

Agency Summary And Certification

FY 2025 Request

Agency: Board of Tax Appeals

351

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department Director:

Cindy Pollock

Date: 08/31/2023

			FY 2023 Total Appropriation	FY 2023 Total Expenditures	FY 2024 Original Appropriation	FY 2024 Estimated Expenditures	FY 2025 Total Request
Appropriation Unit							
Board of Tax Appeals			626,100	591,400	662,200	662,200	688,574
Total			626,100	591,400	662,200	662,200	688,574
By Fund Source							
G	10000	General	626,100	591,400	662,200	662,200	688,574
Total			626,100	591,400	662,200	662,200	688,574
By Account Category							
Personnel Cost			492,100	473,500	511,400	511,400	538,974
Operating Expense			87,700	69,700	97,700	97,700	96,100
Capital Outlay			46,300	48,200	53,100	53,100	53,500
Total			626,100	591,400	662,200	662,200	688,574
FTP Positions			4.00	4.00	4.00	4.00	4.00
Total			4.00	4.00	4.00	4.00	4.00

Division Description

Request for Fiscal Year: 2025

Agency: Board of Tax Appeals

351

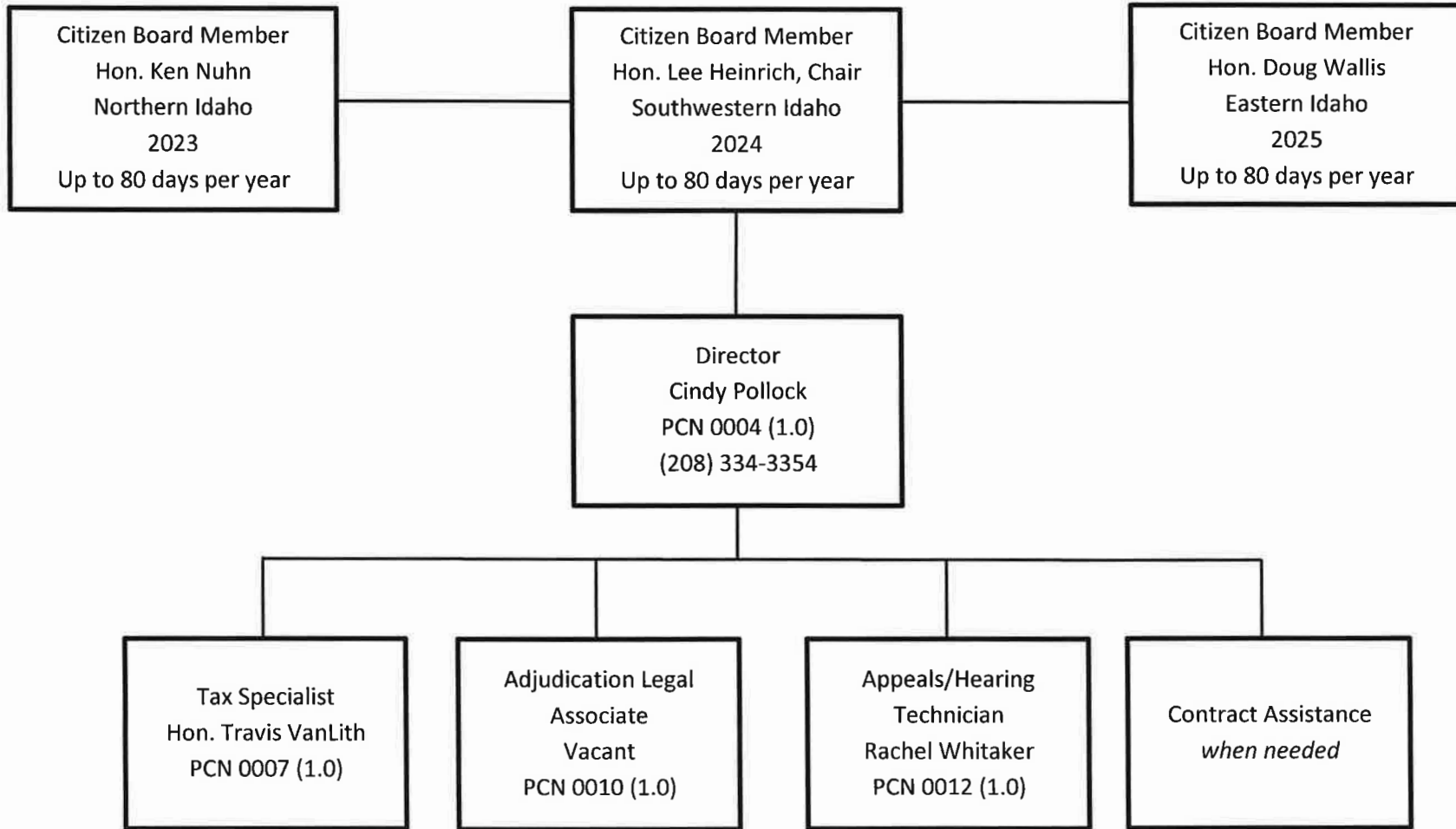
Division: Board of Tax Appeals

BT1

Statutory Authority: I.C. 63-3801

The fully independent State Board of Tax Appeals (BTA) was established in 1969 to provide taxpayers with a convenient and popular means of bringing appealed assessments before a neutral and impartial tax tribunal. Each year, hundreds of appeals are brought before the BTA either from property tax decisions made by county boards of equalizations, or from various tax-related decisions made by the State Tax Commission. BTA cases are heard and decided in an attentive, courteous, and fully neutral manner. The BTA provides parties with an accessible and fair hearing to present their evidence and argument. New evidence arguments are permitted at these hearings which are held across the state in locations convenient to the parties. The three-member citizen board ensures due process safeguards are followed in all proceedings and also bring wealth of tax-related expertise to decision-making duties. The Board's administrative proceedings are technically formal, but stand in contrast to most court proceedings which may take considerably longer to complete, often necessitate legal representation, and can add other expenses for the parties.

