



STATE PUBLIC DEFENDER

Fiscal Year 2027 Budget Request

Submission Date

August 29, 2025

Contents

Agency Summary and Certification (B2)	1
Division Description	2
Organizational Chart	3
Agency Revenues (B11)	4
Analysis of Fund Balances (B12)	5
Agency Request Detail (B8)	6
Request Detail by Decision Unit	9
12.01 Director Attestation Regarding the Use of Vacant FTP	13
DU 12.01 DHR Attestation	15
12.79 ITS Technology Purchase and Use Attestation	16
12.79 ITS Technology Purchase Quote	17
Vacant Positions Report	21
Vacant Position Questionnaire	22
PCF Summary Report	45
PCF Detail Report	48
B4 Employee Travel Data	50
Employee Travel Questionnaire	51
5-year Facilities Needs	52
Performance Report & Director Attestation	53
Legislative Transition and Contractor Report	61
Legislative Transition and Contractor Report Appendix A	70
Legislative Transition and Contractor Report Appendix B	71
SPD Vacant Position Director Letter	72
FY 2026 General Fund Reduction Plan	74

Agency Summary And Certification

FY 2027 Request

Agency: Office of the State Public Defender

438

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department
Director:

Eric Fredericksen

Date: 08/29/2025

			FY 2025 Total Appropriation	FY 2025 Total Expenditures	FY 2026 Original Appropriation	FY 2026 Estimated Expenditures	FY 2027 Total Request
Appropriation Unit							
State Public Defender Administration			58,705,400	42,598,600	83,194,200	81,471,000	84,861,500
Total			58,705,400	42,598,600	83,194,200	81,471,000	84,861,500
By Fund Source							
G	10000	General	20,675,400	18,367,700	44,744,900	43,403,800	44,986,600
D	50900	Dedicated	38,030,000	24,230,900	38,449,300	38,067,200	39,874,900
Total			58,705,400	42,598,600	83,194,200	81,471,000	84,861,500
By Account Category							
Personnel Cost			39,641,100	24,361,800	48,216,200	47,814,600	49,671,000
Operating Expense			19,014,300	18,187,500	34,978,000	33,656,400	35,068,800
Capital Outlay			50,000	49,300	0	0	121,700
Total			58,705,400	42,598,600	83,194,200	81,471,000	84,861,500
FTP Positions			316	316	333.96	333.96	339.96
Total			316	316	333.96	333.96	339.96

Division Description

Request for Fiscal Year: 2027

Agency: Office of the State Public Defender

438

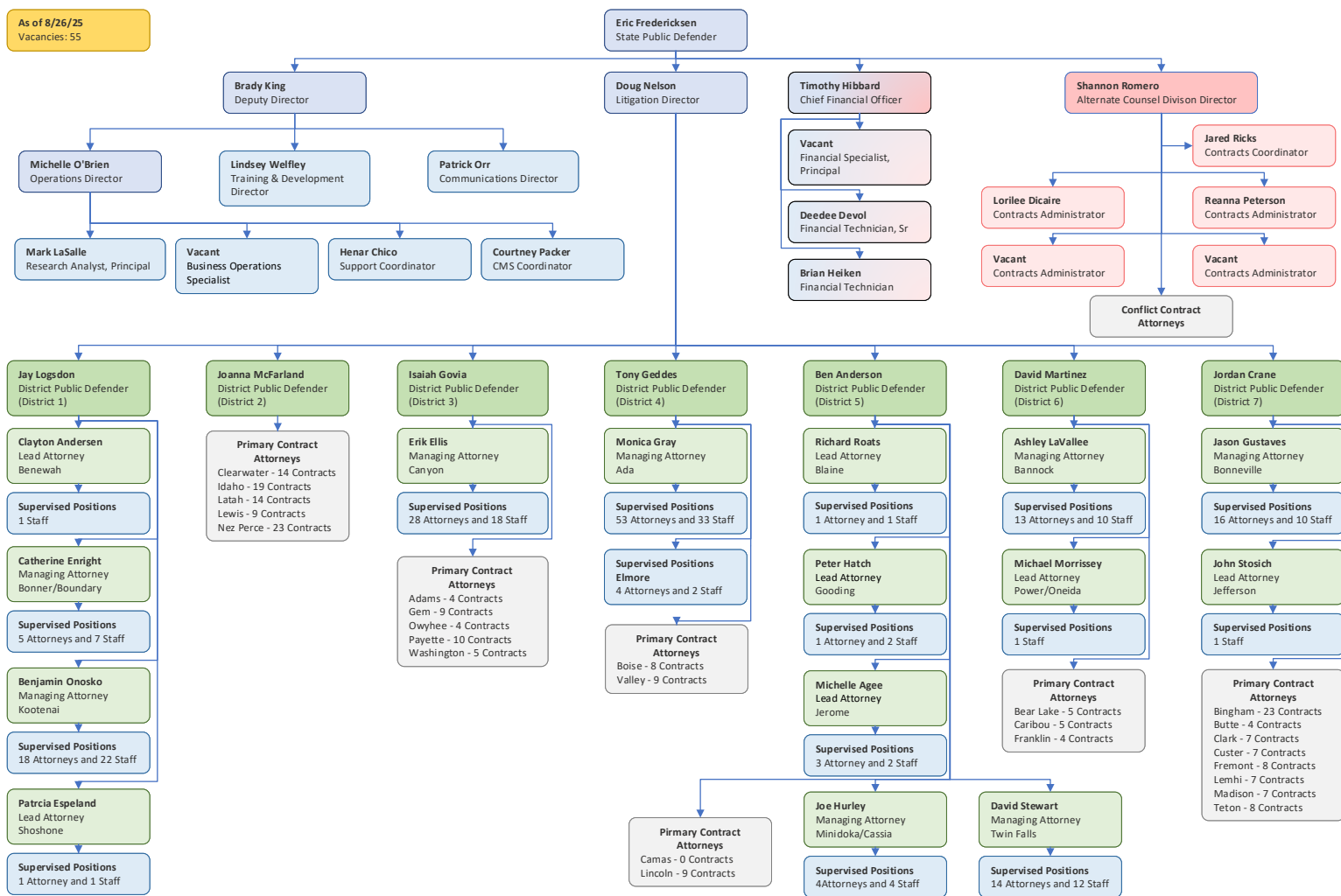
Division: Office of the State Public Defender

PD2

Statutory Authority: Chapter 60, Title 19, Idaho Code.

The Office of the State Public Defender ensures that qualified defending attorneys, experts, investigators, mitigation specialists, stenographers, paralegals, or other support staff and assistants are employed or contracted as necessary to provide legal representation to indigent defendants at all stages of criminal and commitment proceedings pursuant to the sixth amendment to the United States Constitution; Section 13, Article I, of the constitution of the State of Idaho; and Chapter 60, Title 19, Idaho Code.

As of 8/26/25
Vacancies: 55



Appropriation Unit Revenues

Request for Fiscal Year: 2027

Agency:Office of the State Public Defender438

Appropriation Unit:State Public Defender AdministrationSGAA

		FY 23 Actuals	FY 24 Actuals	FY 25 Actuals	FY 26 Estimated Revenue	FY 27 Estimated Revenue	Significant Assumptions
Fund 5090	Public Defense Fund						
0							
433	Fines, Forfeit & Escheats	0	0	863,781	1,300,000	1,340,000	
460	Interest	0	0	480,099	657,000	657,000	
470	Other Revenue	0	0	648,279	0	0	
	Public Defense Fund Total	0	0	1,992,159	1,957,000	1,997,000	
	Office of the State Public Defender Total	0	0	1,992,159	1,957,000	1,997,000	

FORM B12: ANALYSIS OF FUND BALANCES

 Request for Fiscal Year : **2027**

 Agency/Department: **The Office of the State Public Defender**

 Agency Number: **438**

 Original Request Date: **August 31, 2025**
Sources and Uses:

Sections 57-827, Idaho Code (Authority); Section 57-811, Idaho Code (Transfer In); Section 57-828, Idaho Code (Transfer Out)

FUND NAME:	FUND NAME	FUND CODE:	00000	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance				0	16,241,300	18,542,422
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]				0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]				0	0	0
04.	Subtotal Beginning Cash Balance			0	0	16,241,300	18,542,422
05.	Revenues [from Form B-11]				1,992,159	1,957,000	1,997,000
06.	Non-Revenue Receipts and Other Adjustments						
07.	Statutory Transfers In			36,000,000	39,000,000	39,000,000	39,000,000
08.	Operating Transfers In						
09.	Subtotal Cash Available for the Year			36,000,000	40,992,159	57,198,300	59,539,422
10.	Statutory Transfers Out			36,000,000	500,000	206,578	500,000
11.	Operating Transfers Out						
12.	Non-Expenditure Distributions and Other Adjustments						
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			0	40,492,159	56,991,722	59,039,422
14.	Borrowing Limit						
15.	Total Available Funds for the Year			0	40,492,159	56,991,722	59,039,422
16.	Original Appropriation				35,530,000	38,449,300	39,620,700
17.	Prior Year Reappropriation [same as Row 03]			0	0	0	0
18.	Legislative Supplementals and (Rescissions)				2,500,000		
19.	Subtotal Legislative Authorizations			0	38,030,000	38,449,300	39,620,700
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]						
22.	Total Spending Authorizations			0	38,030,000	38,449,300	39,620,700
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)						
24.	Final Year End Reversions (DU 1.61)				13,779,141		
25.	Subtotal Reversions & Cancelations			0	13,779,141	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]						
27.	Current Year Reappropriation To Next Year [DU 1.7x]						
28.	Total Unused Spending Authorizations			0	13,779,141	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			0	24,250,859	38,449,300	39,620,700
30.	Continuously Appropriated Expenditures						
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			0	16,241,300	18,542,422	19,418,722
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→34)]			0	16,241,300	18,542,422	19,418,722
36.	Investments Direct by Agency						
37.	Ending Unobligated Cash Balance Plus Direct Investments			0	16,241,300	18,542,422	19,418,722
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Office of the State Public Defender						438
Division	Office of the State Public Defender						PD2
Appropriation Unit	State Public Defender Administration						SGAA
FY 2025 Total Appropriation							
1.00	FY 2025 Total Appropriation						SGAA
	S1270 and S1424						
	10000 General	17.00	4,111,100	16,514,300	50,000	0	20,675,400
	50900 Dedicated	299.00	35,530,000	2,500,000	0	0	38,030,000
		316.00	39,641,100	19,014,300	50,000	0	58,705,400
1.61	Reverted Appropriation Balances						SGAA
	10000 General	0.00	(1,717,700)	(589,300)	(700)	0	(2,307,700)
	50900 Dedicated	0.00	(13,561,600)	(237,500)	0	0	(13,799,100)
		0.00	(15,279,300)	(826,800)	(700)	0	(16,106,800)
FY 2025 Actual Expenditures							
2.00	FY 2025 Actual Expenditures						SGAA
	10000 General	17.00	2,393,400	15,925,000	49,300	0	18,367,700
	50900 Dedicated	299.00	21,968,400	2,262,500	0	0	24,230,900
		316.00	24,361,800	18,187,500	49,300	0	42,598,600
FY 2026 Original Appropriation							
3.00	FY 2026 Original Appropriation						SGAA
	S1109,S1202						
	10000 General	34.96	12,266,900	32,436,300	0	0	44,703,200
	OT 10000 General	0.00	0	41,700	0	0	41,700
	50900 Dedicated	299.00	35,949,300	2,500,000	0	0	38,449,300
		333.96	48,216,200	34,978,000	0	0	83,194,200
FY 2026Total Appropriation							
5.00	FY 2026 Total Appropriation						SGAA
	10000 General	34.96	12,266,900	32,436,300	0	0	44,703,200
	OT 10000 General	0.00	0	41,700	0	0	41,700
	50900 Dedicated	299.00	35,949,300	2,500,000	0	0	38,449,300
		333.96	48,216,200	34,978,000	0	0	83,194,200
Appropriation Adjustments							
6.41	FTP/Noncognizable Adjustment						SGAA
	This decision unit reflects an FTP adjustment. Through the use of General Funds provided in S1202, salary increases were provided to several positions funded through the Public Defense Fund. Rather than split funding positions, 42 positions were moved the General Fund.						
	10000 General	42.00	0	0	0	0	0
	50900 Dedicated	(42.00)	0	0	0	0	0
		0.00	0	0	0	0	0
6.61	Gov's Approved Reduction						SGAA
	10000 General	0.00	0	(1,321,600)	0	0	(1,321,600)

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
		0.00	0	(1,321,600)	0	0	(1,321,600)
6.71	Early Reversions						SGAA
	Unused CEC						
	10000 General	0.00	(19,500)	0	0	0	(19,500)
	50900 Dedicated	0.00	(382,100)	0	0	0	(382,100)
		0.00	(401,600)	0	0	0	(401,600)

FY 2026 Estimated Expenditures

7.00	FY 2026 Estimated Expenditures						SGAA
	10000 General	76.96	12,247,400	31,114,700	0	0	43,362,100
	OT 10000 General	0.00	0	41,700	0	0	41,700
	50900 Dedicated	257.00	35,567,200	2,500,000	0	0	38,067,200
		333.96	47,814,600	33,656,400	0	0	81,471,000

Base Adjustments

8.11	FTP or Fund Adjustments						SGAA
	This decision unit aligns the agency's FTP allocation by fund.						
	10000 General	42.00	0	0	0	0	0
	50900 Dedicated	(42.00)	0	0	0	0	0
		0.00	0	0	0	0	0

8.42	Removal of One-Time Expenditures						SGAA
	This decision unit removes one-time appropriation for FY 2026.						
	OT 10000 General	0.00	0	(41,700)	0	0	(41,700)
		0.00	0	(41,700)	0	0	(41,700)

FY 2027 Base

9.00	FY 2027 Base						SGAA
	10000 General	76.96	12,266,900	32,436,300	0	0	44,703,200
	OT 10000 General	0.00	0	0	0	0	0
	50900 Dedicated	257.00	35,949,300	2,500,000	0	0	38,449,300
		333.96	48,216,200	34,936,300	0	0	83,152,500

Program Maintenance

10.11	Change in Health Benefit Costs						SGAA
	This decision unit reflects a change in the employer health benefit costs.						
	10000 General	0.00	225,700	0	0	0	225,700
	50900 Dedicated	0.00	935,500	0	0	0	935,500
		0.00	1,161,200	0	0	0	1,161,200
10.12	Change in Variable Benefit Costs						SGAA
	This decision unit reflects a change in variable benefits.						
	10000 General	0.00	(16,500)	0	0	0	(16,500)
	50900 Dedicated	0.00	(67,400)	0	0	0	(67,400)
		0.00	(83,900)	0	0	0	(83,900)
10.61	Salary Multiplier - Regular Employees						SGAA
	This decision unit reflects a 1% salary multiplier for Regular Employees.						

