

Agency Summary And Certification

FY 2027 Request

Agency: Department of Administration

200

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department
Director:

Steve Bailey

Date: 08/30/2025

			FY 2025 Total Appropriation	FY 2025 Total Expenditures	FY 2026 Original Appropriation	FY 2026 Estimated Expenditures	FY 2027 Total Request
Appropriation Unit							
Capital Commission			6,927,600	606,900	2,342,000	2,342,000	2,342,000
Document Services			2,913,300	2,808,400	1,994,200	1,961,300	1,974,772
Management Services			1,155,600	1,127,000	1,721,700	1,707,200	1,987,687
Office of Insurance Management			2,608,300	2,339,900	2,769,000	2,755,300	2,856,080
Public Works			21,755,800	19,154,800	21,710,400	21,573,600	22,633,019
Purchasing			3,058,200	2,439,300	2,989,100	2,968,800	2,963,037
Total			38,418,800	28,476,300	33,526,400	33,308,200	34,756,595
By Fund Source							
G	10000	General	2,709,700	2,665,500	2,943,700	2,852,500	2,631,856
F	34430	Federal	1,054,200	1,054,200	0	0	0
D	36500	Dedicated	4,345,500	3,845,100	4,670,300	4,631,900	4,859,446
D	45000	Dedicated	19,973,600	17,319,100	19,962,100	19,888,700	21,205,243
TBD	45026	To Be Determined	0	0	0	0	0
TBD	45027	To Be Determined	0	0	0	0	0
D	45600	Dedicated	667,600	521,300	688,800	688,000	702,218
D	46100	Dedicated	1,308,000	1,209,600	1,352,000	1,342,500	1,397,948
TBD	46152	To Be Determined	0	0	0	0	0
D	46200	Dedicated	1,082,300	1,006,100	1,209,000	1,204,900	1,251,630
TBD	46299	To Be Determined	0	0	0	0	0
D	48109	Dedicated	381,900	4,200	142,000	142,000	142,000
D	48269	Dedicated	6,545,700	2,802,700	2,200,000	2,200,000	2,200,000
D	48279	Dedicated	0	(2,200,000)	0	0	0
D	51900	Dedicated	350,300	248,500	358,500	357,700	366,254
Total			38,418,800	28,476,300	33,526,400	33,308,200	34,756,595
By Account Category							
Personnel Cost			12,477,700	11,172,100	13,377,200	13,224,000	13,957,995
Operating Expense			17,697,700	15,504,700	17,798,500	17,733,500	18,177,000
Capital Outlay			8,243,400	1,799,500	2,290,100	2,290,100	2,561,000
Trustee/Benefit			0	0	60,600	60,600	60,600
Total			38,418,800	28,476,300	33,526,400	33,308,200	34,756,595
FTP Positions			134	134	137	137	137
Total			134	134	137	137	137

Division Description**Request for Fiscal Year:** 2027**Agency:** Department of Administration

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Division: Department of Administration

AD1

Statutory Authority: IC 67-5701

The Department of Administration provides various centralized services to the rest of the state government, including public works; purchasing; life, health, and disability insurance for state employees; property and casualty insurance for state agencies; and the Governor's Residence fund management.

The Capitol Commission was initially responsible for renovating Idaho's State Capitol and grounds and is now overseeing its use and historic preservation.

The Permanent Building Fund budget finances the maintenance and construction of state buildings, including those at the colleges and universities.

The Department's Bond Payments Program consolidates payment of the state's bonded indebtedness for the construction of buildings; however, this program is not currently being utilized.

Division Description**Request for Fiscal Year:** 2027**Agency:** Department of Administration

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Division: Capitol Commission

AD2

Statutory Authority: IC 67-5701

The nine-member Idaho State Capitol Commission was created by the Legislature during the 1998 session and was charged with, among other things, developing a master plan for the restoration and refurbishment of the Capitol. On January 9, 2010, the newly restored Capitol Building was rededicated.

Appointees include Andrew Erstad, Senator Kelly Anthon, Nancy Sue Wallace, Representative Dustin Manwaring, David Turnbull, and Janet Gallimore

Ex-officio voting members include the Director of the Legislative Services Office (Terri Kondeff), the Director of the Idaho State Historical Society (Janet Gallimore), and the Director of the Department of Administration (Steven Bailey), who also serves as commission secretary. The statute requires the commission to meet at least twice per year. The commission's charge oversees the preservation and use of the Capitol. Ongoing funding for the maintenance of the Capitol is provided from endowment land funds and investments.

Division Description**Request for Fiscal Year:** 2027**Agency:** Department of Administration

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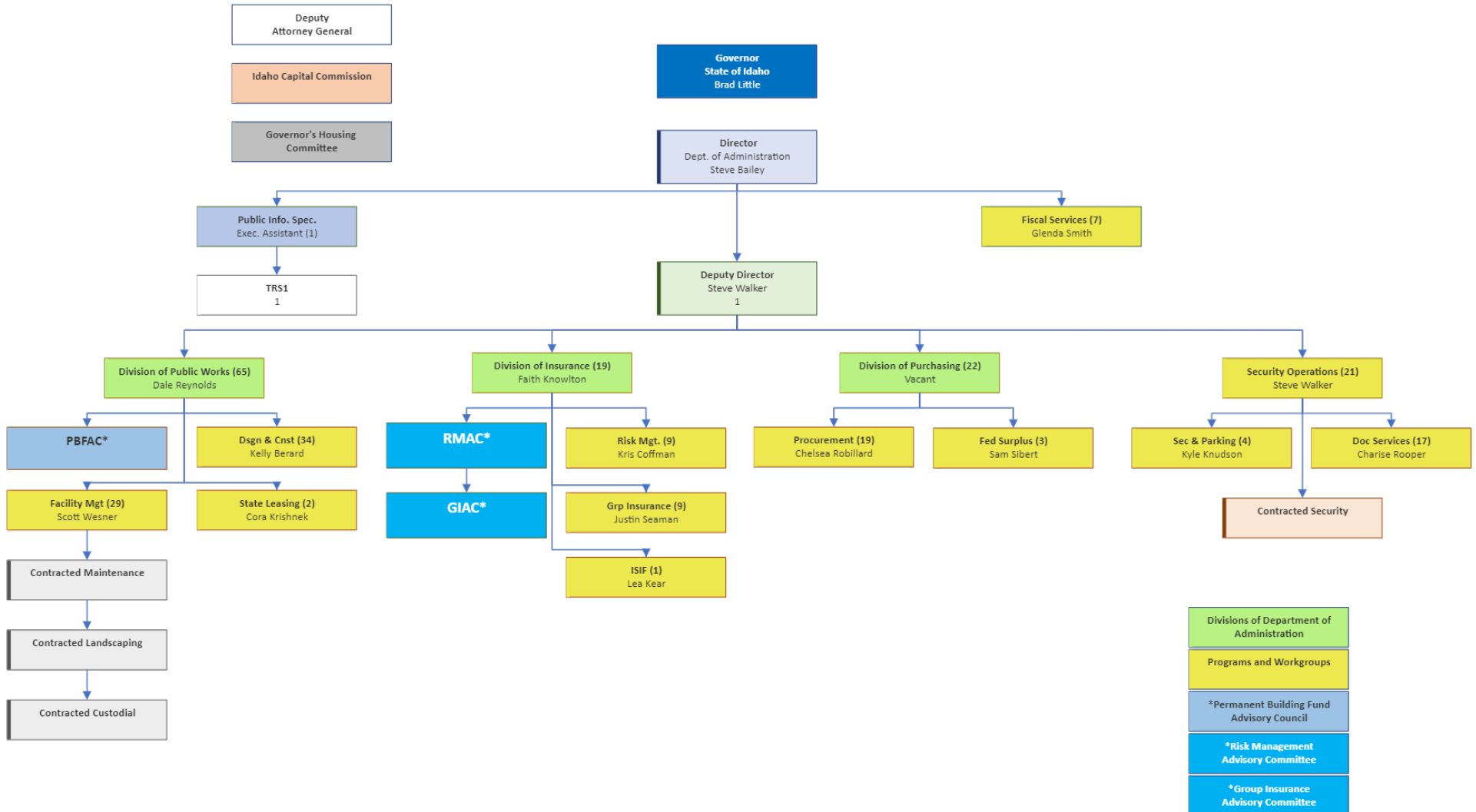
Division: Bond Payments

AD3

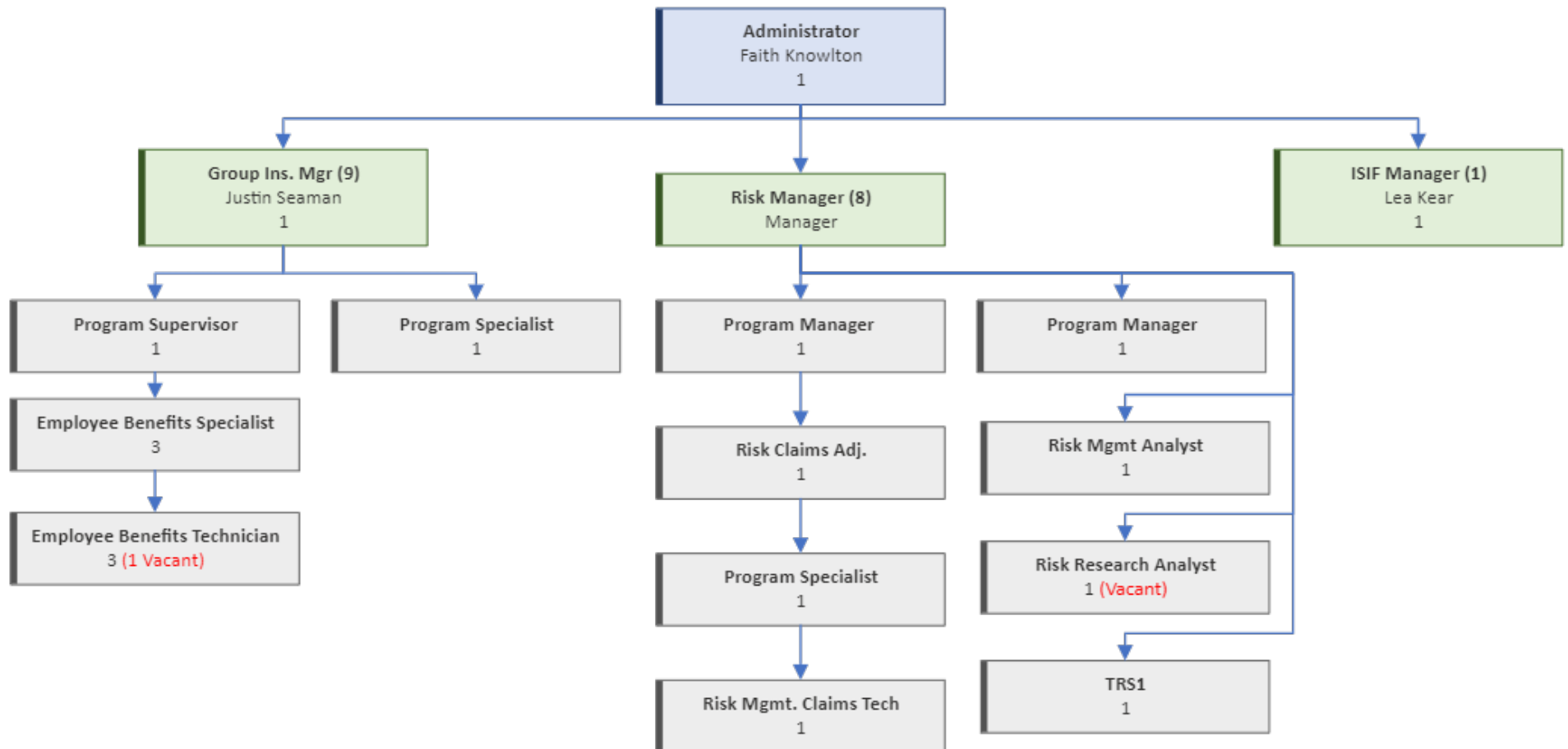
Statutory Authority: IC 67-5701

The Department of Administration's Bond Payments Program consolidates payment of the state's bonded indebtedness for the construction of buildings. There are 13 buildings paid for with bond funding in the state's portfolio, including: Prison Complex (Idaho State Correctional Center); Department of Parks and Recreation headquarters; Idaho School and Hospital; Idaho State University Rendezvous Center; College of Western Idaho (formerly Boise State University Academic West); University of Idaho Learning Center; Lewis-Clark State College Activity Center; North Idaho College Health Building; College of Southern Idaho Fine Arts Building; Idaho State Police POST Academy; College of Eastern Idaho (formerly Eastern Idaho Technical College); Capitol Mall Parking Garage Number II; and the Idaho State Chinden Campus. In FY23, all bonds administered by the department were paid off.

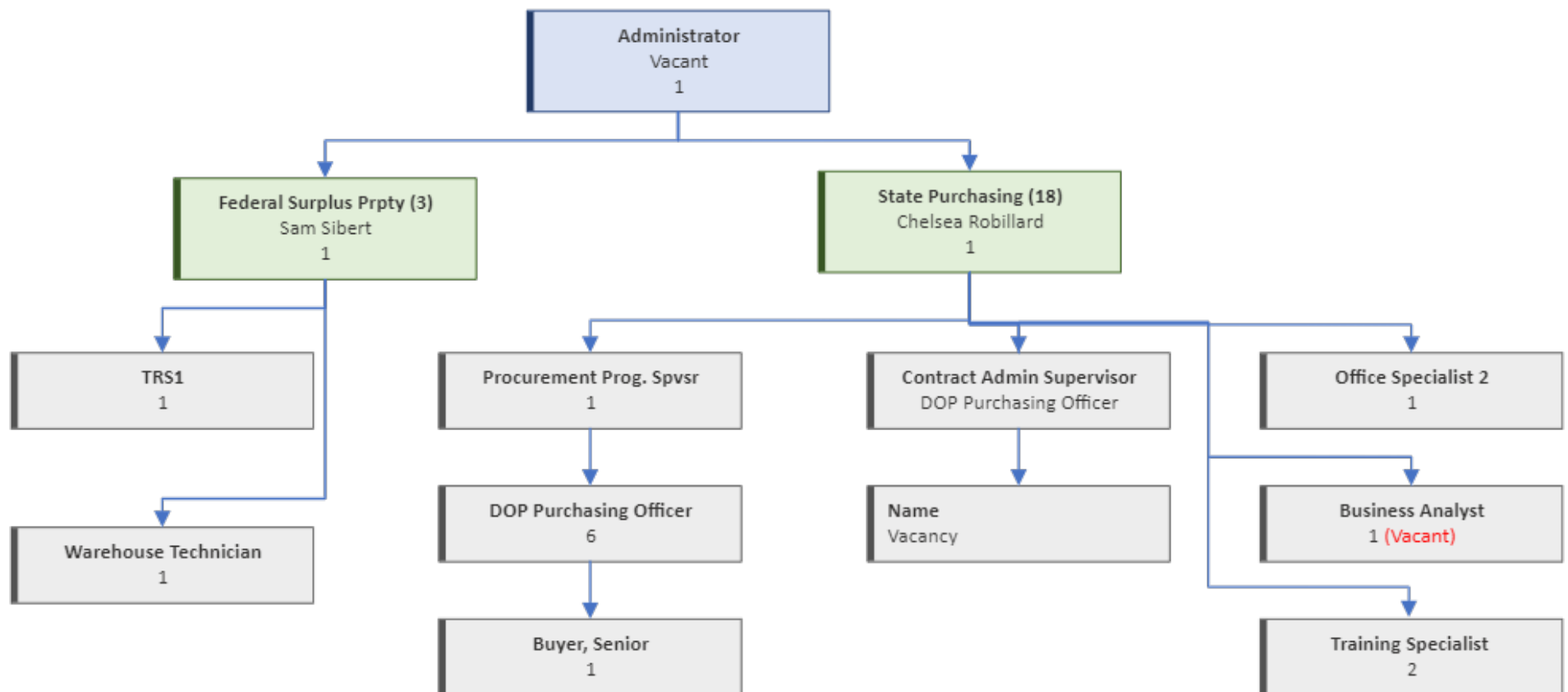
State of Idaho
Department of Administration (137 FTP)
Vacant FTP 8/1/2025 - 14



Department of Administration
Budgeted Program - Insurance and Internal Support (19 FTP)
Vacant FTP 08/01/2025 - 2

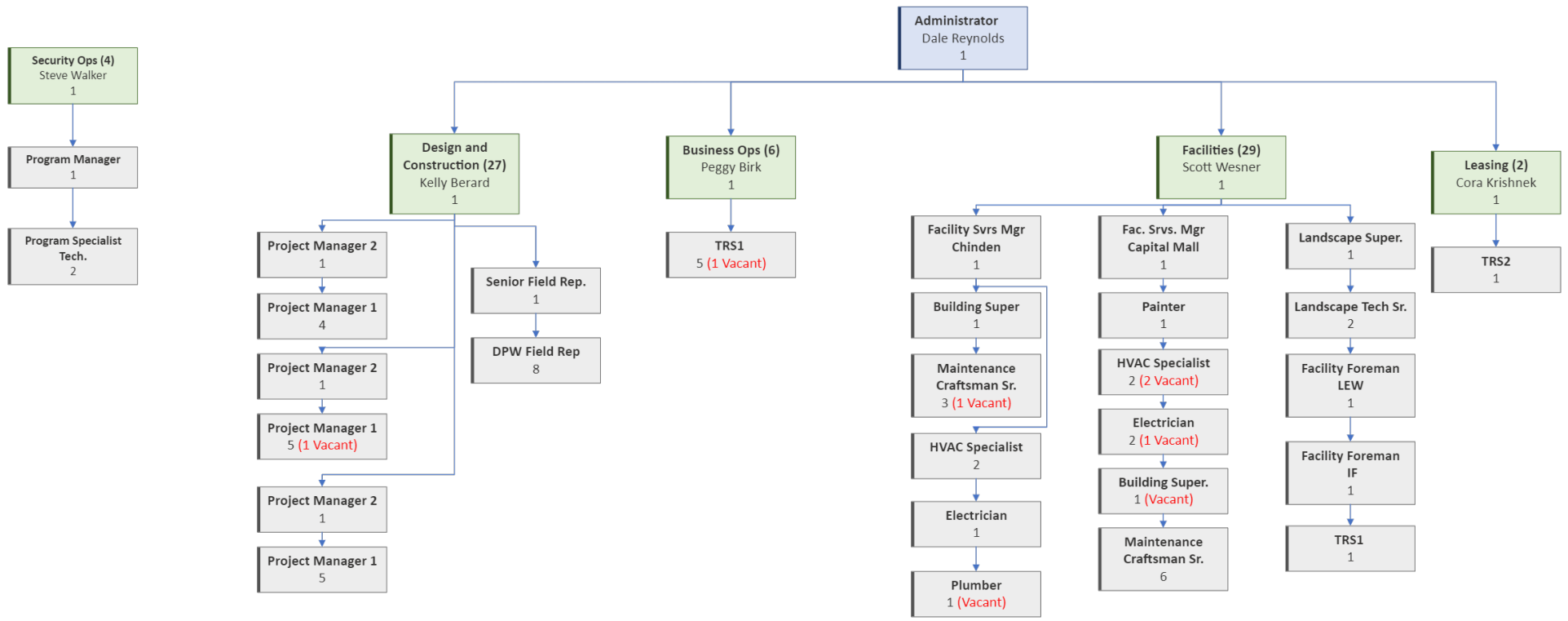


Department of Administration
Budgeted Program - Purchasing (22 FTP)
Vacant FTP 08/01/2025 - 1

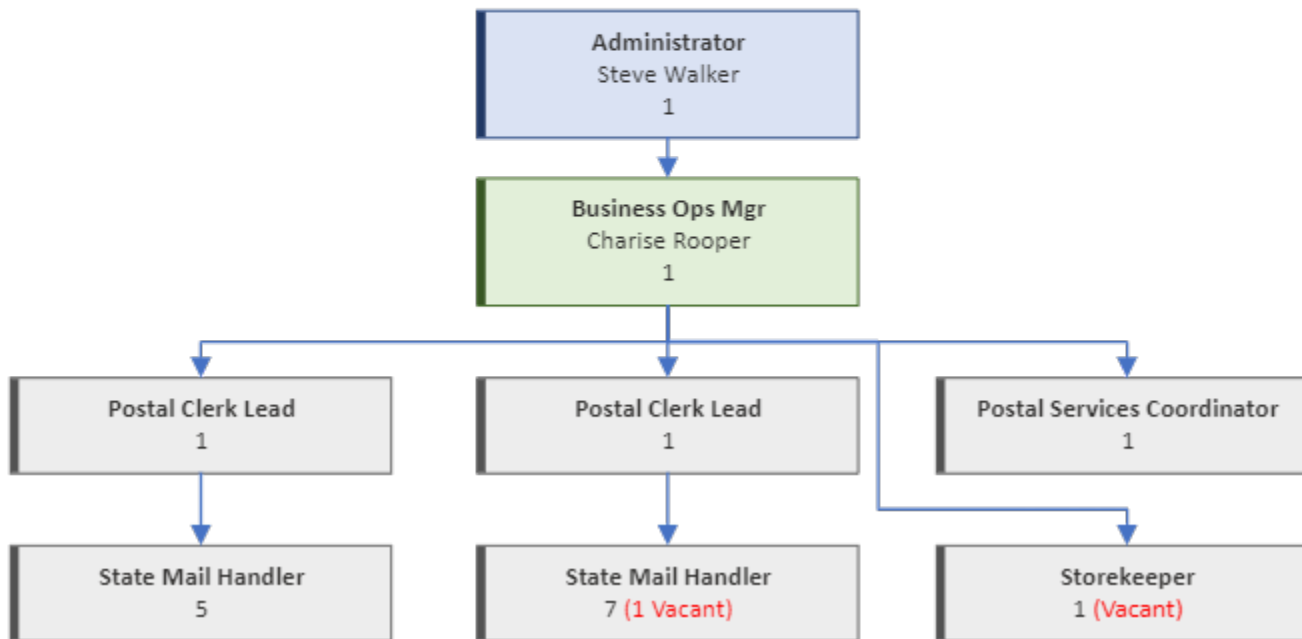


Department of Administration
Budgeted Program - Public Works (69 FTP)

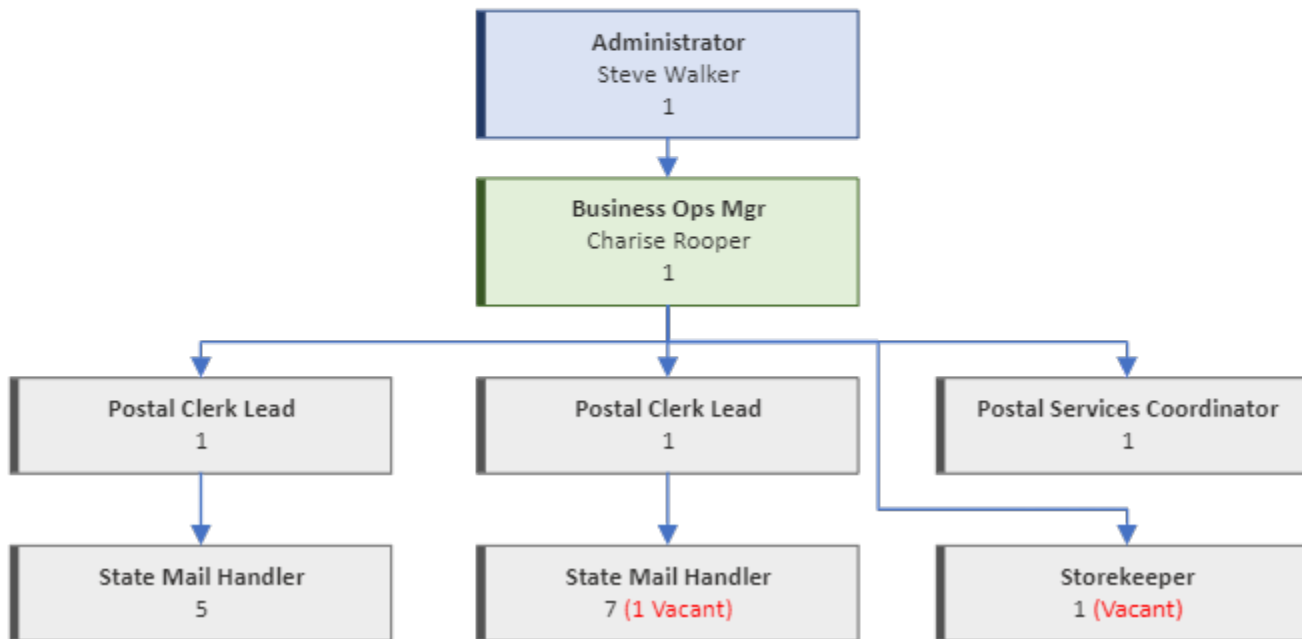
Vacant FTP 8/1/2025 - 8



Department of Administration
Budgeted Program - Document Services (17 FTP)
Vacant FTP 08/01/2025 - 2



Department of Administration
Budgeted Program - Document Services (17 FTP)
Vacant FTP 08/01/2025 - 2