Board of Tax Appeals



AUGUST 2023 (total FTP 4.0)

Cindy Pollock, Director

Date

8.1.23

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Board of Tax Appeals							351
Division	Board of Tax Appeals							BT1
Appropriation Unit	Board of Tax Appeals							TAAE
FY 2023 Total Appropriation								
1.00	FY 2023 Total Appropriation							TAAE
	S1407							
	10000	General	4.00	492,100	87,700	46,300	0	626,100
			4.00	492,100	87,700	46,300	0	626,100
1.21	Account Transfers							TAAE
	Transfer from OE to CO to purchase office furniture							
	OT 10000	General	0.00	0	(2,000)	2,000	0	0
			0.00	0	(2,000)	2,000	0	0
1.61	Reverted Appropriation Balances							TAAE
	10000	General	0.00	(18,600)	(16,000)	(100)	0	(34,700)
			0.00	(18,600)	(16,000)	(100)	0	(34,700)
FY 2023 Actual Expenditures								
2.00	FY 2023 Actual Expenditures							TAAE
	10000	General	4.00	473,500	71,700	46,200	0	591,400
	OT 10000	General	0.00	0	(2,000)	2,000	0	0
			4.00	473,500	69,700	48,200	0	591,400
FY 2024 Original Appropriation								
3.00	FY 2024 Original Appropriation							TAAE
	HB249							
	10000	General	4.00	511,400	96,100	47,700	0	655,200
	OT 10000	General	0.00	0	1,600	5,400	0	7,000
			4.00	511,400	97,700	53,100	0	662,200
FY 2024 Total Appropriation								
5.00	FY 2024 Total Appropriation							TAAE
	10000	General	4.00	511,400	96,100	47,700	0	655,200
	OT 10000	General	0.00	0	1,600	5,400	0	7,000
			4.00	511,400	97,700	53,100	0	662,200
FY 2024 Estimated Expenditures								
7.00	FY 2024 Estimated Expenditures							TAAE
	10000	General	4.00	511,400	96,100	47,700	0	655,200
	OT 10000	General	0.00	0	1,600	5,400	0	7,000
			4.00	511,400	97,700	53,100	0	662,200

Base Adjustments

Removal of One-Time Expenditures

TAAE

This decision unit removes one-time appropriation for FY 2024.

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
OT 10000	General	0.00	0	(1,600)	(5,400)	0	(7,000)
		0.00	0	(1,600)	(5,400)	0	(7,000)
8.51	Base Reductions						TAAE
	This decision unit provides a base reduction to Personnel.						
10000	General	0.00	(10,100)	0	0	0	(10,100)
		0.00	(10,100)	0	0	0	(10,100)
FY 2025 Base							
9.00	FY 2025 Base						TAAE
10000	General	4.00	501,300	96,100	47,700	0	645,100
OT 10000	General	0.00	0	0	0	0	0
		4.00	501,300	96,100	47,700	0	645,100
Program Maintenance							
10.11	Change in Health Benefit Costs						TAAE
	Change in Health Benefit Costs						
10000	General	0.00	2,800	0	0	0	2,800
		0.00	2,800	0	0	0	2,800
10.12	Change in Variable Benefit Costs						TAAE
	Change in Variable Benefit Costs						
10000	General	0.00	2,074	0	0	0	2,074
		0.00	2,074	0	0	0	2,074
10.23	Contract Inflation Adjustments						TAAE
	River Walk LLC - Office Lease						
10000	General	0.00	0	0	1,400	0	1,400
		0.00	0	0	1,400	0	1,400
10.31	Repair, Replacement, or Alteration Costs						TAAE
	replace network hardware that is at the End of Service and End of Support						
OT 10000	General	0.00	0	0	1,200	0	1,200
		0.00	0	0	1,200	0	1,200
10.32	Repair, Replacement, or Alteration Costs						TAAE
	replace network hardware that is at the End of Service and End of Support						
OT 10000	General	0.00	0	0	3,200	0	3,200
		0.00	0	0	3,200	0	3,200
10.61	Salary Multiplier - Regular Employees						TAAE
	Salary Adjustments - Regular Employees						
10000	General	0.00	3,600	0	0	0	3,600
		0.00	3,600	0	0	0	3,600
FY 2025 Total Maintenance							
11.00	FY 2025 Total Maintenance						TAAE
10000	General	4.00	509,774	96,100	49,100	0	654,974
OT 10000	General	0.00	0	0	4,400	0	4,400
		4.00	509,774	96,100	53,500	0	659,374

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Line Items							
12.01	Board Per Diem Increase						TAAE
	Request for increase in Board Member per diem from \$300 per day to \$400 per day.						
10000	General	0.00	29,200	0	0	0	29,200
		0.00	29,200	0	0	0	29,200
FY 2025 Total							
13.00	FY 2025 Total						TAAE
10000	General	4.00	538,974	96,100	49,100	0	684,174
OT 10000	General	0.00	0	0	4,400	0	4,400
		4.00	538,974	96,100	53,500	0	688,574

Agency: Board of Tax Appeals

351

Decision Unit Number 12.01 Descriptive Title Board Per Diem Increase

	General	Dedicated	Federal	Total
Request Totals				
50 - Personnel Cost	29,200	0	0	29,200
55 -	0	0	0	0
70 -	0	0	0	0
80 -	0	0	0	0
Totals	29,200	0	0	29,200
	0.00	0.00	0.00	0.00

Appropriation Unit: Board of Tax Appeals TAAE

Personnel Cost

503 Brd/Cmsn Members	24,000	0	0	24,000
512 Employee Benefits	5,200	0	0	5,200
Personnel Cost Total	29,200	0	0	29,200
	29,200	0	0	29,200

Explain the request and provide justification for the need.

