

Agency Summary And Certification

FY 2027 Request

Agency: Brand Inspection

331

In accordance with 67-3502 Idaho Code, I certify the included budget properly states the receipts and expenditures of the departments (agency, office, or institution) for the fiscal years indicated.

Signature of Department Director: Bill Gardiner Date: 08/29/2025

			FY 2025 Total Appropriation	FY 2025 Total Expenditures	FY 2026 Original Appropriation	FY 2026 Estimated Expenditures	FY 2027 Total Request
Appropriation Unit							
Brand Inspection			4,028,300	3,846,100	4,334,800	4,301,700	4,478,600
Total			4,028,300	3,846,100	4,334,800	4,301,700	4,478,600
By Fund Source							
D	22915	Dedicated	4,028,300	3,846,100	4,334,800	4,301,700	4,478,600
Total			4,028,300	3,846,100	4,334,800	4,301,700	4,478,600
By Account Category							
Personnel Cost			3,318,000	3,101,000	3,535,000	3,501,900	3,679,900
Operating Expense			525,500	521,300	517,800	517,800	525,700
Capital Outlay			184,800	223,800	282,000	282,000	273,000
Total			4,028,300	3,846,100	4,334,800	4,301,700	4,478,600
FTP Positions			41.42	41.42	41.42	40.42	40.42
Total			41.42	41.42	41.42	40.42	40.42

Division Description**Request for Fiscal Year:** 2027**Agency:** Brand Inspection

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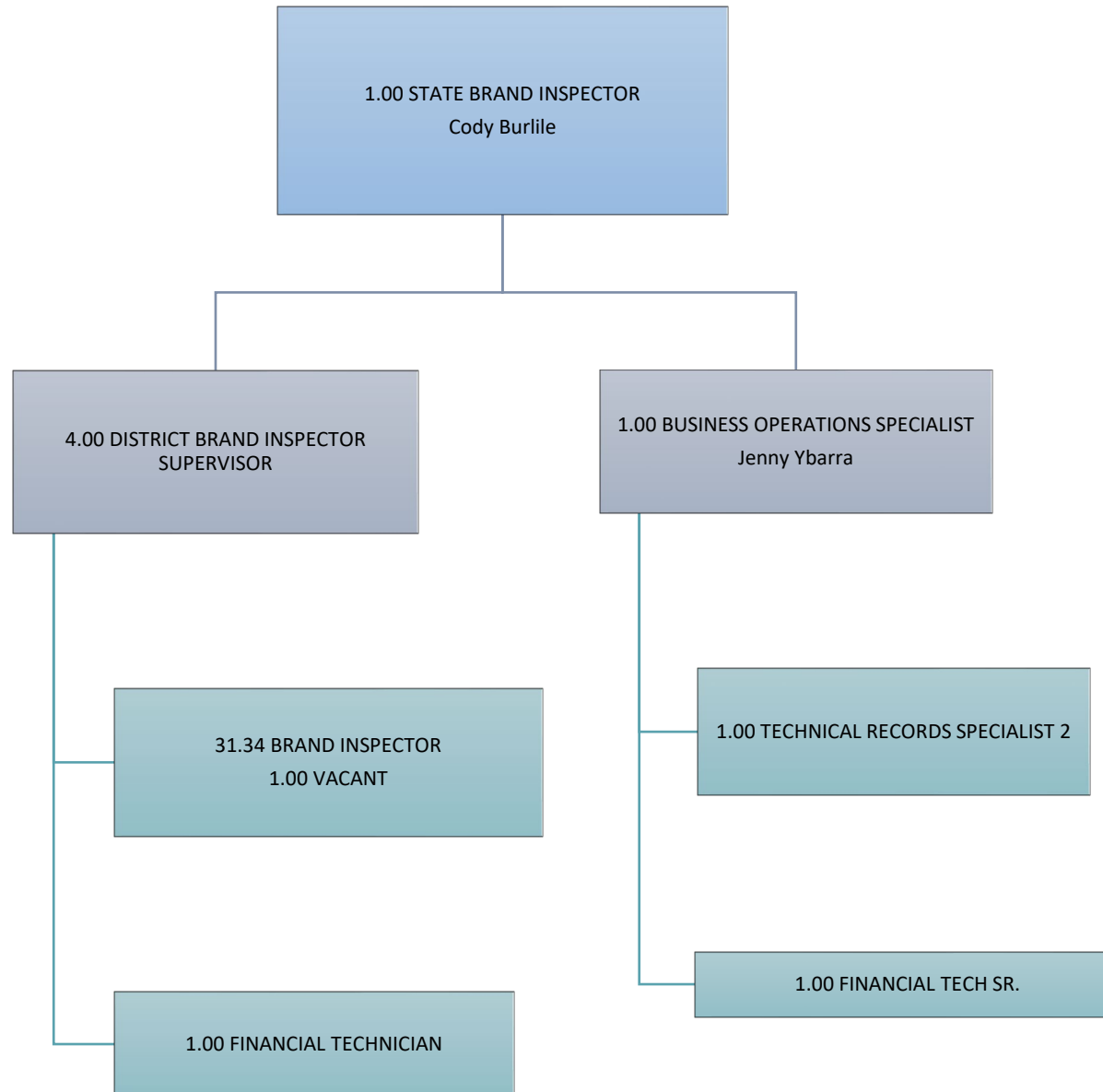
Division: Brand Inspection

