

## Part I – Agency Profile

### Agency Overview

The Idaho Legislature created the Idaho State Department of Agriculture (ISDA) in 1919 to assist and regulate the state's agricultural industry. The primary purposes for establishment were to protect Idaho's crops and livestock from the introduction and spread of pests and transmittable diseases, to help provide the industry with a system for the orderly marketing of agricultural commodities, and to protect consumers from contaminated products or fraudulent marketing practices. These purposes still drive the department today.

The department derives its statutory authority from multiple sections of the Idaho Code. Section 22-101 creates the Department of Agriculture and the position of director. Section 22-102 provides that the director “shall organize the department into such divisions and other administrative sub-units as may be necessary in order to efficiently administer the department,” and section 22-103 lists specific directorial duties. Title 22 also contains the authority for the Plant Industries Division, the Agricultural Resources Division, and the department’s Marketing Bureau. The primary authority for the Animal Industries Division lies within Title 25 and Title 37, while the Agricultural Inspections Division, which includes the Bureaus of Weights and Measures and Bonded Warehouse, derives authority from Titles 69 and 71.

In addition to the five divisions which primarily make up the ISDA, four commodity commissions—the Idaho Honey Advertising Commission, Idaho Hop Commission, Idaho Mint Commission and Idaho Sheep and Goat Health Board—are also technically housed within the ISDA, although each entity maintains its autonomy. The department works closely with all other agriculture commodity commissions. The Idaho Food Quality Assurance Laboratory was assigned by the Idaho Legislature to the Department of Agriculture on July 1, 2005. In addition, the ISDA Bureau of Laboratories was established within the agency to manage all six ISDA laboratories.

The Idaho State Department of Agriculture has a current budget of approximately \$51 million. For FY2025, the state general fund accounts for 25 percent of the budget. The remainder of the department's funding comes from various types of fees assessed directly to the segment of industry being regulated or receiving services. Federal sources also assist the department with the funding of certain programs. The department is currently staffed with approximately 231 full-time employees. The Bureau of Shipping Point Inspection and other units of the department also hire hundreds of seasonal employees each year.

Idaho agriculture has been the engine of our state’s economy, and the department embraces each new opportunity and stands ready to provide leadership.

### Core Functions/Idaho Code

- **Animal Health:** Responsible for regulatory animal disease control and prevention programs through the inspection and investigation of livestock and livestock facilities; and the regulation of movement of animals in intrastate, interstate and into international commerce.
- **Plant Health:** Responsible for the registration and inspection of commercial feed, fertilizer and soil and plant amendments; export certifications; pest exclusion; control of grasshoppers and Mormon crickets; prevention and control of noxious weeds and invasive species.
- **Inspection Services:** Inspect commodities for quality and condition at the shipping point, using official grade standards developed by the United States Department of Agriculture (USDA) and ISDA for fresh fruits and vegetables. Also inspect and certify organic operations, all weighing devices and licensed warehouses.
- **Pesticide:** Regulate the use and distribution of pesticides through inspections and investigations; registration of pesticides; monitoring of ground water for pesticides; disposal of unusable pesticides;

inspection of chemigation systems; training of agricultural pesticide handlers, and workers; and licensing and training of certified pesticide applicators and chemigators.

- **Market Development:** Market and promote Idaho food, beverage, and agriculture companies and products to increase sales and economic sustainability. The division conducts both domestic and international programs providing direct assistance to farmers, ranchers, shippers, and processors in establishing new customers for their products, increasing sales, and stimulating growth of Idaho’s economy.