Agency Revenues

Request for Fiscal Year: 2027

Agency: Department of Administration

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		FY 23 Actuals	FY 24 Actuals	FY 25 Actuals	FY 26 Estimated Revenue	FY 27 Estimated Revenue	Significant Assumptions
Fund	10000 General Fund						
	410 License, Permits & Fees	0	0	(80)	0	0	
	General Fund Total	0	0	(80)	0	0	
Fund	36500 Permanent Building Fund						
	400 Taxes Revenue	21,398,847	21,212,614	21,484,838	21,000,000	21,000,000	Relatively stable over time. Decrease in product tax offset by quantity of income tax filer.
	435 Sale of Services	0	0	33,555	0	0	Coding Error, none expected
	445 Sale of Land, Buildings & Equipment	61,773,867	37,114,290	87,191,699	62,000,000	62,000,000	Varies per agency funding for projects. Average for last 3 years
	450 Fed Grants & Contributions	1,436	0	0	0	0	Coding Error, none expected
	455 State Grants & Contributions	0	0	0	0	0	None Expected
	460 Interest	39,771,886	80,641,955	84,430,551	60,000,000	60,000,000	Rounded DFM Projection
	463 Rent And Lease Income	254,551	270,334	286,335	270,000	270,000	Average of last 3 years
	470 Other Revenue	(5,580)	1,973	651,990	0	0	PY Vendor Refund, None Expected
	482 Other Fund Stat	480,183,700	129,329,009	56,453,129	35,000,000	33,000,000	Lottery and Facilities Transfer, none other expected
	Permanent Building Fund Total	603,378,706	268,570,175	250,532,097	178,270,000	176,270,000	
Fund	36600 Governor'S Residence Fund						
	460 Interest	5,214	4,383	5,049	4,000	4,000	Decrease expected due to Fund balances
	467 Other Investment Income	456	0	0	0	0	
	482 Other Fund Stat	0	0	0	60,600	60,600	Governor's Housing transfer from PBF
	Governor'S Residence Fund Total	5,670	4,383	5,049	64,600	64,600	
Fund	36601 Governor'S Residence Fund: Idaho Community Foundation						
	460 Interest	4,675	6,719	7,591	6,000	6,000	Average of last 3 years
	Governor'S Residence Fund: Idaho Community Foundation Total	4,675	6,719	7,591	6,000	6,000	

Agency Revenues

Request for Fiscal Year: 2027

Fund 45000 Admin Acct Svcs Appd&Cont Isf

435	Sale of Services	0	9,120,987	8,880,950	8,000,000	7,500,000	Change in Service Offerings
441	Sales of Goods	0	119,845	217,188	200,000	200,000	
445	Sale of Land, Buildings & Equipment	0	0	(14,380)	0	0	Coding Error, none expected
460	Interest	0	197,842	259,073	200,000	200,000	Balance will shift with move from GF use.
463	Rent And Lease Income	0	14,332,343	15,124,226	15,200,000	15,200,000	
470	Other Revenue	0	666,486	1,112,346	0	0	
482	Other Fund Stat	0	1,737,500	1,737,500	1,737,500	1,737,500	
Admin Acct Svcs Appd&Cont Isf Total		0	26,175,003	27,316,903	25,337,500	24,837,500	

Fund 45014 Admin Acct Svcs Appd&Cont Isf: Small Agency Business Mgmt

435	Sale of Services	22,250	0	0	0	0	
460	Interest	6,141	0	0	0	0	
470	Other Revenue	16	0	0	0	0	
Admin Acct Svcs Appd&Cont Isf: Small Agency Business Mgmt Total		28,407	0	0	0	0	

Fund 45026 Admin Acct Svcs Appd&Cont Isf: Facilities Services

435	Sale of Services	28,595	0	0	0	0	
441	Sales of Goods	2,400	0	0	0	0	
460	Interest	84,499	0	0	0	0	
463	Rent And Lease Income	16,342,831	0	0	0	0	
470	Other Revenue	7,906	0	0	0	0	
Admin Acct Svcs Appd&Cont Isf: Facilities Services Total		16,466,231	0	0	0	0	

Fund 45027 Admin Acct Svcs Appd&Cont Isf: Purchasing

435	Sale of Services	2,222,191	0	0	0	0	
441	Sales of Goods	500	0	0	0	0	
460	Interest	86,050	0	0	0	0	
470	Other Revenue	1	0	0	0	0	
Admin Acct Svcs Appd&Cont Isf: Purchasing Total		2,308,742	0	0	0	0	

Agency Revenues

Request for Fiscal Year: 2027

Fund 45051 Admin Acct Svcs Appd&Cont Isf: Document Services-Ded

435	Sale of Services	5,674,320	0	0	0	0
441	Sales of Goods	196,933	0	0	0	0
445	Sale of Land, Buildings & Equipment	500	0	0	0	0
460	Interest	22,849	0	0	0	0
470	Other Revenue	164	0	0	0	0
Admin Acct Svcs Appd&Cont Isf: Document Services-Ded Total		5,894,766	0	0	0	0

Fund 45600 Surplus Property Revolving Fund

441	Sales of Goods	854,672	769,898	233,364	500,000	500,000	
445	Sale of Land, Buildings & Equipment	0	155	0	0	0	
450	Fed Grants & Contributions	191,695	26,673	61,542	90,000	90,000	Average of last 3 years
460	Interest	11,617	21,625	26,285	20,000	20,000	
463	Rent And Lease Income	0	(105)	0	0	0	
470	Other Revenue	49	0	0	0	0	
Surplus Property Revolving Fund Total		1,058,033	818,246	321,191	610,000	610,000	

Fund 46100 Group Ins Acct Appd&Cont Isf,

435	Sale of Services	0	1,401,350	1,435,165	1,460,000	1,490,000	incremental growth
460	Interest	26	2,472	16,802	10,000	10,000	
Group Ins Acct Appd&Cont Isf, Total		26	1,403,822	1,451,967	1,470,000	1,500,000	

Fund 46152 Group Ins Acct Appd&Cont Isf,: Group Ins-Admin

435	Sale of Services	939,517	0	0	0	0
460	Interest	1,171	0	0	0	0
Group Ins Acct Appd&Cont Isf,: Group Ins-Admin Total		940,688	0	0	0	0

Fund 46200 Retained Risk Account

435	Sale of Services	0	838,824	962,246	1,050,000	1,165,000	RMAC Projections Rounded
460	Interest	378	9,672	20,870	15,000	15,000	
Retained Risk Account Total		378	848,496	983,116	1,065,000	1,180,000	

Agency Revenues

Request for Fiscal Year: 2027

Fund	46299	Retained Risk Account: Risk Management Administration					
	435	Sale of Services	876,955	0	0	0	0
	460	Interest	12,234	0	0	0	0
	470	Other Revenue	13	0	0	0	0
	Retained Risk Account: Risk Management Administration Total		889,202	0	0	0	0
Fund	48109	Income Funds: Capitol Commission Operating Fund					
	460	Interest	8,910	16,886	27,882	19,500	19,500
	470	Other Revenue	250,000	0	0	0	0
	482	Other Fund Stat	0	250,000	250,000	250,000	250,000
	Income Funds: Capitol Commission Operating Fund Total		258,910	266,886	277,882	269,500	269,500
Fund	48269	Endowment Earnings Reserve Funds: Capitol Maintenance					
	460	Interest	0	936	0	2,000,000	2,000,000 Endowment Requests
	Endowment Earnings Reserve Funds: Capitol Maintenance Total		0	936	0	2,000,000	2,000,000
Fund	48279	Endowment Earnings Reserve Funds: Capitol Maintenance					
	460	Interest	12,885	(319)	0	0	0
	470	Other Revenue	771,819	0	0	0	0
	Endowment Earnings Reserve Funds: Capitol Maintenance Total		784,704	(319)	0	0	0
Fund	51900	Industrial Special Indemnity Fund					
	400	Taxes Revenue	0	4,081,003	5,275,892	5,000,000	5,000,000
	460	Interest	126,245	187,312	242,439	185,000	185,000 3 Year Average
	470	Other Revenue	7,721	7,870	111,539	100,000	90,000 Annuity population declining
	Industrial Special Indemnity Fund Total		133,966	4,276,185	5,629,870	5,285,000	5,275,000
	Agency Name Total		632,153,104	302,370,532	286,525,586	214,377,600	212,012,600

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: This fund is used for ARPA fund appropriated to the Department. Funding is limited to the appropriations granted by the legislature.

FUND NAME:		ARPA SLFRF	FUND CODE:	34430	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance				0	0	13	13
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]				0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]				0	0	0	0
04.	Subtotal Beginning Cash Balance				0	0	13	13
05.	Revenues [from Form B-11]				0	0	0	0
06.	Non-Revenue Receipts and Other Adjustments				0	0	0	0
07.	Statutory Transfers In				0	0	0	0
08.	Operating Transfers In				0	1,054,200	0	0
09.	Subtotal Cash Available for the Year				0	1,054,200	13	13
10.	Statutory Transfers Out				0	0	0	0
11.	Operating Transfers Out				0	0	0	0
12.	Non-Expenditure Distributions and Other Adjustments				0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]				0	1,054,200	13	13
14.	Borrowing Limit				0	0	0	0
15.	Total Available Funds for the Year				0	1,054,200	13	13
16.	Original Appropriation				0	1,054,200	0	0
17.	Prior Year Reappropriation [same as Row 03]				0	0	0	0
18.	Legislative Supplementals and (Rescissions)				0	0	0	0
19.	Subtotal Legislative Authorizations				0	1,054,200	0	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]				0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]				0	0	0	0
22.	Total Spending Authorizations				0	1,054,200	0	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)				0	0	0	0
24.	Final Year End Reversions (DU 1.61)				0	13	0	0
25.	Subtotal Reversions & Cancelations				0	13	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0	0	0
28.	Total Unused Spending Authorizations				0	13	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]				0	1,054,187	0	0
30.	Continuously Appropriated Expenditures				0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]				0	13	13	13
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0	0	0
34.	Borrowing Limit				0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]				0	13	13	13
36.	Investments Direct by Agency				0	0	0	0
37.	Ending Unobligated Cash Balance Plus Direct Investments				0	13	13	13
38.	Outstanding Loans [if this fund is part of a loan program]				0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: Every person and corporation required to file a tax return a return pays a tax of ten dollars, which is credited to the Permanent Building Fund (Sections 57-1110 and 63- All moneys in the Permanent Building Fund for building needed structures, renovations, repairs to and remodeling of existing structures at state institutions and agencies (Section 57-1108, Idaho Code).

FUND NAME:		FUND CODE:	36500	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance			380,645,441	533,490,504	422,893,899	422,893,899
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]				7,581	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]			94,739,650	0	0	0
04.	Subtotal Beginning Cash Balance			475,385,091	533,498,085	422,893,899	422,893,899
05.	Revenues [from Form B-11]			268,570,175	164,165,449		
06.	Non-Revenue Receipts and Other Adjustments			22,503,018	25,432,057		
07.	Statutory Transfers In			0	0		
08.	Operating Transfers In			135,798	137,572		
09.	Subtotal Cash Available for the Year			766,594,082	723,233,163	422,893,899	422,893,899
10.	Statutory Transfers Out			1,737,500	1,737,500		
11.	Operating Transfers Out			126,400	127,900		
12.	Non-Expenditure Distributions and Other Adjustments			32,331	(34,004)		
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			764,697,850	721,401,767	422,893,899	422,893,899
14.	Borrowing Limit			0	0		
15.	Total Available Funds for the Year			764,697,850	721,401,767	422,893,899	422,893,899
16.	Original Appropriation			189,266,300	179,253,800		
17.	Prior Year Reappropriation [same as Row 03]			94,739,650	0	0	0
18.	Legislative Supplementals and (Rescissions)			0	0		
19.	Subtotal Legislative Authorizations			284,005,950	179,253,800	0	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	7,581	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]			0	0		
22.	Total Spending Authorizations			284,005,950	179,261,381	0	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)			0	0		
24.	Final Year End Reversions (DU 1.61)			174,144,308	172,832,977		
25.	Subtotal Reversions & Cancelations			174,144,308	172,832,977	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]			7,581	0		
27.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0		
28.	Total Unused Spending Authorizations			174,151,889	172,832,977	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			109,854,061	6,428,404	0	0
30.	Continuously Appropriated Expenditures			119,762,290	292,079,465		
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			535,081,499	422,893,899	422,893,899	422,893,899
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			7,581	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]			535,073,918	422,893,899	422,893,899	422,893,899
36.	Investments Direct by Agency			664,027,454	686,506,470		
37.	Ending Unobligated Cash Balance Plus Direct Investments			1,199,101,372	1,109,400,368	422,893,899	422,893,899
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: Sale of the real estate and residence at 1805 North 21st Street in Boise, Idaho. Gifts, grants, or endowments from persons, firms, organizations, corporations and otherwise for the purpose of site acquisition, planning, construction of, decorating, equip Acquisition and completion of the Governor's residence, as set forth in 1989 Idaho Session Laws Chapter 357. 1995 Idaho Session Laws Chapter 367 established a Governor's Housing Committee and provided duties of the committee to authorize expenditures.

FUND NAME:		Governor's Residence Fund	FUND CODE:	36600	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance				6,985	7,969	11,474	11,571
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]				0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]				0	0	0	0
04.	Subtotal Beginning Cash Balance				6,985	7,969	11,474	11,571
05.	Revenues [from Form B-11]				4,383	5,049	4,000	4,000
06.	Non-Revenue Receipts and Other Adjustments				57,208	56,914		
07.	Statutory Transfers In				0	0		
08.	Operating Transfers In				0	0	60,600	60,600
09.	Subtotal Cash Available for the Year				68,577	69,932	76,074	76,171
10.	Statutory Transfers Out				0	0		
11.	Operating Transfers Out				0	0		
12.	Non-Expenditure Distributions and Other Adjustments				0	0		
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]				68,577	69,932	76,074	76,171
14.	Borrowing Limit				0	0		
15.	Total Available Funds for the Year				68,577	69,932	76,074	76,171
16.	Original Appropriation				0	0		
17.	Prior Year Reappropriation [same as Row 03]				0	0	0	0
18.	Legislative Supplementals and (Rescissions)				0	0		
19.	Subtotal Legislative Authorizations				0	0	0	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]				0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]				0	0		
22.	Total Spending Authorizations				0	0	0	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)				0	0		
24.	Final Year End Reversions (DU 1.61)				0	0		
25.	Subtotal Reversions & Cancelations				0	0	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	0		
27.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0		
28.	Total Unused Spending Authorizations				0	0	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]				0	0	0	0
30.	Continuously Appropriated Expenditures				60,608	58,458	64,503	
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]				7,969	11,474	11,571	76,171
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0	0	0
34.	Borrowing Limit				0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]				7,969	11,474	11,571	76,171
36.	Investments Direct by Agency				123,318	66,403		
37.	Ending Unobligated Cash Balance Plus Direct Investments				131,286	77,878	11,571	76,171
38.	Outstanding Loans [if this fund is part of a loan program]				0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses:

FUND NAME: Governor'S Residence Fund: Idaho Community		FUND CODE: 36601	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance		12,373	12,876	13,435	13,435
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]		0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]		0	0	0	0
04.	Subtotal Beginning Cash Balance		12,373	12,876	13,435	13,435
05.	Revenues [from Form B-11]		6,719	7,591	6,000	6,000
06.	Non-Revenue Receipts and Other Adjustments		(6,216)	(7,033)	(6,000)	(6,000)
07.	Statutory Transfers In		0	0	0	0
08.	Operating Transfers In		0	0	0	0
09.	Subtotal Cash Available for the Year		12,876	13,435	13,435	13,435
10.	Statutory Transfers Out		0	0	0	0
11.	Operating Transfers Out		0	0	0	0
12.	Non-Expenditure Distributions and Other Adjustments		0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]		12,876	13,435	13,435	13,435
14.	Borrowing Limit		0	0		
15.	Total Available Funds for the Year		12,876	13,435	13,435	13,435
16.	Original Appropriation		0	0	0	0
17.	Prior Year Reappropriation [same as Row 03]		0	0	0	0
18.	Legislative Supplementals and (Rescissions)		0	0	0	0
19.	Subtotal Legislative Authorizations		0	0	0	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]		0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]		0	0	0	0
22.	Total Spending Authorizations		0	0	0	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)		0	0	0	0
24.	Final Year End Reversions (DU 1.61)		0	0	0	0
25.	Subtotal Reversions & Cancelations		0	0	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]		0	0	0	0
28.	Total Unused Spending Authorizations		0	0	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]		0	0	0	0
30.	Continuously Appropriated Expenditures		0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]		12,876	13,435	13,435	13,435
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]		0	0	0	0
34.	Borrowing Limit		0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]		12,876	13,435	13,435	13,435
36.	Investments Direct by Agency		196,547	203,579	209,579	215,579
37.	Ending Unobligated Cash Balance Plus Direct Investments		209,423	217,014	223,014	229,014
38.	Outstanding Loans [if this fund is part of a loan program]		0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: State agencies, departments and institutions may sell goods, products and services to the public and political entities. The Department of Administration bills for services including postal, building space, parking, purchasing, records management Interagency billing receipts may be expended to cover costs incurred, not to exceed the dedicated appropriation set by the Legislature. Receipts received by agencies for the sale of capital outlay items or receipts from insurance for the settlements.

FUND NAME:		Admin Acct Svcs Annd&Cont Internal	FUND CODE:	45000	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance				10,019,588	7,569,841	10,116,829	8,812,398
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]				0	0	602,411	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]				0	0	0	0
04.	Subtotal Beginning Cash Balance				10,019,588	7,569,841	10,719,240	8,812,398
05.	Revenues [from Form B-11]				26,175,004	27,316,902	26,000,000	25,000,000
06.	Non-Revenue Receipts and Other Adjustments				(943,159)	(551,012)		
07.	Statutory Transfers In				0	0		
08.	Operating Transfers In				627,600	510,600	600,000	600,000
09.	Subtotal Cash Available for the Year				35,879,033	34,846,332	37,319,240	34,412,398
10.	Statutory Transfers Out				4,480,909	1,953,129	1,339,931	
11.	Operating Transfers Out				627,600	510,600	600,000	600,000
12.	Non-Expenditure Distributions and Other Adjustments				(8,441)	65,729	0	
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]				30,778,965	32,316,873	35,379,309	33,812,398
14.	Borrowing Limit				0			
15.	Total Available Funds for the Year				30,778,965	32,316,873	35,379,309	33,812,398
16.	Original Appropriation				19,214,900	19,973,600	20,564,500	20,564,500
17.	Prior Year Reappropriation [same as Row 03]				0	0	0	0
18.	Legislative Supplementals and (Rescissions)				0	0		
19.	Subtotal Legislative Authorizations				19,214,900	19,973,600	20,564,500	20,564,500
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]				0	0	602,411	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]				0	0		
22.	Total Spending Authorizations				19,214,900	19,973,600	21,166,911	20,564,500
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)				0	0		
24.	Final Year End Reversions (DU 1.61)				1,804,289	2,052,051		
25.	Subtotal Reversions & Cancelations				1,804,289	2,052,051	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	602,411		
27.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0		
28.	Total Unused Spending Authorizations				1,804,289	2,654,462	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]				17,410,611	17,319,138	21,166,911	20,564,500
30.	Continuously Appropriated Expenditures				6,137,022	5,380,520	5,400,000	5,400,000
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]				7,231,333	9,617,216	8,812,398	7,847,898
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	602,411	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0	0	0
34.	Borrowing Limit				0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]				7,231,333	9,014,805	8,812,398	7,847,898
36.	Investments Direct by Agency				0	0		
37.	Ending Unobligated Cash Balance Plus Direct Investments				7,231,333	9,014,805	8,812,398	7,847,898
38.	Outstanding Loans [if this fund is part of a loan program]				0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: Sources and Uses: The administrator of the Division of Purchasing is authorized to make charges or assess fees from any recipient of federal surplus property which is acquired and distributed under the Federal Surplus Property Act. The charges are for the acquisition. The money from this fund is used to pay the cost of administering the federal surplus property program including payment of the actual expenses of current operations, the purchase of necessary equipment, and the acquisition and maintenance of working capital.

FUND NAME:		FUND CODE:	45600	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
Surplus Property Revolving							
01.	Beginning Unobligated Cash Balance			610,982	668,911	505,081	316,281
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]			0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]			0	0	0	0
04.	Subtotal Beginning Cash Balance			610,982	668,911	505,081	316,281
05.	Revenues [from Form B-11]			818,246	321,190	500,000	500,000
06.	Non-Revenue Receipts and Other Adjustments			(144,372)	13,253		
07.	Statutory Transfers In			0	0		
08.	Operating Transfers In			16,400	21,000	21,000	21,000
09.	Subtotal Cash Available for the Year			1,301,256	1,024,355	1,026,081	837,281
10.	Statutory Transfers Out			0	0		
11.	Operating Transfers Out			0	21,000	21,000	21,000
12.	Non-Expenditure Distributions and Other Adjustments			(113,773)	(23,075)		
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			1,415,029	1,026,429	1,005,081	816,281
14.	Borrowing Limit			0	0		
15.	Total Available Funds for the Year			1,415,029	1,026,429	1,005,081	816,281
16.	Original Appropriation			664,100	667,600	688,800	688,800
17.	Prior Year Reappropriation [same as Row 03]			0	0	0	0
18.	Legislative Supplementals and (Rescissions)			0	0		
19.	Subtotal Legislative Authorizations			664,100	667,600	688,800	688,800
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]			0	0		
22.	Total Spending Authorizations			664,100	667,600	688,800	688,800
23.	Executive Carry Forward Reversions/Cancellations (DU 1.81)			0	0		
24.	Final Year End Reversions (DU 1.61)			35,171	146,252		
25.	Subtotal Reversions & Cancellations			35,171	146,252	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0		
27.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0		
28.	Total Unused Spending Authorizations			35,171	146,252	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			628,929	521,348	688,800	688,800
30.	Continuously Appropriated Expenditures			0	0		
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			786,100	505,081	316,281	127,481
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]			786,100	505,081	316,281	127,481
36.	Investments Direct by Agency			0	0		
37.	Ending Unobligated Cash Balance Plus Direct Investments			786,100	505,081	316,281	127,481
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: A monthly per employee payment or transfer is made by each agency to the Department of Administration to fund the Group Insurance Program. The fund contains all contributions collected pursuant to the Group Insurance Act and all interest earned. Funds used to administer the Group Insurance Act by providing health insurance to all state employees and optional coverage for dependents and retirees. It also provides life insurance, short and long term disability, disability premium coverage, etc.

FUND NAME: Employee Group Insurance Fund		FUND CODE: 46100	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance		88,775,511	124,866,091	85,674,673	79,539,273
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]		0	0	1,502	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]		0	0	0	0
04.	Subtotal Beginning Cash Balance		88,775,511	124,866,091	85,676,174	79,539,273
05.	Revenues [from Form B-11]		496,246,709	493,574,255	494,000,000	494,000,000
06.	Non-Revenue Receipts and Other Adjustments		(1,534,587)	1,704,533		
07.	Statutory Transfers In		0	0	0	0
08.	Operating Transfers In		87,000	74,100	88,700	88,700
09.	Subtotal Cash Available for the Year		583,574,633	620,218,979	579,764,874	573,627,973
10.	Statutory Transfers Out		530,384	21,054,200	0	0
11.	Operating Transfers Out		87,000	74,100	88,700	88,700
12.	Non-Expenditure Distributions and Other Adjustments		6,458	(10,510)		
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]		582,950,791	599,101,189	579,676,174	573,539,273
14.	Borrowing Limit		0	0		
15.	Total Available Funds for the Year		582,950,791	599,101,189	579,676,174	573,539,273
16.	Original Appropriation		1,063,900	1,308,000	135,400	135,400
17.	Prior Year Reappropriation [same as Row 03]		0	0	0	0
18.	Legislative Supplementals and (Rescissions)		0	0		
19.	Subtotal Legislative Authorizations		1,063,900	1,308,000	135,400	135,400
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]		0	0	1,502	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]		0	0		
22.	Total Spending Authorizations		1,063,900	1,308,000	136,902	135,400
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)		0	0		
24.	Final Year End Reversions (DU 1.61)		57	96,933		
25.	Subtotal Reversions & Cancelations		57	96,933	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	1,502		
27.	Current Year Reappropriation To Next Year [DU 1.7x]		0	0		
28.	Total Unused Spending Authorizations		57	98,434	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]		1,063,843	1,209,566	136,902	135,400
30.	Continuously Appropriated Expenditures		457,021,245	512,215,449	500,000,000	500,000,000
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]		124,865,703	85,676,174	79,539,273	73,403,873
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	1,502	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]		0	0	0	0
34.	Borrowing Limit		0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]		124,865,703	85,674,673	79,539,273	73,403,873
36.	Investments Direct by Agency		45,494,732	47,014,419	47,000,000	47,000,000
37.	Ending Unobligated Cash Balance Plus Direct Investments		170,360,435	132,689,092	126,539,273	120,403,873
38.	Outstanding Loans [if this fund is part of a loan program]		0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: Risk Management receives funding from all premiums and surcharges received under §67-5777, Idaho Code, all dollars received via subrogation, all refunds received on insurance policies canceled before expiration, all refunds or returns under experience rate. This fund is used solely for payment of premiums, costs of maintaining the operation of a portion of the Office of Insurance Management, or upon losses not otherwise insured and suffered by the state as to property and risks which at the time of loss.