If a supplemental, what emergency is being addressed?

Specify the authority in statute or rule that supports this request.

Indicate existing base of PC, OE, and/or CO by source for this request.

What resources are necessary to implement this request?

List positions, pay grades, full/part-time status, benefits, terms of service.

Will staff be re-directed? If so, describe impact and show changes on org chart.

Detail any current one-time or ongoing OE or CO and any other future costs.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

Provide detail about the revenue assumptions supporting this request.

Who is being served by this request and what is the impact if not funded?

AGENCY: 351

Approp Unit: Personnel
Cost

Decision Unit No: 12.1

Title: Board Per
Diem
Increase

	General	Dedicated	Federal	Other	Total
FULL-TIME POSITIONS (FTP)					
PERSONNEL COSTS					
1. Salaries	24,000				
2. Benefits	5,200				
3. Group Position Funding					
TOTAL PERSONNEL COSTS	29,200				
OPERATING EXPENSES					
TOTAL OPERATING EXPENDITURES					
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY					
T/B PAYMENTS					
GRAND TOTAL	\$29,200				

Explain the request and provide justification for the need.

The purpose of this request is to increase the compensation rate for board members to \$400 per day in order to attract and retain qualified candidates to serve on the Board of Tax Appeals.

If a supplemental, what emergency is being addressed?

n/a

Specify the authority in statute or rule that supports this request.

Section 63-3804, Idaho Code

Indicate existing base of PC, OE, and/or CO by source for this request.

General Fund

What resources are necessary to implement this request?

none

List positions, pay grades, full/part-time status, benefits, terms of service.

Part-time Board Members – 3-year terms

Will staff be re-directed? If so, describe impact and show changes on org chart.

n/a

Detail any current one-time or ongoing OE or CO and any other future costs.

none

Describe method of calculation (RFI, market cost, etc.) and contingencies.

Provide detail about the revenue assumptions supporting this request.

n/a

Who is being served by this request and what is the impact if not funded?

This request benefits Idaho taxpayers by enabling the agency to retain and recruit qualified Board Members.

PCF Detail Report

Request for Fiscal Year: 2025

Agency: Board of Tax Appeals

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Appropriation Unit: Board of Tax Appeals

TAAE

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	4.00	294,820	55,000	63,089	412,909
		Total from PCF	4.00	294,820	55,000	63,089	412,909
		FY 2024 ORIGINAL APPROPRIATION	4.00	379,339	55,000	77,061	511,400
		Unadjusted Over or (Under) Funded:	.00	84,519	0	13,972	98,491
Adjustments to Wage and Salary							
NEWP-093481	90000	GROUP POSITION , Std Benefits/No NE Ret/No Health	.00	24,000	0	1,886	25,886
NEWP-795917	90000	GROUP POSITION , Std Benefits/No NE Ret/No Health	.00	24,000	0	1,886	25,886
NEWP-946733	90000	GROUP POSITION , Std Benefits/No NE Ret/No Health	.00	24,000	0	1,886	25,886
Other Adjustments							
	500	Employees	(8,341.00)	0	0	0	0
	512	Employee Benefits	(1,793.00)	0	0	0	0
Estimated Salary Needs							
		Board, Group, & Missing Positions	.00	72,000	0	5,658	77,658
		Permanent Positions	(10,130.00)	294,820	55,000	63,089	412,909
		Estimated Salary and Benefits	(10,130.00)	366,820	55,000	68,747	490,567
Adjusted Over or (Under) Funding							
		Original Appropriation	10,134.00	12,519	0	8,314	20,833
		Estimated Expenditures	10,134.00	12,519	0	8,314	20,833
		Base	10,134.00	2,419	0	8,314	10,733

PCF Summary Report

Request for Fiscal Year: 2025

Agency: Board of Tax Appeals

351

Appropriation Unit: Board of Tax Appeals

TAAE

Fund: General Fund

10000

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2024 ORIGINAL APPROPRIATION	4.00	379,339	55,000	77,061	511,400
5.00	FY 2024 TOTAL APPROPRIATION	4.00	379,339	55,000	77,061	511,400
7.00	FY 2024 ESTIMATED EXPENDITURES	4.00	379,339	55,000	77,061	511,400
8.51	Base Reductions	0.00	(10,100)	0	0	(10,100)
9.00	FY 2025 BASE	4.00	369,239	55,000	77,061	501,300
10.11	Change in Health Benefit Costs	0.00	0	2,800	0	2,800
10.12	Change in Variable Benefit Costs	0.00	0	0	2,074	2,074
10.61	Salary Multiplier - Regular Employees	0.00	2,948	0	652	3,600
11.00	FY 2025 PROGRAM MAINTENANCE	4.00	372,187	57,800	79,787	509,774
12.01	Board Per Diem Increase	0.00	24,000	0	5,200	29,200
13.00	FY 2025 TOTAL REQUEST	4.00	396,187	57,800	84,987	538,974

Contract Inflation

Request for Fiscal Year: 2025

Agency: Board of Tax Appeals

351

Board of Tax Appeals

TAAE

Appropriation Unit:

	FY 2020 Actual	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated Expenditures	Contract Dates	FY 2025 Contractual % Change	FY 2025 Total
Contract								
River Walk LLC - Office Lease	41,187	42,423	43,696	45,006	46,363	7/1/2023 - 6/30/2028	3	1,400
Total	41,187	42,423	43,696	45,006	46,363			1,400
Fund Source								
General	41,187	42,423	43,696	45,006	46,363			1,400
Total	41,187	42,423	43,696	45,006	46,363			1,400

Form B4: Part C - Contract Inflation

Agency: Board of Tax Appeals
 Division: Board of Tax Appeals
 Program: 01

Agency Number: 351
 Function/Activity Number: 1

Request **2025**
 Page ____ of ____
 Original Submission ____ or Revision No. ____

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
Part C: Contract (identify who and what)	FY 2021 Actual	FY 2022 Actual	FY 2023 Actual	FY 2024 Est. Exp.	Contract Date	Term of Contract (Year x of x)	FY 2025 Contractual % Change	FY 2025 Change	FY 2025 Total
River Walk Center, LLC	42,423	43,695	45,006	46,363	06/2018	6 of 10	3.00%	1,400	47,763
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
								-	-
Total	42,423	43,695	45,006	46,363			3.02%	1,400	47,763
FundSource							Proportion		
General	-	-	-	-			40.0%	600	19,100
Dedicated	-	-	-	-			30.0%	400	14,300
Federal	-	-	-	-			30.0%	400	14,300
Total	-	-	-	-			100.00%	1,400	47,700

Notes:

One-Time Operating & One-Time Capital Outlay Summary

Request for Fiscal Year: 2025

Agency: Board of Tax Appeals

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Priority	Appropriation Unit	DU	Fund	Summary Account	Item Description	Current Mileage	Date Acquired	Quantity in Stock	Request Quantity Desired	Request Unit Cost	Request Total Cost	
Detail												
1	TAAE	10.31	10000	740	1 SRX320 Gateway Router	0	2011	0.00	0.00	0.00	1,200	
2	TAAE	10.32	10000	740	1 EX4100-24P Switch	0	2016	0.00	0.00	0.00	3,200	
								Subtotal	0.00	0.00	4,400	
Grand Total by Appropriation Unit												
TAAE											4,400	
								Subtotal			4,400	
Grand Total by Decision Unit												
		10.31										1,200
		10.32										3,200
								Subtotal			4,400	
Grand Total by Fund Source												
			10000									4,400
								Subtotal			4,400	
Grand Total by Summary Account												
				740				0.00	0.00		4,400	
								Subtotal	0.00	0.00	4,400	

July 14, 2023

Quote Number 79335

Version 1

Contract Number NASPO Juniper PADD20210683



SRX320 and EX4100-24P Budgetary FY2025

Customer

Idaho Office of the Governor
Information Technology Services
11351W Chinden Blvd Building 6
Boise, ID 83714

Ed Teets
Ed.Teets@its.idaho.gov
(208) 605-4154

Ship to

Idaho Office of the Governor
Information Technology Services
11351 W Chinden Blvd Building 6
(Postal)
Boise, ID 83714
(208) 605-4154

Bill To

Idaho Office of the Governor
Information Technology Services
11351W Chinden Blvd Building 6
Boise, ID 83714
(208) 605-4154

Prepared By

Abby Staley
abby.staley@ednetics.com
P (208) 906-8156
F

SRX320-SYS-JB

Line	Part Number	Description	Price	Qty	Ext. Price
1	SRX320-SYS-JB	SRX320 Services Gateway includes hardware (8GE, 2x MPIM slots, 4G RAM, 8G Flash, power adapter and cable) and Junos Software Base (Firewall, NAT, IPSec, Routing, MPLS and Switching). RMK not included	\$707.40	1	\$707.40
2	SRX320-RMK0	SRX320 rack mount kit with adaptor tray	\$70.92	1	\$70.92
3	S-SRX-A-C1-1-ND	Advanced WAN Assurance for Class 1 (SRX300,SRX320), includes WAN Assurance, Application Visibility & Marvis VNA, with Juniper NextDay support, 1 year	\$376.75	1	\$376.75
SRX320-SYS-JB Subtotal					\$1,155.07

EX4100-24P

Line	Part Number	Description	Price	Qty	Ext. Price
4	EX4100-24P	EX4100 24-Port 10/100/1000BaseT PoE+, 4x 10G SFP+ Uplink ports, 4x 25G SFP28 Stacking/Uplink ports, redundant fans, 1 AC PSU JPSU-920-AC-AFO included (optics sold separately) with Standard SW. TAA Compliant.	\$2,304.00	1	\$2,304.00
5	CBL-PWR-C13-US-48P	Power Cord, AC, US/Canada, C13, 15A/125V, 2.5m, Straight	\$25.92	1	\$25.92
6	JPSU-920-AC-AFO	EX4100 and EX3400 920W AC Power Supply, Front-to-Back airflow (power cord needs to be ordered separately)	\$628.92	1	\$628.92
7	SUB-EX24-2S-1Y-N	1 Year Wired Assurance and Virtual Network Assistant (VNA) Subscription for EX24 port switches; Includes Juniper Care Next Day Support for EX2300, EX4100-F, EX3400, EX4100, EX4300, EX4400 24 ports switches.	\$224.40	1	\$224.40
EX4100-24P Subtotal					\$3,183.24

Quote Summary

SRX320-SYS-JB	\$1,155.07
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July 14, 2023

Quote Number 79335

Version 1

Contract Number NASPO Juniper PADD20210683



EX4100-24P	\$3,183.24
Subtotal	\$4,338.31
Total	\$4,338.31

Terms and Conditions Agreement

This agreement (Agreement) is by and between Idaho Office of the Governor Information Technology Services (Customer) and Ednetics Inc. (Ednetics) and documents the terms and conditions of Quote 79335 (Quote).