B11

Statutory Authority: Idaho Code 25-1161

The Brand Inspection Division provides protection to the livestock industry from losses by theft and illegal slaughter [Statutory Authority: Section 25-1102, Idaho Code].

Idaho State Police
Brands



Agency Revenues

Request for Fiscal Year: 2027

Agency: Brand Inspection

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		FY 23 Actuals	FY 24 Actuals	FY 25 Actuals	FY 26 Estimated Revenue	FY 27 Estimated Revenue	Significant Assumptions
Fund	22915 State Regulatory Funds: State Brand Account (Operating)						
	400 Taxes Revenue	0	10	0	0	0	
	410 License, Permits & Fees	2,833,815	2,913,200	2,987,500	2,950,400	2,950,400	
	433 Fines, Forfeit & Escheats	0	39,600	0	19,800	19,800	
	441 Sales of Goods	706	200	100	100	100	
	445 Sale of Land, Buildings & Equipment	35,705	0	0	0	0	
	470 Other Revenue	14,866	30,600	101,700	66,100	66,100	
	State Regulatory Funds: State Brand Account (Operating) Total	2,885,092	2,983,610	3,089,300	3,036,400	3,036,400	
Fund	22916 State Regulatory Funds: Brand Board Recording Acct (Holding)						
	410 License, Permits & Fees	446,640	(399,300)	424,400	435,500	435,500	
	460 Interest	33,590	48,400	36,500	39,500	39,500	
	State Regulatory Funds: Brand Board Recording Acct (Holding) Total	480,230	(350,900)	460,900	475,000	475,000	
	Agency Name Total	3,365,322	2,632,710	3,550,200	3,511,400	3,511,400	

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: STATE BRAND INSPECTOR

Agency Number: 331

Original Request Date: August 18, 2025

Sources and Uses:

FUND NAME:	FUND NAME	FUND CODE:	22915	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance			101,400	848,800	888,300	604,900
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]			85,800	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]			0	0	0	0
04.	Subtotal Beginning Cash Balance			187,200	848,800	888,300	604,900
05.	Revenues [from Form B-11]			2,983,700	3,089,300	3,036,500	3,036,500
06.	Non-Revenue Receipts and Other Adjustments			0	0	0	0
07.	Statutory Transfers In			0	0	0	0
08.	Operating Transfers In			800,000	800,000	800,000	800,000
09.	Subtotal Cash Available for the Year			3,970,900	4,738,100	4,724,800	4,441,400
10.	Statutory Transfers Out			0	0	0	0
11.	Operating Transfers Out			0	0	0	0
12.	Non-Expenditure Distributions and Other Adjustments			85,800	3,600	44,700	44,700
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			3,885,100	4,734,500	4,680,100	4,396,700
14.	Borrowing Limit			0	0	0	0
15.	Total Available Funds for the Year			3,885,100	4,734,500	4,680,100	4,396,700
16.	Original Appropriation			4,025,800	4,028,300	4,334,800	4,478,600
17.	Prior Year Reappropriation [same as Row 03]			0	0	0	0
18.	Legislative Supplementals and (Rescissions)			0	0	0	0
19.	Subtotal Legislative Authorizations			4,025,800	4,028,300	4,334,800	4,478,600
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]			15,300	29,100	22,200	22,200
22.	Total Spending Authorizations			4,041,100	4,057,400	4,357,000	4,500,800
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)			0	0	0	0
24.	Final Year End Reversions (DU 1.61)			352,300	211,200	281,800	281,800
25.	Subtotal Reversions & Cancelations			352,300	211,200	281,800	281,800
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
28.	Total Unused Spending Authorizations			352,300	211,200	281,800	281,800
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			3,688,800	3,846,200	4,075,200	4,219,000
30.	Continuously Appropriated Expenditures			0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			196,300	888,300	604,900	177,700
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]			196,300	888,300	604,900	177,700
36.	Investments Direct by Agency			0	0	0	0
37.	Ending Unobligated Cash Balance Plus Direct Investments			196,300	888,300	604,900	177,700
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

FORM B12: ANALYSIS OF FUND BALANCES

Request for Fiscal Year : 2027

Agency/Department: STATE BRAND INSPECTOR

Agency Number: 331

Original Request Date: August 18, 2025

Sources and Uses:

FUND NAME:	FUND NAME	FUND CODE:	22916	FY 2024 Actual	FY 2025 Actual	FY 2026 Estimate	FY 2027 Estimate
01.	Beginning Unobligated Cash Balance			2,577,500	1,026,700	687,600	1,142,600
02.	Prior Year Executive Carry Forward [DU 1.13 Executive Branch Authorized Carry Over]			0	0	0	0
03.	Prior Year Reappropriation [DU 0.41 Legislature Authorized Carry Over]			0	0	0	0
04.	Subtotal Beginning Cash Balance			2,577,500	1,026,700	687,600	1,142,600
05.	Revenues [from Form B-11]			449,100	460,900	455,000	455,000
06.	Non-Revenue Receipts and Other Adjustments			0	0	0	0
07.	Statutory Transfers In			0	0	0	0
08.	Operating Transfers In			0	0	0	0
09.	Subtotal Cash Available for the Year			3,026,600	1,487,600	1,142,600	1,597,600
10.	Statutory Transfers Out			0	0	0	0
11.	Operating Transfers Out			(800,000)	800,000	0	0
12.	Non-Expenditure Distributions and Other Adjustments			0	0	0	0
13.	Total Cash Available for Year [=Row 9 - (Rows 10→12)]			3,826,600	687,600	1,142,600	1,597,600
14.	Borrowing Limit			0	0	0	0
15.	Total Available Funds for the Year			3,826,600	687,600	1,142,600	1,597,600
16.	Original Appropriation			0	0	0	0
17.	Prior Year Reappropriation [same as Row 03]			0	0	0	0
18.	Legislative Supplementals and (Rescissions)			0	0	0	0
19.	Subtotal Legislative Authorizations			0	0	0	0
20.	Prior Year Executive Carry Forward [DU 1.13, same as Row 02]			0	0	0	0
21.	Non-cogs and Receipts to Appropriations [DU 1.12 & DU 1.4x]			0	0	0	0
22.	Total Spending Authorizations			0	0	0	0
23.	Executive Carry Forward Reversions/Cancelations (DU 1.81)			0	0	0	0
24.	Final Year End Reversions (DU 1.61)			0	0	0	0
25.	Subtotal Reversions & Cancelations			0	0	0	0
26.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
27.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
28.	Total Unused Spending Authorizations			0	0	0	0
29.	Authorized Total Cash Expenditures [= Row 22 - Row 29]			0	0	0	0
30.	Continuously Appropriated Expenditures			0	0	0	0
31.	Ending Available Operating Funds Balance [= Row 15 - Row 29 - Row 30]			3,826,600	687,600	1,142,600	1,597,600
32.	Current Year Executive Carry Forward To Next Year [DU 1.81]			0	0	0	0
33.	Current Year Reappropriation To Next Year [DU 1.7x]			0	0	0	0
34.	Borrowing Limit			0	0	0	0
35.	Ending Unobligated Cash Balance [= Row 31 - (Rows 32→ 34)]			3,826,600	687,600	1,142,600	1,597,600
36.	Investments Direct by Agency			0	0	0	0
37.	Ending Unobligated Cash Balance Plus Direct Investments			3,826,600	687,600	1,142,600	1,597,600
38.	Outstanding Loans [if this fund is part of a loan program]			0	0	0	0

		FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
Agency	Brand Inspection							331
Division	Brand Inspection							BI1
Appropriation Unit	Brand Inspection							LEAF
FY 2025 Total Appropriation								
1.00	FY 2025 Total Appropriation							LEAF
	S1266 & S1435							
	22915 Dedicated	41.42	3,318,000	525,500	184,800	0	4,028,300	
		41.42	3,318,000	525,500	184,800	0	4,028,300	
1.21	Account Transfers							LEAF
	22915 Dedicated	0.00	(70,000)	60,000	10,000	0	0	
		0.00	(70,000)	60,000	10,000	0	0	
1.41	Receipts to Appropriation							LEAF
	22915 Dedicated	0.00	0	0	29,100	0	29,100	
		0.00	0	0	29,100	0	29,100	
1.61	Reverted Appropriation Balances							LEAF
	22915 Dedicated	0.00	(147,000)	(64,200)	(100)	0	(211,300)	
		0.00	(147,000)	(64,200)	(100)	0	(211,300)	
FY 2025 Actual Expenditures								
2.00	FY 2025 Actual Expenditures							LEAF
	22915 Dedicated	41.42	3,101,000	521,300	223,800	0	3,846,100	
		41.42	3,101,000	521,300	223,800	0	3,846,100	
FY 2026 Original Appropriation								
3.00	FY 2026 Original Appropriation							LEAF
	H0391 & S1107							
	22915 Dedicated	41.42	3,535,000	510,600	0	0	4,045,600	
	OT 22915 Dedicated	0.00	0	7,200	282,000	0	289,200	
		41.42	3,535,000	517,800	282,000	0	4,334,800	
FY 2026Total Appropriation								
5.00	FY 2026 Total Appropriation							LEAF
	22915 Dedicated	41.42	3,535,000	510,600	0	0	4,045,600	
	OT 22915 Dedicated	0.00	0	7,200	282,000	0	289,200	
		41.42	3,535,000	517,800	282,000	0	4,334,800	
Appropriation Adjustments								
6.71	Early Reversions							LEAF
	Early reversion of position vacant more than six months.							
	22915 Dedicated	(1.00)	(33,100)	0	0	0	(33,100)	
		(1.00)	(33,100)	0	0	0	(33,100)	
FY 2026 Estimated Expenditures								

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total	
7.00	FY 2026 Estimated Expenditures								LEAF
	22915	Dedicated	40.42	3,501,900	510,600	0	0	4,012,500	
	OT 22915	Dedicated	0.00	0	7,200	282,000	0	289,200	
			40.42	3,501,900	517,800	282,000	0	4,301,700	
Base Adjustments									
8.41	Removal of One-Time Expenditures								LEAF
	This decision unit removes one-time appropriation for FY 2026.								
	OT 22915	Dedicated	0.00	0	(7,200)	(282,000)	0	(289,200)	
			0.00	0	(7,200)	(282,000)	0	(289,200)	
8.51	Base Reductions								LEAF
	This decision unit provides a base reduction to revert back position and funding for a vacant position over six months.								
	22915	Dedicated	(1.00)	(33,100)	0	0	0	(33,100)	
			(1.00)	(33,100)	0	0	0	(33,100)	
FY 2027 Base									
9.00	FY 2027 Base								LEAF
	22915	Dedicated	40.42	3,501,900	510,600	0	0	4,012,500	
	OT 22915	Dedicated	0.00	0	0	0	0	0	
			40.42	3,501,900	510,600	0	0	4,012,500	
Program Maintenance									
10.11	Change in Health Benefit Costs								LEAF
	This decision unit reflects a change in the employer health benefit costs.								
	22915	Dedicated	0.00	149,200	0	0	0	149,200	
			0.00	149,200	0	0	0	149,200	
10.12	Change in Variable Benefit Costs								LEAF
	This decision unit reflects a change in variable benefits.								
	22915	Dedicated	0.00	4,500	0	0	0	4,500	
			0.00	4,500	0	0	0	4,500	
10.61	Salary Multiplier - Regular Employees								LEAF
	This decision unit reflects a 1% salary multiplier for Regular Employees.								
	22915	Dedicated	0.00	24,300	0	0	0	24,300	
			0.00	24,300	0	0	0	24,300	
FY 2027 Total Maintenance									
11.00	FY 2027 Total Maintenance								LEAF
	22915	Dedicated	40.42	3,679,900	510,600	0	0	4,190,500	
	OT 22915	Dedicated	0.00	0	0	0	0	0	
			40.42	3,679,900	510,600	0	0	4,190,500	
Line Items									
12.55	Repair, Replacement, or Alteration Costs								LEAF
	Replacement of six trucks, two laptops, and eight tablets.								
	OT 22915	Dedicated	0.00	0	15,100	273,000	0	288,100	

			FTP	Personnel Costs	Operating Expense	Capital Outlay	Trustee Benefit	Total
			0.00	0	15,100	273,000	0	288,100
FY 2027 Total								
13.00	FY 2027 Total		LEAF					
	22915	Dedicated	40.42	3,679,900	510,600	0	0	4,190,500
	OT 22915	Dedicated	0.00	0	15,100	273,000	0	288,100
			40.42	3,679,900	525,700	273,000	0	4,478,600

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^^	STATE BRAND INSPECTOR	PERM	CLASSIFIED	^n[^^ BRAND INSPECTOR IDAHO FALLS ch^f	^^ BI IP ct^f	ff^bf^_l_	^bbdb	^e	[l_f_d_d_	^^ BI IP	VACANT	F/22) (
^^	STATE BRAND INSPECTOR	PERM	CLASSIFIED	^n[^^ BRAND INSPECTOR TWIN FALLS ca[b	^^ BI TP ca[b	bf^bf^_l_	^bbf^	^d^	[l_f^_dd_	^^ BI TP	VACANT	F/22) (
^^	STATE BRAND INSPECTOR	PERM	CLASSIFIED	^n[^^ OFFICE SPECIALIST _ CALDWELL c^b	^^ OS_C\$2(c^b		^bc^b	_a^	[^_f ee^	^^ BI C\$2 (=22	VACANT	R) (,') (n

FY2027 Budget Submission: Vacant FTP Questionnaire

Description	Position Code	Job Code	Classified or Non-Classified	Pay Rate	Estimated Vacate Date
<u>Brand Inspector</u>	<u>15575</u>	<u>7720</u>	<u>Classified</u>		<u>9/15/24</u>
<u>Office Specialist 2</u>	<u>15615</u>	<u>8810</u>	<u>Classified</u>		<u>7/1/2023</u>

What is the specific title and primary responsibilities of the vacant position?

The brand inspector position:

1. Inspection Typical responsibilities: determines ownership and issues inspection certificates for the legal sale, transport, and slaughter of livestock; visually inspects livestock for ownership brands, marks, and physical characteristics; inspects animals in the field, at feedlots, sale yards, and slaughterhouses; appraises buyers if security agreement has been filed; restrains and clips animals for inspection and cooperates with animal health authorities requiring vaccination or related animal disease control to ensure standards are followed.

2. Regulatory Duties

Typical responsibilities: communicates laws and regulations pertaining to livestock identification, transportation, and exchange; issues hold orders pending ownership claims; may testify in court.

3. Accounting and Reporting

Typical responsibilities: collects and submits money received for inspections made prior to sale, slaughter, change of ownership, or transportation of animals out of state; accounts for money and writes receipts; records inspection data and writes inspection summary and incident reports.

4. Public Relations

Typical responsibilities: explains laws and regulations to the public and follows brand policy and procedures; attempts to settle disputes among owners of animals by explaining the law; assists Deputy Brand Inspectors and/or Law Enforcement in recovering or preventing theft of livestock; assists federal and state agencies in establishing ownership and in proper disposition of animals.

5. Non-Law Enforcement Status

This role acts in a non-law enforcement status, performing regulatory inspections, and other administrative tasks during the course of their duties

The OS2 provides administrative support for the agency.

Why has the position remained vacant for more than six months?

The brand inspector position has an offer out and an employee will be starting in that position soon. The office specialist job has been vacant as an 8-month temp has been performing the duties as needed, the workload has increased and the brand inspection division would like to hire this position in the future.

Has this vacancy impacted your agency? If so, how?

The brand inspector position has since been hired and will be able to perform duties once trained. The OS2 position has been covered by a temporary position. If the position goes away this will need to continue to keep up with the work that needs to be completed.

What is your agency's plan for this vacant position moving forward?

The agency would like to fill the OS2 position and no longer have a temp employee perform these duties.

How has your agency managed the appropriation related to this position during the period it has been vacant?

Used the appropriation for a temp position.

PCF Detail Report

Request for Fiscal Year: 202
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Agency: Brand Inspection

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Appropriation Unit: Brand Inspection

LEAF

Fund: State Regulatory Funds: State Brand Account
(Operating)

22915

PCN	Class	Description	FTP	Salary	Health	Variable Benefits	Total
Totals from Personnel Cost Forecast (PCF)							
		Permanent Positions	38.34	1,810,372	551,070	473,829	2,835,271
		Total from PCF	38.34	1,810,372	551,070	473,829	2,835,271
		FY 2026 ORIGINAL APPROPRIATION	41.42	2,369,056	585,265	580,679	3,535,000
		Unadjusted Over or (Under) Funded:	3.08	558,684	34,195	106,850	699,729
Adjustments to Wage and Salary							
331001 5575	18C R80	Deputy Brand Inspector 7720	1.00	57,900	14,130	15,651	87,681
331001 5591	3731C R90	Brand Inspector 7720	1.00	49,700	14,130	12,430	76,260
NEWP- 897362	90000 NE	GROUP POSITION , Std Benefits/No Ret/No Health	.00	181,800	0	20,689	202,489
Estimated Salary Needs							
		Board, Group, & Missing Positions	.00	181,800	0	20,689	202,489
		Permanent Positions	40.34	1,917,972	579,330	501,910	2,999,212
		Estimated Salary and Benefits	40.34	2,099,772	579,330	522,599	3,201,701
Adjusted Over or (Under) Funding							
		Original Appropriation	1.08	269,284	5,935	58,080	333,299
		Estimated Expenditures	.08	236,184	5,935	58,080	300,199
		Base	.08	236,184	5,935	58,080	300,199

PCF Summary ReportRequest for Fiscal Year: 202
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Agency: Brand Inspection

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Appropriation Unit: Brand Inspection

LEAF

Fund: State Regulatory Funds: State Brand Account
(Operating)

22915

DU	FTP	Salary	Health	Variable Benefits	Total
3.00 FY 2026 ORIGINAL APPROPRIATION	41.42	2,369,056	585,265	580,679	3,535,000
5.00 FY 2026 TOTAL APPROPRIATION	41.42	2,369,056	585,265	580,679	3,535,000
6.71 Early Reversions	(1.00)	(33,100)	0	0	(33,100)
7.00 FY 2026 ESTIMATED EXPENDITURES	40.42	2,335,956	585,265	580,679	3,501,900
8.51 Base Reductions	(1.00)	(33,100)	0	0	(33,100)
9.00 FY 2027 BASE	40.42	2,335,956	585,265	580,679	3,501,900
10.11 Change in Health Benefit Costs	0.00	0	149,200	0	149,200
10.12 Change in Variable Benefit Costs	0.00	0	0	4,500	4,500
10.61 Salary Multiplier - Regular Employees	0.00	19,200	0	5,100	24,300
11.00 FY 2027 PROGRAM MAINTENANCE	40.42	2,355,156	734,465	590,279	3,679,900
13.00 FY 2027 TOTAL REQUEST	40.42	2,355,156	734,465	590,279	3,679,900