FUND NAME:		Retained Risk Account	FUND CODE:	46200	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance				6,421,923	4,856,581	4,205,212	4,004,212
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]				0	0	970	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]				0	0	0	0
04.	Subtotal Beginning Cash Balance				6,421,923	4,856,581	4,206,182	4,004,212
05.	Revenues [from Form B-11]				15,922,230	20,333,244	21,000,000	21,000,000
06.	Non-Revenue Receipts and Other Adjustments				406,326	323,295	0	0
07.	Statutory Transfers In				0	0	0	0
08.	Operating Transfers In				34,100	31,900	32,000	33,000
09.	Subtotal Cash Available for the Year				22,784,579	25,545,021	25,238,182	25,037,212
10.	Statutory Transfers Out				0	0	0	0
11.	Operating Transfers Out				34,100	31,900	32,000	33,000
12.	Non-Expenditure Distributions and Other Adjustments				12,194	(9,821)	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]				22,738,284	25,522,942	25,206,182	25,004,212
14.	Borrowing Limit				0	0	0	0
15.	Total Available Funds for the Year				22,738,284	25,522,942	25,206,182	25,004,212
16.	Original Appropriation				1,045,200	1,082,300	1,201,000	1,201,000
17.	Prior Year Reappropriation [same as Row 03]				0	0	0	0
18.	Legislative Supplementals and (Rescissions)				0	0	0	0
19.	Subtotal Legislative Authorizations				1,045,200	1,082,300	1,201,000	1,201,000
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]				0	0	970	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]				0	0	0	0
22.	Total Spending Authorizations				1,045,200	1,082,300	1,201,970	1,201,000
23.	Executive Carry Forward Reversions/Cancellations (DU 1.81)				0	0	0	0
24.	Final Year End Reversions (DU 1.61)				114,342	75,088	0	0
25.	Subtotal Reversions & Cancellations				114,342	75,088	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	970	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0	0	0
28.	Total Unused Spending Authorizations				114,342	76,058	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]				930,858	1,006,242	1,201,970	1,201,000
30.	Continuously Appropriated Expenditures				16,142,066	20,310,518	20,000,000	20,000,000
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]				5,665,361	4,206,182	4,004,212	3,803,212
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	970	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0	0	0
34.	Borrowing Limit				0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]				5,665,361	4,205,212	4,004,212	3,803,212
36.	Investments Direct by Agency				9,025,532	9,330,982	9,000,000	9,000,000
37.	Ending Unobligated Cash Balance Plus Direct Investments				14,690,893	13,536,194	13,004,212	12,803,212
38.	Outstanding Loans [if this fund is part of a loan program]				0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: The Capitol Commission Operating fund receives moneys from: 1) transfers from the Capitol Permanent Endowment fund based on the Capitol Commission's approval, 2) all interest earned on the capitol commission operating fund, and 3) all other proceeds. The Capitol Commission Operating Fund pays for the general operating expenses of the Capitol Commission, including administrative support that is provided by the Department of Administration.

FUND NAME: Capitol Commission Operating Fund		FUND CODE: 48109	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance		53,682	83,818	312,620	288,220
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]		0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]		97,858	239,858	142,000	0
04.	Subtotal Beginning Cash Balance		151,540	323,676	454,620	288,220
05.	Revenues [from Form B-11]		266,886	277,882	269,500	269,500
06.	Non-Revenue Receipts and Other Adjustments		0	0	0	
07.	Statutory Transfers In		0	0	0	
08.	Operating Transfers In		0	0	0	
09.	Subtotal Cash Available for the Year		418,426	601,558	724,120	557,720
10.	Statutory Transfers Out		0	0	0	
11.	Operating Transfers Out		138,300	142,800	151,900	151,900
12.	Non-Expenditure Distributions and Other Adjustments		0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]		280,126	458,758	572,220	405,820
14.	Borrowing Limit		0	0	0	0
15.	Total Available Funds for the Year		280,126	458,758	572,220	405,820
16.	Original Appropriation		142,000	142,000	142,000	142,000
17.	Prior Year Reappropriation [same as Row 03]		97,858	239,858	142,000	0
18.	Legislative Supplementals and (Rescissions)		0	0	0	0
19.	Subtotal Legislative Authorizations		239,858	381,858	284,000	142,000
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]		0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]		0	0	0	0
22.	Total Spending Authorizations		239,858	381,858	284,000	142,000
23.	Executive Carry Forward Reversions/Cancellations (DU 1.81)		0	0	0	0
24.	Final Year End Reversions (DU 1.61)		43,550	235,719	0	0
25.	Subtotal Reversions & Cancellations		43,550	235,719	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]		239,858	142,000	0	0
28.	Total Unused Spending Authorizations		283,408	377,719	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]		(43,550)	4,139	284,000	142,000
30.	Continuously Appropriated Expenditures		0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]		323,676	454,620	288,220	263,820
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]		239,858	142,000	0	0
34.	Borrowing Limit		0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]		83,818	312,620	288,220	263,820
36.	Investments Direct by Agency		69	69		
37.	Ending Unobligated Cash Balance Plus Direct Investments		83,887	312,688	288,220	263,820
38.	Outstanding Loans [if this fund is part of a loan program]		0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: Ongoing funding and maintenance for the Capitol is paid for from Capitol endowment lands and investments that are deposited into a permanent fund called the Capitol Permanent Endowment Income Fund (Permanent Endowment). This fund receives income from timber sales, specialty license plates, and EFIB Investment earnings. The Capitol Maintenance Reserve Fund pays for maintenance projects at the State Capitol and its grounds, as authorized by the Capitol Commission. All moneys in this fund shall be used exclusively by the Capitol Commission to address repairs, and maintenance of the Captiol Building.

FUND NAME: Capital Maintenance Reserve Fund		FUND CODE: 48269	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance		(1,466,433)	(3,665,500)	(2,122,543)	(122,543)
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]		0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]		2,200,000	4,345,695	2,200,000	0
04.	Subtotal Beginning Cash Balance		733,567	680,196	77,457	(122,543)
05.	Revenues [from Form B-11]		936	2	2,000,000	2,000,000
06.	Non-Revenue Receipts and Other Adjustments		(2)	(2)		
07.	Statutory Transfers In		0	250,000	250,000	250,000
08.	Operating Transfers In		0	0		
09.	Subtotal Cash Available for the Year		734,500	930,196	2,327,457	2,127,457
10.	Statutory Transfers Out		0	250,000	250,000	250,000
11.	Operating Transfers Out		0	0	0	0
12.	Non-Expenditure Distributions and Other Adjustments		0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]		734,500	680,196	2,077,457	1,877,457
14.	Borrowing Limit		0	0	0	0
15.	Total Available Funds for the Year		734,500	680,196	2,077,457	1,877,457
16.	Original Appropriation		0	0	0	0
17.	Prior Year Reappropriation [same as Row 03]		2,200,000	4,345,695	2,200,000	0
18.	Legislative Supplementals and (Rescissions)		0	0	0	0
19.	Subtotal Legislative Authorizations		2,200,000	4,345,695	2,200,000	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]		0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]		2,200,000	2,200,000	0	0
22.	Total Spending Authorizations		4,400,000	6,545,695	2,200,000	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)		0	0	0	0
24.	Final Year End Reversions (DU 1.61)		0	3,742,956	0	0
25.	Subtotal Reversions & Cancelations		0	3,742,956	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]		4,345,695	2,200,000	0	0
28.	Total Unused Spending Authorizations		4,345,695	5,942,956	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]		54,305	602,739	2,200,000	0
30.	Continuously Appropriated Expenditures		0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]		680,196	77,457	(122,543)	1,877,457
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]		4,345,695	2,200,000	0	0
34.	Borrowing Limit		0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]		(3,665,500)	(2,122,543)	(122,543)	1,877,457
36.	Investments Direct by Agency		0	2	0	0
37.	Ending Unobligated Cash Balance Plus Direct Investments		(3,665,500)	(2,122,541)	(122,543)	1,877,457
38.	Outstanding Loans [if this fund is part of a loan program]		0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses: Ongoing funding and maintenance for the Capitol is paid for from Capitol endowment lands and investments that are deposited into a permanent fund called the Capitol Permanent Endowment Income Fund (Permanent Endowment). This fund receives income from timber sales, specialty license plates, and EFIB Investment earnings. The Capitol Maintenance Reserve Fund pays for maintenance projects at the State Capitol and its grounds, as authorized by the Capitol Commission. All moneys in this fund shall be used exclusively by the Capitol Commission to address repairs, and maintenance of the Captiol Building. This fund was transitioned to 48269 in FY2024.

FUND NAME:		Capitol Maintenance	FUND CODE:	48269	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance				0	(319)	(0)	(0)
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]				0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]				0	0	0	0
04.	Subtotal Beginning Cash Balance				0	(319)	(0)	(0)
05.	Revenues [from Form B-11]				(319)	319		
06.	Non-Revenue Receipts and Other Adjustments				0	0		
07.	Statutory Transfers In				250,000	0		
08.	Operating Transfers In				0	0		
09.	Subtotal Cash Available for the Year				249,681	(0)	(0)	(0)
10.	Statutory Transfers Out				250,000	0		
11.	Operating Transfers Out				0	0		
12.	Non-Expenditure Distributions and Other Adjustments				0	0		
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]				(319)	(0)	(0)	(0)
14.	Borrowing Limit				0	0		
15.	Total Available Funds for the Year				(319)	(0)	(0)	(0)
16.	Original Appropriation				2,200,000	2,200,000		
17.	Prior Year Reappropriation [same as Row 03]				0	0	0	0
18.	Legislative Supplementals and (Rescissions)				0	0		
19.	Subtotal Legislative Authorizations				2,200,000	2,200,000	0	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]				0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]				(2,200,000)	(2,200,000)		
22.	Total Spending Authorizations				0	0	0	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)				0	0		
24.	Final Year End Reversions (DU 1.61)				0	0		
25.	Subtotal Reversions & Cancelations				0	0	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	0		
27.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0		
28.	Total Unused Spending Authorizations				0	0	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]				0	0	0	0
30.	Continuously Appropriated Expenditures				0	0		
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]				(319)	(0)	(0)	(0)
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]				0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]				0	0	0	0
34.	Borrowing Limit				0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]				(319)	(0)	(0)	(0)
36.	Investments Direct by Agency				0	0		
37.	Ending Unobligated Cash Balance Plus Direct Investments				(319)	(0)	(0)	(0)
38.	Outstanding Loans [if this fund is part of a loan program]				0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: Department of Administration

Agency Number: 200

Original Request Date: August 29, 2025

Sources and Uses:

FUND NAME: Industrial Special Indemnity Fund		FUND CODE: 519010	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance		2,843,182	2,710,694	3,365,134	3,365,134
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]		0	0	337	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]		0	0	0	0
04.	Subtotal Beginning Cash Balance		2,843,182	2,710,694	3,365,471	3,365,134
05.	Revenues [from Form B-11]		4,276,185	5,629,924		
06.	Non-Revenue Receipts and Other Adjustments		(81,203)	(91,876)		
07.	Statutory Transfers In		0	0		
08.	Operating Transfers In		19,300	19,400		
09.	Subtotal Cash Available for the Year		7,057,464	8,268,143	3,365,471	3,365,134
10.	Statutory Transfers Out		0	0		
11.	Operating Transfers Out		19,300	19,400		
12.	Non-Expenditure Distributions and Other Adjustments		1,100	(1,045)		
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]		7,037,064	8,249,788	3,365,471	3,365,134
14.	Borrowing Limit		0	0		
15.	Total Available Funds for the Year		7,037,064	8,249,788	3,365,471	3,365,134
16.	Original Appropriation		346,800	350,300		
17.	Prior Year Reappropriation [same as Row 03]		0	0	0	0
18.	Legislative Supplementals and (Rescissions)		0	0		
19.	Subtotal Legislative Authorizations		346,800	350,300	0	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]		0	0	337	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]		0	0		
22.	Total Spending Authorizations		346,800	350,300	337	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)		0	0		
24.	Final Year End Reversions (DU 1.61)		114,882	101,344		
25.	Subtotal Reversions & Cancelations		114,882	101,344	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	337		
27.	Current Year Reappropriation To Next Year [DU 1.7x]		0	0		
28.	Total Unused Spending Authorizations		114,882	101,681	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]		231,918	248,619	337	0
30.	Continuously Appropriated Expenditures		4,094,452	4,635,697		
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]		2,710,694	3,365,471	3,365,134	3,365,134
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]		0	337	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]		0	0	0	0
34.	Borrowing Limit		0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]		2,710,694	3,365,134	3,365,134	3,365,134
36.	Investments Direct by Agency		2,465,158	2,546,361		
37.	Ending Unobligated Cash Balance Plus Direct Investments		5,175,852	5,911,496	3,365,134	3,365,134
38.	Outstanding Loans [if this fund is part of a loan program]		0	0	0	0

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Department of Administration						200
Division	Department of Administration						AD1
Appropriation Unit	Management Services						ADAA
FY 2025 Total Appropriation							
1.00	FY 2025 Total Appropriation						ADAA
	H0459, H0726						
	10000 General	1.55	204,200	71,200	0	0	275,400
	36500 Dedicated	0.93	120,100	18,100	0	0	138,200
	45000 Dedicated	4.16	490,100	96,100	0	0	586,200
	45600 Dedicated	0.26	23,500	0	0	0	23,500
	46100 Dedicated	0.61	74,000	100	0	0	74,100
	46200 Dedicated	0.31	36,300	0	0	0	36,300
	51900 Dedicated	0.18	21,900	0	0	0	21,900
		8.00	970,100	185,500	0	0	1,155,600
1.61	Reverted Appropriation Balances						ADAA
	10000 General	0.00	(500)	(100)	0	0	(600)
	36500 Dedicated	0.00	(12,500)	(900)	0	0	(13,400)
	45000 Dedicated	0.00	(3,900)	(2,300)	0	0	(6,200)
	45600 Dedicated	0.00	(400)	0	0	0	(400)
	46100 Dedicated	0.00	(2,000)	0	0	0	(2,000)
	46200 Dedicated	0.00	(5,300)	0	0	0	(5,300)
	51900 Dedicated	0.00	(700)	0	0	0	(700)
		0.00	(25,300)	(3,300)	0	0	(28,600)
FY 2025 Actual Expenditures							
2.00	FY 2025 Actual Expenditures						ADAA
	10000 General	1.55	203,700	71,100	0	0	274,800
	36500 Dedicated	0.93	107,600	17,200	0	0	124,800
	45000 Dedicated	4.16	486,200	93,800	0	0	580,000
	45600 Dedicated	0.26	23,100	0	0	0	23,100
	46100 Dedicated	0.61	72,000	100	0	0	72,100
	46200 Dedicated	0.31	31,000	0	0	0	31,000
	51900 Dedicated	0.18	21,200	0	0	0	21,200
		8.00	944,800	182,200	0	0	1,127,000
FY 2026 Original Appropriation							
3.00	FY 2026 Original Appropriation						ADAA
	H0439,S1110						
	10000 General	1.55	212,200	238,500	0	0	450,700
	36500 Dedicated	1.38	159,200	18,100	0	60,600	237,900
	OT 36500 Dedicated	0.00	0	4,400	0	0	4,400
	45000 Dedicated	6.56	748,200	103,000	0	0	851,200
	OT 45000 Dedicated	0.00	0	2,200	0	0	2,200
	45600 Dedicated	0.26	24,800	0	0	0	24,800

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
46100	Dedicated	0.76	88,600	100	0	0	88,700
46200	Dedicated	0.31	37,800	0	0	0	37,800
51900	Dedicated	0.18	24,000	0	0	0	24,000
		11.00	1,294,800	366,300	0	60,600	1,721,700

FY 2026 Total Appropriation

5.00 FY 2026 Total Appropriation ADA

10000	General	1.55	212,200	238,500	0	0	450,700
36500	Dedicated	1.38	159,200	18,100	0	60,600	237,900
OT 36500	Dedicated	0.00	0	4,400	0	0	4,400
45000	Dedicated	6.56	748,200	103,000	0	0	851,200
OT 45000	Dedicated	0.00	0	2,200	0	0	2,200
45600	Dedicated	0.26	24,800	0	0	0	24,800
46100	Dedicated	0.76	88,600	100	0	0	88,700
46200	Dedicated	0.31	37,800	0	0	0	37,800
51900	Dedicated	0.18	24,000	0	0	0	24,000
		11.00	1,294,800	366,300	0	60,600	1,721,700

Appropriation Adjustments

6.61 Gov's Approved Reduction ADA

3 % General Fund Holdback

OT 10000	General	0.00	(200)	(10,000)	0	0	(10,200)
		0.00	(200)	(10,000)	0	0	(10,200)

6.71 Early Reversions ADA

Non General Fund CEC Reversions from CEC Workbook

OT 36500	Dedicated	0.00	(500)	0	0	0	(500)
OT 45000	Dedicated	0.00	(3,000)	0	0	0	(3,000)
OT 45600	Dedicated	0.00	(100)	0	0	0	(100)
OT 46100	Dedicated	0.00	(400)	0	0	0	(400)
OT 46200	Dedicated	0.00	(200)	0	0	0	(200)
OT 51900	Dedicated	0.00	(100)	0	0	0	(100)
		0.00	(4,300)	0	0	0	(4,300)

FY 2026 Estimated Expenditures

7.00 FY 2026 Estimated Expenditures ADA

10000	General	1.55	212,200	238,500	0	0	450,700
OT 10000	General	0.00	(200)	(10,000)	0	0	(10,200)
36500	Dedicated	1.38	159,200	18,100	0	60,600	237,900
OT 36500	Dedicated	0.00	(500)	4,400	0	0	3,900
45000	Dedicated	6.56	748,200	103,000	0	0	851,200
OT 45000	Dedicated	0.00	(3,000)	2,200	0	0	(800)
45600	Dedicated	0.26	24,800	0	0	0	24,800
OT 45600	Dedicated	0.00	(100)	0	0	0	(100)
46100	Dedicated	0.76	88,600	100	0	0	88,700
OT 46100	Dedicated	0.00	(400)	0	0	0	(400)

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
46200	Dedicated	0.31	37,800	0	0	0	37,800
OT 46200	Dedicated	0.00	(200)	0	0	0	(200)
51900	Dedicated	0.18	24,000	0	0	0	24,000
OT 51900	Dedicated	0.00	(100)	0	0	0	(100)
		11.00	1,290,300	356,300	0	60,600	1,707,200

Base Adjustments

8.31 Program Transfer ADAA

Align funding for Agency wide training position

45000	Dedicated	1.00	110,599	5,000	0	0	115,599
		1.00	110,599	5,000	0	0	115,599

8.32 Program Transfer ADAA

This decision unit transfers a vacant position from ADAM to ADAA to address agency wide administrative needs as document services operations are streamlined

45000	Dedicated	1.00	79,202	5,000	0	0	84,202
		1.00	79,202	5,000	0	0	84,202

FY 2027 Base

9.00 FY 2027 Base ADAA

10000	General	1.55	212,200	238,500	0	0	450,700
36500	Dedicated	1.38	159,200	18,100	0	60,600	237,900
OT 36500	Dedicated	0.00	0	4,400	0	0	4,400
45000	Dedicated	8.56	938,001	113,000	0	0	1,051,001
OT 45000	Dedicated	0.00	0	2,200	0	0	2,200
45600	Dedicated	0.26	24,800	0	0	0	24,800
46100	Dedicated	0.76	88,600	100	0	0	88,700
46200	Dedicated	0.31	37,800	0	0	0	37,800
51900	Dedicated	0.18	24,000	0	0	0	24,000
		13.00	1,484,601	376,300	0	60,600	1,921,501

Program Maintenance

10.11 Change in Health Benefit Costs ADAA

This decision unit reflects a change in the employer health benefit costs.

10000	General	0.00	5,642	0	0	0	5,642
36500	Dedicated	0.00	5,023	0	0	0	5,023
45000	Dedicated	0.00	31,158	0	0	0	31,158
45600	Dedicated	0.00	946	0	0	0	946
46100	Dedicated	0.00	2,766	0	0	0	2,766
46200	Dedicated	0.00	1,128	0	0	0	1,128
51900	Dedicated	0.00	655	0	0	0	655
		0.00	47,318	0	0	0	47,318

10.12 Change in Variable Benefit Costs ADAA

This decision unit reflects a change in variable benefits.

10000	General	0.00	(425)	0	0	0	(425)
36500	Dedicated	0.00	(304)	0	0	0	(304)
45000	Dedicated	0.00	(1,890)	0	0	0	(1,890)
45600	Dedicated	0.00	(48)	0	0	0	(48)

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
46100	Dedicated	0.00	(160)	0	0	0	(160)
46200	Dedicated	0.00	(71)	0	0	0	(71)
51900	Dedicated	0.00	(45)	0	0	0	(45)
		0.00	(2,943)	0	0	0	(2,943)
10.61	Salary Multiplier - Regular Employees						ADAA
This decision unit reflects a 1% salary multiplier for Regular Employees.							
10000	General	0.00	1,805	0	0	0	1,805
36500	Dedicated	0.00	1,294	0	0	0	1,294
45000	Dedicated	0.00	8,030	0	0	0	8,030
45600	Dedicated	0.00	203	0	0	0	203
46100	Dedicated	0.00	682	0	0	0	682
46200	Dedicated	0.00	304	0	0	0	304
51900	Dedicated	0.00	193	0	0	0	193
		0.00	12,511	0	0	0	12,511

FY 2027 Total Maintenance

11.00	FY 2027 Total Maintenance						ADAA
10000	General	1.55	219,222	238,500	0	0	457,722
36500	Dedicated	1.38	165,213	18,100	0	60,600	243,913
OT 36500	Dedicated	0.00	0	4,400	0	0	4,400
45000	Dedicated	8.56	975,299	113,000	0	0	1,088,299
OT 45000	Dedicated	0.00	0	2,200	0	0	2,200
45600	Dedicated	0.26	25,901	0	0	0	25,901
46100	Dedicated	0.76	91,888	100	0	0	91,988
46200	Dedicated	0.31	39,161	0	0	0	39,161
51900	Dedicated	0.18	24,803	0	0	0	24,803
		13.00	1,541,487	376,300	0	60,600	1,978,387

Line Items

12.79	ITS Recommended Replacement Items Only						ADAA
IT Hardware Replacement Recommended by Information Technology Services							
OT 45000	Dedicated	0.00	0	5,500	0	0	5,500
OT 46100	Dedicated	0.00	0	1,900	0	0	1,900
OT 46200	Dedicated	0.00	0	1,900	0	0	1,900
		0.00	0	9,300	0	0	9,300

FY 2027 Total

13.00	FY 2027 Total						ADAA
10000	General	1.55	219,222	238,500	0	0	457,722
36500	Dedicated	1.38	165,213	18,100	0	60,600	243,913
OT 36500	Dedicated	0.00	0	4,400	0	0	4,400
45000	Dedicated	8.56	975,299	113,000	0	0	1,088,299
OT 45000	Dedicated	0.00	0	7,700	0	0	7,700
45600	Dedicated	0.26	25,901	0	0	0	25,901
46100	Dedicated	0.76	91,888	100	0	0	91,988

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
OT 46100	Dedicated	0.00	0	1,900	0	0	1,900
46200	Dedicated	0.31	39,161	0	0	0	39,161
OT 46200	Dedicated	0.00	0	1,900	0	0	1,900
51900	Dedicated	0.18	24,803	0	0	0	24,803
		13.00	1,541,487	385,600	0	60,600	1,987,687

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Department of Administration							200
Division	Department of Administration							AD1
Appropriation Unit	Public Works							ADAC
FY 2025 Total Appropriation								
1.00	FY 2025 Total Appropriation							ADAC
	H0459, H0726							
	10000	General	0.00	0	1,675,400	0	0	1,675,400
	36500	Dedicated	33.50	3,288,400	787,600	131,300	0	4,207,300
	45000	Dedicated	36.50	3,205,100	12,155,800	512,200	0	15,873,100
			70.00	6,493,500	14,618,800	643,500	0	21,755,800
1.13	PY Executive Carry Forward							ADAC
	36500	Dedicated	0.00	0	0	7,600	0	7,600
			0.00	0	0	7,600	0	7,600
1.61	Reverted Appropriation Balances							ADAC
	10000	General	0.00	0	(19,200)	0	0	(19,200)
	36500	Dedicated	0.00	(420,500)	(64,900)	(9,200)	0	(494,600)
	45000	Dedicated	0.00	(258,100)	(1,234,200)	(1,100)	0	(1,493,400)
			0.00	(678,600)	(1,318,300)	(10,300)	0	(2,007,200)
1.81	CY Executive Carry Forward							ADAC
	45000	Dedicated	0.00	0	(103,200)	(498,200)	0	(601,400)
	45026	To Be Determined	0.00	0	0	0	0	0
			0.00	0	(103,200)	(498,200)	0	(601,400)
FY 2025 Actual Expenditures								
2.00	FY 2025 Actual Expenditures							ADAC
	10000	General	0.00	0	1,656,200	0	0	1,656,200
	36500	Dedicated	33.50	2,867,900	722,700	129,700	0	3,720,300
	45000	Dedicated	36.50	2,947,000	10,818,400	12,900	0	13,778,300
	45026	To Be Determined	0.00	0	0	0	0	0
			70.00	5,814,900	13,197,300	142,600	0	19,154,800
FY 2026 Original Appropriation								
3.00	FY 2026 Original Appropriation							ADAC
	H0439,S1110							
	10000	General	0.00	0	1,675,400	0	0	1,675,400
	36500	Dedicated	32.50	3,456,100	919,300	0	0	4,375,400
OT	36500	Dedicated	0.00	0	12,600	40,000	0	52,600
	45000	Dedicated	35.50	3,192,300	12,365,900	0	0	15,558,200
OT	45000	Dedicated	0.00	0	31,700	17,100	0	48,800
			68.00	6,648,400	15,004,900	57,100	0	21,710,400
FY 2026Total Appropriation								
5.00	FY 2026 Total Appropriation							ADAC
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		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
10000	General	0.00	0	1,675,400	0	0	1,675,400
36500	Dedicated	32.50	3,456,100	919,300	0	0	4,375,400
OT 36500	Dedicated	0.00	0	12,600	40,000	0	52,600
45000	Dedicated	35.50	3,192,300	12,365,900	0	0	15,558,200
OT 45000	Dedicated	0.00	0	31,700	17,100	0	48,800
		68.00	6,648,400	15,004,900	57,100	0	21,710,400

Appropriation Adjustments

6.61	Gov's Approved Reduction						ADAC
	3 % General Fund Holdback						
OT 10000	General	0.00	0	(55,000)	0	0	(55,000)
		0.00	0	(55,000)	0	0	(55,000)
6.71	Early Reversions						ADAC
	Non General Fund CEC Reversions from CEC Workbook						
OT 36500	Dedicated	0.00	(37,900)	0	0	0	(37,900)
OT 45000	Dedicated	0.00	(43,900)	0	0	0	(43,900)
		0.00	(81,800)	0	0	0	(81,800)

FY 2026 Estimated Expenditures

7.00	FY 2026 Estimated Expenditures						ADAC
10000	General	0.00	0	1,675,400	0	0	1,675,400
OT 10000	General	0.00	0	(55,000)	0	0	(55,000)
36500	Dedicated	32.50	3,456,100	919,300	0	0	4,375,400
OT 36500	Dedicated	0.00	(37,900)	12,600	40,000	0	14,700
45000	Dedicated	35.50	3,192,300	12,365,900	0	0	15,558,200
OT 45000	Dedicated	0.00	(43,900)	31,700	17,100	0	4,900
		68.00	6,566,600	14,949,900	57,100	0	21,573,600

FY 2027 Base

9.00	FY 2027 Base						ADAC
10000	General	0.00	0	1,675,400	0	0	1,675,400
36500	Dedicated	32.50	3,456,100	919,300	0	0	4,375,400
OT 36500	Dedicated	0.00	0	12,600	40,000	0	52,600
45000	Dedicated	35.50	3,192,300	12,365,900	0	0	15,558,200
OT 45000	Dedicated	0.00	0	31,700	17,100	0	48,800
		68.00	6,648,400	15,004,900	57,100	0	21,710,400

Program Maintenance

10.11	Change in Health Benefit Costs						ADAC
	This decision unit reflects a change in the employer health benefit costs.						
36500	Dedicated	0.00	118,300	0	0	0	118,300
45000	Dedicated	0.00	129,220	0	0	0	129,220
		0.00	247,520	0	0	0	247,520
10.12	Change in Variable Benefit Costs						ADAC
	This decision unit reflects a change in variable benefits.						