Unless superseded in writing by a Master Terms and Conditions Agreement the terms of this Agreement are binding and together with any associated written services scope of work, and any future change orders or additional quotes related to this project, constitute the entire contract between Ednetics and Customer. Customer agrees to waive all provisions contained in any form or in any written or verbal communication, including any forthcoming purchase orders that would negate, limit, extend, or otherwise modify or conflict with provisions within this Agreement unless and until agreed to in writing, as evidenced by an Ednetics officer's signature. Customer submission of a purchase order indicates your agreement to all terms and conditions included in this document.

Pricing and Availability

Pricing in this Quote is subject to change as a result of increased material costs, (the term "material" as used herein shall include equipment), labor costs, or applicable taxes that occur prior to final execution of this Agreement. Pricing does NOT include applicable taxes, insurance, delivery, setup fees, cabling services or material unless specifically listed in the quote. Ednetics cannot guarantee delivery date as material supply is subject to availability.

Materials will be delivered directly to Customer. These materials are ordered and delivered as they become available. Upon shipping of materials, an invoice for those materials will be generated and Customer agrees to pay the invoice in accordance with the Invoicing Terms described below. Due to backorders, multiple suppliers, or other issues outside of Ednetics control, materials may ship at different times resulting in multiple invoices.

All materials will be F.O.B. shipping point with all risk of loss or damage transferring to the Customer when shipping from a supplier of Ednetics choosing.

Disclaimer of Warranties

Ednetics does not warrant that the materials, or any products or results of the use thereof, will meet customer's or any other person's requirements, operate without interruption, or achieve any intended result. All third-party materials are provided without warranty by Ednetics and are limited to any warranties provided by the manufacturer of the same. Ednetics agrees to reasonably cooperate with Customer's efforts to process third-party warranty claims by providing supporting shipping documents, contact information, or other peripheral support.

Invoicing Terms

Generally, invoice line items will match each line item included in this Quote regardless of Customer purchase order format. Due to billing products in quantities as they are shipped to Customer, only a portion of each quoted line item on the Quote may be included on an invoice with the remaining portion of the quoted line item reflected on a future invoice.

Customer will be responsible for reimbursing Ednetics for all sales, use, excise or other taxes. These items will be added to the invoice in the amount incurred by Ednetics unless the Quote associated with this Agreement specifically indicates these will be provided at no cost.

Payment for all invoices will be due within 30 days of the invoice date. However, Ednetics will have the continuing right to approve Customer's credit on an ongoing basis, and may, at times, require advance payment if Ednetics determines Customer has significant balances that remain unpaid after the due date or based upon other payment history.

Any invoice dispute must be submitted in writing to receivables@ednetics.com prior to the due date of any disputed invoice. A service charge of the lesser of 1.0% of the outstanding balance or the highest amount permitted by law, will be charged each month on all past due invoices, including for any disputed amounts determined to have been valid. Any temporary waiver on the service charge shall not constitute a waiver of the future rights of Ednetics to impose the service charge for past due invoices.

July 14, 2023

Quote Number 79335

Version 1

Contract Number NASPO Juniper PADD20210683



Returns

Based on written consent from an authorized Ednetics representative, returns of product purchased may be eligible in certain, limited circumstances if requested within 30 days from the date of shipment. If approved, product should be returned either un-opened or in all of its original packaging. Upon completion of any authorized return, a credit memo will be issued to Customer to be applied at Customer discretion. Any credit provided for returns will be reduced by manufacturer specific restocking fees, as applicable. Customer agrees to assume financial responsibility for all transportation costs associated to a return. Returns or refunds due to defective product are to be handled as warranty claims directly with the manufacturer.

Submission

Please submit PO to: orders@ednetics.com or fax to: (208) 777-4708

August 15, 2023

Agency Administrator
State Board of Tax Appeals (351)
1673 W Shoreline Dr Ste 120
Boise, ID 83702-6749

RE: FY 2025 Budget Recommendations for IT Equipment

Dear Administrator:

The Office of Information Technology Services (ITS) has reviewed your information technology (IT) equipment and recommends replacements and/or line-items, attached, for your fiscal year 2025 budget request.

The items on the recommendation list are for high-priority IT equipment only, such as equipment reaching end of support or necessary to comply with laws.

Risks vary for not replacing or implementing these high-priority items. Some risk considerations are included in the justification of each item.

We strongly recommend you include the items within your FY 2025 budget request.

ITS subject matter experts will assist you in answering any IT questions from the Division of Financial Management, Legislative Services Office, or legislators throughout the budget session.

Please let us know if you want to discuss replacement prioritization, risks or have any other questions. The best place to start is via your ITS Service Delivery Manager, Tyler Zundel.

Sincerely,



Alberto Gonzalez
CIO/Administrator

Attachment: IT Budget Recommendations



IT Budget Recommendations by Information Technology Services

Prepared For:
State Board of Tax Appeals

Replacement Items (DU 10.30, form 6700)

	Ongoing	One-Time	Total
Network Equipment	700	4,800	5,500

Category: Network

Recommended by Jon Pope

Priorities: End of support, End of life, Mission Critical

Description:

This budget item is to replace network hardware that is at End of Service and End of Support. A detailed list of the equipment to be replaced has been developed by ITS and is available for review.

