

## Part I – Agency Profile

### Agency Overview

The Idaho Public Charter School Commission (IPCSC) is Idaho's state-level charter school authorizing entity. The IPCSC is made up of 7 appointed commissioners who serve as the governing body and 5 employees who execute the day-to-day work. The IPCSC maintains a chair and vice chair as well as three standing committees: finance, new petitions, and renewals.

Because charter schools are not managed by a district office, the authorizer's role is to ensure that the operations, financial health, and academic outcomes of a charter school justify the school's use of public funds. At its core, the IPCSC is a risk-management team that serves a variety of stakeholders, including students, taxpayers, policy makers, school boards, and school administrators.

**Mission:** The IPCSC's mission is to cultivate exemplary public charter schools.

**Vision -** The IPCSC envisions that living our mission will result in:

- Quality - Idaho families have exemplary charter school options.
- Autonomy - Charter schools design and implement unique educational programs.
- Accountability - Charter schools meet standards defined in the performance framework.
- Compliance - Charter schools operate in compliance with laws, rules, and regulations.
- Advocacy - The IPCSC advocates for student and public interests.

**Values –** The IPCSC values the following approach to executing our work:

- Professionalism – The IPCSC acts with respect and decorum.
- Efficiency – The IPCSC provides service with efficiency.
- Credibility – The IPCSC is a source of accurate information.
- Integrity – The IPCSC makes data-driven decisions that serve its mission and vision.
- Communication – the IPCSC communicates with and listens to stakeholders.

### Core Functions/Idaho Code

The IPCSC is tasked with making approval and renewal decisions for the schools in its portfolio. When a new charter school petition is determined likely to be successful and the IPCSC approves the school to operate, a performance certificate that outlines the terms and conditions under which the school is allowed to operate for the next five years is executed. At the end of the five (5) year term, the school applies for a renewal of that contract, and the IPCSC reviews the school's performance outcomes to determine whether a next five (5) year term is warranted.

In between those decision points, the IPCSC staff engages in day-to-day oversight. This work includes compliance monitoring as well as evaluation of each school's operational, financial, and academic outcomes. The IPCSC's philosophy is to educate and inform a school before engaging in oversight and enforcement of consequences. This means that a significant amount of staff's time is spent in communication and facilitation of resources with the goal of supporting charter school governing boards in making informed decisions. This also means that the IPCSC is obligated to investigate concerns and to inform entities responsible for administration of a law if there is reason to believe that a provision of law has been violated. The oversight work across each school's operational term is reported in a performance report each year. These reports inform IPCSC renewal decisions.

**Revenue and Expenditures**

Revenue	FY 2020	FY 2021	FY 2022	FY 2023
General Fund	The Public Charter School Commission was part of the Office of the State Board of Education during this time and as such has no revenue history.		\$174,100.00	\$182,400.00
Dedicated Fund			\$458,700.00	\$495,900.00
<b>Total</b>			<b>\$632,800.00</b>	<b>\$678,300.00</b>
Expenditure	FY 2020	FY 2021	FY 2022	FY 2023
Personnel Costs	The Public Charter School Commission was part of the Office of the State Board of Education during this time and as such has no revenue history.		\$440,729.00	\$507,685.00
Operating Expenditures			\$86,360.29	\$122,200.00
Capital Outlay			\$15,416.09	\$216.00
<b>Total</b>			<b>\$542,505.38</b>	<b>\$630,101.00</b>

**Profile of Cases Managed and/or Key Services Provided**

Cases Managed and/or Key Services Provided	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Number of schools for which the IPCSC provides academic, operational, and financial oversight, including site visits, performance reports, and ops support.	44	49	52	56	59
Number of legal compliance investigations that required more than 30 days to resolve.	1	2	1	NA <sup>+</sup>	
Number of new petitions considered through a 12 week cycle.	8	5	5	4	
Number of renewal petitions considered through a portfolio evaluation process.	5	0*	12	17	

<sup>+</sup> This data is still being determined and will be available after developing and finalizing the schools' annual reports; finalization will be in January of 2024.

\*Renewals are considered on a five-year cycle. No schools came due in 2021.

**Performance Highlights**

In the 2021 Legislative Session, S1115 was passed and signed into law, making IPCSC a standalone agency under the State Board of Education.

As a part of this process, the IPCSC identified the goals that have been set forth in the Strategic Plan and this report. Because the IPCSC has operated as a program that served as the sole provider of key services, data for these key services are included in this report. However, as the IPCSC adopted a strategic plan for the first time in June of 2021, some data points for performance measures outlined below are not available.