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
36500	Dedicated	0.00	(6,549)	0	0	0	(6,549)
45000	Dedicated	0.00	(5,948)	0	0	0	(5,948)
		0.00	(12,497)	0	0	0	(12,497)
10.61	Salary Multiplier - Regular Employees						ADAC
This decision unit reflects a 1% salary multiplier for Regular Employees.							
36500	Dedicated	0.00	27,882	0	0	0	27,882
45000	Dedicated	0.00	25,314	0	0	0	25,314
		0.00	53,196	0	0	0	53,196
FY 2027 Total Maintenance							
11.00	FY 2027 Total Maintenance						ADAC
10000	General	0.00	0	1,675,400	0	0	1,675,400
36500	Dedicated	32.50	3,595,733	919,300	0	0	4,515,033
OT 36500	Dedicated	0.00	0	12,600	40,000	0	52,600
45000	Dedicated	35.50	3,340,886	12,365,900	0	0	15,706,786
OT 45000	Dedicated	0.00	0	31,700	17,100	0	48,800
		68.00	6,936,619	15,004,900	57,100	0	21,998,619
Line Items							
12.01	Fund Shift						ADAC
Align Utilities OE with Rent Revenues							
10000	General	0.00	0	(365,000)	0	0	(365,000)
45000	Dedicated	0.00	0	365,000	0	0	365,000
		0.00	0	0	0	0	0
12.02	Idaho Power Rate Increase						ADAC
Idaho Power 13.09% Rate Increase							
45000	Dedicated	0.00	0	275,000	0	0	275,000
		0.00	0	275,000	0	0	275,000
12.03	Intermountain Gas Rate Increase						ADAC
Intermountain Gas 5.16% Rate Increase							
45000	Dedicated	0.00	0	30,000	0	0	30,000
		0.00	0	30,000	0	0	30,000
12.79	ITS Recommended Replacement Items Only						ADAC
IT Hardware Replacement Recommended by Information Technology Services							
OT 36500	Dedicated	0.00	0	43,500	0	0	43,500
OT 45000	Dedicated	0.00	0	15,000	270,900	0	285,900
		0.00	0	58,500	270,900	0	329,400
FY 2027 Total							
13.00	FY 2027 Total						ADAC
10000	General	0.00	0	1,310,400	0	0	1,310,400
36500	Dedicated	32.50	3,595,733	919,300	0	0	4,515,033
OT 36500	Dedicated	0.00	0	56,100	40,000	0	96,100
45000	Dedicated	35.50	3,340,886	13,035,900	0	0	16,376,786
OT 45000	Dedicated	0.00	0	46,700	288,000	0	334,700

FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
68.00	6,936,619	15,368,400	328,000	0	22,633,019

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Agency	Department of Administration								200
Division	Department of Administration								AD1
Appropriation Unit	Purchasing								ADAD
FY 2025 Total Appropriation									
1.00	FY 2025 Total Appropriation								ADAD
	H0459, H0726								
	45000 Dedicated		19.00	1,861,400	552,700	0	0	2,414,100	
	45600 Dedicated		3.00	228,500	415,600	0	0	644,100	
			22.00	2,089,900	968,300	0	0	3,058,200	
1.61	Reverted Appropriation Balances								ADAD
	45000 Dedicated		0.00	(275,300)	(196,700)	0	0	(472,000)	
	45600 Dedicated		0.00	(29,900)	(116,000)	0	0	(145,900)	
			0.00	(305,200)	(312,700)	0	0	(617,900)	
1.81	CY Executive Carry Forward								ADAD
	45000 Dedicated		0.00	0	(1,000)	0	0	(1,000)	
	45027 To Be Determined		0.00	0	0	0	0	0	
			0.00	0	(1,000)	0	0	(1,000)	
FY 2025 Actual Expenditures									
2.00	FY 2025 Actual Expenditures								ADAD
	45000 Dedicated		19.00	1,586,100	355,000	0	0	1,941,100	
	45027 To Be Determined		0.00	0	0	0	0	0	
	45600 Dedicated		3.00	198,600	299,600	0	0	498,200	
			22.00	1,784,700	654,600	0	0	2,439,300	
FY 2026 Original Appropriation									
3.00	FY 2026 Original Appropriation								ADAD
	H0439,S1110								
	45000 Dedicated		19.00	1,959,500	358,400	0	0	2,317,900	
	OT 45000 Dedicated		0.00	0	7,200	0	0	7,200	
	45600 Dedicated		3.00	244,000	415,600	0	0	659,600	
	OT 45600 Dedicated		0.00	0	4,400	0	0	4,400	
			22.00	2,203,500	785,600	0	0	2,989,100	
FY 2026Total Appropriation									
5.00	FY 2026 Total Appropriation								ADAD
	45000 Dedicated		19.00	1,959,500	358,400	0	0	2,317,900	
	OT 45000 Dedicated		0.00	0	7,200	0	0	7,200	
	45600 Dedicated		3.00	244,000	415,600	0	0	659,600	
	OT 45600 Dedicated		0.00	0	4,400	0	0	4,400	
			22.00	2,203,500	785,600	0	0	2,989,100	

Appropriation Adjustments

6.71 Early Reversions ADAD

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		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Non General Fund CEC Reversions from CEC Workbook							
OT 45000	Dedicated	0.00	(19,600)	0	0	0	(19,600)
OT 45600	Dedicated	0.00	(700)	0	0	0	(700)
		0.00	(20,300)	0	0	0	(20,300)

FY 2026 Estimated Expenditures

7.00 FY 2026 Estimated Expenditures ADAD

45000	Dedicated	19.00	1,959,500	358,400	0	0	2,317,900
OT 45000	Dedicated	0.00	(19,600)	7,200	0	0	(12,400)
45600	Dedicated	3.00	244,000	415,600	0	0	659,600
OT 45600	Dedicated	0.00	(700)	4,400	0	0	3,700
		22.00	2,183,200	785,600	0	0	2,968,800

Base Adjustments

8.31 Program Transfer ADAD

Align funding for Agency wide training position

45000	Dedicated	(1.00)	(110,599)	(5,000)	0	0	(115,599)
		(1.00)	(110,599)	(5,000)	0	0	(115,599)

FY 2027 Base

9.00 FY 2027 Base ADAD

45000	Dedicated	18.00	1,848,901	353,400	0	0	2,202,301
OT 45000	Dedicated	0.00	0	7,200	0	0	7,200
45600	Dedicated	3.00	244,000	415,600	0	0	659,600
OT 45600	Dedicated	0.00	0	4,400	0	0	4,400
		21.00	2,092,901	780,600	0	0	2,873,501

Program Maintenance

10.11 Change in Health Benefit Costs ADAD

This decision unit reflects a change in the employer health benefit costs.

45000	Dedicated	0.00	65,520	0	0	0	65,520
45600	Dedicated	0.00	10,920	0	0	0	10,920
		0.00	76,440	0	0	0	76,440

10.12 Change in Variable Benefit Costs ADAD

This decision unit reflects a change in variable benefits.

45000	Dedicated	0.00	(3,593)	0	0	0	(3,593)
45600	Dedicated	0.00	(428)	0	0	0	(428)
		0.00	(4,021)	0	0	0	(4,021)

10.61 Salary Multiplier - Regular Employees ADAD

This decision unit reflects a 1% salary multiplier for Regular Employees.

45000	Dedicated	0.00	15,292	0	0	0	15,292
45600	Dedicated	0.00	1,825	0	0	0	1,825
		0.00	17,117	0	0	0	17,117

FY 2027 Total Maintenance

11.00 FY 2027 Total Maintenance ADAD

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
45000	Dedicated		18.00	1,926,120	353,400	0	0	2,279,520
OT 45000	Dedicated		0.00	0	7,200	0	0	7,200
45600	Dedicated		3.00	256,317	415,600	0	0	671,917
OT 45600	Dedicated		0.00	0	4,400	0	0	4,400
			21.00	2,182,437	780,600	0	0	2,963,037

FY 2027 Total

13.00 FY 2027 Total

ADAD

45000	Dedicated		18.00	1,926,120	353,400	0	0	2,279,520
OT 45000	Dedicated		0.00	0	7,200	0	0	7,200
45600	Dedicated		3.00	256,317	415,600	0	0	671,917
OT 45600	Dedicated		0.00	0	4,400	0	0	4,400
			21.00	2,182,437	780,600	0	0	2,963,037

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Department of Administration						200
Division	Department of Administration						AD1
Appropriation Unit	Office of Insurance Management						ADAK
FY 2025 Total Appropriation							
1.00	FY 2025 Total Appropriation						ADAK
	H0459, H0726						
	46100 Dedicated	8.25	718,700	515,200	0	0	1,233,900
	46200 Dedicated	7.65	815,600	230,400	0	0	1,046,000
	51900 Dedicated	1.10	226,500	101,900	0	0	328,400
		17.00	1,760,800	847,500	0	0	2,608,300
1.61	Reverted Appropriation Balances						ADAK
	46100 Dedicated	0.00	(92,500)	(2,400)	0	0	(94,900)
	46200 Dedicated	0.00	(46,800)	(23,100)	0	0	(69,900)
	51900 Dedicated	0.00	(76,700)	(24,000)	0	0	(100,700)
		0.00	(216,000)	(49,500)	0	0	(265,500)
1.81	CY Executive Carry Forward						ADAK
	46100 Dedicated	0.00	0	(1,500)	0	0	(1,500)
	46152 To Be Determined	0.00	0	0	0	0	0
	46200 Dedicated	0.00	0	(1,000)	0	0	(1,000)
	46299 To Be Determined	0.00	0	0	0	0	0
	51900 Dedicated	0.00	0	(400)	0	0	(400)
		0.00	0	(2,900)	0	0	(2,900)
FY 2025 Actual Expenditures							
2.00	FY 2025 Actual Expenditures						ADAK
	46100 Dedicated	8.25	626,200	511,300	0	0	1,137,500
	46152 To Be Determined	0.00	0	0	0	0	0
	46200 Dedicated	7.65	768,800	206,300	0	0	975,100
	46299 To Be Determined	0.00	0	0	0	0	0
	51900 Dedicated	1.10	149,800	77,500	0	0	227,300
		17.00	1,544,800	795,100	0	0	2,339,900
FY 2026 Original Appropriation							
3.00	FY 2026 Original Appropriation						ADAK
	H0439,S1110						
	46100 Dedicated	9.25	824,300	436,800	0	0	1,261,100
	OT 46100 Dedicated	0.00	0	2,200	0	0	2,200
	46200 Dedicated	8.65	924,300	237,500	0	0	1,161,800
	OT 46200 Dedicated	0.00	0	9,400	0	0	9,400
	51900 Dedicated	1.10	231,000	102,100	0	0	333,100
	OT 51900 Dedicated	0.00	0	1,400	0	0	1,400
		19.00	1,979,600	789,400	0	0	2,769,000
FY 2026Total Appropriation							

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
5.00	FY 2026 Total Appropriation							ADAK
	46100	Dedicated	9.25	824,300	436,800	0	0	1,261,100
	OT 46100	Dedicated	0.00	0	2,200	0	0	2,200
	46200	Dedicated	8.65	924,300	237,500	0	0	1,161,800
	OT 46200	Dedicated	0.00	0	9,400	0	0	9,400
	51900	Dedicated	1.10	231,000	102,100	0	0	333,100
	OT 51900	Dedicated	0.00	0	1,400	0	0	1,400
			19.00	1,979,600	789,400	0	0	2,769,000

Appropriation Adjustments

6.71	Early Reversions							ADAK
	Non General Fund CEC Reversions from CEC Workbook							
	OT 46100	Dedicated	0.00	(9,100)	0	0	0	(9,100)
	OT 46200	Dedicated	0.00	(3,900)	0	0	0	(3,900)
	OT 51900	Dedicated	0.00	(700)	0	0	0	(700)
			0.00	(13,700)	0	0	0	(13,700)

FY 2026 Estimated Expenditures

7.00	FY 2026 Estimated Expenditures							ADAK
	46100	Dedicated	9.25	824,300	436,800	0	0	1,261,100
	OT 46100	Dedicated	0.00	(9,100)	2,200	0	0	(6,900)
	46200	Dedicated	8.65	924,300	237,500	0	0	1,161,800
	OT 46200	Dedicated	0.00	(3,900)	9,400	0	0	5,500
	51900	Dedicated	1.10	231,000	102,100	0	0	333,100
	OT 51900	Dedicated	0.00	(700)	1,400	0	0	700
			19.00	1,965,900	789,400	0	0	2,755,300

FY 2027 Base

9.00	FY 2027 Base							ADAK
	46100	Dedicated	9.25	824,300	436,800	0	0	1,261,100
	OT 46100	Dedicated	0.00	0	2,200	0	0	2,200
	46200	Dedicated	8.65	924,300	237,500	0	0	1,161,800
	OT 46200	Dedicated	0.00	0	9,400	0	0	9,400
	51900	Dedicated	1.10	231,000	102,100	0	0	333,100
	OT 51900	Dedicated	0.00	0	1,400	0	0	1,400
			19.00	1,979,600	789,400	0	0	2,769,000

Program Maintenance

10.11	Change in Health Benefit Costs							ADAK
	This decision unit reflects a change in the employer health benefit costs.							
	46100	Dedicated	0.00	33,670	0	0	0	33,670
	46200	Dedicated	0.00	31,486	0	0	0	31,486
	51900	Dedicated	0.00	4,004	0	0	0	4,004
			0.00	69,160	0	0	0	69,160

10.12	Change in Variable Benefit Costs							ADAK
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		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
This decision unit reflects a change in variable benefits.							
46100	Dedicated	0.00	(1,592)	0	0	0	(1,592)
46200	Dedicated	0.00	(1,838)	0	0	0	(1,838)
51900	Dedicated	0.00	(325)	0	0	0	(325)
		0.00	(3,755)	0	0	0	(3,755)
10.61	Salary Multiplier - Regular Employees						ADAK
This decision unit reflects a 1% salary multiplier for Regular Employees.							
46100	Dedicated	0.00	6,782	0	0	0	6,782
46200	Dedicated	0.00	7,821	0	0	0	7,821
51900	Dedicated	0.00	1,372	0	0	0	1,372
		0.00	15,975	0	0	0	15,975
FY 2027 Total Maintenance							
11.00	FY 2027 Total Maintenance						ADAK
46100	Dedicated	9.25	863,160	436,800	0	0	1,299,960
OT 46100	Dedicated	0.00	0	2,200	0	0	2,200
46200	Dedicated	8.65	961,769	237,500	0	0	1,199,269
OT 46200	Dedicated	0.00	0	9,400	0	0	9,400
51900	Dedicated	1.10	236,051	102,100	0	0	338,151
OT 51900	Dedicated	0.00	0	1,400	0	0	1,400
		19.00	2,060,980	789,400	0	0	2,850,380
Line Items							
12.79	ITS Recommended Replacement Items Only						ADAK
IT Hardware Replacement Recommended by Information Technology Services							
OT 46100	Dedicated	0.00	0	1,900	0	0	1,900
OT 46200	Dedicated	0.00	0	1,900	0	0	1,900
OT 51900	Dedicated	0.00	0	1,900	0	0	1,900
		0.00	0	5,700	0	0	5,700
FY 2027 Total							
13.00	FY 2027 Total						ADAK
46100	Dedicated	9.25	863,160	436,800	0	0	1,299,960
OT 46100	Dedicated	0.00	0	4,100	0	0	4,100
46200	Dedicated	8.65	961,769	237,500	0	0	1,199,269
OT 46200	Dedicated	0.00	0	11,300	0	0	11,300
51900	Dedicated	1.10	236,051	102,100	0	0	338,151
OT 51900	Dedicated	0.00	0	3,300	0	0	3,300
		19.00	2,060,980	795,100	0	0	2,856,080

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Agency	Department of Administration								200
Division	Department of Administration								AD1
Appropriation Unit	Document Services								ADAM
FY 2025 Total Appropriation									
1.00	FY 2025 Total Appropriation								ADAM
	H0459, H0726								
	10000	General	11.40	758,900	0	0	0	758,900	
	34430	Federal	0.00	0	0	1,054,200	0	1,054,200	
	45000	Dedicated	5.60	404,500	695,700	0	0	1,100,200	
			17.00	1,163,400	695,700	1,054,200	0	2,913,300	
1.61	Reverted Appropriation Balances								ADAM
	10000	General	0.00	(24,400)	0	0	0	(24,400)	
	34430	Federal	0.00	0	0	0	0	0	
	45000	Dedicated	0.00	(56,100)	(24,400)	0	0	(80,500)	
			0.00	(80,500)	(24,400)	0	0	(104,900)	
FY 2025 Actual Expenditures									
2.00	FY 2025 Actual Expenditures								ADAM
	10000	General	11.40	734,500	0	0	0	734,500	
	34430	Federal	0.00	0	0	1,054,200	0	1,054,200	
	45000	Dedicated	5.60	348,400	671,300	0	0	1,019,700	
			17.00	1,082,900	671,300	1,054,200	0	2,808,400	
FY 2026 Original Appropriation									
3.00	FY 2026 Original Appropriation								ADAM
	H0439,S1110								
	10000	General	11.40	817,600	0	0	0	817,600	
	45000	Dedicated	5.60	433,300	700,200	0	0	1,133,500	
	OT 45000	Dedicated	0.00	0	10,100	33,000	0	43,100	
			17.00	1,250,900	710,300	33,000	0	1,994,200	
FY 2026Total Appropriation									
5.00	FY 2026 Total Appropriation								ADAM
	10000	General	11.40	817,600	0	0	0	817,600	
	45000	Dedicated	5.60	433,300	700,200	0	0	1,133,500	
	OT 45000	Dedicated	0.00	0	10,100	33,000	0	43,100	
			17.00	1,250,900	710,300	33,000	0	1,994,200	
Appropriation Adjustments									
6.61	Gov's Approved Reduction								ADAM
	3 % General Fund Holdback								
	OT 10000	General	0.00	(26,000)	0	0	0	(26,000)	
			0.00	(26,000)	0	0	0	(26,000)	

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
OT 45000	Dedicated	0.00	(6,900)	0	0	0	(6,900)
		0.00	(6,900)	0	0	0	(6,900)

FY 2026 Estimated Expenditures

7.00 FY 2026 Estimated Expenditures ADAM

10000	General	11.40	817,600	0	0	0	817,600
OT 10000	General	0.00	(26,000)	0	0	0	(26,000)
45000	Dedicated	5.60	433,300	700,200	0	0	1,133,500
OT 45000	Dedicated	0.00	(6,900)	10,100	33,000	0	36,200
		17.00	1,218,000	710,300	33,000	0	1,961,300

Base Adjustments

8.32 Program Transfer ADAM

This decision unit transfers a vacant position from ADAM to ADAA to address agency wide administrative needs as document services operations are streamlined

45000	Dedicated	(1.00)	(79,202)	(5,000)	0	0	(84,202)
		(1.00)	(79,202)	(5,000)	0	0	(84,202)

FY 2027 Base

9.00 FY 2027 Base ADAM

10000	General	11.40	817,600	0	0	0	817,600
45000	Dedicated	4.60	354,098	695,200	0	0	1,049,298
OT 45000	Dedicated	0.00	0	10,100	33,000	0	43,100
		16.00	1,171,698	705,300	33,000	0	1,909,998

Program Maintenance

10.11 Change in Health Benefit Costs ADAM

This decision unit reflects a change in the employer health benefit costs.

10000	General	0.00	41,496	0	0	0	41,496
45000	Dedicated	0.00	16,744	0	0	0	16,744
		0.00	58,240	0	0	0	58,240

10.12 Change in Variable Benefit Costs ADAM

This decision unit reflects a change in variable benefits.

10000	General	0.00	(1,423)	0	0	0	(1,423)
45000	Dedicated	0.00	(581)	0	0	0	(581)
		0.00	(2,004)	0	0	0	(2,004)

10.61 Salary Multiplier - Regular Employees ADAM

This decision unit reflects a 1% salary multiplier for Regular Employees.