Justification:

Outdated hardware poses a significant vulnerability to our network infrastructure, making it susceptible to potential cyber threats and breaches. By upgrading to modern and robust equipment, we fortify defense mechanisms, ensuring a higher level of protection for sensitive data and confidential information. The new hardware facilitates a streamlined and standardized network environment, simplifying management, troubleshooting, and expansion efforts. This investment not only safeguards our digital assets but also positions us to adapt more efficiently to evolving technological demands, ultimately bolstering our overall operational resilience and competitiveness.

SRX320 and EX4100-24P Budgetary FY2025

Customer
Idaho Office of the Governor
Information Technology Services
11351W Chinden Blvd Building 6
Boise, ID 83714

Ed Teets
Ed.Teets@its.idaho.gov
(208) 605-4154

Ship to
Idaho Office of the Governor
Information Technology Services
11351 W Chinden Blvd Building 6
(Postal)
Boise, ID 83714
(208) 605-4154

Bill To
Idaho Office of the Governor
Information Technology Services
11351W Chinden Blvd Building 6
Boise, ID 83714
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Prepared By
Abby Staley
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F

SRX320-SYS-JB

Line	Part Number	Description	Price	Qty	Ext Price
1	SRX320-SYS-JB	SRX320 Services Gateway includes hardware (8GE, 2x MPIM slots, 4G RAM, 8G Flash, power adapter and cable) and Junos Software Base (Firewall, NAT, IPSec, Routing, MPLS and Switching). RMK not included	\$707.40	1	\$707.40
2	SRX320-RMK0	SRX320 rack mount kit with adaptor tray	\$70.92	1	\$70.92
3	S-SRX-A-C1-1-ND	Advanced WAN Assurance for Class 1 (SRX300,SRX320), includes WAN Assurance, Application Visibility & Marvis VNA, with Juniper NextDay support, 1 year	\$376.75	1	\$376.75
SRX320-SYS-JB Subtotal					\$1,155.07

EX4100-24P

Line	Part Number	Description	Price	Qty	Ext Price
4	EX4100-24P	EX4100 24-Port 10/100/1000BaseT PoE+, 4x 10G SFP+ Uplink ports, 4x 25G SFP28 Stacking/Uplink ports, redundant fans, 1 AC PSU JPSU-920-AC-AFO included (optics sold separately) with Standard SW. TAA Compliant.	\$2,304.00	1	\$2,304.00
5	CBL-PWR-C13-US-48P	Power Cord, AC, US/Canada, C13, 15A/125V, 2.5m, Straight	\$25.92	1	\$25.92
6	JPSU-920-AC-AFO	EX4100 and EX3400 920W AC Power Supply, Front-to-Back airflow (power cord needs to be ordered separately)	\$628.92	1	\$628.92
7	SUB-EX24-2S-1Y-N	1 Year Wired Assurance and Virtual Network Assistant (VNA) Subscription for EX24 port switches; Includes Juniper Care Next Day Support for EX2300, EX4100-F, EX3400, EX4100, EX4300, EX4400 24 ports switches.	\$224.40	1	\$224.40
EX4100-24P Subtotal					\$3,183.24

Quote Summary

SRX320-SYS-JB	\$1,155.07
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EX4100-24P	\$3,183.24
Subtotal	\$4,338.31
Total	\$4,338.31

Terms and Conditions Agreement

This agreement (Agreement) is by and between Idaho Office of the Governor Information Technology Services (Customer) and Ednetics Inc. (Ednetics) and documents the terms and conditions of Quote 79335 (Quote).

Unless superseded in writing by a Master Terms and Conditions Agreement the terms of this Agreement are binding and together with any associated written services scope of work, and any future change orders or additional quotes related to this project, constitute the entire contract between Ednetics and Customer. Customer agrees to waive all provisions contained in any form or in any written or verbal communication, including any forthcoming purchase orders that would negate, limit, extend, or otherwise modify or conflict with provisions within this Agreement unless and until agreed to in writing, as evidenced by an Ednetics officer's signature. Customer submission of a purchase order indicates your agreement to all terms and conditions included in this document.

Pricing and Availability

Pricing in this Quote is subject to change as a result of increased material costs, (the term "material" as used herein shall include equipment), labor costs, or applicable taxes that occur prior to final execution of this Agreement. Pricing does NOT include applicable taxes, insurance, delivery, setup fees, cabling services or material unless specifically listed in the quote. Ednetics cannot guarantee delivery date as material supply is subject to availability.

Materials will be delivered directly to Customer. These materials are ordered and delivered as they become available. Upon shipping of materials, an invoice for those materials will be generated and Customer agrees to pay the invoice in accordance with the Invoicing Terms described below. Due to backorders, multiple suppliers, or other issues outside of Ednetics control, materials may ship at different times resulting in multiple invoices.

All materials will be F.O.B. shipping point with all risk of loss or damage transferring to the Customer when shipping from a supplier of Ednetics choosing.

Disclaimer of Warranties

Ednetics does not warrant that the materials, or any products or results of the use thereof, will meet customer's or any other person's requirements, operate without interruption, or achieve any intended result. All third-party materials are provided without warranty by Ednetics and are limited to any warranties provided by the manufacturer of the same. Ednetics agrees to reasonably cooperate with Customer's efforts to process third-party warranty claims by providing supporting shipping documents, contact information, or other peripheral support.

Invoicing Terms

Generally, invoice line items will match each line item included in this Quote regardless of Customer purchase order format. Due to billing products in quantities as they are shipped to Customer, only a portion of each quoted line item on the Quote may be included on an invoice with the remaining portion of the quoted line item reflected on a future invoice.