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
10000	General	0.00	74,200	0	0	0	74,200
50900	Dedicated	0.00	303,300	0	0	0	303,300
		0.00	377,500	0	0	0	377,500

FY 2027 Total Maintenance

11.00 FY 2027 Total Maintenance SGAA

10000	General	76.96	12,550,300	32,436,300	0	0	44,986,600
OT 10000	General	0.00	0	0	0	0	0
50900	Dedicated	257.00	37,120,700	2,500,000	0	0	39,620,700
		333.96	49,671,000	34,936,300	0	0	84,607,300

Line Items

12.01 Constitutional Workload Standard Positions SGAA

The SPD is requesting six new mid-level trial attorneys to help close critical workload gaps across six counties. This request requires no additional funding, as existing resources have been responsibly realigned to support the positions.

50900	Dedicated	6.00	0	0	0	0	0
		6.00	0	0	0	0	0

12.79 ITS Recommended Replacement Items Only SGAA

ITS Recommended Enhancements from Budget Packet

50900	Dedicated	0.00	0	132,500	0	0	132,500
OT 50900	Dedicated	0.00	0	0	121,700	0	121,700
		0.00	0	132,500	121,700	0	254,200

FY 2027 Total

13.00 FY 2027 Total SGAA

10000	General	76.96	12,550,300	32,436,300	0	0	44,986,600
OT 10000	General	0.00	0	0	0	0	0
50900	Dedicated	263.00	37,120,700	2,632,500	0	0	39,753,200
OT 50900	Dedicated	0.00	0	0	121,700	0	121,700
		339.96	49,671,000	35,068,800	121,700	0	84,861,500

Agency: Office of the State Public Defender

438

Decision Unit Number12.01

Descriptive TitleConstitutional Workload Standard Positions

	General	Dedicated	Federal	Total
Request Totals				
50 -	0	0	0	0
55 - Operating Expense	0	0	0	0
70 - Capital Outlay	0	0	0	0
80 -	0	0	0	0
Totals	0	0	0	0
FTP - Permanent	0.00	6.00	0.00	6.00

Appropriation Unit:State Public Defender Administration

SGAA

FTP - Permanent				
500 Employees	0	6	0	6
FTP - Permanent Total	0	0	0	0
	0	0	0	0

Explain the request and provide justification for the need.

The State Public Defender (SPD) is requesting six new mid-level trial attorney positions to help address significant gaps in workload coverage across the state. Recent data indicate that, in order to meet constitutionally mandated workload standards—calculated at 210 workload units per attorney per year—the SPD requires 184.50 attorneys statewide. Following the addition of four new offices approved for FY 2026, the SPD now operates 16 institutional offices, each of which carries the full burden of criminal defense in its respective county. While every county has unique demands, the most acute deficiencies are currently found in Kootenai, Ada, Jerome, Twin Falls, Bannock, and Bonneville counties. Assigning one new attorney to each of these counties will not fully eliminate the gap between current staffing and actual need—currently a shortfall of 16 attorneys—but it will make meaningful progress toward closing that deficit.

Importantly, this request comes with no ask for additional funds. Thanks to the Legislature's support in the FY 2026 budget cycle, which provided General Fund support for performance-based pay restructuring, the SPD was able to fully meet those obligations while also strategically aligning its funding structure. Several positions were moved entirely to the General Fund to avoid the inefficiencies of split-funding and to ensure each institutional office could be funded through the same funding source. This shift freed up salary capacity in the Public Defense Fund, allowing the SPD to support these six new positions within existing resources. This funding strategy reflects the SPD's commitment to being good fiscal stewards of taxpayer dollars—maximizing the value of legislative investments while continuing to provide constitutionally adequate legal representation to all Idahoans.

If a supplemental, what emergency is being addressed?

NA

Specify the authority in statute or rule that supports this request.

Chapter 60, Title 19, Idaho Code.

Indicate existing base of PC, OE, and/or CO by source for this request.

The FY 2027 Base includes \$35,949,300 for personnel costs, and this request does not add to that amount.

What resources are necessary to implement this request?

The SPD's current appropriation will cover this cost.

List positions, pay grades, full/part-time status, benefits, terms of service.

District	Office	FTP	Salary	Total VB	Health
1	Kootenai	1.00	\$102,003.20	\$21,840.93	\$17,770
4	Ada	1.00	\$102,003.20	\$21,840.93	\$17,770
5	Jerome	1.00	\$102,003.20	\$21,840.93	\$17,770
5	Twin Falls	1.00	\$102,003.20	\$21,840.93	\$17,770
6	Bannock	1.00	\$102,003.20	\$21,840.93	\$17,770
7	Bonneville	1.00	\$102,003.20	\$21,840.93	\$17,770

Will staff be re-directed? If so, describe impact and show changes on org chart.

No.

Detail any current one-time or ongoing OE or CO and any other future costs.

The SPD's current appropriation will cover this cost.

Describe method of calculation (RFI, market cost, etc.) and contingencies.

Based on the new SPD salary schedule, Trial Attorney 3 positions are classified to handle both misdemeanor and basic felony cases.

Provide detail about the revenue assumptions supporting this request.

The SPD funds these and other positions through the Public Defense Fund, which receives a statutory cash transfer each year. This request does not require an increase to that transfer or any adjustment to the agency's appropriation from the fund.

Who is being served by this request and what is the impact if not funded?

This request serves Idahoans in six counties—Kootenai, Ada, Jerome, Twin Falls, Bannock, and Bonneville—by helping ensure timely, constitutionally adequate legal representation for those facing criminal charges. Without these additional attorneys, existing staffing shortfalls will persist, increasing delays in case processing, straining local offices, and risking noncompliance with constitutional workload standards. For some counties, without an increase in staffing, the State of Idaho risks exposure to damages from ongoing and future litigation related to the perceived failure to provide constitutionally mandated legal defense.

Identify the measure/goal/priority this will improve in the strat plan or PMR.

FIRST GOAL of strategic plan: Provide Constitutionally Required Representation for Every Client

What is the anticipated measured outcome if this request is funded?

Performance Measure: Institutional public defenders in those offices (as well as other institutional offices) will be assigned to cases based on weighted public defense workload.

Agency: Office of the State Public Defender

438

Decision Unit Number12.79

Descriptive TitleITS Recommended Replacement Items Only

	General	Dedicated	Federal	Total
Request Totals				
50 -	0	0	0	0
55 - Operating Expense	0	132,500	0	132,500
70 - Capital Outlay	0	121,700	0	121,700
80 -	0	0	0	0
Totals	0	254,200	0	254,200
FTP - Permanent	0.00	0.00	0.00	0.00

Appropriation Unit:State Public Defender Administration

SGAA

Operating Expense				
590 Computer Services	0	132,500	0	132,500
Operating Expense Total	0	132,500	0	132,500
Capital Outlay				
740 Computer Equipment	0	121,700	0	121,700
Capital Outlay Total	0	121,700	0	121,700
	0	254,200	0	254,200

Explain the request and provide justification for the need.

Storage -
SPD Data Migration:
268.16+ TB of data. Quote provided by Pine Technologies included.

Item	Total	OG/OT
1	\$10,725.00	Onetime
3	\$10,725.00	Onetime
5	\$10,725.00	Onetime
7	\$10,725.00	Onetime
9	\$10,725.00	Onetime
12	\$10,725.00	Onetime
14	\$10,725.00	Onetime
16	\$10,725.00	Onetime
18	\$10,725.00	Onetime
20	\$10,725.00	Onetime
22	\$10,725.00	Onetime
2	\$46,921.88	Ongoing
4	\$1,876.88	Ongoing
6	\$1,876.88	Ongoing
8	\$4,879.88	Ongoing
10	\$24,774.75	Ongoing
11	\$24,774.75	Ongoing
13	\$1,876.88	Ongoing
15	\$1,876.88	Ongoing
17	\$5,630.62	Ongoing
19	\$2,252.25	Ongoing
21	\$1,876.88	Ongoing
23	\$13,888.88	Ongoing

Total Cost of \$250,500

Replacement of Two Laptops:

Agency	Service	Count	Subtotal before Inflation	FY	Estimated Inflation	Total	Current Serial Number
	Current Model Number		New Model Info	OBJECTID			
SPD	SPD LAPTOP		1,550 FY 2027	20	1,860	G6RP4Y3 Latitude 5540	TBD 3169
SPD	SPD LAPTOP		1,550 FY 2027	20	1,860	H6RP4Y3 Latitude 5540	TBD 3170
Total Cost of \$3,700							

If a supplemental, what emergency is being addressed?

NA

Specify the authority in statute or rule that supports this request.

Chapter 60, Title 19, Idaho Code.

Indicate existing base of PC, OE, and/or CO by source for this request.

NA

What resources are necessary to implement this request?

Onetime CO for computer equipment and ongoing OE for computer services.

List positions, pay grades, full/part-time status, benefits, terms of service.

NA

Will staff be re-directed? If so, describe impact and show changes on org chart.

NA

Detail any current one-time or ongoing OE or CO and any other future costs.

NA

Describe method of calculation (RFI, market cost, etc.) and contingencies.

Provided by Pine Technologies through ITS

Provide detail about the revenue assumptions supporting this request.

Using existing ongoing revenues such as court fines and fees and fund interest from the PDF to support this request.

Who is being served by this request and what is the impact if not funded?

Idaho citizens and SPD employees. Cannot retain essential case data from before the transition.

How does this request conform with your agency's IT plan?

Yes

Is your IT plan approved by the Office of Information Tech. Services?

Yes

Does the request align with the state's IT plan standards?

Yes

Attach any supporting documents from ITS or the Idaho Tech. Authority.

Attached

What is the project timeline?

Within the fiscal year

Identify the measure/goal/priority this will improve in the strat plan or PMR.

FIRST GOAL of strategic plan: Provide Constitutionally Required Representation for Every Client

What is the anticipated measured outcome if this request is funded?

The SPD will be able to retain essential case files from before the transition.



Eric D. Fredericksen
State Public Defender

BUDGET REQUEST LETTER

Brady King
Deputy Director

RE: State Public Defender – New Full-Time Positions
TO: Andy Snook – General Counsel – Governor’s Office
Lori Wolfe – Administrator - Division of Financial Management
Adam Jarvis - Principal Financial Management Analyst

Doug Nelson
Litigation Director

Shannon Romero
*Alternate Counsel
Division Director*

Jay Logsdon
*1st District Public
Defender*

In the Fiscal Year 2027 Budget Request, the Idaho State Public Defender (“SPD”) is requesting six (6.00) full-time attorney positions (“FTP”) to be added to the agency out of dedicated fund appropriations. On October 1, 2024, the State of Idaho transitioned from a county operated indigent defense system, wherein each of the 44 Idaho counties provided public defense services, to a state system. Currently, the State of Idaho is responsible for providing all representation for indigent defendants in Idaho’s trial courts.

Joanna McFarland
*2nd District Public
Defender*

The six full-time attorney positions, in addition to the current vacancies, are necessary for the SPD to meet its constitutional obligation to provide effective assistance of counsel to indigent defendants throughout the State of Idaho.

Isaiah Govia
*3rd District Public
Defender*

As early as 1887, Article I, Section 13 of the Idaho Constitution guaranteed the right to “appear and defend in person and with counsel.” In 1923, the Idaho Supreme Court recognized the right to counsel for indigent defendants. *State v. Montroy*, 37 Idaho 684 (1923); see also *Gideon v. Wainwright*, 372 U.S. 335 (1963) (United States Supreme Court recognizing the state’s constitutional obligation under the 6th and 14th Amendments to the U.S. Constitution to provide trial counsel to non-capital indigent defendants facing a loss of liberty). Most recently, the Idaho Supreme Court reaffirmed the State of Idaho has the obligation to provide the right to counsel for indigent defendants, and that constitutional requirement “cannot be delegated.” *Tucker v. State of Idaho*, 162 Idaho 11, 15 (2017).

Anthony Geddes
*4th District Public
Defender*

Benjamin Andersen
*5th District Public
Defender*

David Martinez
*6th District Public
Defender*

Idaho is currently allotted 333.96 FTP. Between FY2020 and FY2023, Idaho has averaged 71,496 cases per year. Based upon the data from the State’s new case management system, the SPD anticipates being appointed to over 80,000 cases in the first year of the agency’s existence (Between 80,352 and 82,112 cases). Using the Felony Case Equivalent (FCE) model, the SPD will need an additional 15 additional full-time attorneys and 7.5 legal assistants to meet its

Jordan Crane
*7th District Public
Defender*

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov

constitutional obligations. To date, the SPD has used contract attorneys to supplement the institutional offices to ensure caseloads/workloads are in the acceptable range for public defense. The use of contract attorneys to cover office overflow is acceptable, but certainly not financially prudent as contract attorneys are compensated at \$125/hour compared to paying state employees between \$60 and \$86 when factoring in state benefits. See Contract vs. Institutional Office Memorandum.

In sum, it is more fiscally sound, in addition to the providing greater oversight, more consistency and stability, to provide indigent defense representation through State employees at the Office of the Idaho State Public Defender.

Best regards,

Eric Fredericksen

Eric D. Fredericksen
Idaho State Public Defender



August 14, 2025

Office of the State Public Defender

Dear Eric Fredericksen:

This letter is in response to your FY 2027 Budget request. Your initial request was received August 7, 2025 and listed the following requested item(s) for your FY 2027 budget:

- Increase FTP by 6 Trial Attorney 3 in the following locations: Kootenai, Ada, Jerome, Twin Falls, Bannock, and Bonneville.

This letter attests that the Office of the State Public Defender's request(s) are in alignment with Division of Human Resources (DHR) policies. Please include this letter with your final budget submission to the Division of Financial Management (DFM).

If you have any questions or concerns about your requests, please do not hesitate to contact me at jessica.griffin@dhr.idaho.gov.

Sincerely,

Jessica Griffin
HR Operations Bureau Chief

Office of Information Technology Services

Technology Purchase and Use Attestation Letter

Date: 8/18/2025

To: Office of the State Public Defender - 43800

Subject: Technology Purchase and Use Approval

The Office of Information Technology Services (ITS) attests that the technology identified in the Office of the State Public Defender IT Budget Packet has been reviewed and determined to meet statewide technology policies and standards for potential purchase and use by Office of the State Public Defender. This attestation is intended to provide documentation for the Division of Financial Management (DFM), the Division of Purchasing (DOP), or other oversight bodies that require confirmation of ITS review as part of budgeting, procurement, or technology decision-making processes. Data exports or downloads from the IT Budget Packet may be attached to this attestation letter when it is shared with DFM, DOP, or other oversight bodies as supporting documentation.