**Revenue and Expenditures**

<b>Revenue</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
General Fund	\$121,400	\$110,300	\$18,800	\$27,500
Animal Damage Control	\$100,000	\$100,000	\$100,000	\$100,000
Administration & Accounting	\$921,500	\$993,000	\$1,170,500	\$782,800
Facilities Maintenance	\$284,500	\$295,400	\$316,000	\$0
Agriculture Inspections	\$1,447,400	\$1,591,400	\$1,485,900	\$1,574,300
Weights and Measures	\$508,900	\$522,200	\$514,100	\$534,800
Invasive Species	\$16,200	\$37,700	\$122,000	\$1,974,000
Special Pest Eradication	\$368,400	\$450,100	\$627,900	\$1,724,300
Agriculture Fees	\$8,034,300	\$8,297,900	\$8,809,400	\$8,431,700
Redifit Intermodel	\$49,400	\$36,300	\$94,400	\$163,500
Federal Grant	\$4,000,200	\$4,452,100	\$5,653,100	\$1,899,900
Rural Partnership				
Seminars and Publications	\$62,300	\$61,900	\$207,400	\$163,200
USDA Publications				
Fresh Fruit and Vegetable Inspections	\$7,575,100	\$6,890,100	\$6,093,200	\$7,649,000
Development Loans	\$1,700	\$1,300	\$7,900	\$13,700
Commodity Indemnity Fund	\$223,000	\$169,300	\$262,900	\$397,300
Seed Indemnity Fund	\$866,400	\$583,700	\$283,600	\$400,500
Quality Assurance Lab	\$436,400	\$423,300	\$311,000	\$314,100
<b>Total</b>	<b>\$25,017,200</b>	<b>\$25,016,000</b>	<b>\$26,078,300</b>	<b>\$26,150,600</b>
<b>Expenditures</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
Personnel Costs	\$21,316,200	\$22,508,700	\$23,940,800	\$26,282,600
Operating Expenditures	\$8,161,900	\$8,747,600	\$10,641,700	\$10,484,500
Capital Outlay	\$3,141,000	\$1,516,500	\$1,880,200	\$1,943,300
Trustee/Benefit Payments	\$4,985,800	\$6,073,500	\$4,309,300	\$6,405,200
<b>Total</b>	<b>\$37,874,900</b>	<b>\$38,864,300</b>	<b>\$40,772,000</b>	<b>\$45,724,700</b>

**Profile of Cases Managed and/or Key Services Provided**

<b>Cases Managed and/or Key Services Provided</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
<b>Animal Industries</b>				
Investigate suspected diseases, conduct licensing, inspection, and certification for compliance with state or federal Animal Health laws	6,726	3,702	3,103	2696
Perform disease tests on animals and animal tissues for regulatory diseases to meet import/export requirements and for zoonotic diseases	481,143	536,736	541,343	449374

<b>Cases Managed and/or Key Services Provided</b>	<b>FY 2021</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>
Inspect all dairy farms and plants for compliance with sanitation, quality, and wholesomeness standards	7,804	7,098	6,806	6,107
Perform tests on finished dairy products for quality. Presence of adulterants and to determine producer payment	9,617	5,065	4,983	6,765
Inspect and approve all dairy and beef waste management systems for compliance with state and federal laws	5,003	2,370	2,546	1,529
Animal care investigations and inspections	73	86	64	75
<b>Agriculture Inspections</b>				
License and inspect all warehouses, commodity dealers, and seed buyers	168	161	169	89
Certified and inspected organic producers, processors, and handlers	278	263	238	225
Inspect and test all known commercially-used weighing and measuring devices	33,822	35,737	29,193	37,009
Provide information to public concerning weights and measures issues	1 Briefing to Industry / 0 Metrology Lab Tours / 0 Media Contact / 0 negotiated rulemaking meetings	1 Briefing to Industry / 2 Metrology Lab Tours / 0 Media Contact / 0 negotiated rulemaking meetings	1 Briefing to Industry / 2 Metrology Lab Tours / 1 Media Contact / 0 negotiated rulemaking meetings	1 Briefing to Industry / 1 Metrology Lab Tours / 1 Media Contact / 0 negotiated rulemaking meetings
Maintain Idaho metrology lab certification by planning for future federal requirements	2021 Accreditation	2022 Accreditation	2023 Accreditation	2024 Accreditation
Number of pounds of fruits and vegetables certified by the Shipping Point Inspection Program	10.4 Billion Pounds	9.9 Billion Pounds	8.5 Billion Pounds	9.5 Billion Pounds
<b>Agricultural Resources</b>				
Review and registration of applications for pesticide registrations	13,306	11,798	12,521	12,699
Pesticide applicator licenses	8,038	8,146	8,056	9880
Pesticide inspections and investigations	411	437	517	404
Chemigation Equipment Inspections	277	282	256	187
Ground water wells sampled for pesticide residue – by completion date	120	221	42	39
Number of wells with detectable pesticide residues	58	36	3	2
Wells with pesticide residues greater than a drinking water standard or equivalent benchmark - by completion date	0	0	0	0
Worker protection training sessions	21	20	32	13
Worker protection inspections	56	57	63	52
Waste pesticides disposed (Pounds)	119,376	129,108	106,987	148,375
<b>Plant Industries</b>				
Review/registration of feed and fertilizer labels and products	36,639	38,365	34,410	35,403
Collect commercial feed samples	692	1,203	1,054	973