**Part II – Performance Measures**

Performance Measure		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Goal 1: The IPCSC will cultivate a portfolio of exemplary charter schools.						
Objective A: The IPCSC will make data-driven decisions.						
Measure i: Petition Evaluation Reports and Meeting Minutes	Target 1: % unconditional approval + met all standards	T: NA -----	T: NA -----	T:100% A: 100% (1/1)	T: 100% A: 100% (1/1)	
	Target 2: % approved amendments + met all standards	T: NA -----	T: NA -----	T: 100% A: 100% (13/13)	NA* NA	
Measure ii: Annual School Performance Reports and Final Orders	Target 1: % renewal no conditions + met all standards	T: NA -----	T: NA -----	T: 100% A: 100% (4/4)	T: 100% A: 91%* (10/11)	
	Target 2: % conditional renewals with conditions for each measure unmet (or non-renewed)	T: NA -----	T: NA -----	T: 100% A: 100% (8/8)	T: 100% A: 86% (6/7)	
Measure iii: Meeting Minutes	Target 1: # of commission training opportunities engaged annually.	T: NA -----	T: NA -----	T: 5 A: 5	T: 5 A: 5	
Objective B: The IPCSC will provide effective oversight.*						
Measure i: Performance Framework*	Target 1: Operational - % schools met all standards*	T: NA -----	T: NA -----	T: 95% A: 86%	T: 95% NA*	
	Target 2: Financial - % schools met all standards*	T: NA -----	T: NA -----	T: 90% A: 72%	T: 90% NA*	
	Target 3: Academic - % schools met all standards*	T: NA -----	T: NA -----	T: 75% A: 38%	T: 75% NA*	
Measure ii: Complaint and Concern Log	Target 1: % concerns/complaints resolved w/in 30 days.	T: NA -----	T: NA -----	T: 95% A: 96% (47/49)	T: 95% A: 93% (28/30)	
Measure iii: Courtesy Letters	Target 1: % of unresolved issues later resolved via investigation.	T: NA -----	T: NA -----	T: 95% A: 100% (2/2)	T: 95% A: 100% (2/2)	
Goal 2: The IPCSC will advocate for student, taxpayer, and charter sector interests.						
Objective A: The IPCSC will contribute to effective charter school law.						
Measure i: Maintenance of Effort Record	Target 1: % of Director time dedicated to charter advocacy	T: NA -----	T: NA -----	T: 4% Baseline A: 4%	T: 6% A: 6%	

Objective B: The IPCSC will execute an effective communication plan.						
Measure i: Newsletter and Social Media Data	Target 1: % open rate on monthly newsletter	T: NA	T: NA	T: Baseline	T: 70%	
		-----	-----	A: 60% (213/355)	A: 57% (259/455)	
	Target 2: % participation in annual stakeholder survey	T: NA	T: NA	T: Baseline	T: 55%	
		-----	-----	A: 29% (40/136)	A: 15% (87/584)	
Objective C: The IPCSC will provide technical assistance to schools.						
Measure i: Network Event Attendance Rosters	Target 1: # of stakeholders engaged at network events/ # of events hosted	T: NA	T: NA	T: Baseline	T: 60/4*	
		-----	-----	A: 50 people / 0 events	A: 60 people / 4 events	
Measure ii: Annual Performance Reports	Target 1: % of schools not meeting one or more framework measure who received direct outreach w/in 30 days of annual report.	T: NA	T: NA	T: 65%	T: 75%	
		-----	-----	A: 65%	A: 85%	

## Performance Measure Explanatory Note

In the 2021 Legislative Session, S1115 was passed and signed into law, making IPCSC a standalone agency under the State Board of Education. As a part of this process, IPCSC identified the goals that have been set forth in the Strategic Plan and this report.

\*Re. 1.B.i: The IPCSC's Performance Framework evaluates six (6) operational measures, seven (7) financial measures, and seven (7) academic measures that are monitored for strategic planning purposes. The % of schools that met standard all measures in each section is represented above. Measure by measure data is included in Table 1, Table 2, and Table 3 within the agency's annual strategic plan. This data is available in January of the subsequent calendar year.

\*Re. 1.A.1.ii: Goal 1, objective A, measure 1, target ii, was not included in the current agency's strategic plan.

\*Re. 1.A.2.i: Goal 1, objective A, measure 2, target i has been corrected from the 2024 strategic plan submitted to the Office of the State Board of Education. Instead of meeting the target at 100%, the correct calculation is 91%.

+Re. 1.B.1.i, ii, and iii: Targets I, ii, and iii, for goal 1, objective B, measure 1, cannot be calculated at this time. Data for this calculation will be arriving from the Idaho Department of Education in the fall of 2023.

Re. 2.C.1.i: The target's benchmark was updated to be reflective of the 2024 strategic plan to be 60 participants over 4 events. The Performance Measurement Report has been updated to be reflective of the agency's strategic plan.

### For More Information Contact

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## ***Director Attestation for Performance Report***

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In accordance with *Idaho Code* 67-1904, I certify the data provided in the Performance Report has been internally assessed for accuracy, and, to the best of my knowledge, is deemed to be accurate.

Department: Idaho Public Charter School Commission

  
Director's Signature

08/07/2023  
Date

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