

Agency Summary And Certification

FY 2027 Request

Agency: Commission on the Arts

196

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department Director: Laura von Boecklin Curry Date: 08/27/2025

			FY 2025 Total Appropriation	FY 2025 Total Expenditures	FY 2026 Original Appropriation	FY 2026 Estimated Expenditures	FY 2027 Total Request
Appropriation Unit							
Commission on the Arts			2,253,100	1,913,300	2,316,700	2,034,500	2,372,105
Total			2,253,100	1,913,300	2,316,700	2,034,500	2,372,105
By Fund Source							
G	10000	General	933,400	933,400	970,400	819,900	1,004,838
F	34800	Federal	1,213,400	903,700	1,240,000	1,108,300	1,260,967
D	34900	Dedicated	106,300	76,200	106,300	106,300	106,300
Total			2,253,100	1,913,300	2,316,700	2,034,500	2,372,105
By Account Category							
Personnel Cost			918,700	665,700	968,000	685,800	1,012,722
Operating Expense			394,300	324,300	408,600	408,600	418,083
Capital Outlay			48,700	48,700	48,700	48,700	49,900
Trustee/Benefit			891,400	874,600	891,400	891,400	891,400
Total			2,253,100	1,913,300	2,316,700	2,034,500	2,372,105
FTP Positions			10	10	10	7	10
Total			10	10	10	7	10

Division Description

Request for Fiscal Year: 2027

Agency: Commission on the Arts

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Division: Commission on the Arts

AR1

Statutory Authority: Idaho Code Title 67, State Government and State Affairs Chapter 56,
Commission on the Arts

The Idaho Commission on the Arts works to ensure that all Idahoans have access to the arts, arts education, and their cultural and artistic heritage. The Commission, funded primarily by the State of Idaho and the National Endowment for the Arts, promotes access, education, excellence and community investment in the arts across the state in three key ways:

- giving grants to arts educators, schools and school districts, arts organizations and artists
- providing professional development services and technical assistance for educators, artists and arts administrators
- facilitating capacity building in communities to support access to the arts, arts jobs and businesses for all Idahoans

With a focus on access for underserved populations, programs like Poetry Out Loud, Creative Aging, Community Scholars, and Idaho Writer in Residence serve Idaho's students, veterans and rural residents statewide.

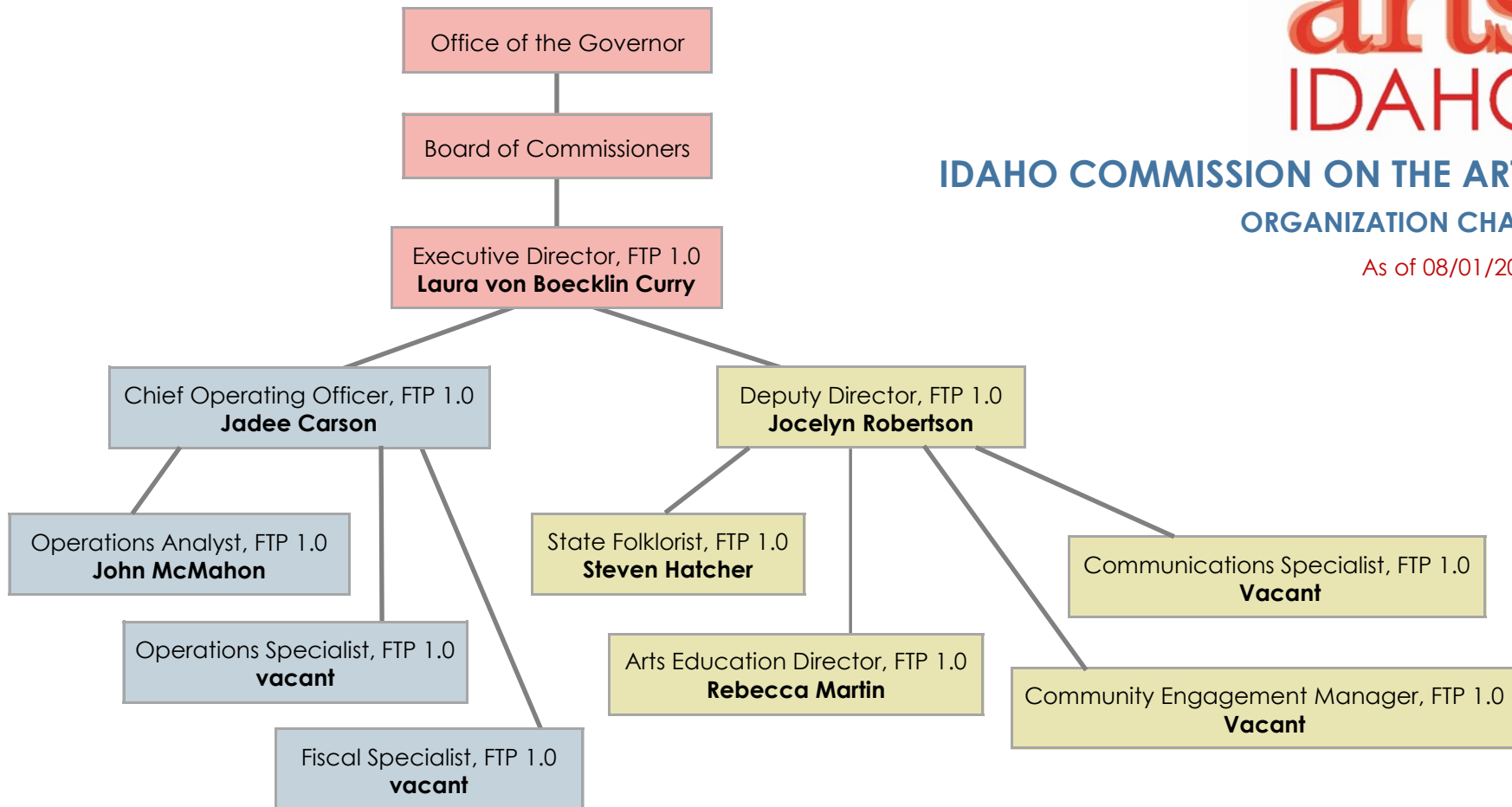
The Commission ensures cultural continuity and perpetuates Idaho traditions through the Traditional Arts Apprenticeship program, Fellowships, a robust folk art archive, and communications highlighting Idaho artists and arts organizations.

The Governor appoints the 13-member Commission, which hires the Executive Director to plan, manage and evaluate agency grants and programs. The Commission, located in Boise, is authorized for 10 FTE including the executive director, deputy director, chief operating officer, and program directors.



IDAHO COMMISSION ON THE ARTS ORGANIZATION CHART

As of 08/01/2025



Total agency FTP: 10.00

Total Agency Vacancies: 4.00

Laura von Boecklin Curry, Executive Director

Agency Revenues

Request for Fiscal Year: 2027

Agency: Commission on the Arts

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		FY 23 Actuals	FY 24 Actuals	FY 25 Actuals	FY 26 Estimated Revenue	FY 27 Estimated Revenue	Significant Assumptions
Fund	10000 General Fund						
	410 License, Permits & Fees	0	0	0	0	0	
	441 Sales of Goods	0	0	0	0	0	
	463 Rent And Lease Income	0	0	0	0	0	
	470 Other Revenue	0	0	0	0	0	
	General Fund Total	0	0	0	0	0	
Fund	34800 Federal (Grant)						
	435 Sale of Services	0	0	0	0	0	
	441 Sales of Goods	0	0	0	0	0	
	450 Fed Grants & Contributions	0	876,465	1,077,957	981,874	981,874	Average over the past 3 years
	Federal (Grant) Total	0	876,465	1,077,957	981,874	981,874	
Fund	34804 Federal (Grant): Loc Idaho Commission On The Arts						
	450 Fed Grants & Contributions	991,200	0	0	0	0	
	Federal (Grant): Loc Idaho Commission On The Arts Total	991,200	0	0	0	0	
Fund	34900 Miscellaneous Revenue						
	470 Other Revenue	10,400	34,273	42,495	15,000	15,000	Average over the past 10 years
	Miscellaneous Revenue Total	10,400	34,273	42,495	15,000	15,000	
	Agency Name Total	1,001,600	910,738	1,120,452	996,874	996,874	

FORM B12: ANALYSIS OF FUND BALANCES

 Request for Fiscal Year : **2027**

 Agency/Department: **Idaho Commission on the Arts**

 Agency Number: **196**

Original Request Date:

Sources and Uses:

FUND NAME:	FUND NAME	FUND CODE:	10000	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance			0	(982,800)	(1,915,918)	(2,735,818)
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]			0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]			0	0	0	0
04.	Subtotal Beginning Cash Balance			0	(982,800)	(1,915,918)	(2,735,818)
05.	Revenues [from Form B-11]			0	280	0	0
06.	Non-Revenue Receipts and Other Adjustments			0	(0)	0	0
07.	Statutory Transfers In			0	0	0	0
08.	Operating Transfers In			0	0	0	0
09.	Subtotal Cash Available for the Year			0	(982,521)	(1,915,918)	(2,735,818)
10.	Statutory Transfers Out			0	0	0	0
11.	Operating Transfers Out			0	0	0	0
12.	Non-Expenditure Distributions and Other Adjustments			0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			0	(982,521)	(1,915,918)	(2,735,818)
14.	Borrowing Limit			0	0	0	0
15.	Total Available Funds for the Year			0	(982,521)	(1,915,918)	(2,735,818)
16.	Original Appropriation			982,800	933,400	970,400	970,400
17.	Prior Year Reappropriation [same as Row 03]			0	0	0	0
18.	Legislative Supplementals and (Rescissions)			0	0	(150,500)	0
19.	Subtotal Legislative Authorizations			982,800	933,400	819,900	970,400
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]			0	0	0	0
22.	Total Spending Authorizations			982,800	933,400	819,900	970,400
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)			0	0	0	0
24.	Final Year End Reversions (DU 1.61)			0	2	0	0
25.	Subtotal Reversions & Cancelations			0	2	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
28.	Total Unused Spending Authorizations			0	2	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			982,800	933,398	819,900	970,400
30.	Continuously Appropriated Expenditures			0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			(982,800)	(1,915,918)	(2,735,818)	(3,706,218)
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]			(982,800)	(1,915,918)	(2,735,818)	(3,706,218)
36.	Investments Direct by Agency			0	0	0	0
37.	Ending Unobligated Cash Balance Plus Direct Investments			(982,800)	(1,915,918)	(2,735,818)	(3,706,218)
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

 Request for Fiscal Year : **2027**

 Agency/Department: **Idaho Commission on the Arts**

 Agency Number: **196**

Original Request Date:

Sources and Uses:

FUND NAME:	FUND NAME	FUND CODE:	34800	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance			(41,118)	(147,450)	59,400	51,100
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]			0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]			0	0	0	0
04.	Subtotal Beginning Cash Balance			(41,118)	(147,450)	59,400	51,100
05.	Revenues [from Form B-11]			876,465	1,077,957	1,100,000	1,100,000
06.	Non-Revenue Receipts and Other Adjustments			1	32,546	0	0
07.	Statutory Transfers In			0	0	0	0
08.	Operating Transfers In			0	0	0	0
09.	Subtotal Cash Available for the Year			835,349	963,053	1,159,400	1,151,100
10.	Statutory Transfers Out			0	0	0	0
11.	Operating Transfers Out			0	0	0	0
12.	Non-Expenditure Distributions and Other Adjustments			0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			835,349	963,053	1,159,400	1,151,100
14.	Borrowing Limit			250,000	250,000	250,000	250,000
15.	Total Available Funds for the Year			1,085,349	1,213,053	1,409,400	1,401,100
16.	Original Appropriation			1,201,900	1,213,400	1,240,000	1,240,000
17.	Prior Year Reappropriation [same as Row 03]			0	0	0	0
18.	Legislative Supplementals and (Rescissions)			0	0	(131,700)	0
19.	Subtotal Legislative Authorizations			1,201,900	1,213,400	1,108,300	1,240,000
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]			0	0	0	0
22.	Total Spending Authorizations			1,201,900	1,213,400	1,108,300	1,240,000
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)			0	0	0	0
24.	Final Year End Reversions (DU 1.61)			219,101	309,747	0	0
25.	Subtotal Reversions & Cancelations			219,101	309,747	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
28.	Total Unused Spending Authorizations			219,101	309,747	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			982,799	903,653	1,108,300	1,240,000
30.	Continuously Appropriated Expenditures			0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			102,550	309,400	301,100	161,100
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			250,000	250,000	250,000	250,000
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]			(147,450)	59,400	51,100	(88,900)
36.	Investments Direct by Agency			0	0	0	0
37.	Ending Unobligated Cash Balance Plus Direct Investments			(147,450)	59,400	51,100	(88,900)
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

 Request for Fiscal Year : **2027**

 Agency/Department: **Idaho Commission on the Arts**

 Agency Number: **196**

Original Request Date:

Sources and Uses:

FUND NAME:	FUND NAME	FUND CODE:	34900	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance			90,389	105,615	71,840	60,540
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]			0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]			0	0	0	0
04.	Subtotal Beginning Cash Balance			90,389	105,615	71,840	60,540
05.	Revenues [from Form B-11]			34,273	42,495	20,000	20,000
06.	Non-Revenue Receipts and Other Adjustments			0	0	0	0
07.	Statutory Transfers In			0	0	0	0
08.	Operating Transfers In			0	0	0	0
09.	Subtotal Cash Available for the Year			124,662	148,110	91,840	80,540
10.	Statutory Transfers Out			0	0	0	0
11.	Operating Transfers Out			0	0	0	0
12.	Non-Expenditure Distributions and Other Adjustments			0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			124,662	148,110	91,840	80,540
14.	Borrowing Limit			0	0	0	0
15.	Total Available Funds for the Year			124,662	148,110	91,840	80,540
16.	Original Appropriation			131,300	106,300	106,300	106,300
17.	Prior Year Reappropriation [same as Row 03]			0	0	0	0
18.	Legislative Supplementals and (Rescissions)			0	0	0	0
19.	Subtotal Legislative Authorizations			131,300	106,300	106,300	106,300
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]			0	0	0	0
22.	Total Spending Authorizations			131,300	106,300	106,300	106,300
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)			0	0	0	0
24.	Final Year End Reversions (DU 1.61)			112,253	30,030	75,000	75,000
25.	Subtotal Reversions & Cancelations			112,253	30,030	75,000	75,000
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
28.	Total Unused Spending Authorizations			112,253	30,030	75,000	75,000
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			19,047	76,270	31,300	31,300
30.	Continuously Appropriated Expenditures			0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			105,615	71,840	60,540	49,240
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]			105,615	71,840	60,540	49,240
36.	Investments Direct by Agency			0	0	0	0
37.	Ending Unobligated Cash Balance Plus Direct Investments			105,615	71,840	60,540	49,240
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Agency	Commission on the Arts							196
Division	Commission on the Arts							AR1
Appropriation Unit	Commission on the Arts							GVIA
FY 2025 Total Appropriation								
1.00	FY 2025 Total Appropriation							GVIA
	H459 and H650							
	10000 General	4.50	427,500	161,000	20,200	324,700	933,400	
	34800 Federal	5.50	491,200	193,500	28,500	500,200	1,213,400	
	34900 Dedicated	0.00	0	39,800	0	66,500	106,300	
		10.00	918,700	394,300	48,700	891,400	2,253,100	
1.61	Reverted Appropriation Balances							GVIA
	10000 General	0.00	0	0	0	0	0	
	34800 Federal	0.00	(253,000)	(46,100)	0	(10,600)	(309,700)	
	34900 Dedicated	0.00	0	(23,900)	0	(6,200)	(30,100)	
		0.00	(253,000)	(70,000)	0	(16,800)	(339,800)	
FY 2025 Actual Expenditures								
2.00	FY 2025 Actual Expenditures							GVIA
	10000 General	4.50	427,500	161,000	20,200	324,700	933,400	
	34800 Federal	5.50	238,200	147,400	28,500	489,600	903,700	
	34900 Dedicated	0.00	0	15,900	0	60,300	76,200	
		10.00	665,700	324,300	48,700	874,600	1,913,300	
FY 2026 Original Appropriation								
3.00	FY 2026 Original Appropriation							GVIA
	S1110							
	10000 General	4.50	450,200	175,300	20,200	324,700	970,400	
	34800 Federal	5.50	517,800	193,500	28,500	500,200	1,240,000	
	34900 Dedicated	0.00	0	39,800	0	66,500	106,300	
		10.00	968,000	408,600	48,700	891,400	2,316,700	
FY 2026 Total Appropriation								
5.00	FY 2026 Total Appropriation							GVIA
	10000 General	4.50	450,200	175,300	20,200	324,700	970,400	
	34800 Federal	5.50	517,800	193,500	28,500	500,200	1,240,000	
	34900 Dedicated	0.00	0	39,800	0	66,500	106,300	
		10.00	968,000	408,600	48,700	891,400	2,316,700	
Appropriation Adjustments								
6.61	Gov's Approved Reduction							GVIA
	Executive Order 2025-05							
	Gov holdback = -121,400.00 (3 FTP at 50% GF allocation)							
	CEC Reversion = -6,600.00							
	Gov holdback 3% = -22,500.00							
	OT 10000 General	(1.50)	(150,500)	0	0	0	(150,500)	
		(1.50)	(150,500)	0	0	0	(150,500)	