Cases Managed and/or Key Services Provided	FY 2021	FY 2022	FY 2023	FY 2024
Issue Nurseryman/Florists licenses	2,221	2,498	2,538	2,669
Field Inspections – acres	69,631	59,212	63,905	56,326
Issue phytosanitary certificates	4,989	4,863	3,922	3,717
Collect seed samples for compliance to Idaho pure seed law, noxious weed law, feed law, and referee testing	46	22	100	63
Perform purity, germination, and special testing of certified seeds for Idaho Crop Improvement Association and uncertified seeds for the seed industry	8,471	5,283	5,118	5838
Issue seed dealer’s licenses	690	707	777	748
Invasive species watercraft inspections	136,064	114,000	106,808	104,169
Number of Hop bale inspections conducted by the Hops Program	79,366	83,235	71,615	74,179
<b>Marketing and Development</b>				
Lead international trade missions	2	4	10	6
Participate in targeted domestic and international trade shows	10	9	11	10
Host inbound trade missions and domestic B2B buying events	5	7	7	6
Develop promotional and educational materials	30	61	75	72
Conduct promotions and events	29	29	38	24
Recruit Idaho companies into the Idaho Preferred Program	341	351	363	344
Issue Certificates of Free Sale	1,132	831	1,049	931

**Licensing Freedom Act**

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2021	FY 2022	FY 2023	FY 2024
<b>AIRBORNE CONTROL PERMITS<sup>1</sup></b>				
Total Number of Licenses	22	26	22	21
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	3	1	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>AGRICULTURAL INSPECTIONS DIVISION – WAREHOUSE CONTROL</b>				
Total Number of Licenses	154	147	155	143
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	1
Number of Final Disciplinary Actions Against Licensees	0	2	1	0

	FY 2021	FY 2022	FY 2023	FY 2024
<b>AGRICULTURAL INSPECTIONS DIVISION – WEIGHTS &amp; MEASURES</b>				
Total Number of Licenses	4648	4564	4667	4781
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	55	54	75	60
Number of Final Disciplinary Actions Against Licensees	107	583	213	248
<b>AGRICULTURAL RESOURCES DIVISION</b>				
Total Number of Licenses	8038	8146	8056	9890
Number of New Applicants Denied Licensure <sup>ii</sup>	0	0	0	0
Number of Applicants Refused Renewal of a License <sup>iii</sup>	0	0	0	0
Number of Complaints Against Licensees	24	17	12	20
Number of Final Disciplinary Actions Against Licensees	102	100	84	66
<b>ANIMAL INDUSTRIES DIVISION</b>				
Total Number of Licenses	183	156	154	169
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>ANIMAL INDUSTRIES DIVISION – DAIRY BUREAU</b>				
Total Number of Licenses	424	374	375	420
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>ANIMAL INDUSTRIES DIVISION - LIVESTOCK</b>				
Total Number of Licenses	188	207	251	296
Number of New Applicants Denied Licensure	0	2	0	4
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>BUREAU OF FOOD SAFETY, HEMP AND HOPS – HEMP LICENSE</b>				
Total Number of Licenses	0	24	20	27
Number of New Applicants Denied Licensure	0	8	10	16
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>BUREAU OF LABS – SEED LAB LICENSE</b>				
Total Number of Licenses	690	707	777	748
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0

	FY 2021	FY 2022	FY 2023	FY 2024
Number of Final Disciplinary Actions Against Licensees	0	0	0	0
<b>PLANT INDUSTRIES DIVISION</b>				
Total Number of Licenses	2,221	2,498	2,538	2,669
Number of New Applicants Denied Licensure	0	0	0	0
Number of Applicants Refused Renewal of a License	0	0	0	0
Number of Complaints Against Licensees	0	0	0	0
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

**Part II – Performance Measures**

Performance Measure		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
<b>Goal 1</b>						
<b>Fulfill core statutory responsibilities by protecting the public, plants, animals, and environment using regulation and education.</b>						
1. Conduct inspections, investigations, surveillance, and testing to prevent the introduction/spread of animal disease.	actual	487,869	540,438	544,446	452070	
	target	200,000* annual inspections investigations and tests	200,000* annual inspections investigations and tests	400,000* annual inspections investigations and tests	400,000* annual inspections investigations and tests	400,000* annual inspections investigations and tests
2. Respond to all allegations of improper animal care within 24 hours of receiving complaint.	actual	72 cases 100%	86 cases 100%	64 cases 100%	75 cases 100%	
	target	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%	Complaints 40 24-hour response 100%
3. Complete phytosanitary certificates within a prescribed timeframe from date received. 78% processed within 24 hours, 15% processed after 2 business days, 7% processed after 3 business days or more.	actual	92% within 24 hours, 7% in 2 business days, 1% after 3 or more business days	86% within 24 hours, 13% after 2 business days, 1% after 3 or more business days	98% within 24 hours, 1% after 2 business days, 1% after 3 or more business days	95% within 24 hours, 3% in 2 business days, 2% in 3 or more business days	
	target	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days	78% within 24 hours 15% after 2 days 7% after 3 or more days

Performance Measure		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
4. Provide and approve sufficient ongoing recertification training opportunities processing 95% of requests within five days of receipt.	actual	610 Seminars 96.5% were approved and posted in 5 working days	778 Seminars 96.5% were approved and posted in 5 working days	848 Seminars >95 % were approved and posted in 5 working days	1076 Seminars >97 % were approved and posted in 5 working days	
	target	95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days	Requests 800 95% approved and posted in 5 working days
<b>Goal 2</b>						
<b>Foster confidence in Idaho’s agriculture industry and market transactions by maintaining a strong commitment to those programs intended to safeguard consumer confidence.</b>						
5. Provide fresh fruit and vegetable inspection services for all applicant requests assuring product meets marketing order and grade on label while maintaining less than 1% reversal rate.	actual	609 Applicants 27,096 certificates issued 4 reversals	480 Applicants 24,241 certificates issued 9 reversals	365 Applicants 20,293 certificates issued 6 reversals, less than 1%	404 Applicants 28,484 certificates issued 7 reversals, less than 1%	
	target	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate	Applicants 515 Certificates 28,000 1% reversal rate
6. Inspect, test and follow-up compliance on weighing and measuring devices. Reaching a rejection rate of less than 5% and rechecking at least 60% of rejected devices. <sup>1</sup>	actual	33,822 device inspections 6.5% rejected 71.4 % of the rejected devices rechecked	34,918 device inspections 5.1% rejected 69.2 % of the rejected devices rechecked	29,193 device inspections 6.43% rejected 87.21% of the rejected devices rechecked	31,374 device inspections 9.19% rejected 73.35% of the rejected devices rechecked	
	target	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition	Inspections 27,000 60% Recheck NIST accreditation / recognition
7. Conduct pesticide related inspections meeting at least >90% of the EPA grant commitments.	actual	155% of goal (342 inspections conducted)	164% of goal (362 inspections conducted)	169% of goal (384 inspections conducted)	172% of goal (345 inspections conducted)	
	target	>90% of 220 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections	>90% of 200 grant commitments for investigations / inspections

<sup>1</sup> FY21 goal change to “Inspect, test and follow-up compliance on weighting and measuring devices and rechecking at least 60% of rejected devices. Maintaining national recognition from the National Institute of Standards and Technology (NIST) for our metrology laboratory.”

Performance Measure		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
8. Approve or deny within 91 days, 95% of feed labels and 80% of fertilizer and soil and plant amendment labels that are submitted for review.	actual	100% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	100% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	99.98% feed within 91 days; 100% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	99.22% feed within 91 days; 99.87% fertilizer within 91 days; 100% of soil and plant amendments within 91 days	
	target	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days	98% feed within 91 days 100% fertilizer within 91 days 100% soil and plant amendment within 91 days
<b>Goal 3</b>						
<b>Support the growth and sustainability of Idaho’s agriculture industry by increasing domestic and international sales opportunities of Idaho foods and agricultural products to foster industry growth and profitability.</b>						
9. Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year while attaining a 60% consumer awareness of the Idaho Preferred logo. <sup>1</sup>	actual	43 new companies 98% retention Consumer awareness N/A <sup>iv</sup>	25 new companies 96% retention Consumer awareness N/A	28 new companies 97% retention Consumer awareness N/A	2iv	
	target	New members 12 90% Retention rate	New members 12 90% Retention rate	New members 12 90% Retention rate		
10. Obtain a minimum average overall customer satisfaction rating of 4 for promotions, missions, workshops and events using a scale of 1–5, 5 being the highest.	actual	4.8	4.7	4.6	4.3	
	target	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4	Minimum average customer satisfaction rating of 4

<sup>1</sup>FY21 goal change to “Recruit 12 new companies per year into the Idaho Preferred Program and retain 90% of current members per year.”

<sup>2</sup> Will not track Consumer Awareness metric going forward



## Performance Measure Explanatory Notes

<sup>i</sup> The Sheep and Goat Health Board collected this data for FY2017.

<sup>ii</sup> Failure to become licensed is due to failure to pass competency exams, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

<sup>iii</sup> Number of applicants refused renewal because they did not submit renewal documents within 12-months of previous licenses expiration date, non-payment and/or failure to provide proof of insurance (as required for professional applicators only).

<sup>iv</sup> Previous consumer awareness studies were conducted with federal funding. The grant requirements have changed and the study has not been conducted recently. ISDA is currently looking at the cost and feasibility of conducting a study through other means.

### For More Information Contact

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