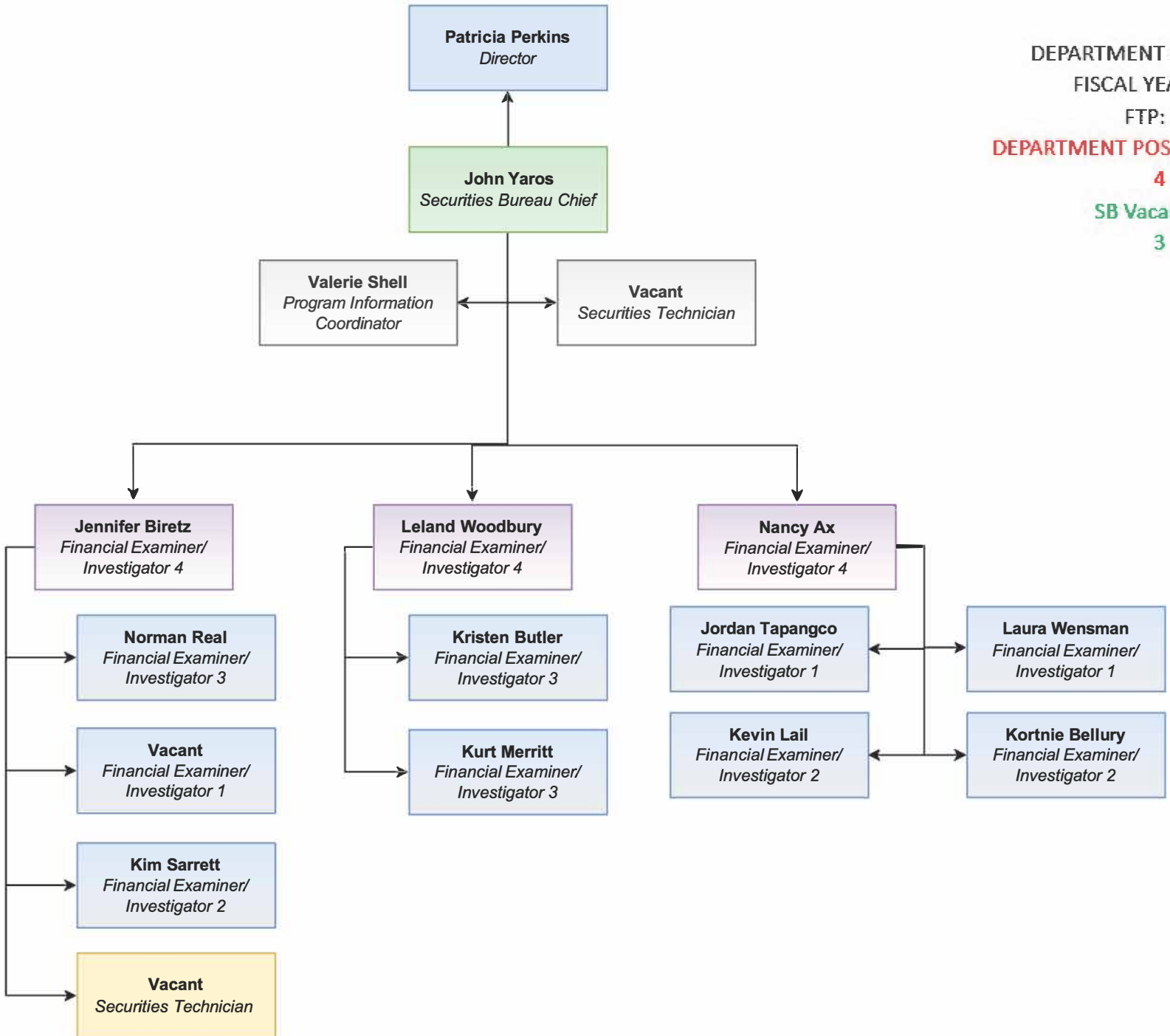
4

FIB Vacancies:

0



Securities Bureau



DEPARTMENT OF FINANCE
FISCAL YEAR 2024
FTP: 72
DEPARTMENT POSITIONS VACANT:
4
SB Vacancies:
3

Consumer Finance Bureau

DEPARTMENT OF FINANCE

FISCAL YEAR 2024

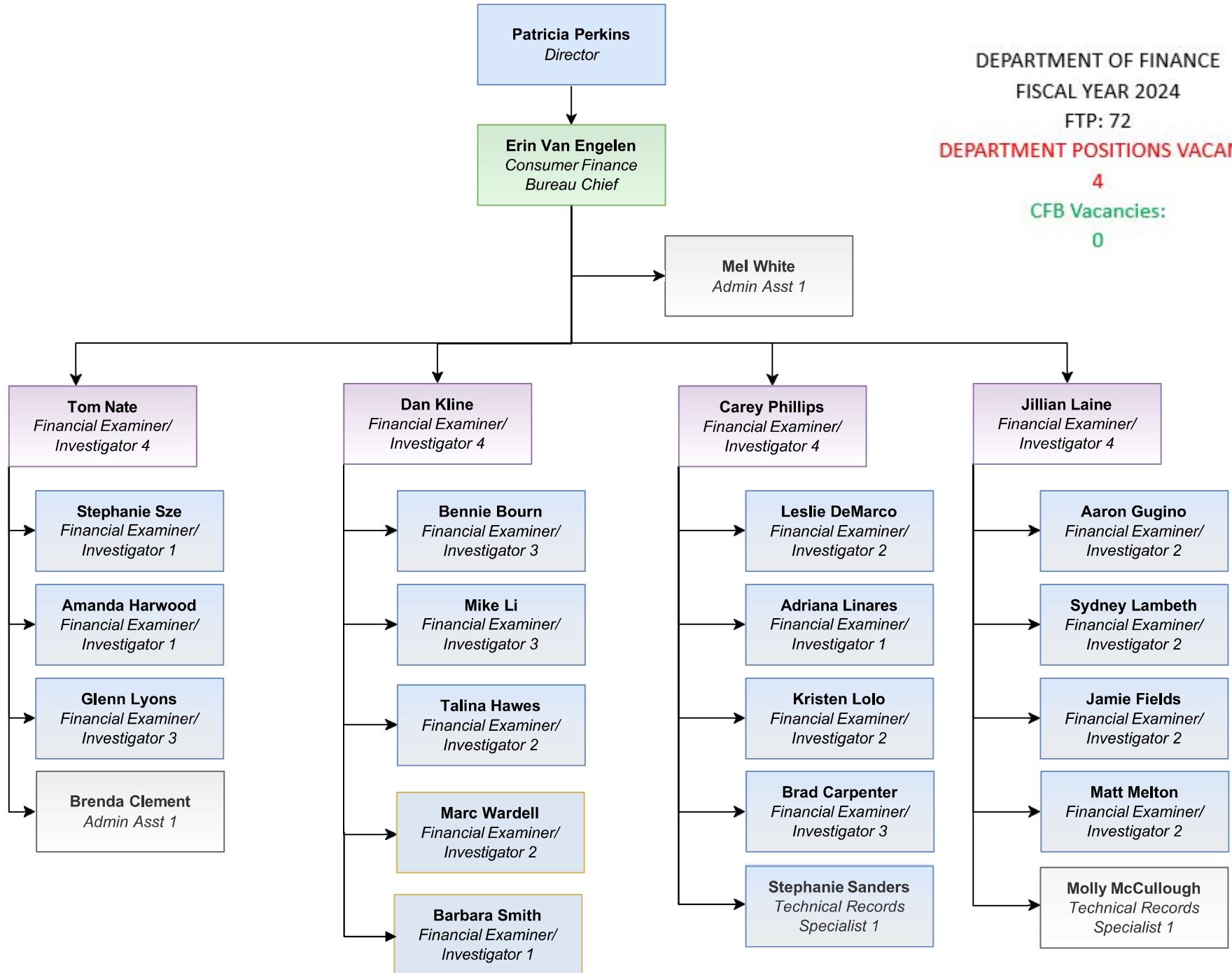
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DEPARTMENT POSITIONS VACANT:

4

CFB Vacancies:

0



Agency Revenues

Agency: Department of Finance

		FY 21 Actuals	FY 22 Actuals	FY 23 Actuals	FY 24 Estimated Revenue	FY 25 Estimated Revenue	Significant Assumptions
Fund	22900 State Regulatory Funds						
	410 License, Permits & Fees	15,780,379	17,198,064	17,685,100	16,087,400	16,389,100	
	433 Fines, Forfeit & Escheats	98,756	372,188	524,400	442,400	445,400	
	470 Other Revenue	843	0	3,400	0	0	
	State Regulatory Funds Total	15,879,978	17,570,252	18,212,900	16,529,800	16,834,500	
Fund	22926 State Regulatory Funds: Mortgage Recovery Fund						
	410 License, Permits & Fees	655,050	642,600	376,400	100,000	100,000	
	460 Interest	15,156	14,458	104,800	0	0	
	State Regulatory Funds: Mortgage Recovery Fund Total	670,206	657,058	481,200	100,000	100,000	
Fund	32527 Public Instruction: Securities Investor Educ & Training						
	433 Fines, Forfeit & Escheats	25,383	50,000	50,000	0	0	
	Public Instruction: Securities Investor Educ & Training Total	25,383	50,000	50,000	0	0	
	Agency Name Total	16,575,567	18,277,310	18,744,100	16,629,800	16,934,500	

Analysis of Fund Balances

Request for Fiscal Year: 2025

Agency: Department of Finance

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Fund: State Regulatory Funds

22900

Sources and Uses:

Funds are received from banks, credit unions, savings banks, finance companies, mortgage brokers and lenders, collection agencies, and individuals in the investment and securities industry. These funds are the result of examination or investigation fees. Funds are used to cover the costs of regulating the financial industry in Idaho. These costs include personnel costs, operating expenses, and capital outlay to furnish office space for the personnel authorized for the agency (§67-2701 et seq.).

At the beginning of each fiscal year, those moneys in the finance administrative account which exceed the current year's appropriation plus any residual encumbrances made against prior year's appropriation by twenty-five (25%) or more shall be transferred to the general account.

	FY 21 Actuals	FY 22 Actuals	FY 23 Actuals	FY 24 Estimate	FY 25 Estimate
01. Beginning Free Fund Balance	15,497,800	18,535,400	20,704,900	21,680,900	24,088,200
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	1,800,000	406,600	0	0	0
03. Beginning Cash Balance	17,297,800	18,942,000	20,704,900	21,680,900	24,088,200
04. Revenues (from Form B-11)	15,880,000	17,570,300	18,212,900	16,529,800	16,834,300
05. Non-Revenue Receipts and Other Adjustments	3,500	3,900	2,200	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	33,181,300	36,516,200	38,920,000	38,210,700	40,922,500
09. Statutory Transfers Out	4,017,300	7,700,200	8,255,800	3,500,000	3,500,000
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	4,100	3,500	3,600	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	8,824,500	8,993,500	9,959,400	10,622,500	10,843,300
14. Prior Year Reappropriations, Supplementals, Recessions	1,800,000	0	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	0	(885,900)	(979,700)	0	0
17. Current Year Reappropriation	(406,600)	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	10,217,900	8,107,600	8,979,700	10,622,500	10,843,300
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	10,217,900	8,107,600	8,979,700	10,622,500	10,843,300
20. Ending Cash Balance	18,942,000	20,704,900	21,680,900	24,088,200	26,579,200
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	406,600	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	18,535,400	20,704,900	21,680,900	24,088,200	26,579,200
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	18,535,400	20,704,900	21,680,900	24,088,200	26,579,200
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

Analysis of Fund Balances

Request for Fiscal Year: 2025

Agency: Department of Finance

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Fund: State Regulatory Funds: Mortgage Recovery Fund

22926

Sources and Uses:

Moneys generated by an additional fee for the application of a mortgage broker, mortgage lender or mortgage loan originator license or renewal of such licenses and interest earned. The director may adjust the fees on a pro rata basis as necessary to maintain The department may use up to fifty thousand dollars (\$50,000) of moneys accumulated in the mortgage recovery fund in excess of one million five hundred thousand dollars (\$1,500,000) to fund the department's expenses in administering the mortgage recovery