One-Time Operating & One-Time Capital Outlay Summary

Request for Fiscal Year: 2027

Agency: Brand Inspection

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Priority	Appropriatio n Unit	DU	Fund	Summary Account	Item Description	Current Mileage	Date Acquired	Quantity in Stock	Request Quantity Desired	Request Unit Cost	Request Total Cost
Detail											
1	LEAF	12.55	22915	755	Six Trucks	195,000	2010-2017	50.00	6.00	45,500.00	273,000
5	LEAF	12.55	22915	625	Laptops and Tablets	0		55.00	10.00	3,580.00	15,100
Subtotal											288,100
Grand Total by Appropriation Unit											
LEAF											288,100
Subtotal											288,100
Grand Total by Decision Unit											
12.55											288,100
Subtotal											288,100
Grand Total by Fund Source											
22915											288,100
Subtotal											288,100
Grand Total by Summary Account											
				625				55.00	10.00		15,100
				755				50.00	6.00		273,000
Subtotal											288,100

YEAR	DESCRIPTION	MILEAGE
2010	FORD F150 PKUP	196,113
2013	FORD F150 PKUP	211,621
2017	FORD F150 PKUP	173,327
2017	FORD F150 PKUP	190,042
2013	FORD F150 PKUP	199,553
2013	DODGE RAM PKUP 4X4	205,891

COMMENT

Tagged For replacement FY27 Budget

Tagged For replacement FY27 Budget

Tagged For replacement FY27 Budget

Tagged For replacement FY27 Budget

Tagged For replacement FY27 Budget

Tagged For replacement FY27 Budget

Part I – Agency Profile

Agency Overview

The Idaho State Brand Board is a self-governed, dedicated fund agency under the umbrella of the Idaho State Police and is solely funded by the livestock industry it serves.

The State Brand Board consists of five (5) members, three (3) of which are principally engaged in the feeding or production of beef cattle in Idaho, one (1) of which shall be principally engaged in the operation of a licensed public livestock auction market, and one (1) of which shall be principally engaged as a dairy producer.

There are four (4) district offices located throughout the state (Lewiston, Caldwell, Twin Falls, and Idaho Falls), with the administrative office located in Meridian. State Brand Inspector Cody Burlile is appointed by the Board and serves at its pleasure. The agency has 41.42 full-time employees (including 2 part-time benefited positions). Staff includes District Brand Supervisors, Deputy Brands Inspectors, Brand Inspectors, and Administrative Staff. The agency also employs approximately 17 part-time employees that work on an as needed basis. All employees classified as Deputy Brand Inspectors attend POST (Peace Officers Standards and Training) Academy.

Recording of brands in Idaho became a state responsibility in 1905. Several different agencies were given the responsibility of recording brands over the years. In 1939, the Legislature established a State Brand Inspector and a Bureau of Brands within the Dept. of Agriculture. Later, in 1943, those duties were transferred to the Dept. of Law Enforcement. In 1947, the State Brand Board was established and assumed official duties regarding brands in Idaho. In 1974, the State Brand Inspector and State Brand Board were once again placed within the Dept. of Law Enforcement, which is now Idaho State Police.

Core Functions/Idaho Code

The purpose of the Idaho State Brand Board is to prevent and reduce the theft and loss of livestock in Idaho by inspecting livestock (cattle, horses, mules & asses) when there is a change of ownership, when leaving the state of Idaho, and when going to slaughter (Idaho Code 25-1120).

Brand inspection fees are charged at time of inspection (Idaho Code 25-1160). The Brand Board also collects assessment fees for Idaho Beef Council, Idaho Horse Board, Idaho State Dept. of Agriculture, Idaho Wolf Control Board and Idaho State Sheep Commission.

All Idaho livestock owners wishing to brand their livestock must apply and record their brand with the Brand Board office and keep their brand in good standing while in use. Brands not renewed are delinquent and may be allotted to any person who may apply (Idaho Code 25-1144 & 25-1145).

A brand book containing all brands recorded in the state of Idaho is published each year with a free copy given to each county sheriff, ITD Port of Entries, and numerous public libraries throughout the state. Brand books and supplements may be sold outright to the general public (Idaho Code 25-1148).

All Deputy Brand Inspectors are sworn law enforcement officers authorized to enforce all laws of the state Idaho; with special consideration to the laws for the identification, inspection and transportation of livestock, and all laws of the state designed or intended to prevent the theft of livestock and sheep. Deputy Brand Inspectors may issue citations or arrest anyone found in violation of brand inspection laws or found with livestock unlawfully in their possession (Idaho Code 25-1106 & 25-1182).

Revenue and Expenditures

Revenue	FY 2022	FY 2023	FY 2024	FY 2025
State Regulatory Fund - Brands	3,590,376	3,365,322	3,432,784	3,550,154
Total	3,590,376	3,365,322	3,432,784	3,550,154
Expenditures	FY 2022	FY 2023	FY 2024	FY 2025
Personnel Costs	2,535,400	2,769,000	3,005,403	3,101,009
Operating Expenditures	543,000	523,629	507,057	521,324
Capital Outlay	152,100	157,991	262,136	223,807
Trustee/Benefit Payments	0	0	0	0
Total	3,230,500	3,450,620	3,774,596	3,846,141

Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2022	FY 2023	FY 2024	FY 2025
Total Number of Livestock Inspected	2,322,179	2,151,365	2,236,244	2,173,473
Number of Stray Livestock Recovered	145	139	239	209
Proceeds Held on Questionable Ownership/Number of Head	1,225,519 5123	587,725 1385	619,426 1226	772,704 2590
Total Number of Brands Recorded	17,817	18,026	18,254	17,296
New Brand Recordings Per Year	605	521	504	509

Licensing Freedom Act

Agencies who participate in licensure must report on the number of applicants denied licensure or license renewal and the number of disciplinary actions taken against license holders.

	FY 2022	FY 2023	FY 2024	FY 2025
Number of Livestock Dealer Licenses	189	192	186	122
Number of Livestock Dealer Representatives	n/a	174	178	118
Number of New Applicants Denied Licensure	---	---	---	---
Number of Applicants Refused Renewal of a License	---	---	---	---
Number of Complaints Against Licensees	2	4	5	6
Number of Final Disciplinary Actions Against Licensees	0	0	0	0

Part II – Performance Measures

Performance Measure		FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Goal – Complete implementation of the electronic Livestock Brand Inspection software platform						
1. Complete platform development, software implementation and staff training to allow for proficiency with the modernized brand inspection software program.	actual	70%	75%	N/A	N/A	
	target	95%	95%	N/A	N/A	N/A
Goal – Enhance electronic Livestock Brand Inspection Software to include mobile inspection, online/mobile billing and payment, and improved services for brand recording, brand transfers and livestock dealer licensing.						
2. Complete platform development, software implementation and staff training to allow for proficiency with the modernized brand inspection software program.	actual	---	---	21%	40%	
	target	---	---	35%	60%	70%
Goal – Provide prompt service to livestock owners.						
3. Respond to inspection requests from livestock owners within twenty-four (24) hour notice.	actual	98%	97%	N/A	N/A	
	target	96%	100%	N/A	N/A	N/A
Goal – Provide consistent and prompt service when processing brand applications.						
4. Process new brand recording applications with ten (10) business days of receipt.	actual	95%	99%	99%	97%	
	target	92%	100%	100%	100%	100%
Goal – Impound proceeds where ownership of livestock is questionable.						
5. Allocate impounded proceeds to rightful owners.	actual	98%	98%	97.5%	98%	
	target	98%	100%	100%	100%	100%

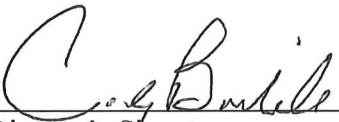
For More Information Contact

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Director Attestation for Performance Report

In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: 331 Brand Inspector


Director's Signature

8-24-2025
Date

Please return to:

Division of Financial Management
304 N. 8th Street, 3rd Floor
Boise, Idaho 83720-0032

FAX: 334-2438
E-mail: info@dfm.idaho.gov

IDAHO BRAND BOARD



Strategic Plan FY 2026 – 2029

Brad Little
Governor

Colonel Bill Gardiner
ISP Director

Ted VanderSchaaf
Brand Board Chairman

Cody Burlile
State Brand Inspector

MISSION

Serve and protect the Idaho livestock industry from theft, illegal transportation, and illegal slaughter of livestock by applying professional livestock identification principles, recording livestock brands, performing brand inspections, and enforcing Idaho livestock brand laws.

VISION

Provide advanced protection through modernization, technology, education, inspection, and enforcement.

GUIDING PRINCIPLES

- Benefit Idaho's livestock industry
- Adhere to legislative intent and statute
- Endorse government accountability, fiscal responsibility, and transparency
- Embrace modernized information technology
- Fortify trusted relationships, ensuring confidence in government
- Provide shared expertise among affiliates.

CORE FUNCTIONS

- Perform Brand Inspection on all cattle and equine when change of ownership occurs, when leaving the state or destined to slaughter.
- Uphold all existing Brand Registrations.
- Process new Brand applications.
- Process Transfer of Brand applications.
- Maintain existing and process new Livestock Dealer and Dealer Representative Licenses.
- Collect and process subsidiary assessments fees for Idaho Beef Council, Animal Damage Control Board, Livestock Disease Control, Wolf Control Board, and Idaho Horse Council.
- Enforce all livestock Brand laws.

KEY PERFORMANCE MEASURES

Performance Measures are developed based on internal targets established to enhance efficiencies and improve customer service. Benchmarks with quantifiable targets have been refined in this Plan after review of past years' performance and the potential occurrence of key external factors. These are measured at the completion of each fiscal year and reported in the agency's annual performance report.

GOAL

Enhance electronic Livestock Brand Inspection Software to include mobile inspection, online/mobile billing and payment, and improved services for brand recording, brand transfers and livestock dealer licensing.

Objective:	Modernize industry services with enhanced inspection quality, data efficiency, and fiscal effectiveness while allowing for immediate data access for animal disease traceability and proficiency in response to information requests.
Performance Measure:	Complete platform development, software implementation and staff training to allow for proficiency through modernized brand inspection software.
Benchmark:	100% by FY2028
Explanation:	<p>Benchmark is based on development and execution of individual project segments needed for full implementation.</p> <ul style="list-style-type: none">▪ Office/Mobile Platform Integration – 5%▪ Mobile Billing/Payment Structure – 10%▪ Online Brand Services Application – 20%▪ Mobile Cattle Field Inspection Application – 20%▪ Mobile Equine Field Inspection Application – 10%▪ Mobile Lifetime Inspection Application – 10%▪ Mobile Livestock Market Inspection Application – 20%▪ Staff Training – 5%

External Factors: Limited funding, software development, vendor availability and performance, uninterrupted commerce, staff availability and training.

GOAL

Provide consistent and prompt service when processing brand applications.

Objective: Process and approve brand applications in a timely manner

Performance Measure: Process all brand applications within 10 business days of receipt.

Benchmark: 100%.

Explanation: Benchmark is based on the number of brand application processed within 10 business days, verses those not being processed within the targeted timeframe.

External Factors: Limited staff, seasonality, extraordinary challenges

GOAL

Impound proceeds where ownership of livestock is questionable or indeterminate.

Objective: Protect livestock owners throughout the state by validating ownership.

Performance Measure: Allocate impounded proceeds to rightful owners.

Benchmark: 95-100%

Explanation: Benchmark is based on the total number of livestock or proceeds impounded verses those that are released to the rightful owner.

External Factors: Lack of proof of ownership (*branding, bill of sale, brand inspection cert.*), expired brand recordings, estate probate, financial institution clearances, UCC act, unidentified owner.

NOTE: Agencies will complete one questionnaire per budgeted program that had employee travel expenditures in FY 2025 (as reflected in the OE tab(s) of the B-4) when the B-4 is updated (est. August 1st).

Employee Travel Questionnaire-B4

A. In-State Travel

1. What are the primary reasons for the program's in-state travel?

- Industry Meetings/Conferences
- Employee Meetings/Training
- Recruitment – Hiring/Interviews

2. How does in-state travel support the program's mission, strategic goals, or statutory requirements

Our agency primarily incurs in-state travel to attend industry meetings, and work in partnership with industry leaders to effectively administer program requirements. Additionally, the agency experiences in-state travel for employee engagement, training, recruitment and hiring. All of which are extremely important to executing our program's mission and strategic goals, and statutory requirements.

3. Are there changes to the program's anticipated in-state travel budget for fiscal year 2027? If so, please explain.

Due to our agencies limited dedicated funding, our agencies elective in-state travel is always scrutinized prior to travel to determine practicality and necessity vs potential costs incurred. Elective in-state travel is often restricted due to limited resources.

In FY27, our agency will continue to assess optional in-state travel based on need and available funding.

Inherent in-state travel deemed essential for program administration is expected in FY27.

B. Out-of-State Travel

1. What are the primary reasons for the program's out-of-state travel?

- Industry Conferences
- Employee Training

2. How does out-of-state travel support the program's mission, strategic goals, or statutory requirements

Our agency primarily incurs elective out-of-state travel two times per year to attend industry conferences and attain required employee training. This allows our employees to collaborate with industry partners to enhance program efficiencies while accruing statutorily required continuing education. All of which support our program's mission, strategic goals and statutory requirements.

3. Are there changes to the program's anticipated out-of-state travel budget for fiscal year 2027? If so, please explain.

Due to our agencies limited dedicated funding, our agencies elective out-of-state travel is always scrutinized prior to travel to determine practicality and necessity vs potential costs incurred. Elective out-of-state travel is often restricted due to limited resources.

In FY27, our agency will continue to assess optional in-state travel based on need and available funding.

Inherent out-of-state travel deemed essential for program administration is expected in FY27.