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
6.71	Early Reversions							GVIA
	Gov holdback = -121,400.00 (3 FTP at 50% FF allocation)							
	CEC Reversion = -10,300.00							
	OT 34800 Federal	(1.50)	(131,700)	0	0	0	(131,700)	
		(1.50)	(131,700)	0	0	0	(131,700)	

FY 2026 Estimated Expenditures

7.00	FY 2026 Estimated Expenditures							GVIA
	10000 General	4.50	450,200	175,300	20,200	324,700	970,400	
	OT 10000 General	(1.50)	(150,500)	0	0	0	(150,500)	
	34800 Federal	5.50	517,800	193,500	28,500	500,200	1,240,000	
	OT 34800 Federal	(1.50)	(131,700)	0	0	0	(131,700)	
	34900 Dedicated	0.00	0	39,800	0	66,500	106,300	
		7.00	685,800	408,600	48,700	891,400	2,034,500	

FY 2027 Base

9.00	FY 2027 Base							GVIA
	10000 General	4.50	450,200	175,300	20,200	324,700	970,400	
	34800 Federal	5.50	517,800	193,500	28,500	500,200	1,240,000	
	34900 Dedicated	0.00	0	39,800	0	66,500	106,300	
		10.00	968,000	408,600	48,700	891,400	2,316,700	

Program Maintenance

10.11	Change in Health Benefit Costs							GVIA
	This decision unit reflects a change in the employer health benefit costs.							
	10000 General	0.00	20,020	0	0	0	20,020	
	34800 Federal	0.00	16,380	0	0	0	16,380	
		0.00	36,400	0	0	0	36,400	
10.12	Change in Variable Benefit Costs							GVIA
	This decision unit reflects a change in variable benefits.							
	10000 General	0.00	(74)	0	0	0	(74)	
	34800 Federal	0.00	(65)	0	0	0	(65)	
		0.00	(139)	0	0	0	(139)	
10.23	Contract Inflation Adjustments							GVIA
	Contract inflation, office lease							
	10000 General	0.00	0	0	500	0	500	
	34800 Federal	0.00	0	0	700	0	700	
		0.00	0	0	1,200	0	1,200	
10.61	Salary Multiplier - Regular Employees							GVIA
	This decision unit reflects a 1% salary multiplier for Regular Employees.							
	10000 General	0.00	4,509	0	0	0	4,509	
	34800 Federal	0.00	3,952	0	0	0	3,952	
		0.00	8,461	0	0	0	8,461	

FY 2027 Total Maintenance

11.00	FY 2027 Total Maintenance							GVIA
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		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
10000	General	4.50	474,655	175,300	20,700	324,700	995,355
34800	Federal	5.50	538,067	193,500	29,200	500,200	1,260,967
34900	Dedicated	0.00	0	39,800	0	66,500	106,300
		10.00	1,012,722	408,600	49,900	891,400	2,362,622

Line Items

12.79 ITS Recommended Replacement Items Only GVIA

ITS recommended replacement items

OT 10000	General	0.00	0	9,483	0	0	9,483
		0.00	0	9,483	0	0	9,483

FY 2027 Total

13.00 FY 2027 Total GVIA

10000	General	4.50	474,655	175,300	20,700	324,700	995,355
OT 10000	General	0.00	0	9,483	0	0	9,483
34800	Federal	5.50	538,067	193,500	29,200	500,200	1,260,967
34900	Dedicated	0.00	0	39,800	0	66,500	106,300
		10.00	1,012,722	418,083	49,900	891,400	2,372,105

Agency: Commission on the Arts

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Decision Unit Number	12.79	Descriptive Title	ITS Recommended Replacement Items Only			
			General	Dedicated	Federal	Total
Request Totals						
	50 -		0	0	0	0
	55 - Operating Expense		9,483	0	0	9,483
	70 -		0	0	0	0
	80 -		0	0	0	0
		Totals	9,483	0	0	9,483
			0.00	0.00	0.00	0.00

Appropriation Unit: Commission on the Arts GVIA

Operating Expense						
	625 Computer Supplies		9,483	0	0	9,483
		Operating Expense Total	9,483	0	0	9,483
			9,483	0	0	9,483

Explain the request and provide justification for the need.

ITS recommended replacement items.

If a supplemental, what emergency is being addressed?

n/a

Specify the authority in statute or rule that supports this request.

n/a

Indicate existing base of PC, OE, and/or CO by source for this request.

n/a

What resources are necessary to implement this request?

n/a

List positions, pay grades, full/part-time status, benefits, terms of service.

n/a

Will staff be re-directed? If so, describe impact and show changes on org chart.

n/a

Detail any current one-time or ongoing OE or CO and any other future costs.

n/a

Describe method of calculation (RFI, market cost, etc.) and contingencies.

n/a

Provide detail about the revenue assumptions supporting this request.

n/a

Who is being served by this request and what is the impact if not funded?

Our full time FTP

How does this request conform with your agency's IT plan?

IT recommended replacement items.

Is your IT plan approved by the Office of Information Tech. Services?

Yes

Does the request align with the state's IT plan standards?

Yes

Attach any supporting documents from ITS or the Idaho Tech. Authority.

Attached.

What is the project timeline?

n/a

Identify the measure/goal/priority this will improve in the strat plan or PMR.

n/a

What is the anticipated measured outcome if this request is funded?

n/a

Agency	Service	Count	BeforeInflTotal FY	PerclInfl	Total	Current_Serial	Current_Model	New_Model	OBJECTID	User	Replace
ART	ART LAPTOP	1	1,550 FY 2027	20	1,860	4XFPMN3	Precision 5560	TBD	1147	Jocelyn Robertson	2027
ART	ART DESKTOP	1	1,084 FY 2027	20	1,301	3N48XP3	OptiPlex 7090	TBD	1155	Laura Curry	2027
ART	ART LAPTOP	1	1,550 FY 2027	20	1,860	8HCVLL3	Latitude 5520	TBD	1148	Rebecca Martin	2027
ART	ART DESKTOP	1	1,084 FY 2027	20	1,301	GM48XP3	OptiPlex 7090	TBD	1158	Rebecca Martin	2027
ART	ART LAPTOP	1	1,550 FY 2027	20	1,860	DHCVLL3	Latitude 5520	TBD	1151	Steven Hatcher	2027
ART	ART DESKTOP	1	1,084 FY 2027	20	1,301	DM48XP3	OptiPlex 7090	TBD	1157	Steven Hatcher	2027
					9,483						



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Office of Information Technology Services

Technology Purchase and Use Attestation Letter

Date: 8/18/2025

To: Commission on the Arts - 19600

Subject: Technology Purchase and Use Approval

The Office of Information Technology Services (ITS) attests that the technology identified in the Commission on the Arts IT Budget Packet has been reviewed and determined to meet statewide technology policies and standards for potential purchase and use by Commission on the Arts. This attestation is intended to provide documentation for the Division of Financial Management (DFM), the Division of Purchasing (DOP), or other oversight bodies that require confirmation of ITS review as part of budgeting, procurement, or technology decision-making processes. Data exports or downloads from the IT Budget Packet may be attached to this attestation letter when it is shared with DFM, DOP, or other oversight bodies as supporting documentation.

This attestation does not constitute a commitment by ITS to deploy, implement, or provide ongoing support for any technology included in the IT Budget Packet. It is not an endorsement of business need, nor does it imply that ITS recommends or requires any agency to adopt the solutions listed. The attestation solely reflects that the technologies identified are permissible for agency acquisition within the parameters of state IT policy and security standards.

This approval is contingent on adherence to the Office of ITS guidelines for operation, maintenance, and data security, as outlined in the applicable policy documents.

If you have any questions regarding this approval, please contact our office.

Agency Code	AgencyName	IDBudget GroupType	PositionFamily	FTE	Description	ShortDescription		Position	Job	Job_Short Description	HROrganizationUnit_ShortDescription	IDFilled Vacant	ResponsibilityTotal WeightAggregate	Active
196	COMMISSION ON THE ARTS	PERM	NONCLASSIFIED	1.00	Administrative/Financial Support	196 Adm/Fin Support	Apr 18, 2023	2835	675	04248 8810	196 ARTSSUPRT	VACANT	0	True
196	COMMISSION ON THE ARTS	PERM	NONCLASSIFIED	1.00	Community Engagement Manager	196 Comm Eng Mgr	Aug 3, 2024	2841	840	05274 8810	196 ARTSPRGMS	VACANT	0	True
196	COMMISSION ON THE ARTS	PERM	NONCLASSIFIED	1.00	Communication Specialist	196 Comm Spclst	Feb 18, 2024	2843	840	05274 8810	196 ARTSPRGMS	VACANT	0	True
196	COMMISSION ON THE ARTS	PERM	NONCLASSIFIED	1.00	Program Support Specialist OS2	196 Prg Sppt OS2	Feb 26, 2025	20428	242	01239 8742	196 ARTSSUPRT	VACANT	0	True

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Communications Specialist</u>	<u>2843</u>	<u>840</u>	<u>Non-classified</u>	<u>29.96</u>	<u>2/8/24</u>

What is the specific title and primary responsibilities of the vacant position?

The Communications Specialist develops, organizes, directs, and evaluates comprehensive strategies to inform the public of the activities and objectives of Arts Idaho and the positive impact of cultural communities on our state and region. They manage internal communications and agency public information outreach.

Why has the position remained vacant for more than six months?

The most recent incumbent was promoted to the deputy director role in Feb. '24. Subsequently the agency restructured, redefining and reclassifying the Communications and Community Engagement positions. The new position was posted in fall '24 and a job offer was made to a candidate. That candidate turned down the position, citing concern about instability in government work and low wages. Uncertainty in the federal funding landscape prevented the agency from reposting the position, as planned, in the spring of 2025.

Has this vacancy impacted your agency? If so, how?

The deputy director has continued to serve in both positions. It has been disruptive to agency operations; much of the work for both roles have been abbreviated or left undone.

What is your agency's plan for this vacant position moving forward?

We intend to hire as soon as possible.

How has your agency managed the appropriation related to this position during the period it has been vacant?

Unused appropriation is reverted at the end of the fiscal year.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Community Engagement Manager</u>	<u>2841</u>	<u>840</u>	<u>Non-classified</u>	<u>28.75</u>	<u>8/3/24</u>

What is the specific title and primary responsibilities of the vacant position?

The Community Engagement Manager builds and strengthens the agency's connections and relationships through the development of strategies, delivery, and assessment of constituent services, programs, activities and events. They work within the agency and throughout the state, with a special emphasis on rural spaces, to integrate, support and advance the role and value of artists, arts organizations, and cultural communities to the state's creative vibrancy and economic vitality.

Why has the position remained vacant for more than six months?

A comprehensive survey of agency work and resources in early 2024 identified a need to restructure; The agency redefined and reclassified the Community Engagement position. The position was posted in fall 2024 but no candidate was identified for hire. Uncertainty in the federal funding landscape prevented the agency from reposting the position as planned, in the spring of 2025.

Has this vacancy impacted your agency? If so, how?

Crucial community development and maintenance work has either been left undone or tasked to other roles. All agency staff have been required to take on additional responsibilities, which has led to extensive overtime for some, burnout and low morale for others.

What is your agency's plan for this vacant position moving forward?

In order to fulfill goals articulated in our current strategic plan, our plan is to hire as soon as possible.

How has your agency managed the appropriation related to this position during the period it has been vacant?

Unused appropriation is reverted at the end of the fiscal year.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Program Support Specialist</u>	<u>20428</u>	<u>242</u>	<u>Non-classified</u>	<u>22.00</u>	<u>2/26/25</u>

What is the specific title and primary responsibilities of the vacant position?

The Operations Specialist supports administrative, clerical and financial operations, grant workflow and data management for the agency. They are the primary clerical and administrative support for agency business operations division and initial point of contact for constituents. The position provides technical assistance and solutions to staff and constituents interfacing with state and agency information systems.

Why has the position remained vacant for more than six months?

A comprehensive survey of agency work and resources in early 2024 identified a need to restructure; the agency identified the Program Support Specialist role should be redefined and reclassified to Operations Specialist, with a target completion of fall 2025. The agency is in the process of streamlining the grant program and identifying specific administrative and LUMA-related tasks that will be fulfilled by the Operations Specialist.

Has this vacancy impacted your agency? If so, how?

Due to attrition and consolidation of roles caused by understaffing and restructuring but not hiring, the Chief Operations Officer has been handling 95% of all financial operations, LUMA processes, and grant-related responsibilities at the agency. In winter 2024, the agency prioritized reclassifying a program director to Operations Analyst to act as grants program manager and to oversee the agency's digital and technology infrastructure including maintaining internal data records and external-facing web-based platforms. The COO has assumed extensive overtime and is unfairly burdened by roles and responsibilities far in excess of what can be done by a single person.

What is your agency's plan for this vacant position moving forward?

We plan to hire as soon as possible to support the Chief Operations Officer and the Operations Analyst.

How has your agency managed the appropriation related to this position during the period it has been vacant?

Unused appropriation is reverted at the end of the fiscal year.

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Administrative/Financial Support</u>	<u>2835</u>	<u>675</u>	<u>Non-classified</u>	<u>20.63</u>	<u>4/18/23</u>

What is the specific title and primary responsibilities of the vacant position?

The Fiscal Specialist performs financial record-keeping, maintenance, review, verification, and other administrative support functions.

Why has the position remained vacant for more than six months?

When the previous incumbent retired, we realized many of the Administrative/Financial Support responsibilities, as defined, had become obsolete or dramatically changed with LUMA. Agency leadership identified an opportunity to restructure the agency, consolidating and generating efficiencies in positions through the reclassification of most roles. The process, working with DHR and SCO, has taken over a year.

Has this vacancy impacted your agency? If so, how?

Due to attrition and consolidation of roles caused by understaffing and restructuring but not hiring, the Chief Operations Officer has been handling 95% of all financial operations, LUMA processes, and grant-related responsibilities at the agency. The COO has assumed extensive overtime and is unfairly burdened by roles and responsibilities far in excess of what can be done by a single person. The work done by the Administrative/Financial Support role has been consolidated into two other roles: Operations Analyst and Operations Specialist.

What is your agency's plan for this vacant position moving forward?

Filling this role is a low priority for the agency.

How has your agency managed the appropriation related to this position during the period it has been vacant?

Unused appropriation is reverted at the end of the fiscal year.

PCF Detail Report

Request for Fiscal Year: 202
7

Agency: Commission on the Arts

196

Appropriation Unit: Commission on the Arts

GVIA

Fund: General Fund

10000

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	3.00	242,798	42,390	52,058	337,246
		Total from PCF	3.00	242,798	42,390	52,058	337,246
		FY 2026 ORIGINAL APPROPRIATION	4.50	317,051	63,585	69,564	450,200
		Unadjusted Over or (Under) Funded:	1.50	74,253	21,195	17,506	112,954
Adjustments to Wage and Salary							
196002 0428	242N R90	Office Specialist 2 8742	1.00	45,760	14,130	9,811	69,701
Estimated Salary Needs							
		Permanent Positions	4.00	288,558	56,520	61,869	406,947
		Estimated Salary and Benefits	4.00	288,558	56,520	61,869	406,947
Adjusted Over or (Under) Funding							
		Original Appropriation	.50	28,493	7,065	7,695	43,253
		Estimated Expenditures	(1.00)	(122,007)	7,065	7,695	(107,247)
		Base	.50	28,493	7,065	7,695	43,253

PCF Summary Report

Request for Fiscal Year: 202
7

Agency: Commission on the Arts

196

Appropriation Unit: Commission on the Arts

GVIA

Fund: General Fund

10000

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	4.50	317,051	63,585	69,564	450,200
5.00 FY 2026 TOTAL APPROPRIATION	4.50	317,051	63,585	69,564	450,200
6.61 Gov's Approved Reduction	(1.50)	(150,500)	0	0	(150,500)
7.00 FY 2026 ESTIMATED EXPENDITURES	3.00	166,551	63,585	69,564	299,700
9.00 FY 2027 BASE	4.50	317,051	63,585	69,564	450,200
10.11 Change in Health Benefit Costs	0.00	0	20,020	0	20,000
10.12 Change in Variable Benefit Costs	0.00	0	0	(74)	(100)
10.61 Salary Multiplier - Regular Employees	0.00	3,711	0	798	4,500
11.00 FY 2027 PROGRAM MAINTENANCE	4.50	320,762	83,605	70,288	474,700
13.00 FY 2027 TOTAL REQUEST	4.50	320,762	83,605	70,288	474,700

PCF Detail Report

Request for Fiscal Year: 2027

Agency: Commission on the Arts

Appropriation Unit: Commission on the Arts

Fund: Federal (Grant)

196

GVIA

34800

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	3.00	242,798	42,390	52,058	337,246
		Total from PCF	3.00	242,798	42,390	52,058	337,246
		FY 2026 ORIGINAL APPROPRIATION	5.50	360,900	77,715	79,185	517,800
		Unadjusted Over or (Under) Funded:	2.50	118,102	35,325	27,127	180,554
Adjustments to Wage and Salary							
1960002841	840NR90	Program Specialist 8810	1.00	59,806	14,130	12,823	86,759
1960002843	840NR90	Program Specialist 8810	1.00	62,310	14,130	13,360	89,800
Estimated Salary Needs							
		Permanent Positions	5.00	364,914	70,650	78,241	513,805
		Estimated Salary and Benefits	5.00	364,914	70,650	78,241	513,805
Adjusted Over or (Under) Funding							
		Original Appropriation	.50	(4,014)	7,065	944	3,995
		Estimated Expenditures	(1.00)	(135,714)	7,065	944	(127,705)
		Base	.50	(4,014)	7,065	944	3,995

PCF Summary Report

Request for Fiscal Year: 2027

Agency: Commission on the Arts

196

Appropriation Unit: Commission on the Arts

GVIA

Fund: Federal (Grant)

34800

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	5.50	360,900	77,715	79,185	517,800
5.00 FY 2026 TOTAL APPROPRIATION	5.50	360,900	77,715	79,185	517,800
6.71 Early Reversions	(1.50)	(131,700)	0	0	(131,700)
7.00 FY 2026 ESTIMATED EXPENDITURES	4.00	229,200	77,715	79,185	386,100
9.00 FY 2027 BASE	5.50	360,900	77,715	79,185	517,800
10.11 Change in Health Benefit Costs	0.00	0	16,380	0	16,400
10.12 Change in Variable Benefit Costs	0.00	0	0	(65)	(100)
10.61 Salary Multiplier - Regular Employees	0.00	3,253	0	699	4,000
11.00 FY 2027 PROGRAM MAINTENANCE	5.50	364,153	94,095	79,819	538,100
13.00 FY 2027 TOTAL REQUEST	5.50	364,153	94,095	79,819	538,100

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Operating Expenditures Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Communication Costs	14,704	9,553	10,568	8,991	(1,577)	-14.92%	-	-	-
Employee Development	5,491	2,936	3,349	3,703	355	10.59%	-	-	-
General Services	6,047	1,225	20,731	9,794	(10,937)	-52.76%	-	-	-
Professional Services	105,437	107,975	103,774	84,436	(19,338)	-18.63%	-	-	-
Repair & Maintenance	6,785	4,508	22,435	3,908	(18,527)	-82.58%	-	-	-
Administrative Services	25,775	12,782	8,294	6,193	(2,101)	-25.33%	-	-	-
Computer Services	32,169	37,433	22,308	32,402	10,094	45.25%	-	-	-
MISC. TRAVEL AND MOVING COSTS	23,121	34,096	7,908	12,718	4,810	60.82%	-	-	-
EMPLOYEE IN STATE TRAVEL COSTS	-	-	10,595	23,419	12,824	121.04%	-	-	-
EMPLOYEE OUT OF STATE TRAVEL COSTS	23,121	34,096	12,178	11,321	(857)	-7.03%	-	-	-
Employee Out Of Country Travel Costs	-	-	919	-	(919)	-100.00%	-	-	-
Administrative Supplies	12,815	1,662	5,527	49,418	43,891	794.07%	-	-	-
Manufacturing and Merchant Costs	-	-	-	300	300	#DIV/0!	-	-	-
Computer Supplies	10,051	4,189	436	479	43	9.93%	-	-	-
Repair & Maintenance Supplies	641	187	82	125	43	52.18%	-	-	-
Specific Use Supplies	2,674	566	3,620	2,230	(1,390)	-38.39%	-	-	-
Insurance Costs	1,412	229	233	1,341	1,109	476.30%	-	-	-
Utilities	-	-	-	172	172	#DIV/0!	-	-	-
Rental Costs	4,049	4,431	2,464	5,645	3,182	129.14%	-	-	-
Miscellaneous Expense	45,118	58,921	39,588	67,685	28,097	70.97%	-	-	-
Total	319,410	314,788	275,007	324,281	49,274	17.92%	-	-	-
FundSource									
General	168,100	163,823	170,600	161,000	(9,600)	-5.63%	175,300	-	175,300
Dedicated	43,138	28,288	4,575	15,926	11,351	248.12%	39,800	-	39,800
Federal	85,051	88,581	99,832	147,354	47,522	47.60%	193,500	-	193,500
Total	296,289	280,692	275,007	324,281	49,274	17.92%	408,600	-	408,600

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Operating Expenditures Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Communication Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Development	-	-	-	-	-	#DIV/0!	-	0.00%	-
General Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Professional Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Services	-	-	-	-	-	#DIV/0!	-	0.00%	-
MISC. TRAVEL AND MOVING COSTS	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE IN STATE TRAVEL COSTS	-	-	-	-	-	#DIV/0!	-	0.00%	-
EMPLOYEE OUT OF STATE TRAVEL COSTS	-	-	-	-	-	#DIV/0!	-	0.00%	-
Employee Out Of Country Travel Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Administrative Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Manufacturing and Merchant Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Computer Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Repair & Maintenance Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Specific Use Supplies	-	-	-	-	-	#DIV/0!	-	0.00%	-
Insurance Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Utilities	-	-	-	-	-	#DIV/0!	-	0.00%	-
Rental Costs	-	-	-	-	-	#DIV/0!	-	0.00%	-
Miscellaneous Expense	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	175,300	-	-	175,300	-	0.00%	-	0.00%	175,300
Dedicated	39,800	-	-	39,800	-	0.00%	-	0.00%	39,800
Federal	193,500	-	-	193,500	-	0.00%	-	0.00%	193,500
Total	408,600	-	-	408,600	-	0.00%	-	-	408,600

A. In-State Travel

What are the primary reasons for the program's in-state travel?

Strategic Planning: We facilitated Listening Sessions in 15 different communities across the state as part of a strategic planning tour.

Agency Programs: Artrepreneur, business training for artists was held in West Central Mountains April-November, 2024. The Silversmith Symposium, professional development for silversmiths from around the state, was held in Twin Falls, June 2024.

Commission meeting: Quarterly Commission meeting held in Burley in May 2024, the other 3 meetings were conducted via Zoom.

How does in-state travel support the program's mission, strategic goals, or statutory requirements?

Established as a state agency by the Legislature in 1966, the Idaho Commission on the Arts is charged by state law to "stimulate and encourage throughout the state the study and presentation of the performing and fine arts and public interest and participation therein..." As a staff of 6 based in Boise, in-state travel is necessary to deliver services and programs to constituents, across the state, primarily in rural and underserved areas.

Please note: 65% of travel expenses were paid with dedicated Federal partnreship funds that cannot be spent on other agency expenses.

Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

Strategic planning has been completed and requires no travel in 2027.

The cadence of Commission meetings has been changed to incorporate more Zoom meetings.

B. Out-of-State Travel

What are the primary reasons for the program's out-of-state travel?

The primary purpose for out-of-state travel is professional development. In FY25, members of our team attended the National Association of State Arts Agency conference. The conference is held every other year and provides meaningful leadership development and technical assistance; presentations encompassed impactful approaches to grant funding, services, assessment, and partnerships.

Please note: travel budget does not reflect reimbursements or direct payments made by partners to offset state investments. In addition, all travel expenses for one program director are paid for with dedicated Federal partnership dollars.

How does out-of-state travel support the program's mission, strategic goals, or statutory requirements?

As part of strategic planning, it is imperative for the agency to be well-versed in granting best practices, current trends in state government arts programs and identifying innovative and cost-effective approaches to our work.

Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain.

We continue to seek opportunities for travel reimbursements whenever possible.

Form B4: Inflationary Adjustments

Agency: Arts Commission

Agency Number: 196

FY 2027 Request

Function: Commission on the Arts

Function/Activity Number: _____

Page ____ of ____

Activity: _____

Original Submission ____ or Revision No. ____

(1)	(2)	(3)	(4)	(5)	FY 2024 to FY 2025		(8)	(9)	(10)
Trustee/Benefit Summary Object	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	(6) Change	(7) % Change	FY 2026 Approp	FY 2026 Exp. Adj.	FY 2026 Est. Exp.
Award Contracts & Claims	82,001	102,665	-	-	-	#DIV/0!	-	-	-
Fed Payments To Subgrantes	1,103,365	379,316	502,382	489,609	(12,773)	-2.54%	-	-	-
Non Fed Payments To Subgran	293,323	286,368	386,990	385,067	(1,923)	-0.50%	-	-	-
Total	1,478,689	768,349	889,372	874,676	(14,696)	-1.65%	-	-	-
FundSource									
General	324,700	324,700	374,700	324,700	(50,000)	-13.34%	324,700	-	324,700
Dedicated	-	-	14,472	60,344	45,872	316.97%	66,500	-	66,500
Federal	1,153,989	443,649	500,200	489,632	(10,568)	-2.11%	500,200	-	500,200
Total	1,478,689	768,349	889,372	874,676	(14,696)	-1.65%	891,400	-	891,400

(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)
Part B: Trustee/Benefit Summary Object	FY 2026 Est. Exp	Remove One Time Funding	SWCAP, Nondisc., Rent	FY 2027 Base	General Inflation (DU 12.53)	% Change	Medical Inflation (DU 12.54)	% Change	FY2027 Total
Award Contracts & Claims	-	-	-	-	-	#DIV/0!	-	0.00%	-
Fed Payments To Subgrantes	-	-	-	-	-	#DIV/0!	-	0.00%	-
Non Fed Payments To Subgran	-	-	-	-	-	#DIV/0!	-	0.00%	-
Total	-	-	-	-	-	#DIV/0!	-	-	-
FundSource									
General	324,700	-	-	324,700	-	0.00%	-	0.00%	324,700
Dedicated	66,500	-	-	66,500	-	0.00%	-	0.00%	66,500
Federal	500,200	-	-	500,200	-	0.00%	-	0.00%	500,200
Total	891,400	-	-	891,400	-	0.00%	-	-	891,400

Contract Inflation

Request for Fiscal Year: 2027

Agency: Commission on the Arts
Commission on the Arts

196
GVIA

Appropriation Unit:

	FY 2022 Actual	FY 2023 Actual	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimated Expenditures	Contract Dates	FY 2027 Contractual % Change	FY 2027 Total
Contract								
Office lease; FY21-FY25 with Franmar Company, FY26-FY30 with Jerry J. Goicoechea	33,500	34,300	35,124	36,026	41,085	Annually from May 1st - April 30th	6	1,200
Total	33,500	34,300	35,124	36,026	41,085			1,200
Fund Source								
Federal	19,430	19,894	20,372	20,895	23,829			700
General	14,070	14,406	14,752	15,131	17,256			500
Total	33,500	34,300	35,124	36,026	41,085			1,200

Program:

Original Submission _____ or Revision No. _____

Notes: Our Fund proportions are based on our CO general fund appropriation and federal fund spending authority.

LEASE AGREEMENT FOR SPACE

THIS LEASE AGREEMENT FOR SPACE ("Lease Agreement") is entered effective upon the date of the last required signature (the "Effective Date"), by and between **Jerry J. Goicoechea**, 2537 West State Street, Suite 200, Boise, Idaho 83702 (the "Lessor"), and the **STATE OF IDAHO**, by and through the **Idaho Commission on the Arts**, PO Box 83720, Boise, Idaho 83720-0008 (the "Lessee"), for the leasing of that real property described below and referred to as the "Premises." The Lessor and the Lessee may be referred to collectively as the "Parties." The Parties specifically agree and acknowledge that the approval signature of the Leasing Manager, Division of Public Works, Department of Administration, is a required signature.

WITNESSETH

WHEREAS, the parties desire to enter into a Lease Agreement for Space; and

WHEREAS, the Lessee is legally authorized to enter in this agreement by power granted by Title 67, Chapter 57 of Idaho Code, with the approval of the Department of Administration.

NOW, THEREFORE, in consideration of the mutual covenants, agreements, and conditions contained in this Lease Agreement, the Parties agree as follows.

1. LEASE OF PREMISES. The Lessor does hereby demise and lease to the Lessee the Premises situated in the City of Boise, County of Ada, State of Idaho, known and described as follows:

2537 West State Street, Suite 130
Boise, Idaho 83702

The lease of the Premises includes the right, together with other tenants of the Building and their employees and business invitees, to use the common public areas of the Building for their intended use and subject to the other provisions of this Lease Agreement but includes no other rights not specifically set forth herein.

2. TERM. The term of this Lease Agreement is sixty (60) months. As time is of the essence, the term of this Lease Agreement shall begin on May 1, 2025, and shall end at midnight on April 30, 2030, subject to Section 7.D Proration and 7.E Adjustments Based on Commencement Date of this Lease Agreement. The Parties agree that this Lease Agreement is subject to the termination, expiration and renewal rights set forth in this Lease Agreement. The Lessee may, at the expiration of the term of this Lease Agreement and without the necessity of renewing said Lease Agreement, continue in its occupancy of the Premises on a month-to-month basis upon the terms and conditions set forth in this Lease Agreement for a period not to exceed one (1) year. The Lessor may terminate the Lessee's month to month occupancy upon ninety (90) days prior written notice to the Lessee.

3. PAYMENT. The Lessee shall pay to Lessor a fixed payment for the term of this Lease Agreement in monthly installments of \$3,423.75 each, subject to adjustment in accordance with Section 7.B of this Lease Agreement. The first year lease payment shall be computed at a rate of \$16.50 per square foot, per year. The total square footage of the Premises is 2,490, subject to measurement using BOMA standard. The total undiscounted first year lease payment is \$41,850.00. Upon election by the Lessee to pay in advance annually, the Lessor shall allow Lessee a discount of one Percent (1%).

The lease payments shall be paid pursuant to the Lessor's timely submission of invoices for payment. Upon receipt, Lessee shall forward Lessor's invoice to the State Controller for payment. Lessor specifically acknowledges that State vouchers are processed by the State Controller, not Lessee. Therefore, any payment that is made no later than sixty (60) days after it is actually due shall not be considered an event of default, per Idaho Statute 67-2302. Lessee shall use its best efforts to expedite payment. It is expressly covenanted and agreed that any prepayment of rent

made by the Lessee under the terms of this Lease Agreement shall be considered as an advance payment of rent only and no part thereof shall be considered as a security or cash deposit.

4. ACCEPTANCE OF PREMISES. Lessor shall deliver the Premises to Lessee in accordance with floor plans and specifications attached to this Lease Agreement as Exhibit A and incorporated herein by reference. Prior to or at occupancy, Lessee shall provide Lessor with a written statement acknowledging inspection and acceptance of the Premises. Lessee's obligations under this Lease Agreement shall not commence until Lessee's acceptance of the Premises. Lessee's inspection and acceptance of the Premises are based upon what may be reasonably observed by one untrained or unfamiliar with building inspections. At Lessee's discretion, Lessee may have particular conditions or parts of the Premises inspected by one trained or familiar with building inspections. In no event shall Lessee's inspection, or inspection by any agent of Lessee, be deemed a waiver of any defects in the Premises.

5. NO WASTE; REPAIRS. Lessee will not commit waste on the Premises, nor will it disfigure or deface any part of the Building, grounds, or any other part of the Premises, including fixtures. Lessee further covenants that upon return, the Premises will be in the same condition as originally received, reasonable wear and tear accepted. Repairs, except those actually necessitated by Lessee's waste, disfigurement or defacement, and except for repairs required by the removal of Trade Fixtures as provided for in Section 12 of this Lease Agreement, shall be made solely at the Lessor's expense. Any repairs shall be done in a workmanlike manner and must comply with all applicable codes, ordinances, rules and regulations.

6. SERVICES AND PARKING. The Lessor covenants that it will provide, perform, and pay for the services, maintenance and parking as follows:

A. Utilities to the Common Areas:

- 1) Domestic water and sewer;
- 2) Electricity;
- 3) Natural gas; and
- 4) Irrigation.

B. Facility Repair and Maintenance:

- 1) General building structure and related equipment (interior and exterior);
- 2) Heating system and related equipment;
- 3) Cooling and air handling system and related equipment;
- 4) Electrical system and related equipment;
- 5) Sewer and plumbing systems and related equipment;
- 6) Exterior lighting, including landscaped areas, parking area and walkway;
- 7) Cleaning ground and parking area of debris: ☒ weekly, ☐ monthly, or ☐ other;
- 8) A low environmental impact janitorial service for the common areas of the Building: ☒ daily (excluding weekends and holidays) or ☐ other;
- 9) Trash removal from property: ☒ weekly or ☐ other;
- 10) Furnishing of all common area washroom materials, including paper products, soap, cleaning supplies and equipment;
- 11) Lamp and light fixture repair and maintenance;
- 12) Outside ground maintenance shall be provided on an "as needed" basis. Snow removal shall include removal of snow from parking lots and walkways. Removal shall be performed weekdays prior to 9:00 a.m. and on an "as needed" basis throughout the day. Priority shall first be given to keeping ADA accessible spaces clear and to ingress, egress, and fire lanes, secondly to customer and employee parking areas, and lastly to overflow parking areas. An area shall be designated for snow storage. Areas subject to ice accumulation shall be treated with de-icing agents as necessary;
- 13) Directory sign with Lessee name;
- 14) Door sign with Lessee name; and
- 15) Lawn and shrubbery care weekly during season.

C. Common Area Custodial Services:

- 1) A low environmental impact janitorial service for the Premises: ☒ daily (excluding weekends and holidays) or ☐ other;
- 2) Window cleaning: ☐ quarterly, ☐ semi-annually, ☒ annually or ☐ other;
- 3) Carpet spot cleaning: ☐ semi-annually, ☐ annually, or ☒ as needed; and
- 4) Shampoo carpet: ☐ semi-annually, ☒ annually, or ☐ as needed.

D. Parking. Lighted and paved automotive parking spaces for Lessee and Lessee's clients will be provided and maintained with adequate ingress and egress available. ADA accessible spaces will be provided equal to the requirements of the Americans with Disabilities Act (ADA). Lessee may have Lessee or employee owned vehicles which will have the right to leave parked in the lot overnight and on the weekends.

7. **SPECIAL PROVISIONS.**

A. Taxes. Lessor shall pay and discharge all taxes and assessments whatsoever charged against the Premises whether charged by federal, state, county, city or other public authority.

B. Adjustments to the Lease Payment. The lease payment set forth in Section 3 of this Lease Agreement shall increase according to the following schedule:

Year	Start Date		End Date	Rent/SF	Monthly Rent	Annual Rent
1	5/1/2025	to	4/30/2026	\$ 16.50	\$ 3,423.75	\$ 41,085.00
2	5/1/2026	to	4/30/2027	\$ 17.00	\$ 3,527.50	\$ 42,330.00
3	5/1/2027	to	4/30/2028	\$ 17.50	\$ 3,631.25	\$ 43,575.00
4	5/1/2028	to	4/30/2029	\$ 18.00	\$ 3,735.00	\$ 44,820.00
5	5/1/2029	to	4/30/2030	\$ 18.50	\$ 3,838.75	\$ 46,065.00

C. Signage. Lessor consents to Lessee's alteration of the Premises, to include the following:

- 1) Lessor shall supply and install signage on the exterior entry doors and internal door to the suite. Lessee will provide Lessee's logo for integration into the signage as allowed. Lessor shall allow Lessee to supply and install signage on monument sign.

D. Option to Renew. Lessee shall have two (2) options to renew for a period of five (5) years each with annual Rent adjustments based on three (3%) percent increase from prior year's base Rent. Lessee shall give written notice to the Lessor of Lessee's intent to renew the Lease Agreement no later than ninety (90) days prior to the expiration of the Lease Agreement or any renewal period of the Lease Agreement.

E. Proration of Rent. The first month's lease payment shall be based upon the actual date Lessee accepts and takes possession of the Premises. The first month's lease payment shall be divided by the number of calendar days in the month of occupancy and then multiplied by the number of calendar days in the month that Lessee occupied the Premises.

F. Adjustment of Dates Based on Commencement Date. If the Commencement Date does not occur on **May 1, 2025**, the first year shall be extended from the first day of the next month following Lessee's acceptance of the Premises for a period of twelve (12) months. Each succeeding year shall begin at the expiration of the previous year. The Parties agree to amend the Lease Agreement to adjust the dates of the scheduled lease payment increases, as well as the dates of the option to renew.

G. Termination of the Lease Agreement. If the Lessee terminates the lease under the provisions of Section 15 of this Lease Agreement prior to the expiration date of the first Term in Section 2, Lessee shall pay Lessor an amount equal to all unamortized tenant improvements and lease commissions based on the year in which the Lease Agreement was terminated. The calculated amount for unamortized commissions and tenant improvements shall be based on a five-year amortization schedule of actual invoices but not to exceed a total of \$55,000.00.

H. Additional Rent. In addition to the rental payment required and provided by Section 3 of this Lease Agreement, the Lessee agrees to pay as additional rent its Proportionate Share of Real Estate Taxes, Operating Expenses and Property Damage Insurance in accordance with this section. Capitalized terms used in this section shall have the meanings ascribed herein.

1) For the purposes of this section, the following definitions apply:

- a. "Real Estate Taxes" shall mean all real estate taxes, ad valorem or excise, assessed or levied against the real property on which the Premises is located, before the addition of any fine, penalty, interest or cost for nonpayment and excluding any special improvement taxes or special assessments, franchise, corporate, estate, inheritance, succession, income or revenue taxes. In the event Lessor successfully protests the amount of the Real Estate Taxes, Lessee's proportionate share of Real Estate Taxes shall be reduced to the successfully protested amount. Lessee agrees to pay its proportionate share of the costs of said protest, provided that the proportionate share of the cost is less than the savings realized from the protest.
 - b. "Operating Expenses" shall mean only those costs set forth in Sections 6, incurred by Lessor to satisfy its obligations under that section and properly chargeable to the operation of the Premises, provided, however, that with respect to any cost incurred by Lessor pursuant to Section 6, shall not include, and Lessee shall not be responsible for any part of, expenses incurred for capital improvements or major repairs or renovations.
 - c. "Property Damage Insurance" shall mean public liability and property damage insurance, vandalism insurance and plate glass insurance for the paid on behalf of the real property on which the Premises is located, common area improvements and equipment before the addition of any fine, penalty, interest or cost for nonpayment.
 - d. "Proportionate Share" shall mean that fraction, the numerator of which is the total square footage leased by Lessee and the denominator of which is the total rentable square footage in the building in which the Premises is located. The parties agree that the applicable fraction is 2,490 / 17,593 and shall be represented in percentage terms and the parties further agree that this percentage is 14.15 %.
- 2) No later than Ninety (90) days after each calendar year, Lessor shall provide Lessee a written statement setting forth the amount of Real Estate Taxes and Operating Expenses payable or paid by the Lessor for the Previous Calendar year. An invoice shall be included with this statement, together with a copy of the tax bill. Unless Lessee objects in writing within thirty (30) days after receipt by Lessee of such statement, Lessee shall submit for payment in accordance with Section 3. If Lessee objects in writing, Lessee shall submit for payment that portion to which Lessee does not object.
- 3) Lessee shall have thirty (30) days upon receipt of the statement required to object in writing to any part of such statement and to specify what portions are claimed to be incorrect. Lessee shall have the right, but not more than once per year, at any time within forty-five (45) days of receipt of the statement, and at its sole cost, to examine Lessor's books and records relating to the determination

of any billings for Real Estate Taxes and Operating Expenses. No later than sixty (60) days after receipt of the statement, Lessee shall notify Lessor in writing of its determination with regard to any objection made pursuant to this section. Failure to pay a claimed portion pursuant to this section shall not be deemed a default in the payment of Rent.

Anything contained herein notwithstanding, failure by Lessor to provide the written statement required in the time frame set forth therein shall be deemed a waiver by the Lessor to any right to obtain any additional rent.

If this Lease Agreement begins on any day other than the first day of January or if this Lease Agreement ends on any day other than the last day of December, any payment due to the Lessor by reason of Real Estate Taxes and Operating Expense shall be prorated based on the number of days by which such partial year bears to 365.

- I. Lessor's Work. After execution of the Lease Agreement, the Lessor shall, on Lessee's behalf agrees to commence the Work upon receipt of an executed Lease Agreement and to substantially complete the Work on or before **May 1, 2025**. Lessor agrees and shall, on Lessee's behalf, reconfigure the space as described below (the "Work"):

- To remove existing reception desk and lighting box above the desk, patch and repair effected by removal with like materials and colors to match,
- To repaint interior of the suite,
- To refloor interior of the suite,
- Replace or repair any damaged ceiling tiles, and
- Ensure all HVAC, lighting, and plumbing has been recently serviced and is working properly.

Lessor shall allow Lessee to choose colors, patterns, and materials from Lessor's standard deck of choices for painting and flooring materials. Lessor shall allow Lessee scheduled access to the Premises for Lessee's work while Lessor is reconfiguring the space.

During the life of the Leasing Contract and any renewal thereto, the Lessor must keep the Premises, all improvements and all FF&E free and clear of all mechanics liens and other encumbrances unless permitted by the Lessor or otherwise approved in advance by Lessee. The Work shall be built to the Lessor's architects' specifications, subject to Lessee's approval. Lessee shall review and approve the final plans and specifications prior to commencement of the Work. Lessor will allow the Lessee to enter upon the Premises during the construction period for inspection purposes.

PLEASE NOTE: If authorities have jurisdiction require, Lessor shall be responsible for obtaining a Certificate of Occupancy prior to the Lessee's acceptance of the Premises.

Any contractor or contractors employed by Lessee or any other person who will perform work on or install equipment in the Building shall be:

Fully covered by worker's compensation insurance as required under the Idaho Worker's Compensation Act, and all certificates of worker's compensation insurance shall be furnished to Lessor upon request. Covered by liability coverage with minimum limits of one million dollars (\$1,000,000) per occurrence, and two million dollars aggregate with an additional insured endorsement in favor of the Lessor and the State of Idaho. By requiring insurance herein, Lessee does not represent that coverages and limits will necessarily be adequate to protect Lessor, Lessee or any contractor or contractors employed by Lessee.

All Work shall be done in a workmanlike manner and must comply with all applicable codes, ordinances, rules and regulations. Lessee shall obtain any and all permits and inspections applicable to this work, which must comply with all applicable codes, ordinances, rules and regulations. Lessee shall

warrant and guaranty all materials, equipment and workmanship for a period of one (1) year. Upon completion of the Work, Lessee shall furnish to the Lessor a listing of products, subcontractors, supplier and/or manufacturers and maintenance manuals relative to the work. Lessor shall complete a final cleaning upon completion of the Work.

The trade fixtures installed by Lessee shall, at the option of the Lessee, not become the property of the Lessor. Upon the termination of the Lease Agreement, the Lessee may remove the trade fixtures installed by Lessor and return the Premises in as close to original condition as possible, reasonable wear and tear excepted.

All improvements made to the Premises could require final inspection, acceptance and written approval by the state's Division of Occupational and Professional Licenses, Building, Construction, and Real Estate Bureau, the State Fire Marshall, and by Lessor before being deemed acceptable to Lessee. Should such inspections reveal or determine any deficiencies of work designated as Lessor's, then Lessor shall proceed immediately to remedy and/or complete any such deficiencies. Lessor must additionally procure building permits, secure necessary inspections, and obtain a Certificate of Occupancy for the intended use if required. All buildings renovated specifically for use or occupancy by any state government agency or entity shall conform to all existing state codes. If any conflict arises between applicable codes, the more stringent code shall take precedence. The minimum building and safety codes adopted by the state of Idaho and the federal government may be amended by the Division of Occupational and Professional Licenses, Building, Construction, and Real Estate Bureau. An accurate listing of their codes can be located at <https://dopl.idaho.gov>.

J. Other Special Provisions. No other special provisions exist.

8. FAILURE TO REPAIR, MAINTAIN OR SERVICE. In the event that the Lessor shall fail or refuse to make such repairs, perform such maintenance, provide such services, or to take any other action required of the Lessor pursuant to this Lease Agreement, Lessee shall give Lessor reasonable notice and time to cure and, failing such cure, Lessee may, at its option, make such repairs, perform such maintenance, provide such services, or take any such action, and deduct such sums expended doing so from the lease payments due to the Lessor. In the event that such failure or refusal prevents Lessee from occupying any or all of the Premises, Lessee may deduct a pro rata sum from its lease payments equal to the greater of the monthly cost per square foot of those Premises not acceptable for occupancy or the actual cost incurred by the Lessee to secure and occupy alternate premises. Lessee's decision to exercise this remedy shall not be deemed to limit its exercise of any other remedy available under this Lease Agreement, at law or in equity.

9. INDEMNIFICATION. Lessor hereby agrees to defend, indemnify and save Lessee harmless from and against any and all liability, loss, damage, cost, and expense, including court costs and attorneys' fees of whatever nature or type, whether or not litigation is commenced, that the Lessee may incur, by reason of any act or omission of the Lessor, its employees or agents or any breach or default of the Lessor in the performance of its obligations under this Lease Agreement. The foregoing indemnity shall not apply to any injury, damage or other claim resulting solely from the act or omission of the Lessee. Nothing contained herein shall be deemed a waiver of Lessee's sovereign immunity, which is hereby expressly retained.

10. USE OF PREMISES. Lessee shall use the Premises for the following purposes: to conduct the business of the State of Idaho. Lessor warrants that, upon delivery, the Premises will be in good, clean condition and will comply with all laws, regulations or ordinances of any applicable municipal, county, state, federal or other public authority respecting such use as specified above, including but not limited to health, safety and building codes specified in Section 27 of this Lease Agreement. Lack of compliance shall be an event of default and shall be grounds for termination of this Lease Agreement.

11. FIRE OR DAMAGE.

- A. **Damage or Destruction Renders Premises Unfit for Occupancy.** If, during the term of this Lease Agreement, the Premises, or any portion thereof, shall be destroyed or damaged by fire, water, wind or any other cause not the fault of Lessee so as to render the Premises unfit for occupancy by Lessee, this Lease Agreement shall be automatically terminated and at an end. Lessee shall immediately surrender the Premises to Lessor and shall pay rent only to the time of such surrender. If comparable and acceptable office space can be provided by the Lessor within thirty (30) days of the date of destruction or damage, the Lessee may elect, at its sole option, to relocate to such substitute office space and all relocation costs shall be at the sole expense of the Lessor. Rents will be continued upon occupancy at the lesser of: (i) the current lease rate; or (ii) the market rate for the substitute space. Such relocation shall be for the remainder of this Lease Agreement or any extension.
- B. **Some Portion Fit for Occupancy.**
- 1) Notwithstanding any other provision of this Lease Agreement, if less than fifty percent (50%) of the Premises are destroyed or damaged, and if that portion of the Premises may be restored within ninety (90) days to as good a condition as originally received, the Lessee may elect to continue this Lease Agreement and Lessor shall have the option to restore the Premises. Lessee shall give written notice of its intention to continue this Lease Agreement within thirty (30) days after such damage or destruction occurs. If Lessor does not elect to restore the Premises, the Lessor shall provide the Lessee with written notice of that fact and this Lease Agreement shall automatically terminate effective as of the date of destruction or damage.
 - 2) If the Lessor elects to restore or rebuild pursuant to the option provided in Section 11.B.1, the rents otherwise due Lessor by Lessee shall be abated equal to the monthly cost per square foot of the unoccupied Premises for that period of time during which restoration or rebuilding of the Premises occurs. If the Lessee is unable to occupy all or part of the Premises during the restoration, then, at the option of the Lessee, the Lessee may be relocated to comparable and acceptable office space and all relocation costs shall be at the sole expense of the Lessor. If such restoration or rebuilding exceeds ninety (90) days beyond the date of the destruction or damage to the Premises, Lessee may terminate this Lease Agreement without liability of any kind save payment for actual occupancy of the Premises prior to termination.
- C. **Prepaid Rent.** In the event that this Lease Agreement is terminated as the result of damage or destruction to the Premises during any period of its term for which the Lessee has prepaid rent, the Lessor shall, within ten (10) days from the date of notification of termination by the Lessee, refund the full amount of any prepaid rent not then applied to a period of the Lessee's actual occupancy of the Premises. In the event that the Lessor does not timely remit the full amount of any prepaid rent to the Lessee, the Lessee shall be entitled to collect the full amount of its prepaid rent from insurance proceeds in the manner set forth in this Lease Agreement.

12. ALTERATIONS. Except as otherwise agreed, subsequent to the Effective Date and during the term of this Lease Agreement and any extension, neither Lessor nor Lessee shall make any alterations, additions or improvements to the Premises without the prior written consent of the other. Any and all alterations and improvements made by Lessee shall be made at Lessee's sole expense and, subject to the exception for Trade Fixtures provided below, shall, upon termination of this Lease Agreement, and without disturbance or injury, become the property of the Lessor, and shall remain in and be surrendered with the Premises. Any such alterations, whether performed by Lessor or Lessee, must be made in a workmanlike manner and must comply with all applicable codes, ordinances, rules and regulations. Notwithstanding any other provision of this Lease Agreement, Trade Fixtures, as defined in this Lease Agreement, installed by Lessee shall, at the option of the Lessee, not become the property of the Lessor and, upon the termination of this Lease Agreement, the Lessee may remove such Trade Fixtures and return the Premises in as close to original condition as possible, reasonable wear and tear excepted. For purposes of this Lease Agreement, a Trade Fixture is defined as personal property used by the Lessee in the conduct of its business and includes items such as, but not limited to, shelves and reception counters.

13. DEFAULT. In the event that either party shall default in the performance of any material term, covenant, or condition of this Lease Agreement, the party not in default may at its option terminate this Lease Agreement. The party alleging default must provide written notice of said default, specifying the alleged default, and the receiving party shall have five (5) business days to cure or shall immediately provide written documentation that it is proceeding to cure the default in an expedited manner (e.g., working overtime, express delivery, etc.). Should Lessee be in default by surrendering occupancy of the Premises in some manner violative of the terms of the Lease Agreement, Lessor may reenter the Premises without affecting its right of recovery of accrued rent therefore; provided, however, the Lessor shall exercise due diligence to mitigate any and all future losses of rent or damages that may result due to the failure of the Lessee to occupy the Premises.

14. SUFFICIENT APPROPRIATION BY LEGISLATURE REQUIRED. It is understood and agreed that the Lessee is a governmental entity, and this Lease Agreement shall in no way or manner be construed so as to bind or obligate the State of Idaho beyond the term of any particular appropriation of funds by the State legislature as may exist from time to time. The Lessee reserves the right to terminate this Lease Agreement in whole or in part if, in its judgment, the legislature of the State of Idaho fails, neglects or refuses to appropriate sufficient funds as may be required for Lessee to continue such lease payments, or requires any return or "give-back" of funds required for the Lessee to continue payments, or if the Executive Branch mandates any cuts or holdbacks in spending. All affected future rights and liabilities of the Parties shall thereupon cease within ten (10) days after the notice to the Lessor. It is understood and agreed that the lease payments provided for in this Lease Agreement shall be paid from State legislative appropriations.

15. RIGHT TO TERMINATE LEASE AGREEMENT AT DIRECTION OF IDAHO DEPARTMENT OF ADMINISTRATION. The parties to this Lease Agreement recognize and agree that Lessee, as an agency of the State of Idaho, is subject to the direction of the Idaho Department of Administration pursuant to Title 67, Chapter 5706, Idaho Code, and, specifically, the right of that Department to direct and require Lessee to remove its operations from the Premises and relocate to other facilities owned or leased by the State of Idaho. Accordingly, it is agreed that, upon the occurrence of such event, Lessee may terminate this Lease Agreement at any time after a one (1) year period from the date of the commencement of the Lease Agreement as determined under Section 2, provided that Lessor is notified in writing ninety (90) days prior to the date such termination is to be effective. Such action on the part of the Lessee will relieve the Lessee and the State of Idaho of liability for any rental payments for periods after the specified date of termination or the actual date of surrender of the Premises, if later.

16. OFFICIALS, AGENTS AND EMPLOYEES OF LESSEE NOT PERSONALLY LIABLE. It is agreed by and between the Parties that in no event shall any official, officer, employee or agent of the State of Idaho be in any way liable or responsible for any covenant or agreement contained in this Lease Agreement, express or implied, nor for any statement, representation or warranty made in or in any way connected with this Lease Agreement or the Premises. In particular, and without limitation of the foregoing, no full-time or part-time agent or employee of the State of Idaho shall have any personal liability or responsibility under this Lease Agreement, and the sole responsibility and liability for the performance of this Lease Agreement and all of the provisions and covenants contained in this Lease Agreement shall rest in and be vested with the State of Idaho.

17. RELATION OF PARTIES. The Parties agree and acknowledge that neither shall be considered the employer, agent, representative, or contractor of the other by reason of this Lease Agreement.

18. NOTICES. Notices, requests, demands, and other communications hereunder shall be in writing and shall be given by (i) established express delivery service which maintains delivery records, (ii) hand delivery, (iii) electronic mail, or (iv) certified or registered mail, postage prepaid, return receipt requested, to the Parties at the addresses set forth below, or at such other address as the Parties may designate by written notice in the above manner.

Any notice required to be sent by the Lessee shall be sent to the Lessor's last known address at:

Jerry J. Goicoechea

2537 West State Street, Suite 200
Boise, Idaho 83702

Any notice required to be sent by the Lessor shall be sent to the address of the Premises and to the Lessee's last known address at:

Idaho Commission on the Arts
PO Box 83720
Boise, Idaho 83720-0008

A copy of any such notice shall also be sent to:

The Department of Administration
State Leasing Program
Attn: Statewide Leasing Manager,
Post Office Box 83720, Boise, Idaho 83720-0072.

In the event of a change of address by either Lessor or Lessee, the Parties agree to notify each other in writing within ten (10) days of the date of any such change.

19. INSURANCE. The Lessor shall maintain an insurance policy (or policies) for the purpose of insuring any property and liability risks regarding the Premises. Any such policy obtained by the Lessor shall be at its sole and absolute expense, and Lessee shall have no obligation to obtain or pay for such insurance. The Lessor shall provide the Lessee with a certificate of insurance or a copy of its insurance policy on or before the term this Lease Agreement commences and shall provide annual confirmation of coverage prior to the renewal date of the policy (or policies). Should any of Lessor's policy (or policies) be cancelled before its expiration date, the Lessor shall immediately notify the Lessee and provide evidence of a replacement policy.

In the event that the Lessee shall prepay rent in the manner set forth in this Lease Agreement, the insurance policy (or policies) obtained and maintained by the Lessor shall include Business Income Coverage (loss of rental income). The policy (or policies) shall identify the Lessee as an additional loss payee and shall furthermore require the issuing insurer to notify the Lessee of any policy cancellation. The Lessee shall be entitled to receive insurance proceeds in the full amount of any prepaid rent prior to any distribution of insurance proceeds to the Lessor or any other third party not having an insurable interest in the Premises.

The Lessor acknowledges that the State of Idaho and its departments and agencies are self-funded for their public liability exposures. The State of Idaho has created The Retained Risk Fund, administered by the Office of Insurance Management (Idaho Code Section 67-5776), as the method to finance its risk loss. Trade Fixtures are subject to coverage in accordance with state law. Evidence of financial responsibility of Lessee will be provided to Lessor upon request and will consist of a Certificate of Financial Responsibility.

20. ASSIGNMENTS. Lessor shall not assign this Lease Agreement without the written consent of the Lessee. If the Premise is assigned to another party without the written consent of the Lessee via the State Board of Examiners, Lessee will not and cannot pay rent to the new assigned party. If approved, the assignment is not effective unless it is also approved by the State Board of Examiners in accordance with Idaho Code § 67-1027. An assignment shall not in any way act as a release of any claim by Lessee as against the original Lessor nor shall it act as a waiver of any default under this Lease Agreement existing at the time of such sale or conveyance and assignment to the extent that any such default continues and remains uncured after such sale and assignment. The provisions of the Lease Agreement will continue in full force and effect upon such assignment by Lessee.

21. NON-WAIVER. The failure of the Lessor or Lessee to insist upon strict performance of any of the covenants and agreements of this Lease Agreement or to exercise any option contained in this Lease Agreement shall not be construed as a waiver or relinquishment of any such covenant or agreement, but the same shall be and

will remain in full force and effect unless such waiver is evidenced by the prior written consent of authorized representatives of the Lessor and Lessee.

22. MODIFICATION. This Lease Agreement may be modified in any particular only by the prior written consent of authorized representatives of the Lessor and Lessee. **Anything else contained herein notwithstanding, modifications to this Lease Agreement shall be of no force and effect until approved in writing by the Department of Administration, Division of Public Works, State Leasing Program.**

23. RENEWAL. Providing there are no other extension provisions or lease extension amendments. This Lease Agreement may be renewed by the written consent of the Lessor and Lessee provided such consent is rendered sixty (60) days in advance of the expiration of the term of this Lease Agreement. Notice of Lessor's offer to renew shall be given by the Lessor one hundred twenty (120) days prior to the expiration of this Lease Agreement, including any extension. Lessee will have thirty (30) days to respond to Lessor's offer. If agreement is not reached by sixty (60) days prior to the expiration of the Lease Agreement, Lessor may lease the Premises to another party, but not on more favorable terms than offered to Lessee, without first giving Lessee ninety (90) days to accept or reject those new terms.

24. ASBESTOS AND HEALTH HAZARDS. Lessor agrees to comply promptly with all requirements of any legally constituted public authority made necessary by any unknown or existing health hazard including, but not limited to, such hazards which may exist due to the use or suspected use of asbestos or asbestos products in the Premises. The Lessor warrants that it has inspected the Premises for health hazards, specifically for the presence of asbestos, and the inspection has not detected asbestos, or if Lessor's inspection has revealed asbestos, then Lessor warrants that it has been removed or been encapsulated in accordance with current law and regulations. In the event that asbestos or another health hazard is discovered on the Premises, the Lessor agrees to protect the Lessee and its employees and to take immediate corrective action to cure the problem. It is agreed that, in the event the Lessee is unable to continue occupancy of the Premises due to the presence of asbestos or any other health hazard, or because of any governmental, legislative, judicial or administrative act, rule, decision or regulation, the Lease Agreement may be terminated by the Lessee upon ten (10) days' written notice to the Lessor. Any asbestos abatement costs, and any other repair or renovation costs associated with asbestos or other health hazard, as well as moving costs and consequential damages, will be at the sole expense of the Lessor.

25. NON-DISCRIMINATION. The Lessor hereby agrees to provide all services funded through or affected by this Lease Agreement without discrimination on the basis of race, color, national origin, religion, sex, age, physical/mental impairment, and to comply with all relevant sections of: Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; and The Age Discrimination Act of 1975; and to comply with pertinent amendments to these acts made during the term of this Lease Agreement. The Lessor further agrees to comply with all pertinent parts of federal rules and regulations implementing these acts. The Lessor hereby agrees to provide equal employment opportunity and take affirmative action in employment on the basis of race, color, national origin, religion, sex, age, physical/mental impairment, and covered veteran status to the extent required by: Executive Order 11246; Section 503 of the Rehabilitation Act of 1973, as amended; and Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974; and to comply with all amendments to these acts and pertinent federal rules and regulation regarding these acts during the term of the Lease Agreement.

26. ACCESSIBILITY. Space leased by the State of Idaho will meet or exceed standards for accessibility as set out in the American National Standards Institute (ANSI A117-1); Americans with Disabilities Act, Americans with Disabilities Accessibility Guidelines (ADAAG) and applicable regulations; the International Building Code; all state-adopted codes and standards; and such federal regulations as may be applicable to the occupying agency. If any conflict arises between applicable codes, the more stringent code shall take precedence.

27. CONSTRUCTION OR RENOVATION AND MAINTENANCE OF BUILDINGS. All buildings owned or maintained by any State government agency or entity, or which are constructed, renovated, and/or maintained specifically for use or occupancy by any such agency or entity shall conform to all existing state codes,

including but not restricted to, the Idaho General Safety and Health Standards, the International Building Code, the International Mechanical Code, the International Fire Code, Division of Occupational and Professional Licenses, Building, Construction, and Real Estate Bureau and the State Fire Marshal's Office. If any conflict arises between applicable codes, the more stringent code shall take precedence. Prior to construction or remodeling of such buildings, where appropriate, construction plans shall be reviewed and approved by the Division of Occupational and Professional Licenses, Building, Construction, and Real Estate Bureau, the State Fire Marshal's Office and the Permanent Building Fund Advisory Council.

28. LONG TERM ENERGY COSTS. Long-term energy costs, including seasonal and peaking demands upon the suppliers of energy, are to be a major consideration in the construction and operations of all State buildings and the execution of lease agreements. Special attention shall include energy conservation considerations including: (i) Chapter 13 of the International Building Code; (ii) use of alternative energy sources; (iii) energy management systems and controls to include effective means to monitor and maintain systems at optimal operations; and (iv) "state-of-the-art" systems and equipment to conserve energy economically.

29. NON-SMOKING BUILDINGS. All State-owned or State-leased buildings, facilities or area occupied by State employees shall be designated as "non-smoking" except for custodial care and full-time residential facilities. The policy governing custodial care and full-time residential facilities may be determined by the directors of such facilities.

30. UTILITY INFORMATION. State agencies are encouraged to implement strategies to reduce greenhouse gases. The Lessor agrees to provide Lessee with ongoing permission to access the utility information of the Building to determine the amount of electricity and heating fuel consumed within the Premises. If Lessee is not able to access this information directly from the utility companies, Lessor agrees to furnish said information to Lessee on a calendar year basis if requested.

31. INDOOR AIR QUALITY. Lessor agrees to achieve and maintain indoor air quality management in conjunction with all construction projects in the Building as well as on all ongoing maintenance and repairs of the Building and the Premises. Lessor shall optimize the use of air quality compliant materials inside the Building to reduce the emissions from materials used in the Building. Ongoing indoor air quality requires the use of low or no VOC paints, solvents, adhesives, furniture and fabrics. VOC and chemical component limits shall not exceed Green Seal's Standard GS-11 requirements. Paints used on site shall be low VOC and are to be brush-applied only, spray painting is not allowed on the interior of the Building. Carpet and carpet cushion must meet the requirements of the CRI Green Label Plus Testing Program. Composite panels and agrifiber products must not contain added urea-formaldehyde resins. Laminate adhesives used to fabricate on-site and shop applied assemblies containing these laminate adhesives must contain no urea-formaldehyde.

In the event a health hazard is discovered on the Premises, the Lessor agrees to protect the Lessee and its employees and to take immediate corrective action to cure the problem and return air quality within or general accepted requirements of the indoor environmental air quality category of Leadership in Energy and Environmental Design; US Green Building Council for non-industrial air quality criteria as tested by a certified industrial hygienist. It is agreed that, in the event the Lessee is unable to continue occupancy of the Premises due to the presence of poor air quality or any other health hazard, or because of any governmental, legislative, judicial or administrative act, rule, decision or regulation, the Lease Agreement may be terminated by the Lessee upon ten (10) days' written notice to the Lessor. Any preventative and costs, and any other repair or renovation costs associated with air quality or other health hazard, as well as moving costs and consequential damages, will be at the sole expense of the Lessor.

32. MATERIAL REPRESENTATIONS. The Parties agree and acknowledge that the representations and acknowledgments made in this Lease Agreement are material and the Parties have relied upon them in entering this Lease Agreement.

33. SEVERABILITY. If any term or provision of this Lease Agreement is held by the courts to be illegal or in conflict with any existing law, the validity of the remaining terms and provisions shall not be affected, and the

rights and obligations of the Parties shall be continued and enforced as if the invalid term or provision were not contained in this Lease Agreement.

34. LESSOR'S RIGHT TO LEASE. The Lessor warrants that it is lawfully possessed of the Premises and has good, right and lawful authority to enter into this Lease Agreement and that the Lessor shall put the Lessee into actual possession of the Premises at the commencement of the term of this Lease Agreement and shall ensure to the Lessee the sole, peaceable, and uninterrupted use and occupancy of the Premises during the full term of this Lease Agreement and any extension.

35. MORTGAGES BY LESSOR. Lessee recognizes that Lessor may encumber the Premises by a mortgage(s) or other instrument securing Lessor's obligations to a lender. In such event, the following provisions apply as to the holder of any such mortgage or security instrument and to any person or entity acquiring an interest in the Premises through such mortgage or security interest:

- A. In the event of a foreclosure or acquisition by the holder of such mortgage or security instrument (or by a third party at a foreclosure sale), this Lease Agreement shall continue in full force and effect and the holder or other acquiring party shall be entitled to the benefits of the Lessee's performance under this Lease Agreement and shall have such remedies as are available to the Lessor under this Lease Agreement with respect to any default by the Lessee then existing or thereafter occurring.
- B. Upon written notification to Lessee of a completed foreclosure or other acquisition by the holder or third-party purchaser at a foreclosure sale, Lessee will attorn to the acquiring party and shall thereafter perform.
- C. In the event of a foreclosure or acquisition by the holder of such mortgage or other security instrument (or by a third party purchaser at a foreclosure sale), claims by Lessee against the Lessor arising prior to acquisition by the holder or third party purchaser shall not apply to such holder or third party purchaser; provided, however, that this shall not act as a waiver of any rights of Lessee by reason of default under this Lease Agreement existing at the time of such foreclosure sale or other acquisition or thereafter arising, to the extent that such default is not cured under the provisions of this Lease Agreement.

36. ESTOPPEL CERTIFICATE. Lessee agrees, upon reasonable written request, and from time to time, to provide to Lessor an Estoppel Certificate in the form attached hereto as Exhibit B.

37. COUNTERPARTS/ELECTRONIC SIGNATURES. This Lease Agreement may be executed in exact counterparts and when so executed by the parties shall be effective in accordance with the terms hereof. This Lease Agreement may be executed and delivered by electronic means and thereupon the Lease Agreement shall be treated in each case and in all manner and respects and for all purposes as an original and shall be considered to have the same binding legal effect as if it were an original manually signed counterpart thereof delivered in person.

38. IDAHO STATE STATUTORY TERMS. Pursuant to Idaho Code §§ 18-8703, 67-2346, 67-2347A, and 67-2359, the Lessor certifies:

- A. Lessor is not and will not for the duration of the Agreement be an abortion provider or affiliate abortion provider as those terms are defined in Idaho Code § 18-8702;
- B. Lessor is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of goods or services from Israel or territories under its control;
- C. Lessor is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of any individual or company because the individual or company (a) engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy,

timber, minerals, hydroelectric power, nuclear energy, or agriculture, or (b) engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code § 18-3302(2)(d);

- D. Lessor is not currently owned or operated by the government of China and will not for the duration of the Agreement be owned or operated by the government of China; and
- F. Lessor will not assign or seek to assign the Agreement to a person who operates in violation of either statute. The State of Idaho may immediately terminate at its convenience the Agreement upon receipt of information that Contractor is in violation of the terms of this section. to Idaho Code section 67-2346, if payments under the Agreement exceed one hundred thousand dollars (\$100,000) and Lessor employs ten or more persons, Lessor certifies that it is not currently engaged in, and will not for the duration of the Agreement engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code section 67-2346 shall have the meaning defined therein.

39. COMPLETE STATEMENT OF TERMS. No other understanding, whether oral or written, whether made prior to or contemporaneously with this Lease Agreement, shall be deemed to enlarge, limit or otherwise affect the operation of this Lease Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties have executed this Lease Amendment as set forth above.

LESSOR: Jerry J. Goicoechea

Signed by: Jerry J. Goicoechea
Signature: _____

Printed Name: Jerry J. Goicoechea

Title: owner

Date: 2/27/2025 | 5:38 PM PST

LESSEE: Idaho Commission on the Arts

Signed by: Laura Von Boecklin Curry
Signature: _____

Printed Name: Laura Von Boecklin Curry

Title: Executive Director

Date: 02/28/2025

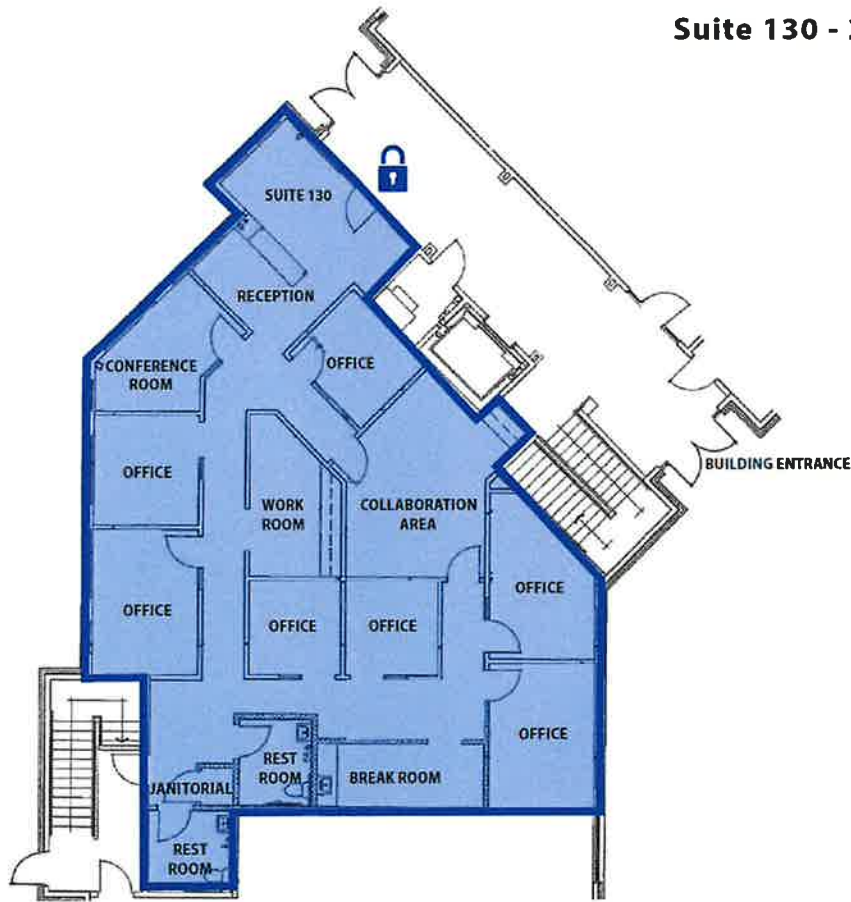
APPROVED BY:

Richard Brien 03/01/2025
Richard Brien, Statewide Leasing Manager Date
State Leasing Program, Division of Public Works, Department of Administration

**EXHIBIT "A" TO THE LEASE AGREEMENT
THE PREMISES**

2537 W State St, Suite 130, Boise, Idaho

**FLOOR PLAN
Suite 130 - 2,490 SF**



**EXHIBIT "B" TO THE LEASE AGREEMENT
ESTOPPEL CERTIFICATE**

This Estoppel Certificate is made by _____, (hereinafter "Lessee") the lessee of those certain premises located at _____, Idaho, and described as _____, and leased by Lessee from _____ (hereinafter "Lessor").

NOW THEREFORE, Lessee certifies and represents to Lessor and its successors, mortgagees and assigns and their attorneys, representatives, with respect to the above described lease as follows:

1. The true, correct and complete copy of the lease, including all amendments or addendum thereto (hereinafter collectively referred to as the "Lease") is attached hereto.
2. The Lease contains the entire agreement between Lessor and Lessee, and to the best of Lessee's knowledge, as of the date hereof, Lessor is not in default in the performance of the terms and provisions of the Lease.
3. The Lease is for approximately _____ square feet. The Lease began on _____ and will end on _____.
4. Lessee has paid all rents due under the Lease for the period through and including _____, and Lessee has paid no other rent or compensation in lieu of rent in advance beyond such date. As of the date hereof, rent due from Lessee to Lessor is in the amount of \$ _____ per month plus such additional rent as called for in the Lease.

DATE: _____

LESSEE:

[illegible]

INSPECTION/ACCEPTANCE OF PREMISES PRIOR TO OCCUPANCY

Agency/Lessee Name, Premises City

PROPERTY TYPE: ☐ Suite in Multi-Tenant Office Building ☐ Single Tenant Office Building ☐ Classroom ☐ Retail Store ☐ Warehouse

This Inspection/Acceptance of Premises is intended to: Establish the Commencement Date of the Lease Agreement; To prevent disputes on property condition at the time of occupancy; and, To prevent disputes on property condition at the time the property is vacated.

In no event shall Lessee's inspection be deemed a waiver of any defects in the Premises.

Copies of this completed form should be sent to:

☐ Division of Public Works, 502 N. 4th Street, PO Box 83720, Boise, ID 83720-0072

☐ Lessee Contact, Lessee Abbr., Lessee Address Phone: (208)

ITEM	CONDITION @ TIME OF ACCEPTANCE*	
Exterior Walls		
Exterior Doors		
Lighting (Exterior)		<input type="checkbox"/> Lessee to replace bulbs/tubes after initial occupancy**
Stairs (Interior and Exterior)		
HVAC		<input type="checkbox"/> Lessee to service after initial occupancy**
Electrical		
Ceilings		
Walls		
Window Coverings		
Interior Doors		
Floor Coverings		<input type="checkbox"/> Lessee responsible for carpet cleaning**
Fire Protection (Exit Lighting, Emergency Lighting)		
Fire Extinguishers		<input type="checkbox"/> Lessee to supply & maintain after initial occupancy**
Restrooms		<input type="checkbox"/> Lessee to provide janitorial and paper products**
Lighting (Interior)		<input type="checkbox"/> Lessee to replace bulbs/tubes after initial occupancy**

* E=Excellent (or new) G= Good F=Fair P=Poor (Must at the least document conditions that are fair or poor – photos are helpful)

** Maintenance responsibilities are defined in the lease. In any event of a conflict, the lease agreement will prevail.

Lessor agrees to remedy the following items:

ITEM	Before Acceptance & Occupancy of Premises	After Occupancy But Before (Date)

The Premises were inspected on _____ (Date) by _____, representing _____ (State Agency) and _____, representing _____ (Lessor).

Lessor

Lessee

Lessee shall return the Premises at the end of its occupancy in the same condition as originally received, less reasonable wear and tear.

Reasonable wear and tear shall take into account the following:

- Original Condition at time of occupancy
- Length of tenancy
- Maintenance & Repair responsibilities as detailed in the Lease Agreement
- Number of occupants
- Amount of public traffic in and out of Premises
- Quality & Life Expectancy of the Building product
- Type of use

As an example, the following are some estimates of the lifetime of building products:

Interior paint: 5-10 years

Carpet: 7-10 years

Faucets: 13-20 years

Laminate Countertops: 10-15 years

Vinyl Flooring: 10-20 years

Overhead Doors: 20-30 years

Solid Core Interior Doors: 30-100 years

Drywall: 65-70 years

Federal Funds Inventory Form
As Required by Sections 67-1917 & 67-3502(e), Idaho Code

*** Report must be submitted to the Division of Financial Management and Legislative Services Office as par

ncy/Department: Idaho Commission on the Arts

Agency Code: 196

Fiscal Year: 2027

tact Person/Title: Jadee Crson / Chief Operating Officer

Contact Phone Number: 208-488-7500

Contact Email: jadee.carson@arts.idaho.gov

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD						
Grant Number CFDA#/C operati ve Agreeme nt # /Identifi ng #	Grant Type	Federal Granting Agency	Grant Title	Grant Description	Pass Through State Agency	Budgete d Program	Award Structure	Grant is Ongoing or Short- Term	Date of Expiration - if Known *Required if Short-term §67- 1917(1)(c), I.C.	Total Grant Amount	State Approp [OT] Annually, [OG] In Base, or [C] Continuo us §67-	MOE or MOU require nts? [Y] Yes or [N] No If Yes answer question # 2. (§67-	State Match Required: [Y] Yes or [N] No [§67- 1917(1)(d) , I.C.]	State Match Description & Fund Source (GF or other state fund) §67- 1917(1)(d), I.C.	Total State Match Amount (§67- 1917(1)(d), I.C.)	FY 2023 Actual Federal Expenditures	FY 2023 Actual State Match Expenditures	FY 2024 Actual Federal Expenditures	FY 2024 Actual State Match Expenditures	FY 2025 Actual Federal Funds Received (CASH) §67-1917(1)(a), I.C.	FY 2025 Actual Federal Expenditures	FY 2025 Actual State Match Expenditures §67- 1917(1)(d), I.C.	FY 2026 Estimated Available Federal Funds §67-1917(1)(b), I.C.	FY 2026 Estimated Federal Expenditures §67- 1917(1)(b), I.C.	FY 2027 Estimated Available Federal Funds §67-1917(1)(b), I.C.	FY 2027 Estimated Federal Expenditures §67-1917(1)(b), I.C.	Known Reductions of 10% - 49%, fill out column AD §67-3502(1)(e), I.C.	Grant Reduced by 50% or More from the previous years funding? Fill out column AD §67- 1917(2), I.C.	Plan for Reduction If there is a known reduction in grant funding in the budget year compared to the previous year identified in column AB, complete this question and include the amount of reduction, detail about the reduction, the impact to the agency, the programs or activities supported by the grant funding, possible reduction in state funding required, and if the reduction is: Between 10-49% - provide the agency's plan for operating at a reduced rate in grant funding. If 50% or greater - provide the agency's detailed plan to reduce or elimtate related services.						
45.025	F	National Endowment for the Arts	Partnership Agreement	Support Idaho State Arts Plan	n/a	GVIA	Capped	Ongoing	6/30/2023	\$828,460.00	OG	N	Y			\$190,248.26											#DIV/0!	#DIV/0!							
45.025	F	National Endowment for the Arts	Partnership Agreement	Support Idaho State Arts Plan	n/a	GVIA	Capped	Ongoing	6/30/2024	\$889,160.00	OG	N	Y	General Fund	\$905,700.00	\$743,830.97	\$889,160.00		\$145,329.03								#DIV/0!	#DIV/0!							
45.025	F	National Endowment for the Arts	Partnership Agreement	Support Idaho State Arts Plan	n/a	GVIA	Capped	Ongoing	6/30/2025	\$1,002,155.00	OG	N	Y	General Fund	\$982,800.00			\$837,183.43	\$982,800.00	\$310,522.08	\$163,356.57						#DIV/0!	#DIV/0!							
														Misc Fund	\$19,355.00				\$19,355.00								#DIV/0!	#DIV/0!							
45.025	F	National Endowment for the Arts	Partnership Agreement	Support Idaho State Arts Plan	n/a	GVIA	Capped	Ongoing	6/30/2026	\$1,006,950.00	OG	N	Y	General Fund	\$933,400.00					\$767,434.77	\$740,296.20	\$933,397.78	\$253,645.58	\$253,645.58			-100.00%	-100.00%	Available funds exceeds the spending authority so estimated expenditures are calculated up to the spending authority amount rather than						
														Misc Fund	\$73,550.00					\$60,544.00							#DIV/0!	#DIV/0!							
45.025	F	National Endowment for the Arts	Partnership Agreement	Support Idaho State Arts Plan	n/a	GVIA	Capped	Ongoing	6/30/2027	\$1,023,278.00	OG	N	Y	General Fund	\$970,400.00								\$1,023,278.00	\$986,354.42	\$39,923.58	\$39,923.58	-96.10%	-96.10%	Available funds exceeds the spending authority so estimated expenditures are calculated up to the spending authority amount rather than						
45.025	F	National Endowment for the Arts	Partnership Agreement	Support Idaho State Arts Plan	n/a	GVIA	Capped	Ongoing	6/30/2028		OG	N	Y	General Fund												\$1,023,278.00	\$1,023,278.00	#DIV/0!	#DIV/0!						
Total										\$4,750,003.00					\$3,885,205.00	\$934,079.23	\$889,160.00		\$982,512.46	\$1,002,155.00	\$1,077,956.85	\$903,652.77	\$993,941.78	\$1,276,923.58	\$1,240,000.00	\$1,063,201.58	\$1,063,201.58	-16.74%	-16.74%						
Total FY 2025 All Funds Appropriation (DU 1.00)					\$2,253.100																														
Federal Funds as Percentage of Funds §67-1917(1)(e), I.C.					40.11%																														

2. Identify below for each grant any obligations, agreements, joint exercise of powers agreements, maintenance of efforts agreements, or memoranda of understanding that may be impacted by federal or state decisions regarding federal receipts, include any state matching requirements. §67-1917(1)(d), I.C.

CFDA# / C operati ve Agreeme nt # /Identifi ng #	Agreem ent Type	Explanation of agreement including dollar amounts.

FIVE-YEAR FACILITY NEEDS PLAN, pursuant to IC 67-5708B						
AGENCY INFORMATION						
AGENCY NAME:	Idaho Commission on the Arts		Division/Bureau:			
Prepared By:	Jadee Carson, Chief Operating Officer		E-mail Address:	jadee.carson@arts.idaho.gov		
Telephone Number:	208-488-7500		Fax Number:			
DFM Analyst:	Amanda Harper		LSO/BPA Analyst:	Morgan Poloni		
Date Prepared:	7/30/2025		Fiscal Year:	2027		
FACILITY INFORMATION (please list each facility separately by city and street address)						
Facility Name:	Main Office					
City:	Boise		County:	Ada		
Property Address:	2537 W State St, Suite 130				Zip Code:	83702
Facility Ownership (could be private or state-owned)	Private Lease:	<input checked="" type="checkbox"/>	State Owned:	<input type="checkbox"/>	Lease Expires:	
FUNCTION/USE OF FACILITY						
Administrative offices and meeting space.						
COMMENTS						
WORK AREAS						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Number of Work Areas:		9	9	9	9	9
Full-Time Equivalent Positions:		10	10	10	10	10
Temp. Employees, Contractors, Auditors, etc.:		9	9	9	9	9
SQUARE FEET						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Square Feet:		2,490	2,490	2,490	2,490	2,490
FACILITY COST (Do NOT use your old rate per sq ft; it may not be a realistic figure)						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
Total Facility Cost/Yr:		\$41,765	\$43,010	\$44,255	\$45,500	\$46,745
SURPLUS PROPERTY						
FISCAL YR:	ACTUAL 2025	ESTIMATE 2026	REQUEST 2027	REQUEST 2028	REQUEST 2029	REQUEST 2030
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMPORTANT NOTES:						
1. Upon completion, please send to Leasing Manager at the State Leasing Program in the Division of Public Works via email to Grace.Paduano@adm.idaho.gov . Please e-mail or call 208-332-1933 with any questions.						
2. If you have five or more locations, please summarize the information on the Facility Information Summary Sheet and include this summary sheet with your submittal.						
3. Attach a hardcopy of this submittal, as well as the Facility Information Summary Sheet, if applicable, with your budget request. DPW LEASING DOES NOT NEED A COPY OF YOUR BUDGET REQUEST, JUST THIS FORM.						
AGENCY NOTES:						

CALCULATION SHEET FOR FIVE-YEAR FACILITY NEEDS PLAN - Use to calculate facility-related costs, such as utilities, janitorial service, property taxes or building maintenance which are not included in rent payments. If improvements will need to be made to the facility and will be paid by the agency, this cost should be included as well. Do not include telephone costs.

UTILITIES: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Electricity											
\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22	\$ 208.22
Water											
Sewer & Trash											
Gas											
\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91	\$ 24.91
Other Utilities:											
Total:	\$ 2,798	Est 2026	\$ 2,881	Est 2027	\$ 2,968	Est 2028	\$ 3,057	Est 2029	\$ 3,149	Est 2030	\$ 3,243

JANITORIAL SERVICE: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Cleaning Service:											
\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00	\$ 432.00
Other Cleaning Expense (paper products, cleaning supplies, etc.): <i>use actual costs from current fiscal year</i>											
\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Total:	\$ 5,364	Est 2026	\$ 5,525	Est 2027	\$ 5,691	Est 2028	\$ 5,861	Est 2029	\$ 6,037	Est 2030	\$ 6,218

BUILDING MAINTENANCE: *use actual costs from current fiscal year*

Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Service Contracts:											
Other Maintenance Expense: <i>use actual costs from current fiscal year</i>											
\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00	\$ 940.00
Total:	\$ 11,280	Est 2026	\$ 11,618	Est 2027	\$ 11,967	Est 2028	\$ 12,326	Est 2029	\$ 12,696	Est 2030	\$ 13,077

PARKING CALCULATOR: *use actual costs from current fiscal year*

If your agency pays for parking spaces, enter the of spaces your agency is paying for.											
Cost Per Space Per Month											
Total:	\$ -	Est 2026	\$ -	Est 2027	\$ -	Est 2028	\$ -	Est 2029	\$ -	Est 2030	\$ -

OTHER EXPENSES CALCULATOR: *use actual costs from current fiscal year*

Real Estate Taxes paid by agency to landlord (show annual cost)											
Insurance paid by agency to landlord (show annual cost)											
Operating Expenses paid by agency to landlord (show annual cost)											
Other expenses paid by agency to landlord (show annual cost)											
Total:	\$ -	Est 2026	\$ -	Est 2027	\$ -	Est 2028	\$ -	Est 2029	\$ -	Est 2030	\$ -

TENANT IMPROVEMENTS:

Total:		Est 2026		Est 2027		Est 2028		Est 2029		Est 2030	
---------------	--	-----------------	--	-----------------	--	-----------------	--	-----------------	--	-----------------	--

AGENCY NOTES:

Water, sewer & trash, taxes, and building maintenance are paid as monthly "Condo Association dues" and are not broken out on the invoice, so they are listed under *Other Maintenance Expenses* on this spreadsheet.

AGENCY NAME:							
FACILITY INFORMATION SUMMARY FOR FISCAL YR				2027	BUDGET REQUEST		Include this summary w/ budget request.
Address, City, Zip, Purpose	Fiscal Year		Sq Ft	\$/Sq Ft	Cost/Yr	Work Areas	FTP, Temps and Comments
						Sq Ft/FTE	
Main Office	2027	request	2,490	\$ 17.27	\$ 43,010	9	277
2537 W State St, Suite 130	2026	estimate	2,490	\$ 16.77	\$ 41,765	9	277
Boise	2025	actual		\$ -	\$ -		-
83702	Change (request vs actual)		2,490	\$ 17.27	43,010	9	277
Administrative offices and meeting space.	Change (estimate vs actual)		2,490	\$ 16.77	41,765	9	277
Main Office	2027	request		\$ -	\$ -		-
9543 W Emerald St, Suite 204	2026	estimate		\$ -	\$ -		-
Boise	2025	actual	2,995	\$ 12.03	\$ 36,025	9	333
83704	Change (request vs actual)		-2,995	\$ 12.03	-36,025	-9	-333
Administrative offices and meeting space.	Change (estimate vs actual)		-2,995	\$ 12.03	-36,025	-9	-333
	2027	request		\$ -	\$ -		-
	2026	estimate		\$ -	\$ -		-
	2025	actual		\$ -	\$ -		-
	Change (request vs actual)			\$ -			
	Change (estimate vs actual)			\$ -			
	2027	request		\$ -	\$ -		-
	2026	estimate		\$ -	\$ -		-
	2025	actual		\$ -	\$ -		-
	Change (request vs actual)			\$ -			
	Change (estimate vs actual)			\$ -			
	2027	request		\$ -	\$ -		-
	2026	estimate		\$ -	\$ -		-
	2025	actual		\$ -	\$ -		-
	Change (request vs actual)			\$ -			
	Change (estimate vs actual)			\$ -			
TOTAL (PAGE ____)	2027	request	2,490	\$ 17.27	\$ 43,010	9	277
	2026	estimate	2,490	\$ 16.77	\$ 41,765	9	277
	2025	actual	2,995	\$ 12.03	\$ 36,025	9	333
	Change (request vs actual)		-505	\$ (13.83)	6,985		-56
	Change (estimate vs actual)		-505	\$ (11.37)	5,740		-56
TOTAL (ALL PAGES)	2027	request			\$ -		
	2026	estimate			\$ -		
	2025	actual			\$ -		
	Change (request vs actual)						
	Change (estimate vs actual)						

Part I – Agency Profile

Agency Overview

The Idaho Commission on the Arts works to ensure that all Idahoans have access to the arts, arts education, and their cultural and artistic heritage. The Commission, funded primarily by the State of Idaho and the National Endowment for the Arts, promotes access, education, excellence and community investment in the arts across the state in three key ways:

- giving grants to arts educators, schools and school districts, arts organizations and artists
- providing professional development services and technical assistance for educators, artists and arts administrators
- facilitating capacity building in communities to support access to the arts, arts jobs and businesses for all Idahoans

With a focus on access for underserved populations, programs like Poetry Out Loud, Creative Aging, Community Scholars, and Idaho Writer in Residence serve Idaho's students, veterans and rural residents statewide.

The Commission ensures cultural continuity and perpetuates Idaho traditions through the Traditional Arts Apprenticeship program, Fellowships, a robust folk art archive, and communications highlighting Idaho artists and arts organizations.

The Governor appoints the 13-member Commission, which hires the Executive Director to plan, manage and evaluate agency grants, programs and staff. The Commission, located in Boise, is authorized for 10 FTE.

Core Functions/Idaho Code

Title 67, Chapter 56

Administratively directs the day-to-day operations of the agency.

Grants and Awards

- Public Programs in the Arts (PPA) and Entry Track grants provide ongoing, reliable support for public programs delivered by Idaho arts organizations. Amounts are based on a formula that includes each organization's fiscal size, previous funding, and advisory panel scores assessing past performance. Cash or in-kind match is required.
- Quarterly grants support arts project funding, professional development and consulting services requested by educators, schools, community arts organizations and artists. Cash or in-kind match is required.
- Arts Education Project grants support activities that unite effective practices in education and the arts. They involve schools, school districts, educators, teaching artists, and community organizations. Cash or in-kind match is required.
- The Writer-in-Residence award is the state's highest literary recognition. The writer coordinates community programming around writing and reading, with an emphasis on rural communities. The Commission provides public information, travel, and scheduling assistance to the writer and the selected communities. No match is required.
- Fellowship grants to individual artists support and recognize artistic excellence. Artistic disciplines rotate every two years among visual, performing, literary, and folk & traditional arts. No match is required.
- Traditional Arts Apprenticeships support master/apprentice teams that advance the practice of folk and traditional arts and occupational trades found in all Idaho communities, so that such art forms and trades will thrive. No match is required.

Non-Granting Programs and Services

- The *ArtsPowered Learning: An Idaho Education Framework* instructional resource assists educators in schools and community settings to deliver effective arts instruction, supporting the arts and humanities standards and increasing literacy, creativity, and critical thinking.
- The Arts-in-Education Collective is a community of practice for Idaho teachers, teaching artists, and arts administrators in all regions of the state. Twice-yearly convenings create space for connection and provide professional development opportunities in order to help forge working coalitions of arts educators in Idaho.
- Arts Learning Lab (ALL) is a webinar series for arts administrators and educators in Idaho. Each session is free and open to the public and features expert presenters discussing topics relevant to Idaho's creative community. Sessions are recorded and made available through an online resource library.
- The Idaho Change Leader Institute and Making it Public workshops hone arts managers' skills in organizational development and change management, in partnership with the Utah Division of Arts and Museums and Colorado Creative Industries.
- Gear Maker Gatherings, such as the Saddlemaker's Summit, bring together folk and traditional arts practitioners to learn from each other and advance their trades and occupations.
- The Community Scholar program teaches local citizenry to document and preserve their Idaho communities.
- The Writer in Residence program provides engagement around literature in educational and community settings.
- Poetry Out Loud, the National Poetry Recitation Contest motivates thousands of Idaho high school students master the poetry classics in the English language through memorization and recitation, accomplished in partnership with the National Endowment for the Arts and the Poetry Foundation.
- Special projects are conducted, such as the biennial Governor's Awards in the Arts, Idaho's highest honorific in the arts.,
- Started in FY 2024, creative aging services are delivered by Idaho teaching artists to residents of Idaho's Veterans Homes, and in public libraries, in partnership with the Idaho Division of Veterans Services and the Idaho Commission for Libraries.
- The My Artrepreneur artist business training workshops assist working artists to monetize their professions.

Revenue and Expenditures

Revenue	FY 2022	FY 2023	FY 2024	FY 2025
General Fund Appropriation	\$883,400	\$905,700	\$982,800	933,400
Federal Revenues	\$1,594,460	\$991,168	\$876,464	1,077,957
Misc. Revenues	\$24,168	\$10,368	\$34,273	42,495
Total	\$2,502,028	\$1,907,236	\$1,893,537	2,053,852
Expenditures	FY 2022	FY 2023	FY 2024	FY 2025
Personnel Costs	\$648,557	\$779,219	\$778,143	665,665
Operating Expenditures	\$296,288	\$280,692	\$275,007	324,281
Capital Outlay	\$33,501	\$32,098	\$42,123	48,699
Trustee/Benefit Payments	\$1,478,689	\$768,349	\$889,372	874,676
Total	\$2,457,035	\$1,860,358	\$1,984,646	1,913,321

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2022	FY 2023	FY 2024	FY 2025
Grants to organizations, awarded	211	125	130	143
Grants to individuals, awarded	54	71	85	70
Conferences and workshops	17	39	70	18
Conference and workshop attendees	463	918	840	1,016
Social media constituent contacts	7,678	8,404	8,832	9,095
Contracts for services, panels, and projects	49	58	38	15

Part II – Performance Measures

Performance Measure		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Plan Beginning FY 2022, Goal 1 Enhance financial assistance						
Establish the Folk and Traditional Arts Fellowships	Actual	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
	Target	Planning for next cycle	Fellowships awarded	Planning for next cycle	Fellowships awarded	Planning for next cycle
Plan Beginning FY 2022, Goal 2 Improve access to information						
Provide practical arts business information for Idaho artists	Actual	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
	Target	My Artrepreneur ongoing	My Artrepreneur ongoing	My Artrepreneur ongoing	Additional instructor hired	North Idaho Cohort
Plan Beginning FY 2022, Goal 3 Increase connectivity						
Expand the arts education program reach further into underserved regions of Idaho.	Actual	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
	Target	Administer OSBE Expanding Access grant	Administer OSBE Expanding Access grant	Administer OSBE Expanding Access grant	Support OSBE in grant administration transfer	Explore partnerships to expand reach
Plan Beginning FY 2022, Goal 1 Expand resources for Idaho artists and arts organizations						
Streamline grant programs for clarity and ease of constituents in accessing grant resources	Actual	In process	Achieved	Achieved	Achieved	Evaluating
	Target	Annual review, revision of programs	Annual review, revision of programs	Annual review, revision of programs	Arts Learning, PPA panels streamlined	Further revisions under consideration
Plan Beginning FY 2022, Goal 2 Expand the role of arts-in-education in Idaho schools and communities						
Offer grants to support arts learning in schools and community settings	Actual	Ongoing	Ongoing	Ongoing	Ongoing	Ongoing
	Target	Ongoing	Ongoing	Ongoing	Ongoing	Teaching Artist Roster revitalization
Plan Beginning FY 2022, Goal 3 Enhance the vitality of communities through public access to the arts						
Facilitate community cultural planning for Idaho cities and counties	Actual	In process	In process	In process	In process	Evaluating
	Target	Pilot cultural planning	Pilot cultural planning	Creative District Guidelines drafted	Building Creative Placemaking Certificate	Program evaluation-sustainability
Promote the creative arts in health and wellness, and human service settings	Actual	In process	In process	In process	In process	Ongoing
	Target	Train practitioners & partners	Launch services	Expand to additional communities	Continue expansion	Partnerships continue, expand

Performance Measure Explanatory Notes

FY25 was a strategic planning year for the agency. Staff conducted public listening sessions and surveys across Idaho to better understand opportunities and challenges impacting the arts. Input gathered from constituents informed the agency's new Strategic Plan, launched in the summer of 2025. While some new priorities emerged during the planning process, the agency's core work—outlined in this report—remains central in the new plan.

FY25 marks the final year of progress measured against the 2022 Strategic Plan, which focused the agency's work around three strategic goals:

Goal One: *Strengthening Artists and Organizations*

The agency expanded resources for artists and arts organizations by simplifying grant programs, brokering new funding opportunities, and building organizational capacity. A major legislative reform reduced administrative rules by 80% (from 18 pages to four), cutting grant paperwork by half and authorizing new programs such as Folk and Traditional Arts Fellowships.

The agency also managed critical pandemic-relief funding, administering multiple rounds of CARES Act and ARPA grants totaling \$1.25 million.

Goal Two: *Expanding Arts Learning*

Under this goal, the agency strengthened arts education in schools, communities, and at-risk settings. The role of the Arts Education Director evolved, expanding the focus from K–12 to lifelong learning. New initiatives explored emerging intersections, such as the role of arts in healthcare.

Additionally, in partnership with the State Board of Education, the Commission launched the Expanding Arts Access in Rural Public Schools program. Nearly \$2 million in grants supported rural districts and charter schools with up to \$15,000 each to expand fine arts, performing arts, and design courses.

Goal Three: *Community Cultural Planning*

For the first time, the agency launched a statewide effort in community cultural planning. Using asset-based surveys and creative placemaking principles, staff worked with local stakeholders to establish Idaho's first Creative District in the West Central Mountains. This pilot underscored both the potential and the resource needs of Creative Districts, prompting the agency to refine future program development.

Conclusion

FY25 was a year of transition, closing out the goals of the 2022 Plan while laying the groundwork for the agency's next chapter. The lessons learned, successes achieved, and partnerships forged will continue to shape the ways in which Arts Idaho advances creativity, access, and opportunity across the state. With a strong foundation in place, the agency is poised to implement the 2026 Strategic Plan with focus and momentum.

For More Information Contact

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Idaho Commission on the Arts
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Phone: (208) 334-2119
E-mail: laura.curry@arts.idaho.gov

Director Attestation for Performance Report

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Commission on the Arts

Laura M. M. B. G.
Director's Signature

August 26, 2025
Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov

DHR Bonus Report: A report used by DFM, Payroll and HR to see bonuses paid through time record (5,000 row record limit)

Search Criteria: Agency Contains: 196, Employee Equals: 276309|279112

Agency	Employee	Name	Work Assignment	Amount	Currency	Pay Code	Description	Date
196	276309	JOHN J MCMAHON	1	5,000.00	USD	REN6	RETENTION-LESS THAN 6 MO	01/04/2025
196	279112	REBECCA MARTIN	1	5,000.00	USD	REC	RECRUITMENT-MORE THAN 6 MO	04/26/2025

arts
IDAHO

IDAHO COMMISSION ON THE ARTS



Beadwork by Philomena Nomee

Strategic Plan 2025-2029

Welcome From Arts Idaho Leadership

Dear Idahoans,

It's with great optimism that we share the 2025–2029 Strategic Plan for the Idaho Commission on the Arts. This plan reflects the vibrant and evolving artistic landscape of Idaho—shaped by the voices, talents, and dreams of artists, educators, cultural organizations, and communities across our entire state.

The years ahead present both challenges and possibilities. Shifting funding landscapes, growing demand for arts education, and an ever-evolving creative economy call for thoughtful leadership and bold vision. Idaho is uniquely positioned to meet these changes with strength rooted in artistic excellence, community pride, and enduring commitment to cultural heritage.

In 2024, our team traveled thousands of miles, visiting towns large and small to meet with artists, arts leaders, students, teachers, and civic partners. The priorities we heard expressed during our travels shaped this plan. From the need for broader access to arts education and support for creative aging, to the call for more equitable grantmaking and stronger statewide connections, these community voices became the foundation for our next chapter. This plan centers around three strategic intentions that will guide our work through 2029:

ENGAGE: *We connect people and resources to support Idaho arts networks*

INVEST: *We provide resources to expand statewide access to the arts*

INFORM: *We gather and share knowledge to deepen public engagement and strengthen statewide support for the arts.*

At its core, this plan reaffirms our belief that the arts are essential to Idaho's quality of life, economic vitality, and cultural identity. With your continued partnership, we look forward to listening, adapting, investing wisely—and celebrating the arts.

With deep appreciation for the role you play in Idaho's arts ecosystem,



Laura Curry, Executive Director



Marshall Garrett, Chair



Caldwell Fine Arts, Meet the Makers

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Meet Arts Idaho

“The arts help Idahoans celebrate and honor their sense of identity and pride, encouraging vibrant communities for generations to come.”

—Governor Brad Little

The Idaho Commission on the Arts (Arts Idaho) works to ensure that all Idahoans have access to the arts, arts education, and their cultural and artistic heritage. Established as a state agency by the Legislature in 1966, Arts Idaho is charged by state law to “stimulate and encourage throughout the state the study and presentation of the performing and fine arts and public interest and participation therein...”

We envision an Idaho:

- alive with creativity
- where the arts are a basic part of every child’s formal education
- where the arts are central to the lives of children and adults on a daily basis
- that values its traditions and reveres its tradition-bearers
- that values its artists and the role they play in the quality of life in every community



Governor Brad Little and First Lady Teresa Little congratulate 2024 Governor’s Awards in the Arts recipient Dr. Kirby Orme

We celebrate excellence in the arts

We honor and elevate Idaho’s arts professionals through the Governor’s Awards in the Arts and our Fellowship programs, recognizing individuals whose work enriches communities and reflects the cultural vitality of our state.

We forge arts networks

We cultivate statewide networks of arts champions by convening artists, educators, organizations, and community leaders to exchange ideas, foster partnerships, and envision a vibrant creative future for Idaho.

We invest in the resilience of arts organizations

We provide grants, training, and assistance designed to strengthen financial stability and organizational capacity.

We prioritize arts education

Recognizing that arts education contributes to higher academic achievement and student engagement, we support partnerships and programs that expand access to the arts for Idaho students.



photo by Arlie Sommer: Native weaver Jenny Williams makes a flat bag

Building This Plan

Our goal during the planning process was to give all Idahoans the opportunity to share their thoughts about the priorities for the future of the arts in our state. We offered several ways for constituents to participate.

Facilitated Listening Sessions

We traveled 5,643 miles across Idaho to talk with folks as far north as Sandpoint and as far southeast as Montpelier. Our team visited 15 communities and welcomed 255 Idahoans to share their ideas. Along the way, we enjoyed meaningful visits with those unable to attend larger sessions.

Surveys delivered in English and Spanish

608 people responded to our survey, which we offered through our website, social media, and in person.

Putting it all together

Once we had completed our planning tour, the Idaho Policy Institute assisted in analyzing our data. At a facilitated planning retreat in February of 2025, our commissioners reviewed and discussed the results of the planning efforts.

External Factors

The greatest external challenge to achieving our agency's goals is funding uncertainty.

INTENTIONS

Three clear priorities emerged during our planning efforts to become the foundational intentions guiding this Strategic Plan:

Engage

Members of the arts community are eager to connect and share resources with their peers but cite Idaho's vast geography as a barrier to engagement. They see Arts Idaho as a natural connector for artists and arts organizations.

Invest

At each Listening Session, grants settled at the top of the priority list for attendees. Surveys yielded similar results. The arts community appreciates the funding they receive from Arts Idaho, with some stating that higher grant amounts would be helpful. Many expressed, though, that the agency's grant application process is cumbersome and time-consuming, especially for smaller grants. Some also expressed frustration with the agency's online grant portal, which can be hard to navigate.

Inform

Idaho artists and arts leaders are eager to advocate for the arts, but they are uncertain about where to find data and how to craft compelling messages. They are also seeking data that could support their grant writing and fundraising efforts, and they believe Arts Idaho is well-situated to provide these resources.

ENGAGE

We connect people and resources to support Idaho arts networks

Objective 1

Build and foster strategic partnerships to expand access to the arts for distinct communities across Idaho.

1. Identify and map distinct communities and potential partners
COMPLETE BY JUNE 2026
2. Number of partnerships established/maintained
TWO PARTNERSHIPS PER YEAR
3. Number of community-based programs and gatherings co-developed and hosted with partners
ONE EVENT PER YEAR

Objective 2

Facilitate professional development opportunities that strengthen the financial stability of artists and arts organizations by building core business skills and fostering peer-to-peer learning opportunities.

1. Conduct statewide needs assessment
COMPLETE BY JULY 2027
2. Develop systems for program delivery and evaluation
COMPLETE BY DECEMBER 2027
3. Percentage of participants reporting increased knowledge, skills or capacity in post-programmatic evaluation
TARGET: 80%
4. Increased geographic distribution of services and professional development opportunities
TARGET: 25% INCREASE

Objective 3

Expand arts education opportunities and strengthen arts learning infrastructure across the state.

1. Establish and maintain a statewide teaching artist roster to facilitate connections between teaching artists and school-based opportunities to enhance arts education
CRITERIA COMPLETED BY DECEMBER 2026
2. Increase collaborative programming to expand Idaho's Creative Aging Network
PILOT THREE NEW PROGRAMS, ADD PARTNERS
3. Provide leadership and support to strengthen the capacity and impact of teacher arts organizations
SUPPORT FOUR ORGANIZATIONS
4. Develop partnership with State Department of Education
FINALIZE PARTNERSHIP SCOPE: JUNE 2027

INVEST

We provide resources to expand statewide access to the arts

Objective 1

Explore alternate funding models, strategic partnerships and revenue strategies to strengthen and diversify agency's funding streams.

1. Map and analyze potential funding partners
COMPLETE BY JULY 2026
2. Explore models used by other organizations
COMPLETE BY JULY 2026
3. Assess and standardize fee structure for existing programs
COMPLETE DECEMBER 2026
4. If deemed feasible, create Funding Diversification Plan
COMPLETE BY JULY 2027

Objective 2

Advance a modernized Grant Program to promote transparency and equitable distribution of public funds.

1. Committee sets "North Star" for Grant Program
COMPLETE BY DECEMBER 2025
2. Staff researches grant offerings from other organizations
COMPLETE BY JULY 2026
3. Staff identifies grant programs that align with North Star
COMPLETE BY JULY 2026
4. Staff delivers report with recommended program revisions
COMPLETE BY JULY 2026
5. Commission adopts grant structure, staff creates rollout plan
COMPLETE BY NOVEMBER 2026
6. Multi-platform rollout communication strategy developed
COMPLETE BY JULY 2027

Objective 3

Document and standardize core process to strengthen the efficiency, consistency, and resilience of the agency operations.

1. Assess internal processes and identify agency needs
JULY 2026
2. Establish process objectives and monitor implementation for effectiveness
JANUARY 2027
3. Create an Operations Plan that outlines actions and processes
JANUARY 2028

INFORM

We gather and share knowledge to deepen public engagement and strengthen statewide support for the arts

Objective 1

Develop and execute a comprehensive communication strategy to enhance internal alignment, deepen stakeholder engagement, and elevate visibility.

1. Conduct a communications audit
COMPLETE BY OCTOBER 2026
2. Identify, document key audiences, tailor messaging strategies
COMPLETE BY DECEMBER 2026
3. Develop Communications Plan for internal and external stakeholders
COMPLETE BY JULY 2027
4. Update branding, messaging, materials, website
COMPLETE BY DECEMBER 2027

Objective 2

Develop and implement a Data Plan to guide the collection, analysis, and use of data to support organizational decision making, improve performance, and support knowledge exchange across the state.

1. Complete data needs assessment
COMPLETE BY JUNE 2026
2. Develop and adopt Data Plan
COMPLETE BY DECEMBER 2026
3. Identify methods and systems to share data with the field
COMPLETE BY JUNE 2027

Objective 3

Promote Idaho's cultural and artistic heritage through outreach, engagement, and preservation strategies

1. Create a Folk and Traditional Arts Archival Plan
COMPLETE BY JUNE 2026
2. Create and distribute accessible educational content highlighting Folk and Traditional Arts
TWO FILMS, FIVE RADIO SPOTS PER YEAR
3. Support the intergenerational transmission of traditional knowledge and skills through community workshops
TWO GATHERINGS PER YEAR

Many Thanks

We extend our heartfelt gratitude to each person who contributed time, insights, and energy to our work. Whether by completing a survey, hosting a listening session, sharing your dreams, or diving into the details, your generosity and vision made this plan a reality. Our Listening Session hosts and participants included :

- **Art Source Gallery**
- **Art Spirit Gallery**
- **Historic Wilson Theater**
- **Idaho Art Lab**
- **Lewiston City Library**
- **Meridian Arts Commission**
- **Moscow Arts Commission**
- **Mountain Home Arts Council**
- **Oregon Trail Center**
- **Pend Oreille Arts Council**
- **Rexburg Cultural Arts**
- **Treasure Valley Artists Alliance**
- **West Central Mountains Creative District**
- **2024 Rawhide Rendezvous**

And a special thanks to the Idaho Policy Institute and Agnew Beck Consulting, Inc.