	FY 21 Actuals	FY 22 Actuals	FY 23 Actuals	FY 24 Estimate	FY 25 Estimate
01. Beginning Free Fund Balance	3,029,400	3,662,500	4,294,900	4,743,500	4,793,500
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	3,029,400	3,662,500	4,294,900	4,743,500	4,793,500
04. Revenues (from Form B-11)	670,200	657,100	481,200	100,000	100,000
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	3,699,600	4,319,600	4,776,100	4,843,500	4,893,500
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	(2,900)	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	50,000	50,000	50,000	50,000	50,000
14. Prior Year Reappropriations, Supplementals, Recessions	0	0	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(12,900)	(25,300)	(14,500)	0	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	37,100	24,700	35,500	50,000	50,000
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	37,100	24,700	35,500	50,000	50,000
20. Ending Cash Balance	3,662,500	4,294,900	4,743,500	4,793,500	4,843,500
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	3,662,500	4,294,900	4,743,500	4,793,500	4,843,500
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	3,662,500	4,294,900	4,743,500	4,793,500	4,843,500
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0
01. Beginning Free Fund Balance	3,029,400	3,662,500	4,294,900	4,743,500	4,793,500
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	3,029,400	3,662,500	4,294,900	4,743,500	4,793,500
04. Revenues (from Form B-11)	670,200	657,100	481,200	100,000	100,000
05. Non-Revenue Receipts and Other	0	0	0	0	0

Analysis of Fund Balances

Request for Fiscal Year: 2025

Adjustments					
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	3,699,600	4,319,600	4,776,100	4,843,500	4,893,500
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	0	(2,900)	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	50,000	50,000	50,000	50,000	50,000
14. Prior Year Reappropriations, Supplementals, Recessions	0	0	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(12,900)	(25,300)	(14,500)	0	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	37,100	24,700	35,500	50,000	50,000
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	37,100	24,700	35,500	50,000	50,000
20. Ending Cash Balance	3,662,500	4,294,900	4,743,500	4,793,500	4,843,500
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	3,662,500	4,294,900	4,743,500	4,793,500	4,843,500
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	3,662,500	4,294,900	4,743,500	4,793,500	4,843,500
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

Analysis of Fund Balances

Request for Fiscal Year: 2025

Agency: Department of Finance

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Fund: Public Instruction: Securities Investor Educ & Training

32527

Sources and Uses:

Funds are received from civil penalties and administrative fines (§30-14-601(d)). Funds, up to \$50,000, are used to support investor education initiatives to address the continuing problem of investment fraud. These costs include operating expenses for developing and publishing materials suitable for public outreach (§30-14-601(e)).

	FY 21 Actuals	FY 22 Actuals	FY 23 Actuals	FY 24 Estimate	FY 25 Estimate
01. Beginning Free Fund Balance	89,900	108,600	148,700	181,400	131,400
02. Encumbrances as of July 1	0	0	0	0	0
02a. Reappropriation (Legislative Carryover)	0	0	0	0	0
03. Beginning Cash Balance	89,900	108,600	148,700	181,400	131,400
04. Revenues (from Form B-11)	25,400	50,000	50,000	0	0
05. Non-Revenue Receipts and Other Adjustments	0	0	0	0	0
06. Statutory Transfers In	0	0	0	0	0
07. Operating Transfers In	0	0	0	0	0
08. Total Available for Year	115,300	158,600	198,700	181,400	131,400
09. Statutory Transfers Out	0	0	0	0	0
10. Operating Transfers Out	0	0	0	0	0
11. Non-Expenditure Distributions and Other Adjustments	0	(100)	0	0	0
12. Cash Expenditures for Prior Year Encumbrances	0	0	0	0	0
13. Original Appropriation	50,000	50,000	50,000	50,000	50,000
14. Prior Year Reappropriations, Supplementals, Recessions	0	0	0	0	0
15. Non-cogs, Receipts to Appropriations, etc.	0	0	0	0	0
16. Reversions and Continuous Appropriations	(43,300)	(40,000)	(32,700)	0	0
17. Current Year Reappropriation	0	0	0	0	0
18. Reserve for Current Year Encumbrances	0	0	0	0	0
19. Current Year Cash Expenditures	6,700	10,000	17,300	50,000	50,000
19a. Budgetary Basis Expenditures (CY Cash Exp + CY Enc)	6,700	10,000	17,300	50,000	50,000
20. Ending Cash Balance	108,600	148,700	181,400	131,400	81,400
21. Prior Year Encumbrances as of June 30	0	0	0	0	0
22. Current Year Encumbrances as of June 30	0	0	0	0	0
22a. Current Year Reappropriation	0	0	0	0	0
23. Borrowing Limit	0	0	0	0	0
24. Ending Free Fund Balance	108,600	148,700	181,400	131,400	81,400
24a. Investments Direct by Agency (GL 1203)	0	0	0	0	0
24b. Ending Free Fund Balance Including Direct Investments	108,600	148,700	181,400	131,400	81,400
26. Outstanding Loans (if this fund is part of a loan program)	0	0	0	0	0

Note:

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Department of Finance						250
Division	Department of Finance						F11
Appropriation Unit	Department of Finance						FIAA
FY 2023 Total Appropriation							
1.00	FY 2023 Total Appropriation						FIAA
	S1364						
	22900 Dedicated	70.00	7,850,900	2,038,600	69,900	0	9,959,400
	22926 Dedicated	0.00	0	50,000	0	0	50,000
	32527 Dedicated	0.00	50,000	0	0	0	50,000
		70.00	7,900,900	2,088,600	69,900	0	10,059,400
1.21	Account Transfers						FIAA
	32527 Dedicated	0.00	(50,000)	50,000	0	0	0
		0.00	(50,000)	50,000	0	0	0
1.61	Reverted Appropriation Balances						FIAA
	22900 Dedicated	0.00	(720,300)	(259,400)	0	0	(979,700)
	22926 Dedicated	0.00	0	(14,500)	0	0	(14,500)
	32527 Dedicated	0.00	0	(32,700)	0	0	(32,700)
		0.00	(720,300)	(306,600)	0	0	(1,026,900)
FY 2023 Actual Expenditures							
2.00	FY 2023 Actual Expenditures						FIAA
	22900 Dedicated	70.00	7,130,600	1,779,200	69,900	0	8,979,700
	22926 Dedicated	0.00	0	35,500	0	0	35,500
	32527 Dedicated	0.00	0	17,300	0	0	17,300
		70.00	7,130,600	1,832,000	69,900	0	9,032,500
FY 2024 Original Appropriation							
3.00	FY 2024 Original Appropriation						FIAA
	22900 Dedicated	72.00	8,372,200	2,210,700	0	0	10,582,900
	OT 22900 Dedicated	0.00	0	0	39,600	0	39,600
	22926 Dedicated	0.00	0	50,000	0	0	50,000
	32527 Dedicated	0.00	0	50,000	0	0	50,000
		72.00	8,372,200	2,310,700	39,600	0	10,722,500
FY 2024 Total Appropriation							
5.00	FY 2024 Total Appropriation						FIAA
	22900 Dedicated	72.00	8,372,200	2,210,700	0	0	10,582,900
	OT 22900 Dedicated	0.00	0	0	39,600	0	39,600
	22926 Dedicated	0.00	0	50,000	0	0	50,000
	32527 Dedicated	0.00	0	50,000	0	0	50,000
		72.00	8,372,200	2,310,700	39,600	0	10,722,500
FY 2024 Estimated Expenditures							

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
7.00	FY 2024 Estimated Expenditures							FIAA
	22900	Dedicated	72.00	8,372,200	2,210,700	0	0	10,582,900
	OT 22900	Dedicated	0.00	0	0	39,600	0	39,600
	22926	Dedicated	0.00	0	50,000	0	0	50,000
	32527	Dedicated	0.00	0	50,000	0	0	50,000
			72.00	8,372,200	2,310,700	39,600	0	10,722,500

Base Adjustments

8.41	Removal of One-Time Expenditures							FIAA
	This decision unit removes one-time appropriation for FY 2023							
	OT 22900	Dedicated	0.00	0	0	(39,600)	0	(39,600)
			0.00	0	0	(39,600)	0	(39,600)

FY 2025 Base

9.00	FY 2025 Base							FIAA
	22900	Dedicated	72.00	8,372,200	2,210,700	0	0	10,582,900
	OT 22900	Dedicated	0.00	0	0	0	0	0
	22926	Dedicated	0.00	0	50,000	0	0	50,000
	32527	Dedicated	0.00	0	50,000	0	0	50,000
			72.00	8,372,200	2,310,700	0	0	10,682,900

Program Maintenance

10.11	Change in Health Benefit Costs							FIAA
	22900	Dedicated	0.00	51,100	0	0	0	51,100
			0.00	51,100	0	0	0	51,100

10.12	Change in Variable Benefit Costs							FIAA
	10000	General	0.00	0	0	0	0	0
	22900	Dedicated	0.00	41,900	0	0	0	41,900
			0.00	41,900	0	0	0	41,900

10.31	Repair, Replacement, or Alteration Costs							FIAA
	25 Laptops, 22 Docking Stations, 22 Portable Monitors. We operate on a pre-planned rolling laptop replacement schedule to meet 3 year laptop replacement cycle for accreditation requirements. By replacing only one group each year, we keep the cost manageable.							
	OT 22900	Dedicated	0.00	0	0	55,000	0	55,000
			0.00	0	0	55,000	0	55,000

10.32	Repair, Replacement, or Alteration Costs							FIAA
	22 Docking Stations for above Laptops in 10.31							
	OT 22900	Dedicated	0.00	0	0	5,500	0	5,500
			0.00	0	0	5,500	0	5,500

10.33	Repair, Replacement, or Alteration Costs							FIAA
	22 Portable Monitors for above Laptops in 10.31. To be used during field examinations							
	OT 22900	Dedicated	0.00	0	0	6,600	0	6,600
			0.00	0	0	6,600	0	6,600

10.34	Repair, Replacement, or Alteration Costs							FIAA
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			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Replace 2011 van used to transport examiners statewide.									
	OT 22900	Dedicated	0.00	0	0	28,300	0	28,300	
			0.00	0	0	28,300	0	28,300	
10.61	Salary Multiplier - Regular Employees								FIAA
	10000	General	0.00	0	0	0	0	0	
	22900	Dedicated	0.00	72,000	0	0	0	72,000	
			0.00	72,000	0	0	0	72,000	
FY 2025 Total Maintenance									
11.00	FY 2025 Total Maintenance								FIAA
	10000	General	0.00	0	0	0	0	0	
	22900	Dedicated	72.00	8,537,200	2,210,700	0	0	10,747,900	
	OT 22900	Dedicated	0.00	0	0	95,400	0	95,400	
	22926	Dedicated	0.00	0	50,000	0	0	50,000	
	32527	Dedicated	0.00	0	50,000	0	0	50,000	
			72.00	8,537,200	2,310,700	95,400	0	10,943,300	
FY 2025 Total									
13.00	FY 2025 Total								FIAA
	10000	General	0.00	0	0	0	0	0	
	22900	Dedicated	72.00	8,537,200	2,210,700	0	0	10,747,900	
	OT 22900	Dedicated	0.00	0	0	95,400	0	95,400	
	22926	Dedicated	0.00	0	50,000	0	0	50,000	
	32527	Dedicated	0.00	0	50,000	0	0	50,000	
			72.00	8,537,200	2,310,700	95,400	0	10,943,300	

PCF Summary Report

Request for Fiscal Year: 2025

Agency: Department of Finance

250

Appropriation Unit: Department of Finance

FIAA

Fund: State Regulatory Funds

22900

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2024 ORIGINAL APPROPRIATION	72.00	6,168,231	990,000	1,213,969	8,372,200
5.00	FY 2024 TOTAL APPROPRIATION	72.00	6,168,231	990,000	1,213,969	8,372,200
7.00	FY 2024 ESTIMATED EXPENDITURES	72.00	6,168,231	990,000	1,213,969	8,372,200
9.00	FY 2025 BASE	72.00	6,168,231	990,000	1,213,969	8,372,200
10.11	Change in Health Benefit Costs	0.00	0	51,100	0	51,100
10.12	Change in Variable Benefit Costs	0.00	0	0	41,900	41,900
10.61	Salary Multiplier - Regular Employees	0.00	58,900	0	13,100	72,000
11.00	FY 2025 PROGRAM MAINTENANCE	72.00	6,227,131	1,041,100	1,268,969	8,537,200
13.00	FY 2025 TOTAL REQUEST	72.00	6,227,131	1,041,100	1,268,969	8,537,200

PCF Detail Report

Request for Fiscal Year: 2025

Agency: Department of Finance

250

Appropriation Unit: Department of Finance

FIAA

Fund: State Regulatory Funds

22900

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	67.00	5,478,555	921,247	1,183,649	7,583,451
		Total from PCF	67.00	5,478,555	921,247	1,183,649	7,583,451
		FY 2024 ORIGINAL APPROPRIATION	72.00	6,168,231	990,000	1,213,969	8,372,200
		Unadjusted Over or (Under) Funded:	5.00	689,676	68,753	30,320	788,749
Adjustments to Wage and Salary							
250000 7159	189C R90	Program Information Coordinator 8810	1.00	61,400	13,750	13,312	88,462
250000 7173	743N R90	Financial Examiner / Investigator 1	1.00	79,000	13,750	16,338	109,088
250002 0443	743N R90	Financial Examiner / Investigator 1	1.00	79,000	13,750	15,548	108,298
250002 0525	744C R90	Securities Technician	1.00	54,600	13,750	11,838	80,188
250002 0526	840C R90	Program Specialist 8810	1.00	61,400	13,750	13,312	88,462
Other Adjustments							
	500	Employees	.00	129,500	0	0	129,500
	501	Employees - Temp	.00	16,400	0	0	16,400
	512	Employee Benefits	.00	0	0	17,200	17,200
Estimated Salary Needs							
		Board, Group, & Missing Positions	2.00	116,000	27,500	25,150	168,650
		Permanent Positions	70.00	5,843,855	962,497	1,246,047	8,052,399
		Estimated Salary and Benefits	72.00	5,959,855	989,997	1,271,197	8,221,049
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	208,376	3	(57,228)	151,151
		Estimated Expenditures	.00	208,376	3	(57,228)	151,151
		Base	.00	208,376	3	(57,228)	151,151

One-Time Operating & One-Time Capital Outlay Summary

Request for Fiscal Year: 2025

Agency: Department of Finance

250

Priority	Appropriation Unit	DU	Fund	Summary Account	Item Description	Current Mileage	Date Acquired	Quantity in Stock	Request Quantity Desired	Request Unit Cost	Request Total Cost		
Detail													
1	FIAA	10.31	22900	740	25 Core i7 Laptops (BDM "Hi End"). Hi Performance models are necessary to handle large files and Federal examination software; this is our only group the requires "High End" i7 model.	0	FY22	80.00	25.00	2,200.00	55,000		
1	FIAA	10.32	22900	740	22 Docking Stations for Laptops in 10.31	0	FY22	75.00	22.00	250.00	5,500		
1	FIAA	10.33	22900	740	22 Portable Monitors for above 10.31 Laptops. To be used during field examinations.	0	FY22	36.00	22.00	300.00	6,600		
2	FIAA	10.34	22900	755	Replace 2011 van used to transport examiners statewide.	87,000	2011	2.00	1.00	28,300.00	28,300		
Subtotal								193.00	70.00	95,400			
Grand Total by Appropriation Unit													
FIAA										95,400			
Subtotal								95,400					
Grand Total by Decision Unit													
10.31										55,000			
10.32										5,500			
10.33										6,600			
10.34										28,300			
Subtotal								95,400					
Grand Total by Fund Source													
			22900								95,400		
Subtotal								95,400					
Grand Total by Summary Account													
				740				191.00		69.00		67,100	
				755				2.00		1.00		28,300	
Subtotal								193.00	70.00	95,400			

Close

Agency	Finance, Department of
Request for the Purchase of	25 High End Laptops, 22 Docking Stations, 22 Portable Monitors
Agency Purchasing Representative	David Jensen
Agency Purchasing Representative Email Address	Dave.Jensen
Total Value of Request	\$67,000.00
Comments	We operate on a pre-planned rolling laptop replacement schedule to meet 3 year equipment replacement accreditation requirements in multiuple areas. One year is one class of examiner, the next is another class of examiner, the next year support, legal, and management. 2025's request is Bank and Credit Union examiners, so i7 performance models are necessary to handle large files and federal examination software. Request is consistent with previously submitted IT Strategic Plans. 25 High End i7 Laptops BDM Price \$2,200 each 22 Docking Stations \$250 Each 22 Portable Field Monitors \$300 each

ITS Comments

Analyst Comments

ITS Approval Status

Reviewed & Recommended

Version: 3.0

Created at 8/13/2023 10:11 PM by David Jensen

Last modified at 8/14/2023 7:52 AM by Chris Carlisle

Close

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Finance	Division/Bureau:	
Prepared By:	Jill Peterson-Pate	E-mail Address:	Jill.Peterson-Pate@finance.idaho.gov
Telephone Number:	208-332-8023	Fax Number:	208-332-8099
DFM Analyst:	Hannah Caudill	LSO/BPA Analyst:	Brooke Dupree
Date Prepared:		For Fiscal Year:	2024

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Chinden Campus				
City:	Boise	County:	Ada		
Property Address:	11341 W Chinden Blvd STE A300			Zip Code:	86714
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input type="checkbox"/>	Lease Expires:

FUNCTION/USE OF FACILITY

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COMMENTS

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WORK AREAS

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Total Number of Work Areas:	84	84	84	84	84	84
Full-Time Equivalent Positions:	70	70	70	70	70	70
Temp. Employees, Contractors, Auditors, etc.:	7	7	7	7	7	7

SQUARE FEET

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Square Feet:	24,244	24,244	24,244	24,244	24,244	24,244

FACILITY COST

(Do NOT use your old rate per sq ft; it may not be a realistic figure)

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Total Facility Cost/Yr:	\$327,294.00	\$327,294.00	\$327,294.00	\$327,294.00	\$327,294.00	\$327,294.00

SURPLUS PROPERTY

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IMPORTANT NOTES:

- Upon completion, please send to the State Leasing Program in the Division of Public Works via email to Caitlin.Ross@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.
- If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
- Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. **DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.**

AGENCY NOTES:

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Part I – Agency Profile

Agency Overview

The Department of Finance is a regulatory agency charged with the supervision and oversight of state-chartered financial institutions, regulated lenders, securities issuers, broker-dealers and stockbrokers, residential mortgage brokers, lenders, and originators, investment advisers and sales personnel, collection agencies, endowed care cemeteries, and others.

Core Functions / Idaho Code

The Department administers and enforces the following 22 regulatory statutes:

Idaho Bank Act § 26-101	Idaho Credit Code § 28-41-101
Idaho Bank Holding Company Act § 26-501	Idaho Financial Fraud Prevention Act § 67-2750
Idaho Interstate Banking Act § 26-2601	Idaho Collection Agency Act § 26-2221
Idaho Interstate Branching Act § 26-1601	Idaho Securities Act (2004) § 30-14-101
Idaho International Banking Act § 26-1701	Idaho Residential Mortgage Practices Act § 26-31-101
Idaho Trust Institutions Act § 26-3201	Business Combination Act § 30-1701
Idaho Savings Bank Act § 26-1801	Control Share Acquisition Act § 30-1601
Business And Industrial Development Corporation Act (BIDCO) § 26-2701	Idaho Commodity Code § 30-1501
Idaho Credit Union Act § 26-2101	Endowment Care Cemetery Act § 27-401
Idaho Money Transmitters Act § 26-2901	Continuing-Care Disclosure Act § 26-3701
Idaho Loan Broker Act § 26-2501	Idaho Escrow Act § 30-901

Revenue and Expenditures

Revenue	FY 2020	FY 2021	FY 2022	FY 2023
State Regulatory Fund	\$14,581,740	\$15,879,978	\$17,570,252	\$18,212,889
Total	\$14,581,740	\$15,879,978	\$17,570,252	\$18,212,889
Expenditures	FY 2020	FY 2021	FY 2022	FY 2023
Personnel Costs	\$5,597,954	\$6,057,113	\$6,471,619	\$7,130,604
Operating Expenditures	\$2,676,732	\$4,150,945	\$1,590,275	\$1,779,220
Capital Outlay	\$53,081	\$9,876	\$45,683	\$69,895
Total	\$8,327,767	\$10,217,934	\$8,107,576	\$8,979,719

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023
Business or Individuals Regulated	202,460	207,955	221,121	234,277
Transfers to General Fund	\$4,017,260	\$7,770,186	\$8,255,764	\$8,402,645

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2020	FY 2021	FY 2022	FY 2023
COLLECTION AGENT	*1st year branch #'s available and included			

	FY 2020	FY 2021	FY 2022	FY 2023
Total Number of Licenses	1,275	1,181	1,315	1,254
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	31	52	33	44
Number of Final Disciplinary Actions Against Licensees	1	2	3	11
DEBT/CREDIT COUNSELOR				
<i>*Includes Branches</i>				
Total Number of Licenses	47	48	48	40
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	1	1	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
REGULATED LENDER				
Total Number of Licenses	663	662	712	722
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	27	14	36	27
Number of Final Disciplinary Actions Against Licensees	0	0	1	3
SECURITIES BROKER – DEALER				
Total Number of Licenses	1,285	1,314	1,350	1,371
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	4	5	6	1
Number of Final Disciplinary Actions Against Licensees	2	0	1	1
SECURITIES AGENT				
Total Number of Licenses	123,703	132,562	146,664	160,697
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	17	4	1	1
Number of Final Disciplinary Actions Against Licensees	9	0	0	0
SECURITIES INVESTMENT ADVISER				
Total Number of Licenses	1,266	1,369	1,481	1,557
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	1	0	3	1
Number of Final Disciplinary Actions Against Licensees	2	2	1	0
SECURITIES INVESTMENT ADVISER REPRESENTATIVE				
Total Number of Licenses	3,144	3,324	3,4801	3,587
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	2	1	2	1
Number of Final Disciplinary Actions Against Licensees	2	0	1	1

	FY 2020	FY 2021	FY 2022	FY 2023
ESCROW AGENT				
Total Number of Licenses	38	41	43	50
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	3	0
Number of Final Disciplinary Actions Against Licensees	1	1	2	2
CREDIT REPAIR AGENT <i>*Includes Branches</i>				
Total Number of Licenses	17	14	12	10
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	1	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
TITLE LENDER				
Total Number of Licenses	56	54	46	34
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	2	2	1	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
DEBT SETTLEMENT <i>*Includes Branches</i>				
Total Number of Licenses	21	22	23	24
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	2	0
Number of Complaints Against Licensees	1	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	2	0
MONEY TRANSMITTER				
Total Number of Licenses	140	148	176	195
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	6	17	22	16
Number of Final Disciplinary Actions Against Licensees	5	0	6	5
PAYDAY LENDER				
Total Number of Licenses	129	118	110	88
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	10	4	2	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

	FY 2020	FY 2021	FY 2022	FY 2023
MORTGAGE LENDER/BROKER				
Total Number of Licenses	1,474	1,513	2,568	2,597
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	17	41	32	0
Number of Final Disciplinary Actions Against Licensees	0	0	1	37
MORTGAGE LOAN ORIGINATOR				
Total Number of Licenses	5,396	7,584	9,594	8,573
Number of New Applicants Denied Licensure	17	30	80	32
Number of Applicants Refused Renewal of a License	2	0	0	0
Number of Complaints Against Licensees	5	7	10	0
Number of Final Disciplinary Actions Against Licensees	19	2	80	32

FY 2023 Performance Highlights

Including Fiscal Year 2023, TOTAL transferred TO General Fund since 1994

\$133.1 Million

Part II – Performance Measures

Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Promote public and industry confidence in the banking and credit union systems through timely, reasonable and effective supervision and regulation						
1. % of state-chartered banks examined within statutory timeframe	Actual	100%	100%	100%	100%	
	Target	100%	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%
2. % of state-chartered credit unions examined within statutory timeframe	Actual	100%	100%	100%	100%	
	Target	100%	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%
3. % of on-site examinations of state-registered / Idaho-based investment advisers*	Actual	20.5%	36.7%	24%	29.5%	
	target	33%	33%	33%	25%	25%
4. Conduct 200 compliance examinations of Consumer Finance Bureau licensees (does not include “for cause” examinations)	actual	83	133	56	64	
	target	200	200	200	200	Minimum of 200

Performance Measure Explanatory Notes

* Investment Adviser exam scheduling sometimes weighted to later part of calendar year – exams were completed, or will be completed, by end of calendar year.

For the FY25 Budget, we may change a few of these metrics due to nationwide accreditation standards and other industry changes; at that time we will provide 4 years of data for the new metrics from FY20 to FY23.

For More Information Contact

Patricia R. Perkins
 Finance, Department of
 PO Box 83720
 Boise, ID 83720-0031
 Phone: (208) 332-8010
 E-mail: Patricia.Perkins@finance.idaho.gov

Director Attestation for Performance Report

In accordance with *Idaho Code 67-1904*, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Department of Finance



Director's Signature

August 31, 2023
Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov

Part I – Agency Profile

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Idaho International Banking Act § 26-1701	Idaho Residential Mortgage Practices Act § 26-31-101
Idaho Trust Institutions Act § 26-3201	Business Combination Act § 30-1701
Idaho Savings Bank Act § 26-1801	Control Share Acquisition Act § 30-1601
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Idaho Credit Union Act § 26-2101	Endowment Care Cemetery Act § 27-401
Idaho Money Transmitters Act § 26-2901	Continuing-Care Disclosure Act § 26-3701
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Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023
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	FY 2020	FY 2021	FY 2022	FY 2023
COLLECTION AGENT	*1st year branch #'s available and included			

	FY 2020	FY 2021	FY 2022	FY 2023
Total Number of Licenses	1,275	1,181	1,315	1,254
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	31	52	33	44
Number of Final Disciplinary Actions Against Licensees	1	2	3	11
DEBT/CREDIT COUNSELOR				
<i>*Includes Branches</i>				
Total Number of Licenses	47	48	48	40
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	1	1	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
REGULATED LENDER				
Total Number of Licenses	663	662	712	722
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	27	14	36	27
Number of Final Disciplinary Actions Against Licensees	0	0	1	3
SECURITIES BROKER – DEALER				
Total Number of Licenses	1,285	1,314	1,350	1,371
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	4	5	6	1
Number of Final Disciplinary Actions Against Licensees	2	0	1	1
SECURITIES AGENT				
Total Number of Licenses	123,703	132,562	146,664	160,697
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	17	4	1	1
Number of Final Disciplinary Actions Against Licensees	9	0	0	0
SECURITIES INVESTMENT ADVISER				
Total Number of Licenses	1,266	1,369	1,481	1,557
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	1	0	3	1
Number of Final Disciplinary Actions Against Licensees	2	2	1	0
SECURITIES INVESTMENT ADVISER REPRESENTATIVE				
Total Number of Licenses	3,144	3,324	3,4801	3,587
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	2	1	2	1
Number of Final Disciplinary Actions Against Licensees	2	0	1	1

	FY 2020	FY 2021	FY 2022	FY 2023
ESCROW AGENT				
Total Number of Licenses	38	41	43	50
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	3	0
Number of Final Disciplinary Actions Against Licensees	1	1	2	2
CREDIT REPAIR AGENT <i>*Includes Branches</i>				
Total Number of Licenses	17	14	12	10
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	1	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
TITLE LENDER				
Total Number of Licenses	56	54	46	34
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	2	2	1	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
DEBT SETTLEMENT <i>*Includes Branches</i>				
Total Number of Licenses	21	22	23	24
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	2	0
Number of Complaints Against Licensees	1	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	2	0
MONEY TRANSMITTER				
Total Number of Licenses	140	148	176	195
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	6	17	22	16
Number of Final Disciplinary Actions Against Licensees	5	0	6	5
PAYDAY LENDER				
Total Number of Licenses	129	118	110	88
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	10	4	2	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

	FY 2020	FY 2021	FY 2022	FY 2023
MORTGAGE LENDER/BROKER				
Total Number of Licenses	1,474	1,513	2,568	2,597
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	17	41	32	0
Number of Final Disciplinary Actions Against Licensees	0	0	1	37
MORTGAGE LOAN ORIGINATOR				
Total Number of Licenses	5,396	7,584	9,594	8,573
Number of New Applicants Denied Licensure	17	30	80	32
Number of Applicants Refused Renewal of a License	2	0	0	0
Number of Complaints Against Licensees	5	7	10	0
Number of Final Disciplinary Actions Against Licensees	19	2	80	32

FY 2023 Performance Highlights

Including Fiscal Year 2023, TOTAL transferred TO General Fund since 1994

\$133.1 Million

Part II – Performance Measures

Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Promote public and industry confidence in the banking and credit union systems through timely, reasonable and effective supervision and regulation						
1. % of state-chartered banks examined within statutory timeframe	Actual	100%	100%	100%	100%	
	Target	100%	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%
2. % of state-chartered credit unions examined within statutory timeframe	Actual	100%	100%	100%	100%	
	Target	100%	Maintain 100%	Maintain 100%	Maintain 100%	Maintain 100%
3. % of on-site examinations of state-registered / Idaho-based investment advisers*	Actual	20.5%	36.7%	24%	29.5%	
	target	33%	33%	33%	25%	25%
4. Conduct 200 compliance examinations of Consumer Finance Bureau licensees (does not include “for cause” examinations)	actual	83	133	56	64	
	target	200	200	200	200	Minimum of 200

Performance Measure Explanatory Notes

* Investment Adviser exam scheduling sometimes weighted to later part of calendar year – exams were completed, or will be completed, by end of calendar year.

For the FY25 Budget, we may change a few of these metrics due to nationwide accreditation standards and other industry changes; at that time we will provide 4 years of data for the new metrics from FY20 to FY23.


For More Information Contact

Patricia R. Perkins
 Finance, Department of
 PO Box 83720
 Boise, ID 83720-0031
 Phone: (208) 332-8010
 E-mail: Patricia.Perkins@finance.idaho.gov

Director Attestation for Performance Report

In accordance with *Idaho Code 67-1904*, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Department of Finance



Director's Signature

August 31, 2023
Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Finance	Division/Bureau:	
Prepared By:	Jill Peterson-Pate	E-mail Address:	Jill.Peterson-Pate@finance.idaho.gov
Telephone Number:	208-332-8023	Fax Number:	208-332-8099
DFM Analyst:	Hannah Caudill	LSO/BPA Analyst:	Brooke Dupree
Date Prepared:		For Fiscal Year:	2024

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Chinden Campus				
City:	Boise	County:	Ada		
Property Address:	11341 W Chinden Blvd STE A300			Zip Code:	86714
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input type="checkbox"/>	Lease Expires:

FUNCTION/USE OF FACILITY

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COMMENTS

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WORK AREAS

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Total Number of Work Areas:	84	84	84	84	84	84
Full-Time Equivalent Positions:	70	70	70	70	70	70
Temp. Employees, Contractors, Auditors, etc.:	7	7	7	7	7	7

SQUARE FEET

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Square Feet:	24,244	24,244	24,244	24,244	24,244	24,244

FACILITY COST

(Do NOT use your old rate per sq ft; it may not be a realistic figure)

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Total Facility Cost/Yr:	\$327,294.00	\$327,294.00	\$327,294.00	\$327,294.00	\$327,294.00	\$327,294.00

SURPLUS PROPERTY

FISCAL YR:	ACTUAL 2023	ESTIMATE 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IMPORTANT NOTES:

1. Upon completion, please send to the State Leasing Program in the Division of Public Works via email to Caitlin.Ross@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. **DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.**

AGENCY NOTES:

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AGENCY NAME:							
FACILITY INFORMATION SUMMARY FOR FISCAL YR			2025	BUDGET REQUEST		Include this summary w/ budget request.	
Address, City, Zip, Purpose	Fiscal Year	Sq Ft	\$/Sq Ft	Cost/Yr	Work Areas	Sq Ft/FTE	FTPs, Temps and Comments
	2025	request	0	\$ -	\$ -	0	-
	2024	estimate	0	\$ -	\$ -	0	-
	2023	actual	0	\$ -	\$ -	0	-
	Change (request vs actual)		0	\$ -	0	0	0
	Change (estimate vs actual)		0	\$ -	0	0	0
	2025	request	0	\$ -	\$ -	0	-
	2024	estimate	0	\$ -	\$ -	0	-
	2023	actual	0	\$ -	\$ -	0	-
	Change (request vs actual)		0	\$ -	0	0	0
	Change (estimate vs actual)		0	\$ -	0	0	0
	2025	request	0	\$ -	\$ -	0	-
	2024	estimate	0	\$ -	\$ -	0	-
	2023	actual	0	\$ -	\$ -	0	-
	Change (request vs actual)		0	\$ -	0	0	0
	Change (estimate vs actual)		0	\$ -	0	0	0
	2025	request	0	\$ -	\$ -	0	-
	2024	estimate	0	\$ -	\$ -	0	-
	2023	actual	0	\$ -	\$ -	0	-
	Change (request vs actual)		0	\$ -	0	0	0
	Change (estimate vs actual)		0	\$ -	0	0	0
	2025	request	0	\$ -	\$ -	0	-
	2024	estimate	0	\$ -	\$ -	0	-
	2023	actual	0	\$ -	\$ -	0	-
	Change (request vs actual)		0	\$ -	0	0	0
	Change (estimate vs actual)		0	\$ -	0	0	0
TOTAL (PAGE _____)	2025	request	0	\$ -	\$ -	0	-
	2024	estimate	0	\$ -	\$ -	0	-
	2023	actual	0	\$ -	\$ -	0	-
	Change (request vs actual)		0	\$ -	0	0	0
	Change (estimate vs actual)		0	\$ -	0	0	0
TOTAL (ALL PAGES)	2025	request		\$ -			
	2024	estimate		\$ -			
	2023	actual		\$ -			
	Change (request vs actual)			0			
	Change (estimate vs actual)			0			

CALCULATION SHEET FOR FIVE-YEAR FACILITY NEEDS PLAN - Use to calculate facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payments. If improvements will need to be made to the facility and will be paid by the agency, this cost should be included as well. Do not include telephone costs.

UTILITIES: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Electricity											
Water											
Sewer & Trash											
Gas											
Other Utilities:											
Total:	\$ -	Est 2024	\$ -	Est 2025	\$ -	Est 2026	\$ -	Est 2027	\$ -	Est 2028	\$ -

JANITORIAL SERVICE: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Cleaning Service:											
Other Cleaning Expense (paper products, cleaning supplies, etc.): <i>use actual costs from current fiscal year</i>											
Total:	\$ -	Est 2024	\$ -	Est 2025	\$ -	Est 2026	\$ -	Est 2027	\$ -	Est 2028	\$ -

BUILDING MAINTENANCE: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Service Contracts:											
Other Maintenance Expense: <i>use actual costs from current fiscal year</i>											
Total:	\$ -	Est 2024	\$ -	Est 2025	\$ -	Est 2026	\$ -	Est 2027	\$ -	Est 2028	\$ -

PARKING CALCULATOR: *use actual costs from current fiscal year*

If your agency pays for parking spaces, enter the of spaces your agency is paying for.											
Cost Per Space Per Month											
Total:	\$ -	Est 2024	\$ -	Est 2025	\$ -	Est 2026	\$ -	Est 2027	\$ -	Est 2028	\$ -

OTHER EXPENSES CALCULATOR: *use actual costs from current fiscal year*

Real Estate Taxes paid by agency to landlord (show annual cost)											
Insurance paid by agency to landlord (show annual cost)											
Operating Expenses paid by agency to landlord (show annual cost)											
Other expenses paid by agency to landlord (show annual cost)											
Total:	0	Est 2024	0	Est 2025	0	Est 2026	0	Est 2027	0	Est 2028	0

TENANT IMPROVEMENTS:

Total:		Est 2024		Est 2025		Est 2026		Est 2027		Est 2028	
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AGENCY NOTES:

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AGENCY NAME:				NAME OF AGENCY				
FACILITY INFORMATION SUMMARY FOR FISCAL YR				YR OF BUDGET REQUEST	BUDGET REQUEST		Include this summary w/ budget request.	
Address, City, Zip, Purpose	Fiscal Year		Sq Ft	\$/Sq Ft	Annual Cost	Work Areas	Sq Ft/FTE	FTPs, Temps and Comments
502 N 5th St, Boise 83702	2017	request	25,000	\$ 15.94	\$ 398,587	92	272	Requesting 6 new FTE for 25 upcoming projects. 85 FTE, 1 part-time 76 FTE, 1 part-time, 4 unfilled positions
Main Office	2016	estimate	22,000	\$ 16.60	\$ 365,210	86	256	
	2015	actual	20,000	\$ 13.01	\$ 260,230	81	247	
	Change (request vs actual)		5,000	\$ 2.93	138,357	11	25	
	Change (estimate vs actual)		2,000	\$ 3.59	104,980	5	9	
1240 Ironwood Dr, CdA 83814	2017	request	1,000	\$ 11.00	\$ 11,000	3	333	Moving to larger office w/ conf rm, adding 1 FTE
Field Office	2016	estimate	600	\$ 10.00	\$ 6,000	3	300	
	2015	actual	250	\$ 10.00	\$ 2,500	2	250	
	Change (request vs actual)		750	\$ 1.00	8,500	2	83	
	Change (estimate vs actual)		350	\$ -	3,500	1	50	
1415 Falls Ave	2017	request	0	\$ -	\$ -	0	-	Project completed - closing office 2 FTE 2 FTE
Twin Falls 83301	2016	estimate	525	\$ 14.71	\$ 7,725	0	-	
Field Office	2015	actual	525	\$ 14.29	\$ 7,500	0	-	
	Change (request vs actual)		-525	\$ (14.29)	-7,500	0	0	
	Change (estimate vs actual)		0	\$ 0.43	225	0	0	
TOTAL (PAGE ONE)	2017	request	26,000	\$ 15.75	409,587	95	274	
	2016	estimate	23,125	\$ 16.39	378,935	88	263	
	2015	actual	20,775	\$ 13.01	270,230	82	253	
	Change (request vs actual)		5,225	\$ 2.75	139,357	13	20	
	Change (estimate vs actual)		2,350	\$ 3.38	108,705	6	9	
TOTAL (ALL PAGES)	2017	request	23,125	\$ 15.75	409,587	95		
	2016	estimate	24,250	\$ 16.39	378,935	88		
	2015	actual	20,775	\$ 13.01	270,230	82		
	Change (request vs actual)		2,350	\$ 2.75	139,357	13		
	Change (estimate vs actual)		3,475	\$ 3.38	108,705	6		