Customer will be responsible for reimbursing Ednetics for all sales, use, excise or other taxes. These items will be added to the invoice in the amount incurred by Ednetics unless the Quote associated with this Agreement specifically indicates these will be provided at no cost.

Payment for all invoices will be due within 30 days of the invoice date. However, Ednetics will have the continuing right to approve Customer's credit on an ongoing basis, and may, at times, require advance payment if Ednetics determines Customer has significant balances that remain unpaid after the due date or based upon other payment history.

Any invoice dispute must be submitted in writing to receivables@ednetics.com prior to the due date of any disputed invoice. A service charge of the lesser of 1.0% of the outstanding balance or the highest amount permitted by law, will be charged each month on all past due invoices, including for any disputed amounts determined to have been valid. Any temporary waiver on the service charge shall not constitute a waiver of the future rights of Ednetics to impose the service charge for past due invoices.

Returns

Based on written consent from an authorized Ednetics representative, returns of product purchased may be eligible in certain, limited circumstances if requested within 30 days from the date of shipment. If approved, product should be returned either un-opened or in all of its original packaging. Upon completion of any authorized return, a credit memo will be issued to Customer to be applied at Customer discretion. Any credit provided for returns will be reduced by manufacturer specific restocking fees, as applicable. Customer agrees to assume financial responsibility for all transportation costs associated to a return. Returns or refunds due to defective product are to be handled as warranty claims directly with the manufacturer.

Submission

Please submit PO to: orders@ednetics.com or fax to: (208) 777-4708

Federal Funds Inventory Form
 As Required by Sections 67.1917 & 67.3402(c), Idaho Code
 *** Report must be submitted to the Division of Financial Management and Legislative Services Office as part of your budget request.

Reporting Agency/Department/Board of Tax Appeals
 Contact Person/Title: Cindy Pollock, Director

Agency Code: 351
 Contact Phone Number: 208-334-3384

Fiscal Year: 2025
 Contact Email: info@idaho.gov

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC
Grant Number CFDAM/Cooperative Agreement # / Identifying #	Grant Type	Federal Granting Agency	Grant Title	Grant Description	Path Through (State Agency)	Proposed Program	Federal Structure	Grant is Ongoing or Short-Term	Initial Expiration - if Known *Required if Short-term 867- 339733(6), I.C.	Total Federal Amount	FY 2025 Federal Amount (DO) in Range of (C) Continues 867- 339733(6), I.C.	FY 2025 State Amount (DO) in Range of (C) or (D) No. of Continues 867- 339733(6), I.C.	State Match Required (Y) Yes or (N) No 867- 339733(6), I.C.	State Match Description & Fund Source (S) or other state fund (867-339733(6), I.C.)	Total State Match Amount (867- 339733(6), I.C.)	FY 2025 Actual Federal Expenditures	FY 2024 Actual State Match Expenditures	FY 2023 Actual Federal Expenditures	FY 2022 Actual State Match Expenditures	FY 2021 Actual Federal Expenditures	FY 2020 Actual State Match Expenditures	FY 2019 Estimated Available Federal Funds Received (S) or 867-339733(6), I.C.	FY 2018 Estimated Available Federal Funds Received (S) or 867-339733(6), I.C.	FY 2017 Estimated Available Federal Funds Received (S) or 867-339733(6), I.C.	FY 2016 Estimated Available Federal Funds Received (S) or 867-339733(6), I.C.	FY 2015 Estimated Available Federal Expenditures (S) or 867-339733(6), I.C.	FY 2014 Estimated Available Federal Expenditures (S) or 867-339733(6), I.C.	Grant Funding by Source More from the previous year funding? Complete question #8, 867-339733(6), I.C.
										81.00	81.00	60.00	60.00	81.00	81.00	60.00	60.00	81.00	81.00	60.00	60.00	81.00	81.00	60.00	60.00	81.00	81.00	

Total FY 2025 All Funds Appropriation (DO) 3,026
 Federal Funds as Percentage of Total 867-339733(6), I.C. 2.62%

2. Identify below for each grant any obligations, agreements, joint exercise of powers agreements, maintenance of efforts agreements, or memoranda of understanding that may be impacted by federal or state decisions regarding federal receipts, include any state matching requirements, 867-339733(6), I.C.

CFDAM/Cooperative Agreement # / Identifying #	Agreement Type	Explanation of agreement including dollar amounts.

3. Provide a plan for each grant with a known reduction in federal funding that includes anticipated changes, and if reduction is 10-49% include the agency's plan for operating at the reduced rate 867-339733(6), I.C. or, 50% or more from the previous year's funding, include the plan to either reduce or eliminate the services provided through the grant or to continue the services without a shift to state resources, 867-339733(6), I.C.

CFDAM/Cooperative Agreement # / Identifying #	Plan for reduction or elimination of services.

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Board of Tax Appeals (BTA)	Division/Bureau:	na
Prepared By:	Cindy Pollock, Director	E-mail Address:	cindy.pollock@bta.idaho.gov
Telephone Number:	208-334-3354	Fax Number:	208-334-4060
DFM Analyst:	Hannah Caudill	LSO/BPA Analyst:	Tim Hibbard
Date Prepared:	1-Aug-23	For Fiscal Year:	2025

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	BTA offices at RiverWalk Center in the River Walk II Building					
City:	Boise	County:	Ada			
Property Address:	1673 W. Shoreline Drive, Suite 120			Zip Code:	83702	
Facility Ownership (could be private or state-owned)	Private Lease:	<input checked="" type="checkbox"/>	State Owned:	<input type="checkbox"/>	Lease Expires:	6/30/2028

FUNCTION/USE OF FACILITY

The BTA's office space is used for: administrative purposes, closed deliberations, board meetings, and for conduction closed and open formal hearings. The office is also used for legal conferences and personnel training.