10000	General	0.00	6,061	0	0	0	6,061
45000	Dedicated	0.00	2,477	0	0	0	2,477
		0.00	8,538	0	0	0	8,538

FY 2027 Total Maintenance

11.00 FY 2027 Total Maintenance ADAM

10000	General	11.40	863,734	0	0	0	863,734
45000	Dedicated	4.60	372,738	695,200	0	0	1,067,938

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
OT 45000	Dedicated		0.00	0	10,100	33,000	0	43,100
			16.00	1,236,472	705,300	33,000	0	1,974,772
FY 2027 Total								
13.00	FY 2027 Total							ADAM
10000	General		11.40	863,734	0	0	0	863,734
45000	Dedicated		4.60	372,738	695,200	0	0	1,067,938
OT 45000	Dedicated		0.00	0	10,100	33,000	0	43,100
			16.00	1,236,472	705,300	33,000	0	1,974,772

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Department of Administration							200
Division	Capitol Commission							AD2
Appropriation Unit	Capital Commission							ADAO
FY 2025 Total Appropriation								
1.00	FY 2025 Total Appropriation							ADAO
	H0459							
	48109	Dedicated	0.00	0	381,900	0	0	381,900
	48269	Dedicated	0.00	0	0	6,545,700	0	6,545,700
			0.00	0	381,900	6,545,700	0	6,927,600
1.61	Reverted Appropriation Balances							ADAO
	48109	Dedicated	0.00	0	(235,700)	0	0	(235,700)
	48269	Dedicated	0.00	0	0	(3,743,000)	0	(3,743,000)
			0.00	0	(235,700)	(3,743,000)	0	(3,978,700)
1.71	Legislative Reappropriation							ADAO
	48109	Dedicated	0.00	0	(142,000)	0	0	(142,000)
	48269	Dedicated	0.00	0	0	(2,200,000)	0	(2,200,000)
			0.00	0	(142,000)	(2,200,000)	0	(2,342,000)
1.91	Other Adjustments							ADAO
	48269	Dedicated	0.00	0	0	2,200,000	0	2,200,000
	48279	Dedicated	0.00	0	0	(2,200,000)	0	(2,200,000)
			0.00	0	0	0	0	0
FY 2025 Actual Expenditures								
2.00	FY 2025 Actual Expenditures							ADAO
	48109	Dedicated	0.00	0	4,200	0	0	4,200
	48269	Dedicated	0.00	0	0	2,802,700	0	2,802,700
	48279	Dedicated	0.00	0	0	(2,200,000)	0	(2,200,000)
			0.00	0	4,200	602,700	0	606,900
FY 2026 Original Appropriation								
3.00	FY 2026 Original Appropriation							ADAO
	S1110							
	48109	Dedicated	0.00	0	142,000	0	0	142,000
	48269	Dedicated	0.00	0	0	2,200,000	0	2,200,000
			0.00	0	142,000	2,200,000	0	2,342,000
FY 2026Total Appropriation								
5.00	FY 2026 Total Appropriation							ADAO
	48109	Dedicated	0.00	0	142,000	0	0	142,000
	48269	Dedicated	0.00	0	0	2,200,000	0	2,200,000
			0.00	0	142,000	2,200,000	0	2,342,000

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
FY 2026 Estimated Expenditures								
7.00	FY 2026 Estimated Expenditures							ADAO
	48109	Dedicated	0.00	0	142,000	0	0	142,000
	48269	Dedicated	0.00	0	0	2,200,000	0	2,200,000
			0.00	0	142,000	2,200,000	0	2,342,000
FY 2027 Base								
9.00	FY 2027 Base							ADAO
	48109	Dedicated	0.00	0	142,000	0	0	142,000
	48269	Dedicated	0.00	0	0	2,200,000	0	2,200,000
			0.00	0	142,000	2,200,000	0	2,342,000
FY 2027 Total Maintenance								
11.00	FY 2027 Total Maintenance							ADAO
	48109	Dedicated	0.00	0	142,000	0	0	142,000
	48269	Dedicated	0.00	0	0	2,200,000	0	2,200,000
			0.00	0	142,000	2,200,000	0	2,342,000
FY 2027 Total								
13.00	FY 2027 Total							ADAO
	48109	Dedicated	0.00	0	142,000	0	0	142,000
	48269	Dedicated	0.00	0	0	2,200,000	0	2,200,000
			0.00	0	142,000	2,200,000	0	2,342,000

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Commission on Hispanic Affairs							441
Division	Commission on Hispanic Affairs							HI1
Appropriation Unit	Commission on Hispanic Affairs							SGBP
FY 2025 Total Appropriation								
1.00	FY 2025 Total Appropriation							SGBP
S1720 ; S1406								
10000	General	2.00	190,100	84,900	0	0	275,000	
34900	Dedicated	1.00	72,800	159,800	0	0	232,600	
		3.00	262,900	244,700	0	0	507,600	
1.61	Reverted Appropriation Balances							SGBP
10000	General	0.00	(27,200)	(11,200)	0	0	(38,400)	
34900	Dedicated	0.00	(4,400)	(56,000)	0	0	(60,400)	
		0.00	(31,600)	(67,200)	0	0	(98,800)	
FY 2025 Actual Expenditures								
2.00	FY 2025 Actual Expenditures							SGBP
10000	General	2.00	162,900	73,700	0	0	236,600	
34900	Dedicated	1.00	68,400	103,800	0	0	172,200	
		3.00	231,300	177,500	0	0	408,800	
FY 2026 Original Appropriation								
3.00	FY 2026 Original Appropriation							SGBP
S1109								
10000	General	1.99	200,300	87,900	0	0	288,200	
34900	Dedicated	1.01	77,900	180,300	0	0	258,200	
		3.00	278,200	268,200	0	0	546,400	
FY 2026Total Appropriation								
5.00	FY 2026 Total Appropriation							SGBP
10000	General	1.99	200,300	87,900	0	0	288,200	
34900	Dedicated	1.01	77,900	180,300	0	0	258,200	
		3.00	278,200	268,200	0	0	546,400	
Appropriation Adjustments								
6.61	Gov's Approved Reduction							SGBP
OT 10000	General	0.00	(900)	(3,100)	0	0	(4,000)	
		0.00	(900)	(3,100)	0	0	(4,000)	
6.71	Early Reversions							SGBP
10000	General	0.00	(4,600)	0	0	0	(4,600)	
34900	Dedicated	0.00	(700)	0	0	0	(700)	
		0.00	(5,300)	0	0	0	(5,300)	
FY 2026 Estimated Expenditures								

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
7.00	FY 2026 Estimated Expenditures								SGBP
	10000	General	1.99	195,700	87,900	0	0	283,600	
	OT 10000	General	0.00	(900)	(3,100)	0	0	(4,000)	
	34900	Dedicated	1.01	77,200	180,300	0	0	257,500	
			3.00	272,000	265,100	0	0	537,100	
FY 2027 Base									
9.00	FY 2027 Base								SGBP
	10000	General	1.99	200,300	87,900	0	0	288,200	
	34900	Dedicated	1.01	77,900	180,300	0	0	258,200	
			3.00	278,200	268,200	0	0	546,400	
Program Maintenance									
10.11	Change in Health Benefit Costs								SGBP
	This decision unit reflects a change in the employer health benefit costs.								
	10000	General	0.00	7,244	0	0	0	7,244	
	34900	Dedicated	0.00	3,676	0	0	0	3,676	
			0.00	10,920	0	0	0	10,920	
10.12	Change in Variable Benefit Costs								SGBP
	This decision unit reflects a change in variable benefits.								
	10000	General	0.00	(27)	0	0	0	(27)	
	34900	Dedicated	0.00	(10)	0	0	0	(10)	
			0.00	(37)	0	0	0	(37)	
10.61	Salary Multiplier - Regular Employees								SGBP
	This decision unit reflects a 1% salary multiplier for Regular Employees.								
	10000	General	0.00	1,648	0	0	0	1,648	
	34900	Dedicated	0.00	623	0	0	0	623	
			0.00	2,271	0	0	0	2,271	
FY 2027 Total Maintenance									
11.00	FY 2027 Total Maintenance								SGBP
	10000	General	1.99	209,165	87,900	0	0	297,065	
	34900	Dedicated	1.01	82,189	180,300	0	0	262,489	
			3.00	291,354	268,200	0	0	559,554	
FY 2027 Total									
13.00	FY 2027 Total								SGBP
	10000	General	1.99	209,165	87,900	0	0	297,065	
	34900	Dedicated	1.01	82,189	180,300	0	0	262,489	
			3.00	291,354	268,200	0	0	559,554	

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
Agency	Public Works							990
Division	Public Works							PW1
Appropriation Unit	Capital Project							ADPH
FY 2025 Total Appropriation								
1.00	FY 2025 Total Appropriation							ADPH
	H0735							
	36500	Dedicated	0.00	0	0	174,908,300	0	174,908,300
			0.00	0	0	174,908,300	0	174,908,300
1.61	Reverted Appropriation Balances							ADPH
	36500	Dedicated	0.00	0	0	(172,324,900)	0	(172,324,900)
			0.00	0	0	(172,324,900)	0	(172,324,900)
FY 2025 Actual Expenditures								
2.00	FY 2025 Actual Expenditures							ADPH
	36500	Dedicated	0.00	0	0	2,583,400	0	2,583,400
			0.00	0	0	2,583,400	0	2,583,400
FY 2026 Original Appropriation								
3.00	FY 2026 Original Appropriation							ADPH
	H0425							
	OT 36500	Dedicated	0.00	0	0	122,861,900	0	122,861,900
			0.00	0	0	122,861,900	0	122,861,900
FY 2026Total Appropriation								
5.00	FY 2026 Total Appropriation							ADPH
	OT 36500	Dedicated	0.00	0	0	122,861,900	0	122,861,900
			0.00	0	0	122,861,900	0	122,861,900
FY 2026 Estimated Expenditures								
7.00	FY 2026 Estimated Expenditures							ADPH
	OT 36500	Dedicated	0.00	0	0	122,861,900	0	122,861,900
			0.00	0	0	122,861,900	0	122,861,900
FY 2027 Base								
9.00	FY 2027 Base							ADPH
	OT 36500	Dedicated	0.00	0	0	122,861,900	0	122,861,900
			0.00	0	0	122,861,900	0	122,861,900
FY 2027 Total Maintenance								
11.00	FY 2027 Total Maintenance							ADPH
	OT 36500	Dedicated	0.00	0	0	122,861,900	0	122,861,900
			0.00	0	0	122,861,900	0	122,861,900

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
13.00	FY 2027 Total							ADPH
	OT 36500	Dedicated	0.00	0	0	122,861,900	0	122,861,900
			0.00	0	0	122,861,900	0	122,861,900

STATE OF IDAHO
VACANT POSITIONS REPORT

As Of : Aug 28, 2025

Full Agency: 200 - DEPARTMENT OF ADMINISTRATION

Approp Unit Code	Approp Unit Description	Fund Code	Fund Description	Position	Position Description	Position Active	Budget Group Type	HR Organization Unit Short Description	Estimated Vacate Date	Pay Rate
ADAA	Management Services	45014	Admin Acct Svcs Appd&Cont Isf: Small Agency Business Mgmt	21758	Financial Specialist	True	PERM	200 MS FISCAL LEAD		\$0.00
			Admin Acct Svcs Appd&Cont Isf: Small Agency Business Mgmt - Count		1					
	Management Services - Count		1							
ADAC	Public Works Operations	45026	Admin Acct Svcs Appd&Cont Isf: Facilities Services	2900	BUILDING SUPERINTENDENT CM	True	PERM	200 DPW BLDNG OPS CM	Apr 15, 2025	\$26.08
			2902	CHINDEN LANDSCAPE SUPERINTENDENT	True	PERM	200 DPW TRADES CH	Jun 3, 2025	\$28.30	
			2920	HVAC SPECIALIST	True	PERM	200 DPW BLDNG OPS CM	Jul 15, 2025	\$27.69	
			Admin Acct Svcs Appd&Cont Isf: Facilities Services - Count		3					
	Public Works Operations - Count		3							
ADAD	Purchasing	45027	Admin Acct Svcs Appd&Cont Isf: Purchasing	2895	PURCHASING MANAGER, STATE	True	PERM	200 DOP OPERATIONS		\$0.00
			Admin Acct Svcs Appd&Cont Isf: Purchasing - Count		1					
	Purchasing - Count		1							
ADAK	Office Of Insurance Management	46152	Employee Group Insurance Fund: Group Ins-Admin	21734	Personnel Technician	True	PERM	200 DIIS OGI		\$0.00
			Employee Group Insurance Fund: Group Ins-Admin - Count		1					
	Office Of Insurance Management - Count		1							
ADAM	Document Services	45051	Admin Acct Svcs Appd&Cont Isf: Document Services-Ded	2987	SHIP & REC MTRLs HANDLER	True	PERM	200 MS POSTAL 1 CM	Mar 28, 2025	\$19.96
			2989	SHIP & REC MTRLs HANDLER	True	PERM	200 MS POSTAL 1 CM	Jul 7, 2025	\$17.17	
			2992	STOREKEEPER	True	PERM	200 MS COPY CENTER	Jul 31, 2025	\$23.93	
			Admin Acct Svcs Appd&Cont Isf: Document Services-Ded - Count		3					
	Document Services - Count		3							
200 - DEPARTMENT OF ADMINISTRATION - Count				9						
Overall - Count				9						

* Estimated Vacate Date – there may be times when the date for the last estimated vacated date is not known for a position. Currently, this is happening when an employee transfers to another state agency or is promoted within an agency and the position is not filled on the current work assignment. When this happens, the report will generate a "blank" cell.

** Pay Rate = \$0.00 – a zero dollar amount will appear when there has not been a state employee previously in this position.

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Department of Administration200

Appropriation Unit: Management ServicesADAA

Fund: General Fund10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	1.55	146,546	21,902	34,281	202,729
		Total from PCF	1.55	146,546	21,902	34,281	202,729
		FY 2026 ORIGINAL APPROPRIATION	1.55	154,424	21,902	35,874	212,200
		Unadjusted Over or (Under) Funded:	.00	7,878	0	1,593	9,471
Estimated Salary Needs							
		Permanent Positions	1.55	146,546	21,902	34,281	202,729
		Estimated Salary and Benefits	1.55	146,546	21,902	34,281	202,729
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	7,878	0	1,593	9,471
		Estimated Expenditures	.00	7,678	0	1,593	9,271
		Base	.00	7,878	0	1,593	9,471

PCF Summary ReportRequest for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: General Fund

10000

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	1.55	154,424	21,902	35,874	212,200
5.00	FY 2026 TOTAL APPROPRIATION	1.55	154,424	21,902	35,874	212,200
6.61	Gov's Approved Reduction	0.00	(200)	0	0	(200)
7.00	FY 2026 ESTIMATED EXPENDITURES	1.55	154,224	21,902	35,874	212,000
9.00	FY 2027 BASE	1.55	154,424	21,902	35,874	212,200
10.11	Change in Health Benefit Costs	0.00	0	5,642	0	5,600
10.12	Change in Variable Benefit Costs	0.00	0	0	(425)	(400)
10.61	Salary Multiplier - Regular Employees	0.00	1,465	0	340	1,800
11.00	FY 2027 PROGRAM MAINTENANCE	1.55	155,889	27,544	35,789	219,200
13.00	FY 2027 TOTAL REQUEST	1.55	155,889	27,544	35,789	219,200

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.93	79,549	13,140	18,695	111,384
		Total from PCF	.93	79,549	13,140	18,695	111,384
		FY 2026 ORIGINAL APPROPRIATION	1.38	113,365	19,499	26,336	159,200
		Unadjusted Over or (Under) Funded:	.45	33,816	6,359	7,641	47,816
Adjustments to Wage and Salary							
FY2620 000217 58	666C R90	Financial Specialist 8810	.45	25,380	6,358	6,023	37,761
Estimated Salary Needs							
		Board, Group, & Missing Positions	.45	25,380	6,358	6,023	37,761
		Permanent Positions	.93	79,549	13,140	18,695	111,384
		Estimated Salary and Benefits	1.38	104,929	19,498	24,718	149,145
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	8,436	1	1,618	10,055
		Estimated Expenditures	.00	7,936	1	1,618	9,555
		Base	.00	8,436	1	1,618	10,055

PCF Summary ReportRequest for Fiscal Year: 202
7**Agency:** Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Permanent Building Fund

36500

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	1.38	113,365	19,499	26,336	159,200
5.00	FY 2026 TOTAL APPROPRIATION	1.38	113,365	19,499	26,336	159,200
6.71	Early Reversions	0.00	(500)	0	0	(500)
7.00	FY 2026 ESTIMATED EXPENDITURES	1.38	112,865	19,499	26,336	158,700
9.00	FY 2027 BASE	1.38	113,365	19,499	26,336	159,200
10.11	Change in Health Benefit Costs	0.00	0	5,023	0	5,000
10.12	Change in Variable Benefit Costs	0.00	0	0	(304)	(300)
10.61	Salary Multiplier - Regular Employees	0.00	1,049	0	245	1,300
11.00	FY 2027 PROGRAM MAINTENANCE	1.38	114,414	24,522	26,277	165,200
13.00	FY 2027 TOTAL REQUEST	1.38	114,414	24,522	26,277	165,200

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Admin Acct Svcs Appd&Cont Isf

45000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	6.16	504,314	87,040	117,479	708,833
		Total from PCF	6.16	504,314	87,040	117,479	708,833
		FY 2026 ORIGINAL APPROPRIATION	6.56	531,934	92,693	123,574	748,201
		Unadjusted Over or (Under) Funded:	.40	27,620	5,653	6,095	39,368
Adjustments to Wage and Salary							
FY2620 000217 58	666C R90	Financial Specialist 8810	.40	22,560	5,652	5,354	33,566
Estimated Salary Needs							
		Board, Group, & Missing Positions	.40	22,560	5,652	5,354	33,566
		Permanent Positions	6.16	504,314	87,040	117,479	708,833
		Estimated Salary and Benefits	6.56	526,874	92,692	122,833	742,399
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	5,060	1	741	5,802
		Estimated Expenditures	.00	2,060	1	741	2,802
		Base	2.00	130,047	35,541	30,015	195,603

PCF Summary ReportRequest for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Admin Acct Svcs Appd&Cont Isf

45000

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	6.56	531,934	92,693	123,574	748,200
5.00	FY 2026 TOTAL APPROPRIATION	6.56	531,934	92,693	123,574	748,200
6.71	Early Reversions	0.00	(3,000)	0	0	(3,000)
7.00	FY 2026 ESTIMATED EXPENDITURES	6.56	528,934	92,693	123,574	745,200
8.31	Program Transfer	1.00	75,213	17,770	17,616	110,600
8.32	Program Transfer	1.00	49,774	17,770	11,658	79,200
9.00	FY 2027 BASE	8.56	656,921	128,233	152,848	938,000
10.11	Change in Health Benefit Costs	0.00	0	31,158	0	31,200
10.12	Change in Variable Benefit Costs	0.00	0	0	(1,890)	(1,900)
10.61	Salary Multiplier - Regular Employees	0.00	6,519	0	1,511	8,000
11.00	FY 2027 PROGRAM MAINTENANCE	8.56	663,440	159,391	152,469	975,300
13.00	FY 2027 TOTAL REQUEST	8.56	663,440	159,391	152,469	975,300

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Surplus Property Revolving Fund

45600

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.26	16,418	3,674	3,896	23,988
		Total from PCF	.26	16,418	3,674	3,896	23,988
		FY 2026 ORIGINAL APPROPRIATION	.26	17,144	3,674	3,983	24,801
		Unadjusted Over or (Under) Funded:	.00	726	0	87	813
Estimated Salary Needs							
		Permanent Positions	.26	16,418	3,674	3,896	23,988
		Estimated Salary and Benefits	.26	16,418	3,674	3,896	23,988
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	726	0	87	813
		Estimated Expenditures	.00	626	0	87	713
		Base	.00	726	0	87	813

PCF Summary ReportRequest for Fiscal Year: 202
7**Agency:** Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Surplus Property Revolving Fund

45600

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	0.26	17,144	3,674	3,983	24,800
5.00	FY 2026 TOTAL APPROPRIATION	0.26	17,144	3,674	3,983	24,800
6.71	Early Reversions	0.00	(100)	0	0	(100)
7.00	FY 2026 ESTIMATED EXPENDITURES	0.26	17,044	3,674	3,983	24,700
9.00	FY 2027 BASE	0.26	17,144	3,674	3,983	24,800
10.11	Change in Health Benefit Costs	0.00	0	946	0	900
10.12	Change in Variable Benefit Costs	0.00	0	0	(48)	0
10.61	Salary Multiplier - Regular Employees	0.00	164	0	39	200
11.00	FY 2027 PROGRAM MAINTENANCE	0.26	17,308	4,620	3,974	25,900
13.00	FY 2027 TOTAL REQUEST	0.26	17,308	4,620	3,974	25,900

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Group Ins Acct Appd&Cont Isf,

46100

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.61	46,719	8,620	11,086	66,425
		Total from PCF	.61	46,719	8,620	11,086	66,425
		FY 2026 ORIGINAL APPROPRIATION	.76	63,183	10,739	14,678	88,600
		Unadjusted Over or (Under) Funded:	.15	16,464	2,119	3,592	22,175
Adjustments to Wage and Salary							
FY2620 000217 58	666C R90	Financial Specialist 8810	.15	8,460	2,119	2,008	12,587
Estimated Salary Needs							
		Board, Group, & Missing Positions	.15	8,460	2,119	2,008	12,587
		Permanent Positions	.61	46,719	8,620	11,086	66,425
		Estimated Salary and Benefits	.76	55,179	10,739	13,094	79,012
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	8,004	0	1,584	9,588
		Estimated Expenditures	.00	7,604	0	1,584	9,188
		Base	.00	8,004	0	1,584	9,588

PCF Summary ReportRequest for Fiscal Year: 202
7**Agency:** Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Group Ins Acct Appd&Cont Isf,

46100

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	0.76	63,183	10,739	14,678	88,600
5.00	FY 2026 TOTAL APPROPRIATION	0.76	63,183	10,739	14,678	88,600
6.71	Early Reversions	0.00	(400)	0	0	(400)
7.00	FY 2026 ESTIMATED EXPENDITURES	0.76	62,783	10,739	14,678	88,200
9.00	FY 2027 BASE	0.76	63,183	10,739	14,678	88,600
10.11	Change in Health Benefit Costs	0.00	0	2,766	0	2,800
10.12	Change in Variable Benefit Costs	0.00	0	0	(160)	(200)
10.61	Salary Multiplier - Regular Employees	0.00	552	0	130	700
11.00	FY 2027 PROGRAM MAINTENANCE	0.76	63,735	13,505	14,648	91,900
13.00	FY 2027 TOTAL REQUEST	0.76	63,735	13,505	14,648	91,900

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Retained Risk Account

46200

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.31	24,594	4,380	5,835	34,809
		Total from PCF	.31	24,594	4,380	5,835	34,809
		FY 2026 ORIGINAL APPROPRIATION	.31	27,120	4,380	6,300	37,800
		Unadjusted Over or (Under) Funded:	.00	2,526	0	465	2,991
Estimated Salary Needs							
		Permanent Positions	.31	24,594	4,380	5,835	34,809
		Estimated Salary and Benefits	.31	24,594	4,380	5,835	34,809
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	2,526	0	465	2,991
		Estimated Expenditures	.00	2,326	0	465	2,791
		Base	.00	2,526	0	465	2,991

PCF Summary ReportRequest for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Retained Risk Account

46200

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	0.31	27,120	4,380	6,300	37,800
5.00	FY 2026 TOTAL APPROPRIATION	0.31	27,120	4,380	6,300	37,800
6.71	Early Reversions	0.00	(200)	0	0	(200)
7.00	FY 2026 ESTIMATED EXPENDITURES	0.31	26,920	4,380	6,300	37,600
9.00	FY 2027 BASE	0.31	27,120	4,380	6,300	37,800
10.11	Change in Health Benefit Costs	0.00	0	1,128	0	1,100
10.12	Change in Variable Benefit Costs	0.00	0	0	(71)	(100)
10.61	Salary Multiplier - Regular Employees	0.00	246	0	58	300
11.00	FY 2027 PROGRAM MAINTENANCE	0.31	27,366	5,508	6,287	39,200
13.00	FY 2027 TOTAL REQUEST	0.31	27,366	5,508	6,287	39,200

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Industrial Special Indemnity Fund

51900

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	.18	15,610	2,543	3,704	21,857
		Total from PCF	.18	15,610	2,543	3,704	21,857
		FY 2026 ORIGINAL APPROPRIATION	.18	17,412	2,543	4,045	24,000
		Unadjusted Over or (Under) Funded:	.00	1,802	0	341	2,143
Estimated Salary Needs							
		Permanent Positions	.18	15,610	2,543	3,704	21,857
		Estimated Salary and Benefits	.18	15,610	2,543	3,704	21,857
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	1,802	0	341	2,143
		Estimated Expenditures	.00	1,702	0	341	2,043
		Base	.00	1,802	0	341	2,143

PCF Summary ReportRequest for Fiscal Year: 202
7**Agency:** Department of Administration

200

Appropriation Unit: Management Services

ADAA

Fund: Industrial Special Indemnity Fund

51900

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	0.18	17,412	2,543	4,045	24,000
5.00	FY 2026 TOTAL APPROPRIATION	0.18	17,412	2,543	4,045	24,000
6.71	Early Reversions	0.00	(100)	0	0	(100)
7.00	FY 2026 ESTIMATED EXPENDITURES	0.18	17,312	2,543	4,045	23,900
9.00	FY 2027 BASE	0.18	17,412	2,543	4,045	24,000
10.11	Change in Health Benefit Costs	0.00	0	655	0	700
10.12	Change in Variable Benefit Costs	0.00	0	0	(45)	0
10.61	Salary Multiplier - Regular Employees	0.00	156	0	37	200
11.00	FY 2027 PROGRAM MAINTENANCE	0.18	17,568	3,198	4,037	24,800
13.00	FY 2027 TOTAL REQUEST	0.18	17,568	3,198	4,037	24,800

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	30.50	2,137,551	430,965	506,115	3,074,631
		Total from PCF	30.50	2,137,551	430,965	506,115	3,074,631
		FY 2026 ORIGINAL APPROPRIATION	32.50	2,431,916	459,225	564,959	3,456,100
		Unadjusted Over or (Under) Funded:	2.00	294,365	28,260	58,844	381,469
Adjustments to Wage and Salary							
200000 2950	914C R90	Project Manager 1 9410	1.00	74,000	14,130	17,561	105,691
200000 2957	180C R90	Technical Records Specialist 1 8810	1.00	46,600	14,130	11,059	71,789
Estimated Salary Needs							
		Permanent Positions	32.50	2,258,151	459,225	534,735	3,252,111
		Estimated Salary and Benefits	32.50	2,258,151	459,225	534,735	3,252,111
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	173,765	0	30,224	203,989
		Estimated Expenditures	.00	135,865	0	30,224	166,089
		Base	.00	173,765	0	30,224	203,989

PCF Summary Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Public Works

ADAC

Fund: Permanent Building Fund

36500

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	32.50	2,431,916	459,225	564,959	3,456,100
5.00 FY 2026 TOTAL APPROPRIATION	32.50	2,431,916	459,225	564,959	3,456,100
6.71 Early Reversions	0.00	(37,900)	0	0	(37,900)
7.00 FY 2026 ESTIMATED EXPENDITURES	32.50	2,394,016	459,225	564,959	3,418,200
9.00 FY 2027 BASE	32.50	2,431,916	459,225	564,959	3,456,100
10.11 Change in Health Benefit Costs	0.00	0	118,300	0	118,300
10.12 Change in Variable Benefit Costs	0.00	0	0	(6,549)	(6,500)
10.61 Salary Multiplier - Regular Employees	0.00	22,582	0	5,300	27,900
11.00 FY 2027 PROGRAM MAINTENANCE	32.50	2,454,498	577,525	563,710	3,595,700
13.00 FY 2027 TOTAL REQUEST	32.50	2,454,498	577,525	563,710	3,595,700

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Public Works

ADAC

Fund: Admin Acct Svcs Appd&Cont Isf

45000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	29.50	1,721,201	416,835	406,574	2,544,610
		Total from PCF	29.50	1,721,201	416,835	406,574	2,544,610
FY 2026 ORIGINAL APPROPRIATION			35.50	2,183,448	501,615	507,237	3,192,300
Unadjusted Over or (Under) Funded:			6.00	462,247	84,780	100,663	647,690
Adjustments to Wage and Salary							
200000 2900	1071C R90	Building Superintendent 9015	1.00	51,000	14,130	12,103	77,233
200000 2902	1006C R90	Plumber 9015	1.00	58,000	14,130	13,764	85,894
200000 2903	999C R90	Electrician 9015	1.00	60,000	14,130	14,239	88,369
200000 2920	1025C R90	HVAC Specialist 9015	1.00	58,000	14,130	13,764	85,894
200000 2922	1025C R90	HVAC Specialist 9015	1.00	58,000	14,130	13,764	85,894
200000 2933	1043C R90	Maintenance Craftsman Senior 9015	1.00	44,700	14,130	10,608	69,438
Estimated Salary Needs							
		Permanent Positions	35.50	2,050,901	501,615	484,816	3,037,332
Estimated Salary and Benefits			35.50	2,050,901	501,615	484,816	3,037,332
Adjusted Over or (Under) Funding							
Original Appropriation			.00	132,547	0	22,421	154,968
Estimated Expenditures			.00	88,647	0	22,421	111,068
Base			.00	132,547	0	22,421	154,968

PCF Summary Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Public Works

ADAC

Fund: Admin Acct Svcs Appd&Cont Isf

45000

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	35.50	2,183,448	501,615	507,237	3,192,300
5.00 FY 2026 TOTAL APPROPRIATION	35.50	2,183,448	501,615	507,237	3,192,300
6.71 Early Reversions	0.00	(43,900)	0	0	(43,900)
7.00 FY 2026 ESTIMATED EXPENDITURES	35.50	2,139,548	501,615	507,237	3,148,400
9.00 FY 2027 BASE	35.50	2,183,448	501,615	507,237	3,192,300
10.11 Change in Health Benefit Costs	0.00	0	129,220	0	129,200
10.12 Change in Variable Benefit Costs	0.00	0	0	(5,948)	(5,900)
10.61 Salary Multiplier - Regular Employees	0.00	20,509	0	4,805	25,300
11.00 FY 2027 PROGRAM MAINTENANCE	35.50	2,203,957	630,835	506,094	3,340,900
13.00 FY 2027 TOTAL REQUEST	35.50	2,203,957	630,835	506,094	3,340,900

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Purchasing

ADAD

Fund: Admin Acct Svcs Appd&Cont Isf

45000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	17.00	1,121,101	240,210	266,049	1,627,360
		Total from PCF	17.00	1,121,101	240,210	266,049	1,627,360
		FY 2026 ORIGINAL APPROPRIATION	19.00	1,372,244	268,470	318,786	1,959,500
		Unadjusted Over or (Under) Funded:	2.00	251,143	28,260	52,737	332,140
Adjustments to Wage and Salary							
200000 2880	2454N R90	Admin Purchasing 8810	1.00	115,000	14,130	26,141	155,271
200000 2881	902C R90	Business Analyst 8810	1.00	78,000	14,130	18,510	110,640
Estimated Salary Needs							
		Permanent Positions	19.00	1,314,101	268,470	310,700	1,893,271
		Estimated Salary and Benefits	19.00	1,314,101	268,470	310,700	1,893,271
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	58,143	0	8,086	66,229
		Estimated Expenditures	.00	38,543	0	8,086	46,629
		Base	(1.00)	(17,070)	(17,770)	(9,530)	(44,370)

PCF Summary Report

Request for Fiscal Year: 2027

Agency: Department of Administration

200

Appropriation Unit: Purchasing

ADAD

Fund: Admin Acct Svcs Appd&Cont Isf

45000

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	19.00	1,372,244	268,470	318,786	1,959,500
5.00 FY 2026 TOTAL APPROPRIATION	19.00	1,372,244	268,470	318,786	1,959,500
6.71 Early Reversions	0.00	(19,600)	0	0	(19,600)
7.00 FY 2026 ESTIMATED EXPENDITURES	19.00	1,352,644	268,470	318,786	1,939,900
8.31 Program Transfer	(1.00)	(75,213)	(17,770)	(17,616)	(110,600)
9.00 FY 2027 BASE	18.00	1,297,031	250,700	301,170	1,848,900
10.11 Change in Health Benefit Costs	0.00	0	65,520	0	65,500
10.12 Change in Variable Benefit Costs	0.00	0	0	(3,593)	(3,600)
10.61 Salary Multiplier - Regular Employees	0.00	12,389	0	2,903	15,300
11.00 FY 2027 PROGRAM MAINTENANCE	18.00	1,309,420	316,220	300,480	1,926,100
13.00 FY 2027 TOTAL REQUEST	18.00	1,309,420	316,220	300,480	1,926,100

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Department of Administration

200

Appropriation Unit: Purchasing

ADAD

Fund: Surplus Property Revolving Fund

45600

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	3.00	147,743	42,390	35,060	225,193
		Total from PCF	3.00	147,743	42,390	35,060	225,193
		FY 2026 ORIGINAL APPROPRIATION	3.00	163,603	42,390	38,007	244,000
		Unadjusted Over or (Under) Funded:	.00	15,860	0	2,947	18,807
Estimated Salary Needs							
		Permanent Positions	3.00	147,743	42,390	35,060	225,193
		Estimated Salary and Benefits	3.00	147,743	42,390	35,060	225,193
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	15,860	0	2,947	18,807
		Estimated Expenditures	.00	15,160	0	2,947	18,107
		Base	.00	15,860	0	2,947	18,807

PCF Summary ReportRequest for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Purchasing

ADAD

Fund: Surplus Property Revolving Fund

45600

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	3.00	163,603	42,390	38,007	244,000
5.00	FY 2026 TOTAL APPROPRIATION	3.00	163,603	42,390	38,007	244,000
6.71	Early Reversions	0.00	(700)	0	0	(700)
7.00	FY 2026 ESTIMATED EXPENDITURES	3.00	162,903	42,390	38,007	243,300
9.00	FY 2027 BASE	3.00	163,603	42,390	38,007	244,000
10.11	Change in Health Benefit Costs	0.00	0	10,920	0	10,900
10.12	Change in Variable Benefit Costs	0.00	0	0	(428)	(400)
10.61	Salary Multiplier - Regular Employees	0.00	1,477	0	348	1,800
11.00	FY 2027 PROGRAM MAINTENANCE	3.00	165,080	53,310	37,927	256,300
13.00	FY 2027 TOTAL REQUEST	3.00	165,080	53,310	37,927	256,300

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Department of Administration200

Appropriation Unit: Office of Insurance ManagementADAK

Fund: Group Ins Acct Appd&Cont Isf,46100

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	8.25	494,124	116,573	117,197	727,894
		Total from PCF	8.25	494,124	116,573	117,197	727,894
		FY 2026 ORIGINAL APPROPRIATION	9.25	562,843	130,703	130,754	824,300
		Unadjusted Over or (Under) Funded:	1.00	68,719	14,130	13,557	96,406
Adjustments to Wage and Salary							
200002 1734	808C R90	Personnel Technician	1.00	55,000	14,130	13,052	82,182
Estimated Salary Needs							
		Permanent Positions	9.25	549,124	130,703	130,249	810,076
		Estimated Salary and Benefits	9.25	549,124	130,703	130,249	810,076
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	13,719	0	505	14,224
		Estimated Expenditures	.00	4,619	0	505	5,124
		Base	.00	13,719	0	505	14,224

PCF Summary Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Office of Insurance Management

ADAK

Fund: Group Ins Acct Appd&Cont Isf,

46100

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	9.25	562,843	130,703	130,754	824,300
5.00 FY 2026 TOTAL APPROPRIATION	9.25	562,843	130,703	130,754	824,300
6.71 Early Reversions	0.00	(9,100)	0	0	(9,100)
7.00 FY 2026 ESTIMATED EXPENDITURES	9.25	553,743	130,703	130,754	815,200
9.00 FY 2027 BASE	9.25	562,843	130,703	130,754	824,300
10.11 Change in Health Benefit Costs	0.00	0	33,670	0	33,700
10.12 Change in Variable Benefit Costs	0.00	0	0	(1,592)	(1,600)
10.61 Salary Multiplier - Regular Employees	0.00	5,491	0	1,291	6,800
11.00 FY 2027 PROGRAM MAINTENANCE	9.25	568,334	164,373	130,453	863,200
13.00 FY 2027 TOTAL REQUEST	9.25	568,334	164,373	130,453	863,200

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Department of Administration200

Appropriation Unit: Office of Insurance ManagementADAK

Fund: Retained Risk Account46200

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	7.65	578,957	108,094	136,326	823,377
		Total from PCF	7.65	578,957	108,094	136,326	823,377
		FY 2026 ORIGINAL APPROPRIATION	8.65	650,872	122,225	151,204	924,301
		Unadjusted Over or (Under) Funded:	1.00	71,915	14,131	14,878	100,924
Adjustments to Wage and Salary							
200002 1733	900C R90	Research Analyst 8810	1.00	55,000	14,130	13,052	82,182
Estimated Salary Needs							
		Permanent Positions	8.65	633,957	122,224	149,378	905,559
		Estimated Salary and Benefits	8.65	633,957	122,224	149,378	905,559
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	16,915	1	1,826	18,742
		Estimated Expenditures	.00	13,015	1	1,826	14,842
		Base	.00	16,915	1	1,826	18,742

PCF Summary ReportRequest for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Office of Insurance Management

ADAK

Fund: Retained Risk Account

46200

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	8.65	650,872	122,225	151,204	924,300
5.00	FY 2026 TOTAL APPROPRIATION	8.65	650,872	122,225	151,204	924,300
6.71	Early Reversions	0.00	(3,900)	0	0	(3,900)
7.00	FY 2026 ESTIMATED EXPENDITURES	8.65	646,972	122,225	151,204	920,400
9.00	FY 2027 BASE	8.65	650,872	122,225	151,204	924,300
10.11	Change in Health Benefit Costs	0.00	0	31,486	0	31,500
10.12	Change in Variable Benefit Costs	0.00	0	0	(1,838)	(1,800)
10.61	Salary Multiplier - Regular Employees	0.00	6,340	0	1,481	7,800
11.00	FY 2027 PROGRAM MAINTENANCE	8.65	657,212	153,711	150,847	961,800
13.00	FY 2027 TOTAL REQUEST	8.65	657,212	153,711	150,847	961,800

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Department of Administration

200

Appropriation Unit: Office of Insurance Management

ADAK

Fund: Industrial Special Indemnity Fund

51900

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	1.10	111,978	15,543	25,454	152,975
		Total from PCF	1.10	111,978	15,543	25,454	152,975
		FY 2026 ORIGINAL APPROPRIATION	1.10	174,840	15,543	40,617	231,000
		Unadjusted Over or (Under) Funded:	.00	62,862	0	15,163	78,025
Estimated Salary Needs							
		Permanent Positions	1.10	111,978	15,543	25,454	152,975
		Estimated Salary and Benefits	1.10	111,978	15,543	25,454	152,975
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	62,862	0	15,163	78,025
		Estimated Expenditures	.00	62,162	0	15,163	77,325
		Base	.00	62,862	0	15,163	78,025

PCF Summary ReportRequest for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Office of Insurance Management

ADAK

Fund: Industrial Special Indemnity Fund

51900

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	1.10	174,840	15,543	40,617	231,000
5.00	FY 2026 TOTAL APPROPRIATION	1.10	174,840	15,543	40,617	231,000
6.71	Early Reversions	0.00	(700)	0	0	(700)
7.00	FY 2026 ESTIMATED EXPENDITURES	1.10	174,140	15,543	40,617	230,300
9.00	FY 2027 BASE	1.10	174,840	15,543	40,617	231,000
10.11	Change in Health Benefit Costs	0.00	0	4,004	0	4,000
10.12	Change in Variable Benefit Costs	0.00	0	0	(325)	(300)
10.61	Salary Multiplier - Regular Employees	0.00	1,120	0	252	1,400
11.00	FY 2027 PROGRAM MAINTENANCE	1.10	175,960	19,547	40,544	236,100
13.00	FY 2027 TOTAL REQUEST	1.10	175,960	19,547	40,544	236,100

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Document Services

ADAM

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	9.40	410,730	132,822	97,469	641,021
		Total from PCF	9.40	410,730	132,822	97,469	641,021
		FY 2026 ORIGINAL APPROPRIATION	11.40	532,754	161,082	123,764	817,600
		Unadjusted Over or (Under) Funded:	2.00	122,024	28,260	26,295	176,579
Adjustments to Wage and Salary							
200000 2987	292C R90	Shipping & Receiving Matls Handlr 7380	1.00	40,000	14,130	9,492	63,622
200000 2989	292C R90	Shipping & Receiving Matls Handlr 7380	1.00	40,000	14,130	9,492	63,622
Estimated Salary Needs							
		Permanent Positions	11.40	490,730	161,082	116,453	768,265
		Estimated Salary and Benefits	11.40	490,730	161,082	116,453	768,265
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	42,024	0	7,311	49,335
		Estimated Expenditures	.00	16,024	0	7,311	23,335
		Base	.00	42,024	0	7,311	49,335

PCF Summary Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Document Services

ADAM

Fund: General Fund

10000

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	11.40	532,754	161,082	123,764	817,600
5.00 FY 2026 TOTAL APPROPRIATION	11.40	532,754	161,082	123,764	817,600
6.61 Gov's Approved Reduction	0.00	(26,000)	0	0	(26,000)
7.00 FY 2026 ESTIMATED EXPENDITURES	11.40	506,754	161,082	123,764	791,600
9.00 FY 2027 BASE	11.40	532,754	161,082	123,764	817,600
10.11 Change in Health Benefit Costs	0.00	0	41,496	0	41,500
10.12 Change in Variable Benefit Costs	0.00	0	0	(1,423)	(1,400)
10.61 Salary Multiplier - Regular Employees	0.00	4,907	0	1,154	6,100
11.00 FY 2027 PROGRAM MAINTENANCE	11.40	537,661	202,578	123,495	863,700
13.00 FY 2027 TOTAL REQUEST	11.40	537,661	202,578	123,495	863,700

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Department of Administration

200

Appropriation Unit: Document Services

ADAM

Fund: Admin Acct Svcs Appd&Cont Isf

45000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	5.60	250,255	79,128	59,387	388,770
		Total from PCF	5.60	250,255	79,128	59,387	388,770
		FY 2026 ORIGINAL APPROPRIATION	5.60	287,405	79,128	66,767	433,300
		Unadjusted Over or (Under) Funded:	.00	37,150	0	7,380	44,530
Estimated Salary Needs							
		Permanent Positions	5.60	250,255	79,128	59,387	388,770
		Estimated Salary and Benefits	5.60	250,255	79,128	59,387	388,770
Adjusted Over or (Under) Funding							
		Original Appropriation	.00	37,150	0	7,380	44,530
		Estimated Expenditures	.00	30,250	0	7,380	37,630
		Base	(1.00)	(12,624)	(17,770)	(4,278)	(34,672)

PCF Summary ReportRequest for Fiscal Year: 202
7**Agency:** Department of Administration

200

Appropriation Unit: Document Services

ADAM

Fund: Admin Acct Svcs Appd&Cont Isf

45000

DU		FTP	Salary	Health	Variable Benefits	Total
3.00	FY 2026 ORIGINAL APPROPRIATION	5.60	287,405	79,128	66,767	433,300
5.00	FY 2026 TOTAL APPROPRIATION	5.60	287,405	79,128	66,767	433,300
6.71	Early Reversions	0.00	(6,900)	0	0	(6,900)
7.00	FY 2026 ESTIMATED EXPENDITURES	5.60	280,505	79,128	66,767	426,400
8.32	Program Transfer	(1.00)	(49,774)	(17,770)	(11,658)	(79,200)
9.00	FY 2027 BASE	4.60	237,631	61,358	55,109	354,100
10.11	Change in Health Benefit Costs	0.00	0	16,744	0	16,700
10.12	Change in Variable Benefit Costs	0.00	0	0	(581)	(600)
10.61	Salary Multiplier - Regular Employees	0.00	2,005	0	472	2,500
11.00	FY 2027 PROGRAM MAINTENANCE	4.60	239,636	78,102	55,000	372,700
13.00	FY 2027 TOTAL REQUEST	4.60	239,636	78,102	55,000	372,700

Form B4: Inflationary Adjustments

Agency: Administration, Department of

Agency Number: 200

FY 2027 Request

Function: Document Services

Function/Activity Number: _____

Page ____ of ____

Activity: _____

Original Submission __x__ or Revision No. ____

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Communication Costs	-	-	-	-	-	#DIV/0!	-	-	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	-	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	-	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	-	-
Computer Supplies	-	-	-	-	-	#DIV/0!	-	-	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	-	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	-	-
Dedicated	-	-	-	-	-	#DIV/0!	710,300	-	710,300
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	-	-	-	-	-	#DIV/0!	710,300	-	710,300

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Communication Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	0.00%	-
Dedicated	710,300	-	-	710,300	-	0.00%	-	0.00%	710,300
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	710,300	-	-	710,300	-	0.00%	-	-	710,300

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Communication Costs	20,076	17,821	15,789	14,219	(1,570)	-9.94%	-	-	-
Employee Development	5,645	3,266	2,273	8,221	5,948	261.74%	-	-	-
General Services	5,794	6,013	5,488	6,188	700	12.76%	-	-	-
Professional Services	18,955	37,639	65,862	14,500	(51,362)	-77.98%	-	-	-
Repair & Maintenance	15,112	7,185	111,575	63,622	(47,953)	-42.98%	-	-	-
Administrative Services	178,403	230,407	114,114	90,561	(23,553)	-20.64%	-	-	-
Computer Services	212,114	268,743	19,514	97,229	77,716	398.26%	-	-	-
MISC. TRAVEL AND MOVING	5,478	7,145	1,800	436	(1,363)	-75.75%	-	-	-
EMPLOYEE IN STATE TRAVE	-	-	2,377	(524)	(2,901)	-122.07%	-	-	-
EMPLOYEE OUT OF STATE T	-	-	3,125	650	(2,475)	-79.19%	-	-	-
Employee Out Of Country Trave	5,478	7,145	-	-	-	#DIV/0!	-	-	-
Administrative Supplies	25,708	6,110	3,571	28,764	25,193	705.48%	-	-	-
Fuel & Lubricants	2,641	1,004	2,701	508	(2,193)	-81.18%	-	-	-
Manufacturing and Merchant Co	4,853	976	487	33	(454)	-93.18%	-	-	-
Computer Supplies	120,931	37,850	58,167	34,168	(23,999)	-41.26%	-	-	-
Repair & Maintenance Supplies	2,729	3,996	9,422	2,011	(7,411)	-78.66%	-	-	-
Specific Use Supplies	-	300	2	867	865	36633.05%	-	-	-
Insurance Costs	532	12,670	27,152	25,881	(1,271)	-4.68%	-	-	-
Utilities	6,359	8,833	7,749	8,246	498	6.42%	-	-	-
Rental Costs	198,669	162,691	157,364	185,202	27,838	17.69%	-	-	-
Miscellaneous Expense	115,964	218,469	94,650	73,840	(20,811)	-21.99%	-	-	-
Total	945,442	1,038,262	703,182	654,624	(48,558)	-6.91%	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	-	-
Dedicated	939,964	1,031,117	703,182	654,624	(48,558)	-6.91%	785,600	-	785,600
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	939,964	1,031,117	703,182	654,624	(48,558)	-6.91%	785,600	-	785,600

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Communication Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Development	-	-	-	-	-	#DIV/0!	-	0.00%	-
General Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Professional Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
MISC. TRAVEL AND MOVING	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE IN STATE TRAVE	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE OUT OF STATE T	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Out Of Country Trave	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Fuel & Lubricants	-	-	-	-	-	#DIV/0!	-	0.00%	-
Manufacturing and Merchant Co	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Specific Use Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Insurance Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Utilities	-	-	-	-	-	#DIV/0!	-	0.00%	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	0.00%	-
Dedicated	785,600	-	-	785,600	-	0.00%	-	0.00%	785,600
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	785,600	-	-	785,600	-	0.00%	-	-	785,600

A. In-State Travel

What are the primary reasons for the program's in-state travel?

DOP: Primary reason for in-state travel is to attend procurement training and to provide training to state procurement professionals.

FSP: 1. Surplus property pickup and deliveries. 2. In person utilization and compliance checks on donated property. 3. Training for FSP staff.

How does in-state travel support the program's mission, strategic goals, or statutory requirements?

DOP: DOP is statutorily required (67-9207) to provide training to any person who may procure property for the state or has duties relating to procurement.

FSP: 1. Donation of the surplus property acquired or delivered is the primary mission of FSP. 2. The Federal Surplus State Plan of Operation and the Federal Management Regulation require utilization and compliance checks be conducted to ensure compliance with Federal laws. 3. The Federal Surplus program relies on eligible donees in the State knowing about this program so we can support them. 4. Certain training or certifications that we are required to have (such as forklift certification) may not be available at our facility or geographically close to us, so we many to travel to them.

Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

No

B. Out-of-State Travel

What are the primary reasons for the program's out-of-state travel?

DOP: Primary reason for out-of-state travel is to attend conferences, training programs, and participate in multi-state sourcing teams for cooperative contract purchasing.

FSP: 1. Surplus property screening or pickup. 2. Attending the National Association of State Agencies for Surplus Property annual conference. 3. Visiting other State Agency for Surplus Property warehouse facilities. 4. Training for FSP staff.

How does out-of-state travel support the program's mission, strategic goals, or statutory requirements?

DOP: The-out-of-state travel identified above supports statutory requirements of 67-9207 Procurement Training and 67-9224 Cooperative and Discount Purchasing in addition to the professional development needed for our central procurement staff.

FSP: 1. Acquiring of quality surplus property supports the primary mission of surplus property. 2. Idaho is a member of the association. The associations primary mission is to be a singular voice of all the state surplus programs to bring improvement of the program through networking and legislative change. The annual conference brings the various states together with our various Federal partners to receive in person updates, training, networking, and future planning for the betterment of the surplus donation program. 3. By visiting other SASP warehouses in person we are able to see and learn better ways to operate our program and warehouse. 4. The primary Federal organization that is charged with the administration of the Surplus Property Donation program (GSA) conducts in person trainings on donee eligibility, property acquisition and donation, utilization and compliance, disposal of non-donable property, State plans of operation, and audits.

Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain. No

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Communication Costs	6,321	4,248	6,673	6,607	(65)	-0.98%	-	-	-
Employee Development	1,271	2,319	16,959	1,826	(15,133)	-89.23%	-	-	-
General Services	838	1,274	867	967	100	11.54%	-	-	-
Professional Services	32,000	32,244	32,000	37,040	5,040	15.75%	-	-	-
Repair & Maintenance	1,192	147	18,595	18,784	189	1.01%	-	-	-
Administrative Services	894	1,244	563	704	140	24.92%	-	-	-
Computer Services	12,386	31,152	15,355	18,898	3,543	23.07%	-	-	-
MISC. TRAVEL AND MOVING	1,462	939	3,145	4,490	1,345	42.75%	-	-	-
EMPLOYEE IN STATE TRAVE	-	-	87	981	894	1030.35%	-	-	-
EMPLOYEE OUT OF STATE T	1,462	-	-	662	662	#DIV/0!	-	-	-
Employee Out Of Country Trave	-	-	-	-	-	#DIV/0!	-	-	-
Administrative Supplies	3,227	4,227	6,342	7,115	773	12.19%	-	-	-
Computer Supplies	126	4,643	9,081	6,452	(2,629)	-28.95%	-	-	-
Repair & Maintenance Supplies	-	-	1,070	-	(1,070)	-100.00%	-	-	-
Specific Use Supplies	35	82	222	320	98	44.28%	-	-	-
Insurance Costs	8,640	7,006	5,219	13,081	7,862	150.64%	-	-	-
Rental Costs	45,367	41,663	47,326	40,766	(6,560)	-13.86%	-	-	-
Miscellaneous Expense	39,369	17,418	22,438	23,573	1,135	5.06%	-	-	-
Total	154,591	148,606	185,940	182,265	(3,675)	-1.98%	-	-	-
FundSource									
General	68,087	68,100	61,451	71,085	9,634	15.68%	238,500	-	238,500
Dedicated	85,042	80,506	124,489	111,180	(13,310)	-10.69%	127,800	-	127,800
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	153,129	148,606	185,940	182,265	(3,675)	-1.98%	366,300	-	366,300

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Communication Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Development	-	-	-	-	-	#DIV/0!	-	0.00%	-
General Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Professional Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
MISC. TRAVEL AND MOVING	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE IN STATE TRAVE	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE OUT OF STATE T	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Out Of Country Trave	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Specific Use Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Insurance Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	238,500	-	-	238,500	-	0.00%	-	0.00%	238,500
Dedicated	127,800	-	-	127,800	-	0.00%	-	0.00%	127,800
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	366,300	-	-	366,300	-	0.00%	-	-	366,300

A. In-State Travel**What are the primary reasons for the program's in-state travel?**

Meetings with Legislators.

To support internal agency functions regarding Public Works, Risk Management, Procurement and Security related items or concerns.

How does in-state travel support the program's mission, strategic goals, or statutory requirements?

It supports our mission by developing relationships with Legislators and informing them on various aspects of the department, such as upcoming budget submissions, organizational performance, and proposed legislation changes.

In-state travel also supports the program's mission, strategic goals, or statutory requirements by ensure DPW projects are progressing, check on state owned facilities manager by the department in Idaho Falls and Lewiston, assess state properties for risk and liability.

Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

No changes are expected.

B. Out-of-State Travel

What are the primary reasons for the program's out-of-state travel?

Professional training and conferences.

How does out-of-state travel support the program's mission, strategic goals, or statutory requirements?

Professional training, benchmarking, and networking.

Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain.

No changes are expected.

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
General Services	155	-	-	-	-	#DIV/0!	-	-	-
Repair & Maintenance	3,793	177,567	(55,561)	-	55,561	-100.00%	-	-	-
Administrative Services	-	-	4,011	4,011	-	0.00%	-	-	-
Administrative Supplies	63	25	-	128	128	#DIV/0!	-	-	-
Repair & Maintenance Supplies	132	500	-	-	-	#DIV/0!	-	-	-
Rental Costs	-	50	-	-	-	#DIV/0!	-	-	-
Miscellaneous Expense	8,000	8,000	8,000	-	(8,000)	-100.00%	-	-	-
Total	12,143	186,142	(43,550)	4,139	47,689	-109.50%	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	-	-
Dedicated	12,143	186,142	(43,550)	4,139	47,689	-109.50%	142,000	-	142,000
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	12,143	186,142	(43,550)	4,139	47,689	-109.50%	142,000	-	142,000

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
General Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	0.00%	-
Dedicated	142,000	-	-	142,000	-	0.00%	-	0.00%	142,000
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	142,000	-	-	142,000	-	0.00%	-	-	142,000

A. In-State Travel

What are the primary reasons for the program's in-state travel?

How does in-state travel support the program's mission, strategic goals, or statutory requirements?

Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

B. Out-of-State Travel

What are the primary reasons for the program's out-of-state travel?

How does out-of-state travel support the program's mission, strategic goals, or statutory requirements?

Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain.

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Communication Costs	6,407	6,556	6,674	6,599	(75)	-1.12%	-	-	-
Employee Development	6,129	6,413	6,700	6,773	72	1.08%	-	-	-
General Services	865	803	2,846	5,330	2,484	87.27%	-	-	-
Professional Services	404,452	380,544	433,378	469,455	36,076	8.32%	-	-	-
Repair & Maintenance	106,327	105,192	130,287	132,747	2,460	1.89%	-	-	-
Administrative Services	1,667	2,113	3,283	4,039	756	23.03%	-	-	-
Computer Services	8,932	92,399	15,474	23,618	8,144	52.63%	-	-	-
MISC. TRAVEL AND MOVING	14,267	21,295	-	-	-	#DIV/0!	-	-	-
EMPLOYEE IN STATE TRAVE	-	-	10,247	7,195	(3,052)	-29.78%	-	-	-
EMPLOYEE OUT OF STATE T	-	-	9,077	14,034	4,957	54.62%	-	-	-
Employee Out Of Country Trave	-	-	-	-	-	#DIV/0!	-	-	-
Administrative Supplies	7,122	6,072	9,519	22,068	12,550	131.84%	-	-	-
Fuel & Lubricants	27	-	-	-	-	#DIV/0!	-	-	-
Computer Supplies	2,439	1,535	760	10,577	9,818	1292.25%	-	-	-
Specific Use Supplies	-	-	2	-	(2)	-100.00%	-	-	-
Insurance Costs	931	10,003	4,159	10,012	5,853	140.70%	-	-	-
Rental Costs	45,604	49,980	49,675	63,290	13,615	27.41%	-	-	-
Miscellaneous Expense	49,455	17,482	18,977	19,500	524	2.76%	-	-	-
Total	654,621	700,387	701,058	795,237	94,179	13.43%	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	-	-
Dedicated	654,621	700,387	701,058	795,237	94,179	13.43%	789,400	-	789,400
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	654,621	700,387	701,058	795,237	94,179	13.43%	789,400	-	789,400

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Communication Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Development	-	-	-	-	-	#DIV/0!	-	0.00%	-
General Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Professional Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
MISC. TRAVEL AND MOVING	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE IN STATE TRAVE	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE OUT OF STATE T	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Out Of Country Trave	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Fuel & Lubricants	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Specific Use Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Insurance Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	0.00%	-
Dedicated	789,400	-	-	789,400	-	0.00%	-	0.00%	789,400
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	789,400	-	-	789,400	-	0.00%	-	-	789,400

A. In-State Travel**What are the primary reasons for the program's in-state travel?**

In-state travel supports program staff in conducting site visits, delivering technical assistance, participating in interagency coordination meetings, performing compliance reviews, and maintaining direct communication with local stakeholders across Idaho.

How does in-state travel support the program's mission, strategic goals, or statutory requirements?

This travel is essential to fulfilling the program's mission of statewide service delivery, ensuring program integrity, and fostering equitable access to resources. Travel allows staff to maintain high levels of accountability and engagement, which is especially important in geographically diverse and rural areas. Additionally, in-state travel is justified and governed by Idaho Code §67-5773, which assigns the Department of Administration's Risk Management Program the responsibility for managing the state's exposure to loss and ensuring that appropriate insurance and liability protections are in place during official travel. Employees traveling on state business are covered for injury, liability, and property damage risks under this statute, providing a secure legal framework for necessary travel.

Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

No changes are planned.

B. Out-of-State Travel

What are the primary reasons for the program's out-of-state travel?

Out-of-state travel is essential for program staff to attend national conferences, training sessions, insurance carrier negotiations and cross-jurisdictional collaborations. These opportunities support the development of staff expertise, the exchange of best practices, and the continued alignment of Idaho's program operations with national standards.

How does out-of-state travel support the program's mission, strategic goals, or statutory requirements?

This travel supports the program's mission and strategic goals by strengthening Idaho's professional and regulatory engagement at the national level. Maintaining strong relationships with national associations and peer states is key to ensuring Idaho remains compliant, competitive, and informed about evolving policy and operational requirements.

Further, out-of-state travel supports the program's responsibility to secure and maintain adequate Risk Management coverage under Idaho Code §67-5773. This section assigns the Department of Administration's Office of Risk Management the duty to manage the state's liability, property, and casualty insurance needs. Regular attendance at national meetings and forums helps Idaho ensure its coverage policies remain current, responsive, and aligned with national risk trends and insurance industry standards — which is particularly important in high-liability areas like property, cyber liability, and professional liability.

Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain. No changes are planned.

Form B4: Inflationary Adjustments

Agency: Administration, Department of

Agency Number: 200

FY 2027 Request

Function: Insurance Management

Function/Activity Number: _____

Page ____ of ____

Activity: _____

Original Submission ____ or Revision No. ____

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Trustee/Benefit Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Award Contracts & Claims	-	-	-	-	-	#DIV/0!	-	-	-
Education & Training Assistance	-	-	-	-	-	#DIV/0!	-	-	-
Fed Payments To Subgrantes	-	2,900,000	-	-	-	#DIV/0!	-	-	-
Total	-	2,900,000	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	-	-
Dedicated	-	-	-	-	-	#DIV/0!	-	-	-
Federal	-	2,900,000	-	-	-	#DIV/0!	-	-	-
Total	-	2,900,000	-	-	-	#DIV/0!	-	-	-

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Trustee/Benefit Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Award Contracts & Claims	-	-	-	-	-	#DIV/0!	-	0.00%	-
Education & Training Assistance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Fed Payments To Subgrantes	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	0.00%	-
Dedicated	-	-	-	-	-	#DIV/0!	-	0.00%	-
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Administrative Services	-	-	-	-	-	#DIV/0!	-	-	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	-	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	-	-
Dedicated	-	-	-	-	-	#DIV/0!	-	-	-
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	-	-	-	-	-	#DIV/0!	-	-	-

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	-	-	-	-	-	#DIV/0!	-	0.00%	-
Dedicated	-	-	-	-	-	#DIV/0!	-	0.00%	-
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-

A. In-State Travel

What are the primary reasons for the program's in-state travel?

How does in-state travel support the program's mission, strategic goals, or statutory requirements?

Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

B. Out-of-State Travel

What are the primary reasons for the program's out-of-state travel?

How does out-of-state travel support the program's mission, strategic goals, or statutory requirements?

Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain.

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Communication Costs	95,958	90,290	83,435	88,674	5,240	6.28%	-	-	-
Employee Development	14,379	21,732	16,538	22,819	6,281	37.98%	-	-	-
General Services	1,903,580	2,448,382	3,636,784	2,788,707	(848,078)	-23.32%	-	-	-
Professional Services	6,155	3,418	727,895	1,180,556	452,661	62.19%	-	-	-
Repair & Maintenance	5,220,516	4,754,886	4,008,207	3,691,488	(316,719)	-7.90%	-	-	-
Administrative Services	5,474	6,941	6,558	7,728	1,171	17.85%	-	-	-
Computer Services	224,851	374,180	332,798	365,525	32,727	9.83%	-	-	-
MISC. TRAVEL AND MOVING	30,525	43,021	723	3,700	2,977	411.75%	-	-	-
EMPLOYEE IN STATE TRAVE	-	-	42,955	44,476	1,520	3.54%	-	-	-
EMPLOYEE OUT OF STATE T	-	-	11,698	7,859	(3,839)	-32.82%	-	-	-
Employee Out Of Country Trave	-	-	87	-	(87)	-100.00%	-	-	-
Administrative Supplies	25,680	51,502	30,466	34,382	3,917	12.86%	-	-	-
Fuel & Lubricants	24,702	31,096	30,772	37,910	7,138	23.20%	-	-	-
Manufacturing and Merchant Co	-	-	291	383	91	31.40%	-	-	-
Computer Supplies	23,465	29,245	33,904	34,096	192	0.57%	-	-	-
Repair & Maintenance Supplies	495,408	597,605	548,389	446,506	(101,883)	-18.58%	-	-	-
Institution & Resident Supplies	-	-	-	209	209	#DIV/0!	-	-	-
Specific Use Supplies	112,876	94,029	163,830	273,291	109,461	66.81%	-	-	-
Insurance Costs	690,316	415,062	839,520	593,776	(245,744)	-29.27%	-	-	-
Utilities	2,132,821	2,651,808	3,108,945	3,319,437	210,493	6.77%	-	-	-
Rental Costs	554,142	368,684	133,952	196,641	62,690	46.80%	-	-	-
Miscellaneous Expense	208,440	123,342	76,407	59,104	(17,303)	-22.65%	-	-	-
Total	11,769,289	12,105,223	13,834,154	13,197,267	(636,886)	-4.60%	-	-	-
FundSource									
General	1,551,042	1,675,400	1,652,773	1,656,250	3,476	0.21%	1,675,400	-	1,675,400
Dedicated	10,218,247	10,429,823	12,181,381	11,541,018	(640,363)	-5.26%	13,329,500	-	13,329,500
Federal	-	-	-	-	-	#DIV/0!	-	-	-
Total	11,769,289	12,105,223	13,834,154	13,197,267	(636,886)	-4.60%	15,004,900	-	15,004,900

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Communication Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Development	-	-	-	-	-	#DIV/0!	-	0.00%	-
General Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Professional Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
MISC. TRAVEL AND MOVING	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE IN STATE TRAVE	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE OUT OF STATE T	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Out Of Country Trave	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Fuel & Lubricants	-	-	-	-	-	#DIV/0!	-	0.00%	-
Manufacturing and Merchant Co	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Institution & Resident Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Specific Use Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Insurance Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Utilities	-	-	-	-	-	#DIV/0!	-	0.00%	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	1,675,400	-	-	1,675,400	-	0.00%	-	0.00%	1,675,400
Dedicated	13,329,500	-	-	13,329,500	-	0.00%	-	0.00%	13,329,500
Federal	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	15,004,900	-	-	15,004,900	-	0.00%	-	-	15,004,900

A. In-State Travel**What are the primary reasons for the program's in-state travel?**

Onsite management of DPW Public works projects.

How does in-state travel support the program's mission, strategic goals, or statutory requirements?

In-state travel supports the program's mission, strategic goals, and statutory requirements by ensure DPW projects are progressing, check on state owned facilities managedby the department in Idaho Falls and Lewiston.

Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

No changes are planned

B. Out-of-State Travel**What are the primary reasons for the program's out-of-state travel?**

The primary reasons for out of state travel include specialized training and personnel development.

How does out-of-state travel support the program's mission, strategic goals, or statutory requirements?

This strengthens Public Works governance through energy-efficiency and facilities-management frameworks learned at NASFA.

Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain.

No changes are planned

Federal Funds Inventory Form
As Required by Sections 67-1917 & 67-3502(e), Idaho Code

*** Report must be submitted to the Division of Financial Management and Legislative Services Office as part of your budget request.

Reporting Agency/Department: Department of Administration
Contact Person/Title: Glenda Smith

Agency Code: 200
Contact Phone Number: 208-332-1815

Fiscal Year: 2027
Contact Email: glenda.smith@idaho.gov

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	
Grant Number CFDA#/Cooperative Agreement # /Identifying #	Grant Type	Federal Granting Agency	Grant Title	Grant Description	Pass Through State Agency	Budgeted Program	Award Structure	Grant is Ongoing or Short-Term	Date of Expiration - If Known *Required if Short-term §67- 1917(1)(e), I.C.	Total Grant Amount	State Approp [O1] Annually, [O6] In Base, or [C] Continuous §67- 1917(1)(b), I.C.	MOE or MOU requirements? [Y] Yes or [N] No If Yes answer question # 2. (§67- 1917(1)(d), I.C.)	State Match Required: [Y] Yes or [N] No (§67- 1917(1)(d), I.C.)	State Match Description & Fund Source (GF or other state fund) (§67- 1917(1)(d), I.C.)	Total State Match Amount (§67- 1917(1)(d), I.C.)	FY 2023 Actual Federal Expenditures	FY 2023 Actual State Match Expenditures	FY 2024 Actual Federal Expenditures	FY 2024 Actual State Match Expenditures	FY 2024 Actual State Match Expenditures	FY 2025 Actual Federal Funds Received (CASH) §67-1917(1)(a), I.C.	FY 2025 Actual Federal Expenditures	FY 2025 Actual State Match Expenditures§ 67- 1917(1)(d), I.C.	FY 2026 Estimated Available Federal Funds §67-1917(1)(b), I.C.	FY 2026 Estimated Federal Expenditures §67- 1917(1)(b), I.C.	FY 2027 Estimated Available Federal Funds §67-1917(1)(b), I.C.	FY 2027 Estimated Federal Expenditures §67-1917(1)(b), I.C.	Known Reductions of 10%-49%, fill out column AD §67-3502(1)(e), I.C.	Grant Reduced by 50% or More from the previous years funding? Fill out column AD. §67- 1917(2), I.C.	Plan for Reduction If there is a known reduction in grant funding in the budget year compared to the previous year identified in column AB, complete this question and include the amount of reduction, detail about the reduction, the impact to the agency, the programs or activities supported by the grant funding, possible reduction in state funding required, and if the reduction is: Between 10-49% - provide the agency's plan for operating at a reduced rate in grant funding. If 50% or greater - provide the agency's detailed plan to reduce or eliminate related services.
21.027	D	U.S. Dept of Treasury	American Rescue Plan Act	Coronavirus State and Local Fiscal Recovery Funds	N	ADM	Capped	Short-term	9/30/2026	\$48,900,000.00	C	N	N	N/A	\$0.00	\$10,883,679.00	\$0.00	\$2,684,987.76	\$0.00	\$0.00	\$5,338,524.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	0.00%	
																											#DIV/0!	#DIV/0!		
																											#DIV/0!	#DIV/0!		
																											#DIV/0!	#DIV/0!		
Total										\$48,900,000.00					\$0.00	\$10,883,679.00	\$0.00	\$2,684,987.76	\$0.00	\$0.00	\$5,338,524.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	#DIV/0!	#DIV/0!	

Total FY 2025 All Funds Appropriation (DU 1.00)

Federal Funds as Percentage of Funds §67-1917(1)(e), I.C.

\$38,419,800

13.20%

2. Identify below for each grant any obligations, agreements, joint exercise of powers agreements, maintenance of efforts agreements, or memoranda of understanding that may be impacted by federal or state decisions regarding federal receipts, include any state matching requirements. §67-1917(1)(d), I.C.

CFDA#/Cooperative Agreement # /Identifying #	Agreement Type	Explanation of agreement including dollar amounts.

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Lewiston State Office Building					
City:	Lewiston		County:			
Property Address:	1115 F Street			Zip Code:	83501	
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Public Works, Design and Construction Project Manager and Facilities Services; Division of Security Operations, Security Services						
COMMENTS						
1 additional work areas added under Temp. Employee, Contractors, Auditors, etc. to include the contract security personnel onsite.						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	2	2	2	2	2	2
Full-Time Equivalent Positions:	2	2	2	2	2	2
Temp. Employees, Contractors, Auditors, etc.:	2	2	2	2	2	2
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	324	324	324	324	324	324
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$4,425.84	\$4,425.84	\$4,425.84	\$4,425.84	\$4,425.84	\$4,425.84
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov . Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.						
AGENCY NOTES:						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Idaho Falls State Office Building					
City:	Idaho Falls		County:			
Property Address:	150 Shoup Ave			Zip Code:	83402	
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Public Works, Facilities Services; Division of Security Operations, Security Services						
COMMENTS						
1 additional work areas added under Temp. Employee, Contractors, Auditors, etc. to include the contract security personnel onsite.						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	1	1	1	1	1	1
Full-Time Equivalent Positions:	1	1	1	1	1	1
Temp. Employees, Contractors, Auditors, etc.:	2	2	2	2	2	2
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	208	208	208	208	208	208
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.						
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AGENCY NOTES:						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B

AGENCY INFORMATION

AGENCY NAME:	Department of Administration	Division/Bureau:	
Prepared By:	Steve Walker	E-mail Address:	steve.walker@adm.idaho.gov
Telephone Number:	208-332-1960	Fax Number:	
DFM Analyst:	David Hahn	LSO/BPA Analyst:	Francis Lippitt
Date Prepared:	8/27/2025	Fiscal Year:	2027

FACILITY INFORMATION (please list each facility separately by city and street address)

Facility Name:	Idaho Chinden Campus; Building 2				
City:	Boise	County:			
Property Address:	11321 W Chinden Blvd			Zip Code:	83714
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:

FUNCTION/USE OF FACILITY

Administrative office space for the Department of Administration - Division of Public Works, Facilities Services

COMMENTS

In FY 2026, FS vacated the Building 2 space and moved to Building 6.

WORK AREAS

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	1	-	-	-	-	-
Full-Time Equivalent Positions:	2	-	-	-	-	-
Temp. Employees, Contractors, Auditors, etc.:	-	-	-	-	-	-

SQUARE FEET

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	481	-	-	-	-	-

FACILITY COST

(Do NOT use your old rate per sq ft; it may not be a realistic figure)

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$6,493.50	\$ -	\$ -	\$ -	\$ -	\$ -

SURPLUS PROPERTY

FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

IMPORTANT NOTES:

1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.

AGENCY NOTES:

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Idaho Chinden Campus; Building 6					
City:	Boise		County:			
Property Address:	11351 W Chinden Blvd			Zip Code:	83714	
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Public Works, Facilities Services; Division of Security Operations, Security Services, Document Services						
COMMENTS						
In the FY26, Document Services vacated Building 6 and moved back to the CM in the parking structure						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	5	4	4	4	4	4
Full-Time Equivalent Positions:	11	9	9	9	9	9
Temp. Employees, Contractors, Auditors, etc.:	2	1	1	1	1	1
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	4278	2857	2857	2857	2857	2857
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$48,246.00	\$ 33,851.50	\$ 33,851.50	\$ 33,851.50	\$ 33,851.50	\$ 33,851.50
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov . Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.						
AGENCY NOTES:						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name: Len B Jordan Buidling (LBJ)						
City: Boise			County:			
Property Address: 650 W State St					Zip Code:	83702
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Director's Office, Divisions of Purchasing, Insurance, Fiscal						
COMMENTS						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	46	50	50	50	50	50
Full-Time Equivalent Positions:	45	48	48	48	48	48
Temp. Employees, Contractors, Auditors, etc.:	-	-	-	-	-	-
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	3,650	3,650	3,650	3,650	3,650	3,650
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$55,772.00	\$55,772.00	\$55,772.00	\$55,772.00	\$55,772.00	\$55,772.00
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.						
AGENCY NOTES:						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name: Public Works Buidling						
City: Boise			County:			
Property Address: 502 N 4th St					Zip Code:	83702
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Public Works						
COMMENTS						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	31	31	31	31	31	31
Full-Time Equivalent Positions:	31	31	31	31	31	31
Temp. Employees, Contractors, Auditors, etc.:	-	-	-	-	-	-
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	6,199	6,199	6,199	6,199	6,199	6,199
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$95,847.20	\$95,847.20	\$95,847.20	\$95,847.20	\$95,847.20	\$95,847.20
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov . Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.						
AGENCY NOTES:						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	State Parking Garage 1					
City:	Boise		County:			
Property Address:	550 W State St.			Zip Code:	83702	
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Public Works, Facilities Services; Division of Security Operations, Security Services, Document Services						
COMMENTS						
In the FY26, Document Services vacated Building 6 and moved back to the CM in the parking structure. In FY26, FS vacated a space in PKS1 and moved into the vacated copy center.						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	9	8	8	8	8	8
Full-Time Equivalent Positions:	19	19	19	19	19	19
Temp. Employees, Contractors, Auditors, etc.:	32	32	32	32	32	32
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	9,316	7,966	7,966	7,966	7,966	7,966
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$118,794.40	103.876.64	103.876.64	103.876.64	103.876.64	103.876.64
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov . Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.						
AGENCY NOTES:						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Federal Surplus Warehouse					
City:	Caldwell		County:			
Property Address:	104 S 43rd Ave			Zip Code:	83605	
Facility Ownership (could be private or state-owned)	Private Lease:	<input checked="" type="checkbox"/>	State Owned:	<input type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Purchasing, Federal Surplus Program						
COMMENTS						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	3	3	3	3	3	3
Full-Time Equivalent Positions:	3	3	3	3	3	3
Temp. Employees, Contractors, Auditors, etc.:	1	-	-	-	-	-
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	19,700	19,700	19,700	19,700	19,700	19,700
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$116,876.00	\$120,382.00	\$123,994.00	\$127,714.00	\$131,545.00	\$135,491.00
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov . Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
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AGENCY NOTES:						

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AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Wilson Plaza					
City:	Pocatello		County:			
Property Address:	611 Wilson Ave			Zip Code:	83201	
Facility Ownership (could be private or state-owned)	Private Lease:	<input checked="" type="checkbox"/>	State Owned:	<input type="checkbox"/>	Lease Expires:	4/30/2027
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Public Works, Design and Construction						
COMMENTS						
Anticipate a 3% increase for FY2027, lease will need to be renegotiated for BFY28 plugging a 3% increase						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	2	2	2	2	2	2
Full-Time Equivalent Positions:	2	2	2	2	2	2
Temp. Employees, Contractors, Auditors, etc.:	-	-	-	-	-	-
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	884	884	884	884	884	884
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$9,370.00	\$9,653.28	\$9,653.28	\$9,942.88	\$9,942.88	\$9,942.88
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov . Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
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AGENCY NOTES:						

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Department of Administration		Division/Bureau:			
Prepared By:	Steve Walker		E-mail Address:	steve.walker@adm.idaho.gov		
Telephone Number:	208-332-1960		Fax Number:			
DFM Analyst:	David Hahn		LSO/BPA Analyst:	Francis Lippitt		
Date Prepared:	8/27/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name: University of Idaho Moscow Building						
City: Moscow			County:			
Property Address: 875 Perimeter Dr					Zip Code:	83844
Facility Ownership (could be private or state-owned)	Private Lease:	<input type="checkbox"/>	State Owned:	<input checked="" type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative office space for the Department of Administration - Division of Public Works, Design and Construction						
COMMENTS						
The University of Idaho provides this space at no charge						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:	1	1	1	1	1	1
Full-Time Equivalent Positions:	1	1	1	1	1	1
Temp. Employees, Contractors, Auditors, etc.:	-	-	-	-	-	-
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:	350	350	350	350	350	350
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov. Please e-mail or call 208-332-1933 with any questions.						
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AGENCY NOTES:						

Part I – Agency Profile

Agency Overview

The **Department of Administration's mission** statement states that ***"We serve Idaho by promoting responsible government through expert customer support."***

Its **vision** is to bring appropriate, innovative, and efficient operating practices to Idaho government, and it endeavors to root these ideals in its culture.

The department updated many of its goals in FY23 to replace those that had been achieved. All support the Governor's vision to boost **"Confidence in State Government"**.

All four divisions within the Department of Administration are committed to providing leadership, expertise, and value-added services within the following management functions:

Division of Insurance and Internal Support

- Risk Management, Liability, and Property Insurance (staff of 9)
- Group Insurance/Employee Benefits Programs (staff of 9)
- Industrial Special Indemnity Fund (ISIF) (staff of 1)
- Internal, and Small Agency Support (Fiscal and Director's Office) (staff of 11)

Division of Purchasing

- State Purchasing (staff of 18)
- Federal Surplus Properties (SFP) (staff of 3)

Division of Public Works

- Design/Construction Management (staff of 33)
- Facilities Management – Capitol Mall and Chinden Campus (staff of 30)
- Statewide Leasing (staff of 2)

Division of Security Operations

- Security Operations for the Capitol Mall and Chinden Campus (staff of 3)
- Postal Services (staff of 17)

Administration supports the Idaho Capitol Commission, the Governor's Housing Committee, the Group Insurance Advisory Committee (GIAC), Risk Management Advisory Committee (RMAC), and the Permanent Building Fund Advisory Council (PBFAC). Administration also provides financial and human resources functions for the Idaho Commission on Hispanic Affairs (ICHA).

In the Boise area, the Department is housed in the Len B. Jordan Building, Capitol Mall Parking Garage #1, Public Works Building, and the Chinden Campus. The Federal Surplus Program is stationed in Caldwell. Additionally, the Division of Public Works has satellite offices in Pocatello, Lewiston, and Moscow. Facilities Services manages the Capitol Mall, the Chinden Campus, and the Lewiston and Idaho Falls State Office Buildings.

Core Functions/Idaho Code

Office of the Director: Strategically leads the department with guiding values of customer service, integrity, honesty, innovation, and communication. Provides financial support, internal controls/auditing services, human resources, and payroll services to all programs within the Department, supported advisory groups, and Hispanic Commission. It supports the following statutory oversight groups. (Idaho Code Section 67-5701-5704)

The Idaho State Capitol Commission: Composed of nine members—six public members and three ex-officio voting members including the Executive Director of the Idaho State Historical Society, Director of the Legislative Services Office, and the Director of the Department of Administration, who serves as Commission Secretary. The Commission is charged with the ongoing oversight of the Capitol Building including overseeing all restoration work and additions to the building; approves all displays, artwork, and furnishings within the Capitol; and promotes interest in the history of the Capitol Building. Department support for this committee includes accounting, clerical, and facility planning/management services. (Idaho Code Section 67-16)

The Governor's Housing Committee: Composed of two members of the State Senate, two members of the House of Representatives, and the Director of the Department of Administration. It oversees the Governor's Residence Fund created to provide a governor's housing allowance and/or the acquisition, construction, remodel, furnishing, equipping, or maintaining a governor's residence. Department support for this committee includes accounting, clerical, and facility planning/management services. (Idaho Code Section 67-455)

Division of Insurance and Internal Support (DIIS) The **Office of Risk Management** serves as the state's property and liability insurance manager and adjusts claims made against the state. The **Office of Group Insurance** (OGI) contracts and administers medical, dental, life, flexible spending account, and disability benefit contracts for state employees and retirees. Finally, the **Industrial Special Indemnity Fund** manages a portion of the workers' compensation system commonly referred to as the "Second Injury Fund," which provides benefits to workers who become totally and permanently disabled following a last accident at work in combination with a pre-existing condition of any cause or origin. (Idaho Code Sections 67-5746; 67-5760–5778; 72-323–334 and 409)

Division of Purchasing (DOP): Administers purchasing policy and implementation for property acquisitions (goods and services) for state executive agencies, including solicitation, issuance, and administration of contracts and training for professional purchasing staff. It also serves as clearinghouse for the federal government's surplus properties through its **Federal Surplus Property** program. (Idaho Code Sections 67-9201 et seq.; 67-5744; 67-5749-5750)

Division of Public Works (DPW): Manages the construction, alteration, and repair of public buildings for Idaho's state agencies. Its **Facilities Services** group is charged with the management (operations and maintenance) and space allocation of all facilities on the Capitol Mall, Chinden Campus, and the Lewiston and the Idaho Falls State Office Buildings. Additionally, the division's **Leasing Program** is tasked with negotiating, approving, and making contractual lease agreements for office space to be used by various state departments, agencies, and institutions as well as acquisition of real estate and disposition of surplus property. DPW also coordinates activities of the **Permanent Building Fund Advisory Council**. (Idaho Code Sections 67-5705-5713)

Division of Security Operations (DSO): Administers security operations for all facilities in the Capitol Mall, Chinden Campus, and the Lewiston and the Idaho Falls State Office Buildings. Provides **Parking Services** for the Capitol Mall. Conducts diligent dispersion of government documents through reproduction and mailing via **Postal Services** and **Printing Services**. (Idaho Code Sections 67-5708-5709)

Revenue and Expenditures

Revenue	FY 2022	FY 2023	FY 2024	FY 2025
Permanent Building Fund	\$627,704,646	\$649,995,719	\$268,705,973	\$250,669,673
Governor's Housing Fund	\$57,145	\$10,345	\$11,102	\$12,640
Admin. & Accounting Services	29,099,164	\$276,557,684	\$26,800,476	\$27,827,502
Federal Surplus Property	\$737,431	\$1,073,532	\$834,646	\$342,190
Group Insurance	\$321,508,659	\$443,690,071	\$496,333,709	\$493,648,355
Risk Management	\$14,982,148	\$13,195,015	\$15,956,330	\$20,365,144
Capitol Income & Reserve Fund	\$658,208	\$1,043,615	\$517,503	\$528,204
Special Indemnity Fund	<u>\$4,544,227</u>	<u>\$4,474,133</u>	<u>\$4,623,750</u>	<u>\$5,649,324</u>
Total	\$999,291,628	\$1,390,040,114	\$813,783,489	\$799,043,033

NOTE: Includes bond revenues and expenses, and internal operating transfers.

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2022	FY 2023	FY 2024	FY 2025
# of FTP's supported through payroll & HR:				
Dept. Of Administration	128	126	128	137
Hispanic Commission	3	3	3	3
Insurance & Internal Support Division:				
Value of property insured by Risk Management	\$10.9 Billion	\$11.6 Billion	11.8 Billion	14.7 Billion
# of vehicles insured for liability by Risk Mgmt (all vehicles insured for liability)	8,004	8,362	8,689	8,938
# of vehicles insured for physical damage (only vehicles scheduled for this coverage)	7,459	7,488	7,808	8,085
# of active employees enrolled in group ins	18,657	24,017	25,128	26,326
# of active employee dependents enrolled in state's group insurance	27,113	33,351	34,950	36,322
# of retirees enrolled in state's group insurance	601	684	615	494
# of retiree dependents enrolled in group ins	166	137	121	85

Cases Managed and/or Key Services Provided	FY 2022	FY 2023	FY 2024	FY 2025
New ISIF New Claims	32	31	47	30
New ISIF Complaints	32	31	38	30
New ISIF annuitants added to monthly rolls	12	10	5	11
ISIF annuitant deaths	7	19	8	9
Purchasing Division:				
# of contracts issued/value	602/\$2.68B	625/\$1.95B	291****/\$3.7B****	178/\$3.6B
# of purchasing personnel trained/man hours	300/60***	239/50	286/160	307/105
# of online classes available/# of trained/# of classes completed	72/16/1251	74/88/1168	107/63/866	52/132/1104
# of P-card transactions	n/a****	122,434	136,831	127,564
\$ total value of P-card usage	n/a****	\$20,261,034	\$36,895,967	\$33,414,911
\$ of Federal Surplus Property (FSP) items sold	\$598,007	\$726,619	\$838,924.65	\$307,369
FSP's Average cost savings to public entities	60.05%*	72.3%*	88.9%*	69.75%
Public Works Division:				
\$ appropriated for Public Works projects not including agency funds	\$246,560,800	\$497,049,900	\$185,181,800	\$174,908,300
\$ amount of all funding sources for projects under construction	\$460,025,500	\$534,365,992	\$246,270,829	\$298,660,799
# of active Public Works projects	491	584	522	589
# of new Public Works projects	111	87	178	199
# of closed Public Works projects	131	135	82	177
# sq. ft. office space leased statewide	1,238,288	1,158,708	1,173,907	1,134,369
# sq. ft. total space leased statewide	1,705,445	1,725,748	1,731,207	1,205,396
\$ amount of office space leased statewide	\$19,134,447	\$18,467,983	\$19,421,508	19,650,625
\$ amount of total space leased statewide	\$27,306,316	\$27,508,128	\$28,818,009	29,208,499
# of demand maintenance work orders resolved in Capitol Mall (requests from tenants)	2,445	2,808	2,791	3,305
# of routine and scheduled preventive maintenance work orders – Capitol Mall	1,585	1,760	1,742	1,958

Cases Managed and/or Key Services Provided	FY 2022	FY 2023	FY 2024	FY 2025
# of demand maintenance work orders resolved at the Chinden Campus (requests from tenants)	853	586	743	870
# of routine and scheduled preventive maintenance work orders – Chinden Campus	5,650	5,500	5,700	1812
Security Operations Division:				
# of Capitol Mall parking passes issued	1,569	1,407	1,633	1,839
# of temporary parking passes issued	526	1,671	533	803
# of parking permits issued for meetings	2,195	2,341	4,105	3,725
# of postage pieces mailed - external	13,446,602	13,072,402	9,309,167	8,000,000
# of postage pieces mailed - interoffice	739,541	744,257	818,683	712,380
\$ postal cost avoidance	\$1,322,694	\$1,302,500	\$217,083*****	\$1,988,800
# of impressions made – Printing Services	1,579,919	1,632,148	1,683,227	1,927,116
<ul style="list-style-type: none"> Key Services Explanatory Notes: *The Federal Surplus Property (FSP) average costs savings to public entities is calculated by comparing the market value of products sold to the price paid by the donee. ** The number of direct hours spent training by DOP personnel has decreased and will continue to decrease significantly as DOP converts most of its training to on-demand online training. This change allows more state employees to access DOP training and is a more efficient use of DOP's resources. *** In FY22, DOP revamped its training program to move most training from a live format to an online on-demand format. This transition included breaking longer live trainings into shorter online sessions. To account for this change, the training measures have been separated into live trainings (consistent with measures from previous years) and online trainings. **** Due to transition of the state's P-card contract to a new contractor at the beginning of FY23, DOP has been unable to obtain this data from the former contractor for FY22. *****The division's letter sorter, which sorts mail to offer discounted postages rates, was only operational 2 months in FY24. A new letter sorter was procured and became operational at the beginning of FY25. 				

FY2025 Performance Highlights

Division of Insurance and Internal Support

Office of Group Insurance (OGI)

- Much of FY25 was dedicated to managing the implementation of the medical carrier change from Blue Cross of Idaho to Regence Blue Shield of Idaho. This was the first medical carrier change in approximately 20 years. At this point in time, the new plan appears to have normalized with our membership. Additionally, operational processes between OGI and Regence have stabilized and are working effectively. With a year of membership and claims experience behind us, OGI and Regence can begin to evaluate the plan's performance and compare it to the changing healthcare environment.
- OGI continued to execute on the Governor's initiative to provide affordable benefits for K-12 school districts as part of the State's Group Insurance Program. Prior to the beginning of the '24 - 25 school year, OGI successfully enrolled an additional 5 new school districts in the benefits plan and have 4 more committed this coming year.

Office of Risk Management

- Risk management worked with Agencies who were able to complete recommendations proposed by the States major property carrier. In Fiscal Year 2025 we completed 80 recommendations which reduced the States loss expectancy by 266M dollars.
- The State of Idaho property insurer FM Global provides a free building plan engineering review as part of its service model. This service has been used extensively with the deferred maintenance projects being completed. To date 88 plans were sent to FM for review.
- Risk Management's Loss Control team conducted post-claim investigations to identify root causes and recommend corrective actions. In FY2025, 20 follow-ups were completed across 10 agencies and universities, strengthening agency awareness and fostering a proactive risk mitigation culture through training and targeted solutions.
- Risk Management and Loss Control shared customized claims data with agencies, enabling them to identify key loss drivers and design targeted safety initiatives. Risk staff also supported agencies through hazard assessments, training, and mitigation planning. For example, one agency reduced its claim frequency by over 40% compared to the previous year by focusing on their top loss categories.
- In partnership with FM Global, property appraisals were conducted to ensure accurate valuations. Compared to the previous appraisal vendor, Idaho saved \$16,775 in FY2024. These appraisals revealed that properties were overvalued by \$502.6 million, which allowed the State to reduce its insurance premium by an estimated \$180,000 annually.
- FM Global conducted 19 engineering visits in FY2024, resulting in an increase in Idaho's Loss Expectancy from \$4.2 billion to \$4.3 billion as new exposures were identified and assessed.

Industrial Special Indemnity Fund

Given the potential monetary ramifications of an injured worker being awarded lifetime benefits, the ISIF thoroughly evaluates and analyzes all claims. Claim strategies are developed and determinations are made regarding how best to resolve each claim. In FY25, the ISIF resolved 16 claims through settlement and 5 claims through hearing decisions. The ISIF prevailed in 4 hearing decisions and lost 1. Another 13 claims were administratively dismissed. The ISIF remains diligent in pursuing all available options in order to provide benefits to injured workers with qualifying claims, while also maintaining fiscal accountability.

Division of Security Operations

- In FY 2022, Security Operations restructured with a Program Manager, Program Specialist, and Program Specialist Technician. Since the change, the Division has supported 25 state agencies with panic/duress, access, surveillance and other security projects.
- In FY 2022, Security Operations contracted with AlertSense/Konexus for Emergency Notifications. Thirty-five state agencies have signed up to receive alerts in 17 buildings managed by the Department of Administration.
- Developed and delivered an updated Emergency Response Guidebook for the agencies at the Capitol Mall and Chinden Campus. Security Operations has assisted seven other state agencies not housed at the Capitol Mall or Chinden Campus with the development of updated guidebooks.
- Awarded new contract with CBI Security Services, beginning August 2022 for Department of Administration managed sites and open to use for all state agencies. In FY25, the department renewed the contract for 1 additional year.

Postal Services / Printing Services

- In FY 24, the division's letter sorter, which sorts mail to offer discounted postages rates, was only operational 2 months. As a result, the amount of savings to agencies for postage was minimal. A new letter sorter was procured and became operational at the beginning of FY25. Since implementing the new letter sorter 7,700,000 pieces have been ran through the machine, estimating a savings of \$1,540,000 to state agencies on postage costs.
- Over FY25, Central Postal Services saved agencies an estimated \$448,000 in postage by providing interoffice mail services.

Division of Purchasing**State Purchasing**

- In FY25, the Division of Purchasing (DOP) engaged a consultant (Simplar), with decades of procurement experience, to update DOP's solicitation templates and to update/document standard operating procedures (SOPs). To date, we have completed all three templates and SOP and are in the testing phase of implementation. The updated templates and SOPs are designed to streamline the process, make it more efficient for vendors to participate in our solicitations, and improve efficiency and consistency in DOP solicitations.
- Purchasing is prioritizing a training program enhancement to increase staff expertise. DOP's trainer started in January 2025 and is developing plans for a total overhaul of the procurement training program. After a survey of agency and DOP procurement staff, he identified some priority training:
 - Roles and Responsibilities: training that sets expectations for the roles of agencies and DOP during DOP led solicitations. The goal of this training is to reduce frustration and delays during the solicitation process.
 - Scope of Work: development of Scope of Work/Specifications is one of the steps in the solicitation process that takes the longest and is subject to the longest delays. The goal of upgraded training is to develop better expertise at the agencies and DOP to improve quality and increase efficiency.DOP has also increased its agency specific training efforts to provide tailored training to agencies that have the greatest need. Ongoing training has been scheduled with the Department of Health and Welfare, and one-time training with the Department of Commerce.
- In FY25 Purchasing continued to work with Luma team to explore updates to Luma that would alleviate some of the inefficiencies that currently exist in the system. Though DOP does not have control over this effort, we are trying to influence and prioritize updates that will help DOP increase efficiency.

- Purchasing implemented a project management approach to running solicitations, along with a project management tool (Asana). Using the project management tool increases transparency, efficiency and accountability. We are tracking the percentage of solicitations that are “on track” versus “off track” as a way of monitoring DOP performance.
- IN FY25 DOP expanded its use of cooperative contracts to reduce time to procure goods and services needed by agencies. Cooperative contract organizations being utilized by DOP include NASPO, OMNIA, and Texas Department of Information Resources.

Federal Surplus Properties (FSP)

- In FY25, FSP donated 2,011 line items to various public agencies, nonprofit organizations, and shelters. The approximate market value for all items was \$1,015,774 with FSP charging donees only \$307,369 to cover operating costs. This saved the agencies and political subdivisions over \$700,000 (69.75%) for equipment, machinery, tools, furniture and many more items necessary for their operations. A great portion of the savings represented taxpayer dollars.
- FSP staff stepped up into greater roles of responsibility for half of the fiscal year while the Bureau Chief was away for military deployment. The team did an exceptional job taking on additional tasks such as property screening, property transfer oversight, freight management, approval of applications of eligibility and compliance enforcement all while providing exceptional service to 120 donee organizations (which is more than the previous fiscal year). The flawless continued operation of the FSP program, during his absence, is credited to the leadership, mentoring and training of the Bureau Chief.
- FSP has seen a huge increase of use by Boy Scout Troops over the fiscal year. This group of donees has nearly doubled in the number of organizations utilizing the program as well as the value of items received. In FY25 scout troops have received a quantity of 804 individual items, valued at approximately \$30,620. By utilizing FSP, scout troops are able to save tens of thousands of dollars and get items needed to properly outfit the children for outdoor activities.

Division of Public Works

Design and Construction

- DPW manages facilities construction for state agencies. The division administers a rotating list of projects with close to 590 active projects in various stages from pre-design to post-construction. The combined value of these projects currently exceeds \$1.9 billion. The following list is a sample of some of the major projects that have recently been completed:

• IDOC: SBC New Female Prison	\$25,000,000
• BSU: Science Research Building	\$13,000,000
• ISU: Physician Assistant Expansion	\$2,500,000
• UI: MOSS Campus Improvements	\$2,000,000

There are several more major projects under construction, including:

• CWI: Student Learning Center	\$22,000,000
• Meat Sci & Innovation Center	\$15,000,000
• ISU: Albion Hall, Learning Lab	\$1,500,000
• ITD: Dist 4 Admin. Replace Roof & Windows	\$1,000,000
• CWI: NMEC Welding Expansion	\$1,500,000

- Tours are conducted of facilities around the State with members of the Permanent Building Funding Advisory Council (PBFAC), and area legislators. Meetings are hybrid and allow for remote testimony and viewing.
- Construction work progressed throughout the reporting period at the Chinden Campus. Construction projects for Building 3 continued, including the courtyard renovation. Design work was completed for the tenant improvement project for the Idaho Transportation Department.
- The Idaho Deferred Maintenance Program is well under way with over \$440 million committed to nine design-build contracts serving 25 agencies and institutions around the state

Statewide Leasing Program

- The two-member staff is currently administering a leasing portfolio of 327 leases, consisting of 1,705,396 square feet in 51 cities, for 50 different agencies and commissions.
- In the past fiscal year, the program negotiated 115 leases, consisting of 567,237 square feet representing a total contract value of \$39,412,310 completed 37 requests for proposals and lease modifications.
- The program continues to assist with moving agencies to the Chinden Campus, tracking, negotiating, and creating leases and co-location agreements for state agencies and commissions.

Facilities Services

Capitol Mall

- Completed many small remodel projects, which included projects for the Department of Education, CTE, OSBE, and DHR.
- PBF funded projects included the continued work on Parking Structure #1, squawk box replacements throughout the Capitol Mall, Camera upgrades at the Chinden campus, HVAC equipment replacement at the Idaho Falls Office Building, new DDC controls for the DPW Building, an ADA family restroom and domestic water line replacement at the Lewiston Office Building, as well as starting work on restroom improvements at the JRW and the PTC Buildings.
- We identified a list of long-term deferred maintenance projects and have submitted them in conjunction with Phase I and Phase II of the Governor's deferred maintenance program. We continue to work with our design/build team in identifying projects. Our largest needs at the Capitol Mall include replacing (2) aging HVAC chillers in the central plant with associated DDC controls, as well as fire alarm upgrades to the Borah Building, and the PTC Building. The Idaho Falls and Lewiston Buildings are also going through a DDC HVAC control upgrade to a new web-based software, replacing an antiquated and obsolete DDC programs, which when complete, should greatly enhance the efficiency and comfort of the buildings. Idaho Falls is completing an LED lighting upgrade started a couple of years ago. With the deferred funds, we will be able to replace the last remaining light fixtures on the 1st and 2nd floors with LED direct/indirect lighting.

Chinden Campus

- Many small remodels and projects were completed at the Chinden Campus, including ongoing work for Building 3, including restroom upgrades to the existing, plumbing, waste and vent, electrical switch gear upgrades, and HVAC upgrades. Work is complete on the ADA accessible courtyard, providing an ADA entrance to Buildings 1, 2 and 3 with new landscaping, hardscape and concrete.
- We identified a list of long-term deferred maintenance projects and have submitted them in conjunction with Phase I and Phase II of the Governor's deferred maintenance program. We continue to work with our design/build team in identifying projects. Our largest needs at the Chinden Campus include replacing

(3) large chillers in Chill Plant 2, as well as replacement roofs for building 1 and Building 5. The parking lot replacements are underway at Chinden and will be complete this fall.

- We brought the new boilers for Building 4 online this year, after a 15-month buildout for a new boiler structure, new hydronic piping, high pressure natural gas, flues and large circulation pumps. This continues with our decentralization of boilers for heat, away from the central plant currently housed in the basement of Building 6.

Part II – Performance Measures

Performance Measure		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Goal 1 – Division of Insurance and Internal Support; Office of Group Insurance Stabilize OGI Operations.						
1. A reduction in the number of current overdue non-SCO payment discrepancies, resulting in an increase in customer satisfaction	<i>actual</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	177	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	29
Goal 2 – Division of Insurance and Internal Support; Office of Risk Management Address the state's loss expectancy (LE)						
2. Reduce Loss Expectancy liability by \$10,000,000 each year	<i>actual</i>	<i>n/a</i>	\$3.15 Billion	\$4.2 Billion	\$10,000,000	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	\$10,000,000	\$10,000,000	\$10,000,000
Goal 3 – Division of Public Works Increase efficiency in processes necessary to issue Notice to Proceed on construction projects.						
3. Reduce the average number of days between bid date and Notice to Proceed by 5% per year	<i>actual</i>	<i>n/a</i>	41.5	38	35	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	39.4	37.4	33.25
Goal 4 – Division of Public Works; Facilities Services Address deferred maintenance and repair items.						
4. Average Facility Cost Index (FCI). Reduce the average FCI for facilities by 5% per year to reach the desired FCI average of 0.00 to 0.05	<i>actual</i>	<i>n/a</i>	Capitol Mall FCI = 0.13 Chinden Campus FCI = 0.36	Capitol Mall FCI = 0.13 Chinden Campus FCI = 0.36	Capitol Mall FCI=0.10 Chinden Campus FCI=0.31	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	Capitol Mall FCI = 0.124 Chinden Campus FCI = 0.342	Capitol Mall FCI = 0.118 Chinden Campus FCI = 0.325	Capitol Mall FCI=0.095 Chinden Campus FCI=0.29

Performance Measure		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Goal 5 – Division of Purchasing; Federal Surplus Property Promote and expand use of the Federal Surplus Property program.						
5. Increase number of registered and/or active donees by 5% over previous fiscal year	<i>actual</i>	<i>n/a</i>	130	236	249	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	136.5	247.8	261
Goal 6 – Division of Purchasing; Federal Surplus Property Create efficiencies for major procurement and contract administrative functions.						
6. Decrease percentage of common types of projects exceeding the maximum acceptable cycle time by 5% of each fiscal year.	<i>actual</i>	<i>n/a</i>	<i>n/a</i>	40.8%	36.92%	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	<i>n/a</i>	38.76%	35.08%
Goal 7 – Division of Security; Postal Services Create efficiencies in the state's Postal Services at the Chinden Campus.						
7. Decrease the average number of combined hours per day to deliver mail by an annual reduction of 1.5 hours.	<i>actual</i>	<i>n/a</i>	28 hours	26 hours	24 hours	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	26.5 hours	24.5 hours	22.5 hours
Goal 8 – Division of Security; Copy Center Create efficiencies in Copy Center jobs for state agencies.						
8. Average processing time between order received and delivered	<i>actual</i>	<i>n/a</i>	2 days; 12 hours	1 day; 4 hours	1 day; 4 hours	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	2 days; 6 hours	1 day; 2 hours	1 day

Performance Measure		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
9. An annual increase of all copy jobs completed during non-business hours to reach an overall 20% increase by FY27	<i>actual</i>	<i>n/a</i>	2%	5%	5%	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	7%	5%	5%
Goal 9 – Division of Security; Copy Center Create efficiencies in Copy Center jobs for state agencies.						
10. Improve the overall efficiency and effectiveness of the Security operation by reducing emergency response times each year until benchmark has been attained.	<i>actual</i>	<i>n/a</i>	4 minutes	2 minutes	2 minutes	
	<i>target</i>	<i>n/a</i>	<i>n/a</i>	Response time <10 minutes.	Response time <10 minutes.	Response time <10 minutes.

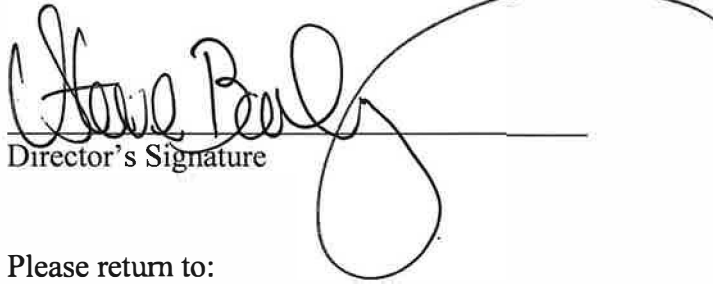
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Director Attestation for Performance Report

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Administration



Director's Signature

August 25, 2025

Date

Please return to:

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