This attestation does not constitute a commitment by ITS to deploy, implement, or provide ongoing support for any technology included in the IT Budget Packet. It is not an endorsement of business need, nor does it imply that ITS recommends or requires any agency to adopt the solutions listed. The attestation solely reflects that the technologies identified are permissible for agency acquisition within the parameters of state IT policy and security standards.

This approval is contingent on adherence to the Office of ITS guidelines for operation, maintenance, and data security, as outlined in the applicable policy documents.

If you have any questions regarding this approval, please contact our office.



Pricing Proposal
Quotation #: 26574662
Reference #: 08/27/2025
Created On: 8/27/2025
Valid Until: 10/10/2025

ID-Information Technology Services

Chris Carlisle

11351 W Chinden Blvd
Bld 6
ITS Accounts Payable
Boise, ID 83714
United States
Phone: (208) 605-4041
Fax:
Email: chris.carlisle@its.idaho.gov

Inside Account Manager

Will Reiman

290 Davidson Ave
Somerset, NJ 08873
Phone: 732-537-7183
Fax:
Email: will_reiman@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Data Migration and Implementation to new Site - Ada County (125 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
2	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Ada County (125 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$46,921.88	\$46,921.88
3	Data Migration and Implementation to new Site - Bannock County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
4	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Bannock County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$1,876.88	\$1,876.88
5	Data Migration and Implementation to new Site - Blaine County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00

6	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Blaine County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$1,876.88	\$1,876.88
7	Data Migration and Implementation to new Site - Bonner County (13 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
8	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Bonner County (13 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$4,879.88	\$4,879.88
9	Data Migration and Implementation to new Site -Bonnevill County (66 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
10	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Bonneville County (66 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$24,774.75	\$24,774.75
11	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Canyon County (66 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months - One time fee has already been taken care of for this customer	1	\$24,774.75	\$24,774.75
12	Data Migration and Implementation to new Site - Gooding County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
13	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Gooding County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$1,876.88	\$1,876.88

14	Data Migration and Implementation to new Site - Jefferson County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
15	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Jefferson County (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$1,876.88	\$1,876.88
16	Data Migration and Implementation to new Site - Kootenai County (15 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
17	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Kootenai County (15 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$5,630.62	\$5,630.62
18	Data Migration and Implementation to new Site - Minidoka-Cassia Counties (6 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
19	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Minidoka-Cassia Counties (6 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$2,252.25	\$2,252.25
20	Data Migration and Implementation to new Site - Power-Onedia Counties (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: One Time	1	\$10,725.00	\$10,725.00
21	Unlimited Support, Secure Hosted Storage, Training for Local Administrators - Power-Onedia Counties (5 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$1,876.88	\$1,876.88
22	Data Migration and Implementation to new Site -Twin Falls County (37 TB) Pine Technology - Part#:	1	\$10,725.00	\$10,725.00

Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR)
Contract #: CTR060028
Subcontract #: PADD20244970
Note: One Time

23	Unlimited Support, Secure Hosted Storage, Training for Local Administrators -Twin Falls County (37 TB) Pine Technology - Part#: Contract Name: NASPO SOFTWARE VALUE ADDED RESELLER (SVAR) Contract #: CTR060028 Subcontract #: PADD20244970 Note: 12 months	1	\$13,888.88	\$13,888.88
----	---	---	-------------	-------------

Subtotal	\$250,482.41
Shipping	\$0.00
*Tax	\$0.00
Total	\$250,482.41

*Tax is estimated. Invoice will include the full and final tax due.

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

- Additional Storage may be purchased at the rate of \$403.26 per TB annually.

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Agency	Agency Name	Type	PositionFamily	FTE	Description	ShortDescription	Estimated Vacate Date	Position	Job	Job_ShortDescription	HROrgUnit_ShortDesc	IDFilledVacant	Weight	Active
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Operations Director	438 OD	8/8/2025	20928	2707	22213	438 SPD Admin	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 2	438 TA Bonner 202	10/25/2024	21099	3714	L3714 8820	438 SPD 1 BONNER	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Bonner 302	5/14/2025	21101	3715	L3715 8820	438 SPD 1 BONNER	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Kooten 302	7/17/2025	21111	3715	L3715 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Social Worker - LSW	438 LSW Kooten 102		21135	3721	09423 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Kooten 102	5/5/2025	21136	3713	L3713 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 5	438 TA Kooten 501		21143	3717	L3717 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 2	438 TA Kooten 206		21144	3714	L3714 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Kooten 113		21145	3713	L3713 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Business Operations Specialist	438 BOS		21146	3649	05275 8292	438 SPD Admin	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Kooten 115		21147	3713	L3713 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4	438 TA Canyon 412	7/18/2025	21171	3716	L3716 8820	438 SPD 3 CANYON	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Ada 103	7/7/2025	21206	3713	L3713 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Ada 109	10/18/2024	21209	3713	L3713 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Ada 308	8/3/2025	21210	3715	L3715 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Ada 110	11/27/2024	21211	3713	L3713 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA TwinFa 305	12/8/2024	21212	3715	L3715 8820	438 SPD 5 TWINFALLS	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA TwinFa 306	11/29/2024	21217	3715	L3715 8820	438 SPD 5 TWINFALLS	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Paralegal 2	438 PAR Ada 201	1/19/2025	21218	3720	L3720 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Ada 105	7/11/2025	21220	3713	L3713 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 1	438 TA Ada 106	7/7/2025	21221	3713	L3713 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 2	438 TA Bannoc 207	10/18/2024	21243	3714	L3714 8820	438 SPD 6 BANNOCK	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Bonnev 303	7/11/2025	21250	3715	L3715 8820	438 SPD 7 BONNEVILLE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Investigator	438 INV Ada 101	6/8/2025	21261	2564	20978 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 LA Ada 113	6/20/2025	21279	2361	20209	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Social Worker - LMSW	438 LMSW Ada 101	11/5/2024	21285	3721	09423 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 2	438 TA Kooten 207	4/4/2025	21286	3714	L3714 8820	438 SPD 1 KOOTENAI	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Social Worker - LMSW	438 LMSW Ada 102		21290	3721	09423 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4	438 TA TwinFa 404		21300	3716	L3716 8820	438 SPD 5 TWINFALLS	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA MinCas 302		21305	3715	L3715 8820	438 SPD 5 MINICASSIA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4	438 TA Jerome 402	4/30/2025	21308	3716	L3716 8820	438 SPD 5 TWINFALLS	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 Elmore 102	6/18/2025	21319	2361	20209	438 SPD 4 ELMORE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4	438 TA Bannock 404	1/24/2025	21327	3716	L3716 8820	438 SPD 6 BANNOCK	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Bannoc 304	3/17/2025	21332	3715	L3715 8820	438 SPD 6 BANNOCK	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Contract Administrator	438 CA 102	7/6/2025	21338	3751	L3751 8820	438 SPD Admin	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Bannoc 303	11/1/2024	21345	3715	L3715 8820	438 SPD 6 BANNOCK	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Bonnev 305	1/10/2025	21354	3715	L3715 8820	438 SPD 7 BONNEVILLE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 LA Ada 117	1/19/2025	21357	2361	20209	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4	438 TA Bonnev 404		21368	3716	L3716 8820	438 SPD 7 BONNEVILLE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Lead Attorney	438 LDAT Jerome		21688	2561	20975 8820	438 SPD 5 JEROME	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 LA Jerome 101		21691	2361	20209	438 SPD 5 JEROME	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Paralegal	438 Paralegal		21693	2701	22204 8820	438 SPD 5 TWINFALLS	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4	438 TA Shosho 401		21790	3716	L3716 8820	438 SPD 1 SHOSHONE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 LA Elmore 101		21791	2361	20209	438 SPD 4 ELMORE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Lead Attorney 8820	438 LDAT Shosho		21792	2561	20975 8820	438 SPD 1 SHOSHONE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3 8820	438 TA Elmore 302		21793	3715	L3715 8820	438 SPD 4 ELMORE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Lead Attorney 8820	438 LDAT Elmore		21794	2561	20975 8820	438 SPD 4 ELMORE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4 8820	438 TA Ada 412		21795	3716	L3716 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Elmore 301		21796	3715	L3715 8820	438 SPD 4 ELMORE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Shosho 301		21797	3715	L3715 8820	438 SPD 1 SHOSHONE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Shosho 302		21798	3715	L3715 8820	438 SPD 1 SHOSHONE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 LA Shosho 102		21799	2361	20209	438 SPD 1 SHOSHONE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Lead Attorney	438 LDAT Benewa		21800	2561	20975 8820	438 SPD 1 BENEWAH	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 LA Shosho 101		21801	2361	20209	438 SPD 1 SHOSHONE	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 4	438 TA Ada 413		21802	3716	L3716 8820	438 SPD 4 ADA	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Trial Attorney 3	438 TA Benewa 301		21803	3715	L3715 8820	438 SPD 1 BENEWAH	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	1.00	Legal Assistant	438 LA Benewa 101		21804	2361	20209	438 SPD 1 BENEWAH	VACANT	0	True
438	Office Of The State Public Defender	PERM	NONCLASSIFIED	0.48	Legal Assistant	438 Admin LA 102		21811	2361	20209	438 SPD Admin	VACANT	0	True

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 1- Ada</u> <u>Institutional Office</u>	<u>21211</u>	<u>3713</u>	<u>Non-Classified</u>	<u>\$43.27</u>	<u>11/27/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 1*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho for all types of misdemeanor criminal and delinquency cases, mental commitment hearings, child protective act cases, specialty court proceedings in magistrate court, and appeals to the district court - and related work as required.*

Why has the position remained vacant for more than six months?

The position has remained open since November 2024. An offer was issued in May 2025 to a candidate who graduated and sat for the bar in July 2025. The extended vacancy reflects the necessary graduation and licensure timeline, and the candidate is planned to begin employment on September 2, 2025.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of misdemeanor cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We have extended an offer to a candidate who is expected to begin in September 2025.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Legal Assistant- Ada Institutional Office</u>	<u>21357</u>	<u>2361</u>	<u>Non-Classified</u>	<u>28.85</u>	<u>12/19/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Legal Assistant*
- **Job Responsibilities:** *The primary purpose of this position is to assist and support the defending attorneys in the Ada Institutional Office in meeting the Office of the State Public Defender’s core goal – providing zealous holistic representation.*
 - **Primary Duties**
 - *Assisting with document review and preparation and processing discovery,*
 - *Generating motions, memoranda, and pleadings in the case management system (CMS),*
 - *Providing document management support for meetings, hearings and trials,*
 - *Entering and reviewing data in the case management system (CMS) according to CMS guidelines,*
 - *Assisting with trial exhibit preparation,*
 - *Communicating with clients and court personnel,*
 - *Filing documents electronically,*
 - *Assisting the attorneys with administrative tasks and projects as needed,*
 - *Maintaining confidentiality of client information and adhering to ethical standards,*
 - *Organizing electronic casefiles in the CMS,*
 - *Answering phones, sending emails and greeting clients in the office,*
 - *Calendaring events and deadlines and scheduling appointments, and*
 - *Other duties as assigned.*

Why has the position remained vacant for more than six months?

The position was originally assigned to the Bonneville Institutional Office. Its previous incumbent left the state in December 2024. After analyzing attorney-to-support staff coverage based on caseloads, we reallocated positions to better align with operational needs. This role was transferred to the Ada Institutional Office in May 2025. Since that time, the team has successfully filled 3 of 5 open vacancies for the same role type and anticipates filling this remaining position shortly.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner. This shortage places additional strain on existing staff and hinders our ability to consistently provide adequate support for the level of representation required.

What is your agency's plan for this vacant position moving forward?

We will continue active recruitment for this role. The role remains continuously posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Legal Assistant- Ada Institutional Office</u>	<u>21218</u>	<u>2361</u>	<u>Non-Classified</u>	<u>28.85</u>	<u>12/19/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- ***Job Title:*** *Legal Assistant*
- ***Job Responsibilities:*** *The primary purpose of this position is to assist and support the defending attorneys in the Ada Institutional Office in meeting the Office of the State Public Defender’s core goal – providing zealous holistic representation.*
 - ***Primary Duties***
 - *Assisting with document review and preparation and processing discovery,*
 - *Generating motions, memoranda, and pleadings in the case management system (CMS),*
 - *Providing document management support for meetings, hearings and trials,*
 - *Entering and reviewing data in the case management system (CMS) according to CMS guidelines,*
 - *Assisting with trial exhibit preparation,*
 - *Communicating with clients and court personnel,*
 - *Filing documents electronically,*
 - *Assisting the attorneys with administrative tasks and projects as needed,*
 - *Maintaining confidentiality of client information and adhering to ethical standards,*
 - *Organizing electronic casefiles in the CMS,*
 - *Answering phones, sending emails and greeting clients in the office,*
 - *Calendaring events and deadlines and scheduling appointments, and*
 - *Other duties as assigned.*

Why has the position remained vacant for more than six months?

The position was originally assigned to the Twin Falls Institutional Office. Its previous incumbent left the state in December 2024. After analyzing attorney-to-support staff coverage based on caseloads, we reallocated positions to better align with operational needs. This role was transferred to the Ada Institutional Office in May 2025. Since that time, the team has successfully filled 3 of 5 open vacancies for the same role type and anticipates filling this remaining position shortly.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner. This shortage places additional strain on existing staff and hinders our ability to consistently provide adequate support for the level of representation required.

What is your agency’s plan for this vacant position moving forward?

We will continue active recruitment for this role. The role remains continuously posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Social Worker- Ada Institutional Office</u>	<u>21285</u>	<u>3721</u>	<u>Non-Classified</u>	<u>28.85</u>	<u>11/5/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Social Worker*
- **Job Responsibilities:** *The primary purpose of this position is to provide defense social work and mitigation expertise to assigned defense counsel. The social worker is part of the defense team and helps meet the Office of the State Public Defender’s core goal – providing zealous holistic representation.*
- **Duties include:**
 - *Consulting with and advising attorneys concerning client needs and issues and strategizing how best to address client needs and issues to improve case outcomes;*
 - *Obtaining necessary releases in order to procure medical records, mental health and substance abuse records and school records;*
 - *Obtaining and analyzing records;*
 - *Researching and recommending resources including treatment, community-based support services, and alternatives to incarceration;*
 - *Gathering mitigation evidence;*
 - *Working closely with clients to make appropriate referrals to address clients’ social service needs such as drug treatment, housing, and other benefits and also assist clients in navigating social service agencies;*
 - *Collaborating with probation/parole, court personnel, social service agencies and other service providers to establish treatment and services for clients;*
 - *Administering evidence based psychosocial evaluations;*

- *Preparing written memorandums to assist attorneys in mitigating dispositions or sentences;*
- *Reviewing, organizing and presenting information contained within medical, mental health, substance abuse and school records for their reference, and use;*
- *Appearing in court as needed;*
- *Entering and reviewing data in the Case Management System (CMS) according to CMS guidelines;*
- *Maintaining confidentiality of client information and adhering to ethical standards;*
- *Attend case planning and strategy meetings;*
- *Other duties as assigned.*

Why has the position remained vacant for more than six months?

The position remained vacant while we strategically re-evaluated our social worker program and the job responsibilities associated with this role. The position was posted in August 2025, and we are actively working to fill it.

Has this vacancy impacted your agency? If so, how?

Yes, the vacancy has impacted us by leaving a gap in our social work support within public defense. Social workers are critical in helping clients access services, addressing underlying needs, and developing mitigation information that informs case strategy and sentencing. Without this role, we are missing an important component of holistic defense, which reduces our ability to fully support indigent clients and achieve the best possible outcomes.

What is your agency's plan for this vacant position moving forward?

We intend to fill this position as soon as possible and are prioritizing recruitment to ensure it is filled quickly.

How has your agency managed the appropriation related to this position during the period it has been vacant?

While this position has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Social Worker- Ada Institutional Office</u>	<u>21290</u>	<u>3721</u>	<u>Non-Classified</u>	<u>28.85</u>	<u>10/1/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Social Worker- LMSW*
- **Job Responsibilities:** *The primary purpose of this position is to provide defense social work and mitigation expertise to assigned defense counsel. The social worker is part of the defense team and helps meet the Office of the State Public Defender's core goal – providing zealous holistic representation.*
- **Duties include:**
 - *Consulting with and advising attorneys concerning client needs and issues and strategizing how best to address client needs and issues to improve case outcomes;*
 - *Obtaining necessary releases in order to procure medical records, mental health and substance abuse records and school records;*
 - *Obtaining and analyzing records;*
 - *Researching and recommending resources including treatment, community-based support services, and alternatives to incarceration;*
 - *Gathering mitigation evidence;*
 - *Working closely with clients to make appropriate referrals to address clients' social service needs such as drug treatment, housing, and other benefits and also assist clients in navigating social service agencies;*
 - *Collaborating with probation/parole, court personnel, social service agencies and other service providers to establish treatment and services for clients;*
 - *Administering evidence based psychosocial evaluations;*

- *Preparing written memorandums to assist attorneys in mitigating dispositions or sentences;*
- *Reviewing, organizing and presenting information contained within medical, mental health, substance abuse and school records for their reference, and use;*
- *Appearing in court as needed;*
- *Entering and reviewing data in the Case Management System (CMS) according to CMS guidelines;*
- *Maintaining confidentiality of client information and adhering to ethical standards;*
- *Attend case planning and strategy meetings;*
- *Other duties as assigned.*

Why has the position remained vacant for more than six months?

The position remained vacant while we strategically re-evaluated our social worker program and the job responsibilities associated with this role. The position was posted in August 2025, and we are actively working to fill it.

Has this vacancy impacted your agency? If so, how?

Yes, the vacancy has impacted us by leaving a gap in our social work support within public defense. Social workers are critical in helping clients access services, addressing underlying needs, and developing mitigation information that informs case strategy and sentencing. Without this role, we are missing an important component of holistic defense, which reduces our ability to fully support indigent clients and achieve the best possible outcomes.

What is your agency's plan for this vacant position moving forward?

We intend to fill this position as soon as possible and are prioritizing recruitment to ensure it is filled quickly.

How has your agency managed the appropriation related to this position during the period it has been vacant?

While this position has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 4- Bannock</u> <u>Institutional Office</u>	<u>21327</u>	<u>3716</u>	<u>Non-Classified</u>	<u>\$58.65</u>	<u>1/1/2025</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 4*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho for serious felony criminal and delinquency cases including sexual assault, rape, lewd and lascivious conduct; homicide; situations where juveniles are tried in adult court; and related work as required.*

Why has the position remained vacant for more than six months?

The prior incumbent left the state 1/1/2025. After a statewide effort to reclassify our attorney positions, this role was upgraded from TA 2 to TA 4 in May 2025. We have extended an offer to a candidate who is expected to begin in September 2025.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of complex felony cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We have extended an offer to a candidate who is expected to begin in September 2025.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 3- Bannock</u> <u>Institutional Office</u>	<u>21345</u>	<u>3715</u>	<u>Non-Classified</u>	<u>\$49.04</u>	<u>11/1/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 3*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho on low level felony criminal and delinquency cases, including burglary and drug possession cases; child protective act cases; felony specialty court proceedings; and related work as required.*

Why has the position remained vacant for more than six months?

The prior incumbent left the state on 1/1/2025. After a statewide effort to reclassify our attorney positions, this role was upgraded from TA 1 to TA 3 in May 2025. We have extended an offer to a candidate who is expected to begin in September 2025.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of felony cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We have extended an offer to a candidate who is expected to begin in September 2025.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 2- Bonner</u> <u>Institutional Office</u>	<u>21099</u>	<u>3714</u>	<u>Non-Classified</u>	<u>\$45.19</u>	<u>10/25/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 2*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho for all types of misdemeanor criminal and delinquency cases, mental commitment hearings, child protective act cases, specialty court proceedings in magistrate court, and appeals to the district court - and related work as required.*

Why has the position remained vacant for more than six months?

Following a statewide effort to reclassify our attorney positions, this role was reclassified to a Trial Attorney 2 position in May 2025. The position was posted on June 2, 2025, and remains continuously open. We have experienced challenges filling these positions due in part to the local cost of living. To address this, we anticipate expanding our recruiting efforts in North Idaho to better leverage law schools in the region, including those in Washington.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of misdemeanor cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We will continue active recruitment for this role. The role remains continuously posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 5- Kootenai Institutional Office</u>	<u>21143</u>	<u>3717</u>	<u>Non-Classified</u>	<u>\$63.46</u>	<u>10/1/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 5*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho for capital cases.*

Why has the position remained vacant for more than six months?

The position has remained open since October 2024. We have taken steps to recruit for this position, with increased efforts to post and source locally in the region beginning in May 2025. Our recruiting efforts have tentatively identified a candidate who will be evaluated for the position in September once he relocates to the area.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of complex felony and capital cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

With the recent reclassification and approval of our budget expansion request, we have been able to make significant strides in our recruiting efforts. We will continue active recruitment for this position, including active recruitment of a potential candidate who will relocate to the area in September 2025.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 2- Kootenai Institutional Office</u>	<u>21144</u>	<u>3714</u>	<u>Non-Classified</u>	<u>\$45.19</u>	<u>10/01/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 2*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho for all types of misdemeanor criminal and delinquency cases, mental commitment hearings, child protective act cases, specialty court proceedings in magistrate court, and appeals to the district court - and related work as required.*

Why has the position remained vacant for more than six months?

Following a statewide effort to reclassify our attorney positions, this role was reclassified to a Trial Attorney 2 position in May 2025. We opened a hiring requisition on May 28, 2025, and it remains continuously open. We have experienced challenges filling this position due in part to the local cost of living. To address this, we anticipate expanding our recruiting efforts in North Idaho to better leverage law schools in the region, including those in Washington.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of misdemeanor cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

The position will remain open until it is successfully filled. We have identified a potential candidate and are actively working to encourage them to apply, with the goal of filling the position as soon as possible.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 2- Kootenai Institutional Office</u>	<u>21368</u>	<u>3714</u>	<u>Non-Classified</u>	<u>\$45.19</u>	<u>10/01/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 2*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho for all types of misdemeanor criminal and delinquency cases, mental commitment hearings, child protective act cases, specialty court proceedings in magistrate court, and appeals to the district court - and related work as required.*

Why has the position remained vacant for more than six months?

After analyzing attorney-to-support staff coverage based on caseloads, we reallocated positions to better align with operational needs. This role was transferred to the Bonneville Institutional Office in May 2025. We opened a hiring requisition on May 28, 2025, and it remains continuously open. As of 5/29/2025, the Bonneville Office had three vacant Trial Attorney 2 positions. We have successfully hired for two of the three vacancies, and this is our remaining spot to fill.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of misdemeanor cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We will continue active recruitment for this role. The role remains continuously posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 4- Twin Falls Institutional Office</u>	<u>21300</u>	<u>3716</u>	<u>Non-Classified</u>	<u>\$58.65</u>	<u>10/1/2025</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Trial Attorney 4*
- **Job Responsibilities:** *Provide zealous holistic representation for indigent clients in Idaho for serious felony criminal and delinquency cases including sexual assault, rape, lewd and lascivious conduct; homicide; situations where juveniles are tried in adult court; and related work as required.*

Why has the position remained vacant for more than six months?

We are making every effort to fill multiple vacancies in the Twin Falls location and surrounding districts. The additional funding we received has been helpful in supporting our recruiting efforts. Despite these efforts, this remains one of the positions we have not yet been able to fill, and we continue to actively recruit to secure a qualified candidate as soon as possible.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of complex felony cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We will continue active recruitment for this role. The role remains continuously posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 3- Twin Falls Institutional Office</u>	<u>21217</u>	<u>3715</u>	<u>Non-Classified</u>	<u>\$49.04</u>	<u>11/29/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** Trial Attorney 3
- **Job Responsibilities:** Provide zealous holistic representation for indigent clients in Idaho on low level felony criminal and delinquency cases, including burglary and drug possession cases; child protective act cases; felony specialty court proceedings; and related work as required.

Why has the position remained vacant for more than six months?

After analyzing attorney-to-support staff coverage based on caseloads, we reallocated positions to better align with operational needs. This position was reassigned to the Twin Falls location in May 2025. We are making every effort to fill multiple vacancies in the Twin Falls location and surrounding districts. The additional funding we received has been helpful in supporting our recruiting efforts. Despite these efforts, this remains one of the positions we have not yet been able to fill, and we continue to actively recruit to secure a qualified candidate as soon as possible.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of felony cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We will continue active recruitment for this role. The role remains continuously posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Trial Attorney 3- Twin Falls Institutional Office</u>	<u>21212</u>	<u>3715</u>	<u>Non-Classified</u>	<u>\$49.04</u>	<u>12/01/2024</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** Trial Attorney 3
- **Job Responsibilities:** Provide zealous holistic representation for indigent clients in Idaho on low level felony criminal and delinquency cases, including burglary and drug possession cases; child protective act cases; felony specialty court proceedings; and related work as required.

Why has the position remained vacant for more than six months?

After analyzing attorney-to-support staff coverage based on caseloads, we reallocated positions to better align with operational needs. This position was reassigned to the Twin Falls location in May 2025. We are making every effort to fill multiple vacancies in the Twin Falls location and surrounding districts. The additional funding we received has been helpful in supporting our recruiting efforts. Despite these efforts, this remains one of the positions we have not yet been able to fill, and we continue to actively recruit to secure a qualified candidate as soon as possible.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. The agency has a constitutional mandate to provide effective legal representation to indigent persons under the Sixth Amendment and corresponding state requirements. Being understaffed limits our ability to meet these obligations in a timely and effective manner, particularly in the areas of felony cases. This shortage places additional strain on existing staff and hinders our ability to consistently provide the level of representation required.

What is your agency's plan for this vacant position moving forward?

We will continue active recruitment for this role. The role remains continuously posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Financial Specialist, Principal</u>	<u>21145</u>	<u>3814</u>	<u>Non-Classified</u>	<u>40.87</u>	<u>10/01/2025</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Financial Specialist, Principal*
- **Job Responsibilities:** *Supervise the activities of financial systems requiring the application of accounting/auditing theory, principles, and practices; perform related work.*

Why has the position remained vacant for more than six months?

This position has remained open to allow time to determine the optimal allocation of roles and ensure alignment with business needs. As the agency has grown, we identified an area of additional support needed within the finance team to support statewide operations. The position was reclassified in August 2025, and we are currently conducting interviews with the anticipation of extending an offer by the first week in September.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. Filling this vacancy will enhance our ability to continue scaling as an agency while effectively delivering core operations.

What is your agency's plan for this vacant position moving forward?

The role remains posted, and we are actively reviewing resumes and recruiting as qualified candidates are identified. This position will be filled in early September.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>CMS Program Specialist</u>	<u>21147</u>	<u>New</u> <u>Code</u> <u>Needed</u>	<u>Non-Classified</u>	<u>28.85</u>	<u>10/01/2025</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *CMS Program Specialist*
- **Job Responsibilities:** *This position supports the effective use and management of the agency's Case Management System by providing training, user support, and collaboration with the Case Management System Coordinator (CMSC). The role ensures data integrity, compliance with agency policies, and contributes to the continuous improvement of system processes.*
 - **Job Duties**
 - *Partner with the Case Management System Coordinator (CMSC) to implement procedures, ensure accurate data management, and maintain compliance with agency policies.*
 - *Provide training, guidance, and support to system users to promote effective use of the Case Management System.*
 - *Troubleshoot issues and collaborate on updates, documentation, and process improvements to enhance system functionality.*
 - *Contribute to the development and maintenance of user resources, including manuals and training materials.*
 - *Assist with administrative functions and projects that support agency operations.*
 - *Safeguard the confidentiality of client information and uphold all ethical and professional standards.*
 - *Perform additional responsibilities as assigned.*

Why has the position remained vacant for more than six months?

This position has remained open to allow time to determine the optimal allocation of roles and ensure alignment with business needs. As the agency has grown, we identified an area of additional support needed within the Operations team to support CMS statewide operations. The position is currently undergoing reclassification, and a candidate has been identified for hire mid-September 2025.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. Filling this vacancy will enhance our ability to continue scaling as an agency while effectively delivering core operations.

What is your agency’s plan for this vacant position moving forward?

The requisition will remain open until it is successfully filled. We anticipate this will happen in September 2025.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Business Operations Specialist</u>	<u>21146</u>	<u>3649</u>	<u>Non-Classified</u>	<u>28.85</u>	<u>10/01/2025</u>

What is the specific title and primary responsibilities of the vacant position?

- **Job Title:** *Business Operations Specialist*
- **Job Responsibilities:** *Provide support for programs and resources that impact fiscal, physical, and staff. Leads projects, develops and implements policies, coordinates administrative functions, and represents management in negotiations, presentations, and stakeholder interactions.*
 - **Job Duties**
 - *Oversee and manage all aspects of assigned programs or projects, including planning, execution, and budget development/monitoring.*
 - *Research, develop, and implement policies and procedures that have impact beyond the organizational unit and affect external customers or users.*
 - *Coordinate administrative functions as needed, which may include budget management, facilities, motor pool, remodeling projects, space allocation, or leases.*
 - *Represent management in meetings and presentations to internal and external stakeholders.*
 - *Mediate and negotiate agreements or resolve conflicts between individuals, teams, or external organizations.*
 - *Provide supervision, guidance, and evaluation of assigned staff (if applicable).*
 - *Ensure effective use of departmental resources to achieve organizational goals.*
 - *Perform other related duties as assigned.*

Why has the position remained vacant for more than six months?

This position has remained open to allow time to determine the optimal allocation of roles and ensure alignment with business needs. As the agency has grown, we identified an area of additional support needed within the Operations team to support statewide operations. The position was reclassified beginning in July 2025, however, the Operations Director resigned. We put this position on hold until the new Operations Director was hired. We anticipate resuming recruitment efforts in September 2025.

Has this vacancy impacted your agency? If so, how?

Yes, this vacancy has impacted the agency. Filling this vacancy will enhance our ability to continue scaling as an agency

while effectively delivering core operations.

What is your agency's plan for this vacant position moving forward?

We will begin actively recruiting for this position and will continue until it is successfully filled.

How has your agency managed the appropriation related to this position during the period it has been vacant?

We have actively recruited to fill this position. While it has gone unfilled it has created salary savings which were reverted at the end of FY 2025.

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Office of the State Public Defender

438

Appropriation Unit: State Public Defender Administration

SGAA

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	51.00	4,975,818	720,630	1,078,153	6,774,601
		Total from PCF	51.00	4,975,818	720,630	1,078,153	6,774,601
FY 2026 ORIGINAL APPROPRIATION			34.96	9,634,058	493,985	2,138,857	12,266,900
Unadjusted Over or (Under) Funded:			(16.04)	4,658,240	(226,645)	1,060,704	5,492,299
Adjustments to Wage and Salary							
438002 0902	3692N R90	Managing Attorney 8820	1.00	140,005	14,130	30,382	184,517
438002 0932	3699N R90	Training & Development Program Manager	1.00	105,019	14,130	22,790	141,939
438002 1145	3713N R90	Trial Attorney 1 8820	1.00	85,010	14,130	18,448	117,588
438002 1146	3713N R90	Trial Attorney 1 8820	1.00	60,008	14,130	13,022	87,160
438002 1147	3713N R90	Trial Attorney 1 8820	1.00	60,008	14,130	13,022	87,160
438002 1308	3716N R90	Trial Attorney 4 8820	1.00	121,992	14,130	26,473	162,595
438002 1354	3715N R90	Trial Attorney 3 8820	1.00	102,003	14,130	22,136	138,269
438002 1368	3716N R90	Trial Attorney 4 8820	1.00	121,992	14,130	26,473	162,595
438002 1688	2561N R90	Lead Attorney SAPD 8820	1.00	142,709	14,130	30,969	187,808
438002 1691	2361N R90	Legal Assistant	1.00	73,008	14,130	15,843	102,981
438002 1692	3716N R90	Trial Attorney 4 8820	1.00	121,992	14,130	26,473	162,595
Other Adjustments							
	500	Employees	14.96	1,631,400	0	0	1,631,400
	512	Employee Benefits	.00	0	0	346,000	346,000
	513	Health Benefits	.00	0	249,200	0	249,200
Estimated Salary Needs							
		Permanent Positions	76.96	7,740,964	1,125,260	1,670,184	10,536,408
Estimated Salary and Benefits			76.96	7,740,964	1,125,260	1,670,184	10,536,408
Adjusted Over or (Under) Funding							
		Original Appropriation	(42.00)	1,893,094	(631,275)	468,673	1,730,492
		Estimated Expenditures	.00	1,873,594	(631,275)	468,673	1,710,992
		Base	.00	1,893,094	(631,275)	468,673	1,730,492

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Office of the State Public Defender

438

Appropriation Unit: State Public Defender Administration

SGAA

Fund: Public Defense Fund

50900

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	225.48	21,979,009	3,179,250	4,769,669	29,927,928
		Total from PCF	225.48	21,979,009	3,179,250	4,769,669	29,927,928
FY 2026 ORIGINAL APPROPRIATION			299.00	25,960,860	4,224,870	5,763,570	35,949,300
Unadjusted Over or (Under) Funded:			73.52	3,981,851	1,045,620	993,901	6,021,372
Adjustments to Wage and Salary							
438002 1099	3714N R90	Trial Attorney 2 8820	1.00	93,995	14,130	20,398	128,523
438002 1101	3715N R90	Trial Attorney 3 8820	1.00	102,003	14,130	22,136	138,269
438002 1135	3721N R90	Social Worker 8820	1.00	90,002	14,130	19,531	123,663
438002 1136	3713N R90	Trial Attorney 1 8820	1.00	73,008	14,130	15,843	102,981
438002 1143	3717N R90	Trial Attorney 5 8820	1.00	131,997	14,130	28,645	174,772
438002 1144	3714N R90	Trial Attorney 2 8820	1.00	93,995	14,130	20,398	128,523
438002 1171	3716N R90	Trial Attorney 4 8820	1.00	121,992	14,130	26,473	162,595
438002 1206	3713N R90	Trial Attorney 1 8820	1.00	90,002	14,130	19,531	123,663
438002 1209	3713N R90	Trial Attorney 1 8820	1.00	90,002	14,130	19,531	123,663
438002 1211	3713N R90	Trial Attorney 1 8820	1.00	90,002	14,130	19,531	123,663
438002 1212	3715N R90	Trial Attorney 3 8820	1.00	102,003	14,130	22,136	138,269
438002 1217	3715N R90	Trial Attorney 3 8820	1.00	102,003	14,130	22,136	138,269
438002 1218	3720N R90	Paralegal 2 8820	1.00	73,008	14,130	15,843	102,981
438002 1221	3713N R90	Trial Attorney 1 8820	1.00	90,002	14,130	19,531	123,663
438002 1223	3713N R90	Trial Attorney 1 8820	1.00	93,995	14,130	20,398	128,523
438002 1241	3714N R90	Trial Attorney 2 8820	1.00	93,995	14,130	20,398	128,523
438002 1242	3714N R90	Trial Attorney 2 8820	1.00	94,994	14,130	20,615	129,739
438002 1243	3714N R90	Trial Attorney 2 8820	1.00	93,995	14,130	20,398	128,523
438002 1261	2564N R90	Investigator 8820	1.00	85,010	14,130	18,448	117,588
438002 1279	2361N R90	Legal Assistant	1.00	73,008	14,130	15,843	102,981
438002 1285	3721N R90	Social Worker 8820	1.00	90,002	14,130	19,531	123,663
438002 1286	3714N R90	Trial Attorney 2 8820	1.00	93,995	14,130	20,398	128,523
438002 1290	3721N R90	Social Worker 8820	1.00	90,002	14,130	19,531	123,663
438002 1300	3716N R90	Trial Attorney 4 8820	1.00	121,992	14,130	26,473	162,595

PCF Detail Report

Request for Fiscal Year: 2027

438002 1305	3715N R90	Trial Attorney 3 8820	1.00	102,003	14,130	22,136	138,269
438002 1319	2361N R90	Legal Assistant	1.00	73,008	14,130	15,843	102,981
438002 1327	3714N R90	Trial Attorney 2 8820	1.00	121,992	14,130	26,473	162,595
438002 1332	3715N R90	Trial Attorney 3 8820	1.00	102,003	14,130	22,136	138,269
438002 1338	2361N R90	Legal Assistant	1.00	54,995	14,130	11,935	81,060
438002 1345	3715N R90	Trial Attorney 3 8820	1.00	102,003	14,130	22,136	138,269
438002 1357	2361N R90	Legal Assistant	1.00	55,994	14,130	12,151	82,275
438002 1693	3715N R90	Trial Attorney 3 8820	1.00	90,002	14,130	19,531	123,663

Other Adjustments

500	Employees	6.52	668,100	0	0	668,100
512	Employee Benefits	.00	0	0	140,000	140,000
513	Health Benefits	.00	0	121,200	0	121,200

Estimated Salary Needs

Permanent Positions	264.00	25,624,111	3,752,610	5,555,706	34,932,427
---------------------	--------	------------	-----------	-----------	------------

Estimated Salary and Benefits	264.00	25,624,111	3,752,610	5,555,706	34,932,427
--------------------------------------	---------------	-------------------	------------------	------------------	-------------------

Adjusted Over or (Under) Funding

Original Appropriation	35.00	336,749	472,260	207,864	1,016,873
Estimated Expenditures	(7.00)	(45,351)	472,260	207,864	634,773
Base	(7.00)	336,749	472,260	207,864	1,016,873

PCF Summary Report

Request for Fiscal Year: 2027

Agency: Office of the State Public Defender

438

Appropriation Unit: State Public Defender Administration

SGAA

Fund: General Fund

10000

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	34.96	9,634,058	493,985	2,138,857	12,266,900
5.00 FY 2026 TOTAL APPROPRIATION	34.96	9,634,058	493,985	2,138,857	12,266,900
6.41 FTP/Noncognizable Adjustment	42.00	0	0	0	0
6.71 Early Reversions	0.00	(19,500)	0	0	(19,500)
7.00 FY 2026 ESTIMATED EXPENDITURES	76.96	9,614,558	493,985	2,138,857	12,247,400
8.11 FTP or Fund Adjustments	42.00	0	0	0	0
9.00 FY 2027 BASE	76.96	9,634,058	493,985	2,138,857	12,266,900
10.11 Change in Health Benefit Costs	0.00	0	225,700	0	225,700
10.12 Change in Variable Benefit Costs	0.00	0	0	(16,500)	(16,500)
10.61 Salary Multiplier - Regular Employees	0.00	61,100	0	13,100	74,200
11.00 FY 2027 PROGRAM MAINTENANCE	76.96	9,695,158	719,685	2,135,457	12,550,300
13.00 FY 2027 TOTAL REQUEST	76.96	9,695,158	719,685	2,135,457	12,550,300

PCF Summary Report

Request for Fiscal Year: 202
7

Agency: Office of the State Public Defender

438

Appropriation Unit: State Public Defender Administration

SGAA

Fund: Public Defense Fund

50900

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	299.00	25,960,860	4,224,870	5,763,570	35,949,300
5.00	FY 2026 TOTAL APPROPRIATION	299.00	25,960,860	4,224,870	5,763,570	35,949,300
6.41	FTP/Noncognizable Adjustment	(42.00)	0	0	0	0
6.71	Early Reversions	0.00	(382,100)	0	0	(382,100)
7.00	FY 2026 ESTIMATED EXPENDITURES	257.00	25,578,760	4,224,870	5,763,570	35,567,200
8.11	FTP or Fund Adjustments	(42.00)	0	0	0	0
9.00	FY 2027 BASE	257.00	25,960,860	4,224,870	5,763,570	35,949,300
10.11	Change in Health Benefit Costs	0.00	0	935,500	0	935,500
10.12	Change in Variable Benefit Costs	0.00	0	0	(67,400)	(67,400)
10.61	Salary Multiplier - Regular Employees	0.00	249,600	0	53,700	303,300
11.00	FY 2027 PROGRAM MAINTENANCE	257.00	26,210,460	5,160,370	5,749,870	37,120,700
12.01	Constitutional Workload Standard Positions	6.00	0	0	0	0
13.00	FY 2027 TOTAL REQUEST	263.00	26,210,460	5,160,370	5,749,870	37,120,700

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Communication Costs	-	-	-	344,700	344,700	#DIV/0!	-	-	-
Employee Development	-	-	-	92,257	92,257	#DIV/0!	-	-	-
General Services	-	-	-	176,453	176,453	#DIV/0!	-	-	-
Professional Services	-	-	-	14,705,732	14,705,732	#DIV/0!	-	-	-
Repair & Maintenance	-	-	-	60,741	60,741	#DIV/0!	-	-	-
Administrative Services	-	-	-	12,872	12,872	#DIV/0!	-	-	-
Computer Services	-	-	-	1,435,768	1,435,768	#DIV/0!	-	-	-
MISC. TRAVEL AND MOVING	-	-	-	398,489	398,489	#DIV/0!	-	-	-
EMPLOYEE IN STATE TRAVEL	-	-	-	111,897	111,897	#DIV/0!	-	-	-
EMPLOYEE OUT OF STATE TRAVEL	-	-	-	9,480	9,480	#DIV/0!	-	-	-
Administrative Supplies	-	-	-	80,258	80,258	#DIV/0!	-	-	-
Fuel & Lubricants	-	-	-	34	34	#DIV/0!	-	-	-
Manufacturing and Merchant Costs	-	-	-	3,193	3,193	#DIV/0!	-	-	-
Computer Supplies	-	-	-	334,334	334,334	#DIV/0!	-	-	-
Institution & Resident Supplies	-	-	-	29,534	29,534	#DIV/0!	-	-	-
Specific Use Supplies	-	-	-	8,226	8,226	#DIV/0!	-	-	-
Insurance Costs	-	-	-	3,875	3,875	#DIV/0!	-	-	-
Utilities	-	-	-	36,941	36,941	#DIV/0!	-	-	-
Rental Costs	-	-	-	280,827	280,827	#DIV/0!	-	-	-
Miscellaneous Expense	-	-	-	61,859	61,859	#DIV/0!	-	-	-
Total	-	-	-	18,187,472	18,187,472	#DIV/0!	-	-	-
FundSource									
General	-	-	-	15,925,013	15,925,013	#DIV/0!	32,478,000	-	32,478,000
Dedicated	-	-	-	-	-	#DIV/0!	2,500,000	-	2,500,000
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	-	-	-	15,925,013	15,925,013	#DIV/0!	34,978,000	-	34,978,000

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Communication Costs	458,451	-	-	458,451	-	0.00%	-	0.00%	458,451
Employee Development	122,701	-	-	122,701	-	0.00%	-	0.00%	122,701
General Services	234,683	-	-	234,683	-	0.00%	-	0.00%	234,683
Professional Services	19,558,624	-	-	19,558,624	-	0.00%	-	0.00%	19,558,624
Repair & Maintenance	80,785	-	-	80,785	-	0.00%	-	0.00%	80,785
Administrative Services	17,120	-	-	17,120	-	0.00%	-	0.00%	17,120
Computer Services	1,909,572	-	-	1,909,572	-	0.00%	-	0.00%	1,909,572
MISC. TRAVEL AND MOVING	529,990	-	-	529,990	-	0.00%	-	0.00%	529,990
EMPLOYEE IN STATE TRAVEL	148,824	-	-	148,824	-	0.00%	-	0.00%	148,824
EMPLOYEE OUT OF STATE TRAVEL	12,609	-	-	12,609	-	0.00%	-	0.00%	12,609
Administrative Supplies	106,744	-	-	106,744	-	0.00%	-	0.00%	106,744
Fuel & Lubricants	45	-	-	45	-	0.00%	-	0.00%	45
Manufacturing and Merchant Costs	4,247	-	-	4,247	-	0.00%	-	0.00%	4,247
Computer Supplies	444,664	-	-	444,664	-	0.00%	-	0.00%	444,664
Institution & Resident Supplies	39,280	-	-	39,280	-	0.00%	-	0.00%	39,280
Specific Use Supplies	10,941	-	-	10,941	-	0.00%	-	0.00%	10,941
Insurance Costs	5,154	-	-	5,154	-	0.00%	-	0.00%	5,154
Utilities	49,132	-	-	49,132	-	0.00%	-	0.00%	49,132
Rental Costs	373,500	-	-	373,500	-	0.00%	-	0.00%	373,500
Miscellaneous Expense	82,273	-	-	82,273	-	0.00%	-	0.00%	82,273
Total	24,189,338	-	-	24,189,338	-	0.00%	-	-	24,189,338
FundSource									
General	32,478,000	-	-	32,478,000	-	0.00%	-	0.00%	32,478,000
Dedicated	2,500,000	-	-	2,500,000	-	0.00%	-	0.00%	2,500,000
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	34,978,000	-	-	34,978,000	-	0.00%	-	-	34,978,000

NOTE: Agencies will complete one questionnaire per budgeted program that had employee travel expenditures in FY 2025 (as reflected in the OE tab(s) of the B-4) when the B-4 is updated (est. August 1st).

Employee Travel Questionnaire-B4

A. In-State Travel

1. What are the primary reasons for the program's in-state travel?

1. District Public Defenders traveling to supervise public defense across their judicial districts.
2. Employees and contractors traveling for case-related work, such as jail visits, court appearances, or investigative services.
3. Staff attending trainings and conferences, including the SPD annual conference.

2. How does in-state travel support the program's mission, strategic goals, or statutory requirements

The SPD is constitutionally obligated to provide effective representation for its clients, and all travel conducted by the SPD supports that overarching mandate.

3. Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

When compared to FY2025 expenditures, travel costs are projected to increase by approximately 33%. This increase reflects the fact that SPD operations in FY2025 covered only nine months, whereas the FY2027 projection accounts for a full 12 months of anticipated expenditures.

B. Out-of-State Travel

1. What are the primary reasons for the program's out-of-state travel?

1. Trainings that are not available in-state.
2. Case-related work when matters cross state lines. For example, if an investigator needed to interview witnesses in Pullman for a crime that occurred in Moscow. This primarily related to capital cases as required by the 6th Amendment.

2. How does out-of-state travel support the program's mission, strategic goals, or statutory requirements

The SPD is constitutionally obligated to provide effective representation for its clients, and all travel conducted by the SPD supports that overarching mandate.

3. Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain.

When compared to FY2025 expenditures, travel costs are projected to increase by approximately 33%. This increase reflects the fact that SPD operations in FY2025 covered only nine months, whereas the FY2027 projection accounts for a full 12 months of anticipated expenditures.

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Office of the State Public Defender	Division/Bureau:	Office of the State Public Defender
Prepared By:	Timothy Hibbard	E-mail Address:	timothy.hibbard@spd.idaho.gov
Telephone Number:	208-963-1758	Fax Number:	
DFM Analyst:	Adam Jarvis	LSO/BPA Analyst:	-
Date Prepared:	8/12/2024	Fiscal Year:	2026

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Water Center				
City:	Boise	County:	Ada		
Property Address:	322 East Front Street, Suite 590				Zip Code: 83702
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:

FUNCTION/USE OF FACILITY

Administrative Space, Boise

COMMENTS

WORK AREAS

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	23	23	23	23	23	23
Full-Time Equivalent Positions:	16	16	16	18	18	18
Temp. Employees, Contractors, Auditors, etc.:	-	-	-	-	-	-

SQUARE FEET

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	5,850	5,850	5,850	5,850	5,850	5,850

FACILITY COST

(Do NOT use your old rate per sq ft; it may not be a realistic figure)

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$134,550	\$138,587	\$142,744	\$147,026	\$151,437	\$155,980

SURPLUS PROPERTY

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IMPORTANT NOTES:

- Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Caitlin.Ross@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.
- If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
- Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. **DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.**

AGENCY NOTES:

Part I – Agency Profile

Agency Overview

The Office of the State Public Defender (SPD), located at 322 East Front Street, Suite 590, Boise, Idaho, provides trial court representation in all Idaho magistrate and district courts to indigent clients in felony, misdemeanor, and juvenile cases. The SPD also provides trial court representation to indigent clients in state post-conviction and habeas corpus cases.

The SPD must provide timely, effective assistance of counsel to its clients, as mandated by both the United States and Idaho Constitutions, as well as various Idaho statutes and court rules. Ethically, SPD attorneys must serve the best interests of their clients first and foremost. However, the SPD is mindful of relevant constituent groups and the legislative goal of reducing the financial burden on Idaho counties in providing Constitutionally effective representation.

The SPD's Mission: Provide holistic representation meeting the highest ethical and professional standards to protect the rights of people who cannot afford to retain counsel.

The SPD's Vision: A fair and just legal defense system that values the humanity and dignity of all.

The SPD was created by the Idaho Legislature to begin operation on July 1, 2023. Director Eric D. Fredericksen was appointed to the position of State Public Defender beginning on September 25, 2023. On October 1, 2024, the SPD took over all representation of indigent defendants in Idaho's trial courts.

As of July 1, 2025, the SPD had 326 FTPs, including Mr. Fredericksen. The SPD has seven (7) District Defenders to manage and oversee each of the Judicial Districts:

District 1 – Jay Logsdon
District 2 – Joanna McFarland
District 3 – Isaiah Govia
District 4 – Anthony Geddes
District 5 – Ben Anderson
District 6 – David Martinez
District 7 – Jordan Crane

Core Functions/Idaho Code

The right of a defendant to representation by an attorney in a felony criminal case is a core value in Idaho, dating back to the days of the Idaho Territory. The Revised Statutes of Idaho, dated 1884, stated that if a defendant "desires and is unable to employ counsel, the court must assign counsel to defend him." Years later, the United States Supreme Court recognized, in *Alabama v. Powell*, 287 U.S. 45, 68-69 (1932), that the basic fairness required by the United States Constitution meant that indigent defendants facing capital charges had the right to assistance of counsel. In *Gideon v. Wainwright*, 372 U.S. 335 (1963), the Supreme Court ruled that states have a constitutional obligation under the Sixth and Fourteenth Amendments to the U.S. Constitution to provide trial counsel to non-capital indigent defendants facing a loss of liberty.

Idaho has long provided for legal representation for indigent defendants faced with the deprivation of life, liberty, or property without due process. In 1887, the Idaho Revised Statutes provided: "If the defendant appears for arraignment without counsel, he must be informed by the court that it is his right to have counsel before being arraigned, and must be asked if he desires the aid of counsel. If he desires and is unable to employ counsel, the court must assign counsel to defend him." Beginning in 1887, Article I, Section 13 of the Idaho Constitution guaranteed the accused the right to "appear and defend in person and with counsel." Before *Gideon*, the Idaho

Supreme Court recognized the right to counsel for indigent defendants in *State v. Montroy*, 37 Idaho 684 (1923). "It is the public policy of this state, disclosed by constitutional guarantees as well as by numerous provisions of the statutes, to accord to every person accused of a crime, not only a fair and impartial trial, but every reasonable opportunity to prepare his defense and to vindicate his innocence upon a trial. **In a case of indigent persons accused of crime, the court must assign counsel to the defense at public expense.**"

Even absent the constitutional requirements for counsel, Idaho continues to adhere to the core value of ensuring that indigent criminal defendants facing a loss of life or liberty are represented by counsel "to the same extent as a person having his own counsel is so entitled." I.C. § 19-6009(a). Indigent persons are entitled to "be provided with the necessary services and facilities of representation including investigation and other preparation. The attorney, services and facilities, and the court costs shall be provided to the extent that the person is . . . unable to provide for their payment." In capital cases, the need for counsel is particularly acute. In accordance with Idaho Criminal Rule 44.3, two qualified trial attorneys must be appointed to any case where the death penalty may be imposed within 14 days of the initial appearance or in the district court upon indictment.

Revenue and Expenditures

Revenue	FY 2025	FY 2026	FY 2027	FY 2028
General Fund	\$20,675,400	\$44,744,900	\$0	
Dedicated	\$38,030,000	\$38,449,300	\$0	
Total	\$58,705,400	\$83,194,200	\$0	
Expenditures	FY 2025	FY 2026	FY 2027	FY 2028
Personnel Costs	\$24,361,781.48	\$	\$	
Operating Expenditures	\$18,187,471.87	\$	\$	
Capital Outlay	\$49,297.62	\$	\$	
Trustee/Benefit Payments	\$0	\$0	\$0	
Total	\$42,598,550.97	\$	\$	

FY 2025 Performance Highlights

1. Statewide Case Management System (CMS) - LegalServer – contracted to design an Idaho specific case management system. Managed the creation of and implementation of LegalServer. This was a new system designed specifically for the Idaho State public defense system. Previously, case data and work product was managed by the counties on paper and various unsupported and supported platforms which limited reporting. Currently, all public defense information is managed in one system.
2. Statewide Legal Research Platform – Negotiated a contract with LexisNexis to provide a legal research platform. All employees AND contractors can use the research tool. Previously, there were some contractors and to a more limited extent, some county employees that did not have any access for legal research. Given the size of the contract and rate, this will save hundreds of thousands of dollars over the next several years.
3. Idaho Supreme Court Collaboration – (a) Developed policies and procedures with the Seven Districts on how cases will proceed in the new public defense system; (b) Worked with the Court Administration on getting all employees and contractors access to the Idaho Supreme Court case database (previously, many contract attorneys were not allowed access to their own cases in the system); and (c) our team, LegalServer, and the Idaho Supreme Court are working on solutions to share data and conserve resources.
4. Technology - The SPD has partnered with ITS to provide streamlined technology to all employees. (a) The agency deployed computer and phone technologies for each employee and utilized software such as Jabber that allow attorneys, staff and clients to more efficiently communicate; and (b) ITS upgraded broadband for each office allowing for faster uploads to the CMS.
5. Abolished Flat Fee Contracts – The State sought to abolish these contracts under the Public Defense Commission, but did not have much enforceability. Now, Idaho has no flat fee contracts in the state.

6. Transfer of Old Cases – The SPD continues to migrate and preserve historical case data off county servers.
7. October 1st Launch (Cases) – Organized the transfer of 10s of thousands for indigent defense cases into new system.
8. October 1st Launch (People) – Collaborated with the State Controller's Office to transfer over 300 employees into LUMA in a single day without pay disruption.
9. Contractors and Vendors – Collaborated with SCO to create and implement invoicing procedures for over 430 new contractors and vendors to ensure timely payment.
10. District Defenders – Successfully integrated 7 District Public Defenders, representing Idaho's 7 Judicial Districts, into the SPD to preserve the unique regional perspectives and needs into a unified state system.
11. Responded to Crisis – Following an ethics opinion from Idaho State Bar counsel, the SPD had to cover over 1,300 cases where contract attorneys were permitted to withdraw from the case because they did not want to contract with the SPD. This became an ongoing issue throughout the state for attorneys who wanted a higher hourly rate. Thanks to the dedication of our staff, we were able to get coverage for almost all the cases – the SPD has steadied the system, brought in new contract attorneys and are improving the level of representation throughout the state.
12. Capital Crimes Defense Fund – On September 30, 2024, the capital crimes fund was abolished. As of October 1st, Idaho already had significant unique and complex capital cases. The number has grown throughout the year. The SPD has been able to provide the necessary level of representation in these cases and is working to train and recruit more death penalty attorneys.
13. Transfer of Services – The Counties or the Court previously paid for all public defense related services (transcripts, testing, evaluations, interlock devices, monitors, etc.) The SPD Act was not clear who covered these services going forward. The SPD has resolved most of these disputes.
14. State Public Defense Policy – Created a statewide policy manual for public defenders, with guidance from DHR.
15. Continuing Legal Education – The SPD provides regular free live CLE training to all employees and contractors, including an on-line database of previously recorded CLEs.
16. Statewide Conference – The SPD had its first statewide conference and training – including all employees and contractors.
17. Pay Matrix and Employees – The SPD created the first state public defender pay matrix, in consultation with DHR and DFM, taking into consideration current salaries, salaries from county prosecutor's offices, and the Attorney General. The new pay matrix focuses on skill set, type, and complexity of cases currently handled by attorneys. This process included recategorizing all the positions and pay levels.
18. New Offices – Identified and received authority to create 4 new public defense offices in Elmore, Jerome, Shoshone, and Benewah counties. These offices will resolve “hotspots” in the state, save money, and ensure constitutional representation in these places.
19. Implemented Uniform Procedures and Contracts – The SPD has implemented new uniform procedures to handle 75,000 cases. These are continually evaluated and changed as needed. The SPD has also created uniform statewide contracts, consistent with state requirements, for its vendors and contractors.
20. ITS and DHR Modernization – The SPD implemented the Governor's ITS and DHR Modernization plan. Currently, the SPD has 3 in-house DFM employees and is hoping to have at least 1 in-house ITS employee.

Over the past year, the SPD has worked diligently with legislators, commissioners, judges, clerks, and all stakeholders to implement the Governor's vision of a statewide public defense system. As a result, Idaho has received a lot of national attention. Across the U.S., Idaho is seen as the roadmap for providing a uniform state public defense system to both urban and rural areas. Idaho is becoming a national leader in public defense.

Part II – Performance Measures

Performance Measure		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Goal 1						
<i>Provide Constitutionally Required Representation for Every Client</i>						
Objective 1						
<i>Implement Workload Standards for each institutional and contract PD for all indigent defense cases.</i>						
Institutional public defenders will be assigned to cases based on a weighted public defense workload.	actual	50%				
	target	Case Management System (CMS) coordinator will work with staff to complete workload checks prior to assigning cases				
	actual	50%				
	target	Institutional and contract PDs will record and account for their work time and tasks in 1/10th of an hour increments in the CMS				
	actual	50%				
	target	Case progress, weighted workload, time/task tracking and related data will be reviewed by Managing Attorneys (MAs) and District Public Defenders.				
	actual	100%				
	target	Principal Research Analyst will create regular reports about workloads to the SPD				
Objective 2						
<i>Implement Vertical Representation by each institutional and contract PD</i>						
Following first appearances, each assigned attorney will provide continuous and personal representation through trial proceedings and preservation of the right to appeal for each client in every case.	actual	90%				
	target	Assigned PDs will inform the court of their unavailable dates to ensure they will be available to provide vertical representation for clients.				
	actual	90%				
	target	Assigned PD will seek continuances from the court for unforeseen situations that would prevent them from providing vertical representation.				
	actual	100%				

Performance Measure		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
	target	Vertical representation and related data will be reviewed by MAs and DPDs regularly.				
	actual	100%				
	target	The Principal Research Analyst will make a monthly report about vertical representation to the SPD.				
Goal 2						
<i>The Alternative Counsel Division ("ACD") will contract with and assign conflict public defenders when the SPD is appointed to represent a client but is unable to due to a conflict of interest or other reason</i>						
Objective 1						
<i>Ensure conflict cases are assigned to highly qualified contract PDs</i>						
Recruit and contract with contract PDs to provide high-quality, holistic defense services to clients	actual	90%				
	target	ACD-assigned contract public defenders will abide by SPD policies and the Idaho Rules of Professional Conduct as a contract term				
	actual	100%				
	target	ACD-assigned contract public defenders will participate in training or continuing legal education (CLE) as required by the SPD contract.				
Objective 2						
<i>Evaluate the quality of holistic representation provided by the ACD-assigned contract PDs</i>						
Use objective data and case reviews to ensure ACD-assigned contract public defenders are meeting contract terms, including all SPD policies and standards.	actual	50%				
	target	Case and weighted public defense workload will be regularly reviewed.				
	actual	50%				
	target	The ACD Director and staff will conduct annual reviews of CMS data and random samplings of cases handled by ACD assigned contract public defenders using objective ABA criteria and standards				
Goal 3						
<i>Improve the Understanding, Effectiveness, and Resourcing of Public Defense</i>						

Performance Measure		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Objective 1						
<i>Implement a statewide CMS to collect data about SPD cases and improve representation from appointment to the end of the representation</i>						
The SPD will receive accurate and timely information and reporting via the CMS to support effective representation and necessary resourcing for clients.	actual	50%				
	target	<i>Institutional and contract PDs will enter all case information contemporaneously in the CMS</i>				
	actual	70%				
	target	<i>Institutional and contract PD will contemporaneously record and account for their work time and tasks in 1/10th of hour increments in the CMS</i>				
	actual	65%				
	target	<i>Each MA and DPD will have full compliance within the office and district with the CMS policies and procedures.</i>				
Objective 2						
<i>Consolidate finance processes and reporting of public defense costs and needs of public in Idaho</i>						
The SPD will receive timely data and reports about the costs and needs in each office, district, and division	actual	100%				
	target	<i>All personnel, contract, and vendor costs will begin to be collected and processed through the CMS and/or LUMA.</i>				
	actual	80%				
	target	<i>The Principal Finance Specialist will make monthly reports to the SPD outlining the budget and expenditures for offices, districts, and divisions.</i>				
Goal 4						
<i>Promote Excellence in Representation, Leadership, and Administration through Interactive and Accessible Training to Public Defenders and Staff</i>						
Objective 1						
<i>Understand the training needs of public defenders and staff</i>						
Seek input from public defenders, staff, and partners to design effective in-person and virtual trainings and webinars beginning in September 2024.	actual	80%				
	target	<i>The Training & Projects Coordinator will request feedback for each training course and encourage suggestions for programs and improvements.</i>				

Performance Measure		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Objective 2						
<i>Develop innovative and accessible training</i>						
Provide substantive legal training for public defenders and staff.	actual	100%				
	target	<i>The SPD will continue The Montroy Series, a monthly virtual continuing legal education (CLE) program;</i>				
	actual	100%				
	target	<i>In May 2025, the Training & Project Coordinator will organize the SPD's first statewide training conference, Defender 2025, which will be held at Boise State University;</i>				
Goal 5						
<i>Promote Legal Excellence Through Legal Research and Resourcing</i>						
Objective 1						
<i>Design and build legal research options</i>						
Provide research tools for institutional and contract public defenders	actual	100%				
	target	<i>Institutional and contract public defenders have access at no charge to the Lexis online legal research platform for public defense cases</i>				
	actual	Incomplete				
	target	<i>Beginning in Fall 2024, the SPD will design brief/issue repository for implementation in 2026</i>				
Objective 2						
<i>Develop resource lists and presumptive rates for professional services</i>						
Provide resource lists/assistance and presumptive rates for institutional and contract public defenders	actual	75%				
	target	<i>Institutional and contract public defenders will have access to a resource bank for experts and providers</i>				
	actual	75%				
	target	<i>The SPD will develop and continually update presumptive rates for experts and providers</i>				

Performance Measure Explanatory Notes

The State Public Defender is a new agency responsible for merging 44 counties into one system beginning on October 1, 2024. As a result, with over 1,300 attorney withdrawals from public defense cases in the first month of the agency's existence, the SPD focused on coverage for client cases in the first several months. As the SPD has progressed in its first year, the office has seen an increase in the data provided statewide, which will continue to grow as the office becomes more established.

For More Information Contact

Eric D. Fredericksen
Idaho State Public Defender
322 East Front Street, Suite 590
Boise, ID 83702
Phone: (208) 810-0135
E-mail: eric.fredericksen@spd.idaho.gov



Eric D. Fredericksen
State Public Defender

BUDGET REQUEST REPORT

Brady King
Deputy Director

RE: Statewide Facilities Transition Plan – Institutional Offices
Statewide Contract Analysis

Doug Nelson
Litigation Director

TO: Andy Snook – General Counsel – Governor’s Office
Lori Wolfe – Administrator - Division of Financial Management
Adam Jarvis - Principal Financial Management Analyst

Shannon Romero
*Alternate Counsel
Division Director*

Senate Bill 1181 included updated “Legislative Findings and Intent,” which provides:

Jay Logsdon
*1st District Public
Defender*

SECTION 1. LEGISLATIVE FINDINGS AND INTENT. Public defense is an essential government service, and the Legislature is committed to fulfilling the state's responsibility to provide a legal defense for certain indigent defendants. In fulfilling this responsibility, the Legislature is equally committed to the responsible and conscientious use of taxpayer resources. To assist in ensuring that funds appropriated to the Office of the State Public Defender are used efficiently and effectively, the Legislature hereby directs that the Office of the State Public Defender include the following in its fiscal year 2027 budget request:

Joanna McFarland
*2nd District Public
Defender*

(1) A proposed statewide facilities transition plan that shall include a phased-in schedule for transitioning from county-provided facilities to state-owned or state-leased facilities during the period of July 1, 2027, through July 1, 2029. Such plan shall prioritize first transitioning to state-owned or state-leased facilities in those counties determined by the State Public Defender, in consultation with the respective district public defenders and county commissioners, to provide for the most efficient and effective operation of the Office of the State Public Defender; and

Isaiah Govia
*3rd District Public
Defender*

(2) A report on the current number of contracts for public defense attorneys and an analysis of the efficiency and cost-effectiveness of transitioning a portion or all of those contracted services to be performed by employees of the state public defender's office. Such analysis shall be developed in consultation with respective district public defenders and county commissioners.

Anthony Geddes
*4th District Public
Defender*

Benjamin Andersen
*5th District Public
Defender*

David Martinez
*6th District Public
Defender*

Jordan Crane
*7th District Public
Defender*

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov

SECTION 1(1) – Statewide Facilities Transition Plan

Idaho Code § 19-6008(1) provides, “all counties are released from any further financial or legal obligation to provide indigent defense” after October 1, 2024. However, I.C. §19-6008(3) states that “[n]otwithstanding the provisions of this section, any county providing office space to a county office of public defense or a joint county office of public defense as of January 1, 2023, shall continue to make available the same or substantially similar office space for the use of the office of the state public defender until July 1, 2029. . . .” The State Public Defender (“SPD”) shall provide notice to the board of county commissioners where the SPD no longer needs part of all of the space prior to July 1, 2029. I.C. § 19-6008(3(b)).

The Office of the SPD has had discussions with stakeholders in each of these districts. The SPD’s transition plan is set forth in detail and in order of importance below, taking into consideration need, costs, and availability of viable space in close proximity to the courthouse.

It is the recommendation of the SPD that the State transition from the county providing office space to the State in the following counties in at least 2 phases, beginning July 1, 2027 and continuing through July 1, 2029 as required by the State Public Defender Act.

1. SPD – Kootenai County

Kootenai County Public Defenders are currently housed in a facility in close proximity to the Kootenai County courthouse. The location is leased to the county through a private entity and has ample room for growth. The State can take over the lease from the county, thereby saving moving costs and ITS installation costs. The anticipated costs associated with the transition are included within the spreadsheet attached hereto.

Total One-time: \$6,500.00

Total Ongoing: \$320,500

2. SPD – Twin Falls County

Twin Falls County has two offices housing its public defenders. The main office is located in a county building in close proximity to the courthouse, while the public defenders representing juvenile clients are in a county building in close proximity to juvenile detention facility. The county is willing to lease the main office to the State. The county is not willing to lease the juvenile facility to the State. The Twin Falls main office is not large enough to house the juvenile

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov

defenders in addition to the adult defenders. The SPD will be required to find a building large enough to house both offices, or locate a building to house the juvenile defenders near the juvenile detention facility.

The SPD anticipates the Twin Falls Public Defenders office will need approximately 10,000 Sqft at \$18.00/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$45,000

Total Ongoing: \$275,000

3. SPD – Ada County

Like Twin Falls County, Ada County has two separate offices, the main office handling all adult cases, and a juvenile office housing the public defenders handling the juvenile cases. The main office is located in the Ada County courthouse. The juvenile public defense office is housed in the juvenile detention facility. Ada County is unwilling to lease the main office to the State but is amenable to leasing the juvenile facility. The difficulty in transitioning the Ada Public Defenders office is finding an office space of sufficient size in close proximity to the Ada County courthouse.

It is important to note that the Ada County Commissioners notified the SPD that it will need to begin paying the new full rate for parking at the courthouse facility beginning on July 1, 2026. The rate is \$175/month/employee, for a total annual cost of \$184,000/year.

The SPD anticipates the Ada County Public Defenders office will need approximately 20,000 Sqft at \$24.00/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$639,800

Total Ongoing: \$854,800

4. SPD – Gooding County

The building housing the Gooding Public Defenders office is not suitable to house the office for the long term. However, there is sufficient available space for lease in a close proximity to the courthouse.

The SPD anticipates the Gooding Public Defenders office will need approximately 2,500 Sqft at \$12.00/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov

Total One-time: \$25,200

Total Ongoing: \$53,800

5. SPD – Power and Onieda Counties

The county is unwilling to lease the current facility housing the Power-Onieda Public Defenders office to the State. However, there is alternative available office space owned by the county in a close proximity to the courthouse that they are willing to rent to the SPD.

The SPD anticipates the Power-Onieda Public Defenders office will need approximately 2,500 Sqft at \$19.76/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$6,800

Total Ongoing: \$73,200

6. SPD – Jefferson County

The county is amenable to leasing the current facility housing the Jefferson County Public Defenders office to the State.

The SPD anticipates the Jefferson Public Defenders office will need approximately 2,500 Sqft at \$12.00/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$5,800

Total Ongoing: \$53,800

7. SPD – Bonneville County

While Bonneville County would consider leasing the current facility housing the Bonneville County Public Defenders office to the State, the SPD is concerned it has or will soon outgrow the current facility. It is recommended that the SPD locate a new office space in close proximity to the Bonneville County courthouse.

The SPD anticipates the Bonneville Public Defenders Office will need approximately 9,500 Sqft at \$18.15/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$27,000

Total Ongoing: \$262,700

322 East Front Street, Suite 590 • Boise Idaho • 83702

Tel (208) 605-4575 • info@spd.idaho.gov

8. SPD – Bonner County

The facility housing the Bonner Public Defenders Office¹ is currently at capacity, with no room for needed growth. While the current facility is satisfactory in the short term, it is not a long-term solution.

The SPD anticipates the Bonner Public Defenders Office will need approximately 5,500 Sqft at \$18.34/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$16,000

Total Ongoing: \$153,100

9. SPD – Minidoka and Cassia Counties

Cassia County is in the process of building a new county facility, which will affect the location of the Mini-Cassia Public Defenders office, which is currently housed in a temporary facility. Upon completion of the new facility, Cassia County is amenable to housing the public defender's office in a county owned office space in close proximity to the courthouse. Until the new facility is completed, it is recommended the SPD hold off on transitioning the cost entirely to the State given the unknown variables.

The SPD anticipates the Mini-Cassia Public Defenders office will need approximately 5,000 Sqft at \$15.30/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$13,600

Total Ongoing: \$124,000

10. SPD – Bannock County

The facility housing the Bannock County Public Defenders office is currently at or near capacity and will need additional space with anticipated growth. It is anticipated there will be additional office space available within the building currently housing the office, which is in close proximity to the courthouse.

The SPD anticipates the Bannock Public Defenders office will need approximately 9,000 Sqft at \$14.38/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$5,000

Total Ongoing: \$216,200

¹ This office also handles Boundary County indigent defense cases.

11. SPD – Blaine County

The County is amenable to leasing the facility currently housing the Blaine County Public Defenders to the State. This office space is in close proximity to the district court and sufficient for SPD needs.

The SPD anticipates the Blaine Public Defenders office needs approximately 2,500 Sqft at \$25.24/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$3,200

Total Ongoing: \$86,900

12. SPD – Canyon County

The caseloads in the Canyon County Public Defenders office have been rising steadily over the last several years. The county is amenable to leasing the current facility, which is owned by the county and is located next door to the courthouse, to the SPD. This office space is currently sufficient for the office's needs, but there are concerns with the rising caseload and need for additional attorneys. The SPD recommends the office remain in its current space and consider finding an additional space in close proximity to house additional staff as the need arises.

The SPD anticipates that the Canyon County Public Defenders office will need approximately 10,000 Sqft at \$23.13/Sqft. Anticipated utilities, parking, and one-time costs are included in the attached spreadsheet.

Total One-time: \$18,000

Total Ongoing: \$326,300

In sum, the SPD will move forward upon the direction and any necessary appropriation of the Idaho Legislature.

SECTION (2) – Public Defense Contracting and Cost-Effectiveness of Transitioning to State Employees

Current Contracting Levels

As of this report, the SPD maintains an average of **160 primary contract attorneys** across Idaho, with an annualized cost of approximately **\$8.3 million**. These primary contracts provide essential coverage in all counties, with varying caseloads and costs depending on geography, population, and case complexity.

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov

Staffing Model Analysis

Using 2025 felony caseload equivalents (FCE), SPD modeled the cost of replacing primary contract attorneys with full-time staff attorneys and legal assistants, based on a caseload capacity of 210 cases per attorney per year.

- **Staffing Need:** To replace current primary contracts, SPD would require **35 attorneys and 17.5 legal assistants**.
- **Estimated Cost:** The cost of such staffing would be approximately **\$6.7 million annually**.
- **Overall Impact:** Compared to the current \$8.3 million in primary contracts, the modeled transition would result in a **net decrease of \$1.6 million in costs** if implemented statewide.
- **This analysis does not include costs related to providing office space, which will be necessary in some of the judicial districts. There would be a need for an office space in the Second Judicial District, Bingham County, and an additional office in the Third Judicial District.**

Regional Savings and Costs

SPD's analysis shows that cost-effectiveness varies widely by office. A key feature of the model is the use of joint county offices rather than separate operations for every county. By grouping multiple counties together, the SPD can share attorney and support staff resources, reduce administrative duplication, and create efficiencies that lower overall costs. This consolidated staffing approach also provides predictability and consistent oversight across regions, unlike the contract model, which can vary widely in cost and quality depending on individual contractors.

Further cost savings are achieved by expanding existing offices to absorb neighboring counties. For example, Boise and Valley counties are combined with the existing Ada office, Camas and Lincoln counties are combined with the existing Gooding office, and Owyhee County is combined with the existing Canyon office. These consolidations avoid creating separate small offices, maximize attorney utilization, and leverage economies of scale in staffing and administration.

- **Greatest Savings:** Latah/Nez Perce (–\$1.65 million), Ada/Boise/Valley (–\$294,500), Camas/Gooding/Lincoln (–\$102,900), Canyon/Owyhee (–\$68,700), Clearwater/Idaho/Lewis (–\$42,100).
- **Potential Cost Increases:** Bingham (+\$183,900), Butte/Clark/Custer/Lemhi (+\$133,000), Fremont/Jefferson/Madison/Teton (+\$106,800),

Adams/Gem/Payette/Washington (+\$80,700), Bear Lake/Caribou/Franklin (+\$43,500).

This suggests that while the joint-office model generates substantial efficiencies in some regions, other areas with historically lower contract costs could see higher expenditures under a state employee public defense model. Even so, the predictable and standardized staffing structure provides greater oversight and management control compared to the variability inherent in contracting.

Conclusion and Recommendations

Shifting from contract attorneys to SPD-employed staff has the potential to lower costs, improve oversight, create consistency, and build a more stable public defense network. While some regional offices may experience higher costs under this model based on the most recent caseload numbers, the staffing approach is predictable, easier to manage, and provides clear accountability.

Pursuant to Idaho Code § 19-6019(2), “[i]n counties that did not operate an office of public defender or joint office of public defender shall continue to provide . . . defense services by contract through July 1, 2029, unless the board of county commissioners, at the request of the office of the state public defender, votes to allow the office to transition from primary contract indigent defense providers.” Although the SPD has transitioned Jerome, Elmore, Benewah, and Shoshone counties away from a contract-based model, it is awaiting further direction from this Legislature before transitioning any additional regions.

To proceed in the most responsible and cost-effective way, it is the recommendation of the SPD to begin transitioning additional counties away from the contract-based system for maximum cost savings, efficiency, and quality of consistent representation. The SPD has developed a 3 Phase transition plan, in consultation with the District Defenders. This approach starts with regions where cost savings are clear and/or where SPD and district defenders determine that the need for reliable staffing outweighs the additional cost. It allows for the gradual expansion of state-employed attorneys while maintaining contracts where necessary to ensure consistent, high-quality public defense services.

PHASE I

- Latah/Nez Perce in the 2nd Judicial District (cost savings of \$1.65 million)

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov

-
- Camas/Lincoln in the 5th Judicial District (cost savings of \$102,900)
 - Bingham in the 6th Judicial District (cost of \$183,900)

PHASE II

- Boise/Valley in the 4th Judicial District (cost savings of \$294,500)
- Owyhee in the 3rd Judicial District (cost savings of \$68,700)
- Fremont, Madison, and Teton in the 7th Judicial District (cost of \$106,800)

PHASE III

- Clearwater/Idaho/Lewis in the 2nd Judicial District (cost savings of \$42,100)
- Adams/Gem/Payette/Washington in the 3rd Judicial District (cost of \$80,700)
- Bear Lake/Caribou/Franklin in the 6th Judicial District (cost of \$43,500)

This phased plan balances fiscal responsibility with operational need, gradually shifting more offices to the state staffing model as data and resources allow, while maintaining contract coverage where appropriate.

Best regards,

Eric Fredericksen

Eric D. Fredericksen
Idaho State Public Defender

Ongoing									
Office	Sqft	Rate	Rent (Sqft*rate)	Parking	Utilities	Janatorial	ITS - Ongoing	Liability Insurance	Total Ongoing
Kootenai	12,659	\$18.34	\$246,096.02	\$0.00	\$23,400.00	\$41,000.00	Already Paying	\$10,000.00	\$320,500
Twin Falls	10,000	\$18.00	\$180,000.00	\$0.00	\$70,000.00	\$25,000.00	Already Paying	Unknown	\$275,000
Ada	20,000	\$24.00	\$480,000.00	\$184,800.00	\$140,000.00	\$50,000.00	Already Paying	unknown	\$854,800
Gooding	2,500	\$12.00	\$30,000.00	\$0.00	\$17,500.00	\$6,250.00	Already Paying	Unknown	\$53,800
Power/Oneida	2,500	\$19.76	\$49,400.00	\$0.00	\$17,500.00	\$6,250.00	Already Paying	Unknown	\$73,200
Jefferson	2,500	\$12.00	\$30,000.00	\$0.00	\$17,500.00	\$6,250.00	Already Paying	Unknown	\$53,800
Bonneville	9,500	\$18.15	\$172,425.00	\$0.00	\$66,500.00	\$23,750.00	Already Paying	Unknown	\$262,700
Bonner/Boundary	5,500	\$18.34	\$100,870.00	\$0.00	\$38,500.00	\$13,750.00	Already Paying	Unknown	\$153,100
Mini-Cassia	5,000	\$15.30	\$76,500.00	\$0.00	\$35,000.00	\$12,500.00	Already Paying	Unknown	\$124,000
Bannock	9,053	\$14.38	\$130,182.14	\$0.00	\$63,371.00	\$22,632.50	Already Paying	Unknown	\$216,200
Blaine	2,500	\$25.24	\$63,100.00	\$0.00	\$17,500.00	\$6,250.00	Already Paying	Unknown	\$86,900
Canyon	10,000	\$23.13	\$231,300.00	\$0.00	\$70,000.00	\$25,000.00	Already Paying	Unknown	\$326,300
Total	91,712	-	\$1,789,873.16	\$184,800.00	\$576,771.00	\$238,632.50	\$0.00	\$10,000.00	\$2,800,300

One-time							
Office	Furniture	Moving Expenses	Other	ITS Cables + Misc	ITS - Drops	Tenant Improvement Allowance	Total Onetime
Kootenai		\$0		\$5,000	\$1,500	Unknown	\$6,500
Twin Falls	\$25,000	\$0		\$11,000	\$9,000	Unknown	\$45,000
Ada	\$562,000	\$15,000	\$5,000	\$31,400	\$26,400	Unknown	\$639,800
Gooding	\$2,000	\$5,000		\$3,200	\$15,000	Unknown	\$25,200
Power/Oneida		\$3,000		\$2,900	\$900	Unknown	\$6,800
Jefferson		\$2,000		\$2,900	\$900	Unknown	\$5,800
Bonneville		\$10,000		\$9,500	\$7,500	Unknown	\$27,000
Bonner/Boundary		\$5,000		\$6,500	\$4,500	Unknown	\$16,000
Mini-Cassia		\$5,000		\$5,300	\$3,300	Unknown	\$13,600
Bannock		None		\$3,500	\$1,500	Unknown	\$5,000
Blaine		None		\$2,600	\$600	Unknown	\$3,200
Canyon		None		\$5,000	\$3,000	Unknown	\$8,000
Total	\$589,000	\$45,000	\$5,000	\$88,800	\$74,100	-	\$801,900

Total Ongoing and One-time: \$3,602,200

Joint Office*	Contractors	Current Cost	FCE Estimates	Attorneys Needed @210	Legal Assists	Full-time Pos Costs	Savings/Costs
Latah, Nez Perce	37	\$3,534,010	1,956.3	10.0	5.0	\$1,880,438	(\$1,653,600)
Clearwater, Idaho, Lewis	42	\$627,216	426.9	3.0	1.5	\$585,076	(\$42,100)
Adams, Gem, Payette, Washington	28	\$1,067,523	1,243.3	6.0	3.0	\$1,148,229	\$80,700
Canyon, Owyhee	4	\$300,195	170.0	1.0	0.5	\$231,503	(\$68,700)
Ada, Boise, Valley	17	\$664,299	244.3	2.0	1.0	\$369,771	(\$294,500)
Bear Lake, Caribou, Franklin	14	\$372,519	412.7	2.0	1.0	\$416,020	\$43,500
Bingham	23	\$773,367	888.4	5.0	2.5	\$957,259	\$183,900
Fremont, Jefferson, Madison, Teton	23	\$601,122	794.6	4.0	2.0	\$707,882	\$106,800
Butte, Clark, Custer, Lemhi	25	\$282,987	381.3	2.0	1.0	\$416,020	\$133,000
Camas, Gooding, Lincoln**	9	\$102,918	128.0	-	-	\$0	(\$102,900)
Total	-	\$8,326,156	6,645.9	35.0	17.5	\$6,712,197	(\$1,613,900)

*Offices colored blue are already staffed with state employees and have no associated costs on this spreadsheet

**It is believed that the workload in Camas and Lincoln counties can be absorbed by the Gooding office with existing personnel at no additional cost to the State



Eric D. Fredericksen
State Public Defender

BUDGET REQUEST LETTER

Brady King
Deputy Director

RE: State Public Defender – Vacant Positions + 6 Months
TO: Andy Snook – General Counsel – Governor’s Office
Lori Wolfe – Administrator - Division of Financial Management
Adam Jarvis - Principal Financial Management Analyst

Doug Nelson
Litigation Director

Shannon Romero
*Alternate Counsel
Division Director*

The office of the Idaho State Public Defender (“SPD”) has 17 positions that have been open for longer than 6 months. The vacancies include the following:

Jay Logsdon
*1st District Public
Defender*

Attorneys – 10
Legal Assistants – 2
Social Workers – 2
Business Operations Specialist – 1
CMS Program Specialist – 1
Financial Specialist Principal – 1

Joanna McFarland
*2nd District Public
Defender*

Of the 17 vacant positions, the SPD has 5 positions that are pending hire, all of which be filled in September of 2025. These include:

Isaiah Govia
*3rd District Public
Defender*

Attorneys - 3
Financial Specialist, Principal – 1
CMS Program Specialist – 1

Anthony Geddes 4th
*District Public
Defender*

This leaves the SPD with 12 vacant positions across the state that have been unfilled for more than 6 months. Each of the vacant positions is essential for the SPD to fulfill the state’s constitutional obligation to provide counsel for indigent defendants. See *Gideon v. Wainwright*, 372 U.S. 335 (1963) (United States Supreme Court recognizing the state’s constitutional obligation under the 6th and 14th Amendments to the U.S. Constitution to provide trial counsel to non-capital indigent defendants facing a loss of liberty); *Tucker v. State of Idaho*, 162 Idaho 11, 15 (2017) (reaffirming Idaho’s obligation to provide the right to counsel for indigent defendants, a constitutional requirement “cannot be delegated”).

Benjamin Andersen
*5th District Public
Defender*

David Martinez
*6th District Public
Defender*

Jordan Crane
*7th District Public
Defender*

Moreover, Idaho has been involved in litigation since 2015, brought by the American Civil Liberties Union (“ACLU”), alleging that Idaho is not meeting its

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov

constitutional obligation to provide effective representation for indigent defendants. See *Tucker v. State of Idaho*, 162 Idaho 11, 15 (2017); *Tucker v. State of Idaho*, 168 Idaho 570 (2021). In *Tucker*, the ACLU has alleged, in part, that public defenders in Idaho are subjected to excessive caseloads as a result of not having an adequate number of attorneys to handle the volume of cases in the state. Additionally, the ACLU has asserted that public defenders in Idaho do not have sufficient access to investigators and social workers necessary to effectively litigate their indigent defense cases. See generally, *Tucker v. State of Idaho*, 168 Idaho 570 (2021). The vacant positions are necessary for the state to meet its constitutional obligations to provide effective assistance of counsel for indigent defendants.

The SPD has made significant progress in staffing public defense throughout Idaho. Even before the transition from 44 county-based systems to a unified state system, many counties struggled to adequately staff their public defense offices. With the exception of Ada and Canyon counties, no office was able to remain fully staffed for any sustained period prior to October 1, 2024. During the transition, uncertainty about the new system and budget constraints—particularly related to salaries—led to further losses of attorneys and staff. Combined with the addition of 17.96 new positions to support four newly established institutional offices, the vacancy rate climbed as high as 17%.

With the increased appropriation in FY2026 and the rollout of a new recruiting strategy, the SPD has made substantial progress in rebuilding staff capacity across the state. Since July 1, 2025, the SPD has filled or is in the process of filling 30 vacancies, including fully staffing the new offices in Elmore and Jerome counties and hiring lead attorneys for the Benewah and Shoshone county offices. As a result, the SPD’s vacancy rate has dropped to 12%, falling below the statewide average.

In sum, it is imperative that the SPD retain the current vacant positions (12). We are confident these positions will be filled as new attorneys become licensed upon graduating from law school, and as the SPD broadens its recruiting effort nationally to attract more experienced attorneys to Idaho to practice.

Best regards,

Eric Fredericksen

Eric D. Fredericksen
Idaho State Public Defender

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov



Eric D. Fredericksen
State Public Defender

Brady King
Deputy Director

Doug Nelson
Litigation Director

Shannon Romero
*Alternate Counsel
Division Director*

Jay Logsdon
*1st District Public
Defender*

Joanna McFarland
*2nd District Public
Defender*

Isaiah Govia
*3rd District Public
Defender*

Anthony Geddes
*4th District Public
Defender*

Benjamin Andersen
*5th District Public
Defender*

David Martinez
*6th District Public
Defender*

Jordan Crane
*7th District Public
Defender*

BUDGET REQUEST REPORT

RE: FY 2026 General Fund Reduction Plan

TO: Andy Snook – General Counsel – Governor’s Office

Lori Wolfe – Administrator - Division of Financial Management

Adam Jarvis - Principal Financial Management Analyst

In accordance with the Governor’s request, our agency has identified a **3% General Fund reduction totaling \$1,341,100.**

- **Appropriation Unit:** SGAA
- **Account Category:** Operating Expenditures
- **Affected Activities:**
 - Travel
 - Storage and communication subscriptions
 - Experts
 - Investigative services
 - Mitigation specialists
 - Paralegal services
 - Language services
 - Office supplies
 - Shipping costs

The SPD is also moving forward with consolidating office space by canceling the leases for the seven District Defenders and assigning them offices within each of their respective institutional offices.

This plan reflects reductions in discretionary operating expenditures while prioritizing the preservation of core agency functions.

Please let me know if additional detail is needed.

Best regards,

Eric Fredericksen

Eric D. Fredericksen
Idaho State Public Defender

322 East Front Street, Suite 590 • Boise Idaho • 83702
Tel (208) 605-4575 • info@spd.idaho.gov