COMMENTS

The current facility space includes a dedicated hearing room and private offices for administrative judges. The additional office space is used for part-time board members, as well as part-time temporary employees

WORK AREAS

FISCAL YR:	ACTUAL 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Total Number of Work Areas:	5	5	5	5	5	5
Full-Time Equivalent Positions:	4	4	4	4	4	4
Temp. Employees, Contractors, Auditors, etc.:						

SQUARE FEET

FISCAL YR:	ACTUAL 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Square Feet:	2285 BOMA	2285	2285	2285	2285	2285

FACILITY COST

(Do NOT use your old rate per sq ft; it may not be a realistic figure)

FISCAL YR:	ACTUAL 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
Total Facility Cost/Yr:	\$45,006.28	\$46,362.65	\$47,756.50	\$49,196.05	\$50,658.45	\$52,189.40

SURPLUS PROPERTY

FISCAL YR:	REQUEST 2023	REQUEST 2024	REQUEST 2025	REQUEST 2026	REQUEST 2027	REQUEST 2028
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IMPORTANT NOTES:

1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Caitlin.Cox@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.

2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.

3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. **DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.**

AGENCY NOTES:

Safety and security of hearing participants and BTA personnel is a space priority. Ample parking and good visibility/access are also priorities, as is a neutral site away from the shadow of STC or Ada County office spaces. A formal hearing room with ample time availability facilitates the timely and orderly resolution of cases.

Part I – Agency Profile

Agency Overview

Established in 1969, the Board of Tax Appeals (BTA) provides taxpayers a popular means of bringing appealed assessments before a fully independent and judicial-like tribunal. Each year, hundreds of appeals are brought to the Board from either property tax assessment decisions made by a county board of equalization or various tax-related decisions made by the Idaho State Tax Commission. BTA cases are heard and decided in an attentive and fully neutral manner.

The BTA provides parties with an accessible and fair hearing to present their evidence and argument. Hearings are held in convenient locations across the state. The 3-member citizen board, well-supplied with technical knowledge and experience in taxation, ensures due process safeguards are followed in all its proceedings. Although the Board's administrative proceedings are technically formal, they stand in contrast to most court proceedings, which take considerably longer to complete, can necessitate legal representation, and add extra expenses.

Core Functions/Idaho Code

Idaho Code Title 63 Chapter 38 describes and sets out the Board's duties. The fully independent Board hears tax related appeals *de novo* at an appellate level. Parties may present new evidence to a specialized and neutral tax tribunal. IDAPA 36.01.01 expands on the procedures and process followed in affording parties a fair hearing.

Revenue and Expenditures

Revenue	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	\$663,800	\$634,500	\$644,400	\$626,100
Total	\$663,800	\$634,500	\$644,400	\$626,100
Expenditures	FY 2020	FY 2021	FY 2022	FY 2023
Personnel Costs	\$505,015	\$541,100	\$413,504	\$473,547.81
Operating Expenditures	\$128,270	\$93,400	\$42,278	\$69,674.68
Capital Outlay	\$0	\$0	\$51,003	\$48,189.56
Trustee/Benefit Payments	\$0	\$0	\$0	\$0
Total	\$633,300	\$634,500	\$506,785	\$591,412

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023
Appeals filed	608	364	170	306
Appeals settled, dismissed or withdrawn	244	262	80	149
Decisions rendered	364	102	90	157
Reconsideration/rehearing motions filed	7	10	8	10
Appeals of Board decisions to District Court	2	4	2	1

FY 2023 Performance Highlights

The Legislature has set a statutory deadline of May 1st for the issuing of decisions in ad valorem assessment appeals. This provides the parties with a final decision *prior* to the next year's assessment being issued. Where most appeals to the Board involve property tax assessments, meeting the May 1st deadline is the Board's primary performance measurement. This measurement was met for FY2023.

Part II – Performance Measures

New Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Primary Goal						
To timely process and fairly consider each appeal impartially, and to render a just final decision.						
1. Ad Valorem – average days between perfected appeal filing and hearing date	actual	130.52 days	76.56 days	87.66 days	76.10 days	
	target	<90 days	<90 days	<90 days	<90 days	
2. Ad Valorem – average days between hearing date and decision draft	actual	50.34 days	94.26 days	77.60 days	115.22 days	
	target	<90 days	<90 days	<90 days	<90 days	
3. Ad Valorem – average days for Board approval/disapproval of a decision draft	actual	8.97 days	5.49 days	9.77 days	7.55 days	
	target	<15 days	<15 days	<15 days	<15 days	
4. Ad Valorem – average days between hearing date and final decision issued	actual	62.05 days	101.34 days	90.30 days	124.96 days	
	target	<105 days	<105 days	<105 days	<105 days	
5. Ad Valorem – percentage of decisions issued by May 1 st	actual	75.00%	100%	100%	100%	
	target	100%	100%	100%	100%	
6. Tax Commission – average days between perfected appeal filing and final decision	actual	63.38 days	191.38 days	149.13 days	141.62 days	
	target	<180 days	<180 days	<180 days	<180 days	

For More Information Contact

Cindy Pollock
 Director
 Tax Appeals, Board of
 1673 W. Shoreline Drive Ste 120
 PO Box 83720
 Boise, ID 83720-0088
 Phone: (208) 334-3354
 E-mail: cindy.pollock@bta.idaho.gov
<https://bta.idaho.gov>

Director Attestation for Performance Report

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Idaho State Board of Tax Appeals


Director's Signature

August 1, 2023
Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov